

Appendix “A”

Procedure to Make an Appointment to Fill a Vacancy for a Ward Seat

1.0 Definitions

“Appointment” shall mean an appointment by Council to fill a vacancy in a Ward seat, in accordance with the *Municipal Act, 2001, c.25*.

“Chair” shall mean the member of Council presiding at the Council meeting at which an appointment to fill the vacancy in a Ward seat is being considered.

“Council” shall mean the Council of The Corporation of the City of London.

“Council Appointment Meeting” means the regular or special council meeting where Council may appoint a member to fill a vacancy in a Ward seat.

“member” shall mean a member of the Council.

“motion” shall mean a proposal by a member for the consideration of Council that is moved by a member and seconded by another member.

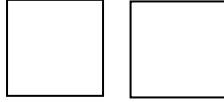
“slate of nominees” shall mean a list of all individuals who have been nominated, and have consented to that nomination, for appointment to fill a vacancy in a Ward seat.

2.0 General

To be eligible for nomination for appointment to a vacant Ward seat, that individual must be eligible to hold office in accordance with the *Municipal Act, 2001, c.25* and the *Municipal Elections Act, 1996* and must not otherwise be disqualified from holding the office.

3.0 Nomination Process

- 3.1 The City Clerk shall receive applications from individuals interested in appointment to the vacant Ward 5 seat by 11:00 AM on June 25, 2014. Applicants will be required to provide a signed Declaration of Eligibility, as well as a signed Consent to Nomination. The City Clerk shall certify the eligibility of any applicants to fill the vacancy on the Municipal Council.
- 3.2 The City Clerk shall compile the applications for filling the Ward 5 vacancy and present the list of applicants to the Municipal Council, for its consideration at its meeting to be held at 1:00 PM, June 25, 2014.
- 3.3 Each Council Member shall be invited, in Ward order, to nominate one applicant from the list of applicants described in section 3.2, for the slate of nominees to be considered for appointment.
- 3.4 All applicants who have confirmed their eligibility, who have consented to their nomination, and have been nominated by a Council Member, shall be included on the slate of nominees in alphabetical order, for consideration for appointment.
- 3.5 The Chair will then call for a motion to confirm the slate of nominees, which shall require a majority vote of Council.
- 3.6 The Chair shall ask each Member of Council, in Ward order, to indicate, by name, who they wish to support in the affirmative, with only one affirmative vote to be permitted per Councillor, per slate of nominees.



- 3.7 The City Clerk shall tally the affirmative votes. If one nominee receives a majority of affirmative votes, then that individual is appointed to fill the vacancy. If no nominee receives a majority vote, the motion fails, the nominee(s) who receives "0" votes in the affirmative will be removed from the slate of nominees, as will the nominee(s) receiving the lowest votes in the affirmative. The City Clerk shall advise which names remain on the slate and sections 3.5 to 3.7 will continue until such time as one nominee remains that has the majority vote of Council.

- 3.8 At any time the slate of nominees contains only one nominee, the Chair will immediately call for a motion to appoint that individual to fill the vacancy in the Ward 5 seat.