

Corporate Services Committee

Report

11th Meeting of the Corporate Services Committee
July 25, 2022

PRESENT: Councillors S. Lewis (Chair), M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, Mayor E. Holder

ALSO PRESENT: A. Job, B. Westlake-Power
Remote Attendance: Councillors M. van Holst, E. Peloza; L. Livingstone, A. Barbon, B. Card, S. Corman, J. Dann, J. Davison, V. Morgado, P. McKague, K. Murray, K. Scherr, M. Schulthess, C. Smith, L. Stewart, A. Thompson, B. Warner
The meeting is called to order at 12:01 PM; it being noted that the following were in remote attendance: Mayor E. Holder, Councillor M. Cassidy

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That Consent Items 2.1 to 2.7 BE APPROVED.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

Motion Passed (6 to 0)

2.1 Strategic Advocacy Framework Annual Update

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That, on the recommendation of the Director, Strategic Communications and Government Relations, and the concurrence of the City Manager, the Strategic Advocacy Framework Annual Update report BE RECEIVED for information.

Motion Passed

2.2 2021 Investment Report

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That, on the recommendation of the Deputy City Manager, Finance Supports, the 2021 Investment Report, providing a summary of the performance of the City of London's investment portfolio, BE RECEIVED for information.

Motion Passed

2.3 Single Source – Furniture Relocation Services and the Dismantling, Assembling and Moving of Systems Furniture

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to furniture relocation services and the dismantling, assembling and moving of systems furniture:

a) the award of the Furniture Relocation Services & the Dismantling, Assembling & Moving of Systems Furniture contract to POI Business Interiors for one (1) year, with four (4) additional one (1) year extensions in accordance with Section 14.4 (d) and (e) of the Procurement of Goods and Services Policy BE ACCEPTED;

b) the Civic Administration BE AUTHORIZED to undertake all administrative acts which are necessary in connection with this approval; and,

c) the approval given herein BE CONDITIONAL upon the Corporation entering into formal contract or having a purchase order, or contract records relating to the subject matter of this approval.

Motion Passed

2.4 Council Members' Expense Account Policy – Update

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That, on the recommendation of the City Clerk, the proposed by-law as appended to the staff report dated July 25, 2022 as Appendix "A" BE INTRODUCED at the Municipal Council meeting to be held on August 2, 2022 to amend By-law No. CPOL.-228-480, as amended, being "Council Members' Expense Account" to update various provisions of the policy.

Motion Passed

2.5 Standing Committee Meetings and Annual Meeting Calendar

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That, on the recommendation of the City Clerk, the revised annual meeting calendar for the period January 1, 2023 to December 31, 2023, BE APPROVED; it being understood that adjustments to the calendar may be required from time to time in order to accommodate special/additional meetings or changes to governing legislation.

Motion Passed

2.6 2nd Report of the County/City Liaison Committee

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That the 2nd Report of the County/City Liaison Committee from its meeting held on June 22, 2022 BE RECEIVED.

Motion Passed

2.7 Declare Surplus – City-Owned Road Allowance – Princess Street

Moved by: J. Fyfe-Millar

Seconded by: M. Cassidy

That, on the recommendation of the Deputy City Manager, Finance Supports and on the advice of the Director, Realty Services, with respect to a portion of City-owned property being Part 1 and Part 2, Plan 33R-21307, west of Pond Mills Road and further known as being part of Princess Street on Registered Plan 380, in the City of London, County of Middlesex (the “Subject Property”), the following actions be taken:

- a) the Subject Property BE DECLARED SURPLUS; and,
- b) the Subject Property BE OFFERED for sale to the abutting property owners at fair market value, in accordance with the City’s Sale and Other Disposition of Land Policy.

Motion Passed

3. Scheduled Items

None.

4. Items for Direction

Moved by: J. Fyfe-Millar

Seconded by: E. Holder

That Items 4.1, 4.2, and 4.4 to 4.6, BE APPROVED.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

Motion Passed (6 to 0)

4.1 Application - Issuance of Proclamation - Terry Fox Week

Moved by: J. Fyfe-Millar

Seconded by: E. Holder

That based on the application dated June 15, 2022 from Terry Fox Run London, September 12-18, 2022 BE PROCLAIMED as Terry Fox Week.

Motion Passed

4.2 Issuance of Proclamation

Moved by: J. Fyfe-Millar

Seconded by: E. Holder

That the following actions be taken:

a) based on the application from The Leukemia & Lymphoma Society of Canada - London Ontario, October 22, 2022 BE PROCLAIMED as Light the Night Day for the Leukemia & Lymphoma Society of Canada; and,

b) based on the application from The Leukemia & Lymphoma Society of Canada - London Ontario, the month of September 2022 BE PROCLAIMED as Blood Cancer Awareness Month Leukemia & Lymphoma Society of Canada.

Motion Passed

4.4 Application - Issuance of Proclamation - Emancipation Month

Moved by: J. Fyfe-Millar

Seconded by: E. Holder

That based on the application from W.E.A.N Community Centre, the month of August 2022 BE PROCLAIMED as Emancipation Month.

Motion Passed

4.5 Application - Issuance of Proclamation - National Coaches Week

Moved by: J. Fyfe-Millar

Seconded by: E. Holder

That based on the application dated July 12, 2022 from Coaches Association of Ontario, September 17-25, 2022 BE PROCLAIMED as National Coaches Week.

Motion Passed

4.6 Application - Issuance of Proclamation - World Patient Safety Day

Moved by: J. Fyfe-Millar

Seconded by: E. Holder

That based on the application dated July 13, 2022 from Patients for Patient Safety Canada (PFPSC), September 17, 2022 BE PROCLAIMED as World Patient Safety Day.

Motion Passed

4.3 Application - Issuance of Proclamation - 230th Anniversary: Black Loyalist Exodus: 15 Ships to Sierra Leone

Moved by: E. Holder

Seconded by: M. Cassidy

That based on the application dated July 4, 2022 from #1792Project, the month of September 2022 BE PROCLAIMED as 230th Anniversary: Black Loyalist Exodus: 15 Ships to Sierra Leone.

Yeas: (4): M. Cassidy, J. Morgan, M. Hamou, and E. Holder

Nays: (2): S. Lewis, and J. Fyfe-Millar

Motion Passed (4 to 2)

5. Deferred Matters/Additional Business

None.

6. Confidential (Enclosed for Members only.)

Moved by: M. Hamou

Seconded by: M. Cassidy

That the Corporate Services Committee Convenes in Closed Session to consider the following:

6.1. Land Acquisition/Disposition / Solicitor-Client Privileged Advice / Position,

Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending lease of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.2. Land Acquisition/Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending lease of office space by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.3. Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.4. Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.5 (ADDED) Labour Relations/Employee Negotiations

A matter pertaining to reports, advice and recommendations of officers and employees of the Corporation concerning labour relations and employee negotiations in regard to one of the Corporation's unions including communications necessary for that purpose and for the purpose of providing instructions and direction to officers and employees of the Corporation.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

Motion Passed (6 to 0)

The Corporate Services Committee convenes in Closed Session from 12:25 PM to 1:00 PM.

7. Adjournment

Moved by: J. Fyfe-Millar
Seconded by: M. Hamou

That the meeting BE ADJOURNED.

Motion Passed

The meeting adjourned at 1:03 PM.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Patti McKague, Director, Strategic Communications and Government Relations

Subject: Strategic Advocacy Framework Annual Update

Date: July 25, 2022

Recommendation

That, on the recommendation of the Director, Strategic Communications and Government Relations, and the concurrence of the City Manager, the Strategic Advocacy Framework Annual Update report BE RECEIVED for information.

Executive Summary

This report provides an update on projects that have been advanced as a result of intergovernmental advocacy in 2021-2022 through the City of London's Strategic Advocacy Framework. The Strategic Advocacy Framework, approved in May 2021, guides the City of London's advocacy in support of Strategic Plan priorities. The framework was developed to enhance the City's advocacy efforts by supporting enterprise-wide coordination and collaboration with community partners.

Overall, the approach underpinning the Strategic Advocacy Framework has driven substantial progress on the City's advocacy priorities. Status updates are provided for enterprise-wide projects advanced through the Strategic Advocacy Framework between June 2021 and June 2022, including completed advocacy projects that total more than \$120 million in federal and provincial funding.

Linkage to the Corporate Strategic Plan

The City of London Strategic Advocacy Framework responds directly to Council's 2019 to 2023 Strategic Plan for the City of London objective to "Increase the effectiveness of London's strategic advocacy", which is included under the "Leading in Public Service" strategic area of focus.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

Corporate Services Committee, May 10, 2021 meeting, Agenda Item # 2.4, City of London Strategic Advocacy Framework

<https://publondon.escribemeetings.com/filestream.ashx?DocumentId=85155>

1.2 About the Strategic Advocacy Framework

The Government and External Relations office supports City of London priorities through partnerships with other levels of government and local, regional, and national stakeholders. This support includes identifying external opportunities, providing advice and information to support internal decision making, as well as the coordination of intergovernmental advocacy.

The Strategic Advocacy Framework was developed specifically to strengthen the City's intergovernmental advocacy, with commitments to greater transparency, collaboration,

and consistency. These values – along with a strategic, outcomes-focused approach to priority-setting – have delivered results. Many of London’s successes over the past year have come through partnerships with London champions that have amplified and extended London’s reach with decision makers at other levels of government.

The Strategic Advocacy Framework serves as a resource to the community. Within the framework, London’s organizations, anchor institutions, and businesses can view the advocacy priorities of the City of London. Armed with this shared understanding, the Strategic Advocacy Framework can – and has – led to collaboration and cooperation between community partners to achieve results for London.

Just as the Strategic Advocacy Framework approach has increased community partnerships in support of City-led projects, it has also guided advocacy support for community-led initiatives. Examples include the proposed Indigenous Housing Hub (led by Atlohsa Family Healing Services), and the Community Outreach and Support Team (COAST). These projects are led by community partners and have significant implications for the City’s strategic areas of focus within the Strategic Plan.

1.3 Strategic Advocacy Priorities

To firmly root advocacy planning in corporate priorities, the Strategic Advocacy Framework takes a consistent, process-based approach to implementing advocacy plans in support of Council’s Strategic Plan. The 2019-2023 Strategic Plan expected results identified in the Strategic Advocacy Framework include a range of municipal priorities, such as affordable housing, transportation, environmental sustainability, and economic development. The expected results are listed below, organized by Strategic Plan key areas of focus:

Strengthening Our Community:

- Increase affordable and quality housing options.
- Reduce the number of individuals and families experiencing chronic homelessness or at risk of becoming homeless.
- Support improved access to mental health and addictions services.
- Increase opportunities for individuals and families.
- Improve the health and well-being of Londoners.

Building a Sustainable City:

- Increase access to transportation options.
- Protect and enhance waterways, wetlands, and natural areas.

Growing Our Economy:

- Increase access employers have to the talent they require.
- Maintain foreign investment attraction, local retention, and growth and entrepreneurship support programs

In addition to the above listed key areas of focus, the Strategic Advocacy Framework supports alignment with London’s efforts to build a safe city for women and girls as well as the City’s commitment to tackle anti-racism and anti-oppression. As opportunities to support efforts in these areas arise, they are pursued in full through an enterprise-wide approach that includes strategic advocacy.

2.0 Discussion and Considerations

2.1 Progress Tracking in the Strategic Advocacy Framework

Strategic advocacy helps to deliver on the nine identified expected results through support for projects developed through enterprise-wide efforts from Civic Administration. In most cases, preparing for advocacy begins early in the project lifecycle, well before a specific request is to be delivered to other governments. Advocacy can be fluid, where

projects move between active advocacy and internal development as external/environmental factors change.

Advocacy projects in this report are organized into three broad categories: “Complete”; “Active”; and “In Development”. These categories are defined below.

Complete: The advocacy objective of a project has been successfully achieved.

Active: A project has an identified advocacy objective and advocacy planning and/or outreach is underway.

In Development: Civic Administration is developing or refining the project terms and identifying advocacy objective.

2.2 Project Identification in the Strategic Advocacy Framework

The City’s intergovernmental relationships are essential to providing high quality services and supports to Londoners. Transfer payments from other governments make up about one-quarter of the City’s annual budget.

Transfer payments between orders of government can be divided into two categories: administrative investments to support ongoing programs, and project-specific investments. The first category includes transfer payments from provincial and federal governments to the City to administer annual programs on behalf of another order of government. Examples include Ontario Works and homeless prevention programs. While intergovernmental partnerships are essential to both, the Strategic Advocacy Framework focuses on the second category of transfer payments. For these projects, advocacy is required to secure discrete investments to support new or existing services or infrastructure to Londoners. The Government and External Relations office provides support to Service Areas for ongoing programming. Reporting on these initiatives remains with the Service Area responsible.

