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<b>TO:</b>	<b>CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON JULY 21, 2014</b>
<b>FROM:</b>	<b>JOHN BRAAM, P. ENG MANAGING DIRECTOR, ENVIRONMENTAL &amp; ENGINEERING SERVICES &amp; CITY ENGINEER</b>
<b>SUBJECT:</b>	<b>CUSTOM STEEL FABRICATION JOSEPH ADAMOU STEEL WORKS CONTRACT SINGLE SOURCE PROCUREMENT</b>

<b>RECOMMENDATIONS</b>
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That, on the recommendation of the Managing Director, Environmental & Engineering Services and City Engineer, the following actions **BE TAKEN** with respect to customized steel fabrication services:

- a) the Single Source contract with Joseph Adamou Steel Works (Steel Works) **BE APPROVED** for the supply of customized steel fabrication services, at an estimated annual expenditure of \$135,000.00 excluding HST for a one year period, it being noted that this will be a single source contract in accordance with Section 14.4 (e) of the Procurement of Goods and Services Policy;
- b) the Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this contract; and
- c) Approval hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or having a purchase order, or contract record relating to the subject matter of this approval.

<b>BACKGROUND</b>
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**Purpose**

The purpose of this report is to authorize the execution of a Single Source contract with Joseph Adamou Steel Works (Steel Works), 148 Hamilton Road, London, Ontario for the supply of customized steel fabrication services.

**Discussion**

The services provided by Steel Works include the design and fabrication of service waste receptacles, railings, banner arms, seasonal decorations, ash trays and other custom fabricated steel works. The vendor is required to provide the City with convenient and in some cases, same day service. City projects are given priority and Steelworks will pick up and deliver items requiring attention or fabrication. Steel Works re-designed the waste receptacles now used by the City implementing a "component" design. When waste receptacles are damaged, Steel Works can replace only the damaged component. In the past, the City has had to scrap the entire receptacle and purchase a new one. The design implemented by Steel Works has provided, and continues to provide the City of London significant cost savings.

The intent of this contract is to allow the City to manage its requirements for the custom fabrication and timely repair of products used by Solid Waste and Transportations and Roadside Operations on an as required basis.

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**Financial Impact**

The City of London budgets \$135,000 annually for this contracted service and funding is accounted for within the 2014 Operating Budget within Environmental and Engineering Services.

<b>SUMMARY</b>
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The assignment of the one-year contract to Joseph Adamou Steel Works provides good value to the City and allows for the development of a tender for this service for 2015 while not delaying any necessary repairs or custom fabrications in 2014.

**Acknowledgements**

This report was prepared with input from Purchasing, Transportation and Roadside Operations, Waste Management and Parks and Recreation.

<b>SUBMITTED BY:</b>	<b>REVIEWED &amp; CONCURRED BY:</b>
<b>JOHN PARSONS, DIVISION MANAGER, TRANSPORTATION AND ROADSIDE OPERATIONS</b>	<b>MIKE TURNER DEPUTY CITY TREASURER, FINANCE AND CORPORATE SERVICES</b>
<b>REVIEWED &amp; CONCURRED BY:</b>	<b>RECOMMENDED BY:</b>
<b>EDWARD SOLDO, P.ENG. DIRECTOR, ROADS AND TRANSPORTATION</b>	<b>JOHN BRAAM, P.ENG. MANAGING DIRECTOR, ENVIRONMENTAL &amp; ENGINEERING SERVICES AND CITY ENGINEER</b>

cc: Jay Stanford, Director, Environment, Fleet and Solid Waste  
Steve Mollon, Purchasing & Supply