

14TH REPORT OF THE
CORPORATE SERVICES COMMITTEE

Meeting held on May 13, 2014, commencing at 1:04 PM, in the Council Chambers, Second Floor, London City Hall.

PRESENT: Mayor J.F. Fontana (Chair), Councillors B. Polhill and H.L. Usher and L. Rowe (Secretary).

ABSENT: Councillors J.P. Bryant and J.B. Swan.

ALSO PRESENT: B. Baar, J. Braam, S. Corman, K. Dawtrey, J. Freeman, L. Livingstone, V. McAlea Major, D. Mounteer, M. Ribera, C. Saunders, J. Smout, M. Turner and B. Warner.

I. CALL TO ORDER

1. Disclosures of Pecuniary Interest

Recommendation: That it BE NOTED that no pecuniary interests were disclosed.

II. CONSENT ITEMS

2. Declare Surplus and Transfer to Abutting Property Owner Two Metre Strip of Road Allowance Abutting 2627 and 2633 Asima Drive and Reserve Block 116

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager of Realty Services, the following actions be taken with respect to a two metre wide portion of road allowance abutting 2627 and 2633 Asima Drive and reserve block 116, further described as Parts 1, 2, 3 and 4, Plan 33R-18819:

- a) the subject property BE DECLARED surplus; and
- b) the subject property BE OFFERED for sale to the abutting property owner, for nominal consideration.

Motion Passed

YEAS: J.F. Fontana, B. Polhill, H.L. Usher (3)

3. Declare Surplus - City-Owned Property - 1192 Highbury Avenue, Former Fire Station #7

Recommendation: That, on the recommendation of the Managing Director of Corporate Services and City Treasurer, Chief Financial Officer, with the advice of the Manager of Realty Services, the following actions be taken with respect to the City-owned property at 1192 Highbury Avenue, legally described as Part of Block B on Plan 775, designated as Parts 1-6 on 33R-6089, east side of Highbury Avenue north of Cheapside Street, as shown on Schedule "A" attached:

- a) the subject property BE DECLARED surplus; and
- b) the subject property BE DISPOSED OF in compliance with the Sale and Other Disposition of Land Policy.

Motion Passed

YEAS: J.F. Fontana, B. Polhill, H.L. Usher (3)

4. Properties Beyond Useful Economic Life

Recommendation: That, on the recommendation of the Managing Director of Corporate Services and City Treasurer, Chief Financial Officer, with the advice of the Manager of Realty Services, with respect to the properties located at 3666 Scotland Drive, 5529 Wellington Road South, 7 Oxford Street East, 55 Wharnccliffe Road, 57 Wharnccliffe Road and 73 Evergreen Avenue, as shown on Schedule "A" attached to the staff report dated May 13, 2014, the Civic Administration BE DIRECTED to take all necessary steps to demolish certain buildings, including completing a request for quotation for work to be completed, obtaining a demolition permit, completion of an Application to Terminate a Tenancy and Evict a Tenant where applicable, and any other activities to facilitate demolition of the improvements on the sites as detailed in the staff report dated May 13, 2014.

Motion Passed

YEAS: J.F. Fontana, B. Polhill, H.L. Usher (3)

5. 2013 Compliance Report in Accordance with the Procurement of Goods and Services Policy

Recommendation: That, on the recommendation of the Deputy City Treasurer, the following actions be taken with respect to the 2013 Compliance Report in accordance with the Procurement of Goods and Services Policy:

