

Corporate Services Committee

Report

10th Meeting of the Corporate Services Committee
June 20, 2022

PRESENT: Councillors S. Lewis (Chair), M. Cassidy, J. Morgan, M. Hamou,
J. Fyfe-Millar, Mayor E. Holder

ALSO PRESENT: S. Corman, J. Taylor, B. Westlake-Power

Remote Attendance: Councillors S. Hillier, M. van Holst; L.
Livingstone, A. Barbon, G. Belch, B. Card, J. Dann, J. Davies, J.
Davison, K. Dickins, K. Murray, M. Schulthess, B. Warner.

The meeting is called to order at 12:00 PM: it being noted that
Mayor E. Holder was in remote attendance.

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

Moved by: M. Cassidy
Seconded by: M. Hamou

That Consent Items 2.1 and 2.3 BE APPROVED.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E.
Holder

Motion Passed (6 to 0)

2.1 Recent Legislative Changes

Moved by: M. Cassidy
Seconded by: M. Hamou

That, on the recommendation of the Deputy City Manager, Enterprise
Supports that the staff report dated June 20, 2022 regarding recent
legislative changes BE RECEIVED for information purposes.

Motion Passed

2.3 Amendments to Members of Council Proof of COVID-19 Vaccination Policy

Moved by: M. Cassidy
Seconded by: M. Hamou

That on the recommendation of the City Clerk, the proposed by-law as
appended to the staff report dated June 20, 2022 to amend the "Members
of Council Proof of COVID-19 Vaccination Policy", BE INTRODUCED at
the Municipal Council Meeting to be held on July 5, 2022.

Motion Passed

2.2 Special Projects and New Initiatives Reserve Fund Rationalization Report

Moved by: J. Morgan

Seconded by: J. Fyfe-Millar

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the Special Projects and New Initiatives Reserve Fund Rationalization Report:

a) the Special Projects and New Initiatives Reserve Fund Rationalization Report BE RECEIVED for information; noting that reserve fund targets established in accordance with the authority provided to the City Treasurer in the Council approved Reserve and Reserve Fund Policy are presented in Appendix "B" as appended to the staff report dated June 20, 2022;

b) the Special Projects and New Initiatives Reserve Funds to be maintained, listed in Appendix "B", BE APPROVED;

c) the Special Projects and New Initiatives Reserve Fund by-laws as appended to the staff report as revised Appendix "D", BE INTRODUCED at the Municipal Council meeting to be held on July 5, 2022; and,

d) the Civic Administration BE AUTHORIZED to take all actions necessary to implement the changes outlined in the report.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

Motion Passed (6 to 0)

3. Scheduled Items

None.

4. Items for Direction

4.1 Application - Issuance of Proclamation - Make Canada Gold

Moved by: J. Morgan

Seconded by: M. Cassidy

That based on the application dated May 20, 2022 from Childhood Cancer Canada, September 1, 2022 BE PROCLAIMED as Make Canada Gold.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

Motion Passed (6 to 0)

4.2 Application - Issuance of Proclamation - Srebrenica Genocide Remember Day

Moved by: M. Cassidy

Seconded by: M. Hamou

That based on the application dated June 6, 2022 from Institute for Research of Genocide Canada Bosnian Canadian Islamic Centre London, July 11, 2022 BE PROCLAIMED as Srebrenica Genocide Remember Day.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

Motion Passed (6 to 0)

5. Deferred Matters/Additional Business

5.1 (ADDED) Restricted Acts of Council after Nomination Day and Voting Day

Moved by: M. Hamou
Seconded by: J. Fyfe-Millar

That, on the recommendation of the Deputy City Manager, Legal Services, the proposed by-law as appended to the staff report dated June 20, 2022 BE INTRODUCED at the Municipal Council meeting of July 5, 2022, to delegate certain authority, should the Municipal Council's actions be restricted after Nomination Day or Voting Day 2022.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

Motion Passed (6 to 0)

5.2 (ADDED) Mayor's New Year's Honour List Policy

Moved by: M. Cassidy
Seconded by: J. Fyfe-Millar

That, the attached revised by-law BE INTRODUCED at the Municipal Council meeting to be held on July 5, 2022 to amend By-law No. CPOL.-18-214, as amended, being "Mayor's New Year's Honour List Policy", to update the nominating bodies for each category and increase the number of Distinguished Londoners to six (6) to be recognized annually.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

Motion Passed (6 to 0)

6. Confidential (Enclosed for Members only.)

Moved by: J. Fyfe-Millar
Seconded by: E. Holder

That the Corporate Services Committee convenes in Closed Session to consider the following:

6.1 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.2 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

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6.4. Land Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.5. Land Acquisition/Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending lease of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.6. Litigation/Potential Litigation/Matters Before Administrative Tribunals / Solicitor-Client Privileged Advice

A matter pertaining to litigation with respect to the full expropriation of property located at 73 Wharnccliffe Road South, including matters before administrative tribunals, affecting the municipality or local board, namely a claim filed with the OLT-22-002478; advice that is subject to solicitor-client privilege, including communications necessary for that purpose, in connection with the expropriation of property located at 73 Wharnccliffe Road South; and directions and instructions to officers and employees or agents of the municipality regarding settlement negotiations and conduct of litigation in connection with the expropriation of a property located at 73 Wharnccliffe Road South.

Yeas: (6): S. Lewis, M. Cassidy, J. Morgan, M. Hamou, J. Fyfe-Millar, and E. Holder

Motion Passed (6 to 0)

The Corporate Services Committee convenes in Closed Session from 12:34 PM to 1:20 PM.

7. Adjournment

Moved by: M. Cassidy
Seconded by: J. Fyfe-Millar

That the meeting BE ADJOURNED.

Motion Passed

The meeting adjourned at 1:23 PM.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Jacqueline Davison
Deputy City Manager Enterprise Supports

Subject: Recent Legislative Changes

Date: June 20, 2022

Recommendation

That, on the recommendation of the Deputy City Manager, Enterprise Supports that the following Report be received for information purposes.

Executive Summary

The purpose of this report is to provide an overview of the recent legislative changes made to the *Employment Standards Act, 2000*, the *Occupational Health and Safety Act* and other Acts under Bill 27 and Bill 88.

Linkage to the Corporate Strategic Plan

Council's 2019-2023 Strategic Plan for the City of London (the "City") identifies several strategic areas of focus including "Leading in Public Service" by establishing the City as a leader in public service.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

No previous reports.

2.0 Discussion and Considerations

This report provides an update related to *Bill 27, Working for Workers Act, 2021* and *Bill 88, Working for Workers Act, 2022*. Those changes relevant to City operations are outlined below. Steps are currently underway by Civic Administration in response to these changes as appropriate. Additional changes outlined in Bill 27 and Bill 88 are noted in Appendix A.

2.1 Changes under Bill 27 to the *Employment Standards Act, 2000* ("ESA")

On December 2, 2021, Bill 27, *Working for Workers Act, 2021*, received Royal Assent and is now law. The main amendments impacting the City is the requirement for certain employers to have a written policy on disconnecting from work. This requirement works with existing ESA rules around working hours, break times and workplace safety.

The legislation required that effective **June 2, 2022**, an employer shall have their first written policy.

In compliance with this requirement, the City prepared a Disconnecting from Work administrative procedure (Appendix B) to circulate to stakeholders prior to June 2, 2022. The City values the health and well-being of our employees. Disconnecting from work helps us achieve a healthy and sustainable work-life balance. We want to create an inclusive

environment encouraging wellness, so employees feel supported, safe, engaged, motivated and respected. The procedure encourages employees to disconnect from work related activities while acknowledging the need for escalation from time to time during unforeseen events.

Distribution and Communication of Procedure

The Disconnecting from Work administrative procedure was communicated and distributed to employees via corporate email or mailing a hard copy document to employees who do not have computer access. Union and Association representatives were notified and provided a copy of the procedure by email before it was distributed to employees.

The procedure is posted and accessible on the City's internal website under Administrative Practices and Procedures as well as the Dearness Home connections site. People Services Employee Relations Advisors are available to assist employees and address any questions.

2.2 Changes under Bill 88 to the *Occupational Health and Safety Act ('OHSA')*

On April 11, 2022, Bill 88, *Working for Workers Act, 2022*, received Royal Assent and is now law.

On **July 1, 2022**, the following amendments to the *OHSA* will come into force:

- The fines for a contravention of the *OHSA* by a person are increased to a maximum of \$500,000. This has increased from the previous maximum of \$100,000.
- A new penalty is created for directors or officers of a corporation who do not take reasonable care to ensure that the corporation complies with the *OHSA* and related orders. On conviction, directors and officers are liable to a fine of not more than \$1,500,000 or to imprisonment for a term of not more than 12 months, or both.
- For determining the appropriate penalty under the *OHSA*, the Bill provides for aggravating factors that must now be considered. For example, it will be considered an aggravating factor if, in committing the offence, the defendant was motivated by a desire to increase revenue or decrease costs, or if the offence resulted in the death, serious injury or illness of one or more workers.
- The limitation period for instituting prosecutions under the *OHSA* is increased to two years (previously it was one year) from the later of the date of the occurrence and the day the inspector becomes aware of the alleged offence.
- The *OHSA* is also amended to require employers who become aware or ought reasonably to be aware that there may be a risk of a worker having an opioid overdose in the workplace to provide a naloxone kit in the workplace. The naloxone kit must be in the charge of a worker who has been trained on recognizing an opioid overdose and how to administer naloxone. This provision comes into force upon proclamation.

Bill 88 creates a higher consequence for non-compliance with the potential for greater penalties when violations of the *OHSA* are found. Further, the increase to the limitation period means a longer period of uncertainty for workplace parties regarding whether charges will be laid, and an even greater period before a possible trial or resolution.

Next Steps

Civic Administration is in the process of updating all training materials to ensure applicable stakeholders are aware of increase in fines and penalties. This will also be communicated to parties in other means including safety talks. Furthermore, in response to changes related to naloxone, Civic Administration is looking to identify positions where we are aware or ought reasonably to be aware that there may be a risk of workers having an opioid overdose,

identifying what training is currently provided to these positions to ensure the necessary requirements are implemented.

Conclusion

Civic Administration has or is currently undertaking the necessary steps in response to these changes as appropriate. As noted above, this includes developing applicable procedures, communications plans, and updating training as appropriate. These steps will ensure the City of London adheres to changes to the *Employment Standards Act, 2000*, the *Occupational Health and Safety Act* and other Acts under Bill 27 and Bill 88.

Prepared by:

**Lisa Workman
Specialist, Municipal Policy**

**Gary Bridge,
Manager, Health, Safety, Wellness & People Systems**

Submitted by:

**Michael Goldrup,
Director of People Services**

Recommended by:

**Jacqueline Davison,
Deputy City Manager Enterprise Supports**

Appendix A

Other changes to Acts resulting from Bill 27 include:

Employment Standards Act, 2000:

- Employers are prohibited from entering into employment contracts or other agreements with an employee that are, or that include, a non-compete agreement. Certain exceptions are provided for.
- Licensing requirements for temporary help agencies and recruiters.

Occupational Health and Safety Act:

- The owners of a workplace are to provide access to a washroom to persons making deliveries to or from the workplace. Exceptions are provided for.

Workplace Safety and Insurance Act, 1997:

- Sections 96.1 and subsection 97 (2) are repealed.
- New section 97.1 provides in certain circumstances, the Board is permitted or required to distribute amount in the insurance fund in excess of specified amounts among Schedule 1 employers.
- New section 97.2 provides a determination made by the Board under section 97.1 cannot be reconsidered by, or appealed to, the Board of the Tribunal.
- Related regulation-making authorities are added to section 100.
- Section 159 is amended to provide the Board may enter into an agreement with any person or entity for the purpose of administering Part VII (Employers and their Obligations).

Employment Protection for Foreign Nationals Act, 2009:

- Includes a prohibition against a recruiter or employer, in connection with the recruitment or employment of a foreign national, knowingly using the services of a recruiter who has charged a fee to a foreign national in contravention of subsection 7 (1) of the Act.
- Provides that a recruiter who uses the services of another recruiter in connection with the recruitment or employment of a foreign national, and if the recruiter who uses those services is a corporation, the directors of that recruiter, are jointly and severally liable to repay fees charged to the foreign national by the other recruiter in contravention of subsection 7 (1) of the Act.

Fair Access to Regulated Professions and Compulsory Trades Act, 2006:

- Regulated professions are required to ensure they comply with any regulations respecting English or French language proficiency testing requirements.
- Regulated professions are also prohibited from including Canadian experience requirements as qualifications for registration unless an exemption from the prohibition is granted. Compliance orders may be issued if a regulated profession imposes requirements that are prohibited under the Act.
- A section is added describing some ways in which the Minister may support the access of internationally trained individuals to regulated professions and providing that the Minister may make related grants.
- Various related amendments are made, including to the regulation-making powers.

