

# Corporate Services Committee

## Report

11th Meeting of the Corporate Services Committee  
June 17, 2024

PRESENT: Councillors H. McAlister (Chair), P. Cuddy, S. Stevenson, C. Rahman, P. Van Meerbergen, Mayor J. Morgan

ALSO PRESENT: Deputy Mayor S. Lewis, Councillor J. Pribil; A. Barbon, A. Hagan, J. Paradis, T. Pollitt, E. Skalski, J. Taylor, M. Tomazincic, B. Warner.

Remote attendance: S. Corman, E. Hunt, M. Schulthess

The meeting is called to order at 1:00 PM; it being noted that Councillor P. Van Meerbergen was in remote attendance.

### 1. Disclosures of Pecuniary Interest

That it BE NOTED Councillor P. Cuddy discloses a pecuniary interest in item 2.1 having to do with Declaring Surplus, City-owned Property - Part of Pine Street, by indicating that he has previously leased land to Sofina Foods Inc.

### 2. Consent

Moved by: C. Rahman

Seconded by: S. Stevenson

That Consent Items 2.2, 2.4 and 2.5 BE APPROVED.

Yeas: (6): H. McAlister, P. Cuddy, S. Stevenson, C. Rahman, P. Van Meerbergen, and Mayor J. Morgan

**Motion Passed (6 to 0)**

#### 2.2 Industrial Land Development Strategy Annual Monitoring and Pricing Report - City-Owned Industrial Land

Moved by: C. Rahman

Seconded by: S. Stevenson

That, on the recommendation of the Deputy City Manager, Finance Supports, with concurrence of the Acting Director, Economic Services and Supports, on the advice of the Director, Realty Services, with respect to the City of London's Industrial Land Development Strategy, the following actions be taken with respect to the annual monitoring and pricing of City owned industrial lands:

- a) the proposed by-law as appended to the staff report dated June 17, 2024 as Appendix "A" BE INTRODUCED at the Municipal Council meeting to be held on June 25, 2024 to amend By-law No. A.-6151-17, as amended, being "A by-law to establish policies for the sale and other disposition of land, hiring of employees, procurement of goods and services, public notice, accountability and transparency, and delegation of powers and duties, as required under Section 270(1) of the *Municipal Act, 2001*" by deleting Attachment "B" to Schedule "A" – Sale and Other Disposition of Land Policy of the By-law and by replacing it with a new Attachment "B" to Schedule "A" to amend the current pricing for City owned serviced industrial land as follows:

The current pricing levels of all City-owned industrial parks, established effective August 1, 2024, are as follows:

Innovation Park (Phases 1 to 4) and Huron Industrial Park (all phases):

- Lots up to 4.99 acres: price change from \$225,000 per acre to \$325,000 per acre
- 5.00 acres and up: price change from \$200,000 per acre to \$300,000 per acre

Pricing for serviced industrial land in Trafalgar Industrial Park:

- All lot sizes: price change from \$200,000 per acre to \$300,000 per acre

Pricing for serviced industrial land in Innovation Park Phase V:

- All lot sizes: price change from \$300,000 to \$400,000.00 per acre

Surcharges are as follows:

- Highway 401 Exposure – 15%
- Veteran’s Memorial Parkway Exposure – 5%

b) the staff report dated June 17, 2024, entitled “Industrial Land Development Strategy Annual Monitoring and Pricing Report – City-Owned Industrial Land”, BE RECEIVED.

**Motion Passed**

2.4 SS-2024-199 - Provincial Offences Administration Virtual Courtroom Expansion

Moved by: C. Rahman  
Seconded by: S. Stevenson

That on the recommendation of the City Clerk, the following actions be taken with respect to the Provincial Offences Administration Virtual Courtroom Expansion for Courtrooms 102 and 103:

- a) approval BE GIVEN to execute a Single Source purchase as per section 14.4 d) and e) of the City of London’s Procurement of Goods and Services Policy;
- b) the Single Source negotiated price BE ACCEPTED to secure the installation of audio and visual equipment required for the operation of virtual court as part of the Provincial Offences Administration virtual courtroom expansion for a total price of \$141,393.48 (excluding HST) from Dynamix London Inc.;
- c) the Civic Administration BE AUTHORIZED to undertake all administrative acts that are necessary in connection with this purchase;
- d) the approvals given herein, BE CONDITIONAL upon the Corporation entering into a formal contract or having a purchase order, or contract record relating to the subject matter of this approval in accordance with sections 14.4 d) and e) and 14.5 a) ii) of the Procurement of Goods and Services Policy; and
- e) the funding for this purchase BE APPROVED as set in the Sources of Financing Report appended to the staff report as Appendix “A”.

