

## **SCHEDULE "F" – GROUP TRANSPORTATION VEHICLE OWNER**

### **LICENCE APPLICATIONS, DUTIES, PROHIBITIONS**

#### **1.0 LICENCE APPLICATIONS AND RENEWALS**

1.1 A person who is the owner of more than one Group Transportation Vehicle shall take out a separate Licence and Owner Plate for each Group Transportation Vehicle to be Plated and Operated or permitted to be Operated as a Group Transportation Vehicle.

1.2 Every Applicant for a Group Transportation Vehicle Owner Licence or a renewal thereof shall:

- (a) if the Applicant is an individual, attend at the office of the Licence Manager in person and complete a written application for such Licence;
- (b) if the Applicant is a partnership, have a partner attend at the office of the Licence Manager in person and complete a written application for such Licence;
- (c) if the Applicant is a corporation, have an officer or director of the corporation having signing authority attend at the office of the Licence Manager in person and complete a written application for such Licence;
- (d) if the Applicant is an individual, hold a valid Group Transportation Vehicle Driver Licence;
- (e) if the Applicant is a partnership, have each partner hold a valid Group Transportation Vehicle Driver Licence;
- (f) if the Applicant is a corporation, have an officer of the corporation hold a valid Group Transportation Vehicle Driver Licence;
- (g) if the Applicant is a partnership, have each partner submit to the Licence Manager a CIR from the London Police Services dated not later than 60 days prior to the application for a Licence;
- (h) If the Applicant is a corporation, have each director submit to the Licence Manager a CIR from the London Police Services dated not later than 60 days prior to the application for a Licence;
- (i) file with Licence Manager:
  - (i) proof that the vehicle to be Plated has a current motor vehicle permit that is in good standing issued under the *Highway Traffic Act* and is either registered in his or her name or leased by him or her;
  - (ii) proof of insurance in respect of the vehicle to be Plated indemnifying and protecting the Group Transportation Vehicle Owner and the public, including Passengers, in the amount of \$2,000,000.00, which insurance shall be satisfactory to the Licence Manager who shall be notified in writing at least 60 days prior to the date of its cancellation or expiry; and
  - (iii) a Safety Standards Certificate issued within the previous 60 days with respect to the vehicle to be Plated;
- (j) submit for inspection and approval by the Licence Manager the vehicle that is to be Plated that meets all of the requirements of this Schedule; and
- (k) comply with all of the provisions of this By-law.

#### **2.0 VEHICLE REQUIREMENTS**

2.1 Every Owner shall ensure that his or her Group Transportation Vehicle has:

- (a) exterior emergency lights in a location approved by the Licence Manager that:

- (i) have an intermittent flasher to continuously flash until reset or disengaged and a silent activation switch within easy reach of the Driver; and
  - (ii) are amber in colour, at least 5 centimetres in diameter, shock resistant, wired on an independent circuit, upon activation visible from the front and rear of the Group Transportation Vehicle at a distance of not less than 15 metres but not visible to any individual in the Group Transportation Vehicle, and installed at and facing toward the front and the back of the Group Transportation Vehicle;
- (b) have a City issued 911 Bumper Sticker affixed in proximity to the rear emergency light;
- (c) a fully-operational security camera system;
    - (i) that has been approved by the Licence Manager;
    - (ii) that is capable of recording images of persons in the Group Transportation Vehicle at all hours of the day or night;
    - (iii) with access to the information recorded by the camera system limited to an Enforcement Officer to access the information for law enforcement purposes only; and
    - (iv) commencing October 1, 2012 that shall be capable of recording forward images of the roadway as seen by the Driver while the vehicle is in operation;
- (d) a decal or sign satisfactory to the Licence Manager installed in a location approved by the Licence Manager indicating that photographic images of the passengers are being recorded;
- (e) the Owner Plate issued for the Group Transportation Vehicle securely affixed to its right rear trunk; and
- (f) a windshield and any windows to the direct left or right of the driver's seat that are clear glass or lightly tinted, provided that the light is non-reflective and is not darker than 35% visible light transmission; and
- (g) displayed on the rear bumper of the Group Transportation Vehicle the number of the Owner Plate issued for the Group Transportation Vehicle and the name of the Fleet it belongs to in text that is high colour-contrasted with its background in order to assist with visual recognition, has the appearance of solid characters and is consistently shaped, coloured and positioned with other vehicles in the Fleet.

2.2 For the purpose of this By-law the age of any motor vehicle shall be determined by counting the model year as the first year.

2.3 No motor vehicle more than six (6) years old and no Low Emission Vehicle more than seven (7) years old may be Plated as a Group Transportation Vehicle under this By-law.

2.4 No motor vehicle more than three (3) years old may be Plated for the first time as a Group Transportation Vehicle under this By-law.