Ministry of Agriculture, Food and Rural Affairs Act:

- Section 4 of the Act is amended to provide that the Ministry may review matters related to agriculture, food and rural affairs and establish policies and provide recommendations, advice, coordination, and assistance to the Government in matters related to agriculture, food and rural affairs.
- New section 4.1 of the Act authorizes the Minister to collect information, including personal information, for the purposes set out in the section. The section sets out limits with respect to the collection, use and disclosure of personal information. Regulation-making powers are provided for.

Other changes to Acts resulting from Bill 88 include:

- A standalone *Digital Platform Workers' Rights Act, 2022*. This creates rights for workers who accept work through a digital platform, regardless of whether or not they are an employee of the platform.

Employment Standards Act, 2000:

- Effective January 1, 2023, removal of certain business and information technology consultants from the scope of the ESA.
- New requirement for employers with 25 or more employees to have a written policy about electronic monitoring. Policy must inform employee whether and if they are being monitored, the circumstances and purposes for which any information obtained may be used. Employers with over 25 employees have until October 11, 2023, to put the policy in place.
- Expands reservist leave by providing an employee is entitled to leave if they are participating in Canadian Armed Forces military skills training, and reduces the qualifying period for reservist leave to 3 months from 6 months continuous employment.

Fair Access to Regulation Professions and Compulsory Trades Act, 2006:

- Timelines established within which regulated professions must respond to applications for registration from domestic labour mobility applicants unless an exemption is granted. Timelines will come into force on a future date to be determined.

Appendix B Disconnecting from Work Procedure



London
CANADA

Disconnecting from Work

Procedure Name: Disconnecting from Work

Revision History: N/A

Last Review Date: June 2, 2022

Service Area Lead: Director, People Services

1. Procedure Statement

- 1.1 The Corporation of the City of London (“City”) values the health and well-being of our employees. Disconnecting from work helps us achieve a healthy and sustainable work-life balance. We want to create an inclusive environment encouraging your wellness, so you feel supported, safe, engaged, motivated and respected.
- 1.2 This procedure supports you in your ability to disconnect from work outside of your normal hours of work, subject to the exceptions noted in section 4.2 below.
- 1.3 This procedure is subject to and interpreted according to all applicable legislation, including Ontario’s *Employment Standards Act, 2000* (“ESA”), the *Occupational Health and Safety Act* (“OHSA”), the *Human Rights Code* (“Code”), collective agreements, City policies and procedures, and complies with the *Working for Workers Act, 2021* (“WWA”).

2. Definitions

- 2.1 **Disconnecting from work:** Means not engaging in work-related communications, including emails, telephone calls, video calls or sending or reviewing other messages, to be free from the performance of work.
- 2.2 **Normal Hours of Work:** Hours of work are set by the City and may vary by Service Area, Division and Section based on operational requirements and the services provided to our community and clients. Your hours of work are defined by practice, an employment contract or by collective agreement terms.

3. Applicability

- 3.1 This procedure applies to all employees of the City.

4. The Procedure

- 4.1 General
 - a) We respect our employees’ needs to disconnect from work outside of normal hours of work.
 - b) We encourage you to review and follow the information contained within this procedure to ensure you take the time to disconnect from work when it is appropriate to do so.
 - c) You will not be penalized or face reprisal for complying with this procedure.

- d) The roles and responsibilities of our people leaders and employees are outlined below.
- e) This procedure is consistent with and does not change employee rights and entitlements under other ESA rules and regulations, including:
 - Hours of Work and Eating Periods
 - Vacation with Pay
 - Public Holiday rules
 - The rules in Ontario Regulation 285/01 that establish when work is “deemed” to be performed.

As an employer, we have an obligation to follow the rules under the ESA unless exemptions or special rules apply.

4.2 Exceptions

- a) Due to the nature of the services we provide, work outside of established normal hours of work may be required from time to time.
- b) Occasionally you may need to be contacted outside your normal hours of work due to:
 - Unforeseen situations
 - An emergency
 - When operational requirements require
 - Helping or filling in on short notice
 - Other unusual incidents as they arise
 - If your position requires work or work-related communications outside of your normal hours of work
- c) Overtime, on-call, or standby according to applicable collective agreements or established procedures.

4.3 Roles and Responsibilities

Senior Leadership Team

- Ensure all employees are encouraged to disconnect from work in accordance with this procedure.
- Show support, lead by example, and respect the needs of others to disconnect.
- Communicate with your Service Areas to review the best ways to disconnect from work.

Managers and Supervisors

- Take necessary steps allowing employees to disconnect from work outside of their normal hours of work subject to the exceptions in section 4.2 above.
- Be open to communication from your employees related to this procedure, listen to their concerns and try to provide resolutions.
- Regularly evaluate expectations, workload, and productivity.
- Provide employees with information regarding exceptions where they may be required to work outside of their normal hours of work.
- Be aware of and clearly communicate the hours of work for your Service Areas and Sections.
- Ensure your employees take allotted breaks.
- Avoid penalizing or taking actions of reprisal against employees who have questions about this procedure or request compliance with it. Reasonable direction and corrective actions are not considered reprisal.

Employees

- Avoid checking communications outside of normal hours of work.
- Communicate with your Manager or Supervisor if you have problems maintaining a work-life balance.
- Be mindful of the needs of others to disconnect.
- Take allotted breaks and vacation time.
- Be aware when you may be required to work as outlined in the Exceptions section 4.2 above.
- Notify your Manager or Supervisor if you feel pressure to respond to issues outside of your normal hours of work.

People Services

- Provide guidance and support in administering this procedure.
- Provide new employees with a copy of this procedure within 30 days of their start date.
- Review and amend this procedure annually or as may be required within the current year.
- Provide all employees with an amended version of this procedure within 30 days of the amendment.
- Retain a copy of this and any revised version of this procedure for three years after it ceases to be in effect.

4.4 Communications, Meetings and Calls

- a) We do not want you to feel obligated to send or respond to messages when you are not working. Work-related communications should be sent and reviewed during normal hours of work, subject to the exceptions in section 4.2 above.
- b) As some employees have different working hours, you may receive work-related communications outside your normal hours of work. Subject to 4.2 above, there is no expectation you will respond until you return to work.
- c) Meetings and calls, both in-person and virtual, should be booked during normal hours of work, subject to the exceptions in section 4.2 above.
- d) For additional tips on handling communications, meetings, and calls, refer to Appendix A: Disconnecting from Work Tips and Appendix B: Technical Tips.

4.5 Mental Health Support

- a) Recognizing disconnecting from work plays an important role in managing mental health, we will assist and support your mental health by:
 - Promoting work-life balance
 - Recognizing mental health is equally important as physical health in ensuring a safe and healthy workplace
 - Minimizing work-related sources of stress as much as possible
 - Providing access to supportive people, resources, and programs (e.g., LifeSpeak, LifeWorks, Wellness Wednesdays)

4.6 Questions and Concerns

- a) Talk to your Manager or Supervisor if you have any questions or concerns about this procedure.

- b) If your question or concern cannot be resolved, you can bring the issue forward to People Services for further discussion.

4.7 Review

- a) This procedure will be reviewed at least annually ensuring it remains current, relevant, and complies with the ESA, OHSA, Code, and the WWA.

4.8 Related Resources

- Use of Technology Administrative Procedure
- *Employment Standards Act, 2000*
- *Occupational Health and Safety Act*
- *Ontario Human Rights Code*
- *Working for Workers Act, 2021*

Appendix A: Disconnecting from Work Tips

Communications/Calls

- Use notifications or out of office replies to indicate a response time for returning messages if you are away or busy.
- If sending an email during off-hours, include wording in your email letting the recipient know a response can wait until their normal hours of work have resumed. For example, "I am sending this email to you during off-hours. I do not expect you to respond to it outside your normal hours of work."
- Place calls, send and check emails during normal hours of work
- If sending an email during off-hours, use the tags box in your drafted email to set a "Do not deliver before" date. This delays the delivery of your message to a date and hour you set, so it can be sent during normal hours of work.

Meetings

- Schedule during normal hours of work whenever possible
- Avoid scheduling during breaks or lunch periods
- Include only those who are needed, who play an active role, or are directly involved operationally
- Be prepared, have an agenda, use the meeting time effectively

Managing Workload

- Complete your work and respond to work-related communications during your normal hours of work.
- Block off time in your calendar to complete tasks or reply to communications
- Change your online status to "busy"
- Prioritize your work in order of importance
- Break work down into manageable pieces
- Aim for one workday without meetings
- Take allotted breaks and schedule them in your calendar

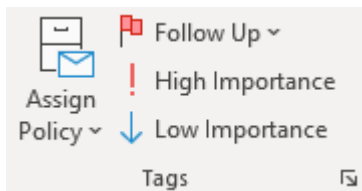
If you have tried the above suggestions and are unable to complete your work or work-related communications during your normal hours of work or have questions, we encourage you to reach out to your Manager, Supervisor or People Services.

Additionally, contacting the Service Desk for technical support on setting up rules, changing your online status, or using other features is helpful. You can also refer to Appendix B: Technical Tips.

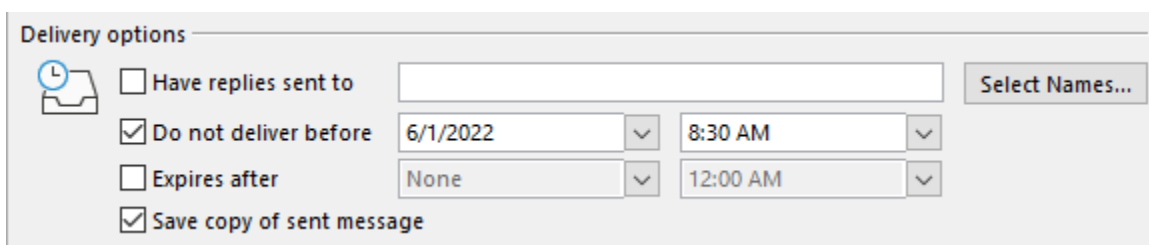
Appendix B: Technical Tips

A. Set a “Do not deliver before” date for email messages

1. While composing an email message, select the **More options** arrow from the **Tags** group in the Ribbon.



2. Under **Delivery options**, select the **Do not deliver before** check box, and then click the delivery date and time you want.

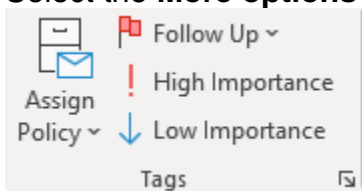


3. Click **Close**.
4. When you are done composing your email message, select **Send**.

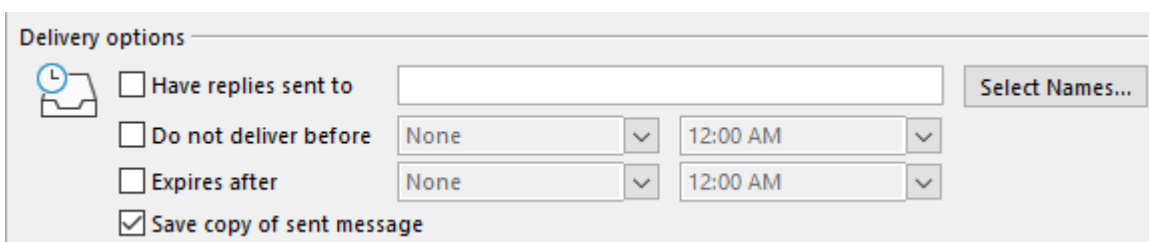
After you click **Send**, the email message remains in the **Outbox** folder until the delivery time.

B. Change a delayed “Do not deliver before” date to send the email message immediately

1. Switch to the **Outbox** folder.
2. Open the delayed message.
3. Select the **More options** arrow for the **Tags** group in the Ribbon.