**Motion Passed**

2.5 Appointment of Hearings Officers to Conduct Hearings Under Various City of London By-laws and to Serve on the Property Standards Committee

Moved by: C. Rahman  
Seconded by: S. Stevenson

That, on the recommendation of the City Clerk, the following actions be taken with respect to the appointment of Hearings Officers to conduct Hearings under various City of London by-laws:

- a) the proposed by-law as appended to the staff report dated June 17, 2024 as Appendix "A" being "A by-law to approve the appointments of Hearings Officers in accordance with By-law A.-6653-121, as amended", BE INTRODUCED at the Municipal Council meeting to be held on June 25, 2024;
- b) the proposed by-law as appended to the staff report dated June 17, 2024 as Appendix "B" to amend By-law No. CP-24 being "A by-law to provide standards for the maintenance and occupancy of property and to repeal By-law CP-16" to repeal Schedule "A" and amend s.7.2, BE INTRODUCED at the Municipal Council meeting to be held on June 25, 2024; and
- c) the Civic Administration BE AUTHORIZED to undertake all administrative acts that are necessary for these appointments.

**Motion Passed**

2.1 Declare Surplus - City-Owned Property - Part of Pine Street

Moved by: C. Rahman  
Seconded by: Mayor J. Morgan

That, on the recommendation of the Deputy City Manager, Finance Supports, on the advice of the Director, Realty Services, with respect to City-owned property, the following actions be taken:

- a) the subject property being a portion of Pine Street, in the City of London, legally described as part of Pine Street on Registered 433 being Parts 1 and 2 on Plan 33R-21849, BE DECLARED SURPLUS; and
- b) the subject property ("Surplus Lands") BE TRANSFERRED to the abutting property owner in accordance with the City's Sale and Other Disposition of Land Policy.

Yeas: (5): H. McAlister, S. Stevenson, C. Rahman, P. Van Meerbergen, and Mayor J. Morgan

Recuse: (1): P. Cuddy

**Motion Passed (5 to 0)**

2.3 Standing Committee Meetings and Annual Meeting Calendar

Moved by: P. Cuddy  
Seconded by: H. McAlister

That, on the recommendation of the City Clerk, the attached revised annual meeting calendar for the period January 1, 2025 to December 31, 2025, as amended to provide for Corporate Services Committee meetings to be held on Mondays at 1:00 PM and Planning and Environment Committee to be held on Tuesdays at 1:00 PM, BE APPROVED; it being understood that adjustments to the calendar may be required from time to time in order to accommodate special/additional meetings or changes to governing legislation;

it being noted that the Corporate Services Committee received a

communication dated June 13, 2024 from C. Butler with respect to this matter.

**ADDITIONAL VOTES:**

Moved by: P. Cuddy  
Seconded by: H. McAlister

That the 2025 Standing Committee Meetings and Annual Meeting Calendar BE AMENDED to provide for Corporate Services Committee meetings to be held on Mondays at 1:00 PM and Planning and Environment Committee to be held on Tuesdays at 1:00 PM;

Yeas: (6): H. McAlister, P. Cuddy, S. Stevenson, C. Rahman, P. Van Meerbergen, and Mayor J. Morgan

**Motion Passed (6 to 0)**

Moved by: P. Cuddy  
Seconded by: S. Stevenson

That the annual meeting calendar for the period January 1, 2025 to December 31, 2025, as amended, BE APPROVED; it being understood that adjustments to the calendar may be required from time to time in order to accommodate special/additional meetings or changes to governing legislation;

it being noted that the Corporate Services Committee received a communication dated June 13, 2024 from C. Butler with respect to this matter.

