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TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON JUNE 16, 2014
FROM:	EDWARD SOLDI, P. ENG. DIRECTOR, ROADS & TRANSPORTATION
SUBJECT	DOWNTOWN LONDON PARKING STUDY

RECOMMENDATION

That, on the recommendation of the Director, Roads and Transportation, the following actions **BE TAKEN** in respect to Downtown London Parking Study:

- a) The consulting fees for MMM Group Limited **BE INCREASED** by \$30,000 to a new upset limit of \$170,000 excluding HST, in accordance with Section 15.2 (g) of the Procurement of Goods and Services Policy;
- b) the financing for this project **BE APPROVED** as set out in the Source of Financing Report attached hereto as Appendix 'A'; and
- c) the Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this project.

DISCUSSION

In October 2011, the consulting engineering services of MMM Group were retained to update the 2008 Downtown London Parking Study. A draft report was completed and then the project was put on hold pending the results of the Transportation Master Plan and Downtown Master Plan. As several aspects of parking in London have changed since the draft report, it is prudent to update the study to reflect the current environment.

The MMM Group Ltd has provided a work plan to complete the additional scope of work which includes the:

- updating the inventory of parking in the downtown;
- review of the parking rates and hours of operation;
- updating parking utilization data collection;
- current parking demand analysis;
- forecast of future parking demands;
- short-term and long-term parking solutions; and
- integration of the Smart Moves 2030 Transportation Master Plan and Downtown Master Plan vision.

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The parking utilization study component of this project will be undertaken in September to ensure the usage is not impacted by summer vacations. The finalization of the report is anticipated by the fall and it will serve as a basis for parking demand needs as part of the Rapid Transit Environmental Assessment.

CONCLUSION

In accordance with Section 15.2(g) of the Procurement of Goods and Services Policy, Civic Administration is recommending that MMM Group Ltd be authorized to carry out the additional scope of work to complete this project for a fee estimate of \$30,000 (excluding H.S.T.). The continued use of MMM Group Ltd on this project provides for continuity of expertise as they have specific knowledge of the project and has undertaken work for which duplication would be required if another firm were to be selected. The approval of this work will bring the value of the overall consulting assignment to \$170,000.00 (excluding H.S.T.)

PREPARED BY:	RECOMMENDED BY:
SHANE MAGUIRE, P. ENG. DIVISION MANAGER ROADWAY LIGHTING & TRAFFIC CONTROL	EDWARD SOLDI, P.ENG. DIRECTOR, ROADS AND TRANSPORTATION
REVIEWED & CONCURRED BY:	
JOHN BRAAM, P.ENG. MANAGING DIRECTOR ENVIRONMENTAL & ENGINEERING SERVICES AND CITY ENGINEER	

May 26, 2014

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Attach: Appendix "A" – Source of Financing