

# **Governance Working Group Sub-Committee Report**

1st Meeting of the Governance Working Group Sub-Committee  
June 7, 2024

PRESENT: Councillors C. Rahman (Chair), P. Cuddy, J. Pribil, A. Hopkins

ALSO PRESENT: E. Hunt, A. Kaczmarczyk, C. McCreery, C. Wray

Remote Attendance: J. Kovacs, M. Schulthess

The meeting is called to order at 12:00 PM; it being noted that Councillors C. Rahman, P. Cuddy, A. Hopkins, and J. Pribil were in remote attendance.

## **1. Call to Order**

### 1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 1.2 Election of Vice-Chair

Moved by: P. Cuddy

Seconded by: A. Hopkins

That Councillor J. Pribil BE ELECTED as Vice Chair for the term of the Committee.

**Motion Passed**

## **2. Consent Items**

None.

## **3. Items for Discussion**

### 3.1 Councillor Job Description

Moved by: J. Pribil

Seconded by: A. Hopkins

That the following actions be taken with respect to the Councillor's Job Description:

a) the communications on the agenda with respect to the Councillor's Job Description BE RECEIVED;

b) the title going forward BE AMENDED from "Councillor's Job Description" to "Councillor's Role Description";

c) the amended draft Role Description BE REFERRED to the next meeting of the Governance Working Group Sub-Committee; and

d) the Civic Administration BE DIRECTED to review the amended draft Role Description for compliance with the *Municipal Act, 2001*.

**Motion Passed**

3.2 Discussion - Next Meeting Date

Moved by: P. Cuddy

Seconded by: C. Rahman

That the next meeting date of the Governance Working Group Sub-Committee BE SET for June 12, 2024 at 11:00 AM, in Committee Room #5.

**Motion Passed**

**4. Deferred Matters/Additional Business**

None.

**5. Adjournment**

Moved by: A. Hopkins

Seconded by: J. Pribil

That the meeting BE ADJOURNED.

**Motion Passed**

The meeting adjourned at 1:57 PM.