

GOVERNANCE WORKING GROUP DEFERRED MATTERS

NO.	COUNCIL DATE/ CLAUSE REF	ITEM	SERVICE AREA RESPONSIBLE	STATUS
1	April 25, 2023 (2.9/7/CSC)(A02-2023)	Meeting Calendar: That the 2024 Standing Committee Meetings and Annual Meeting Calendar Report BE REFERRED to the Governance Working Group for consideration of moving standing committee meetings to regular City Hall business hours for all standing committees, effective December 1, 2023. - Draft calendar to SLT, feedback to next meeting of GWG	Clerks	Complete
		That the following matters BE REFERRED to the Governance Working Group for discussion and for potential recommendation(s) back to the Strategic Priorities and Policy Committee:		
2	April 25, 2023 (5.2/14/SPPC) (2023-C12)	a) Management of In Camera items at Municipal Council meetings; it being noted that the current practice requires that the Council Chambers be vacated by the public immediately following the Call to Order of the Council meeting;	Clerks	Complete
3	April 25, 2023 (5.2/14/SPPC) (2023-C12)	b) Council Members' Expense Account Policy, specifically related (but not necessarily limited) to permitting a Councillor to host community engagement and/or community building events that include recreational and/or social components at City-owned and operated facilities and other civic spaces;	Clerks	Complete
3(a)	GWG May 17, 2023	Council Members' Expense Account Policy That the Civic Administration BE DIRECTED to report back to the Governance Working Group with respect to the following potential changes to the Council Members' Expense Account Policy: a) changes to part 4.2 c) vii) related to hosting ward events that will provide additional flexibility and discretion for individual council members in terms of facility use and locations; b) incorporation of permissive language with respect to opportunities for partnerships for council members related to engagement opportunities; and, c) a review and recommendations related to updating existing expenditure annual limits and specific expense amounts that currently exist within the policy.	Clerks	Complete
3(b)	GWG July 27, 2023	Council Members' Expense Account Policy c) the balance of the draft Council Member's Expense Account Policy BE REFERRED to the next meeting of Governance Working Group for further discussion;	Clerks	16-Oct-23
3(c)	GWG July 27, 2023	Council Members' Expense Account Policy an update to the transportation allowance in 4.2c) ix A. will come forward at a future meeting of Governance Working Group (GWG) for consideration.	Finance	Q4

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4	April 25, 2023 (5.2/14/SPPC) (2023-C12)	<p>Appointment of Council Members to Standing Committees of Council and Various Civic Board and Commissions Policy</p> <p>i) participation requirements for individual Council members related to the City’s Agencies, Boards and Commissions, and compensation incentives for ‘uneven’ workloads and standing committee participation expectations by individual Council members, including a requirement that members rank all committees in terms of preference; it being noted that any associated change may require an update to the Selection Process Policy for Appointing Members to Committees, Civic Boards and Commissions;</p>	Clerks	
4(a)	GWG May 17, 2023	<p>Appointment of Council Members</p> <p>a) the Civic Administration BE DIRECTED to report back on potential policy changes, specific to Standing Committee appointments, that would compel individual members to make complete submissions for appointment consideration, as well as compelling complete selections during any selection process; it being noted that the intention of any such changes would be to facilitate better distribution of work amongst all members;</p>	Clerks	
4(b)	GWG May 17, 2023	<p>Appointment of Council Members</p> <p>b) additional discussion related to appointments to Civic Boards and Commissions BE REFERRED to a future meeting of the GWG; it being noted that additional information with respect to the participation requirements of these boards and commissions will be compiled;</p>	Clerks	
4(c)	GWG May 17, 2023	<p>Appointment of Council Members</p> <p>c) consideration BE GIVEN to the provision of a summary document from individual Council members that would provide information related to time requirements and commitments of participating on a board/commission.</p>	GWG	
5	April 25, 2023 (5.2/14/SPPC) (2023-C12)	<p>c) Potential New Council Policies - Budget Chair</p> <p>ii) establishment of an appointment of Budget Chair Policy that would include a recommended additional stipend for the role;</p>	Clerks	
6	April 25, 2023 (5.2/14/SPPC) (2023-C12)	<p>c) Potential New Council Policies - Council onboarding</p> <p>iii) establishment a new Council Policy related to formalization of a training and onboarding process for new Councillors at the beginning of the term;</p>	Clerks	
7	April 25, 2023 (5.2/14/SPPC) (2023-C12)	<p>d) Existing Council policies - Deputy Mayor</p> <p>i) the Appointment of Deputy Mayor Policy to add formality to certain job duties for the position and to consider additional compensation (or stipend) for the position of the Deputy Mayor;</p>	Clerks	

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8	April 25, 2023 (5.2/14/SPPC) (2023-C12)	<p>d) Existing Council policies - Remuneration ii) the Remuneration for Elected Officials and Appointed Citizen Members Policy, to provide for the establishment of a new full-time compensation model for Councillors, for the start of the 2026 Municipal Council term, as well as a draft terms of reference for an independent task force to review and consult with the public with respect to same; it being noted that this may require additional revisions to associated Council Policies, such as Discussion of Remuneration for Elected Officials and Individuals Appointed by City Council to serve on its Committee or a Local Agency, Board or Commission Policy;</p>	Clerks	
9	April 25, 2023 (5.2/14/SPPC) (2023-C12)	<p>e) Selection Process for Boards, Agencies, and Commissions, with regard to the filling of vacancies during a council term including but not limited to: i) the potential for ABCs to review and identify recommended candidates based on their skill needs; ii) providing an evaluation matrix tool to assist Councillors in reviewing applications; and, iii) consideration of an interview process.</p>	Clerks	
10	GWG May 17, 2023	<p>Electronic (Remote) Participation of Members of Council at Council and Standing Committee Meetings b) the Civic Administration BE DIRECTED to report back with respect to closed session meeting participation best practices that may be the subject of a Council Policy; it being noted that this may be incorporated in the report related to virtual meeting participation forthcoming to committee.</p>	Clerks	25-Sep-23
11	GWG May 17, 2023	<p>Ward Boundary Review That the matter of a ward boundary review BE REFERRED to the Governance Working Group (GWG) for consideration; it being noted that the GWG requested that the most current ward and census information be provided at the next meeting of the GWG.</p>	Clerks	
12	GWG July 27, 2023	<p>Strong Mayor Legislation That the City Clerk BE DIRECTED to bring forward a report on Strong Mayor legislation to a future meeting of Governance Working Group.</p>	Clerks	