The onset of the COVID-19 pandemic required enterprise-wide efforts to secure investments from other orders of government to protect vital local services. Over the last two years, collaborative advocacy approaches have been implemented to secure numerous rounds of Safe Restart Agreements, which has resulted in London’s success in maintaining services such as homeless prevention, housing, parks and recreation as well as many others. Since 2020, London has been active in both direct advocacy to other orders of government as well as in municipal sector advocacy to secure federal and provincial operating supports and temporary top-up funding as required.

Civic Administration works through an enterprise-wide approach to identify targeted advocacy projects to achieve the objectives outlined in numerous municipal plans and strategies. The Government and External Relations office works directly with Service Areas to support identifying and scoping investments, changes in policy and regulation, and other needs from other orders of government. Once advocacy needs are identified, projects are developed, and advocacy plans are created. Projects are in the process of being developed to support several significant plans and strategies, including the Core Area Action Plan, the 3,000 Affordable Housing Unit Plan, the Climate Emergency Action Plan, and the London Community Recovery Network, to name a few. Civic Administration collaborates not only on developing advocacy plans, but also on responding to shifts in the advocacy environment. Projects must often evolve and adapt to changes in priorities from other orders of government. The Strategic Advocacy Framework helps ensure London can remain nimble through the fluid nature of intergovernmental advocacy.

2.3 Strategic Advocacy Framework Annual Update 2021/22

The following charts provide project summaries and status updates on projects supported by Government and External Relations through the Strategic Advocacy Framework between June 2021 and June 2022. Note that status updates in this report refer only to the intergovernmental advocacy component of projects. Details regarding project design or implementation should be referred to the Service Area responsible.

Expected Outcome: Increase affordable and quality housing options	
PROJECT	ADVOCACY STATUS
122 Baseline Road 61-unit affordable housing project with an accelerated build using modular components.	COMPLETE Secured \$7.5 million through Rapid Housing Initiative (RHI) and \$5.4 million through Social Services Relief Fund (SSRF).
Thompson Road 44-unit affordable housing project with an accelerated build using modular components.	COMPLETE Secured \$10.7 million through the expanded Rapid Housing Initiative (RHI).
Social Housing Regeneration Supporting repairs and upgrades of existing London Middlesex Community Housing stock.	COMPLETE Secured \$40 million through the federal Canada Mortgage and Housing Corporation (CMHC) Co-Investment Fund.
CMHC Co-Investment Fund 65-unit affordable housing apartment complex through PAM Gardens Non-Profit Housing.	COMPLETE Secured \$11.6 million through the federal Canada Mortgage and Housing Corporation (CMHC) Co-Investment Fund.
Sylvan Street 42-unit affordable housing project with an accelerated build using modular components.	ACTIVE Round 3 of the Rapid Housing Initiative was announced in federal Budget 2022. Intergovernmental advocacy is underway to identify and secure funding when program details are made available.
Education Act Policy re: Surplus Lands Provincial policy change to unlock provincial lands for affordable housing development	IN DEVELOPMENT No opportunity window has been identified; project advocacy plan is under reassessment.

Expected Outcome: Reduce the number of individuals and families experiencing chronic homelessness or at risk of becoming homeless	
PROJECT	ADVOCACY STATUS
Extending the Social Services Relief Fund (SSRF) Program Pandemic-linked funding to support additional demands on social safety net programs.	COMPLETE Secured a total of \$14.5 million through Phases 3 to 5 of the Social Services Relief Fund (SSRF).
Additional Federal Supports for Homeless Prevention Federal supports to support homeless prevention services during the pandemic.	COMPLETE Secured additional one-time funding through Reaching Home program of \$4.2 million.
Indigenous Housing Hub A central component of the Giwetashkad Indigenous Homelessness Plan, which includes resting spaces and supportive housing components.	ACTIVE Advocacy objective has been identified. Federal Budget 2022 included new potential new funding envelopes and advocacy planning and outreach is underway.
Reaching Home - Indigenous Community Designation Request for London to be made eligible for federal funding allocated to select cities to support culturally appropriate services for Indigenous residents.	IN DEVELOPMENT No opportunity window has been identified; project advocacy plan under reassessment.

Expected Outcome: Increase opportunities for individuals and families	
PROJECT	ADVOCACY STATUS
Nshwaasnangong Family Centre Indigenous-led family and child care centre	COMPLETE Secured \$5.84 million in Provincial funding; centre opened September 2021
National Child Care Framework Working with municipal sector partners to encourage a Canada-Ontario agreement on child care.	COMPLETE Canada-Ontario agreement announced March 28, 2022.

Expected Outcome: Support improved access to mental health and addictions services.	
PROJECT	ADVOCACY STATUS
Supervised Consumption Site Request to Provincial government to support a permanent site on York St.	COMPLETE Capital funding request approved by Province in March 2022.
Community Stabilization Spaces Low-barrier support services for those in immediate mental health and addictions-related crises.	ACTIVE Advocacy objective has been identified. Advocacy planning and outreach underway with support from community partners.
Community Outreach and Support Team (COAST) Community partnership lead by London Police Service providing mental health/addictions crisis calls.	ACTIVE Advocacy objective has been identified. The City is currently supporting community-led advocacy planning and outreach.

Expected Outcome: Improve the health and well-being of Londoners.	
PROJECT	ADVOCACY STATUS
Southeast Community Centre Multipurpose community centre, arena, and library, providing services to Southeast London.	ACTIVE The federal Green and Inclusive Community Buildings program has been identified as a potential funding source. Advocacy planning and outreach is underway.

Expected Outcome: Increase access to transportation options.	
PROJECT	ADVOCACY STATUS
Expanded one-time investments in the Canada Community Building Fund Advocating for expanded investments under the Canada Community Building Fund to support transit and transportation expansion in London.	COMPLETE Federal Budget 2021 committed a one-time doubling of the Canada Community Building Fund, adding an additional \$23 million to support municipal infrastructure priorities.
Public Transit Infrastructure Stream Intake 3 Funding application for City of London transit/transit-supportive projects.	ACTIVE Outreach is in progress in support of the application submitted for projects approved by Council in January 2022.
Regional Transportation Conceptual Framework City-led proposal identifying opportunities for the provincial government to improve regional transit in Southwest Ontario.	ACTIVE Advocacy objective has been identified. The framework has been submitted to the Government of Ontario; advocacy planning and outreach underway.
Net-Zero Transit Fund Application Council commitment to apply to the federal Net-Zero Transit Fund application.	IN DEVELOPMENT Civic Administration is developing the project in partnership with the London Transit Commission and advocacy planning has commenced.
Public Transit Electrification	IN DEVELOPMENT

Exploring opportunities to transition London’s transit fleet to electric/zero-emission vehicles.	Civic Administration is developing the project in partnership with the London Transit Commission and advocacy planning has commenced.
Expected Outcome: Protect and enhance waterways, wetlands, and natural areas.	
PROJECT	ADVOCACY STATUS
Disaster Mitigation and Adaptation Fund (DMAF) Funding application for City of London climate adaptation and mitigation projects.	ACTIVE Outreach is in progress in support of the City’s application to the federal funding program.

Expected Outcome: Increase access employers have to the talent they require.	
PROJECT	ADVOCACY STATUS
Implementing a new Municipal Nominee Program Engaging the federal government on the design and implementation of a municipal nominee program to increase local opportunities to attract newcomers.	ACTIVE Advocacy objective has been identified. Government and External Relations is working with London’s Newcomer Strategy members to execute the advocacy plan.
Employment for International Students Advocating for an expansion of pathways for international students and other temporary residents to obtain permanent residency.	ACTIVE Advocacy objective has been identified. Government and External Relations office is working with London’s Newcomer Strategy members to execute the advocacy plan.
London Profile in Immigration Marketing Encouraging greater profile for the London Economic Region within all-of-government efforts to attract newcomers to Canada.	ACTIVE Advocacy objective has been identified. Government and External Relations office is working with London’s Newcomer Strategy members to execute the advocacy plan.

Expected Outcome: Maintain foreign investment attraction, local retention, and growth and entrepreneurship support programs	
PROJECT	ADVOCACY STATUS
Canada Community Revitalization Fund (CCRF) Funding application for City of London community projects.	COMPLETE Secured \$1.1 million in federal funding to support two community projects.
Tourism Relief Fund Funding application for City of London projects supporting local tourism initiatives.	COMPLETE Outreach is in progress in support of the City’s application.

2.3 The Year Ahead - Next Steps for the Strategic Advocacy Framework

The Strategic Advocacy Framework was designed to be a “living” plan that can be refined and updated on an ongoing basis. In the first year of the framework, the Government and External Relations office has prioritized developing the inventory of advocacy projects, operationalizing the framework, and securing community partnerships to enhance advocacy around London’s advocacy priorities.

For 2022/23, the Government and External Relations office will be devoting additional focus to developing outcomes-focused metrics to better evaluate the impact of advocacy efforts. Advocacy progress is difficult to measure granularly, as quantitative tracking (e.g., “number of meetings”, “number of public references”, etc.) provides only some insight into whether initiatives are progressing toward a desired outcome.

The Government and External Relations office will continue to work with all Service Areas to identify projects and approaches that build London’s reputation as a creative and responsive partner in priority areas. London’s reputation as a leading municipality on issues such as affordable housing and homeless prevention, anti-racism and anti-

oppression, and climate action have had a cascading effect in attracting further interest and support from other levels of government. Identifying targeted, measurable opportunities to enhance London’s reputation in other areas is expected to drive similar success. In the year ahead, for example, strategic advocacy will be instrumental in driving a strong and inclusive recovery and renewal for a post-COVID London.

Finally, the Strategic Advocacy Framework priorities will be reviewed and updated in step with the next Council Strategic Plan. Updating intergovernmental advocacy priorities in parallel with the development of the next Strategic Plan will provide new opportunities to further strengthen the framework as a tool for delivering on London’s priorities.

Conclusion

Strong partnerships across governments remain essential to achieving the City of London priorities, and the Strategic Advocacy Framework has proven to be a valuable tool in strengthening the City’s intergovernmental relationships.

With the Strategic Advocacy Framework as a guide, the Government and External Relations office will continue to drive outcomes for London through enterprise-wide coordination and community collaboration in support of the City of London’s Strategic Plan.

Prepared by:	Nick Steinburg, Specialist, Government and External Relations
Submitted by:	Adam Thompson, Manager, Government and External Relations
Recommended by:	Patti McKague, Director, Strategic Communications and Government Relations
Concurred by:	Lynne Livingstone, City Manager

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Anna Lisa Barbon, CPA, CGA, Deputy City Manager, Finance
Supports

Subject: 2021 Investment Report

Date: July 25, 2022

Recommendation

That, on the recommendation of the Deputy City Manager, Finance Supports, the 2021 Investment Report, providing a summary of the performance of the City of London's investment portfolio, **BE RECEIVED** for information.

Executive Summary

This report provides a summary of the performance of the City of London's investment portfolio in 2021 along with a summary of the prevailing market conditions and associated impacts on the investment assets held by the City. This report satisfies the legislative requirement for an annual investment report.

In 2021, the City earned total income of approximately \$27.9 million from investments (excluding unrealized gains/losses), of which \$24.1 million was earned from reserve fund investments and \$3.8 million was earned from general fund investments. The City's 2021 average monthly investment portfolio balance totaled approximately \$1.572 billion.

The prevailing low interest rate environment resulting from the COVID-19 pandemic persisted in 2021. Given the City's heavy emphasis on fixed income securities (e.g. bonds, guaranteed investment certificates), the overall interest rate environment greatly influences the City's investment returns.

This report also outlines upcoming accounting standard changes related to its investments that will impact the City's 2023 fiscal year. An update on the prudent investor standard is also provided.

Linkage to the Corporate Strategic Plan

Council's 2019-2023 Strategic Plan for the City of London identifies 'Leading in Public Service' as a strategic area of focus. Management of the City of London's investment portfolio in line with its stated objectives supports this area of focus and links to the strategy of maximizing investment returns while adhering to the City's Investment Policy.

Analysis

1.0 Background Information

As outlined in Ontario Regulation 438/97, the City Treasurer is required to provide an annual investment report to Municipal Council. The report, at a minimum, shall contain the following;

- a) a statement about the performance of the portfolio of investments during the period covered by the report;
- b) a description of the estimated proportion of the total investments that are invested in its own long-term and short-term securities to the total investments of the municipality and a description of the change, if any, in that estimated proportion since the previous year's report;

- c) a statement by the treasurer as to whether or not, in their opinion, all investments are consistent with the investment policies and goals adopted by the municipality;
- d) a record of the date of each transaction in or disposal of its own securities, including a statement of the purchase and sale price of each security;
- e) such other information that Municipal Council may require or that, in the opinion of the treasurer, should be included;
- f) a statement by the treasurer as to whether any of the investments fall below the standard required for that investment during the period covered by the report; and,
- g) the details of the proposed use of funds realized in the disposition of an investment for which the City sold as a result of a decline in rating below the standard required by Ontario Regulation 438/97.

