

**1ST REPORT OF THE**  
**AUDIT COMMITTEE**

Meeting held on December 7, 2011, commencing at 3:00 PM, in Committee Room #3, Second Floor, London City Hall.

**PRESENT:** Councillor P. Hubert (Chair), Councillors M. Brown, N. Branscombe and J. Swan, and W. DeShane and B. Westlake-Power (Secretary).

**ALSO PRESENT:** M. Hayward, P. McNally, J. Barber, J. Braam, B. Brock, D. Dhair (PwC), J. Edward, B. Edwards (PwC), J. Freeman, A. Gilliam, S. Houde, D. Ikeno, C. Shah (PwC), T. Thompson, R. Welker, B. Whitelaw and B. Winther.

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**I. DISCLOSURES OF PECUNIARY INTEREST**

1. None are disclosed.

**II. SCHEDULED ITEMS**

2. Election of Chair and Vice Chair for the term ending November 30, 2012

Recommendation: That Councillor Paul Hubert **BE ELECTED** Chair and Councillor Matt Brown **BE ELECTED** Vice Chair of the Audit Committee for the term ending November 30, 2012.

**III. CONSENT ITEMS**

3. 4th Report of the Audit Committee

Recommendation: That the 4th Report of the Audit Committee from its meeting held on September 29, 2011 **BE RECEIVED**.

**IV. ITEMS FOR DIRECTION**

4. PricewaterhouseCoopers, Internal Auditors - Quarterly Report on Internal Audit Results

Recommendation: That the following actions be taken with respect to the ~~attached~~ Quarterly Report on Internal Audit Results from PricewaterhouseCoopers:

- a) Procurement Bid Process Internal Audit Project –
  - i) the current policies and practices with respect to approved suppliers and potential blocking of suppliers from bidding on projects **BE REVIEWED**; and
  - ii) the Observations and Action Plans included in the above-noted report from PricewaterhouseCoopers **BE IMPLEMENTED**; it being noted that the recently-adopted Procurement Policy incorporates some of these recommendations;
- b) Brownsfield Site Development –
  - i) the Civic Administration **BE DIRECTED** to provide an update to the Audit Committee with respect to the previous confidential reports related to an ethics hotline; and
  - ii) the Action Plan included in the above-noted report from PricewaterhouseCoopers **BE IMPLEMENTED**;
- c) TSD IT Governance - the Action Plan included in the above-noted report from PricewaterhouseCoopers **BE IMPLEMENTED**; it being noted that a further report back to the Audit Committee with respect to implementation of this Action Plan was requested;

- d) JD Edwards IT General Controls - the Action Plan included in the above-noted report from PricewaterhouseCoopers **BE IMPLEMENTED**; and
- e) the proposed Internal Audit Schedule for 2012, as outlined by PricewaterhouseCoopers **BE APPROVED**.

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

None

**VI. ADJOURNMENT**

The meeting adjourned at 4:40 p.m.