4. Under **delivery options**, clear the **Do not deliver before** check box.

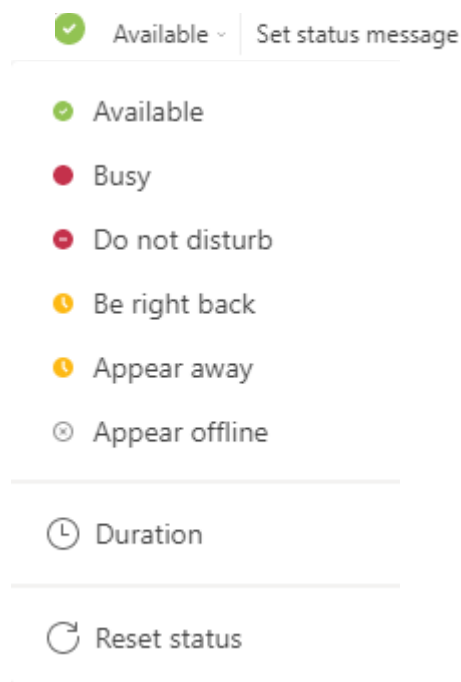


5. Click **Close** and **Send**.

C. Change your status in Teams

Teams automatically sets the status in some cases, (e.g., when you are in a call). To let people know what your status is in Teams, you can update your status yourself. The little dot in your profile tells people if you are available or not.

1. Click on your profile picture in the top right corner of your screen.
2. Click on your status to bring up the status menu.



3. Click on the status you want to use.

You can also update your status by typing, “available, busy, dnd, brb, away, or offline”, directly into the command box at the top of your screen.

4. The following outlines each status you can change:
 - **Available** is when you are active in Teams and do not have anything in your calendar (no meetings or calls, for example). Note that Teams will automatically set your status from “Available” to “Away” when you lock your computer or when it enters idle or sleep mode. On mobile, this will happen when the Teams app is in the background.
 - **Busy** is when you want to focus on something, and you **do want notifications** to pop up. If you are in a meeting or call, Teams will automatically change your status to “In a meeting” or “In a call (Busy)” when not set to “Do not disturb”.
 - **Do not disturb** is when you want to focus or present your screen and **do not want notifications** to pop up.
 - **Be right back** is when you want to say you are temporarily away. It is never set automatically.
 - **Appear away** is when you need to work without responding right away.
 - **Appear offline** is when you want to indicate you are not signed in to Teams, so will not be responding until you are back online. You will still receive notifications if anyone messages you.

D. Delay delivery of all email messages by up to two hours by creating a rule

1. Click **File**.
2. Click **Manage Rules and Alerts**.
3. Click **New Rule**.
4. In the **Step 1: Select a template** box, under **Start from a Blank Rule**, click **Apply rule on messages I send**, and then click **Next**.
5. In the **Step 1: Select condition(s)** list, select the check boxes for any options

you want, and then click **Next**.

If you do not select any check boxes, a confirmation dialog box appears. If you click **Yes**, the rule that you are creating is applied to all messages you send.

6. In the **Step 1: Select action(s)** list, select the **defer delivery by a number of minutes** check box.
7. In the **Step 2: Edit the rule description (click an underlined value)** box, click the underlined phrase **a number of** and enter the number of minutes for which you want the messages to be held before it is sent. Delivery can be delayed up to 120 minutes.
8. Click **OK**, and then click **Next**.
9. Select the check boxes for any exceptions that you want.
10. Click **Next**.
11. In the **Step 1: Specify a name for this rule** box, type a name for the rule.
12. Select the **Turn on this rule** check box.
13. Click **Finish**.

After you click **Send**, each message remains in the **Outbox** folder for the time you specified.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Anna Lisa Barbon, Deputy City Manager, Finance Supports

Subject: Special Projects and New Initiatives Reserve Fund Rationalization Report

Date: June 20, 2022

Recommendation

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken:

- a) the Special Projects and New Initiatives Reserve Fund Rationalization Report **BE RECEIVED** for information; noting that reserve fund targets established in accordance with the authority provided to the City Treasurer in the Council approved Reserve and Reserve Fund Policy are presented in Appendix B;
- b) the Special Projects and New Initiatives Reserve Funds to be maintained, listed in Appendix B, **BE APPROVED**;
- c) the Special Projects and New Initiatives Reserve Fund by-laws listed in Appendix C, Table 1 and Table 2, **BE REPEALED** at the Municipal Council meeting to be held on July 5, 2022;
- d) the Special Projects and New Initiatives Reserve Fund by-laws attached as Appendix D **BE INTRODUCED** at the Municipal Council meeting to be held on July 5, 2022;
- e) Civic Administration **BE AUTHORIZED** to take all actions necessary to implement the changes outlined in this report.

Executive Summary

This report, the third in a series of reports rationalizing the City's reserve and reserve fund holdings, addresses the Special Projects and New Initiatives (SPNI) category of reserve funds held by the City. Consistent with the first two reports, Civic Administration is seeking administrative efficiency by reviewing its SPNI holdings. In addition to addressing the number of funds held in the SPNI category, Civic Administration has established targets for each reserve fund retained per the authority provided to the City Treasurer in the Council approved Reserve and Reserve Fund Policy.

Linkage to the Corporate Strategic Plan

Council's 2019 to 2023 Strategic Plan for the City of London identifies "Leading in Public Service" as one of five strategic areas of focus. The Special Projects and New Initiatives (SPNI) Reserve Fund Rationalization Report supports this strategic area of focus via the strategic priority "The City of London is a leader in public service as an employer, a steward of public funds, and an innovator of service" which includes maintaining London's finances in a transparent and well-planned manner to balance equity and affordability over the long term.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

Corporate Services Committee, September 8, 2020, Agenda Item #2.1, Capital Asset

Renewal and Replacement Reserve Fund Rationalization Report <https://pub-london.escribemeetings.com/filestream.ashx?DocumentId=74168>

Corporate Services Committee, September 25, 2018, Agenda Item #2.2, Reserves Rationalization Report <https://pub-london.escribemeetings.com/filestream.ashx?DocumentId=50269>

Corporate Services Committee, July 17, 2018, Agenda Item #2.4, Reserve and Reserve Fund Policy Report <https://pub-london.escribemeetings.com/filestream.ashx?DocumentId=47669>

2.0 Discussion and Considerations

2.1 Background

The use of reserves and reserve funds are an important tool that helps the City of London's (the "City") long-term financial planning. This is the third report submitted regarding rationalization of the City's reserve and reserve fund portfolio in accordance with the Reserve and Reserve Fund Policy (approved by Council in 2018). The initial report, Reserves Rationalization Report, implemented several changes to the City's contingency reserve holdings across all three budgets (Property Tax, Water Rate, and Wastewater & Treatment Rate) including revising names, creating new and terminating old reserves, consolidating funds, and setting target balances. The second report, Capital Asset Renewal and Replacement Reserve Fund Rationalization Report, resulted in similar changes to the City's lifecycle renewal funds and more significantly aligned the fund structure with the Corporate Asset Management Plan.

The purpose of this report is similar, to create administrative efficiencies in the management of the City's Special Projects and New Initiatives (SPNI) reserve funds and align the City's holdings with the approved Reserve and Reserve Fund Policy. These reserve funds support a wide range of initiatives across the City's Strategic Plan and help save for unanticipated projects or expenses that may arise; in some cases, this includes the creation of new assets to help improve service or create efficiencies. A list of the current SPNI reserve funds and their forecasted 2022 uncommitted balances is available in Appendix A.

To achieve these objectives, Civic Administration is seeking Council approval of the following matters pertaining to the City's SPNI reserve fund portfolio:

- a) Approval of the reserve funds to be maintained (Appendix B); noting the target balances for each fund are established by Civic Administration under the authority of the City Treasurer in accordance with the Council approved Reserve and Reserve Fund Policy.
- b) Approval of the actions required to implement the recommended changes in this report (Appendix C - Table 1, Table 2 and Table 3),
- c) Approval of the required SPNI Reserve Fund by-laws (Appendix D).

These reserve funds support three of the primary objectives of the City's Reserve and Reserve Fund Policy:

PROMOTION OF FINANCIAL STABILITY AND FLEXIBILITY

- i. It shall be the City's practice to maintain adequate reserves and reserve funds within the following categories to achieve long-term financial stability and flexibility (see definitions for detailed description of categories):
 - Obligatory,
 - Capital Asset Renewal and Replacement,
 - Capital Asset Growth,
 - **Special Projects and New Initiatives**, and
 - Contingencies/Stabilization and Risk Management.[...]

PROVISION FOR MAJOR CAPITAL EXPENDITURES

It shall be the City's goal to maintain adequate reserves and reserve funds to replace and rehabilitate major capital assets, as required, and to provide for new capital assets that have been identified in the long-term capital plan. To achieve this goal, the following budget practices will be applied where applicable:

- Reserve funds for the full cost of replacement or rehabilitation of major assets will be funded from ongoing operations at a rate which reflects the consumption of that asset by current ratepayers. Contributions to these funds will commence in the fiscal year that the asset is acquired or put into service and will be based on an estimate of the useful life of the asset.
[...]

REDUCE TAX/RATE SUPPORTED DEBT

- i. As per the principles of the Council approved Capital Budget and Financing Policy, the City shall use reserve and reserve fund balances as a source of financing for capital projects.
- ii. When appropriate, the City shall use reserve and reserve fund balances as a source of debt substitution for capital projects which were previously approved with debt financing.
- iii. If discretionary reserves and reserve funds are below established targets, all or a portion of the future debt servicing cost savings resulting from reserve and reserve fund balances applied towards debt substitution shall be considered for future contributions to discretionary reserves or reserve funds at the discretion of the City Treasurer, it being noted that such contributions are subject to Council approval through the City's budgetary process.

Currently the City maintains twenty-seven (27) SPNI reserve funds with forecasted 2022 uncommitted balances totalling approximately \$184.5 million; \$183.1 million (tax), \$711 thousand (water), and \$606 thousand (wastewater & treatment). These reserve funds have been an important element of the City's long-term strategic financial plan, helping address Council priorities and contributing to maintenance of the City's Aaa credit rating. As noted, the current SPNI reserve fund holdings are summarized in Appendix A.

2.2 SPNI Reserve Fund Rationalization

Similar to the 2018 Reserves Rationalization Report, Civic Administration is recommending that the benefits gained through changes to the structure of the SPNI reserve fund portfolio focus primarily on minimizing the number of funds held. This will improve administrative efficiency, simplify management and reporting, and improve the Corporation's financial flexibility.

The structure recommended in this report maintains twenty-two (22) SPNI reserve funds with some significant changes required to reach the optimum end state. Appendix B presents the recommended SPNI reserve fund portfolio, including a description of each reserve fund, and the 2022 forecasted uncommitted balance for each fund after implementing the changes.

Similar to the previous two rationalization reports, an external review of other municipalities was undertaken in the hope it would help guide the recommendations put forth in this report. During this review, no standardization of best practices for the structure or target balances of similar reserve funds was found. A few ad hoc comparable reserve funds from other municipalities offered minimal guidance and some common target language, which were utilized to the extent possible. The City's holdings in this category of reserve funds have generally evolved out of London specific situations over many years; as such they are a very diverse set of funds with wide ranging purposes.

Through internal review with stakeholders of each reserve fund it has been determined that some of these historic funds no longer serve a specific purpose or other solutions have evolved that offer administrative efficiencies. The changes recommended in this report will streamline administrative processes, simplify the monitoring and reporting of future reserve fund balances, and continue to support the City's long-term strategic financial plan through prudent fiscal planning. With the recommended changes, the

reserve funds in this category will be better aligned with the Corporation's needs while also providing improved consistency and continued flexibility in addressing any known or unknown future events.

The recommendations to rationalize the City's SPNI reserve fund portfolio align with the Corporation's strategic long-term financial plan and the Reserve and Reserve Fund Policy as they uphold the following principles:

- Reserves and reserve funds shall form an integral component of the City's budget and strategic financial plan;
- Adequate reserve and reserve fund balances shall be maintained to provide stability to tax/rate payers (liquidity);
- Reserve and reserve fund financial plans shall maintain intergenerational equity to the greatest extent possible;
- Reserve and reserve fund balances shall be maintained at a level that supports the City's maintenance of its Aaa credit rating; and
- The use of obligatory reserve funds shall be solely for the purpose prescribed for them by statute or agreement.

3.0 Financial Impact/Considerations

3.1 SPNI Reserve Fund Minimum Target Setting

The Reserve and Reserve Fund Policy delegates the authority of setting reserve and reserve fund targets to the City Treasurer or designate, with the requirement that targets must be reported to Council periodically.

Due to the unique nature and scope of this category of reserve funds the target setting exercise focused on the individual aspects of each fund on a case-by-case basis. Elements considered included the source of contributions to the fund, the nature of the programs each fund supports, discussion with internal stakeholders, etc. The target balances that were determined for each fund are summarized in Appendix B. Targets for reserve funds with no known deficit/shortfall are conservative in nature and only established for tax/rate supported reserves/reserve funds. Non-tax/rate supported reserve funds, e.g. Dearness Home Gift, Tourism Infrastructure, etc., due to the nature of their contributions, were determined not to require upper limits. Rather, lower limits for these funds were established to ensure the programs they are intended to support can continue as Council expects.