This report meets the above requirements.

2.0 Discussion and Considerations

Investments and Performance:

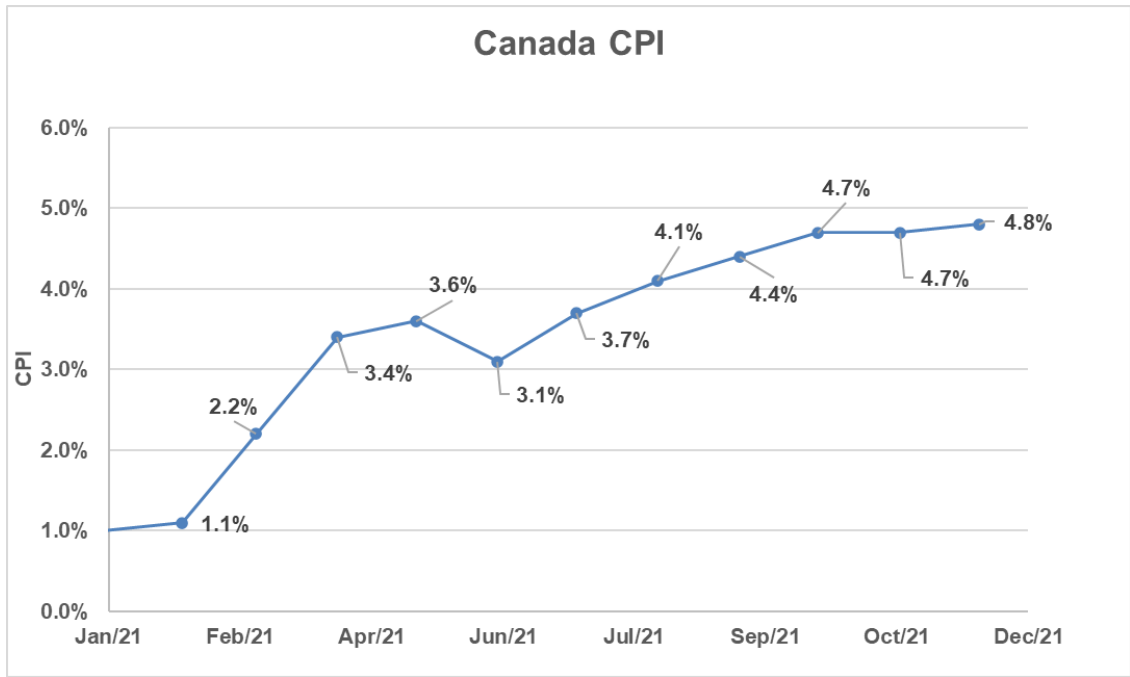
Portfolio Balance:

In 2021, the City of London (the “City”) maintained a monthly average investment portfolio balance of \$1.572 billion (2020, \$1.319 billion), consisting of cash and investments in securities prescribed under Ontario Regulation 438/97. As at December 31, 2021, the City’s investment portfolio included government bonds, corporate bonds, One Fund Canadian equity portfolio, guaranteed investment certificates (GICs) and principal protected notes. A summary of the City’s investment portfolio at year-end is attached as Appendix “A”. The City’s investment portfolio contains over 500 securities.

Market Summary for 2021:

The Bank of Canada maintained its overnight target rate at 0.25% throughout 2021; COVID-19 remained the biggest risk to economic growth and the financial markets with several variants of the virus identified at different points in the year. Further supply chain disruptions added additional challenges to the economy and financial markets with year-over-year inflation (as measured by the Consumer Price Index) rising from 1% at the beginning of the year to 4.8% by the end of the year (see Figure 1).

Figure 1 – Canada Consumer Price Index (CPI) – year-over-year

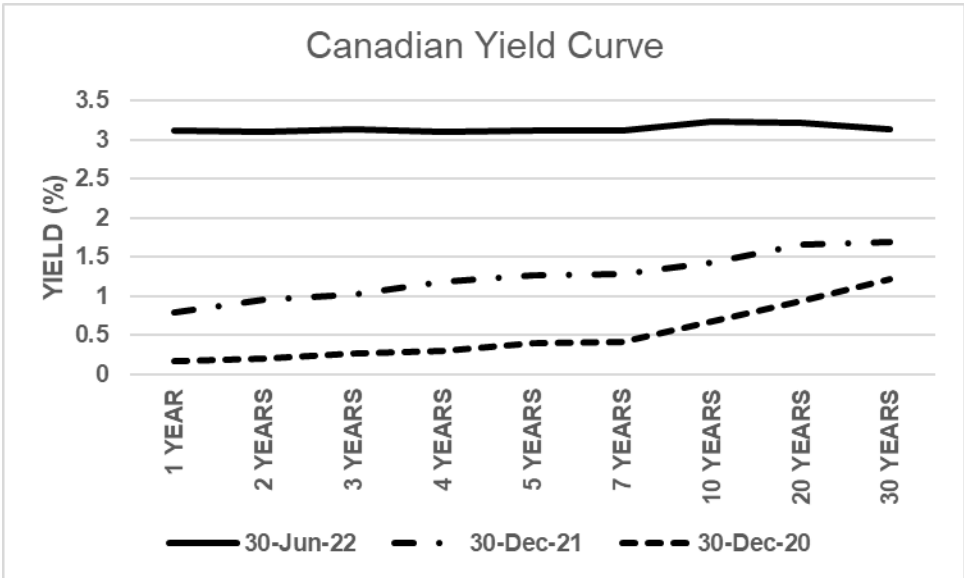


Source: Refinitiv

In 2020, as part of the measures put in place to stimulate the economy, the Bank of Canada (BOC) implemented the quantitative easing program (QE), which essentially involves the

BOC purchasing fixed income securities of various types and durations in the market, to maintain market liquidity and keep rates low for longer term borrowings. The low yield environment persisted until the BOC was confident of the improvement in the economy, at which point they announced their intention of winding down the QE program. As the economy continued to recover through 2021, reaching pre-pandemic GDP in November 2021 (with employment levels having fully recovered in Q3), the Bank of Canada continued winding down emergency stimulus to the economy, cutting its government bond purchases over the last year and completely ending programs that were no longer needed. This saw bond yields begin to move higher as the economy began to reopen. In the latter part of the year, the market began to price in rate hikes for 2022 on the back of continuous economic growth and rising inflation. Figure 2 provides an overview of the Government of Canada yield for various durations, demonstrating how yields have continued to rise.

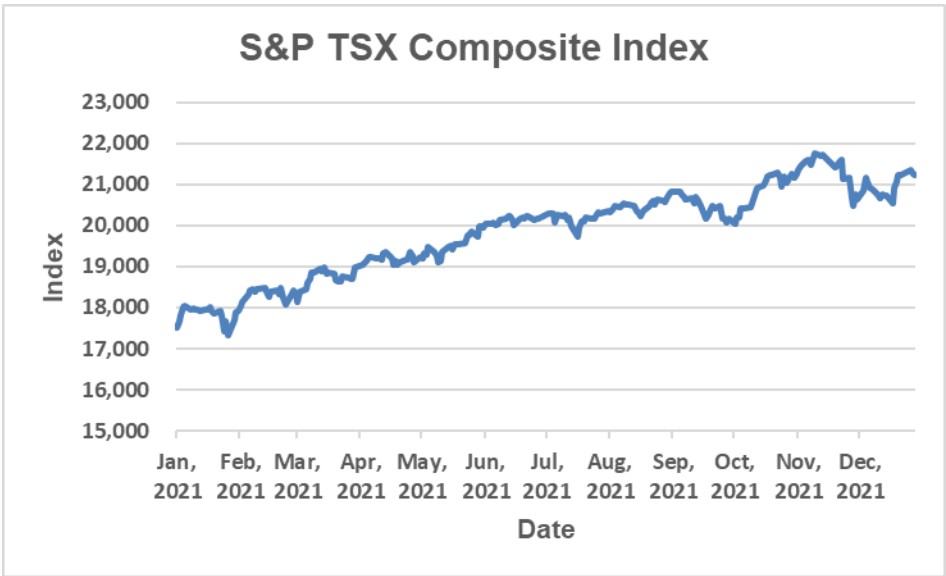
Figure 2 - Government of Canada Yield Curve



Source: Refinitiv

Canadian equity markets remained above pre-pandemic highs in 2021 closing above 2020 levels (see Figure 3).

Figure 3 - S&P TSX Composite Index 2021 Chart



Source: Refinitiv

Economic and market conditions are continually monitored by the City and its team of professional portfolio managers to ensure the City's investment portfolio is adjusted to reflect changing conditions.

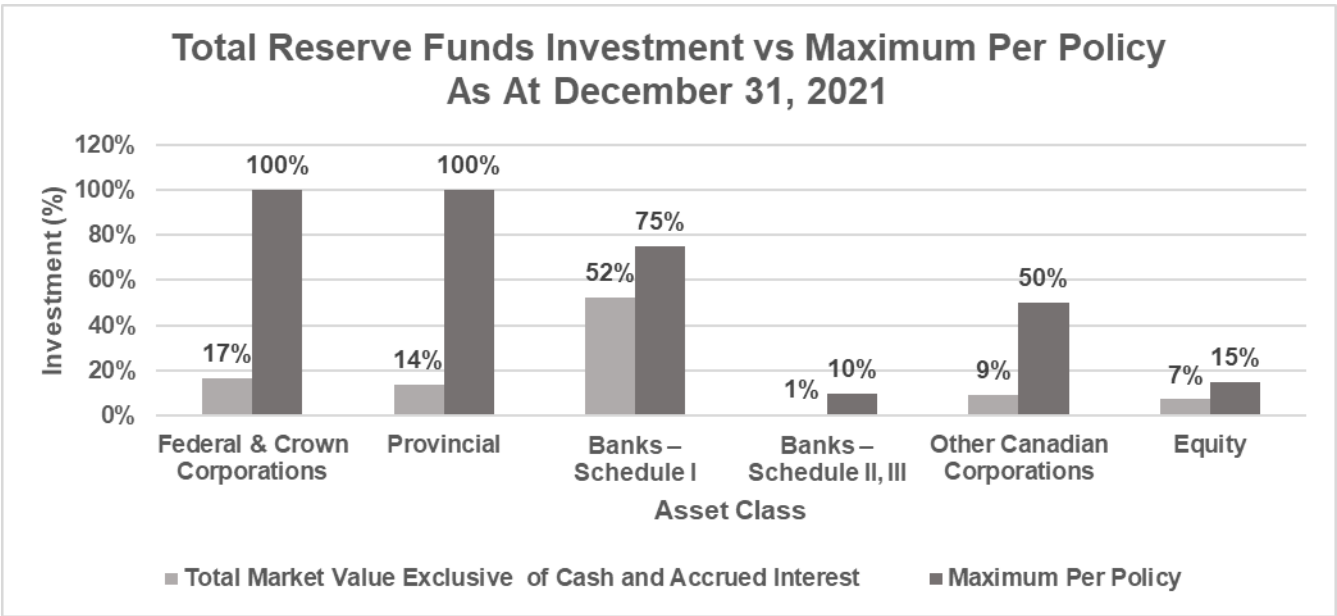
Investment Strategy:

As directed by the City’s Investment Policy, the City’s overall investment strategy is to invest public funds in a manner that prioritizes:

