

City of London - Application for Appointment to City of London Community Advisory Committees

Application

Committee you are interested in serving on: **Diversity, Inclusion and Anti-Oppression Community Advisory Committee**

Contact Information

Name: **Sinto Pauly Chembakassery**

City: **London**

Province: **ON**

Postal Code: **N6G 5R6**

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (max. 250 characters):

No. But I would really appreciate if I could get a chance to be part of this advisory committee to contribute maximum effort from my behalf and also to learn more from the talented and experienced advisory team of London.

What do you hope to contribute or learn as part of a Community Advisory Committee? (max. 250 characters):

To serve as an authentic and proactive filter, to assess policies, procedures and programs. To ensure a successful candidate to provide a diverse representation on the committee, diverse identities, positions and perspectives for assisting in setting more comprehensive goals and objectives of the committee.

How will you support the work of a Community Advisory Committee? (max. 250 characters):

Establish shared language for keywords and concepts related to the committee topics. Anticipating competing ideas and healthy conflict. Being loyal to the purpose and charge of the committee. Contribute to the skills and knowledge to the committee from my perspective as add on.

We value the contributions of Londoners with diverse experiences and welcome applications from individuals who share our commitment. Please describe how your work, community or lived experience will enhance these efforts through Community Advisory Committee work. (max. 3000 characters):

My work experience includes the following categories:

- 1. Production operator**
- 2. Welcome Agent**
- 3. Housekeeping**
- 4. Front desk agent**
- 5. Amazon fulfillment associate**
- 6. Accountant**
- 7. General Office Clerk**
- 8. Godown assistant**
- 9. Packing boy**

From the above information, it's clear I have gone through various work environments, situations and had to deal with various workplace issues and I believe suggestions and solutions from my perspective would be a great contribution to create a safe and healthy workplace environment for all London workers.

Please describe additional experience, training, or community involvement that will help you in your role as a Community Advisory Committee Member. (max. 250 characters):

I do belong to country India, where there are a lot of communities coexist in a healthy way and I am now residing in a country Canada, who welcome all the diversified communities internationally and allow to coexist in their respective community. As a fellow resident of London city, I believe it's my honour to share all the possible contributions to ensure London city, has all potential growth in the respective areas.

Attach resume or other document here, if needed: **sinto pauly resume pdf.pdf**

Attach more files here, if needed: **SINTO POLICE CLEARANCE.pdf, Sinto IGNOU certificate BACH-IG36-45571.pdf**

Confirmations

I declare the following: **I am at least 18 years old.; I am not a City employee or Council member.; I understand that the commitment may be up to 4 hours per month to attend meetings and prepare.; I understand that my application and any attachments will be included on a public agenda that is published on the City website.**

To help inform our outreach activities, please tell us how you heard about this opportunity: (optional): **City Website**

If you selected 'Other', please specify:

Submitted on: **4/14/2024 4:31:43 PM**

SINTO PAULY CHEMBAKASSERY

Dear SIR/MADAM

I am pleased to write to you regarding my job application for open vacancy. I believe my qualifications and experience make me an ideal candidate for this job.

I have a Degree in Bachelor of Commerce and 7 years of experience in general office, bookkeeping, effectively and efficiently managing all general office works. I am an extremely organized, calm, and patient professional with excellent managerial skills. I have a passion for leadership and skills to inspire other staff members to provide above standard level of service.

I believe a relationship with your company would be mutually beneficial, as I am seeking a challenging work environment where I can fully exercise my skills. I look forward to hearing from you and would love to explain my skills further during an interview.

Sincerely

Sinto Pauly Chembakassery

SINTO PAULY CHEMBAKASSERY

London,
ONTARIO, CANADA ,
N6G 5R6.

OBJECTIVE

Seeking a position in the activity department which will require me to utilize my skills, abilities, and experience to ensure the organization's growth.

EXPERIENCE

Fulfillment associate (October 2023 to present): Amazon (St Thomas)

WELCOME AGENT (APRIL 2023 to July 2023):

L'Agence Services Santé(Niagara falls)

PRODUCTION OPERATOR (FEBRUARY 2023-APRIL 2023): Northern Gold Foods (Welland)

ACCOUNTANT (JUNE 2022- FEBRUARY 2023): AD MARKETING(INDIA)

JUNIOR BOOKKEEPER CUM GENERAL OFFICE CLERK (JANUARY2018 – MAY 2022): AD MARKETING(INDIA)

ASSISTANT OFFICE CLERK(JANUARY 2015 – DECEMBER 2017): WICAB MARKETING(INDIA)

GODOWN ASSISTANT(JANUARY 2011 – DECEMBER 2014): WICAB MARKETING(INDIA)

PACKING BOY(JANUARY 2008 – DECEMBER 2010): WICAB MARKETING(INDIA)

SKILLS

- Over 7 years of experience in general office.
- Proficient in Tally ERP 9, Tally Prime accounting software
- Bank reconciliation
- General ledger reconciliation
- Accounts Payable
- Excellent knowledge in Microsoft Office.
- Excellent communication skills.
- Integrity and transparency.
- Punctual, Reliable
- Fast learner
- Excellent time management
- Guest service

- Customer service
- Time management

EDUCATION

- Bachelor of commerce (from January 2019 to December 2022) at Indira Gandhi National Open University, India

AVAILABILITY

- MONDAY -full time
- TUESDAY- full time
- WEDNESDAY- full time
- THURSDAY – full time
- FRIDAY- full time
- SATURDAY & SUNDAY - full time (when needed)



KERALA POLICE

NON-INVOLVEMENT IN OFFENCES CERTIFICATE

No : 15290022-2023-7-00133
Issued From : KATTOOR Police Station
Issued Date : 29/05/2023



Name : SINTO PAULY C



Relatives Name : ANTONY(Guardian)

1. This is to certify that no criminal cases is pending against Sri/Smt **SINTO PAULY C**, 33, 367, CHEMBAKASSERY HOUSE , THANISSERY, THANISSERY , IRINJALAKUDA residing in KATTOOR Police Station Limit, THRISSUR RURAL, Kerala State, holder of AADHAR CARD(UIDAI) No. 488744221426 as on 29/05/2023
2. This certificate is issued in response to application No. **15290022-2023-7-00133** dated **27/05/2023** .
3. Non-Involvement in Offences Certificate issuance Details

Name Of Issuance Officer : Irushikesan Nair K G
Designation : Inspector of Police
Phone Number : [REDACTED]
Email ID : [REDACTED]

Date : 29/05/2023

Place : KATTOOR



This is a computer generated document and does not require the signature or the stamp in order to be considered valid. Scan the QR Code to check authenticity of the document. Please ensure that the certificate is shown under the url: 'https://thuna.keralapolicy.gov.in/documentVerifier?FB36FC1792C09E447F4AA79A8A200BC4' which is the authorized origin of the certificate.

इंदिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

This is to certify that

प्रमाणित किया जाता है कि

Sinto Pauly C

after having passed the prescribed courses of study in the

निर्धारित पाठ्यक्रम पूरा करने और

December 2021

examination is hereby awarded the degree of

परीक्षा उत्तीर्ण करने पर स्नातक उपाधि

Bachelor of Commerce

प्रदान किया जाता है

Division / श्रेणी

First

[Signature]

रजिस्ट्रार

Registrar



[Signature]

कुलपति

Vice Chancellor