

MEMO

To: Governance Working Group
From: City Clerk's Office
Date: July 27, 2023
Re: Draft Policy Revisions

Attached you will find for your review a draft of the Council Members' Expense Account Policy, reflecting the changes proposed at the Governance Working Group meeting of May 17, 2023. The policy changes are indicated with paragraph borders for ease of distinction, however for ease of reading the updates to the annual limits and specific expense amounts are in bold. There has not yet been an update to the transportation amounts.

In addition to the recommendations of the Governance Working Group, noted above, a new part 4.2 c) xii) has been included for your consideration. The intention of this proposed addition is in keeping with the previous direction to allow for additional flexibility for Members.