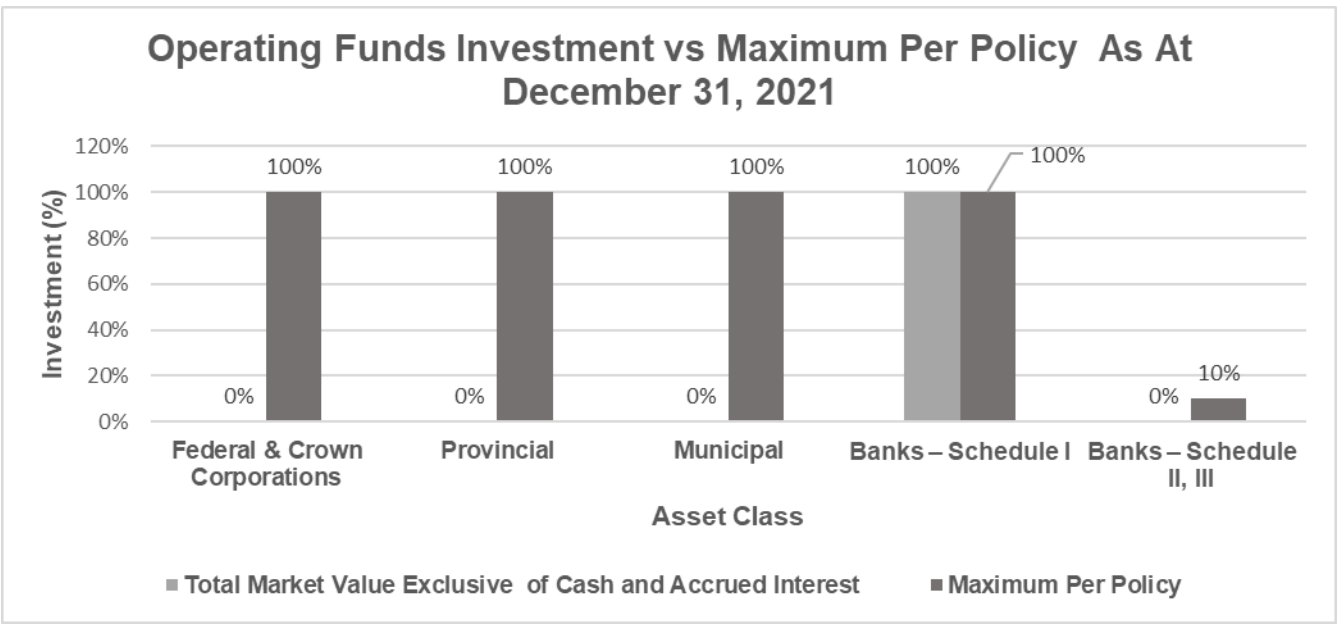
- 1. Adherence to statutory requirements
- 2. Preservation of capital
- 3. Maintenance of liquidity
- 4. Achieving a rate of return sufficient to maintain the purchasing power of invested funds

The City’s strategy includes building a liquid and diversified portfolio while being mindful of the limitations of the portfolio. In 2021, the City’s Investment Policy was updated to provide further flexibility with the aim of optimizing the City’s portfolio while adhering to long-standing investment objectives that have served the City well. Key changes included removal of term targets; segregation of specified assets; creating separate identification and investment type limitations for operating funds, reserves, reserve funds and trust funds; expansion and definition of fixed income investments to allow for more fixed income investment options and an increase to allowable equity holdings.

Below is the comparison of the City’s investments in each asset class and the maximum allowed for the asset class.



Note: The City’s holdings in Federal and Crown corporations, provincial, banks - schedules I, II, III and other Canadian corporations are all fixed income investments.



Note: The City’s holdings in Federal and Crown corporations, provincial, banks - schedules I, II, III and other Canadian corporations are all fixed income investments.

Operating fund securities have a maximum term of two years per the City’s Investment Policy. During 2021, one-year and two-year Canada bonds had a yield lower than 1% for most of the year. This low yield environment translated to lower yield across other fixed income securities. While being mindful of the policy objectives and priorities, there continued to be a focus on investing in bank securities to realize greater yields compared to government bonds.

Investment Income:

The table below shows a breakdown of the average annual yields for 2021, as well as the investment portfolio balance. For the purposes of this report, yield includes interest income and realized gains and losses. Yield does not include unrealized gains and losses (i.e. market value appreciation/depreciation).

Fund	Average Balance (Million \$)	Earnings (Million \$)	Yield
Reserve Funds	1,155.7	24.1	2.1%
Operating Funds	416.3	3.8	0.9%

The City’s portfolio performance is closely tied to the Bank of Canada’s overnight rate and the 1–10-year yield curve given the type of securities and assets it holds. While the City’s portfolio balances increased in 2021, the low interest rate environment and prevailing market conditions led to a slight increase in earnings with lower yields in comparison to 2020.

In 2021, the City earned total income of approximately \$27.9 million (\$27.3 million in 2020) from investments, of which \$24.1 million (\$23.9 million in 2020) was earned from reserve fund investments and \$3.8 million (\$3.4 million in 2020) was earned from general fund investments.

In accordance with the Municipal Act, 2001 (the “Act”), interest and capital gains earned on reserve fund investments are allocated to all reserve funds on a prorated basis and are used for the purpose for which the reserve fund was created.

Investment income earned from the general fund is allocated to general revenues, which is included in the approved 2020-2023 Multi-Year Operating Budget and contributes to offsetting the amount of taxes levied. For 2021, investment income realized (\$3.8 million) was unfavourable when compared to budgeted income (\$5.1 million). General fund investment income, given the shorter-term nature of these investments, tends to be significantly impacted by changes in the Bank of Canada overnight rate. These impacts were included in the City of London’s operating results as reported in the 2021 Year-end Operating Budget Monitoring report.

Eligible Investments (Statement of Compliance):

The Act stipulates that a municipality may invest in securities prescribed under Ontario Regulation 438/97. All investments meet the eligibility requirements as prescribed by Ontario Regulation 438/97 and were made in accordance with the investment policies and goals adopted by the City.

Investment in Own-Securities:

Ontario Regulation 438/97 requires that the City report the estimated proportion of total investments that are invested in its own long-term and short-term securities to the total investments held by the municipality. In 2021, the City did not hold or purchase any of its own securities, reflecting no change in proportion of own securities to total investments from the previous year’s report.

3.0 Key Issues and Considerations

3.1. Upcoming Accounting and Reporting Changes related to Investments

New Public Sector Accounting Standards impacting investment reporting are forthcoming and required for adoption for fiscal years beginning on or after April 1, 2022. For the City this will be fiscal 2023 beginning January 1, 2023. Specifically, the main standard impacting investments is PS 3450 Financial Instruments. The standard outlines various requirements for recognition, measurement, presentation and disclosure of financial instruments, which includes investments. The changes are anticipated to include (among others) the requirement to recognize unrealized gains and losses (“mark to market”) for certain securities and the ability to elect to do so for other securities. As a result, adoption of these new standards may impact future investment reports as unrealized gains and losses will be recorded and be reported on the City’s financial statements.

Unrealized gains or losses represent a change in the value of a security from the cost (or what was paid) for that security initially. These represent the changes in value before a security is sold or matures. The value of securities can fluctuate over the holding period and can swing between an unrealized gain or loss position. In the City of London’s investment portfolio, holdings in equity and fixed income securities can have unrealized gains or losses. With equity holdings, this is generated by the difference between its cost versus the prevailing equity market prices. For fixed income securities, such as a bond, its price is inversely related to interest rates. As interest rates fall, bond prices rise and vice versa. Similar to equity securities, the unrealized gain or loss of a fixed income security is the difference between the current value of the security when compared to the cost of the security when acquired.

It is important to note that unrealized gains and losses currently exist within the City’s investment portfolio. However, given the City’s typical buy-and-hold approach to investing, unrealized gains or losses are of limited relevance in most cases. The exception is when fixed income securities are required to be liquidated before they mature or when equity holdings are sold (both of which are historically rare occurrences).

Despite the limited relevance of unrealized gains or losses in the City’s normal investment activities, adoption of the PS 3450 standard is mandatory. The primary change resulting from this new accounting standard is the recognition of some unrealized gains and losses within the financial statements and recording investment balances at their fair value versus cost on the statement of financial position (balance sheet). The City’s investment portfolio’s cost and fair value is currently disclosed in the notes to financial statements – refer to Note 4 excerpt for the 2021 Consolidated Financial Statements (Appendix B). The difference in these values effectively represent the unrealized gain or loss position. These unrealized gains or losses will take greater prominence in the financial statements starting for the year ending December 31, 2023.

Civic Administration is currently in the process of reviewing and evaluating requirements of the standard in preparation for implementation in accordance with the required timeline. Civic Administration has engaged with its external auditors in obtaining technical clarity on certain matters and preparing its accounting elections. PS 3450 Financial Instruments implementation as it relates to investments is on track for the required adoption in fiscal year 2023. Formal accounting standard updates and elections will be provided to Council through the appropriate committees.

3.2. Prudent Investor Update

On March 1, 2018, amendments were made to the Municipal Act, 2001 and Ontario Regulation 438/97, granting eligible municipalities access to invest in any security in accordance with the prudent investor standard and other requirements set out in the regulation.

Amendments were also made to the prescribed list of eligible investment securities for municipalities that do not wish to invest or are not eligible to invest under the new prudent

investor standard. The prescribed list of eligible securities consists primarily of government bonds, bank-issued debt, and corporate bonds. The regulation also permits investment in Canadian corporate shares if the investment is made through the One Investment Program. Effective January 1, 2019, eligible municipalities have the option to continue under the updated prescribed list or move to the prudent investor standard.

Civic Administration has continued to perform due diligence and evaluation of implications and requirements of this standard. As reported in the 2019 Investment Report, Civic Administration participates in a treasury and investments working group with other Ontario municipalities, exploring other potential future investment options for municipalities. While this peer municipal group was engaging with representatives from the Municipal Finance Branch of the Ministry of Municipal Affairs and Housing and the Ontario Financing Authority to discuss potential changes to the Act prior to the COVID-19 pandemic, at this time the formal Provincial Debt and Investment group has not been re-established and no changes to the Act are expected in the near term.

Adoption of the prudent investor standard as currently written is irrevocable. Civic Administration continues to recommend not adopting the prudent investor standard at this time. Civic Administration continues focus on optimizing the investment portfolio under the current framework (the prescribed list framework) and is focusing efforts on cash forecasting and liquidity optimization as a first and fundamental step to potential prudent investor adoption if deemed appropriate in the future.

Conclusion

This report provides an overview of the City of London's investment portfolio in the context of the markets during COVID-19. Investment income increased in 2021 with the City maintaining adequate liquidity and preserving its capital. Furthermore, this report satisfies the various reporting requirements as outlined in the Municipal Act, confirming investments remained compliant with legislative requirements and the applicable Investment Policy.

Prepared by: **Folakemi Ajibola, CTP, Manager, Financial Modelling, Forecasting and Systems Control (Treasury) and Martin Galczynski, CPA, CA, CIM, Manager, Financial Planning and Policy**

Submitted by: **Kyle Murray, CPA, CA, Director, Financial Planning and Business Support**

Recommended by: **Anna Lisa Barbon, CPA, CGA, Deputy City Manager, Finance Supports**

Attachment: Appendix A and B

Appendix “A” - Investment Portfolio As Of December 31, 2021

Product	Avg. Term To Maturity (Years)	Internally/ Externally Managed	Total Book Value (General + Reserve Fund) (thousands)	% of Portfolio	General Fund Book Value (thousands)	% of Portfolio	Reserve Fund Book Value (thousands)	% of Portfolio
Cash (Note A)	0.0	Internal	389,518	23.8%	176,861	10.8%	212,657	12.9%
High Interest Savings Account	0.1	Internal	200,000	12.2%	200,000	12.2%	0	0
Investment Clearing Balance	0.0	Internal	6,037	0.4%	0	0%	6,037	0.4%
Fixed Income - Pooled Funds	1.7	Internal	239,650	14.6%	10,000	0.6%	229,650	14%
Fixed Income – Pooled Funds	4.1	External	656,177	40.1%	0	0%	656,177	40.1%
Fixed Income - Horton Street Environmental Fund	4.4	External	79,761	4.9%	0	0%	79,761	4.9%
Canadian Equity - Pooled Funds	N/A	External	66,760	4.1%	0	0%	66,760	4.1%
Total Portfolio			1,637,903	100%	386,861	23.6%	1,251,042	76.4%
Total Internally Managed	N/A	Internal	835,204	51%	386,861	23.6%	448,344	27.4 %
Total Externally Managed	N/A	External	802,698	49%	0	0%	802,698	49.0%
Total Portfolio			1,637,903	100%	386,861	23.6%	1,251,042	76.4%

Note A: Cash balances as per bank accounts as at December 31, 2021. Excludes Trust Funds.

Appendix “B” - Note 4 excerpt from the 2021 Consolidated Financial Statements

	2021 Cost (thousands)	2021 Market Value (thousands)	2020 Cost (thousands)	2020 Market Value (thousands)
Pooled investment funds	74,833	84,222	42,634	45,865
Government fixed income	246,338	245,050	166,274	172,693
Corporate fixed income	664,877	662,874	599,258	605,296
Asset backed securities	64,884	65,586	71,022	76,086
Other investments	0	0	96	96
Total	1,050,932	1,057,732	879,284	900,036

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Anna Lisa Barbon, CPA, CGA
Deputy City Manager, Finance Supports

Subject: Single Source – Furniture Relocation Services & the
Dismantling, Assembling & Moving of Systems Furniture

Date: July 25, 2022

Recommendation

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken:

- a) The award of the Furniture Relocation Services & the Dismantling, Assembling & Moving of Systems Furniture contract to POI Business Interiors for one (1) year, with four (4) additional one (1) year extensions in accordance with Section 14.4 (d) and (e) of the Procurement of Goods and Services Policy **BE ACCEPTED**;
- b) The Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in connection with this approval; and
- c) The approval given herein **BE CONDITIONAL** upon the Corporation entering into formal contract or having a purchase order, or contract records relating to the subject matter of this approval.

