

Governance Working Group

Report

11th Meeting of the Governance Working Group
June 24, 2024

PRESENT: Councillors S. Lewis (Chair), H. McAlister, P. Cuddy, S. Stevenson, J. Pribil, S. Trosow, C. Rahman, A. Hopkins, S. Franke, D. Ferreira

ABSENT: S. Hillier

ALSO PRESENT: E. Hunt, C. McCreery, E. Skalski

Remote Attendance: Councillor E. Pelozza; A. Barbon, A. Bush, S. Corman, M. Schulthess, A. Sercombe

The meeting is called to order at 10:02 AM; it being noted that Councillors S. Trosow and S. Stevenson were in remote attendance.

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it be NOTED that no pecuniary interests were disclosed.

2. Consent Items

Moved by: C. Rahman

Seconded by: A. Hopkins

That items 2.1 and 2.2 BE RECEIVED.

Motion Passed

2.1 1st Report of the GWG Sub-Committee

Moved by: C. Rahman

Seconded by: A. Hopkins

That the Minutes of the 1st Meeting of the GWG Sub-Committee, from its meeting held on June 7, 2024, BE RECEIVED.

Motion Passed

2.2 2nd Report of the GWG Sub-Committee

Moved by: C. Rahman

Seconded by: A. Hopkins

That the Minutes of the 2nd Meeting of the GWG Sub-Committee, from its meeting held on June 14, 2024, BE RECEIVED.

Motion Passed

3. Items for Discussion

3.1 Councillor Role Description

Moved by: P. Cuddy
Seconded by: C. Rahman

That the following actions be taken with respect to the report dated June 24, 2024, Councillor Role Description, as amended:

a) the document BE REVISED to include all changes as amended during the discussion;

i) that the phrase 'Correspond with constituents in a timely manner' BE REPLACED with the phrase 'Communicate and follow up with residents as appropriate';

b) the document, as amended, BE FORWARDED to the City Manager for review;

c) the document, attached as amended, BE REFERRED to a future Council Resourcing Review Task Force for consideration, as applicable.

Motion Passed

ADDITIONAL VOTES:

Moved by: H. McAlister
Seconded by: A. Hopkins

That the motion BE AMENDED to include a new part i):

i) that the phrase 'Correspond with constituents in a timely manner' BE REPLACED with the phrase 'Communicate and follow up with residents as appropriate';

Motion Passed

3.2 General Policy for Community Advisory Committees - Update

Moved by: S. Franke
Seconded by: H. McAlister

That the following actions be taken with respect to staff report on the updated General Policy for Community Advisory Committees dated June 24, 2024:

a) Civic Administration BE DIRECTED to bring forward a by-law to a future meeting of Municipal Council to amend Council Procedure By-law A-50 to remove the requirement of the Striking Committee to make recommendations for appointments to Community Advisory Committees and to update the mandates of both the Corporate Services Committee and the Strategic Priorities and Policy Committee to reflect the change in standing committee that considers community advisory committee appointments;

b) the balance of the report on the updated General Policy for Community Advisory Committees BE DEFERRED to the September 23, 2024 meeting of the Governance Working Group for consideration; and

c) the associated request for delegation status from T. Khan, ITCAC Chair, BE DEFERRED to the September 23, 2024 meeting of the Governance Working Group for consideration at that time.

Motion Passed

4. Deferred Matters/Additional Business

4.1 Amendments to Council Policy: Remuneration of Elected Officials and Appointed Citizen Members

Moved by: H. McAlister
Seconded by: D. Ferreira

That the following actions be taken with respect to the staff report Amendments to Council Policy: Remuneration of Elected Officials and Appointed Citizen Members dated May 13, 2024, as amended:

a) updates to the policy BE DEFERRED to a future meeting of the Governance Working Group;

b) Civic Administration BE DIRECTED to report back to the August 15, 2024 special meeting of the Governance Working Group with a draft terms of reference for a Council Resourcing Review Task Force, the purpose of the task force being to consider:

- base compensation for Council and the Mayor;
- compensation for additional service;
- an equity lens;
- consideration of Council severance pay;
- councillor role description;
- realistic job preview document; and

c) the letter from the London Police Services Board BE RECEIVED.

it being noted that members had a general discussion about a need to review how Council is resourced to perform their roles and the necessary scope of a task force to review the required resources;

it being further noted that the Governance Working Group received the attached communication from B. Brock and the following individuals made verbal presentations with respect to this matter:

M. Horak
B. Brock
M. Wallace

Motion Passed

ADDITIONAL VOTES:

Moved by: P. Cuddy
Seconded by: S. Franke

That the following actions be taken with respect to the communications received related to this item:

a) the delegation requests from M. Horak, B. Brock, and M. Wallace BE APPROVED to be heard at this time;

b) the letter from the London Police Services Board BE RECEIVED.

Motion Passed

Moved by: A. Hopkins
Seconded by: S. Trosow

That part b) of the motion BE AMENDED to require a special meeting in August 2024 of the Governance Working Group to review the draft terms

of reference for a Council Resourcing Review Task Force, to be held at the call of the Chair.

Motion Passed

4.2 2024 GWG Deferred Matters List, as at June 12, 2024

Moved by: P. Cuddy

Seconded by: H. McAlister

That the Deferred Matters List dated June 12, 2024 BE RECEIVED.

Motion Passed

4.3 ADDED EMERGENT SUBMISSION - Councillor E. Pelozo - Council Expense Policy Amendment

Moved by: P. Cuddy

Seconded by: S. Lewis

That Civic Administration BE DIRECTED to bring forward a by-law to a future meeting of Municipal Council to amend CPOL.-228-480, as amended, to amend the Council Members' Expense Policy to reduce the annual budget allocation in section 4.1 from \$15,000 to \$13,500 commencing in 2025.

