

# Governance Working Group

## Report

3rd Meeting of the Governance Working Group  
July 27, 2023

PRESENT: Councillors S. Lewis (Chair), H. McAlister, P. Cuddy, S. Stevenson, J. Pribil, S. Trosow, C. Rahman, A. Hopkins, S. Franke, D. Ferreira, S. Hillier

ALSO PRESENT: S. Corman, M. Goldrup, K. Huckabone, J. Paradis, M. Schulthess

Remote Attendance: L. Livingstone, A. Barbon, A. Bush, J. Raycroft, E. Skalski

The meeting was called to order at 1:09 PM; it being noted that Councillors P. Cuddy, S. Franke and S. Hillier were in remote attendance.

### 1. Call to Order

#### 1.1 Disclosures of Pecuniary Interest

That is BE NOTED that no pecuniary interests were disclosed.

Moved by: A. Hopkins

Seconded by: D. Ferreira

That, a change in order of the Governance Working Group Agenda BE APPROVED, to provide for Item 5.1 in Stage 5, Confidential, to be considered after Stage 1, Call to Order.

**Motion Passed**

### 2. Consent Items

#### 2.1 Schedule of 2023 Governance Working Group Meeting Dates

Moved by: D. Ferreira

Seconded by: H. McAlister

That the following dates BE ESTABLISHED as monthly meeting dates for Governance Working Group (GWG):

- Monday, August 28;
- Monday, September 25;
- Monday, October 16;
- Monday, November 6;
- Monday, November 27; and
- Monday, December 18.

it being noted that the meeting times will be at 1:00 PM.

**Motion Passed**

**3. Items for Discussion**

None.

**4. Deferred Matters/Additional Business**

4.1 Ward Boundary Review - Verbal Update

Moved by: S. Stevenson

Seconded by: A. Hopkins

That the Verbal Update on the Ward Boundary Review from the City Clerk  
BE RECEIVED.

**Motion Passed**

4.2 Council Members' Expense Account Policy Update

That the following actions be taken with respect to the draft Council  
Members' Expense Account Policy:

a) that section 4.2, part c), item vi BE AMENDED to read "advertising, in  
the manner deemed appropriate by the Member to extend greetings";

b) that section 4.2, part c), item vii BE AMENDED to read "expenses  
related to ward matters, including such expenses as: neighbourhood or  
constituent meetings, notices, printing, and other engagement  
opportunities deemed appropriate by the Member;" and;

c) the balance of the draft Council Member's Expense Account Policy BE  
REFERRED to the next meeting of Governance Working Group for further  
discussion;

it being noted that an update to the transportation allowance in 4.2c) ix A.  
will come forward at a future meeting of Governance Working Group  
(GWG) for consideration.

**ADDITIONAL VOTES:**

Moved by: D. Ferreira

Seconded by: S. Stevenson

That section 4.2, part c), item vi BE AMENDED to remove "Seasons  
Greetings" and replace with "greetings".

**Motion Passed**

Moved by: S. Trosow

Seconded by: S. Lewis

That section 4.2, part c), item vii BE AMENDED to remove references to  
"ward office" and "lease of constituency office space within the ward".

**Motion Passed**

Moved by: D. Ferreira  
Seconded by: S. Stevenson

That the draft Council Members' Expense Account Policy BE REFERRED to the next meeting of Governance Working Group for further discussion.

**Motion Passed**

4.3 Appointment of Deputy Mayor - Verbal Update

That the Verbal Update on the Appointment of Deputy Mayor Policy from the City Clerk BE RECEIVED and that the City Clerk BE DIRECTED to bring forward a report on Strong Mayor legislation to a future meeting of Governance Working Group.

**ADDITIONAL VOTES:**

Moved by: S. Trosow  
Seconded by: D. Ferreira

That the Verbal Update on the Appointment of Deputy Mayor Policy from the City Clerk BE RECEIVED.

**Motion Passed**

Moved by: C. Rahman  
Seconded by: D. Ferreira

That the City Clerk BE DIRECTED to bring forward a report on Strong Mayor legislation to a future meeting of Governance Working Group.

**Motion Passed**

4.4 Remuneration for Elected Officials and Appointed Citizen Members - Verbal Update

Moved by: S. Trosow  
Seconded by: D. Ferreira

That the Verbal Update on the Remuneration for Elected Officials and Appointed Citizen Members Policy from the City Clerk BE RECEIVED.

**Motion Passed**

4.5 Selection Process Policy for Appointing Members to Committees, Civic Boards and Commissions - Verbal Update

Moved by: S. Trosow  
Seconded by: D. Ferreira

That the Verbal Update on the Selection Process Policy for Appointing Members to Committees, Civic Boards and Commissions from the City Clerk BE RECEIVED.

**Motion Passed**

**5. Confidential (Enclosed for Members only.)**

Moved by: A. Hopkins  
Seconded by: D. Ferreira

That the Governance Working Group convenes In Closed Session, in order to consider a matter pertaining to an identifiable individual; employment-related matters; advice or recommendations of officers and employees of the Corporation, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Corporation.

**Motion Passed**

The Governance Working Group convenes, In Closed Session at 1:12 PM, and reconvenes in public session at 2:48 PM.

Moved by: A. Hopkins  
Seconded by: S. Lewis

That the Governance Working Group recess at this time.

The Governance Working Group recesses at 2:49 PM and reconvenes at 3:00 PM.

**6. Adjournment**

Moved by: S. Trosow  
Seconded by: D. Ferreira

That the meeting BE ADJOURNED.

**Motion Passed**

The meeting adjourned at 3:57 PM.