

# Corporate Services Committee

## Report

2nd Meeting of the Corporate Services Committee  
January 15, 2024

PRESENT: Councillors H. McAlister (Chair), P. Cuddy, S. Stevenson, C. Rahman, P. Van Meerbergen

ALSO PRESENT: Deputy Mayor S. Lewis; L. Livingstone, A. Barbon, J. Dann, C. Dooling, P. Ladouceur, J. McMillan, V. Morgado, K. Murray, J. Paradis, T. Pollitt, M. Schulthess, E. Skalski, J. Taylor, B. Warner.

Remote Attendance: Councillor P. Van Meerbergen; E. Bennett, G. Clark, S. Corman, M. Daley, D. Dubois, A. Dunbar, E. Hunt, J. McCloskey.

The meeting is called to order at 12:01 PM it being noted that Councillor P. Van Meerbergen was in remote attendance.

### 1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Consent

Moved by: C. Rahman

Seconded by: S. Stevenson

That consent items 2.1 to 2.9 BE APPROVED

Yeas: (4): H. McAlister, S. Stevenson, C. Rahman, and P. Van Meerbergen

Absent: (1): P. Cuddy

**Motion Passed (4 to 0)**

#### 2.1 Argyle Business Improvement Association 2024 Proposed Budget – Municipal Special Levy

Moved by: C. Rahman

Seconded by: S. Stevenson

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the Argyle Business Improvement Association:

a) the Argyle Business Improvement Association proposed 2024 budget submission in the amount of \$493,000 BE APPROVED as outlined in Schedule "A", as appended to the staff report;

b) the amount to be raised by The Corporation of the City of London for the 2024 fiscal year for the purposes of the Argyle Business Improvement Association and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$315,000;

c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law A.-6873-292 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and

d) the proposed by-law as appended to the staff report dated January 15, 2024 as Schedule "C", with respect to Municipal Special Levy for the Argyle Business Improvement Association BE INTRODUCED at the Municipal Council meeting to be held on January 23, 2024.

**Motion Passed**

2.2 Hamilton Road Business Improvement Area 2024 Proposed Budget –  
Municipal Special Levy

Moved by: C. Rahman

Seconded by: S. Stevenson

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the Hamilton Road Business Improvement Area:

a) the Hamilton Road Business Improvement Area proposed 2024 budget submission in the amount of \$354,592 BE APPROVED as outlined in Schedule "A" of the staff report;

b) the amount to be raised by The Corporation of the City of London for the 2024 fiscal year for the purposes of the Hamilton Road Business Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$70,000;

c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law C.P.-1528-486 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and

d) the proposed by-law as appended to the staff report dated January 15, 2024 as Schedule "C", with respect to Municipal Special Levy for the Hamilton Road Business Improvement Area BE INTRODUCED at the Municipal Council meeting to be held on January 23, 2024.

**Motion Passed**

2.3 Hyde Park Business Improvement Association 2024 Proposed Budget –  
Municipal Special Levy

Moved by: C. Rahman

Seconded by: S. Stevenson

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the Hyde Park Business Improvement Association:

a) the Hyde Park Business Improvement Association proposed 2024 budget submission in the amount of \$740,869 BE APPROVED as outlined in Schedule "A" as appended to the staff report;

b) the amount to be raised by The Corporation of the City of London for the 2024 fiscal year for the purposes of the Hyde Park Business Improvement Association and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$599,000;

c) a special charge BE ESTABLISHED for the amount referred to in part

b), above, by a levy in accordance with By-law CP-1519-490 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and

d) the proposed by-law as appended to the staff report dated January 15, 2024 as Schedule "C", with respect to Municipal Special Levy for the Hyde Park Business Improvement Association BE INTRODUCED at the Municipal Council meeting to be held on January 23, 2024.

