

# City of London - Application for Appointment to a City of London Board or Commission

## Application

Please choose the Board or Commission you are interested in serving on: **London and Middlesex Community Housing**

## Contact Information

Name: **Damian Buckley**

City: **London**

Province: **ON**

Postal Code: **N5Y2S4**

## Experience and Qualifications

If you have experience on a London Board or Commission, please provide dates and details. (max. 3000 characters):

**I have yet to experience the intricacies of this London Board or Commission position.**

What do you hope to contribute or learn as part of a Board or Commission? (max. 3000 characters):

**I'd like to learn all what it takes to be a responsible & courteous tenant board of directors. I'd like to contribute reasonable solutions that can bring Benefits to all parties involved. Learning about all the intricacies & details necessary to be a viable asset to the City of London, while incorporating those customs to better support/& OR serve the tenants & staff members of LMCH.**

How will you support the work of a Board or Commission? (max. 3000 characters):

**By being attentive to the issues & concerns of the city of London, tenants & other board of director members. Assisting with the inclusion of diversity from an understanding of experience with those in less fortunate circumstances, it's imperative to have a genuine interest in building safe/meaningful relationships with the community through the connection with LMCH board members.**

The City of London has a commitment to Diversity and Inclusion where we foster an inclusive and supportive workplace respecting the diversity, dignity and perspectives of all. What does it mean to you to have a commitment to diversity and inclusion? Give us an example of how you have and would demonstrate that commitment further in this role. (max. 3000 characters):

**It means a lot because the city of London is becoming increasingly, more diverse with people from all walks of life migrating to London, Middlesex. I'm committed to working with the people from diverse backgrounds & communities by, "bridging the gap", so to speak. Addressing the challenges & limitations in gaining a sense of belonging by being active in the community, assist in the possibility of introducing outreach programs to those in need of further assistance to become a productive member of society. I have worked with community outreach organizations in the past, where I have developed meaningful relationships with the residents of a low income neighborhood. I have been involved with community fundraising for children's school supplies, assisted with improving an residents 'Cover Letter's & Resumes', even just being present & lending an "ear" to those whom just asked to have someone listen to the daily struggles of establishing themselves in society.**

Please tell us about your interest in being a part of the London Middlesex Community Housing board. Why are you interested in this particular opportunity? What do you hope to contribute, and how would you support the work of the London Middlesex Community Housing board?(max. 3000 characters):

I have an interest in this position because community is important to me. I enjoy meeting & working with people from diverse backgrounds than mines. I am interested in learning what it takes to successfully develop positive, long-lasting results that benefits the tenants & board members of LMCH/City of London. I'd like to contribute possible & effective solutions to problems or issues that can be analyzed from every aspect before collaborating with others to agree upon better assisting our clients. How I can show support in the work being done is, being open to listening & keeping an open mind to all things involving this position.

Please tell us about your educational background, professional credentials, or any other training which is relevant to this position. (max. 3000 characters):

I have completed "self-taught" accounting principles, so I have attained some meaningful knowledge about the accounting profession. I recently completed the ACE Program at Fanshawe this past summer. I also, completed an online 'Entrepreneurship' course through Western University Ivey League. I've worked with Doorsteps Neighborhood Services as a youth which helped me to develop my experience in customer/client services. Learning about community development & how to successfully build with the residents & those working directly with the community by implementing the resources attained by finders of various projects & organizations.

Please describe any relevant work and/or lived experience you have. (max. 3000 characters):

I worked with Doorsteps Neighborhood Services, I have volunteered as an assistant for a weekly sports clinic that was held through the Salvation Army. I have worked with the youth in a community as a staff member at Falstaff Community Centre. I have had numerous experiences being involved in community engagement, whether personally or professionally. I just have a avid interest in helping others who may be in less fortunate circumstances than myself & my fellow members of the board of directors.

Tell us about your involvement in any public or private sector boards, community involvement, or other experiences that are relevant to this position. Please describe the roles you played and the period of time you were involved.(max. 3000 characters):

As I mentioned in the previous questions asked, I have worked with multiple community related organizations & projects. My time at Falstaff was a summer position I successfully fulfilled. Doorstep's Neighborhood Services was nearly a two year position I had fulfilled as a youth. I recently have worked closely with Keep 6ix a youth project that revolves around harm reduction & employment. Attending protests with the board members of that initiative bringing awareness in the community about the services being provided by Keep 6ix. A period of 1 year was I regularly involved in attending weekly meetings /& OR sessions.

If necessary, please provide any additional relevant information that is not captured in your previous answers.(max. 3000 characters):

I believe I have been completely transparent at this point. Should there be any further relevant information I am able to provide, it may be discussed at the time of deciding whether I am fit to fill this role for the position in question.

Attach resume or other document here, if needed: **IMG\_6084.jpeg**

## Confirmations

I declare the following: I am at least 18 years old.; I am not a City employee or Council member.; For members of the public applying to serve as Tenant Directors on the London Middlesex Community Housing Board. I declare the following: I am currently a tenant of London Middlesex Community Housing; I understand that should I no longer be a LMCH tenant due to transfer of property or moving out, I will need to resign this position. ; I understand that my application and any attachments will be included on a public agenda that is published on the City website.

To help inform our outreach activities, please tell us how you heard about this opportunity: (optional): **Professional or community organization**

Submitted on: **8/10/2023 10:43:39 AM**

# Damian Buckley

## EXECUTIVE SUMMARY

Over 5 years of experience in fast-paced, customer service environments. Effectively communicate & work within an team setting. Ability to receive feedback & take action that drives revenue & increases customer loyalty. Adept at multitasking & handling workplace responsibilities with accuracy & efficiency.

## SKILLS & QUALIFICATIONS

- Excellent listening skills when performing administrative functions, such as; phone-calls & face-to-face interactions.
- Respond in a professional manner, whether in writing or orally with clients, customers, community partners, all levels of staff & general public
- Proficient in Microsoft Office, including; Word, Excel, PowerPoint & Outlook
- Capacity to execute tasks & meeting deadlines independently or as an team with minimal supervision
- Considerate in identifying, analyzing & resolving issues or concerns

### Administration

- Assisted with organizing fundraising events to encourage community engagement & ensure public safety
- Responded to queries by way of phone & email regarding events, programs & appointments while maintaining an clean environment
- Scheduled appointments for residents to attend meetings with community outreach workers
- Processed payments via cash, debit & credit in an efficient & courteous manner, adding to customer retention
- Ability to learn & operate other data entry systems such as; Point of Sales System

## EMPLOYMENT HISTORY

**Concrete Restorer** | *Brooke Restoration* | *Etobicoke, ON* | Jul '21-Jan '22

**Road Traffic Control** | *Coreydale Co.* | *Brampton, ON* | Nov '16-Feb '17

**Maintenance** | *B.I.A.* | *Toronto, ON* | Mar '16-Oct '16

**Retail/Sales** | *Fairview Trading Company* | *Toronto, ON* | 2014-2016

## EDUCATION & TRAINING

**Entrepreneurship Credentials** | *Western University*, 2022

**Pre-Apprenticeship Program** | *Brooke Restoration*, 2022

**Health & Safety Awareness for Supervisors/Customer Service**

**Training Certification** | *Regent Park Community Health Centre*, 2016