Motion Passed

5. Adjournment

Moved by: D. Ferreira

Seconded by: C. Rahman

That the meeting BE ADJOURNED.

Motion Passed

The meeting adjourned at 1:19 PM.

As Amended, June 24, 2024

Role Description

As a councillor, you have three main roles to play in your municipality over your four year term of office: a representative accountable to the public, a policy-maker supporting the municipality, and a good steward of all city resources.

Decisions should be made for the long-term health and welfare of your community, with consideration given to the City's strategic plan and budget.

Areas of Responsibility

Representation of Ward Interests, Citizens, and City-wide Issues

- Engage with ward residents and civic administration to gain familiarity with local projects, issues, and concerns.
- Keep up-to-date with ward issues, needs and concerns, and communicate Council decisions concerning services/programs/issues to ward residents. Liaise between constituents and civic administration in order to provide assistance, direction and information to ward residents on access or use of City services and other community services as appropriate.
- Direct citizens to their appropriate MP, MPP, or school Trustee, for federal, provincial, or school related issues.
- Obtain the assistance of City staff in resolving and addressing issues or concerns raised by ward residents.
- Communicate and follow up with residents as appropriate.

Develop and Support City Policy and Service Delivery

- Host/attend public consultation meetings to explain and obtain feedback on service proposals and directions affecting City of London citizens.
- Direct broad planning and service provision for the current and future needs of the City of London by developing the Strategic Plan.
- Engage in City budget deliberations which determine service fees and tax levels as well as service/program delivery.
- Develop positions and motions to influence the direction of policy/programs/services; refine proposals and present and justify these at Committees of Council and Council meetings.

Representation on Committees of Council/Boards

- Serve on Standing Committees of Council (Civic Works, Community & Protective Services, Corporate Services, Planning and Environment, and Audit), with an expectation that you are ready, willing and able to serve on each of these committees during your term.
- Serve on the Strategic Priorities and Policy Committee (committee of the whole) and attend both committee & Council meetings.
- Serve as a Council representative on the City's external Agencies, Boards, and Commissions and be available to assume a fair proportion of the workload with

Council colleagues, noting these take place on a variety of times and days at a variety of locations.

- Allocate time to read & review meeting agendas for Council, committees, agencies, boards, and commissions, on a wide range of local programs and issues.
- Review, evaluate staff proposals, studies and recommendations concerning City services/programs with regard to both citizen and financial impacts.

Other Duties

- Be aware of and adhere to Council's Code of Conduct and the City of London's Respectful Workplace Policy (Anti-Harassment/Anti-Discrimination).
- Respond to and accurately represent issues before council with media.
- Have or develop an understanding of the Council Procedure By-law, including Rules of Order for standing committees and council meetings
- Maintain confidentiality as directed by the City Solicitor or City Clerk on matters of a confidential nature before council.
- Participate in all Council orientation sessions, corporate training, and other ongoing training where required with the City, its Agencies, Boards, and Commissions, and local indigenous communities.
- In the event of an emergency, assist in communicating clear, consistent messaging developed by the Mayor & Emergency Operations Centre leads.
- Participate in intergovernmental relations advocacy.
- Represent the City at community events as required.

Compensation:

Current Annual Stipend: Effective Jan 1, 2024 is \$65,137 which is based on the median full-time income for Londoners as identified in the most recent Census, adjusted annually by the average annual variation in median full-time employment income for Londoners determined from published Census data.

Spending account of \$15,000 annually towards work related expenses including transportation allowance etc.

Benefit eligibility and coverage options for Elected Officials is provided in accordance with the terms of the Policy of Insurance

Additional Details:

4 year term

Mix of remote and in-person working environments

An expectation to be widely and flexibly available

Opportunity to attend provincial and national conferences

This document should be reviewed each Council term for accuracy to current conditions.

Gov. Working Group presentation

From: bill brock Redacted MFIPPA, R.S.O. 1990, C.M.65, s.14

To: Redacted MFIPPA, R.S.O. 1990, C.M.65, s.14

Date: Saturday, June 22, 2024 at 07:13 p.m. EDT

*because of road
blocks & constraints
imposed I have 2
recommendations
regardless of where this
group is at.*

Governance Working Group June 24, 2024.

Recommendation#1

Learning from previous Compensation Task Forces experience where members; picked by City Clerk, chose to deal with compensation only.

This even though "Clerk" gave them a blank sheet ! (Chair Dan Ross). Replace that type of group with a citizens group chosen by Council.

The councilor role framework accompanied by an accountable structure! There will not be any present ^{city} councilors or staff accept from city clerk office.

Selection will be made those candidates with the acceptable qualifications and experience!

Steps would be taken to move over the work currently being done by the C. Rahman group! Sitting councilors should not be designing their own

system. Generic term would apply to all candidates in next election. Running for election and not being accountable will be gone! Structure tday is like Bd.

of Control is back but that is not what you voted for! A similar system is required to make staff accountable but previous city manager never responded!

The bottom is as a councilor you can't do anything you want!!

line

Recommendation #2

Given the outcome of the "Student Pass Pilot" involving some councilors and trustees there was serious flaw in the process! Recommend issue be referred

to new task force on a role and accountability business case of how accountability rules designed should be applied for all! This applies for both staff

and politicians! There are several examples of serious flaws including current . However let the new task force determine (example budget process).

The process to get here has been messy! Look at agenda set ups!

still

Because of various constraints I am prepared to answer any questions on brief submitted recommendations now or at new citizen working group later!!

Sincerest

Bill Brock 6/24/24

