

MEMO

To: Governance Working Group
From: City Clerk's Office
Date: August 28, 2023
Re: Draft Policy Revisions

On November 16, 2021 Municipal Council resolved the following:

That the City Clerk BE DIRECTED to bring forward to a future meeting of the Corporate Services Committee for consideration, a draft policy with respect to the participation in hybrid electronic meetings by Council Members, staff and the public.

Attached you will find for your review a revised "Electronic (Remote) Participation of Members of Council at Council and Standing Committee Meetings" to address the above-noted resolution. This draft addresses only Council Members.

The draft incorporates the majority of the points of 'best practices' for participation in hybrid meetings and is intended to make the remote participation be as similar as possible to in person participation.

It is proposed that participation in hybrid electronic meetings by Civic Administration be addressed in an administrative policy. Further, the participation by members of the public is fairly familiar now, and may not warrant additional policy.