

Appendix "A"

#25046
April 7, 2025
(Appoint Consultant)

Chair and Members
Community and Protective Services Committee

Re: RFP-2025-389 – Consulting Services for the Parks and Recreation Master Plan Update
(Subledger NT25PK02)
Capital Project RC2013 - Master Plan Update Parks and Recreation
Monteith Brown Planning Consultants - \$251,986.00 (excluding HST)

Finance Supports Report on the Sources of Financing:

Finance Supports confirms that the cost of this project cannot be accommodated within the financing available for it in the Capital Budget, but can be accommodated by advancing budget from 2027, and that, subject to the approval of the recommendation of the Deputy City Manager, Environment and Infrastructure, and the detailed source of financing is:

Estimated Expenditures	Approved Budget	Funding Requirement (Note 2)	This Submission
Engineering	0	251,986	251,986
Total Expenditures	\$0	\$251,986	\$251,986

Sources of Financing

Capital Receipts	0	62,997	62,997
Drawdown from City Services Parks and Recreation Reserve Fund (Development Charges) (Note 1)	0	188,990	188,990
Total Financing	\$0	\$251,986	\$251,986

Financial Note:

Contract Price	\$251,986
Add: HST @13%	32,758
Total Contract Price Including Taxes	284,744
Less: HST	-32,758
Net Contract Price	\$251,986

Note 1: Development charges have been utilized in accordance with the underlying legislation and the approved 2019 Development Charges Background Study and the 2021 Development Charges Background Study Update.

Note 2: The additional funding requirement for this project can be accommodated by advancing a portion of the funding from the 2027 capital budget in RC2013.

Kyle Murray
Director, Financial Planning and Business Support
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