Executive Summary

Administration approved the award of the Furniture Relocation Services & the Dismantling, Assembling & Moving of Systems Furniture contracts to POI London contract in September 2017.

Approximately 85% of the furniture in various facilities are Steelcase product with Lifetime – 12 year warranties.

As detailed in the Master Accommodation Plan Alternative Work Strategies (MAP-AWS) report, the City's transition plan will see the implementation of pilot projects for selected service areas. During the implementation of these pilot projects and future space renovation projects, there will be a need to dismantle, relocate and reassemble existing furniture. In order to maintain the warranties of Steelcase furniture, the work must be performed by certified Steelcase installers.

Linkage to the Corporate Strategic Plan

Leading in Public Service

The City of London is a leader in public service as an employer, a steward of public funds, and an innovator of service. Maintaining a safe and healthy workplace. Maintaining London's finances in a transparent and well-planned manner to balance equity and affordability over the long term. Enhance the ability to respond to new and emerging technologies and best practices.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

Tender 16-97 Supply, Delivery and Installation of Steelcase inc., Tender 16-98 Supply, Delivery and Installation of DIRT Wall Systems, Tender 16-99 the Supply, Delivery and Installation of Herman Miller Inc. Irregular Results (October 18, 2016 Corporate Services Committee)

Q17-37 Furniture Relocation Services & the Dismantling, Assembling & Moving of Systems Furniture (September 20, 2017 Administrative Approval of Tender Acceptance/Contract Award)

Single Source-Furniture and Wall System Contracts (November 22, 2021 Corporate Services Committee)

2.0 Discussion and Considerations

2.1 Context

Over the past ten (10) years the Corporation has focused on standardizing office furniture with Steelcase products as supplied by POI Business Interiors. As the Corporation begins the transition to MAP-AWS and other space modifications it is anticipated that existing furniture will need to be modified/relocated thus requiring certified installers to ensure that we maintain warranties.

POI London have the only certified staff to dismantle and relocate Steelcase furniture in the London and surrounding area.

POI London was awarded the current furniture relocation services contract C17-101rv3 which was based on the lowest bid and is due to expire on September 30th, 2022. Contract C17-101rv3 commenced on October 1st, 2017 with the option to renew the contract for an additional three (3) one (1) year periods. Prior to this, POI London was the lowest bid for furniture relocation services contract C12-109.

POI London have extensive experience with the City's existing furniture products and future MAP-AWS furniture lines. As the City implements the MAP-AWS projects, there is a continuing need for support from certified installers. It would be beneficial to leverage POI London's customer service, experience and efficiency in a new contract.

2.2 Recommendation

It is recommended that the contract for the Furniture Relocation Services & the Dismantling, Assembling & Moving of Systems Furniture be awarded to POI London in accordance with Section 14.4 (d) and (e) of the Procurement of Goods and Services Policy.

“d. There is a need for compatibility and/or services previously acquired or the required goods and/or services will be additional to similar goods and/or services being supplied under an existing contract (i.e., contract extension or renewal)”

“e. The required goods and/or services to be supplied by a particular supplier(s) having special knowledge, skills, expertise, or experience”.

There would be no significant cost benefit to the Corporation to solicit competitive quotations for this work as it is a proprietary system.

Rationale that supports these single source recommendations are as follows;

- 85% of the furniture at various City facilities are Steelcase products;
- Maximum product knowledge and problem solving expertise;
- Provide installation efficiency;
- To maintain existing warranties on owned furniture.

3.0 Financial Impacts/Considerations

In the three years (March 2017 to February 2020) prior to COVID the approximate average costs associated with the POI Business Interiors Furniture Relocation Services & the Dismantling, Assembling & Moving of Systems Furniture contract was \$55,000. This cost may increase due to the implementation of the MAP-AWS pilot projects, possible future MAP – AWS requirements and ongoing furniture requests.

Conclusion

Civic Administration recommends that the Furniture Relocation Services & the Dismantling, Assembling & Moving of Systems Furniture be awarded to POI London for one (1) year with four (4) additional one (1) year extensions to ensure that any warranties are not voided.

Prepared by: **Alicia Kostyria**
Manager, Facilities Interiors Projects
Finance Supports

Submitted by: **Val Morgado**
Senior Manager, Facilities
Finance Supports

Concurred by: **Lynda Stewart**
Director, Fleet & Facilities
Finance Supports

Recommended by: **Anna Lisa Barbon CPA, CGA,**
Deputy City Manager
Finance Supports

c: Billy Sevier, Procurement Officer – Purchasing and Supply
 David Bordin, Financial Business Administrator – Financial Planning and Business
 Supports

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Michael Schulthess, City Clerk
Subject: Council Members' Expense Account Policy - Update
Date: July 25, 2022

Recommendation

That, on the recommendation of the City Clerk, the attached proposed by-law (Appendix "A") **BE INTRODUCED** at the Municipal Council meeting to be held on August 2, 2022 to amend By-law No. CPOL.-228-480, as amended, being "Council Members' Expense Account" to update various provisions of the policy.

Previous Reports Pertinent to this Matter

Governance Working Group – November 8, 2021
Governance Working Group – November 15, 2021

Background

Through work at the Governance Working Group, changes to the Council Members' Expense Account Policy have been approved by Council. This report brings forward the necessary by-law amendment to enact these changes.

Discussion

The changes to the Council Members' Expense Account Policy, incorporated in the attached By-law, are as follows:

- Provision for one annual ward-wide mail out, including printing and distribution by Canada Post, with the costs covered by the Office budget;
- Provision for the registration costs for the Federation of Canadian Municipalities and/or Association of Municipalities of Ontario annual conference(s), with the costs covered by the Office budget; and,
- Clarity related to allowable use of funds for "gifts and souvenirs" – section 4.2 c)iii).

Conclusion

The attached by-law (Appendix "A"), including the proposed updated Policy, incorporates the recommendations contained in this report.

Prepared by and Recommended by: Michael Schulthess, City Clerk

Bill No. [to be completed by Clerks]
2022

By-law No. CPOL.-[to be completed by Clerks]

A by-law to amend By-law No. CPOL.-228-480, as amended, being “Council Members’ Expense Account” to update various provisions of the policy.

WHEREAS section 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS the Municipal Council of The Corporation of the City of London wishes to amend By-law No. CPOL.-228-480, as amended, being “Council Members’ Expense Account”, to update various Policy provisions;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. Section 4.2 “Conditions for Use of the Annual Budget Allocation” subsection a) “This policy does not apply to:”, is hereby amended to add the following provisions:

- “xii) registration costs for the Federation of Canadian Municipalities and/or Association of Municipalities of Ontario annual conference(s); it being noted that any related expenses would be eligible for reimbursement from the individual expense account;
- xiii) one annual ward-wide mail out, including printing and distribution by Canada Post.”

2. Section 4.2, is further amended in subsection c) “The allocated sum may be used by Members of Council for any of the following purposes:” by replacing item iii) with the following new item iii):

- “iii) gifts and souvenirs for protocol and City of London promotional purposes, specific sponsorship or merchandise contributions ward events (such as City merchandise or equipment rental) up to a maximum value of \$1,200.00 annually; it being noted that donations and grants (funding) is excluded as per part a) xi), above;”

3. This by-law shall come into force and effect on November 15, 2022.

PASSED in Open Council on [to be completed by Clerks].

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – [to be completed by Clerks]
Second Reading – [to be completed by Clerks]
Third Reading – [to be completed by Clerks]



MEMO

To: Corporate Services Committee

From: M. Schulthess, City Clerk
Department: City Clerk's Office

Date: July 25, 2022

Re: Annual Meeting Calendar

In consultation with the Deputy City Manager, Planning and Economic Development, regarding Council's direction to refer the annual meeting calendar back to the Civic Administration, the following 2023 dates have been added:

March 27
June 19
September 18

Background:

Municipal Council resolved the following at its meeting held on June 14, 2022:

"That the proposed Standing Committee Meetings and Annual Meeting Calendar BE REFERRED back to the Civic Administration in order to incorporate additional meetings of the Planning and Environment Committee into the proposed calendar."

In response to the above-noted direction, the Civic Administration has prepared the attached (Appendix "A") revised draft annual meeting calendar for consideration.

January 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 NEW YEAR'S DAY	2 CITY HALL CLOSED In Lieu of NEW YEAR'S DAY	3	4	5	6	7
8	9 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	10 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	11 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (Strategic Plan)	12	13	14
15	16	17 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (Budget - Public Participation)	18	19	20	21
22	23	24 COUNCIL 1:00 PM	25	26 STRATEGIC PRIORITIES AND POLICY COMMITTEE <u>BUDGET</u> 9:30 AM	27 STRATEGIC PRIORITIES AND POLICY COMMITTEE <u>BUDGET</u> 9:30 AM (IF NEEDED)	28
29	30 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	31 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM				

February 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	8	9	10	11
12	13	14 COUNCIL 1:00 PM (Includes Final Budget Approval)	15 AUDIT 12:00 PM	16	17	18
19	20 CITY HALL CLOSED FAMILY DAY	21 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	22 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	23	24	25
26	27	28 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM				

March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 SPECIAL CORPORATE SERVICES COMMITTEE 12:00 PM (Remuneration Report)	7 COUNCIL 1:00 PM	8 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (Strategic Plan)	9	10	11
12	13 Week of March Break	14	15	16	17	18
19	20 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	21 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	22	23	24	25
26	27 PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	28 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	29	30	31	

April 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 COUNCIL 1:00 PM	5	6	7 CITY HALL CLOSED GOOD FRIDAY	8
9	10 CITY HALL CLOSED EASTER MONDAY	11 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	12 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	13	14	15
16	17 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (Strategic Plan)	18 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	19	20	21	22
23	24 SPECIAL CORPORATE SERVICES COMMITTEE 12:00 PM (Tax Policy Report)	25 COUNCIL 1:00 PM	26	27	28	29
30						

May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	2 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	3	4	5	6
7	8	9 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	10	10	12	13
14	15	16 COUNCIL 1:00 PM	17	18	19	20
21	22 CITY HALL CLOSED VICTORIA DAY	23 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	24 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	25 FCM ANNUAL CONFERENCE	26 FCM ANNUAL CONFERENCE	27 FCM ANNUAL CONFERENCE
28 FCM ANNUAL CONFERENCE	29	30 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	31			

June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 COUNCIL 1:00 PM	7	8	9	10
11	12 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	13 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	14 AUDIT 12:00 PM	15	16	17
18	19 PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	20 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	21	22	23	24
25	26	27 COUNCIL 1:00 PM	28	29	30	

July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 CANADA DAY
2	3 CITY HALL CLOSED In Lieu of CANADA DAY	4	5	6	7	8
9	10	11	12	13	14	15
16	17 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	18 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	19 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	20	21	22
23	24	25 COUNCIL 1:00 PM	26	27	28	29
30	31					

August 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 CITY HALL CLOSED CIVIC HOLIDAY	8	9	10	11	12
13	14 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	15 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	16 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	17	18	19
20 AMO ANNUAL CONFERENCE	21 AMO ANNUAL CONFERENCE	22 AMO ANNUAL CONFERENCE	23 AMO ANNUAL CONFERENCE	24	25	26
27	28	29 COUNCIL 1:00 PM	30	31		

September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 CITY HALL CLOSED LABOUR DAY	5	6	7	8	9
10	11 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	12 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	13 AUDIT 12:00 PM	14	15	16
17	18 PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	19 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	20	21	22	23
24	25	26 COUNCIL 1:00 PM	27	28	29	30 NATIONAL DAY FOR TRUTH AND RECONCILIATION

October 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 CITY HALL CLOSED In lieu of NATIONAL DAY FOR TRUTH AND RECONCILIATION	3 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	4 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	5	6	7
8	9 CITY HALL CLOSED THANKSGIVING DAY	10 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	11	12	13	14
15	16	17 COUNCIL 1:00 PM	18	19	20	21
22	23 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	24 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	25	26	27	28
29	30	31 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM				

November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 COUNCIL 1:00 PM	8	9	10	11
12	13 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	14 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	15 AUDIT 12:00 PM	16	17	18
19	20	21 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	22	23	24	25
26	27	28 COUNCIL 1:00 PM	29	30		

December 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	5 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	6	7	8	9
19	11	12 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (Tabling the 2024-2027 Multi-Year Budget)	13	14	15	16
17	18	19 COUNCIL 1:00 PM	20	21	22 CITY HALL CLOSED at 12:00 PM	23
24	25 CITY HALL CLOSED	26 CITY HALL CLOSED	27 CITY HALL CLOSED	28 CITY HALL CLOSED	29 CITY HALL CLOSED	30
31						

County/City Liaison Committee Report

2nd Meeting of the County/City Liaison Committee
June 22, 2022

PRESENT: Mayor E. Holder (Chair), Warden A. Warwick (Vice-Chair),
Councillors J. Morgan, C. Burghardt-Jesson, S. Turner and
J. Vanderheyden.