All reserve fund contributions and balances are subject to annual budget approval, it being noted that there are no adjustments to overall budgeted reserve fund contributions resulting from this report.

Conclusion

The City's SPNI reserve funds are an important element of the City's long-term strategic financial plan and financial stability. Civic Administration advises approval of the recommendations of this report to enhance the strength of the City's SPNI reserve funds, align the SPNI reserve funds portfolio with the Reserve and Reserve Fund Policy, and provide administrative efficiencies for Civic Administration in the management of the portfolio.

Prepared by: Jason Davies, CPA, CMA, Manager III, Financial Planning and Policy

Submitted by: Kyle Murray, CPA, CA, Director, Financial Planning and Business Support

Recommended by: Anna Lisa Barbon, CPA, CGA, Deputy City Manager, Finance Supports

Cc: Ian Collins – Director, Financial Services

**APPENDIX A - Current SPNI Reserve Funds - Forecasted 2022
Uncommitted Ending Balances as of May 31, 2022**

Tax Supported SPNI Reserve Fund Name	2022 Forecasted Ending Balance
Animal Welfare Benefit	\$ 225,158
Child Care and Early Childhood Development	5,876,225
Civic Investment	529,523
Community Improvement Program – Grant	3,198,024
Community Improvement Program – Loan	1,398,416
Community Investment	1,396,154
Creative City	428,958
Dearness Home Gift	804,528
Economic Development	7,392,032
Golf Course	517,940
Housing Support Services (Rent Bank Program and Thaw Program)	525,886
Land Acquisition	15,713,312
Municipal Affordable Homeownership Revolving Loan	2,408,968
Municipal Election	828,674
New Affordable Housing ¹	47,877,452
Official Plan	355,333
Public Art Acquisition	890,855
PUC Environmental ²	79,854,833
Red Light Camera	2,419,877
Social Housing Major Repairs, Upgrades and Stabilization	4,017,722
Social Services	3,858,738
Tourism Infrastructure	2,312,554
Tree Bank	314,517

Wastewater and Treatment Rate Supported SPNI Reserve Fund Name	2022 Forecasted Ending Balance
Disconnection of Sewer Cross-Connection Loan Program	123,422
Sump Pump, Sewage Ejector, and Storm PDC Grant Program	482,912

Water Rate Supported SPNI Reserve Fund Name	2022 Forecasted Ending Balance
Lead Service Extension Replacement Loan Program	117,923
Water Customer Assistance	593,412

Total SPNI Reserve Funds	2022 Forecasted Ending Balance
Tax Supported SPNI Reserve Funds	183,145,679
Wastewater and Treatment Rate Supported SPNI Reserve Funds	606,334
Water Rate Supported SPNI Reserve Funds	711,335
Total City SPNI Reserve Funds	\$184,463,348

Notes:

1. The forecasted 2022 uncommitted balance in this reserve fund represents previously approved Council funding for the Roadmap to 3,000 Affordable Units. This funding will be completely drawn down from the fund by 2026.

2. The forecasted 2022 uncommitted balance in the reserve fund represents funding held for the purposes of investigation, remediation, restoration and any other related costs with respect to the coal tar affected lands held by the former Public Utility Commission of the City of London.

APPENDIX B - SPNI Reserve Funds to be Maintained and Managed - Description and Targets

Reserve Fund	Purpose	2022 Forecasted Uncommitted Balance (As of May 31, 2022)	Minimum Target Balance		
			Explanation	Target Value	Over / (Under)
Animal Services (Formerly Animal Welfare)	The monies standing in the Fund shall be used by The Corporation of the City of London to provide for animal care and control programs and initiatives including but not limited to; the cost of construction of new off-leash dog parks, the maintenance of existing off-leash dog parks, etc.	\$225,158	Non-tax supported funding – received via net revenues from animal licensing fees	Balance not to be reduced below \$0	N/A
Child Care and Early Childhood Development	The monies standing in the Fund shall be used by The Corporation of the City of London as the service system manager responsible for the prescribed services as mandated under the Child Care and Early Years Act to provide for the development of sustainable child care and early childhood development services through investments in local priorities that address unmet child care service needs in the geographic area of the City of London and the County of Middlesex.	\$5,876,225	Non-tax supported funding - received on a one-time basis via the provincial government to support transition to new funding formula in 2013	Balance not to be reduced below \$0	N/A
Civic Investment	The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the costs of projects identified in the “Downtown Millennium Plan” adopted by the Municipal Council on March 1 , 1999, such costs to include capital budget related expenditures for projects identified in the said Plan, operating budget related expenditures for projects identified in the said Plan and the costs of servicing debt for capital projects identified in the said Plan when such projects are financed by the issuing of debentures by the City of London. NOTE: Purpose of this reserve fund to be revisited once outstanding debt payments are extinguished.	\$529,523	Non-tax supported funding – received via joint venture agreements with Budweiser Gardens and Western Fair	Balance not to be reduced below \$0	N/A

Reserve Fund	Purpose	2022 Forecasted Uncommitted Balance (As of May 31, 2022)	Minimum Target Balance		
			Explanation	Target Value	Over / (Under)
Community Improvement Program (Formerly CIP – Loan)	<p>The monies standing in the Fund shall be used by the Corporation of the City of London for Municipal Council adopted financial incentive programs available in Community Improvement Project Areas approved pursuant to Section 28 of the Planning Act.</p> <p>NOTE: Unpredictable nature of the CIP Grant program expenditure timing necessitates a minimum balance be maintained in the fund. Upper limit established to ensure flexibility but maintain affordability and guide future reviews of the City’s tax supported reserve fund contributions.</p> <p>Funds exceeding the upper limit of the target balance to be transferred to the Economic Development Reserve Fund; conversely the Economic Development Reserve Fund may be drawn upon in the event of insufficient funds in this Reserve Fund.</p>	\$4,596,440	Target balance range of a minimum of 3 years and maximum of 5 years of average annual expenditures (over the immediately preceding 5-year period). Updated every four years with the Multi-Year Budget	\$5,400,000 to \$9,000,000	(\$803,560)
Community Investment	<p>The monies standing in the Fund shall be used by The Corporation of the City of London (the “Corporation”) to fund:</p> <ul style="list-style-type: none"> i. One-time initiatives/projects; or ii. Initiatives/projects that require a temporary source of financing not to exceed four years. Should Council choose to deliver an initiative/project on a permanent basis, transition plans must identify permanent sources of financing to commence no later than the fifth year. 	\$1,396,154	Tax supported funding – received on one-time basis per Council approved Surplus / Deficit Policy. Funds will be maintained and utilized as directed by Municipal Council	Balance not to be reduced below \$0; contributions to be reviewed if balance reaches \$2 million	N/A
Dearness Home Gift	The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the cost of Dearness Home operations, or as otherwise stipulated by donor agreements.	\$804,528	Non-tax supported funding – received via donations	Balance not to be reduced below \$0	N/A

Reserve Fund	Purpose	2022 Forecasted Uncommitted Balance (As of May 31, 2022)	Minimum Target Balance		
			Explanation	Target Value	Over / (Under)
Economic Development	<p>The monies standing in the Fund shall be used by The Corporation of the City of London to fund initiatives/projects that support economic development, including but not limited to creation of long-term employment, within the City of London as well as Municipal Council's approved Strategic Plan as follows:</p> <ul style="list-style-type: none"> a. One-time initiatives/projects; or b. Initiatives/projects that require a temporary source of financing not to exceed four years. Should Municipal Council choose to deliver an initiative/project on a permanent basis, transition plans must identify permanent sources of financing to commence no later than the fifth year. <p>NOTE: This balance does not include funding set aside (committed) for Council approved initiatives like LCRN economic recovery, etc.</p>	\$7,392,032	Target balance range of a minimum of 3 years and maximum of 5 years of average annual expenditures (over the immediately preceding 5-year period). Updated every four years with the Multi-Year Budget	\$21,000,000 to \$35,000,000	(\$13,607,968)
Golf Course	The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the development and redevelopment of golf courses owned and operated by The Corporation of the City of London and for the acquisition and replacement of vehicles and equipment required for the operation of said golf courses.	\$517,940	Non-tax supported funding – received via net revenues from golf user fees; balance maintained in this fund will consider golf infrastructure gap, future course upgrade needs and funds required to shield against subpar financial results in any given year	Balance not to be reduced below \$0	N/A

Reserve Fund	Purpose	2022 Forecasted Uncommitted Balance (As of May 31, 2022)	Minimum Target Balance		
			Explanation	Target Value	Over / (Under)
Housing Support Services (Rent Bank Program and Thaw Program)	Funds from the Housing Support Services (Rent Bank Program and THAW Program) Reserve Fund will be spent on the Rent Bank Program and The Heat and Warmth (THAW) Program. NOTE: This reserve fund is a candidate for future termination once the details surrounding the potential future use of historic provincial funding held in this fund is determined.	\$525,886	Non-tax supported funding – received via provincial government	Balance not to be reduced below \$0	N/A
Land Acquisition	The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the following: a. The cost of acquiring land and property in advance of projected need; and b. For the operating costs associated with maintaining the land and property until the future use of the land and property is determined by Municipal Council.	\$15,713,312	The target balance is recommended to provide flexibility to address strategic priorities with due consideration given to the current supply of available land, competitiveness of the real estate market, appreciation of land prices, etc.	\$25,000,000	(\$9,286,688)
Municipal Affordable Homeownership Revolving Loan	The monies standing in the Fund shall be used by The Corporation of the City of London (the “Corporation”) for the purpose of providing loans under an affordable housing program (AHP) to eligible purchasers with repayment of such loans to be made over a period of 15 years. NOTE: This reserve fund is a candidate for future termination once the details surrounding the potential future use of historic provincial funding held in this fund is determined.	\$2,408,968	Non-tax supported funding – received via provincial government	Balance not to be reduced below \$0	N/A

Reserve Fund	Purpose	2022 Forecasted Uncommitted Balance (As of May 31, 2022)	Minimum Target Balance		
			Explanation	Target Value	Over / (Under)
Municipal Election	The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the cost of municipal elections.	\$828,674	The target balance has been established at one and a half times the cost of the most recent municipal election	\$2,700,000	(\$1,871,326)
Affordable Housing (Formerly New Affordable Housing)	The monies standing in the Fund shall be used by The Corporation of the City of London to provide for: <ul style="list-style-type: none"> a. Municipal incentives for new affordable housing development programs such as capital grants, funds to offset cost of development charges and building permit fees, additional rent supplement and property tax incentives. b. Capital funding support for not-for-profit housing providers, private sector housing providers, the City of London and partnerships between not-for-profit housing providers, private sector organizations, the City of London for the development of housing for low income and special needs households. c. The cost of acquiring land and property in advance of projected housing needs; including provision for any operating costs associated with maintaining the subject land and property until the future housing use is determined. Proceeds from the sale of any land acquired via this reserve fund for the purposes of housing needs shall be recontributed to this fund. 	\$47,877,452	Due to the current state of the housing crisis in London, an upper target for this fund is not appropriate at this time. Funds will be maintained and utilized for affordable housing as directed by Municipal Council	Balance not to be reduced below \$0	N/A
Cultural Prosperity (Formerly Public Art Acquisition)	The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the implementation of London's Cultural Prosperity Plan and applicable policies including but not limited to; municipal heritage, culture, art, and inclusion initiatives including activities, events, programs, and assets.	\$1,319,813	Some non-tax supported funding – received via donations. Other tax-supported	Balance not to be reduced below \$0	N/A

Reserve Fund	Purpose	2022 Forecasted Uncommitted Balance (As of May 31, 2022)	Minimum Target Balance		
			Explanation	Target Value	Over / (Under)
			funding via operating surpluses		
Horton Street Environmental (Formerly PUC Environmental)	The monies standing in the Fund shall be used by The Corporation of the City of London for the purposes of investigation, remediation, restoration and any other related costs with respect to the coal tar affected lands held by the City of London. NOTE: Initial remediation cost estimate in 2001 was \$70M to \$90M. Initial target was set at lower bound of the estimate. Growth in the Non-Residential Building Construction Price Index from 2002 to 2021 equates to 97.9%. This growth is applied to the previous target to establish the new target.	\$79,854,833	Previous target from 2001 updated to year-end 2021 for growth in the Non-Residential Building Construction Price Index	\$138,522,727	(\$58,667,854)
Automated Enforcement (Formerly Red Light Camera)	The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the cost of the Red Light Camera Program, Automated Speed Enforcement Program and other road safety initiatives.	\$2,419,877	Non-tax supported funding – received via net revenues from traffic fines	Balance not to be reduced below \$0	N/A
Social Housing (Formerly Social Housing, Major Repairs, and Stabilization)	The monies standing in the Fund shall be used by The Corporation of the City of London to provide for major capital repairs and upgrades to maintain existing social housing units managed by non-profit and co-op housing providers.	\$4,017,722	Due to the current state of the housing crisis in London, an upper target for this fund is not appropriate at this time. Funds will be maintained and utilized for social housing as directed by Municipal Council	Balance not to be reduced below \$0	N/A

