

**24TH REPORT OF THE**  
**CORPORATE SERVICES COMMITTEE**

Meeting held on October 7, 2014, commencing at 1:05 PM, in the Council Chambers, Second Floor, London City Hall.

**PRESENT:** Mayor J. Baechler (Chair) and Councillors J.P. Bryant, B. Polhill, J.B. Swan and H.L. Usher and L. Rowe (Secretary).

**ALSO PRESENT:** Councillors D.G. Henderson and S. Orser; A. Zuidema, J.P. Barber, P. Christiaans, C. Colvin, A. Dunbar, M. Hayward, T. Landry, V. McAlea Major, C. Saunders, B. Westlake-Power and P. Yeoman.

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**I. CALL TO ORDER**

1. Disclosures of Pecuniary Interest

Recommendation: That it BE NOTED that Councillor B. Polhill disclosed a pecuniary interest in clause 2 of this report, specifically as it relates to the matter of expensing car repairs, by indicating that he provides automobile mechanic services for Councillor H.L. Usher.

**II. CONSENT ITEMS**

2. Amendment to Council Policy 28(2) - Council Members' Expense Account and Mayor's Expenses Policy 28(3)

Recommendation: That the following actions be taken with respect to amendments to Council Policies 28(2) and 28(3):

- a) the attached revised proposed by-law (Appendix "A") BE INTRODUCED at the Municipal Council meeting on October 14, 2014 to repeal Council Policy 28(2), "Council Members' Expense Account" and replace it with a revised Council Policy 28(2), in order to incorporate the following amendments to the Council policy to:
  - i) provide for the quarterly reporting of Council Members' expenses on the City of London's website;
  - ii) include, as a permissible expense, costs associated with educational forums related to the business of the Municipal Council, hosted by Members of Council, for the benefit of the public;
  - iii) provide for additional guidelines related to single item purchases exceeding \$750, excluding HST, from the Council Members' annual expense allocation;
  - iv) provide for the return to the City Clerk of single purchase items exceeding \$750, excluding HST, at the time of purchase, upon the conclusion of the Members' term;
  - v) incorporate an annual maximum expenditure for advertising;
  - vi) provide for additional clarification and guidelines for the use of the Expense Account, in order to ensure that expenditures are in support of the Councillors in carrying out their roles;
  - vii) increase the maximum annual expenditure for gifts and souvenirs to \$1,200; and
  - viii) accommodate various administrative updates; and,

- b) the attached revised proposed by-law (Appendix “B”) BE INTRODUCED at the Municipal Council meeting on October 14, 2014 to repeal Council Policy 28(3), “Mayor’s Expenses” and replace it with a revised Council Policy 28(3), in order to incorporate a provision for the return of single purchase items exceeding \$750, excluding HST.

Voting Record:

Motion to increase the maximum annual expenditure on gifts and souvenirs to \$1,200.

Motion Passed

YEAS: B. Polhill, H.L. Usher, J. Baechler (3)

NAYS: J.B. Swan, J.P. Bryant (2)

Motion to establish a threshold of \$750, excluding HST, for single item purchase and return.

Motion Passed

YEAS: J.P. Bryant, B. Polhill, H.L. Usher, J. Baechler (4)

NAYS: J.B. Swan (1)

Motion to establish an annual maximum expenditure of \$1,500, rather than \$1,000, for publication of newspaper notices.

Motion Failed

YEAS: B. Polhill, H.L. Usher (2)

NAYS: J.B. Swan, J.P. Bryant, J. Baechler (3)

Motion to adopt the staff recommendation, as amended.

Motion Passed

YEAS: J.B. Swan, J.P. Bryant, B. Polhill, H.L. Usher, J. Baechler (5)

### 3. Reserve Funds Housekeeping

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken:

- a) the Storybook Gardens Reserve Fund BE CLOSED and the remaining projected balance of approximately \$27,000 BE TRANSFERRED to the City Facilities Reserve Fund;
- b) the by-law, as appended to the staff report dated October 7, 2014 in Appendix A, to repeal the by-law establishing the Storybook Gardens Reserve Fund BE APPROVED;
- c) the Canterbury Estates Reserve Fund BE CLOSED and the Civic Administration BE AUTHORIZED to utilize the approximately \$906,000 remaining in the Canterbury Estates Reserve Fund as a source of financing for the payment of uncollected water and sewer charges for four properties on Hyde Park Road;
- d) the following by-laws, as appended to the staff report dated October 7, 2014 in Appendix B, BE APPROVED to establish new reserve funds or update out-dated reserve fund by-laws:
  - i) Industrial DC Incentive Program Tax Supported Reserve Fund;
  - ii) Industrial DC Incentive Program Water Reserve Fund;
  - iii) Industrial DC Incentive Program Wastewater Reserve Fund;
  - iv) Institutional DC Incentive Program Reserve Fund;