### **3.0 OWNER'S DUTIES**

3.1 Every Licensed Group Transportation Vehicle Owner shall:

- (a) keep at all times in the Group Transportation Vehicle for which the Group Transportation Vehicle Owner Licence was issued, the original or a photocopy of the original of each of the following documents:
  - (i) the current Cab Owner Licence issued under this By-law;
  - (ii) a current Ministry of Transportation Passenger Motor Vehicle Permit issued for the Group Transportation Vehicle;
  - (iii) the certificate of insurance for the Group Transportation Vehicle obtained in accordance with the requirements of this By-law;
- (b) maintain the Group Transportation Vehicle in good condition at all times. Without limitation every Group Transportation Vehicle Owner shall:

- (i) maintain all drive train components, the engine, transmission, suspension and braking system in accordance with Ontario Regulation 611 of the *Highway Traffic Act*; as amended from time to time;
  - (ii) maintain all factory and after-market parts such as lamps, latches, seats, body parts, windows, heater and defroster systems free of defects or damage and in complete operational order; and
  - (iii) maintain the vehicle generally to allow for its safe operation;
- (c) repair all of the Group Transportation Vehicle's mechanical defects immediately when reported by a Driver, the Licence Manager or an Enforcement Officer;
- (d) keep in the Group Transportation Vehicle a Maintenance Log recording all maintenance and repairs performed on the Group Transportation Vehicle within the preceding 12 months;
- (e) maintain the interior and exterior of his or her Group Transportation Vehicle in a clean and tidy condition, including maintain the interior:
- (i) free from all dust, dirt, grease, oil, adhesive resin and any other item which can be transferred on to the person, clothing or possessions of a Passenger;
  - (ii) free of all waste paper, cans, garbage or any other item not intrinsic to the Operation of the Group Transportation Vehicle;
  - (iii) free of noxious substances;
  - (iv) free of excess wear including tears and cigarette burns in the upholstery;
  - (v) in a dry condition;
  - (vi) in good repair;
  - (vii) with working seat belts;
  - (viii) with side windows that open and close;
  - (ix) with every seat securely mounted maintaining its position and adjustment;
  - (x) with a working dome light that will activate automatically when the vehicle doors open;
- and maintain the exterior:
- (xi) free from all dust, dirt, grease, oil, adhesive resin and any other item which can be transferred on the person, clothing or possessions of a Passenger, except water or snow;
  - (xii) in good repair;
  - (xiii) free from exterior body damage;
  - (xiv) with no missing or removed fender, grill or molding;
  - (xv) with securely closing doors and trunk lid;
  - (xvi) with all handles and catches in good repair;
  - (xvii) with the paint or finish in good repair; and
  - (xviii) with four matching hubcaps or wheels.
- (f) submit each Group Transportation Vehicle for a safety inspection annually by a motor vehicle inspection mechanic at a motor vehicle inspection station as defined by the *Highway Traffic Act* and at other times as requested to do so by the Licence Manager or an Enforcement Officer;
- (g) maintain insurance on his or her Group Transportation Vehicle as required under subsection 1.2(i) of this Schedule;
- (h) file with the Licence Manager at least 5 days prior to the expiry date of any current insurance policy an insurance renewal policy or certificate of insurance; and
- (i) ensure that the Driver and every other person involved in the operation of his or her Group Transportation Vehicle complies with all of the requirements of this By-law;
- (j) know at all times the identity of any person having custody or control over his or her Group Transportation Vehicle;
- (k) maintain for no less than 12 months an accurate record of all Orders for his or her Group Transportation Vehicle together with:
- (i) the number of the Group Transportation Vehicle Owner Licence;
  - (ii) the date and time that the Group Transportation Vehicle was dispatched;
  - (iii) the Driver's name and the Driver's Licence number; and

- (iv) the address to which the Group Transportation Vehicle was dispatched; and,
- (l) make available the number of the Owner Plate and the name of the Fleet that the Group Transportation Vehicle belongs to in an accessible format to Passengers who are Persons with Disabilities.

#### **4.0 OWNER'S PROHIBITIONS**

##### **4.1 No Licensed Group Transportation Vehicle Owner, shall:**

- (a) permit any person to Operate his or her Group Transportation Vehicle without that person being Licensed as a Group Transportation Vehicle Driver under this By-law;
- (b) permit his or her Owner Plate to be used with respect to any other motor vehicle other than the vehicle for which the Owner Plate was issued;
- (c) require or permit a Driver of the Owner's Group Transportation Vehicle, to work when that person's ability to perform his or her duties is impaired by fatigue, illness or otherwise;
- (d) require or permit a Driver to Operate the Owner's Group Transportation Vehicle when the Driver has been on duty for more than 12 hours within a 24 hour period without first taking 8 consecutive hours off duty;
- (e) Operate, cause or permit his or her Group Transportation Vehicle, to be Operated with mechanical defects;
- (f) Operate or permit his or her Group Transportation Vehicle to be Operated, without an Owner Plate;
- (g) put any name, address or telephone number or identification other than that of the Broker with whom the Owner is affiliated, on his or her Group Transportation Vehicle;
- (h) Operate or permit his or her Group Transportation Vehicle to be Operated in affiliation with a Broker who is not licensed under this By-law;
- (i) display or permit the display of any advertisement on or in the Group Transportation Vehicle except one permanently attached exterior advertising sign not exceeding 36 cm x 51 cm (14" X 20") in size on each of the side panels of the front doors of the Group Transportation Vehicle and on the rear trunk lid of the Cab, such sign relating solely to the vehicle for hire business of the Owner, or affiliated Broker;
- (j) use or permit to be used in his or her Group Transportation Vehicle a scanning device or more than one two-way radio communication system and one cellular telephone: and
- (k) use or permit to be used on his or her Group Transportation Vehicle any roof sign or top light