

**27TH REPORT OF THE**  
**CORPORATE SERVICES COMMITTEE**

Meeting held on October 29, 2013, commencing at 1:01 PM, in Committee Room #5, Second Floor, London City Hall.

**PRESENT:** Mayor J.F. Fontana (Chair), Councillors J.P. Bryant and B. Polhill; and L. Rowe (Secretary).

**ABSENT:** Councillors N. Branscombe and J.B. Swan.

**ALSO PRESENT:** Councillors J.L. Baechler and P. Hubert; A. Zuidema, J.P. Barber, G. Barrett, G. Belch, J. Braam, L. DaSilva, J.M. Fleming, M. Hayward, J. Logan, V. McAlea Major, D. Mounteer, D. Popadic, A. Ripepi, C. Saunders, J. Senese, R. Sharpe, S. Swance and B. Warner.

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**I. CALL TO ORDER**

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

**II. CONSENT ITEMS**

2. Managing Director, Corporate Services and City Treasurer, Chief Financial Officer - Single Source Debt Management System

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to acquiring a Debt Management System:

- a) the Civic Administration BE AUTHORIZED to negotiate with Quatro Group Software Systems Inc., 4275 Village Centre Court, Unit 100, Mississauga, ON L4Z 1V3, for the design and installation of a Debt Management System; it being noted that:
- i) preliminary cost estimates indicate the project value will be \$150,000 to \$170,000, excluding HST, dependent upon final system design;
  - ii) annual maintenance support costs are estimated to be \$30,000, plus applicable taxes; and
  - iii) procurement through Quatro Group Software Systems Inc. is a single source purchase in accordance with sections 14.4 (e), (g) and (k) of the Procurement of Goods and Services Policy;
- b) the financing for this acquisition BE APPROVED as set out in the Sources of Financing Report included as Appendix "A" to the staff report dated October 29, 2013;
- c) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with this purchase;
- d) approval given herein BE CONDITIONAL upon the Corporation entering into a formal contract with Quatro Group Software Systems Inc. for the work, subject to successful negotiations; and
- e) the Mayor and the City Clerk BE AUTHORIZED to execute any contract or other documents, if required, to give effect to these recommendations.

Motion Passed

YEAS: J.F. Fontana, J.P. Bryant, B. Polhill (3)

3. Managing Director, Corporate Services and City Treasurer, Chief Financial Officer - Pre-Authorized Tax Payment Plan By-law and Collection of Property Taxes By-law

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to property taxation for 2014:

- a) a by-law to amend By-law A-5505-497 "A by-law to authorize the implementation of a pre-authorized payment plan" so that the calculation of pre-authorized payments is based on the previous year's taxes increased by the average increase in total property tax rates in the residential class in the previous year ( see Appendix "A" to the staff report dated October 29, 2013), BE INTRODUCED at the Council meeting to be held on November 5, 2013; and
- b) a by-law to amend By-law A-8 "a by-law to provide for the collection of property taxes" so that the calculation of the interim tax levy will be set at a percentage of 40% of the previous year's taxes and then increased by the average increase in total municipal property tax rates in the residential class in the previous year (see Appendix "B" to the staff report dated October 29, 2013) BE INTRODUCED at the Council meeting to be held on November 5, 2013.

Motion Passed

YEAS: J.F. Fontana, J.P. Bryant, B. Polhill (3)

4. Managing Director, Corporate Services and Chief Human Resources Officer - Employee Absenteeism - 2013 Mid-Year Review Update

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the staff report dated October 29, 2013, with respect to the employee absenteeism 2013 mid-year review, BE RECEIVED for information.

Motion Passed

YEAS: J.F. Fontana, J.P. Bryant, B. Polhill (3)

### **III. SCHEDULED ITEMS**

### **IV. ITEMS FOR DIRECTION**

5. R. T. Usher, General Manager, Covent Garden Market - Expenditure Above Market Threshold – Final Phase LED Lighting System

Recommendation: That Covent Garden Market BE AUTHORIZED to spend an amount of approximately \$70,500 (less a rebate of \$10,000 from London Hydro for a net approximate amount of \$60,500) in order to implement the final phase of its LED lighting system.

Motion Passed

YEAS: J.F. Fontana, J.P. Bryant, B. Polhill (3)

6. Appointment to the Childcare Advisory Committee

Recommendation: That Shari Carter BE APPOINTED to the Childcare Advisory Committee as a Voting Member-at-Large, for the term ending February 28, 2015.

Motion Passed

YEAS: J.F. Fontana, J.P. Bryant, B. Polhill (3)

7. Appointments to the Environmental and Ecological Planning Advisory Committee

That the following individuals BE APPOINTED to the Environmental and Ecological Planning Advisory Committee as Voting Members-at-Large for the term ending February 28, 2015:

- Nathaniel Bergman
- Edward Emery
- Natalie St. Amour
- Randy Trudeau

Motion Passed

YEAS: J.F. Fontana, J.P. Bryant, B. Polhill (3)

8. Appointment to the Town and Gown Committee

That Chris Thompson BE APPOINTED to the Town and Gown Committee as a Voting Member-at-Large, representing Ward 13, for the term ending February 28, 2015.

Motion Passed

YEAS: J.F. Fontana, J.P. Bryant, B. Polhill (3)

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

9. ADDED - Managing Director, Corporate Services and City Treasurer, Chief Financial Officer - City of London's Credit Rating

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the staff report dated October 29, 2013 regarding the City of London's credit rating BE RECEIVED for information.

Motion Passed

YEAS: J.F. Fontana, J.P. Bryant, B. Polhill (3)

10. ADDED – Request for Expense Authorization – Councillor J.L. Baechler

Recommendation: That the following actions be taken with respect to a request from Councillor J.L. Baechler for authorization to cover the costs associated with arrangements for a guest speaker at an open forum on Deep Geological Repositories:

- a) Councillor Baechler's request BE APPROVED; and
- b) the City Clerk BE DIRECTED to report back at a future meeting of the Corporate Services Committee with respect to a potential amendment to the Council-approved Council Members' Expense Policy in order to accommodate costs associated with educational forums hosted by Members of Council.

Motion Passed

YEAS: J.F. Fontana, J.P. Bryant, B. Polhill (3)

**VI. CONFIDENTIAL**

(See Confidential Appendix to the 27th Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 1:40 PM to 2:20 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to, prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.
- C-2. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to, prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.
- C-3. A matter pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to four properties on Hyde Park Road described as: Lot 72, Lot 73, Lot 74 and Lot 75, Plan 33M219; a proposed or pending acquisition of land by the municipality; and for the purpose of a vote for giving directions or instructions of officers, employees or agents of the municipality or persons retained by or under a contract with the municipality.

## **VII. ADJOURNMENT**

The meeting adjourned at 2:21 PM.