- a) as per the Procurement of Goods and Services Policy, Section 8.11 (c), an annual report of total payments required where a supplier has invoiced the City a cumulative total value of \$100,000 or more in a calendar year, BE RECEIVED for information (Appendix "A" to the staff report dated May 13, 2014);
- b) the administrative contract awards for Professional Consulting Services with an aggregate total greater than \$100,000, as per Section 15.1 (g) of the Procurement of Goods and Services Policy, decentralized from Purchasing and Supply that have been reported to the Manager of Purchasing and Supply and have been reviewed for compliance to the Procurement of Goods and Services Policy, BE RECEIVED for information (Appendix "B" to the staff report dated May 13, 2014);
- c) the list of administrative contract awards for Tenders with a value up to \$1,000,000 that do not have an irregular result, as per Section 13.2 of the Procurement of Goods and Services Policy, BE RECEIVED for information (Appendix "C" to the staff report dated May 13, 2014);
- d) the City Treasurer or delegate is hereby delegated authority to at any time refer questions concerning compliance with the Procurement of Goods and Services Policy to the City's internal auditor and the City Treasurer or delegate is hereby further authorized to ratify and confirm completed awards or purchases between \$10,000 and \$50,000 where the City Treasurer or delegate is of the opinion that the awards or purchases was in the best interests of the Corporation; and
- e) subject to d), the Deputy City Treasurer and Manager of Purchasing and Supply certify the awards are in compliance with this Policy.

Motion Passed

YEAS: J.F. Fontana, B. Polhill, H.L. Usher (3)

6. Residential Tax By-law for Affordable Housing Program - Project at 219 St. George Street

Recommendation: That, on the recommendation of the Director of Municipal Housing, with the concurrence of the Managing Director Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law appended to the staff report dated May 13, 2014 BE INTRODUCED at the Municipal Council meeting to be held on May 20, 2014, to tax the affordable housing property at

219 St. George Street at an effective tax rate equal to the residential tax rate; and the City Clerk BE DIRECTED to give written notice of the by-law to the Municipal Property Assessment Corporation and the secretary of all area school boards.

Motion Passed

YEAS: J.F. Fontana, B. Polhill, H.L. Usher (3)

7. Residential Tax By-law for Affordable Housing Program - Project at 392 Richmond Street

Recommendation: That, on the recommendation of the Director of Municipal Housing, with the concurrence of the Managing Director Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law appended to the staff report dated May 13, 2014 BE INTRODUCED at the Municipal Council meeting to be held on May 20, 2014, to tax the affordable housing property at 392 Richmond Street at an effective tax rate equal to the residential tax rate; and the City Clerk BE DIRECTED to give written notice of the by-law to the Municipal Property Assessment Corporation and the secretary of all area school boards.

Motion Passed

YEAS: J.F. Fontana, B. Polhill, H.L. Usher (3)

8. Accessible Voting Machines, Vote Counting Equipment, Voting by Mail, Advance and Proxy Voting

Recommendation: That, on the recommendation of the City Clerk, the proposed by-law (Appendix "A") as appended to the staff report dated May 13, 2014 BE INTRODUCED at the Municipal Council meeting to be held on May 20, 2014 to authorize the use of accessible voting machines, poll optical scanning vote tabulators, central count optical scanning tabulator, voting by mail, advance voting and proxy voting for the 2014 municipal election.

Motion Passed

YEAS: J.F. Fontana, B. Polhill, H.L. Usher (3)

III. SCHEDULED ITEMS

None.

IV. ITEMS FOR DIRECTION

9. Sale of VQA Wine at Eligible Ontario Farmers' Markets

Recommendation: That the following actions be taken with respect to the sale of VQA wine at eligible Ontario farmers' markets within the City of London:

- a) NO ACTION BE TAKEN to advise the Registrar, in writing, of any objection to the sale of VQA wine at eligible Ontario farmers' markets within the City of London;
- b) NO ACTION BE TAKEN, at this time, to place any restrictions on municipally-run farmers' markets or farmers' markets operating on municipal property; and
- c) the Civic Administration BE REQUESTED to monitor the Province's pilot program for the sale of VQA wine at eligible Ontario farmers' markets and report back to the Corporate Services Committee, in one year's time, with respect to the City of London's experience regarding the pilot program.

Motion Passed

YEAS: J.F. Fontana, B. Polhill, H.L. Usher (3)

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

None.

VI. CONFIDENTIAL

(See Confidential Appendix to the 14th Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 1:19 PM to 1:40 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.
- C-2. A matter pertaining to personal matters about identifiable individuals, including municipal or local board employees; advice and recommendations of officers and employees of the Corporation and communications necessary for that purpose; employee negotiations; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

VII. ADJOURNMENT

The meeting adjourned at 1:43 PM.