Reserve Fund	Purpose	2022 Forecasted Uncommitted Balance (As of May 31, 2022)	Minimum Target Balance		
			Explanation	Target Value	Over / (Under)
Social Services	The monies standing in the Fund shall be used by The Corporation of the City of London for local priorities that address unmet human services needs in London through initiatives that support employment, homelessness, health, life stabilization, social services improvements and that supplement outcomes mandated under the Ontario Works program.	\$3,858,738	Non-tax supported funding – typically received from previous government programs	Balance not to be reduced below \$0	N/A
Tourism Infrastructure	The monies standing in the Fund shall be used by The Corporation of the City of London to fund tourism related infrastructure projects of the City and its related agencies, boards or commissions, including but not limited to; creating or improving venue capacity and sustainability, and leveraging private sector and other government capital investment.	\$2,312,554	Non-tax supported funding – received via the City's share of municipal accommodation tax revenues	Balance not to be reduced below \$0	N/A
Sump Pump, Sewage Ejector and Storm PDC Grant Program	The monies standing in the Fund shall be used by The Corporation of the City of London to fund the Grant Program for Sump Pump, Sewage Ejector, and Storm Private Drain Connection or other mechanisms or capital works to fund protection from basement flooding, once the balance of the capital project for the current year has been exhausted.	\$482,912	Target per existing by-law	\$500,000	(\$17,088)
Lead Service Extension Replacement Loan Program	The monies standing in the Fund shall be used by the Corporation of the City of London to provide financial assistance in the form of loans to property owners under the terms of the Lead Service Extension Replacement Loan Program.	\$117,923	Non-rate supported funding – receipt of loan repayments	Balance not to be reduced below \$0	N/A

Reserve Fund	Purpose	2022 Forecasted Uncommitted Balance (As of May 31, 2022)	Minimum Target Balance		
			Explanation	Target Value	Over / (Under)
Water Customer Assistance	The monies standing in the Fund shall be used by The Corporation of the City of London for the Customer Assistance Program; including but not limited to the Crisis Support Program, the Crisis Prevention Program, the Leak Allowance Program.	\$593,412	Segregated portion of water rates collected specifically for this purpose	Balance not to be reduced below \$0; contributions to be reviewed if balance reaches \$1 million	N/A

Note: For all reserve funds, even those without an upper limit established via this report, the balance in each fund will continue to be regularly reviewed ensuring that the financial resources contained within each fund are being utilized for their intended purpose. Upon the results of these reviews, adjustments to the target balances may be considered in the future.

APPENDIX C - Actions to be taken with Respect to Existing SPNI Reserve Fund By-laws

Table 1 - By-laws to be Repealed and Reserve Funds Terminated

Reserve Fund	By-Law	Rationale	Funding Notes
Community Improvement Program – Grant	A.-6868-272	More efficient to fund programs under the CIP umbrella from one reserve fund. Management of the CIP programs does not change. Administration will continue to track the various programs and available funding within the singular reserve fund. Better reporting tools are now in place versus when separate funds were initially established – no longer need to use reserve funds to disaggregate spending activity of the programs.	Balance to be transferred to CIP-Loan (re-named to Community Improvement Program Reserve Fund). Council approved tax supported contributions will continue and now aggregate into one fund rather than two.
Creative City	A.-6328-88	Creative City Commission disbanded in 2012, falls under scope of London’s Cultural Prosperity Plan. Administrative efficiency to fund Culture initiatives from one SPNI reserve fund rather than two.	Balance to be transferred to the Public Art Acquisition Reserve Fund (re-named to Cultural Prosperity). Contributions to the singular fund remain unchanged from the parameters established under the Creative City and London Art programs / plans.
Official Plan	A.-8015-189	The purpose of this reserve fund is to smooth the operating impacts of cyclical Official Plan update expenses; this budget need can / should be accommodated via other means.	Balance and commitments to be transferred to the Efficiency, Effectiveness, and Economy Reserve (EEE) and a new annual capital project will be established using EEE as a source of financing and repurposing the tax supported contribution to capital levy supporting the new capital project.
Tree Bank	A.-8016-190	More efficient to fund the rehabilitation of the City’s tree canopy from one reserve fund rather than two. This reserve fund is a very narrow focus and, in some respects, duplicates the scope of the Urban Forestry Renewal Reserve Fund. In addition, it was identified by staff that the Tree Bank program expenditures to replace lost trees in the city is better served via the establishment of an annual capital project.	Balance, and annual tax supported contribution, to be transferred to the Urban Forestry Renewal Reserve Fund (UFRRF) and a new annual capital project will be established using the UFRRF as a source of financing.
Disconnection of Sewer Cross-Connection Loan Program	A.-6618-67	Program experiencing very limited activity. There is no longer a need to maintaining this reserve fund as the sporadic nature of these claims can be addressed via the Wastewater Efficiency, Effectiveness, and Economy (EEE) Reserve when / if they arise in the future.	Balance to be transferred to the Wastewater Efficiency, Effectiveness, and Economy Reserve. There is no rate supported contribution or commitments to be addressed.

Table 2 - By-laws to be Repealed and Replaced with Updated By-laws

Reserve Fund	By-Law	Rationale
Animal Welfare Benefit	A.-8011-185	A general by-law update to current language. Updates to the reserve fund name, and most notably clause two.
Child Care and Early Childhood Development	A.-6945-139 A.-6945(a)-344	A general by-law update to current language. Updates to clauses two and three.
Community Improvement Program – Loan	A.-6867-271	By-law update to broaden the scope of this reserve fund to include all programs under the Community Improvement Program umbrella. Updates to the reserve fund name, and most notably clauses two, three and four.
Dearness Home Gift	A.-8013-187	A general by-law update to current language. Updates to clauses two and three.
Economic Development	A-7729-217	A general by-law update to current language. Updates to clauses three and four.
Municipal Election	A.-8014-188	A general by-law update to current language.
New Affordable Housing	A.-6040-646	A general by-law update to current language. Updates to the reserve fund name, and most notably clauses two, three, and four.
PUC Environmental	A.7199-364	A general by-law update to current language. Change the reserve fund name to reflect the dissolution of the Public Utility Commission (PUC) in 2018, and most notably clauses two and three.
Red Light Camera	A.-8018-192	A general by-law update to current language. Change the reserve fund name, and most notably clauses two and three.
Social Services	A.-7194-350	A general by-law update to current language. Updates to clauses three and four.
Tourism Infrastructure	A.-7756-262	A general by-law update to current language. Updates to clauses three, four and five.
Sump Pump, Sewage Ejector, and Storm PDC Grant Program	A.-6404-273	A general by-law update to current language. Updates to clauses three, four, and six.
Water Customer Assistance	A.-6969-185	A general by-law update to current language. Updates to clauses two and three.

Table 3 – New Reserve Fund By-laws to be Created

Reserve Fund	By-Law	Rationale
Golf Course	Previously Repealed by A.8010-184	Old reserve fund by-law (A.-5550-202) previously repealed. New by-law drafted using the old as a starting point, updated old language to current standard and most notably updated clauses two, three, and four.
Cultural Prosperity (Formerly Public Art Acquisition)	Previously Repealed by A.8010-184	Old reserve fund by-law (A.-6306-34) previously repealed. New by-law drafted using the old as a starting point, updated old language to current standard and notably changed the reserve fund name (re-named to Cultural Prosperity Reserve Fund), and notably updated clauses two, three, and four.
Social Housing (Formerly Social Housing, Major Repairs, and Stabilization)	Previously Repealed by A.8010-184	Old reserve fund by-law (A.-7519-79) previously repealed. New by-law drafted using the old as a starting point, updated old language to current standard and notably changed the reserve fund name (re-named to Social Housing Reserve Fund), and notably updated clause three.
Lead Service Extension Replacement Loan Program	No by-law exists	Reserve fund requires a proper by-law. The existing by-law (A.-6123-196) that has been previously relied upon for the reserve fund is in fact a program by-law and not in the standard format of a proper reserve fund by-law.

Table 4 – Reserve Fund By-laws with No Changes

Reserve Fund	By-Law	Rationale
Civic Investment	A.-5634-94	No material changes are required to these by-laws. Updates to the Municipal Act references are not specifically required at this time. These reserve fund by-laws may receive further attention during Civic Administration’s regular reviews. Necessary changes will be brought forward as part of future reserve fund housekeeping reports when applicable.
Community Investment	A.-7528-95	
Housing Support Services (Rent Bank Program and Thaw Program)	A.-5956-27	
Land Acquisition	A.-7731-219	
Municipal Affordable Homeownership Revolving Loan	A.-6971-187	

APPENDIX D - New and Updated Special Projects and New Initiatives Reserve Fund By-Laws

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Animal Services Reserve Fund and to repeal and replace By-law No. A.-8011-185 being "A by-law to establish the Animal Welfare Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Animal Services Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for animal care and control programs and initiatives including but not limited to; the cost of construction of new off-leash dog parks, the maintenance of existing off-leash dog parks, etc.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. annual animal license net revenues.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Planning and Economic Development, or their designates shall be given for expenses less than \$100,000 and, the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O.

2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-8011-185 being "A by-law to establish the Animal Welfare Reserve Fund.", passed by Municipal Council on September 15, 2020, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Child Care and Early Childhood Development Reserve Fund and to repeal and replace By-law No. A.-6945-139, as amended, being "A by-law to establish the Child Care and Early Childhood Development Reserve Fund"

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

AND WHEREAS the City of London is designated as the delivery agent for the geographic areas of the City of London and the County of Middlesex under the Child Care and Early Years Act, 2014, S.O 2014, c.11, sched.1;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Child Care and Early Childhood Development Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London as the service system manager responsible for the prescribed services as mandated under the Child Care and Early Years Act to provide for the development of sustainable child care and early childhood development services through investments in local priorities that address unmet child care service needs in the geographic area of the City of London and the County of Middlesex.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Social and Health Development, or their designates shall be given.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.

6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the Municipal Act, 2001, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-6945-139, as amended, being "A by-law to establish the Child Care and Early Childhood Development Reserve Fund.", passed by Municipal Council on April 16, 2013, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Community Improvement Program Reserve Fund and to repeal By-law No. A.-6868-272 being "A by-law to establish the Community Improvement Program – Grant Reserve Fund" and repeal and replace By-law No. A.-6867-271 being "A by-law to establish the Community Improvement Program – Loan Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Community Improvement Program Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by the Corporation of the City of London for Municipal Council adopted financial incentive programs available in Community Improvement Project Areas approved pursuant to Section 28 of the Planning Act.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or, Municipal Council, e.g. loan repayments, interest earned under CIP programs, etc.
4. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
5. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
6. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

7. By-law No. A.-6868-272 being “A by-law to establish the Community Improvement Program – Grant Reserve Fund”, passed by Municipal Council on September 18, 2012, is hereby repealed.

By-law No. A.-6867-271 being “A by-law to establish the Community Improvement Program – Loan Reserve Fund.”, passed by Municipal Council on September 18, 2012, is hereby repealed.

8. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Dearness Home Gift Reserve Fund and to repeal and replace By-law No. A.-8013-187 being "A by-law to establish the Dearness Home Gift Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Dearness Home Gift Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the cost of Dearness Home operations, or as otherwise stipulated by donor agreements.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by the City Treasurer, and/or Municipal Council, e.g. third party donations.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Social and Health Development, or their designates shall be given.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-8013-187 being "A by-law to establish the Dearness Home Gift Reserve Fund.", passed by Municipal Council on September 15, 2020, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Economic Development Reserve Fund and to repeal and replace By-law No. A.-7729-217 being "A by-law to establish the Economic Development Reserve Fund and to repeal and replace By-law A.-6514-123 being "A by-law to establish the Economic Development Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Economic Development Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to fund initiatives/projects that support economic development, including but not limited to creation of long-term employment, within the City of London as well as Municipal Council's approved Strategic Plan as follows:
 - a. One-time initiatives/projects; or
 - b. Initiatives/projects that require a temporary source of financing not to exceed four years. Should Municipal Council choose to deliver an initiative/project on a permanent basis, transition plans must identify permanent sources of financing to commence no later than the fifth year.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approval of the City Treasurer or designate shall be given for expenses less than \$100,000 and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the

monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.

