

<b>TO:</b>	<b>CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON APRIL 8, 2014</b>
<b>FROM:</b>	<b>MARTIN HAYWARD MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER</b>
<b>SUBJECT:</b>	<b>2013 COMPLIANCE REPORT IN ACCORDANCE WITH THE PROCUREMENT OF GOODS AND SERVICES POLICY</b>

<b>RECOMMENDATION</b>
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That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, this report **BE RECEIVED** for information.

<b>BACKGROUND</b>
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**Procurement Annual Reporting Process**

In accordance with the Procurement of Goods and Services Policy, section 8.11 (b), (c) and 15.1 (g), the Manager of Purchasing and Supply shall prepare an annual report for submission to City Council including the awards made under section 8.5 (b), (c), 15.2 and 15.3 no later than April 30<sup>th</sup>.

Due to a more in-depth review using data from our corporate financial system for 2013, the report will be submitted to the Corporate Services Committee meeting on April 29<sup>th</sup> and the May 6<sup>st</sup> Council meeting.

<b>SUBMITTED BY:</b>	<b>CONCURRED BY:</b>
<b>JOHN FREEMAN MANAGER, PURCHASING &amp; SUPPLY</b>	<b>MIKE TURNER DEPUTY CITY TREASURER</b>
<b>RECOMMENDED BY:</b>	
<b>MARTIN HAYWARD MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER</b>	