

Subject: Engagement for Service Review Training for Agencies, Boards, and Commissions

Dear Members of the Strategic Opportunities Review Working Group,

I would like to respectfully request appropriate consideration be given to engaging KPMG to provide Service Review training for our various Agencies, Boards, and Commissions.

After consulting with our staff, I am pleased to confirm that this training falls within the scope of our existing contract with KPMG. This service is considered an Additional Service under the current agreement, which allows us to proceed without the need for additional procurement processes. This is a great opportunity to enhance our service review capabilities and align our strategies more effectively.

As you know, the Service Review process has resulted in tens of millions of dollars in savings identified by Civic Administration over the course of the 2024-2027 Multi-Year Budget. Based on these results, I believe there is merit in offering the same training to Agencies, Boards, and Commissions.

In terms of the associated costs, I recommend that the municipality cover these expenses. In consulting with finance staff, it is recommended that these costs be funded from the Efficiency, Effectiveness and Economy (EEE) Reserve. By doing so, we ensure that all our agencies, boards, and commissions can participate fully without financial constraints, fostering a more inclusive and comprehensive training experience. This approach supports our commitment to maximizing the effectiveness and efficiency of our municipal services.

To facilitate the most effective participation, we will organize training sessions either in-person or virtually, with multiple boards and commissions attending each session. This approach ensures broad engagement while also making efficient use of our resources and KPMG's expertise.

I invite all members of the Strategic Opportunities Review Working Group to discuss this further during your first meeting. Your insights and approval are crucial as we move forward with this initiative. Subject to the discussion at the Working Group, I would appreciate your support for the following motion:

*Civic Administration **BE DIRECTED** to engage with KPMG LLP for the delivery of service review training for the City's Agencies, Boards and Commissions, with the cost to be funded from the Efficiency, Effectiveness and Economy (EEE) Reserve.*

Thank you for your attention to this matter and your continued dedication to improving our municipal services.

Kind regards,



Josh Morgan
Mayor