Yeas: (6): H. McAlister, P. Cuddy, S. Stevenson, C. Rahman, P. Van Meerbergen, and Mayor J. Morgan

**Motion Passed (6 to 0)**

**3. Scheduled Items**

None.

**4. Items for Direction**

None.

**5. Deferred Matters/Additional Business**

None.

**6. Confidential (Provided Electronically to Council Members.)**

Moved by: C. Rahman  
Seconded by: P. Cuddy

That the Corporate Services Committee convenes In Closed Session to consider the following:

**6.1 Labour Relations/Employee Negotiations**

A matter pertaining to reports, advice and recommendations of officers and employees of the Corporation concerning labour relations and employee negotiations in regard to one of the Corporation's unions including communications necessary for that purpose and for the purpose of providing instructions and direction to officers and employees of the Corporation.

Yeas: (6): H. McAlister, P. Cuddy, S. Stevenson, C. Rahman, P. Van Meerbergen, and Mayor J. Morgan

**Motion Passed (6 to 0)**

The Corporate Services Committee convenes In Closed Session from 1:34 PM to 1:38 PM.

**7. Adjournment**

Moved by: P. Cuddy

Seconded by: S. Stevenson

That the meeting BE ADJOURNED.

**Motion Passed**

The meeting adjourned at 1:40 PM.

# January 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1  CITY HALL CLOSED NEW YEAR'S DAY	2	3	4
5	6 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	7 CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	8	9	10	11
12	13 CORPORATE SERVICES COMMITTEE 1:00 PM	14 STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	15	16	17	18
19	20	21 COUNCIL 1:00 PM	22	23	24	25
26	27 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	28 CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	29	30	31	

## February 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 CORPORATE SERVICES COMMITTEE 1:00 PM	4 STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	5	6	7	8
9	10	11 COUNCIL 1:00 PM	12 AUDIT 12:00 PM	13	14	15
16	17 CITY HALL CLOSED FAMILY DAY	18 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	19 CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	20	21	22
23	24 CORPORATE SERVICES COMMITTEE 1:00 PM	25 DEARNESS HOME COMMITTEE OF MANAGEMENT 9:30 AM (Declaration of Compliance)  STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	26	27	28	

## March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 SPECIAL CORPORATE SERVICES COMMITTEE 1:00 PM (Remuneration Report)	4 COUNCIL 1:00 PM	5	6	7	8
9	10 Week of March Break	11	12	13	14	15
16	17 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	18 CIVIC WORKS COMMITTEE 9:30 AM PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	19	20	21	22
23	24 CORPORATE SERVICES COMMITTEE 1:00 PM	25 STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	26	27	28	29
30	31					



## April 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b>  COUNCIL 1:00 PM	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	<b>8</b>  CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> CORPORATE SERVICES COMMITTEE 1:00 PM	<b>15</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	<b>16</b>	<b>17</b>	<b>18</b>  CITY HALL CLOSED GOOD FRIDAY	<b>19</b>
<b>20</b>	<b>21</b>  CITY HALL CLOSED EASTER MONDAY	<b>22</b>  COUNCIL 1:00 PM	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b> COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	<b>29</b>  CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	<b>30</b>			

# May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 CORPORATE SERVICES COMMITTEE 1:00 PM	6 STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	7	8	9	10
11	12 SPECIAL CORPORATE SERVICES COMMITTEE 1:00 PM (Debenture Issuance Approval Report)	13 COUNCIL 1:00 PM	14	15	16	17
18	19 CITY HALL CLOSED VICTORIA DAY	20 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	21 CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	22	23	24
25	26 CORPORATE SERVICES COMMITTEE 1:00 PM	27 STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	28 FCM ANNUAL CONFERENCE (Ottawa)	29 FCM ANNUAL CONFERENCE (Ottawa)	30 FCM ANNUAL CONFERENCE (Ottawa)	31 FCM ANNUAL CONFERENCE (Ottawa)