**Motion Passed**

2.4 London Downtown Business Association 2024 Proposed Budget –  
Municipal Special Levy

Moved by: C. Rahman  
Seconded by: S. Stevenson

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the London Downtown Business Association:

- a) the London Downtown Business Association proposed 2024 budget submission in the amount of \$3,010,227 BE APPROVED as outlined in Schedule "A", as appended to the staff report;
- b) the amount to be raised by the Corporation of the City of London for the 2024 fiscal year for the purposes of the London Downtown Business Association and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$2,050,227;
- c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law CP-2 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and
- d) the proposed by-law as appended to the staff report dated January 15, 2024 as Schedule "C", with respect to Municipal Special Levy for the London Downtown Business Association BE INTRODUCED at the Municipal Council meeting to be held on January 23, 2024.

**Motion Passed**

2.5 Old East Village Business Improvement Area 2024 Proposed Budget –  
Municipal Special Levy

Moved by: C. Rahman  
Seconded by: S. Stevenson

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the Old East Village Business Improvement Area:

- a) the Old East Village Business Improvement Area proposed 2024 budget submission in the amount of \$656,100 BE APPROVED as outlined in Schedule "A", as appended to the staff report;
- b) the amount to be raised by The Corporation of the City of London for the 2024 fiscal year for the purposes of the Old East Village Business

Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$42,000;

c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law CP-1 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and

d) the proposed by-law as appended to the staff report dated January 15, 2024 as Schedule "C", with respect to Municipal Special Levy for the Old East Village Business Improvement Area BE INTRODUCED at the Municipal Council meeting to be held on January 23, 2024.

**Motion Passed**

2.6 Corporate Asset Management System Contract Amendment – Brightly Software Canada Inc.

Moved by: C. Rahman

Seconded by: S. Stevenson

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the Corporate Asset Management (CAM) Software System:

a) the proposed by-law as appended to the staff report January 15, 2024 BE INTRODUCED at the Municipal Council Meeting to be held on January 23, 2024 to:

i) approve the amending agreement between The Corporation of the City of London and Brightly Software Canada Inc. to provide for ongoing license and support fees for the Corporate Asset Management Computer System (the "Amending Agreement");

ii) authorize the Mayor and Clerk to execute the Amending Agreement;

iii) delegate to the Deputy City Manager, Finance Supports the authority to approve future amending agreements to continue the Corporate Asset Management Computer System; and

iv) authorize the Mayor and the Clerk to execute amending agreements approved by the Deputy City Manager, Finance Supports;

it being noted that the Amending Agreement will provide for license and support fees for the Corporate Asset Management Computer System at the price of \$116,905 + HST for the year 2024 with an increase of 3% annually for the remaining four years (2025, 2026, 2027, & 2028) of the contract in accordance with Schedule "B" – item 6 of the Procurement of Goods and Services Policy.

**Motion Passed**

2.7 Single Source SS-2023-350 City Hall Campus Cooling Tower and Controls Replacement

Moved by: C. Rahman

Seconded by: S. Stevenson

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the procurement of a replacement cooling tower and controls for City Hall and Centennial Hall (Single Source # SS-2023-350):

- a) in accordance with Section 14.4(d) of the Procurement of Goods and Services Policy, the Civic Administration BE AUTHORIZED to engage Enwave Energy (London District Energy) to supply and install a cooling tower and controls compatible with the existing distribution system;
- b) the financing for this project BE APPROVED as outlined in the Source of Financing as appended to the staff report dated January 15, 2024 as Appendix "A"; and
- c) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with the authorization set out in part a).

**Motion Passed**

**2.8 City Hall Front Entrance Canopy Repairs and Remediation**

Moved by: C. Rahman  
Seconded by: S. Stevenson

That, on the recommendation of the Deputy City Manager, Finance Supports, with the concurrence of the City Manager, the report dated January 15, 2024, "City Hall Front Canopy Repairs and Remediation" BE RECEIVED for information.

