

## Report to Planning and Environment Committee

**To:** Chair and Members  
Planning and Environment Committee  
**From:** Scott Mathers, MPA, P. Eng.  
Deputy City Manager, Planning and Economic Development  
**Subject:** Quarterly Heritage Report – Q2 2024  
**Date:** July 16, 2024

## Recommendation

That, on the recommendation of the Director, Planning and Development, the following report **BE RECEIVED** for information.

## Executive Summary

Approval, or approval with terms and conditions, of alterations affecting heritage designated properties may be granted administratively pursuant to the Delegated Authority By-law for Heritage Designated Properties (By-law No. C.P.-1502-129, as amended). The purpose of this report is to provide Municipal Council with information regarding Heritage Alteration Permits that were processed pursuant to the Delegated Authority By-law during the second quarter of 2024 (April 1 – June 30, 2024).

## Linkage to the Corporate Strategic Plan

This recommendation supports the following 2023-2027 Strategic Plan areas of focus:

- London has safe, vibrant, and healthy neighbourhoods and communities.
  - Londoners have a strong sense of belonging and sense of place.
    - Create cultural opportunities that reflects arts, heritage, and diversity of community.

## Analysis

### 1.0 Background Information

Heritage Alteration Permit approval may be required to consent to or permit alterations to a heritage designated property. Pursuant to the Delegated Authority By-law, By-law No. C.P.-1502-129, as amended, staff may approve or approve with terms and conditions a Heritage Alteration Permit application. Only those Heritage Alteration Permit applications meeting a “condition for referral” defined by the Delegated Authority By-law are referred to the Community Advisory Committee on Planning (CACCP, the City’s municipal heritage committee) for consultation and require a decision to approve, approve with terms and conditions, or refuse by Municipal Council.

### 2.0 Discussion and Considerations

#### 2.1 Heritage Alteration Permits

The following Heritage Alteration Permits were processed pursuant to the Delegated Authority By-law in the second quarter of 2024:

- 850 Highbury Avenue North (Part IV) – stabilization of the Recreation Hall
- 75 Blackfriars Street (B/P HCD) – addition
- 781 Waterloo Street (BH HCD) – porch
- 239 Wortley Road (WV-OS HCD) – porch railing
- 538 Colborne Street (WW HCD) – porch
- 440 Grey Street (Part IV) – rear addition
- 122 Elmwood Avenue East (WV-OS HCD) – windows
- 797 Dufferin Avenue (OE HCD) – addition and alterations
- 4402 Colonel Talbot Road (Part IV) – façade retention

- 201 Queens Avenue (DT HCD) – signage
- 365 Queens Avenue (WW HCD) – landscape alterations
- 484 English Street (OE HCD) – alterations for additional residential unit
- 25 Kensington Avenue (B/P HCD) – porch
- 63 Byron Avenue East (WV-OS HCD) – paint removal from masonry, porch
- 376 Richmond Street (DT HCD) – alterations for residential unit conversion
- 392 South Street (Part IV) – adaptive reuse of War Memorial Children’s Hospital
- 190 Wortley Road (WV-OS HCD) – signage
- 39 Ridout Street South (WV-OS HCD) – retaining wall
- 795 Hellmuth Avenue (BH HCD) – roof
- 316 Grosvenor Street (BH HCD) – porch
- 247 Base Line Road East (Part IV) – gables
- 471 English Street (OE HCD) – porch

The review of 100% of these Heritage Alteration Permit applications was completed within the provincially mandated timeline. One Heritage Alteration Permit application, for the heritage designated property at 332 St James Street, in the Bishop Hellmuth Heritage Conservation District, regarding porch alterations was referred to the CACP at its meeting on June 5, 2024, and Municipal Council for a decision at its meeting on June 25, 2024 (Table 1).

*Table 1: Summary of Heritage Alteration Permits (HAP) by review type and time period.*

	<b>Delegated Authority</b>	<b>Municipal Council</b>	<b>Total</b>
<b>HAP applications (Q2 2024)</b>	22	1	23
<b>HAP applications (year to date)</b>	36	1	37
<b>HAP applications (2023)</b>	97	8	105
<b>HAP applications (2022)</b>	89	14	103
<b>HAP applications (2021)</b>	70	16	86

## **Conclusion**

The purpose of this report is to provide Municipal Council with information regarding Heritage Alteration Permits that were processed pursuant to the Delegated Authority By-law during the second quarter of 2024.

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**Submitted by:** Kevin Edwards, RPP, MCIP  
**Manager, Community Planning**

**Recommended by:** Heather McNeely, RPP, MCIP  
**Director, Planning and Development**

**Submitted by:** Scott Mathers, MPA, P. Eng.  
**Deputy City Manager, Planning and Economic Development**