

**4TH REPORT OF THE**  
**2013 COUNCIL COMPENSATION REVIEW TASK FORCE**

Meeting held on August 21, 2013, commencing at 5:01 PM, in Committee Room #5, Second Floor, London City Hall.

**PRESENT:** B. Orr (Chair), V. Junior, S. Levin, J. Macoun, M. Parkinson and J. Tozer and L. Rowe (Secretary).

**ABSENT:** S. Toth.

**ALSO PRESENT:** T.L. Dobbie and G. Saylor.

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**I. DISCLOSURES OF PECUNIARY INTEREST**

1. Recommendation: That it BE NOTED that no pecuniary interests were disclosed.

**II. CONSENT ITEMS**

None.

**III. SCHEDULED ITEMS**

None.

**IV. ITEMS FOR DIRECTION**

2. Review of Draft Survey

Recommendation: That it BE NOTED that the Council Compensation Review Task Force (CCRTF) held discussions regarding a draft public survey; it being noted that T.L. Dobbie was requested to make some modifications to the draft survey and circulate it to the members as soon as possible, in order to ensure that all changes are captured so that the survey can be finalized for circulation in keeping with the CCRTF's anticipated timelines.

3. Discussion - Draft Template for the CCRTF Final Report

Recommendation: That it BE NOTED that the Chair provided the Council Compensation Review Task Force (CCRTF) with a draft template for the Final Report of the 2013 CCRTF. The CCRTF requested the Committee Secretary to place this item as a standing item on all upcoming agendas in order to further refine the draft document as the CCRTF progresses with its work.

4. Discussion – Implications of Implementation of the 2010 Governance Model on Council Workloads

Recommendation: That it BE NOTED that the Council Compensation Review Task Force (CCRTF) held discussions about the implications of the 2010 Governance Model on Council workloads, as well as other factors that might affect workloads; it being noted that T.L. Dobbie undertook to provide the CCRTF with a Ministry of Municipal Affairs and Housing document that outlines the responsibilities of Council Members for its next agenda.

5. Communications Plan – Media Coverage/Publicity and Dissemination of Survey Document

Recommendation: That it BE NOTED that the Council Compensation Review Task Force (CCRTF) held discussions and heard a verbal update from the Chair regarding media coverage/publicity and dissemination of the public survey. The following next steps were agreed upon:

- a) the Chair will work on refining a workplan/timeline that would provide for the survey to be circulated in early September, with a submission deadline of mid-September and coordinate the media release and any media appearances to promote public engagement;

- b) T.L. Dobbie will assist the Chair in preparing a backgrounder document to disseminate relevant information to the public;
- c) the Chair will be the spokesperson for the CCRTF;
- d) the Committee Secretary will prepare, in consultation with the Chair, the public notice which is to appear in a local newspaper on August 29 and September 5, 2013, advising of the upcoming public participation meeting; and
- e) an additional meeting of the CCRTF will be held on Wednesday, October 9, 2013, at 5:00 PM to provide an additional opportunity to complete the Final Report of the CCRTF.

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

None.

**VI. CONFIDENTIAL**

None.

**VII. ADJOURNMENT**

The meeting adjourned at 7:04 PM.