6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the Municipal Act, 2001, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-7729-217 being "A by-law to establish the Economic Development Reserve Fund and to repeal and replace By-law A.-6514-123 being "A by-law to establish the Economic Development Reserve Fund.", passed by Municipal Council on June 12, 2018, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Golf Course Reserve Fund.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Golf Course Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the development and redevelopment of golf courses owned and operated by The Corporation of the City of London and for the acquisition and replacement of vehicles and equipment required for the operation of said golf courses.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. annual golf net revenues
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Neighbourhood and Community-Wide Services, or their designates shall be given for expenses less than \$100,000 and, the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Municipal Election Reserve Fund and to repeal and replace By-law No. A.-8014-188 being "A by-law to establish the Municipal Election Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Municipal Election Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the cost of municipal elections.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Legal Services, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-8014-188 being "A by-law to establish the Municipal Election Reserve Fund.", passed by Municipal Council on September 15, 2020, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Affordable Housing Reserve Fund and to repeal and replace By-law No. A.-6040-646 being "A by-law to establish the New Affordable Housing Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Affordable Housing Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for:
 - a. Municipal incentives for new affordable housing development programs such as capital grants, funds to offset cost of development charges and building permit fees, additional rent supplement and property tax incentives.
 - b. Capital funding support for not-for-profit housing providers, private sector housing providers, the City of London and partnerships between not-for-profit housing providers, private sector organizations, the City of London for the development of housing for low income and special needs households.
 - c. The cost of acquiring land and property in advance of projected housing needs; including provision for any operating costs associated with maintaining the subject land and property until the future housing use is determined. Proceeds from the sale of any land acquired via this reserve fund for the purposes of housing needs shall be recontributed to this fund.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and the Deputy City Manager, Planning and Economic Development, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.

5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.

6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the Municipal Act, 2001, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law A.-6040-646 being "A by-law to establish the New Affordable Housing Reserve Fund.", passed by Municipal Council on October 23, 2006, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Cultural Prosperity Reserve Fund.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Cultural Prosperity Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the implementation of London's Cultural Prosperity Plan and applicable policies including but not limited to; municipal heritage, culture, art, and inclusion initiatives including activities, events, programs, and assets.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. third party donations
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Neighbourhood and Community-Wide Services, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Horton Street Environmental Reserve Fund and to repeal and replace By-law No. A.-7199-364 being "A by-law to establish the PUC Environmental Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A Reserve fund is hereby established to be known as the Horton Street Environmental Reserve Fund (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London for the purposes of investigation, remediation, restoration and any other related costs with respect to the coal tar affected lands held by the City of London.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. third party donations
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approval of the City Treasurer, or designate shall be given.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-7199-364 being “A by-law to establish the PUC Environmental Reserve Fund.”, passed by Municipal Council on November 11, 2014, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Automated Enforcement Reserve Fund and to repeal and replace By-law No. A.-8018-192 being "A by-law to establish the Red Light Camera Program Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Automated Enforcement Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the cost of the Red Light Camera Program, Automated Speed Enforcement Program and other road safety initiatives.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. annual red light camera net revenues, automated speed enforcement net revenues.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Environment and Infrastructure, or designates shall be given.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-8018-192 being “A by-law to establish the Red Light Camera Program Reserve Fund.”, passed by Municipal Council on September 15, 2020, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Social Housing Reserve Fund

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Social Housing Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for major capital repairs and upgrades to maintain existing social housing units managed by non-profit and co-op housing providers.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Planning and Economic Development, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Social Services Reserve Fund and to repeal and replace By-law No. A.-7194-350 being "A by-law to establish the Social Services Reserve Fund and to repeal the Consolidated Verification Process Reserve Fund, By-law A.-5955-26."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Social Services Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London for local priorities that address unmet human services needs in London through initiatives that support employment, homelessness, health, life stabilization, social services improvements and that supplement outcomes mandated under the Ontario Works program.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Social and Health Development, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived

from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-7194-350 being "A by-law to establish the Social Services Reserve Fund and to repeal the Consolidated Verification Process Reserve Fund, By-law A.-5955-26.", passed by Municipal Council on October 14, 2014, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Tourism Infrastructure Reserve Fund and to repeal and replace By-law No. A.-7756-262 being "A by-law to establish the Tourism Infrastructure Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Tourism Infrastructure Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to fund tourism related infrastructure projects of the City and its related agencies, boards or commissions, including but not limited to; creating or improving venue capacity and sustainability, and leveraging private sector and other government capital investment.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. 50% of the proceeds from the Municipal Accommodation Tax, net of reasonable costs of collecting and administering the tax;
 - ii. Municipal Council approved tax supported multi-year budget contributions;
 - iii. Municipal Council approved annual surplus contributions, if any;
 - iv. City Treasurer approved tax supported Assessment Growth contributions; and
 - v. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approval of the City Treasurer or designate shall be given for expenses less than \$100,000 and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived

from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-7756-262 being "A by-law to establish the Tourism Infrastructure Reserve Fund.", passed by Municipal Council on June 26, 2018, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Sump Pump, Sewage Ejector and Storm PDC Grant Program Reserve Fund and to repeal and replace By-law No. A.-6404-273 being "A by-law to establish the Sump Pump, Sewage Ejector and Storm PDC Grant Program Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

AND WHEREAS Council has approved the funding for the Grants for Sump Pump, Sewage Ejector, and Storm Private Drain Connection By-law and directs any surplus funds from the grant program be retained for further grants under this program in a specific reserve.

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the " Sump Pump, Sewage Ejector and Storm PDC Grant Program Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to fund the Grant Program for Sump Pump, Sewage Ejector, and Storm Private Drain Connection or other mechanisms or capital works to fund protection from basement flooding once the balance of the capital project for the current year has been exhausted.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Funds released from closing the annual capital project for the Grant Program for Sump Pump, Sewage Ejector and Storm Private Drain Connection. The funds shall be retained for the purpose of funding future basement flooding protection;
 - ii. Municipal Council approved rate supported multi-year budget contributions;
 - iii. Municipal Council approved annual surplus contributions, if any;
 - iv. Other non-rate supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. The balance in the Sump Pump, Sewage Ejector and Storm PDC Grant Program Reserve Fund shall not exceed \$500,000, with any excess being transferred to the Sewage Works Reserve Fund.
5. The City Treasurer shall draw from the Fund all funds required to offset a deficit in the annual capital project for the current year per section 2 above. Before any monies are expended from the Fund for the purposes other than outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Environment and Infrastructure, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.

6. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.

7. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the Municipal Act, 2001, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

8. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

9. By-law No. A.-6404-273 being "A by-law to establish the Sump Pump, Sewage Ejector and Storm PDC Grant Program Reserve Fund.", passed by Municipal Council on August 31, 2009, is hereby repealed.

10. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Lead Service Extension Replacement Loan Program Reserve Fund.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Lead Service Extension Replacement Loan Program Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by the Corporation of the City of London to provide financial assistance in the form of loans to property owners under the terms of the Lead Service Extension Replacement Loan Program.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved rate supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. Other non-rate supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. loan repayments.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Environment and Infrastructure, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Water Customer Assistance Reserve Fund and to repeal and replace By-law No. A.-6969-185 being "A by-law to establish the Water Customer Assistance Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Water Customer Assistance Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London for the Customer Assistance Program; including but not limited to the Crisis Support Program, the Crisis Prevention Program, the Leak Allowance Program.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved rate supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. Other non-rate supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. annual customer assistance program net revenues.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Environment and Infrastructure, or their designates shall be given.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-6969-185 being “A by-law to establish the Water Customer Assistance Reserve Fund.”, passed by Municipal Council on June 11, 2013, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Anna Lisa Barbon, Deputy City Manager, Finance Supports

Subject: Special Projects and New Initiatives Reserve Fund Rationalization Report

Date: June 20, 2022

Recommendation

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to the Special Projects and New Initiatives Reserve Fund Rationalization Report:

- a) the Special Projects and New Initiatives Reserve Fund Rationalization Report **BE RECEIVED** for information; noting that reserve fund targets established in accordance with the authority provided to the City Treasurer in the Council approved Reserve and Reserve Fund Policy are presented in Appendix B;
- b) the Special Projects and New Initiatives Reserve Funds to be maintained, listed in Appendix B, **BE APPROVED**;
- c) the Special Projects and New Initiatives Reserve Fund by-laws attached as revised Appendix D, **BE INTRODUCED** at the Municipal Council meeting to be held on July 5, 2022;
- d) Civic Administration **BE AUTHORIZED** to take all actions necessary to implement the changes outlined in this report.

Executive Summary

This report, the third in a series of reports rationalizing the City's reserve and reserve fund holdings, addresses the Special Projects and New Initiatives (SPNI) category of reserve funds held by the City. Consistent with the first two reports, Civic Administration is seeking administrative efficiency by reviewing its SPNI holdings. In addition to addressing the number of funds held in the SPNI category, Civic Administration has established targets for each reserve fund retained per the authority provided to the City Treasurer in the Council approved Reserve and Reserve Fund Policy.

Linkage to the Corporate Strategic Plan

Council's 2019 to 2023 Strategic Plan for the City of London identifies "Leading in Public Service" as one of five strategic areas of focus. The Special Projects and New Initiatives (SPNI) Reserve Fund Rationalization Report supports this strategic area of focus via the strategic priority "The City of London is a leader in public service as an employer, a steward of public funds, and an innovator of service" which includes maintaining London's finances in a transparent and well-planned manner to balance equity and affordability over the long term.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

Corporate Services Committee, September 8, 2020, Agenda Item #2.1, Capital Asset

REVISED APPENDIX D - New and Updated Special Projects and New Initiatives Reserve Fund By-Laws

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Animal Services Reserve Fund and to repeal and replace By-law No. A.-8011-185 being "A by-law to establish the Animal Welfare Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Animal Services Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for animal care and control programs and initiatives including but not limited to; the cost of construction of new off-leash dog parks, the maintenance of existing off-leash dog parks, etc.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. annual animal license net revenues.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Planning and Economic Development, or their designates shall be given for expenses less than \$100,000 and, the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O.

2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-8011-185 being "A by-law to establish the Animal Welfare Reserve Fund.", passed by Municipal Council on September 15, 2020, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Child Care and Early Childhood Development Reserve Fund and to repeal and replace By-law No. A.-6945-139, as amended, being "A by-law to establish the Child Care and Early Childhood Development Reserve Fund"

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

AND WHEREAS the City of London is designated as the delivery agent for the geographic areas of the City of London and the County of Middlesex under the Child Care and Early Years Act, 2014, S.O 2014, c.11, sched.1;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Child Care and Early Childhood Development Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London as the service system manager responsible for the prescribed services as mandated under the Child Care and Early Years Act to provide for the development of sustainable child care and early childhood development services through investments in local priorities that address unmet child care service needs in the geographic area of the City of London and the County of Middlesex.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Social and Health Development, or their designates shall be given.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.

6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the Municipal Act, 2001, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-6945-139, as amended, being “A by-law to establish the Child Care and Early Childhood Development Reserve Fund.”, passed by Municipal Council on April 16, 2013, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Community Improvement Program Reserve Fund and to repeal By-law No. A.-6868-272 being "A by-law to establish the Community Improvement Program – Grant Reserve Fund" and repeal and replace By-law No. A.-6867-271 being "A by-law to establish the Community Improvement Program – Loan Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Community Improvement Program Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by the Corporation of the City of London for Municipal Council adopted financial incentive programs available in Community Improvement Project Areas approved pursuant to Section 28 of the Planning Act.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or, Municipal Council, e.g. loan repayments, interest earned under CIP programs, etc.
4. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
5. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
6. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

7. By-law No. A.-6868-272 being “A by-law to establish the Community Improvement Program – Grant Reserve Fund”, passed by Municipal Council on September 18, 2012, is hereby repealed.

By-law No. A.-6867-271 being “A by-law to establish the Community Improvement Program – Loan Reserve Fund.”, passed by Municipal Council on September 18, 2012, is hereby repealed.

8. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Dearness Home Gift Reserve Fund and to repeal and replace By-law No. A.-8013-187 being "A by-law to establish the Dearness Home Gift Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Dearness Home Gift Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the cost of Dearness Home operations, or as otherwise stipulated by donor agreements.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by the City Treasurer, and/or Municipal Council, e.g. third party donations.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Social and Health Development, or their designates shall be given.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-8013-187 being "A by-law to establish the Dearness Home Gift Reserve Fund.", passed by Municipal Council on September 15, 2020, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Economic Development Reserve Fund and to repeal and replace By-law No. A.-7729-217 being "A by-law to establish the Economic Development Reserve Fund and to repeal and replace By-law A.-6514-123 being "A by-law to establish the Economic Development Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Economic Development Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to fund initiatives/projects that support economic development, including but not limited to creation of long-term employment, within the City of London as well as Municipal Council's approved Strategic Plan as follows:
 - a. One-time initiatives/projects; or
 - b. Initiatives/projects that require a temporary source of financing not to exceed four years. Should Municipal Council choose to deliver an initiative/project on a permanent basis, transition plans must identify permanent sources of financing to commence no later than the fifth year.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approval of the City Treasurer or designate shall be given for expenses less than \$100,000 and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the

monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.

