

**DEFERRED MATTERS
PLANNING AND ENVIRONMENT COMMITTEE
(AS OF JUNE 3, 2024)**

File No.	Subject	Request Date	Requested/ Expected Reply Date	Person Responsible	Status
1	Draft City-Wide Urban Design Guidelines – Civic Admin to report back at a future PPM of the PEC	Oct 29/19 (2.1/18/PEC)	Q4 2024	H. McNeely/ K. Edwards	Staff are working to incorporate the contents of the draft Urban Design Guidelines into the Site Plan Control By-law update (expected Q3 2024) as well as the new Zoning By-law (expected Q4 2024). The need for additional independent UDG will be assessed after those projects are complete.
2	Homeowner Education Package – 3 rd Report of EEPAC - part c) the Civic Administration BE REQUESTED to report back at a future Planning and Environment Committee meeting with respect to the feasibility of continuing with the homeowner education package as part of Special Provisions or to replace it with a requirement to post descriptive signage describing the adjacent natural feature; it being noted that the Environmental and Ecological Planning Advisory Committee (EEPAC) was asked to undertake research on best practices of other municipalities to assist in determining the best method(s) of advising new residents as to the importance of and the need to protect, the adjacent feature; and,	May 4/21 (3.1/7/PEC)	Q3 2024	H. McNeely/ M. Davenport/ K. Edwards	Staff have undertaken a detailed review of the recommendations made in the EIS Monitoring Report and are reviewing overall best practices.

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3	Food Based Businesses – Regulations in Zoning By-law Z-1 for home occupations as it relates to food-based businesses	Nov 16/21 (4.2/16/PEC)	Q4 2024	H. McNeely/ J. Adema	A planning review has been initiated with a report that includes any recommended amendments targeted for Q4 2024.
4	Global Bird Rescue – update Site Plan Control By-law and Guidelines for Bird Friendly Buildings	Nov 16/21 (4.3/16/PEC)	Q3 2024	H. McNeely/ B. O’Hagan	Bird Friendly standards and guidelines will be incorporated into the Site Plan Control bylaw (expected Q3 2024).
5	Civic Administration to review existing and consider in future housing-related CIPs opportunities to include and incentivize the creation of affordable housing units and report back no later than Q2 of 2024, including but not limited to the introduction of mandatory minimums to access CIP funds; and options to include affordable housing units in existing buildings	June 27/23 (3.2/10/PEC)	Q2 2024	C. McIntosh/ J. Yanchula	This work is delivered in a June 11, 2024 Planning and Environment Committee report.
6	Green Development Standards – a) the Civic Administration BE DIRECTED to update by Q3 2024 the Site Plan Control Bylaw and/or Zoning Bylaw to include the following requirements; i) 5% of the required parking spaces for buildings over 40 units be roughed in for EV charging; ii) minimum 50% native species for landscaping, with no invasive species	Jan 9/24 (5.2/2/PEC)	Q3/2024	H. McNeely/ B. O’Hagan	Part a) will be incorporated into the Site Plan Control bylaw targeted for Q3 2024

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	<p>planted should be considered during plant selection criteria, and for staff to create a preferred list; and,</p> <p>iii) short-term bicycle parking requirement at a rate of 0.1 space / unit for townhouse developments. Where feasible, bicycle parking should be centrally located to serve all units;</p> <p>c) the Civic Administration BE DIRECTED to review the legislative framework and municipal best practices to adopt a bylaw through section 97.1 of the Municipal Act to implement sustainable building construction features, including but not limited to, energy efficiency, water conservation and green roofs, and report back to Council with options and recommendations, including identifying any required Official Plan, Zoning Bylaw and Site Plan Control Bylaw amendments; and,</p> <p>d) the Civic Administration BE DIRECTED to report back to Council within Q3 2024 with a short update regarding the scope and timeline of the Green Development Guidelines and Green Parking Lot Guidelines.</p>			<p>H. McNeely/ K. Edwards</p> <p>H. McNeely/ K. Edwards</p>	<p>Part c) work targeted for Q3 2024</p> <p>Part d) work targeted for Q3 2024</p>
7	<p>39 Carfrae Street – That, the following actions be taken with respect to the proposed updated Schedule “C” and Schedule “D” for the Heritage</p>	Feb 21/24 (2.4/4/PEC)	Q2/2024	H. McNeely/ K. Edwards/ S. Tatavarti (Legal)	Part b) work targeted for June 2024

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	Easement Agreement pursuant to Section 37 of the Ontario Heritage Act for the property located at 39 Carfrae Street: b) the Civic Administration BE DIRECTED to work with the applicant to address outstanding concerns with the remainder of the Heritage Easement Agreement and bring back an update by the end of June 2024;				
8	Materials Guidelines (4th Report of the CACP) - the Civic Administration BE DIRECTED to develop a more permissive set of guidelines for the use of synthetic materials (including composites) in buildings designated under Heritage Conservation Districts to allow greater flexibility in material choices, while also aligning with London's existing HCD policies to preserve the aesthetic of heritage buildings and report back to a future PEC meeting for public input and Council approval;	May 14/24 (2.2/7/PEC)	Q2/2025	H. McNeely/ K. Gonyou	Staff are reviewing synthetic materials (including composites) in relation to their potential use for properties designated as part of a Heritage Conservation District.
9	Civic Administration BE DIRECTED to provide information and associated recommended actions on school block acquisitions and report back to the Planning and Environment Committee in Q4 of 2024, including, but not limited to: a) background on the acquisition of blocks for the purposes of a school in the context of Planning Act applications;	June 25/24 (4.1./10/PEC)	Q4 2024	P. Kavcic/B. Page/ H. McNeely	Staff are reviewing the recommendation and compiling information for a Q4 2024 staff report.

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	b) a status update on all unacquired Blocks identified in approved Planning Act applications identified for possible School Blocks; and, c) provide options for Council's consideration to provide the School Board(s) with additional flexibility in acquiring School blocks in future Planning Act applications;				