ALSO PRESENT: Remote attendance: A. L. Barbon, A. Bennett, K. Dickins, A.
Greggan (ORH), C. Howard, L. Livingstone, K. Murray, B.
Rayburn, N. Roberts, M. Schulthess and C. Traini.

The meeting is called to order at 1:01 PM; it being noted that all
Members were in remote attendance.

1. Call to Order

1.1 That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

None.

3. Scheduled Items

None.

4. Items for Direction

4.1 Land Ambulance

That the verbal update provided by Bill Rayburn and attached presentation
from Andrew Greggan, Operational Research in Health Limited, with
respect to the Master Plan for Paramedic Services, Draft Summary Report
BE RECEIVED.

Motion moved by: S. Turner
Seconded by: J. Vanderheyden

Motion Carried

4.2 2022-2026 Council Orientation

That the verbal update provided by Bill Rayburn with respect to 2022-2026
Council Orientation, BE RECEIVED.

Motion moved by: C. Burghardt-Jesson
Seconded by: J. Vanderheyden

Motion Carried

4.3 Modernization for Funding for Social Services

That the verbal update provided by Cindy Howard, GM Finance and Community
Services, and attached presentation with respect to Modernization for Funding
for Social Services, BE RECEIVED.

Motion moved by: S. Turner
Seconded by: J. Vanderheyden

Motion Carried

5. Deferred Matters/Additional Business

None.

6. Adjournment

That the meeting BE ADJOURNED.

Motion moved by: J. Vanderheyden
Seconded by: C. Burghardt-Jesson

Motion Carried

The Meeting adjourned at 2:09 PM.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Anna Lisa Barbon, Deputy City Manager, Finance Supports

Subject: Declare Surplus - City Owned Road Allowance
Princess Street

Date: July 25, 2022

Recommendation

That, on the recommendation of the Deputy City Manager, Finance Supports and on the advice of the Director, Realty Services, with respect to a portion of City owned property being Part 1 and Part 2, Plan 33R-21307, west of Pond Mills Road and further known as being part of Princess Street on Registered Plan 380, in the City of London, County of Middlesex (the “Subject Property”), the following actions be taken:

- a) the Subject Property **BE DECLARED SURPLUS**; and,
- b) the Subject Property **BE OFFERED** for sale to the abutting property owners at fair market value, in accordance with the City’s Sale and Other Disposition of Land Policy.

Executive Summary

This report recommends that a portion of Princess Street being Part 1 and Part 2, Plan 33R-21307, be declared surplus and sold to the adjacent property owners located at 123 Pond Mills Road and 129 Pond Mills Road in accordance with the City’s Sale and Other Disposition of Land Policy.

Linkage to the Corporate Strategic Plan

Municipal Council’s 2019-2023 Strategic Plan identifies “Building a Sustainable City” and “Growing our Economy” as strategic areas of focus.

The recommendation in this report will support the aforementioned strategic areas by declaring the subject land surplus and transferring ownership to the abutting owners in accordance with the City’s Sale of Other Disposition of Land Policy, and also generate revenue from the sale and eliminating maintenance costs and liability risks associated with owning a parcel of land that is no longer useful to the City.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

None

1.2 Summary

The Subject Property is located at the bend of Pond Mills Road between Cleveland Avenue and Ailsa Place. The property is approximately 0.445 acres and legally described as Part 1 and 2 on Plan 33R-21307 and part of Princess Street, which is a vacant untravelled road allowance.

Princess Street was established by Registered Plan 380 which was registered May 1, 1880. The street was never constructed, and the abutting properties are accessed from other streets. Part of the westerly half of Princess Street was previously closed and now forms part of Middlesex Standard Condominium 764 but the easterly portion of the road allowance continues to lay dormant.

Additional property details are provided below.

1.3 Salient Property Details

Approximate Area:	0.445 acres / 1801.97 square metres /19,396 square feet
Shape:	Rectangular
Topography:	Generally flat with topography dropping at the rear of the lands.
Zoning:	R5-4, R9-7, R3-1, R5-1, T-64, H38 Residential
Official Plan	Neighbourhood
Current Use:	Vacant / Untravelled Road Allowance
UTRCA Regulated:	Rear portion is regulated by the UTRCA

2.0 Discussion

An application has been received on behalf of Bluestone Properties Inc. (under the corporate name Pond Mills Developments Inc.) to close and purchase the subject portion of Princess Street so that it can be added to their abutting lands located at 129 Pond Mills, in support of a proposed re-development. As a prerequisite to the conveyance, the property needs to be legally closed as public highway and declared surplus. A report to the Civic Works Committee with the application to close the subject portion of Princess Street is being presented on July 26, 2022.

The road allowance is not travelled and is not needed for future public use. There are no utilities or property owners that are directly impacted by the closing. A property liaison circulation was recently completed to see if there was any municipal need, or stakeholder interest in the subject property. No municipal need or objections were received as part of the circulation.

As part of the road closing application process, abutting property owners were notified in February and March 2022 of the road closing and potential disposition of the Subject Property by way of a Notice circulation. As part of the Notice circulation, only one (1) additional property owner (123 Pond Mills) had also expressed interest in acquiring the Subject Property.

In discussion with both interested property owners, a portion of the Subject Property could be subdivided to accommodate their interest on an equitable basis, which is reflected in the recently completed Reference Plan showing Part 1 and Part 2, Plan 33R-21307. Pending Council’s approval to the Surplus Declaration herein and approving the Road Closing for Princess Street, purchase agreements would be drafted

where Part 1 would be offered to Pond Mills Developments Inc. and Part 2 would be offered to the property owner at 123 Pond Mills Road (see Appendix B and C). The purchase price would be based on Fair Market Value (FMV) and the final sale to both abutting property owners would be subject to final Council approval.

3.0 Benefits to the City

The benefits in declaring the lands surplus include eliminating maintenance obligations, eliminate risk and liability associated with the Subject Property and its current uses as well as generate revenue as part of a future land sales and transfer.

4.0 Financial Impact

There are no significant cost implications to the City to declare the property surplus and the terms of any sales will be the subject of the separate report to the Corporate Services Committee.

Conclusion

Princess Street is not travelled and is not required for future public use by the City. All abutting properties are accessible from other streets. It is therefore recommended the closed road allowance be declared surplus and sold under the City’s Sale and Other Disposition of Land Policy under Section 4 Methods of Sale allowing for the disposition of lands through direct negotiation with the two abutting property owners. A Location Map and Aerial of the subject property is shown as Appendix A.

A Location Map of the subject property is shown as Appendix A.

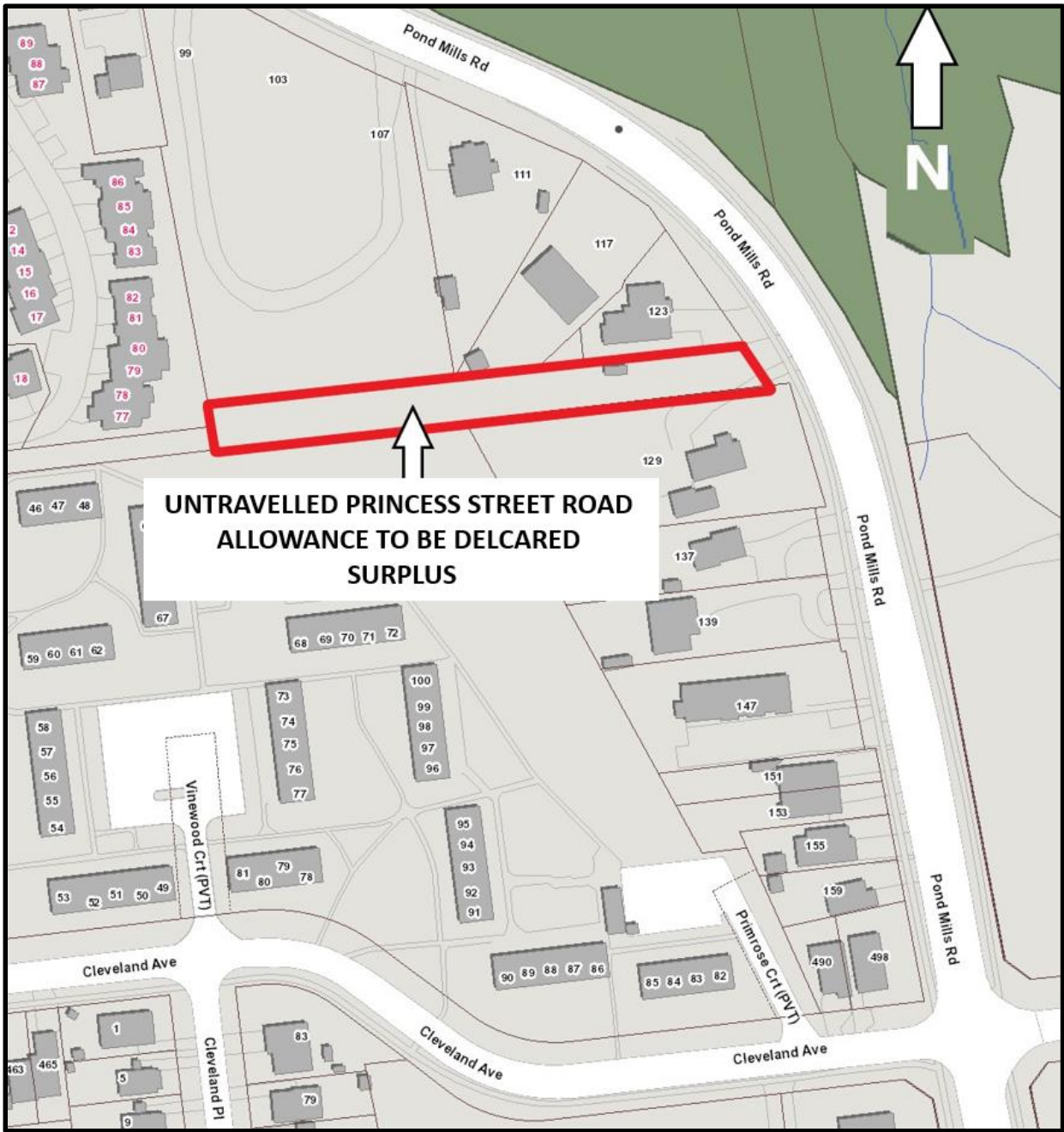
An Aerial of the Subject property is shown as Appendix B

The reference plan depicting the Subject Property is shown as Appendix C.

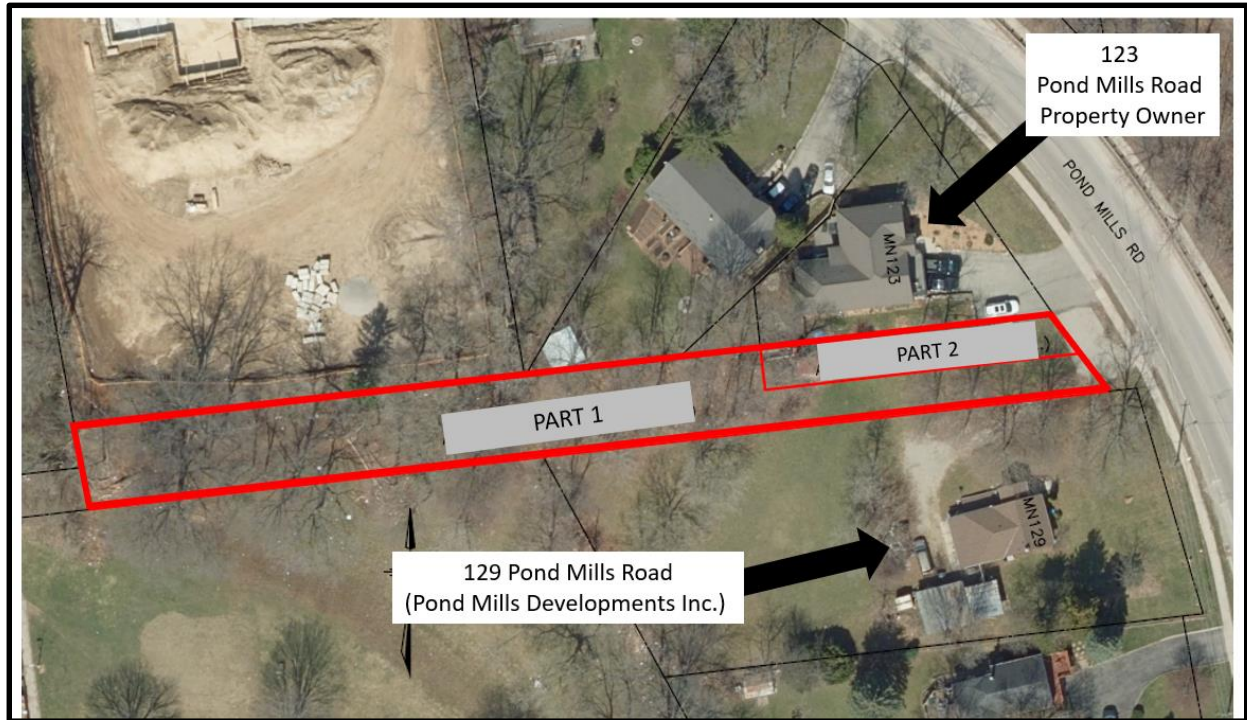
Prepared by:	Adam Ostrowski, Manager II, Realty Services
Submitted by:	Bill Warner, AACI, Papp, Director of Realty Services
Recommended by:	Anna Lisa Barbon, CPA, CGA, Deputy City Manager, Finance Supports

cc: Gary Irwin, Division Manager and Chief Surveyor, Geomatics
Sachit Tatavarti, Solicitor