6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the Municipal Act, 2001, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-7729-217 being "A by-law to establish the Economic Development Reserve Fund and to repeal and replace By-law A.-6514-123 being "A by-law to establish the Economic Development Reserve Fund.", passed by Municipal Council on June 12, 2018, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Golf Course Reserve Fund.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Golf Course Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the development and redevelopment of golf courses owned and operated by The Corporation of the City of London and for the acquisition and replacement of vehicles and equipment required for the operation of said golf courses.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. annual golf net revenues
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Neighbourhood and Community-Wide Services, or their designates shall be given for expenses less than \$100,000 and, the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Municipal Election Reserve Fund and to repeal and replace By-law No. A.-8014-188 being "A by-law to establish the Municipal Election Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Municipal Election Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the cost of municipal elections.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Legal Services, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-8014-188 being “A by-law to establish the Municipal Election Reserve Fund.”, passed by Municipal Council on September 15, 2020, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Affordable Housing Reserve Fund and to repeal and replace By-law No. A.-6040-646 being "A by-law to establish the New Affordable Housing Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Affordable Housing Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for:
 - a. Municipal incentives for new affordable housing development programs such as capital grants, funds to offset cost of development charges and building permit fees, additional rent supplement and property tax incentives.
 - b. Capital funding support for not-for-profit housing providers, private sector housing providers, the City of London and partnerships between not-for-profit housing providers, private sector organizations, the City of London for the development of housing for low income and special needs households.
 - c. The cost of acquiring land and property in advance of projected housing needs; including provision for any operating costs associated with maintaining the subject land and property until the future housing use is determined. Proceeds from the sale of any land acquired via this reserve fund for the purposes of housing needs shall be recontributed to this fund.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and the Deputy City Manager, Planning and Economic Development, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.

5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.

6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the Municipal Act, 2001, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law A.-6040-646 being "A by-law to establish the New Affordable Housing Reserve Fund.", passed by Municipal Council on October 23, 2006, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Cultural Prosperity Reserve Fund.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Cultural Prosperity Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the implementation of London's Cultural Prosperity Plan and applicable policies including but not limited to; municipal heritage, culture, art, and inclusion initiatives including activities, events, programs, and assets.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. third party donations
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Neighbourhood and Community-Wide Services, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Horton Street Environmental Reserve Fund and to repeal and replace By-law No. A.-7199-364 being "A by-law to establish the PUC Environmental Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A Reserve fund is hereby established to be known as the Horton Street Environmental Reserve Fund (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London for the purposes of investigation, remediation, restoration and any other related costs with respect to the coal tar affected lands held by the City of London.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. third party donations
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approval of the City Treasurer, or designate shall be given.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-7199-364 being “A by-law to establish the PUC Environmental Reserve Fund.”, passed by Municipal Council on November 11, 2014, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Automated Enforcement Reserve Fund and to repeal and replace By-law No. A.-8018-192 being "A by-law to establish the Red Light Camera Program Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Automated Enforcement Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for the cost of the Red Light Camera Program, Automated Speed Enforcement Program and other road safety initiatives.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. annual red light camera net revenues, automated speed enforcement net revenues.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Environment and Infrastructure, or designates shall be given.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-8018-192 being “A by-law to establish the Red Light Camera Program Reserve Fund.”, passed by Municipal Council on September 15, 2020, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Social Housing Reserve Fund

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Social Housing Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to provide for major capital repairs and upgrades to maintain existing social housing units managed by non-profit and co-op housing providers.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Planning and Economic Development, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the

Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Social Services Reserve Fund and to repeal and replace By-law No. A.-7194-350 being "A by-law to establish the Social Services Reserve Fund and to repeal the Consolidated Verification Process Reserve Fund, By-law A.-5955-26."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Social Services Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London for local priorities that address unmet human services needs in London through initiatives that support employment, homelessness, health, life stabilization, social services improvements and that supplement outcomes mandated under the Ontario Works program.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved tax supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. City Treasurer approved tax supported Assessment Growth contributions; and
 - iv. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Social and Health Development, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived

from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-7194-350 being "A by-law to establish the Social Services Reserve Fund and to repeal the Consolidated Verification Process Reserve Fund, By-law A.-5955-26.", passed by Municipal Council on October 14, 2014, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Tourism Infrastructure Reserve Fund and to repeal and replace By-law No. A.-7756-262 being "A by-law to establish the Tourism Infrastructure Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Tourism Infrastructure Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to fund tourism related infrastructure projects of the City and its related agencies, boards or commissions, including but not limited to; creating or improving venue capacity and sustainability, and leveraging private sector and other government capital investment.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. 50% of the proceeds from the Municipal Accommodation Tax, net of reasonable costs of collecting and administering the tax;
 - ii. Municipal Council approved tax supported multi-year budget contributions;
 - iii. Municipal Council approved annual surplus contributions, if any;
 - iv. City Treasurer approved tax supported Assessment Growth contributions; and
 - v. Other non-tax supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approval of the City Treasurer or designate shall be given for expenses less than \$100,000 and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived

from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-7756-262 being "A by-law to establish the Tourism Infrastructure Reserve Fund.", passed by Municipal Council on June 26, 2018, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Sump Pump, Sewage Ejector and Storm PDC Grant Program Reserve Fund and to repeal and replace By-law No. A.-6404-273 being "A by-law to establish the Sump Pump, Sewage Ejector and Storm PDC Grant Program Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

AND WHEREAS Council has approved the funding for the Grants for Sump Pump, Sewage Ejector, and Storm Private Drain Connection By-law and directs any surplus funds from the grant program be retained for further grants under this program in a specific reserve.

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the " Sump Pump, Sewage Ejector and Storm PDC Grant Program Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London to fund the Grant Program for Sump Pump, Sewage Ejector, and Storm Private Drain Connection or other mechanisms or capital works to fund protection from basement flooding once the balance of the capital project for the current year has been exhausted.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Funds released from closing the annual capital project for the Grant Program for Sump Pump, Sewage Ejector and Storm Private Drain Connection. The funds shall be retained for the purpose of funding future basement flooding protection;
 - ii. Municipal Council approved rate supported multi-year budget contributions;
 - iii. Municipal Council approved annual surplus contributions, if any;
 - iv. Other non-rate supported contributions as approved by The City Treasurer, and/or Municipal Council.
4. The balance in the Sump Pump, Sewage Ejector and Storm PDC Grant Program Reserve Fund shall not exceed \$500,000, with any excess being transferred to the Sewage Works Reserve Fund.
5. The City Treasurer shall draw from the Fund all funds required to offset a deficit in the annual capital project for the current year per section 2 above. Before any monies are expended from the Fund for the purposes other than outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Environment and Infrastructure, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.

6. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.

7. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the Municipal Act, 2001, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the Municipal Act, 2001, S.O. 2001, C.25, as amended.

8. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

9. By-law No. A.-6404-273 being "A by-law to establish the Sump Pump, Sewage Ejector and Storm PDC Grant Program Reserve Fund.", passed by Municipal Council on August 31, 2009, is hereby repealed.

10. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.- _____

A by-law to establish the Lead Service Extension Replacement Loan Program Reserve Fund.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Lead Service Extension Replacement Loan Program Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by the Corporation of the City of London to provide financial assistance in the form of loans to property owners under the terms of the Lead Service Extension Replacement Loan Program.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved rate supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. Other non-rate supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. loan repayments.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Environment and Infrastructure, or their designates shall be given for expenses less than \$100,000, and the approval of Municipal Council shall be given for expenses equal to or greater than \$100,000.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to establish the Water Customer Assistance Reserve Fund and to repeal and replace By-law No. A.-6969-185 being "A by-law to establish the Water Customer Assistance Reserve Fund."

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001*, S.O. 2001 C.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

AND WHEREAS it is desirable to establish reserve funds to provide for special projects and new initiatives of The Corporation of the City of London and its Agencies, Boards and Commissions, as required;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts the following:

1. A reserve fund is hereby established entitled the "Water Customer Assistance Reserve Fund" (hereinafter called the "Fund").
2. The monies standing in the Fund shall be used by The Corporation of the City of London for the Customer Assistance Program; including but not limited to the Crisis Support Program, the Crisis Prevention Program, the Leak Allowance Program.
3. Contributions to the Fund shall be deposited by the City Treasurer or designate and consist of:
 - i. Municipal Council approved rate supported multi-year budget contributions;
 - ii. Municipal Council approved annual surplus contributions, if any;
 - iii. Other non-rate supported contributions as approved by The City Treasurer, and/or Municipal Council, e.g. annual customer assistance program net revenues.
4. Before any monies are expended from the Fund for the purposes outlined in section 2 of this by-law, the approvals of the City Treasurer and Deputy City Manager, Environment and Infrastructure, or their designates shall be given.
5. The City Treasurer or designate may deposit the monies standing in the Fund into a special bank account or into a consolidated bank account into which are deposited the monies raised for other funds, and the earnings derived from the monies so deposited shall accrue to and form part of the Fund.
6. The City Treasurer, or designate, may invest the monies standing in the Fund in such securities as are permitted under subsection 418(1), of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, and in so doing, may consolidate the monies standing in the Fund with other funds that the City may hold from time to time provided that any earnings derived from the monies standing in the Fund shall be accrued to and form part of the Fund as permitted under sections 418(3) and 418(4) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended.
7. Notwithstanding that provision may not be made by the Municipal Council in the budget estimates of the current or any subsequent year for contributions or drawdowns to the Fund, it shall continue and be maintained, and the Municipal Council shall always be taken as considering the Fund as necessary so long as this by-law continues in force.

8. By-law No. A.-6969-185 being “A by-law to establish the Water Customer Assistance Reserve Fund.”, passed by Municipal Council on June 11, 2013, is hereby repealed.

9. This By-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Bill No. _____
2022

By-law No. A.-_____

A by-law to repeal By-law No. A.-6328-88, being “A by-law to establish the Creative City Reserve Fund”; By-law No. A.-8015-189 being “A by-law to establish the Official Plan Reserve Fund”; By-law No. A.-8016-190 being “A by-law to establish the Tree Bank Reserve Fund”; and By-law No. A.-6618-67, being “A by-law to provide for the Disconnection of Sewer Cross-Connection Loan Program Reserve Fund.”

WHEREAS section 5(3) of the Municipal Act, 2001, as amended, S.O. 2001, c.25, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the Municipal Act, 2001, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS subsection 10(2) of the Municipal Act, 2001, S.O. 2001, C.25, as amended, provides that a municipality may pass by-laws respecting the financial management of the municipality (paragraph 3) and services or things that the municipality is authorized to provide under subsection 10(1) (paragraph 7);

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. By-law No. A.-6328-88, being “A by-law to establish the Creative City Reserve Fund” is hereby repealed.
2. By-law No. A.-8015-189 being “A by-law to establish the Official Plan Reserve Fund” is hereby repealed.
3. By-law No. A.-8016-190 being “A by-law to establish the Tree Bank Reserve Fund” is hereby repealed.
4. By-law No. A.-6618-67, being “A by-law to provide for the Disconnection of Sewer Cross-Connection Loan Program Reserve Fund” is hereby repealed.
5. This by-law comes into force on the day it is passed.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Michael Schulthess, City Clerk
Subject: Amendments to Members of Council Proof of COVID-19
Vaccination Policy
Meeting on: June 20, 2022

Recommendation

That on the recommendation of the City Clerk, the attached proposed by-law to amend the “Members of Council Proof of COVID-19 Vaccination Policy”, BE INTRODUCED at the Municipal Council Meeting to be held on July 5, 2022.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

At the meeting held on January 25, 2022, the Municipal Council resolved:

“That the following actions be taken with respect to the Members of Council Proof of COVID-19 Vaccination Policy:

a) on the recommendation of the City Clerk, the proposed by-law, as appended to the staff report dated January 10, 2022 to amend the “Members of Council Proof of COVID-19 Vaccination Policy”, BE INTRODUCED at the Municipal Council Meeting to be held on January 25, 2022; and,

b) that NO ACTION be taken with respect to the communications dated December 23, 2021 and January 6, 2022 from Councillor M. van Holst.”

