

24TH REPORT OF THE
CORPORATE SERVICES COMMITTEE

Meeting held on September 10, 2013, commencing at 1:00 PM, in Committee Room #5, Second Floor, London City Hall.

PRESENT: Mayor J.F. Fontana (Chair), Councillors N. Branscombe, J.P. Bryant, B. Polhill and J.B. Swan and L. Rowe (Secretary).

ALSO PRESENT: Councillors D.G. Henderson, H.L. Usher and P. Van Meerbergen; A. Zuidema, J.P. Barber, G. Barrett, J. Braam, K. Burnard, J. Clark, I. Collins, A. Dunbar, J. Freeman, L. Green, A. Hagan, M. Hayward, J. Jackson, P. Kokkoros, G. Kotsifas, V. McAlea Major, J. Page, L. Palarchio, A. Prince, J. Purser, C. Saunders, J. Senese and M. Turner.

I. DISCLOSURES OF PECUNIARY INTEREST

1. Recommendation: That it BE NOTED that Councillor J.B. Swan disclosed a pecuniary interest in clause 7 of this Report having to do with proposed changes to fees and charges related to Centennial Hall, by indicating that his employer, Orchestra London, rents space from Centennial Hall.

II. CONSENT ITEMS

2. 2013 Operating Budget Status - Second Quarter Report

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to the 2013 Operating Budget Status – Second Quarter Report for the General (Property Tax Supported as contained in Appendix “A” of the staff report dated September 10, 2013), Water and Wastewater and Treatment Budgets:

- a) the Status Report BE RECEIVED for information; it being noted that the Civic Administration is projecting:
 - i) \$4.3 million in savings for the General (Property Tax Supported) Budget, noting that the year-end position could fluctuate significantly based on factors beyond the control of the Civic Administration such as Ontario Works caseload and winter maintenance;
 - ii) \$3.4 million savings in the Water rate supported budget;
 - iii) \$1.6 million savings in the Wastewater and Treatment rate supported budget.
- b) the Civic Administration BE AUTHORIZED to contribute to/draw down from the Operating Budget Contingency Reserve to balance year end operations of the Property Tax Supported Budget should the budget be in a surplus/deficit position;
- c) the Civic Administration BE AUTHORIZED to contribute to the Unfunded Liability Reserve any operational savings realized from personnel and contingency budgets at 2013 year end; it being noted that the net unfunded liability balance as reported in the 2012 Financial Statement is presently at \$100.6 million;
- d) the Civic Administration BE AUTHORIZED to contribute to the City Facilities Reserve Fund in order to provide a “potential” source of funding for facility related initiatives such as Ontario Works Decentralization, should the Property Tax Supported Budget be in a surplus position; it being noted the Ontario Works Decentralization initiative is progressing and is on target to meet the staged timelines identified in the June 17, 2013 report to the Community and Protective Services Committee;

- e) the Civic Administration BE AUTHORIZED to contribute to the Economic Development Reserve Fund to be used to support initiatives brought forward by the Investment and Economic Prosperity Committee that best accelerate London's economy and foster private sector investment in the City should the Property Tax Supported Budget be in a surplus position;
- f) with respect to the Information Technology Services operational savings, if any, Civic Administration BE AUTHORIZED to contribute to the Technology Services Reserve Fund to be used to support investments in corporate systems;
- g) the Civic Administration BE AUTHORIZED to contribute to/draw down from the Water Capital Reserve Fund to balance year end operations of the Water Budget should the budget be in a surplus/deficit position;
- h) the Civic Administration BE AUTHORIZED to contribute to/draw down from the Wastewater Rate Stabilization Reserve and Sewage Works Reserve Fund to balance year end operations of the Wastewater & Treatment Budget should the budget be in a surplus/deficit position; and
- i) the Municipal Council BE ADVISED that the Civic Administration has contributed \$697,995 (\$629,086 – property tax supported; \$20,794 – wastewater; and \$48,115 – water) to the Efficiency, Effectiveness and Economy reserves in 2013.

3. 2013 Capital Budget Status - Second Quarter Report

Recommendation: That on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken:

- a) the 2013 Capital Budget Status - Second Quarter Report BE RECEIVED for information; and
- b) the capital projects listed in Appendix A of the staff report dated September 10, 2013 with a total of \$6.4 million of net surplus funding BE CLOSED and that the following actions be taken:
 - i) reserve fund draws of \$5,110,629.97 BE TRANSFERRED back to the reserve funds which originally funded the projects;
 - ii) pay-as-you-go funding of \$528,925.20 BE TRANSFERRED to the capital receipts account; and
 - iii) debt financing of \$747,433.94 BE USED to reduce authorized but unissued debt.

4. Amendment to By-law to Establish Self Insurance Reserve Fund

Recommendation: That, on the recommendation of the City Clerk, the proposed by-law (Appendix "A") appended to the staff report dated September 10, 2013 BE INTRODUCED at the Municipal Council meeting on September 17, 2013 to amend By-law A.-5929-208, entitled "A by-law to establish a reserve fund known as the Self Insurance Reserve Fund", to make technical amendments resulting from administration title changes as a result of a new organizational structure.