- v) Commercial DC Incentive Program Reserve Fund;
  - vi) Residential DC Incentive Program Reserve Fund; and
  - vii) Non-Growth Works Arising From Development Agreements Reserve Fund
- e) of the \$1.5M of funds remaining in the capital projects (see Table 1), \$900,000 BE TRANSFERRED to the new Non-Growth Works Arising from Development Agreements Reserve Fund;
- f) the by-law, as appended to the staff report dated October 7, 2014 in Appendix B, BE APPROVED to establish the Social Services Reserve Fund; it being noted that this by-law will also authorize:
- i) the closure of the Consolidated Verification Process Reserve Fund and the transfer of the balance of approximately \$2.1M to the Social Services Reserve Fund; and
  - ii) that \$1.4M currently residing in the Ontario Works subsidy allowance accounts on the balance sheet BE TRANSFERRED to the Social Services Reserve Fund;
- g) the by-law, as appended to the staff report dated October 7, 2014 in Appendix B, BE APPROVED to establish the Police Vehicle and Equipment Replacement Reserve Fund; it being noted that this by-law will also authorize both the closure of the London Police Service Vehicle Replacement Fund and the transfer of the balance remaining to the Police Vehicle and Equipment Replacement Reserve Fund.

Motion Passed

YEAS: J.B. Swan, J.P. Bryant, B. Polhill, H.L. Usher, J. Baechler (5)

4. Report of the Federation of Canadian Municipalities Board of Directors Meeting - Saguenay, Quebec, September 3-6, 2014

Recommendation: That the communication dated September 16, 2014 from Councillor H.L. Usher and Councillor D. Brown regarding the Federation of Canadian Municipalities Board of Directors meeting held on September 3-6, 2014 in Saguenay, Quebec BE RECEIVED for information.

Motion Passed

YEAS: J.B. Swan, J.P. Bryant, B. Polhill, H.L. Usher, J. Baechler (5)

### III. SCHEDULED ITEMS

5. Apportionment of Taxes

Recommendation: That, on the recommendation of the Deputy City Treasurer, the taxes on the blocks of land described in the Schedules, as appended to the staff report dated October 7, 2014, BE APPORTIONED as indicated on the Schedules pursuant to Section 356 of the Municipal Act, 2001; it being noted that there were no members of the public in attendance at the public hearing associated with this matter, to speak before the Corporate Services Committee.

Voting Record:

Motion to open the public participation meeting.

Motion Passed

YEAS: J.B. Swan, J.P. Bryant, B. Polhill, H.L. Usher, J. Baechler (5)

Motion to close the public participation meeting.

Motion Passed

YEAS: J.B. Swan, J.P. Bryant, B. Polhill, H.L. Usher, J. Baechler (5)

Motion to approve the apportionment of taxes as recommended by the Deputy City Treasurer.

Motion Passed

YEAS: J.B. Swan, J.P. Bryant, B. Polhill, H.L. Usher, J. Baechler (5)

6. Public Participation Meeting - Amendments to Council Procedure By-law

Recommendation: That the following actions be taken with respect to By-law No. A-45 entitled "A by-law to provide for the Rules of Order and Procedure for the Council of The Corporation of the City of London":

- a) the attached revised proposed by-law (Appendix "A") BE INTRODUCED at the Municipal Council meeting on October 14, 2014 for the purpose of amending By-law No. A-45 entitled "A by-law to provide for the Rules of Order and Procedure for the Council of The Corporation of the City of London" to accommodate the annual meeting calendar coming into effect December 1, 2014 and adjust the timing of recognitions at Council meetings; and
- b) the City Clerk BE REQUESTED to report back at a future meeting of the Corporate Services Committee with potential wording that provides additional clarity as to the purpose of tabling a motion.

Voting Record:

Motion to open the public participation meeting.

Motion Passed

YEAS: J.B. Swan, J.P. Bryant, B. Polhill, H.L. Usher, J. Baechler (5)

Motion to close the public participation meeting.

Motion Passed

YEAS: J.B. Swan, J.P. Bryant, B. Polhill, H.L. Usher, J. Baechler (5)

Motion to approve the recommendation noted above.

Motion Passed

YEAS: J.B. Swan, J.P. Bryant, B. Polhill, H.L. Usher, J. Baechler (5)

**IV. ITEMS FOR DIRECTION**

None.

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

None.

**VI. ADJOURNMENT**

The meeting adjourned at 1:56 PM.