## June 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b>  <i>FCM ANNUAL CONFERENCE (Ottawa)</i>	<b>2</b>	<b>3</b>  <b>COUNCIL</b> 1:00 PM	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b>  <b>COMMUNITY AND PROTECTIVE SERVICES COMMITTEE</b> 1:00 PM	<b>10</b>  <b>CIVIC WORKS COMMITTEE</b> 9:30 AM  <b>PLANNING AND ENVIRONMENT COMMITTEE</b> 1:00 PM	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>  <b>CORPORATE SERVICES COMMITTEE</b> 1:00 PM	<b>17</b>  <b>STRATEGIC PRIORITIES AND POLICY COMMITTEE</b> 1:00 PM	<b>18</b>  <b>AUDIT</b> 12:00 PM	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>  <b>PLANNING AND ENVIRONMENT COMMITTEE</b> 1:00 PM (Reports to Council on July 22)	<b>24</b>  <b>COUNCIL</b> 1:00 PM	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b>					

# July 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b> CITY HALL CLOSED CANADA DAY	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	<b>15</b> CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	<b>16</b> CORPORATE SERVICES COMMITTEE 1:00 PM	<b>17</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b>  COUNCIL 1:00 PM	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>		

## August 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 CITY HALL CLOSED CIVIC HOLIDAY	5	6	7	8	9
10	11 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	12 CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	13 CORPORATE SERVICES COMMITTEE 1:00 PM	14 STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	15	16
17 <i>AMO ANNUAL CONFERENCE (Ottawa)</i>	18 <i>AMO ANNUAL CONFERENCE (Ottawa)</i>	19 <i>AMO ANNUAL CONFERENCE (Ottawa)</i>	20 <i>AMO ANNUAL CONFERENCE (Ottawa)</i>	21	22	23
24	25	26 COUNCIL 1:00 PM	27	28	29	30
31						

## September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b>  CITY HALL CLOSED LABOUR DAY	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	<b>9</b>  CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	<b>10</b>  AUDIT 12:00 PM	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>  CORPORATE SERVICES COMMITTEE 1:00 PM	<b>16</b>  STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM  (Reports to Council on October 14)	<b>23</b>  COUNCIL 1:00 PM	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	<b>30</b>  CITY HALL CLOSED NATIONAL DAY FOR TRUTH AND RECONCILIATION				

# October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b> CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b> CORPORATE SERVICES COMMITTEE 1:00 PM	<b>7</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b>	CITY HALL CLOSED THANKSGIVING DAY	<b>14</b> COUNCIL 1:00 PM	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b> COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	<b>21</b> CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b> CORPORATE SERVICES COMMITTEE 1:00 PM	<b>28</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM (Includes Budget Release Presentation)	<b>29</b>	<b>30</b>	<b>31</b>	

## November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 COUNCIL 1:00 PM	5	6	7	8
9	10 CIVIC WORKS COMMITTEE 9:30 AM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	11 PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	12 AUDIT 12:00 PM	13	14	15
16	17 CORPORATE SERVICES COMMITTEE 1:00 PM	18 STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM  BUDGET COMMITTEE 4:00 PM (Public Participation Meeting)	19	20 BUDGET COMMITTEE 9:30 AM	21 BUDGET COMMITTEE 9:30 AM (IF NEEDED)	22
23	24	25 COUNCIL 1:00 PM	26 SPECIAL COUNCIL (BUDGET) 1:00 PM	27	28	29
30						



## December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 1:00 PM	<b>2</b> CIVIC WORKS COMMITTEE 9:30 AM  PLANNING AND ENVIRONMENT COMMITTEE 1:00 PM	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> CORPORATE SERVICES COMMITTEE 1:00 PM	<b>9</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 1:00 PM	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b> COUNCIL 1:00 PM	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> CITY HALL CLOSED at 12:00 PM	<b>25</b> CITY HALL CLOSED CHRISTMAS DAY	<b>26</b> CITY HALL CLOSED BOXING DAY	<b>27</b>
<b>28</b>	<b>29</b> CITY HALL CLOSED	<b>30</b> CITY HALL CLOSED	<b>31</b> CITY HALL CLOSED			