

London Diversity and Race Relations Advisory Committee Sub-Committee Structure – v3

Work of the London Diversity and Race Relations Committee (LDRRAC) is supported by several sub-committees. Chaired by a voting or non-voting member of LDRRAC, the sub-committees may include people from the broader community who are not members of LDRRAC. While each sub-committee has a unique focus, all share a common role to research, discuss and bring forward recommendations to LDRRAC and follow-through with the implementation of assigned tasks. Each voting and non-voting member shall actively participate in at least one sub-committee.

Sub-committee structure:

Education and Awareness

Focus:

To support educational opportunities for LDRRAC, Civic Administration, Council and the community.

Potential activities:

- Arrange speakers for LDRRAC meetings
- Identify opportunities to partner with and support Civic Administration to coordinate community awareness events
- Provide input to Civic Administration for updates to the LDRRAC web page on London.ca
- Inform Civic Administration and Council about LDRRAC activities
- Liaise with community organizations to help promote their activities and LDRRAC to the broader community
- Work collaboratively with Civic Administration Communications staff to promote the activities of LDRRAC

Policy and Planning:

Focus:

To provide recommendations to LDRRAC and Civic Administration on policies, planning and programs related to diversity and inclusion.

Potential activities:

- Facilitate the strategic planning process for LDRRAC each Council cycle
- Provide recommendations and support to LDRRAC on operational effectiveness
- Coordinate the development of annual work plans for sub-committees
- Periodically review policies, processes and programs related to LDRRAC (e.g. Terms of Reference, sub-committees, orientation)
- Serve as a subject matter resource to Civic Administration in the planning and delivery of policies and programs to promote a diversity and inclusion lens being applied

Awards and Recognition:

Focus:

To support, in collaboration with Civic Administration and other LDRRAC sub-committees, the administration of City of London diversity and inclusion award/recognition programs

Potential Activities:

- Provide input and advice, through LDRRAC to City Council and Civic Administration with regards to the London Diversity, Race Relations and Inclusivity Award process and recognition program
- Review nominations and recommended recipients to LDRRAC for the London Diversity, Race Relations and Inclusivity Award (as per By-law A-7012-284)
- Review nominations and recommend recipients to LDRRAC for the Mayor's New Year's Honour List, in the categories of Humanitarianism and Diversity and Race Relations
- Coordinate LDRRAC-initiated and approved award recognition reception, as applicable