

Governance Working Group

Report

4th Meeting of the Governance Working Group
August 28, 2023

PRESENT: Councillors S. Lewis (Chair), H. McAlister, P. Cuddy, J. Pribil, S. Trosow, C. Rahman, A. Hopkins, S. Franke, D. Ferreira

ABSENT: S. Stevenson, S. Hillier

ALSO PRESENT: S. Corman, K. Huckabone, J. Raycroft, M. Schulthess

Remote Attendance: L. Livingstone, J. Adema, A. Barbon, A. Bush, A. Sercombe

The meeting was called to order at 1:01 PM.

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent Items

None.

3. Items for Discussion

3.1 Electronic Participation of Council Members at Council and Standing Committee Meetings – Policy Update

Moved by: S. Trosow

Seconded by: D. Ferreira

That the City Clerk BE DIRECTED to undertake the following with respect to the Electronic (Remote) Participation of Members of Council at Council and Standing Committee Meetings:

a) report back to the next Governance Working Group with an additional draft policy that incorporates additional edits, including the following:

- i) the requirement to have cameras active;
- ii) specific requirements for confidential participation including cameras and headset usage;
- iii) clarification of the expectation for voting Members to attend meetings in person, rather than remote participation; requirement for voting Members to provide advance notice to the City Clerk and Chair of the committee, including reasons for remote participation;
- iv) consideration of a threshold for in person attendance at meetings;

b) a draft administrative policy, for the information of Council, with respect to the participation of staff and the public for hybrid meetings.

Motion Passed

3.2 Ward Boundary Review

Moved by: S. Trosow

Seconded by: A. Hopkins

That the matter of a Ward Boundary Review BE REFERRED back to the Civic Administration in order to report back to a special meeting of the Governance Working Group, to be scheduled the week of September 11, with respect to a revised Terms of Reference to support the various options, as outlined in the report dated August 28, 2023, including consideration of future growth with the intent that any ward boundary changes will be relevant for the next three elections, inclusive of student population data and additional data points that may be applicable, as well as additional detail related to deliverables.

Motion Passed

4. Deferred Matters/Additional Business

None.

5. Confidential

5.1 (ADDED) Personal Matters/Identifiable Individuals

Moved by: C. Rahman

Seconded by: J. Pribil

That the Governance Working Group convene, In Closed Session, in order to consider a matter pertaining to an identifiable individual(s).

Motion Passed

The Governance Working Group convenes, In Closed Session, at 3:06 PM and reconvenes in public session at 3:19 PM.

6. Adjournment

Moved by: S. Franke

Seconded by: J. Pribil

That the meeting BE ADJOURNED.

Motion Passed

The meeting adjourned at 3:20 PM.