

**DEFERRED MATTERS  
PLANNING AND ENVIRONMENT COMMITTEE  
(AS OF MARCH 28, 2024)**

<b>File No.</b>	<b>Subject</b>	<b>Request Date</b>	<b>Requested/ Expected Reply Date</b>	<b>Person Responsible</b>	<b>Status</b>
1	Draft City-Wide Urban Design Guidelines – Civic Admin to report back at a future PPM of the PEC	Oct 29/19 (2.1/18/PEC)	Q4 2024	McNeely/Edwards	Staff are working to incorporate the contents of the draft Urban Design Guidelines into the Site Plan Control By-law update (expected Q2 2024) as well as the new Zoning By-law (expected Q4 2024). The need for additional independent UDG will be assessed after those projects are complete.
2	Homeowner Education Package – 3 <sup>rd</sup> Report of EEPAC - part c) the Civic Administration BE REQUESTED to report back at a future Planning and Environment Committee meeting with respect to the feasibility of continuing with the homeowner education package as part of Special Provisions or to replace it with a requirement to post descriptive signage describing the adjacent natural feature; it being noted that the Environmental and Ecological Planning Advisory Committee (EEPAC) was asked to undertake research on best practices of other municipalities to assist in determining the best method(s) of advising new residents as to the importance of and the need to protect, the adjacent feature; and,	May 4/21 (3.1/7/PEC)	Q2 2024	McNeely/Davenport/Edwards	Staff have undertaken a detailed review of the recommendations made in the EIS Monitoring Report and are reviewing overall best practices.

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3	Food Based Businesses – Regulations in Zoning By-law Z-1 for home occupations as it relates to food-based businesses	Nov 16/21 (4.2/16/PEC)	Q4 2024	McNeely/Adema	A planning review has been initiated with a report that includes any recommended amendments targeted for Q4 2024.
4	Global Bird Rescue – update Site Plan Control By-law and Guidelines for Bird Friendly Buildings	Nov 16/21 (4.3/16/PEC)	Q3 2024	McNeely/O'Hagan	Bird Friendly standards and guidelines will be incorporated into the Site Plan Control bylaw (expected Q3 2024).
5	Civic Administration to review existing and consider in future housing-related CIPs opportunities to include and incentivize the creation of affordable housing units and report back no later than Q2 of 2024, including but not limited to the introduction of mandatory minimums to access CIP funds; and options to include affordable housing units in existing buildings	June 27/23 (3.2/10/PEC)	Q2 2024	S. Thompson/J. Yanchula	This work is underway.
6	Byron Gravel Pits Secondary Plan – Civic Administration to report back on consultation process, and the outcome of supporting studies that will inform the Final Byron Gravel Pits Secondary Plan and implementing an OPA	July 25/23 (2.2/12/PEC)	Q2 2024	H. McNeely/P. Kavcic	Staff bringing Byron Gravel Pits Secondary Plan for approval to April 9 PEC and April 23 Council. If approved, this deferred item can be removed.
7	Green Development Standards – a) the Civic Administration BE DIRECTED to update by Q3 2024 the Site Plan Control	Jan 9/24 (5.2/2/PEC)	Q3/2024	H.McNeely/B.O'Hagan	Part a) will be incorporated into the Site Plan Control bylaw targeted for Q3 2024



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	Guidelines and Green Parking Lot Guidelines.				
8	<p>39 Carfrae Street –</p> <p>That, the following actions be taken with respect to the proposed updated Schedule “C” and Schedule “D” for the Heritage Easement Agreement pursuant to Section 37 of the Ontario Heritage Act for the property located at 39 Carfrae Street:</p> <p>b) the Civic Administration BE DIRECTED to work with the applicant to address outstanding concerns with the remainder of the Heritage Easement Agreement and bring back an update by the end of June 2024;</p>	Feb 21/24 (2.4/4/PEC)	Q2/2024	H.McNeely/K.Edwards / S. Tavarti (Legal)	Part b) work targeted for June 2024