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TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON SEPTEMBER 9, 2013
FROM:	JOHN BRAAM, P.ENG. MANAGING DIRECTOR ENVIRONMENTAL & ENGINEERING SERVICES AND CITY ENGINEER
SUBJECT:	THAMES RIVER REACH STUDY - APPOINTMENT OF CONSULTING ENGINEER

RECOMMENDATION

That, on the recommendation of the Managing Director Environmental & Engineering Services and City Engineer, the following action **BE TAKEN** with respect to the appointment of a Consulting Engineer for the Thames River Reach Study:

- (a) Riggs Engineering Limited, 1240 Commissioners Road West, Suite 205, London, Ontario, N6K 1C7 **BE APPOINTED** as Consulting Engineers to conduct a Thames River Reach Study in the amount of \$197,890 including contingency, excluding HST; in accordance with Section 15.2(d) of the Procurement of Goods and Services Policy and based on the Fee Guideline for Professional Engineering Services, recommended by the Ontario Society of Professional Engineers;
- (b) the Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this project;
- (c) the financing for the project **BE APPROVED** in accordance with the “Sources of Financing Report” attached hereto as Appendix “A”;
- (d) the approvals given herein **BE CONDITIONAL** upon the Corporation entering into a formal contract with the consultant for the work; and
- (e) the Mayor and City Clerk **BE AUTHORIZED** to execute any contract or other documents, if required, to give effect to these recommendations.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

June 24, 2013 – Prosperity Projects: 111 Horton St. Redevelopment Opportunity – Non-Disclosure Agreement

BACKGROUND

Purpose

This report recommends the appointment of a consulting engineer to carry out engineering services related to the Thames River Reach Study associated with the 111 Horton Street Redevelopment Opportunity Project.

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Context

The potential redevelopment of 111 Horton St. East by Kilmer Brownfield Equity Fund L.P. (“Kilmer”) was one of the five proposals identified in the December 18, 2012, *A Path to Prosperity: Community Business Ideas to Stimulate our Economy*.

At the June 24, 2013 Investment and Economic Prosperity Committee meeting, the following direction was approved:

5. Prosperity Projects: 111 Horton Street Redevelopment Opportunity

c) the Civic Administration BE REQUESTED to undertake a “Reach Study” to evaluate potential flood impacts and management and to identify barriers that could hinder the above-noted project from moving forward expeditiously with options for the Municipal Council to overcome those barriers to be provided; and,

d) the Civic Administration BE DIRECTED to establish a source of financing for the above-noted “Reach Study”.

DISCUSSION

The assignment of this study involved the City issuing a request for proposal to four engineering firms, three of which submitted a proposal and one firm withdrew. The firms responded with written proposals including a summary of the project tasks, schedule, and costs. An evaluation committee reviewed the consultant submissions for the project.

Based on the evaluation criteria and selection process identified in the Request for Proposals, the evaluation committee concluded that the proposal from Riggs Engineering Limited provides the best value to the City.

Riggs Engineering Limited has an experienced project team that had a clear understanding of the project scope and has proven experience on similar projects of this nature. Riggs Engineering Limited’s proposed work plan for the study meets the timing objectives of the 111 Horton Street Redevelopment Opportunity Project.

In accordance with Section 15.2 (d) of the Procurement of Goods and Services Policy, Civic Administration is recommending that Riggs Engineering Limited be appointed as the consulting engineer for the completion of the Thames River Reach Study for a fee estimate of \$197,890 including contingency, excluding HST.

CONCLUSION

It is recommended that Riggs Engineering Limited be retained as the consultant for the Thames River Reach Study.

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Acknowledgements:

This report was prepared within the Environmental and Engineering Services Department within the Stormwater Management Unit by Billy Haklander, Environmental Services Engineer.

PREPARED BY:	REVIEWED & CONCURRED BY:
BERTA KRICKER, M.ENG., F.E.C., P.ENG. MANAGER OF STORMWATER MANAGEMENT UNIT	EDWARD SOLDI, P.ENG. DIRECTOR, ROADS AND TRANSPORTATION
REVIEWED & CONCURRED BY:	RECOMMENDED BY:
HARVEY FILGER DIRECTOR OF CORPORATE INVESTMENTS & PARTNERSHIPS	JOHN BRAAM, P.ENG MANAGING DIRECTOR ENVIRONMENTAL & ENGINEERING SERVICES AND CITY ENGINEER

September 3, 2013

- Attach: Appendix “A” – Sources of Financing Report
 Appendix “B” – Location Map
- Cc: John Freeman – Manager, Purchasing and Supply
 Pat Shack – Budget Analyst
 Riggs Engineering Limited