

Report to Planning and Environment Committee

To: Chair and Members
Planning and Environment Committee
From: Scott Mathers, P. Eng.
Deputy City Manager, Planning and Economic Development
Subject: Monthly Heritage Report – October 2023
Date: Monday November 13, 2023

Recommendation

That, on the recommendation of the Director, Planning and Development, the following report **BE RECEIVED** for information.

Executive Summary

Approval, or approval with terms and conditions, of alterations affecting heritage designated properties may be granted administratively pursuant to the Delegated Authority By-law. The purpose of this report is to provide Municipal Council with information regarding Heritage Alteration Permits that were processed pursuant to the Delegated Authority By-law during October 2023.

Linkage to the Corporate Strategic Plan

This recommendation supports the following 2023-2027 Strategic Plan areas of focus:

- London has safe, vibrant, and healthy neighbourhoods and communities.
 - Londoners have a strong sense of belonging and sense of place.
 - Create cultural opportunities that reflects arts, heritage, and diversity of community.

Analysis

1.0 Background Information

Heritage Alteration Permit approval may be required to consent to or permit alterations to a heritage designated property. Pursuant to the Delegated Authority By-law, By-law No. C.P. 1502-129 as amended, staff may approve or approve with terms and conditions a Heritage Alteration Permit application. Only those Heritage Alteration Permit applications meeting a “condition for referral” defined by the Delegated Authority By-law are referred to the Community Advisory Committee on Planning (CACP, the City’s municipal heritage committee) for consultation and require a decision to approve, approve with terms and conditions, or refuse by Municipal Council.

2.0 Discussion and Considerations

2.1 Heritage Alteration Permits

The following Heritage Alteration Permits were processed pursuant to the Delegated Authority By-law in October 2023:

- 68 Albion Street (B/P HCD): two-storey rear addition
- 189 Dundas Street (DNTN HCD): signage
- 34 Empress Avenue (B/P HCD): one-storey rear addition, porch railings
- 27 Victor Street (WV-OS HCD): new front porch
- 261 Wortley Road (WV-OS HCD): new dormer

The review of 100% of these Heritage Alteration Permit applications was completed within the provincially mandated timeline. No Heritage Alteration Permit applications were referred to the CACP or Municipal Council for a decision (Table 1).

Table 1: Summary of Heritage Alteration Permits (HAP) by review type and time period.

	Delegated Authority	Municipal Council	Total
HAP applications (October 2023)	5	0	5
HAP applications (year to date)	81	6	86
HAP applications (2022)	89	14	103
HAP applications (2021)	70	16	86

Conclusion

The purpose of this report is to provide Municipal Council with information regarding Heritage Alteration Permits that were processed pursuant to the Delegated Authority By-law during October 2023.

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