Appendix A Location Map



Appendix B Aerial



For Illustration Purposes

Appendix C Reference Plan

Proclamation Request Form

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Request details

Name of Organization	TERRY FOX RUN LONDON
Date Proclamation Required	SEPTEMBER 12 - 18, 2022
Proclamation Name	TERRY FOX WEEK
Proclamation Type (day, week or month)	WEEK
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)	CHARITABLE FUNDRAISING
Requester Name	PEGGY ANNE ENDEAN
Requester Telephone Number	
Requester Email Address	terryfoxrunlondon2@hotmail.com
Requester Address	LONDON ON N5X 4R5
Provide details of your Organization's Connection to London	TERRY FOX RAN THROUGH LONDON ON HIS MARATHON OF HOPE IN 1980, WAS CELEBRATED AT VICTORIA PARK
Required Supporting Documents	<ul style="list-style-type: none">• Detail information on the Organization• Detail information on the Event• Confirmation of authorization from the Organization to submit the request
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws.	
Signature	Peggy Anne Endean
Date	June 15, 2022
NOTICE OF COLLECTION OF PERSONAL INFORMATION	
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June 15, 2022

Mayor Ed Holder
City of London
300 Dufferin Avenue
London, ON
N6B 1Z2

Dear Mayor Holder:

Terry Fox, as you know, is a Canadian hero who is immediately recognizable by his unique silhouette running on the roads of eastern Canada, but just as much for his humanity. He is someone who embodies all that we can aspire to be and led us on this path of fundraising for cancer research to eradicate cancer, 42 years ago. His empathy especially for children impassioned him on his unstoppable journey that we continue in his name.

As we gather for the annual Terry Fox Run this year on Sunday September 18th and with Terry's dedication to this cause in mind, we would like to ask that the week of September 12-18th be proclaimed Terry Fox Week in the City of London. Our flag will be flying at City Hall that week and we would be most thankful if we can dedicate this week before the Run, to Terry himself.

With much appreciation,

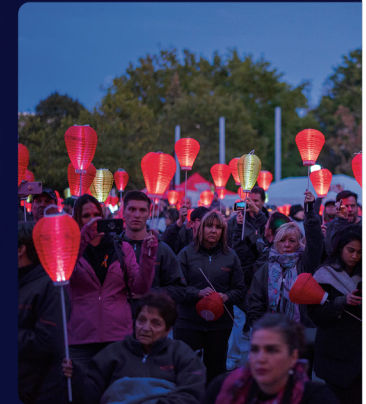
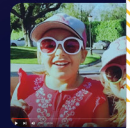
Kim Smith
Community Events Coordinator
The Terry Fox Foundation

C Peggy Anne Endean, Terry Fox Run London Organizer



LEUKEMIA &
LYMPHOMA
SOCIETY OF
CANADA

LIGHT
THE NIGHT®



2022
Light The Night

October 22, 2022



LEUKEMIA &
LYMPHOMA
SOCIETY OF
CANADA

**LIGHT
THE NIGHT®**

About Light The Night Light The Night unites people from across Canada, bringing light, love, and hope to dispel the darkness of blood cancers

- Canada's largest annual fundraising event dedicated to the blood cancer community
- A celebration of donors, supporters, volunteers, and loved ones lost
- \$6.5 million raised across Canada in 2021 to support critical research and programs for all types of blood cancers





LEUKEMIA &
LYMPHOMA
SOCIETY OF
CANADA

LIGHT
THE NIGHT

TOGETHER, we'll unite the blood cancer community



About **BLOOD CANCERS**



Every 24 minutes, someone in Canada is diagnosed with a blood cancer.



Blood cancers are the most commonly diagnosed cancers in **children, adolescents,** and **young adults.**



Blood cancers are the **5th most common form of cancer** in Canada.



There are **137 types** of blood cancers and related disorders.



More than **155,000 Canadians** are living with or in remission from a blood cancer.



The biggest **increases in cancer survival** in the past three decades have been for blood cancers.



Blood cancer **research leads to treatment advances for other** cancers and serious diseases.

The Leukemia & Lymphoma Society of Canada

Our mission is to **cure blood cancers** like leukemia, lymphoma, myeloma, myelodysplastic syndromes (MDS), and myeloproliferative neoplasms (MPN), and **improve the quality of life** of people affected by blood cancers and their families.

Your support helps fund:



Life-Enhancing
Research



Personalized
Support



Information and
Education



YOUR SUPPORT Makes This Possible

In just the past year ...

227

match requests
received for our
peer-to-peer First
Connection
program

80

resources were
added to our
COVID-19
Resource
Centre

44

online
educational
events were
delivered

48

new volunteers
trained to be First
Connection peers
to enhance the lives
of people affected
by a blood
cancer

34

virtual support
group sessions
were held

2,698

new healthcare
professionals
were supported

13,997

people affected
by a blood cancer
reached out
for support

1,600

registrants
attended our
virtual National
Leukemia
Conference

"The First Connection program helped me hear other survivors' stories and it also helped me regain the hope and faith that was lost earlier in my treatment."

- Jeanette, diagnosed with PH+ acute lymphoblastic leukemia (Calgary, AB)



TOGETHER, we'll help make
a life-changing impact on
individuals
affected by blood cancers.
Join us!

Contact:

Elinor Schwob

519-777-3670

Elinor.Schwob@lls.org

LightTheNight.ca

Proclamation Request Form

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Request details

Name of Organization	
The Leukemia & Lymphoma Society of Canada - London Ontario	
Date Proclamation Required	
September 2022	
Proclamation Name	
Blood Cancer Awareness Month Leukemia & Lymphoma Society of Canada	
Proclamation Type (day, week or month)	
Month	
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)	
Charitable public awareness campaign	
Requester Name	
Elinor Schwob, Area Manager	
Requester Telephone Number	
519-777-3670	
Requester Email Address	
elinor.schwob@lls.org	
Requester Address	
Remote Office: 21 Cynthia Street, London ON Head office 804-2 Lansing Square, Toronto ON M2J 4P8	
Provide details of your Organization's Connection to London	
September is Blood Cancer Awareness Month - The Leukemia & Lymphoma Society of Canada, London supports those living with blood cancer in London and Southwestern Ontario, providing personalized one and one resources, access to medical experts & programs that are a lifeline Awareness is key so that we can help those when they need it most every step of their journey from the onset of diagnosis. (see attached)	
Required Supporting Documents	
<ul style="list-style-type: none">• Detail information on the Organization• Detail information on the Event• Confirmation of authorization from the Organization to submit the request	
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws	
Signature	Date
	June 20, 2022
NOTICE OF COLLECTION OF PERSONAL INFORMATION	
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Request details

Name of Organization	
The Leukemia & Lymphoma Societ of Canada - London Ontario	
Date Proclamation Required	
October 22nd, 2022	
Proclamation Name	
Light the Night Day for the Leukemia & Lymphoma Society of Canada	
Proclamation Type (day, week or month)	
Day	
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)	
Charitable fundraising and awareness campaign	
Requester Name	
Elinor Schwob, Area Manager	
Requester Telephone Number	
519-777-3670	
Requester Email Address	
elinor.schwob@lls.org	
Requester Address	
Remote Office: 21 Cynthia Street, London ON Head office 804-2 Lansing Square, Toronto ON M2J 4P8	
Provide details of your Organization's Connection to London	
Light the Night is celebrating its 11th year in London this year. Our flagship fundraising campaign will conclude with a celebration held in Victoria park. We've been supporting Londoners & SWO living with blood cancer, providing resources, access to personalized medical care & programs that are a lifeline (see attached)	
Required Supporting Documents	
<ul style="list-style-type: none">• Detail information on the Organization• Detail information on the Event• Confirmation of authorization from the Organization to submit the request	
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws	
Signature	Date
	August 27, 2021
NOTICE OF COLLECTION OF PERSONAL INFORMATION	
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Proclamation Request Form

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Request details

Name of Organization #1792Project
Date Proclamation Required On September 1, we proclaim acknowledgement of the 230th anniversary of the BLack Loyalist Exodus on 15 Ships to Sierra Leone
Proclamation Name 230th Anniversary: Black Loyalist Exodus: 15 Ships to Sierra Leone
Proclamation Type (day, week or month) Proclaimed for the month
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations) Public Awareness Campaign
Requester Name kathrin winkler (on behalf of #1792Project Team)
Requester Telephone Number
Requester Email Address
Requester Address Edinburgh St, Halifax, NS. B3L1W2
Provide details of your Organization’s Connection to London #1792Project believes that this public awareness campaign is directly linked to the work undertaken by London’s Anti-Racism and Anti-Oppression Division. Understanding the extensive history of slavery and race in this country, links us all to solutions in all of our communities

Required Supporting Documents

- Detail information on the Organization
- Detail information on the Event
- Confirmation of authorization from the Organization to submit the request

The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws

Signature Date

K. W. Wilson

July 4, 2022

NOTICE OF COLLECTION OF PERSONAL INFORMATION

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Dear Mayor and Council,

This year marks the 230th anniversary of the remarkable Black Loyalist exodus from Halifax to Freetown. This journey is the single, largest return of African descendants to the continent of Africa throughout history. **Please join 230 mayors and councils from across Canada to acknowledge this 230th anniversary year by proclamation and/or social media.** We acknowledge the importance of your leadership for community and change, and respectfully request your support for this initiative.

#1792Project began in Nova Scotia. The story of the 15 Ships to Sierra Leone departing Halifax harbour on January 15, 1792, is not only a Maritime story. This voyage has had an impact on all of Canadian society. Together we can address this omission in our history books to reach a fuller understanding of the history of slavery and race in this nation. Over 25 municipalities have issued proclamations in Nova Scotia and the town of Shelburne leads this initiative of cross Canada Proclamations.

Black Loyalists were self liberated individuals who came to Nova Scotia after the American Revolution, as did the white Loyalists who brought with them an estimated 1,232 slaves.¹ Broken promises of land and liberation together with remarkable courage to cross the ocean at the height of the trans-Atlantic chattel slave trade remains an untold story of resilience of the 1,196 seafarers who chose to leave. But it is also a story of failure of community and government to provide safe haven here on these shores for these Black Loyalists. Through participation and education we must all do better to connect the history of failures to how the legacy of this history continues.

We, the [#1792Project](#) team, are community members, students and educators and we have come together in the imperative of sharing, commemorating and acknowledging this story through education. How can we make a difference as a grassroots effort?

We request that your municipal government as one of 230 municipalities across Canada proclaim and recognize the historic departure of 15 ships prepared in the dead of winter (the Lucretia, the Somerset, the Beaver, the Parr, the Venus, the Mary, the Catherine, the Prince William, the Sierra Leone, the Morning Star, the Eleanor, the Felicity, Prince Fleury, the Brothers, and the Betsey) for a journey of hope. Please find a sample proclamation below.

Sincerely,

Karen Hudson, kathrin winkler, Carol Millett #1792Project

¹ James W. St. G. Walker, The Black Loyalists: The Search for a Promised Land in Nova Scotia and Sierra Leone, 1783-1870, page 40.

SAMPLE/DRAFT Proclamation : Municipal Council and Mayor

Whereas we proclaim the 230th anniversary of 15 ships departing the harbour of Halifax in 1792, and that the conditions and causes that led to the exodus of 1,196 self liberated Black Loyalist were conditions of abject institutionalized racism and that this departure took place at the height of the transatlantic chattel slave trade, one of the cruelest chapters in the history of humanity.

Whereas the recognizes that people of African descent have been a part of Canadian society since the early 1600s and that their enslavement occurred on this land for centuries and that the Black Loyalists departure is linked to the failure of institutional, political and societal will to fulfill the promises that were made to the communities that left for Sierra Leone.

Whereas is committed to promote histories such as the 15 Ships to Sierra Leone that often have been left in a vacuum of erasure throughout Canada. The resources provided for well known monumentation have historically been funded at the expense of those erasures.