**Motion Passed**

**2.9 Assessment Growth for 2024, Changes in Taxable Phase-in Values, and Shifts in Taxation as a Result of Reassessments**

Moved by: C. Rahman  
Seconded by: S. Stevenson

That, on the recommendation of the Deputy City Manager, Finance Supports, the report dated January 15, 2024, "Assessment Growth for 2024, Changes in Taxable Phase-in Values, and Shifts in Taxation as a Result of Reassessments" BE RECEIVED for information purposes;

it being noted that the Corporate Services Committee received a communication dated January 11, 2023 from C. Butler with respect to this matter.

**Motion Passed**

**3. Scheduled Items**

None.

**4. Items for Direction**

Moved by: C. Rahman  
Seconded by: S. Stevenson

That items 4.2 and 4.3 BE APPROVED

Yeas: (4): H. McAlister, S. Stevenson, C. Rahman, and P. Van Meerbergen

Absent: (1): P. Cuddy

**Motion Passed (4 to 0)**

- 4.2 Application - Issuance of Proclamation - National Day of Remembrance of the Quebec City Mosque Attack and Action Against Islamophobia

Moved by: C. Rahman

Seconded by: S. Stevenson

That based on the application dated December 12, 2023 from Muslim Wellness Network, January 29, 2024 BE PROCLAIMED National Day of Remembrance of the Quebec City Mosque Attack and Action Against Islamophobia.

**Motion Passed**

- 4.3 Application - Issuance of Proclamation - Black History Month

Moved by: C. Rahman

Seconded by: S. Stevenson

That based on the application dated December 12, 2023 from WeBridge Community Services, the month of February 2024 BE PROCLAIMED Black History Month.

**Motion Passed**

- 4.1 Application - Issuance of Proclamation - World Thinking Day

Moved by: C. Rahman

Seconded by: S. Stevenson

That based on the application dated December 5, 2023 from Girl Guides of Canada, February 22, 2024 the proclamation request BE REFERRED to the January 23, 2024 Council meeting for consideration.

Yeas: (4): H. McAlister, S. Stevenson, C. Rahman, and P. Van Meerbergen

Absent: (1): P. Cuddy

**Motion Passed (4 to 0)**

## **5. Deferred Matters/Additional Business**

- 5.1 (ADDED) Request for Indemnification for a Judicial Review - Councillor S. Stevenson

Moved by: H. McAlister

Seconded by: C. Rahman

That the communication dated January 10, 2024 from Councillor S. Stevenson with respect to Indemnification for a Judicial Review BE RECEIVED and NO FURTHER ACTION BE TAKEN.

Yeas: (3): H. McAlister, C. Rahman, and P. Van Meerbergen

Nays: (1): S. Stevenson

Absent: (1): P. Cuddy

**Motion Passed (3 to 1)**

**6. Confidential (Enclosed for Members only.)**

Moved by: C. Rahman

Seconded by: P. Van Meerbergen

That the Corporate Services Committee convenes In Closed Session to consider the following:

**6.1 Land Acquisition/Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

A matter pertaining to the proposed or pending lease of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

**6.2 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

**6.3 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

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**6.4 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

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**6.5 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

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belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.6 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

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6.7 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.8 Security of Property

A matter pertaining to the security of the property of the municipality or local board, including communications necessary for that purpose. Disclosing information related to the locations of data centres and key telecommunication interconnection sites to the public could be misused by a bad actor as part of a cyber threat campaign against corporate systems, data, and public services.

Yeas: (4): H. McAlister, S. Stevenson, C. Rahman, and P. Van Meerbergen

Absent: (1): P. Cuddy

**Motion Passed (4 to 0)**

The Corporate Services Committee convenes In Closed Session from 1:41 PM to 2:06 PM.

**7. Adjournment**

Moved by: S. Stevenson

Seconded by: C. Rahman

That the meeting BE ADJOURNED.

**Motion Passed**

The meeting adjourned at 2:09 PM.