5. Amendment to Council Policy 5(16) - General Policy for Advisory Committees

Recommendation: That, on the recommendation of the City Clerk, the proposed by-law (Appendix "A") appended to the staff report dated September 10, 2013 BE INTRODUCED at the Municipal Council meeting on September 17, 2013 to delete and replace section 3 of Council Policy 5(16) entitled "General Policy for Advisory Committees" in order to delegate the acceptance and processing of resignations from Advisory Committees to the City Clerk.

6. City of London Internship Program

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the staff report dated September 10, 2013 with respect to the City of London internship program BE RECEIVED for information purposes.

III. SCHEDULED ITEMS

7. Amendments to Fees and Charges By-law A-46 to Amend Fees Related to Centennial Hall, Bid Documents, Telecommunication Towers Public Consultation Process, Display Fireworks Inspection/Permits and Records Research

Recommendation: That, on the recommendation of the City Clerk, the proposed by-law (Appendix "A") appended to the staff report dated September 10, 2013 BE INTRODUCED at the Municipal Council meeting on September 17, 2013 to amend By-law No. A-46, as amended, entitled "A by-law to provide for Various Fees and Charges" as follows:

- i) amendments to fees related to Centennial Hall;
- ii) amendments to and addition of fees for obtaining documentation through the bidding process;
- iii) addition of a new public consultation process fee for new telecommunication towers;
- iv) provision of a process for the waiving of fees for display fireworks inspection/permits; and
- v) addition of a fee for record research requests;

it being pointed out that there were no oral submissions made at the public participation meeting held in connection with this matter.

8. Tribunal re Development Charges Complaint - 75 Blackfriars Street

Recommendation: That the Municipal Council BE ADVISED that after convening as a Tribunal under section 26 of Part IV of By-law C.P.-1473-212 and pursuant to By-law A.-6361-177 that would delegate the hearing to the Corporate Services Committee from the Board of Control, to hear a complaint from Southside Construction Management Limited regarding the development charge imposed by The Corporation of the City of London in connection with development on the land known as 75 Blackfriars Street, as detailed in the attached Record of Proceedings, the Tribunal was unable to make a majority recommendation to Municipal Council on the merits of the complaint and that Municipal Council may dismiss the complaint, or rectify any incorrect determination or error that was the subject of the complaint.

IV. ITEMS FOR DIRECTION

9. Cell Phone Usage by City of London Employees

Recommendation: That the communication dated August 2013, from Councillor D. Henderson, regarding cell phone usage by City of London employees BE RECEIVED.

10. Conservation Ontario - White Paper - Watershed Management Futures for Ontario

Recommendation: That the communication dated June 25, 2013 from R.F. Powers, President, Association of Municipalities Ontario (AMO), with respect to Conservation Ontario's White Paper on Watershed Management Futures for Ontario BE NOTED AND FILED.

11. Appointment to the Environmental and Ecological Planning Advisory Committee (Requires 1 Member-at-Large)

Recommendation: That Jeremy Bird BE APPOINTED to the Environmental and Ecological Planning Advisory Committee as a Voting Member-at-Large, for the term ending February 28, 2015.

12. Appointment to the London Diversity and Race Relations Advisory Committee (Requires 3 Members-at-Large)

Recommendation: That the following individuals BE APPOINTED to the London Diversity and Race Relations Advisory Committee, for the term ending February 28, 2015:

Voting:

- Sharif Behruz (Member-at-Large)
- Florence Cassar (Member-at-Large)
- Clayon Hamilton (Member-at-Large)

13. Resignation from the London Diversity and Race Relations Advisory Committee

Recommendation: That the communication dated August 29, 2013 from David Cardoso, resigning his appointment to the London Diversity and Race Relations Advisory Committee, BE ACCEPTED and Mr. Cardoso BE THANKED for participating on the Committee.

14. Resignation from the London Advisory Committee on Heritage

Recommendation: That the communication dated August 1, 2013 from Trevor Fowler, resigning his appointment to the London Advisory Committee on Heritage, BE ACCEPTED and Mr. Fowler BE THANKED for participating on the Committee.

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

None.

VI. CONFIDENTIAL (Confidential Appendix enclosed for Members only.)

(See Confidential Appendix to the 24th Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 1:52 PM to 2:12 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter pertaining to personal matters, including information regarding identifiable individuals, including municipal employees, with respect to employment related matters, labour relations and employee negotiations, and advice or recommendations of officers and employees of the Corporation including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Corporation.
- C-2. A matter pertaining to reports, advice and recommendations of officers and employees of the Corporation concerning labour relations and employee negotiations in regard to one of the Corporation's associations or unions and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality and advice which is the subject of solicitor client privilege.

VII. ADJOURNMENT

The meeting adjourned at 3:17 PM.