



300 Dufferin Avenue
P.O. Box 5035
London, ON
N6A 4L9

London
CANADA

March 16, 2026

March 23, 2026, Infrastructure and Corporate Services Committee

Re: Enhanced Reporting for Procurement Disqualifications and Bids & Tender Issues

Dear Colleagues,

Having recently implemented new procurement policies in October of 2025 and discussions regarding the need for transparency on the use of delegated authority, I am requesting that Council receive quarterly procurement reports that outline any issues and actions taken under delegated authority. These issues would include changes made to bids & tenders after the initial public issuance and any disqualification of vendors or applications during that process.

I will be moving the following motion:

That Civic Administration BE DIRECTED to report quarterly to the Infrastructure & Corporate Services Committee outlining any issues arising or changes made to public tenders, bids request for proposals on the City of London online procurement services site including but not limited to:

- i) Changes to the initial criteria for any RFP, RFT or RFQ**
- ii) Any issues with submitting information online**
- iii) Disqualification of a vendor**
- iv) Disqualification of a bids & tender application**

I look forward to your support for this enhanced level of transparency and accountability in our procurement processes and in the use of delegated authority. There is increasing public demand for Council to provide more oversight and transparency – especially with regard to procurement.

Sincerely,

Susan Stevenson
Councillor, Ward 4