Whereas continues to recognize the ongoing significance of the UN Decade of African Descent and the importance of recognizing the history of Black Loyalists in Nova Scotia and throughout Canada. We recognize that rural or urban, from sea to sea we share a responsibility for reparation.

Whereas we recognize that secure housing and land was promised to these early settlers and very few [received what was owed](#). Despite petitions ([by Thomas Peters](#)) the promised land and supplies were not provided. For many Black Loyalists, shared Mi'kmaq knowledge was key to survival in the first winters. Reparations for injustice is the path forward.

Thereby be it resolved that I, Mayor _____ declare 2022 as the 230th anniversary - Year of Black Loyalist Exodus: 15 Ships to Sierra Leone #1792Project

MORE INFORMATION #1792 Project Team (We are happy to present the project to council)

- [CityNews Everywhere Article: Local school marks African Heritage Month with the #1792Project](#)
- [Cole Harbour Wire Article: The class of...1792](#)
- [Global News Article - Nova Scotia students commemorate Black Loyalists who sailed to Sierra Leone in 1792](#)
- [CBC Article: N.S. pays tribute to Black Loyalists who sailed to Sierra Leone in 1792](#)
- [YouTube: #1792 Project - Freetown Sierra Leone](#)
- [Happy birthday Song To King Adebayoh - Sierra Leone Music 2020](#)

Elementary/Junior High Resources:

- [Elementary and Junior H.S. Students - #1792 Project Resources and Lesson Starters](#)
- ["Message in a Bottle- 15 Ships to Sierra Leone."](#)
- [Black Loyalist site: Nova Scotia](#)
- [Black Loyalist site: New Brunswick](#)
- [Thomas Clarkson's journal](#)
- [The journals of Black Loyalists Boston King and David George](#)
- [tREv clothing design](#)

Attachment(s):



[samara_hudson-ash_and_zais_letters_003.pdf](#)



[letter_to_the_editor_1792project_-_230th_anniversary_of_15_ships_to_sierra_leone.pdf](#)



[elementary_and_junior_h.s._students_1792_project.pdf](#)

Proclamation Request Form

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Request details

Name of Organization
W.E.A.N Community Centre
Date Proclamation Required
Month of August
Proclamation Name
Emancipation Month
Proclamation Type (day, week or month)
Month
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)
Date of significance
Requester Name
Pastor Sandie Thomas
Requester Telephone Number
519 482-3222 ext 327
Requester Email Address
pastor.thomas@weancommunitycentre.com
Requester Address
W.E.A.N Community Centre. 920 Leathorne Street, London, On
Provide details of your Organization's Connection to London
W.E.A.N Community Centre is a Black Community Centre housing London First Black Community Library in collaboration with LPL. - ARAH for London Police Service ARAH for LMHU - we are the CDIS #6-
Required Supporting Documents
<ul style="list-style-type: none">• Detail information on the Organization• Detail information on the Event• Confirmation of authorization from the Organization to submit the request
The undersigned confirms that I am the Official Representative of the Organization requesting the

From: Nana Yaw Serbeh <nana@coachesontario.ca>
Sent: Tuesday, July 12, 2022 9:51 AM
To: Clerk's Approval Requests <ClerksApprovalRequests@london.ca>
Subject: [EXTERNAL] London Proclamation Request

His/Her Worship Ed Holder
City of London
City Hall, P.O. Box 5035
London, Ontario N6A 4L9

Dear Mayor Holder,

The Coaches Association of Ontario, is an independent, non-profit organisation founded in 2002, provides assistance to coaches in all sports in Ontario, from amateur to elite levels. Creating an excellent, safe, and enjoyable experience for all athletes and participants at every stage of their sport involvement satisfies the demands of coaches. The CAO is dedicated to assisting coaches and does so with the key principles of ethics, quality, leadership, and innovation.

The formal proclamation request from the Coaches Association of Ontario to recognise National Coaches Week in the Town of Bradford West Gwillimbury from September 17–25 is attached.

Thank You,

Nana Yaw Serbeh
Program and Outreach Assistant
Coaches Association of Ontario
Suite 200A | 1 Concorde Gate | Toronto, ON M3C 3N6 | 416-426-7088

Proclamation Request Form

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Request details

Name of Organization	Coaches Association of Ontario
Date Proclamation Required	September 17th to 25th
Proclamation Name	National Coaches Week
Proclamation Type (day, week or month)	Week
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)	Public Awareness Campaigns
Requester Name	Nana Yaw Serbeh
Requester Telephone Number	(416) 426-7088
Requester Email Address	nana@coachesontario.ca
Requester Address	Suite 200 A – 1 Concorde Gate
Provide details of your Organization’s Connection to London	Every city in Ontario is heavily involved with the Ontario Coaches Association. London has coaches working to improve sports everywhere they go. This week is devoted to letting them know that they are valued and that we are on their side.
Required Supporting Documents	<ul style="list-style-type: none">• Detail information on the Organization• Detail information on the Event• Confirmation of authorization from the Organization to submit the request
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London’s Policies and By-laws	
Nana Yaw Serbeh	July 12, 2022
Signature	Date
NOTICE OF COLLECTION OF PERSONAL INFORMATION	
Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001</i> , S.O. 2001, c. 25 and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: csaunder@london.ca	



July 12th, 2022

His/Her Worship Ed Holder
City of London
City Hall, P.O. Box 5035
London, Ontario N6A 4L9

Dear Mayor Holder.

On behalf of the Coaches Association of Ontario, we would like to thank you for reviewing our request to issue an official proclamation recognizing National Coaches Week from September 17th – 25th in City London.

National Coaches Week encourages Canadians to say thanks and celebrate the tremendous positive impact coaches have on athletes and communities. This week will focus on putting a spotlight on coaches and give this, largely volunteer, integral part of Canadian sport a thanks.

With events held across the province and country to celebrate coaching, National Coaches Week provides coaches with the recognition they deserve for the time they devote to ensuring Canadians live an active, healthy lifestyle. I am requesting that September 17th to 25th, 2022 be publicly proclaimed National Coaches Week in Toronto to say thanks to the more than 300,000 coaches who call London and Ontario home.

Throughout the week, communities all across Ontario will be showing their support for coaches through community events, proclamations and lightings to celebrate and recognize coaches. For more information on our organization and the 7th annual National Coaches week initiative, please visit www.coachesontario.ca/coachesweek.

The Coaches Association of Ontario is an independent, non-profit, coach-led organization, founded in 2002, that strengthens development opportunities and provides resources, representation and recognition for coaches in all sports of all levels. We believe coaches' contributions should be financed and rewarded appropriately, and the Coaches Association of Ontario advocates that sports and the coaching profession continue in a culture of innovation, continual renewal and professional development.

I look forward to working with you on this years' National Coaches Week.

Thank you,

Jeremy Cross | Executive Director

Coaches Association of Ontario

Suite 200A | 1 Concorde Gate | Toronto, ON M3C 3N6 | 416-426-7088



Coaches Helping Coaches www.coachesontario.ca

200A-1 Concorde Gate, Toronto, ON M3C 3N6 (416) 426-7086

From: Theresa Malloy-Miller

Sent: Wednesday, July 13, 2022 9:51 AM

To: Clerk's Approval Requests <ClerksApprovalRequests@london.ca>

Subject: [EXTERNAL] Proclamation request - World Patient Safety Day

Attached is a proclamation request for World Patient Safety Day (Saturday September 17/22) from Patients for Patient Safety Canada. We are very appreciative of the support from the City of London in 2020 and 2021 in drawing attention to World Patient Safety Day. There is an increasing need to ensure the safety of healthcare given the crisis-level stress on healthcare workers and the Canadian healthcare system.

Also attached is a document with information about Patients for Patient Safety Canada and World Patient Safety Day.

Thank you for the opportunity to make a proclamation request.

Theresa Malloy-Miller

Co-Chair, PFPSC

Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization
Patients for Patient Safety Canada (PFPSC)
Date Proclamation Required
Saturday September 17/22
Proclamation Name
World Patient Safety Day
Proclamation Type (day, week or month)
Day
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)
Public Awareness campaign
Requester Name
Theresa Malloy-Miller
Requester Telephone
Number
Requester Email Address
Requester Address
Box 362 Delaware, ON
Provide details of your Organization’s Connection to London
Patients for Patient Safety Canada is a volunteer group focused on increasing safety in Canadian Healthcare. London is a centre for healthcare in this region and LHSC has the mission of “Advance new discoveries and innovations that optimize the health and wellbeing of those we serve”. The vision of PFPSC is – Every patient safe’. There is a clear collaboration of the goals of PFPSC and the major health service in London. Two PFPSC members are from the London area – Kathy Rylett and myself. We both have/ had careers in healthcare and both of us had family members who experienced fatal healthcare harm in London.
Required Supporting Documents
<ul style="list-style-type: none">• Detail information on the Organization• Detail information on the Event• Confirmation of authorization from the Organization to submit the request

The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws

Signature 

Date July 13/22

Co-Chair PFPSC

NOTICE OF COLLECTION OF PERSONAL INFORMATION

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World Patient Safety Day- September 17, 2022

Sponsoring Organization- Patients for Patient Safety Canada

Patients for Patient Safety Canada is a patient-led program of Healthcare Excellence Canada (amalgamation of the Canadian Patient Safety Institute and the Canadian Foundation for Healthcare Improvement) and also the Canadian arm of the World Health Organization's (WHO) Patients for Patient Safety global network.

- Formed in 2006, contributing the unique patient/ family experience and perspective to patient safety.
- 70 members have personal stories of heartache, loss, grief and frustration due to unsafe care and they are able to look beyond personal events, draw from their experience, and partner with the people who work in the healthcare system in a shared mission of **Every Patient Safe**.
- The Canadian arm of the World Health Organization's Patients for Patient Safety Program, has contributed to many initiatives that advance safe care both in Canada and around the world.
- The WHO recognizes [Patients for Patient Safety Canada as a global leader](#) as well as many organizations [in Canada](#) (evaluation feedback).

Patients for Patient Safety Canada members work collaboratively with others to contribute to the healthcare system at all levels by:

- Sharing our experiences, observations, and perspectives
- Representing the patient and family perspective in committees and working groups
- Identifying, initiating, sharing, and leading patient safety projects

<https://www.patientsafetyinstitute.ca/en/About/Programs/PPSC/Pages/default.aspx>

Proclamation Event- World Patient Safety Day

On 17 September 2022, the World Health Organization, international partners and all countries will celebrate World Patient Safety Day.

World Patient Safety Day is firmly grounded in the fundamental principle of medicine – first do no harm. Its objectives are to increase public awareness and engagement, enhance global understanding and promote patient safety. Each year, a new theme is selected on a priority patient safety topic to highlight

its importance and call for urgent action to address the issue. **“Medication Safety” has been selected as the theme for World Patient Safety Day 2022.**

Unsafe medication practices and medication errors are a leading cause of avoidable harm in health care across the world. Medication errors occur when weak medication systems, and human factors such as fatigue, poor environmental conditions or staff shortages affect prescribing, transcribing, dispensing, administration and monitoring practices, which can then result in severe patient harm, disability and even death. The ongoing COVID-19 pandemic has significantly exacerbated the risk of medication errors and associated medication-related harm. Considering this huge burden of harm, the slogan of World Patient Safety Day 2022 is **“Medication Without Harm”** and aims to focus attention on the need for medication safety and address unsafe practices as well as system weaknesses, with a special focus on the three main causes of avoidable harm arising from medication:

- high-risk situations
- transitions of care
- polypharmacy.

Patients for Patient Safety Canada invites all Canadian municipalities to join in the celebration of World Patient Safety day and advocate together for **“Medication Without Harm”**. Patients for Patient Safety Canada (PFPSC) has authorized its members to request proclamations from Canadian Municipalities in recognition of World Patient Safety Day.

Theresa Malloy Miller
Co-Chair PFPSC

Linda Hughes
Co-Chair PFPSC

Appendix 1: Sample Proclamation Text

WHEREAS, World Patient Safety Day is marked every year on September 17 to recognize patient safety as a global health priority and to increase global public awareness and engagement, while encouraging steps be taken to reduce harm and ensure that patients receive safe treatment in hospitals.

The theme for 2022, “Medication Without Harm” seeks to highlight that ‘unsafe medication practices and medication errors are a leading cause of avoidable harm in health care across the world. The ongoing COVID-19 pandemic has significantly exacerbated the risk of medication errors and associated medication-related harm. Considering this huge burden of harm, the slogan of World Patient Safety Day 2022 **“Medication Without Harm”** aims to focus attention on the need for medication safety and address unsafe practices as well as system weaknesses, with a special focus on the three main causes of avoidable harm arising from medication: high-risk situations, transitions of care and polypharmacy.

By raising awareness of the need for patient safety we can help keep everyone receiving care safe.

NOW THEREFORE, I, _____, on behalf of _____, do hereby proclaim **September 17, 2022 as “World Patient Safety Day”** in the _____.