At the meeting held on December 21, 2021, the Municipal Council resolved:

“That the Civic Administration BE DIRECTED to bring forward an updated Members of Council Proof of COVID-19 Vaccination Policy that incorporates any changes to bring the Council Policy in line with the updated Mandatory Proof of COVID -19 Vaccination Administrative Policy, as verbally noted by the City Manager, to the next Corporate Services Committee.”

At the meeting held on October 5, 2021, the Municipal Council resolved:

“That on the recommendation of the City Clerk, the proposed by-law as appended to the staff report dated September 20, 2021 as Appendix “A” being “A by-law to adopt “Members of Council Proof of COVID-19 Vaccination Policy”, BE INTRODUCED at the Municipal Council Meeting to be held on October 5, 2021;

it being noted that the Corporate Services Committee received a communication dated September 16, 2021 from B. Gauld with respect to this matter.”

At the meeting held on September 14, 2021, the Municipal Council resolved:

“That the following actions be taken with respect to the “Proof of COVID-19 Vaccination Administrative Policy”:

a) the staff report, dated August 30, 2021, with respect to this matter BE RECEIVED; and,

b) the Civic Administration BE DIRECTED to bring forward to the next meeting of the Corporate Services Committee a similar COVID-19 Vaccination Council Policy, specifically applicable to the Members of Council, for consideration.”

2.0 Discussion and Considerations

The purpose of this report is to bring forward a revised policy that incorporates amendments required to align the “Members of Council Proof of COVID-19 Vaccination Policy” [“Council Policy”] with the recently updated “Mandatory Proof of COVID-19 Vaccination Administrative Policy” [“Administrative Policy”], for Municipal Council’s consideration. The proposed revised Council Policy is attached as Schedule “A” to the by-law appended to this report.

The changes within Schedule “A” include the removal of references to rapid antigen testing requirements and active screening throughout, including deletion of section 4.2(c) regarding development of a COVID-19 Plan and testing requirements which applied to members who had submitted an attestation. These amendments bring the current Council Policy “in line” with the updated Administrative Policy.

3.0 Conclusion

The proposed attached by-law, being a by-law to amend the “Members of Council Proof of COVID-19 Vaccination Policy”, is being recommended for introduction at the Municipal Council Meeting to be held on July 5, 2022.

Prepared by:	Michael Schulthess, City Clerk
Submitted by:	Michael Schulthess, City Clerk
Recommended by:	Michael Schulthess, City Clerk

Bill No.
2022

By-law No. CPOL.-

A by-law to amend By-law No. CPOL.-407-321, being “Members of Council Proof of COVID-19 Vaccination Policy” by deleting and replacing Schedule “A”.

WHEREAS section 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS the Municipal Council of The Corporation of the City of London wishes to amend By-law No. CPOL.-407-321, being “Members of Council Proof of COVID-19 Vaccination Policy”, by deleting and replacing Schedule “A”;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. By-law No. CPOL.-407-321, being “Members of Council Proof of COVID-19 Vaccination Policy”, is hereby amended by deleting Schedule “A” to the By-law in its entirety and by replacing it with the attached new Schedule “A”.
2. This by-law shall come into force and effect on the date it is passed.

PASSED in Open Council on July 5, 2022

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – July 5, 2022
Second Reading – July 5, 2022
Third Reading – July 5, 2022

Schedule "A"



London
CANADA

Members of Council Proof of COVID-19 Vaccination Policy

Policy Name: Members of Council Proof of COVID-19 Vaccination Policy

Legislative History: Enacted October 5, 2021 (By-law No. CPOL.-407-321); Amended January 25, 2022 (CPOL.-407(a)-46); Amended July 5, 2022 (CPOL-_____)

Last Review Date: July 5, 2022

Service Area Lead: City Clerk or their written designate

1. Policy Statement

The purpose of the Members of Council Proof of COVID-19 Vaccination Policy ("Policy") is to reduce the risk of COVID-19 in The Corporation of the City of London workplace and to provide a safe environment for Members of Council, Corporate employees, volunteers and the public to access and use City facilities and services. COVID-19 is a highly contagious virus that spreads through respiratory droplets and aerosols. The City of London, as an employer, has an obligation under the *Occupational Health and Safety Act* to take every precaution reasonable in the circumstances to create a safe workplace.

In addition to the current health and safety precautions (COVID-19 screening, etc.), which will be maintained and revised in accordance with public health guidance, the City of London requires all Members of Council to:

- a) Provide proof of full vaccination against COVID-19; or
- b) Provide a written attestation of a medical reason(s) or *Ontario Human Rights Code* reason(s) for not being fully vaccinated against COVID-19.

The Policy which is indefinite in nature, is to address the risks and impacts of the COVID-19 Pandemic, noting the duration of the Pandemic is unknown. The Policy will be reviewed upon Council direction and/or at the initiative of the Civic Administration, as new information, data, and public health guidance regarding the COVID-19 pandemic evolves.

2. Definitions

"Attestation of a medical reason(s) or Ontario Human Rights Code reason(s)" means a written statement that sets out that the Member cannot be vaccinated against COVID-19 submitted to the City Clerk or their written designate on the "Proof of a Medical Reason(s) or an Ontario Human Rights Code Reason(s) for not being Vaccinated Against COVID-19" form attached to this Policy as Appendix "A".

"Council" shall mean the Council of The Corporation of the City of London.

"Fully vaccinated" means having received the full series of a COVID-19 vaccine or a combination of COVID-19 vaccines approved by Health Canada or the World Health Organization; and having received the final dose of the COVID-19 vaccine at least 14 days ago.

"Member" shall mean a Member of Council and includes the Mayor.

"Proof of full vaccination against COVID-19" means the COVID-19 vaccination receipt issued by the Ontario Ministry of Health confirming the Member is fully vaccinated.

"Vaccinated" means to be "fully vaccinated".

“Vaccination Receipt” means paper or e-receipt that individuals receive after vaccination. This receipt is also available for download on the provincial website.

3. Applicability

This Policy applies to all Members of Council of The Corporation of the City of London and includes the Mayor.

4. The Policy

4.1 Legislative Framework

This Policy operates together with, and as a supplement to the following legislation that governs the conduct of Members:

- a) *Human Rights Code*, R.S.O. 1990 c. H. 19 (“*Ontario Human Rights Code*”)
- b) *Municipal Act, 2001*, S.O. c. 25 (“*Municipal Act*”)
- c) *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990 c. M.56 (“*MFIPPA*”)
- d) *Occupational Health and Safety Act*, R.S.O. 1990, c.0.1
- e) Code of Conduct for Members of Council (“*Code of Conduct*”)
- f) Integrity Commissioner Terms of Reference
- g) Respectful Workplace Policy (Anti-Harassment/Anti-Discrimination)
- h) Applicable by-laws and policies of Council as adopted and amended from time to time

4.2 Application of the Policy

- a) All Members to whom the Policy applies shall comply with one of the following:
 - i) provide proof of full vaccination against COVID-19 by October 20, 2021 to the City Clerk or written designate; or
 - ii) provide a written attestation of a medical reason(s) or *Ontario Human Rights Code* reason(s) for not being vaccinated against COVID-19 by October 20, 2021 submitted to the City Clerk or their written designate on the “Proof of a Medical Reason(s) or an *Ontario Human Rights Code* Reason(s) for not being Vaccinated Against COVID-19” form attached to this Policy as Appendix “A”; or
 - iii) where a Member has not received any dose of the COVID-19 vaccine or has received one dose and has not yet received their second dose, the Member shall receive their first dose of the COVID-19 vaccination series by October 20, 2021, submitting proof to the City Clerk or written designate, and provide proof of full vaccination against COVID-19 by November 19, 2021 to the City Clerk or written designate.
- b) Regardless of vaccination status, all Members shall:
 - i) complete daily screening for COVID-19 symptoms; and
 - ii) where the Member fails screening for COVID-19 symptoms, advise the City Clerk or written designate and not enter City facilities/buildings until they have provided written verification to the City Clerk or written designate that enables the City Clerk or written designate to confirm their ability to return to in-person attendance at City facilities/buildings, prior to attending City facilities/buildings.
- c) Members who are on a leave of absence are not required to comply with sections 4.2 a) and b) so long as they remain on a leave of absence. Members must comply with this Policy prior to returning to their duties.

- d) Members are required to comply with this Policy. The Code of Conduct requires that Members “shall adhere to such by-laws, policies and procedures adopted by Council that are applicable to them”. The City of London’s Integrity Commissioner may consider complaints of non-compliance of this Policy by Members and review such complaints in accordance with “The Corporation of the City of London Code of Conduct for Members of Council Complaint Protocol” as set out in the Code of Conduct. The Integrity Commissioner may make recommendations regarding sanctions to Council in accordance with s.223.4(5) of the *Municipal Act, 2001* and the Code of Conduct.
- e) All Members must continue to adhere to all policies, procedures and directions related to COVID-19, including but not limited to, COVID-19 screening.

4.3 Collection of Information and Privacy Considerations

All information gathered as part of the Policy, including personal health information, will be collected by The Corporation of the City of London and be retained and treated in compliance with the *Municipal Freedom of Information and Protection of Privacy Act*.

4.4 Ontario Human Rights Code Accommodations

Members requiring accommodations under the *Ontario Human Rights Code* within the context of the Policy may make such requests by advising the City Clerk or written designate. The City of London is committed to fulfilling its obligations under the *Ontario Human Rights Code*.

4.5 Policy Implementation

Implementation of this Policy will be in accordance with applicable Council and/or Corporation by-laws, policies and procedures, and legislation.

All Members to whom the procedure applies shall provide proof of full vaccination or attestation of an *Ontario Human Rights Code* reason(s) or medical reason(s) in accordance with this Policy to the City Clerk or their written designate, by email, or in person.

Proof of full vaccination, written attestation of a medical reason(s) or an *Ontario Human Rights Code* reason(s) will be recorded in a secure City of London database and retained for one year, at a minimum. The person’s communication and copy of the vaccination receipt will be destroyed once entered into the secure City of London database. All information, including personal health information, will be treated in compliance with the *Municipal Freedom of Information and Protection of Privacy Act*.

Regardless of vaccination status, all Members attending in person at City facilities/buildings shall:

- a) complete daily, the screening by means of the Province of Ontario COVID-19 self-assessment for COVID-19 symptoms; and
- b) where the Member fails screening, advise the City Clerk or written designate and not enter City facilities/buildings until they have provided written verification to the City Clerk or written designate that enables the City Clerk or written designate to confirm the Member’s ability to return to in-person attendance at City facilities/buildings, prior to attending City facilities/buildings.

Members requiring any *Ontario Human Rights Code* accommodations under this Policy may request accommodations by advising the City Clerk or written designate. The City of London is committed to fulfilling its obligations under the *Ontario Human Rights Code*.

Should the City Clerk or their written designate believe that a Member may be in non-compliance with this Policy, the City Clerk or their written designate shall forward the concern to the Integrity Commissioner for determination.

APPENDIX "A"



Proof of a Medical Reason(s) or an *Ontario Human Rights Code* Reason(s) for not being Vaccinated Against COVID-19 – Members of Council

Last Name:	
First Name:	

- I, _____ make oath or solemnly affirm and say that I have an *Ontario Human Rights Code* reason(s) for not being fully vaccinated against COVID-19 based on the following ground(s):

- I, _____ make oath or solemnly affirm and say that I have a medical reason(s) for not being fully vaccinated against COVID-19.

I am requesting that I be exempted from the vaccination requirements under the City of London "Members of Council Proof of COVID-19 Vaccination Policy".

Signature of Member Date

As a reminder, your declaration is subject to expectations as set out in the Code of Conduct for Members of Council.

Thank you for your assistance.

City of London


NOTICE OF COLLECTION OF PERSONAL INFORMATION

The personal information collected on this form is collected under the authority of the *Municipal Act, 2001*, S.O. 2001, c. 25, and the *Occupational Health and Safety Act*, R.S.O. 1990, c. O.1 and will only be used to administer and implement the City of London's Members of Council Proof of COVID-19 Vaccination Policy. Questions about this collection should be addressed to the Manager, Records and Information Services at 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489 x5590, email: eskalski@london.ca.

Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization	Childhood Cancer Canada
Date Proclamation Required	September 1 2022
Proclamation Name	Make Canada Gold
Proclamation Type (day, week or month)	Month
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)	Charitable fundraising campaign
Requester Name	Nancy Margetts
Requester Telephone Number	
Requester Email Address	
Requester Address	Caledon ON L7C 4A7
Provide details of your Organization's Connection to London	Cancer is the leading cause of death by disease of Canadian children and its a cause close to the hearts of many Canadian families.
Required Supporting Documents	<ul style="list-style-type: none">• Detail information on the Organization• Detail information on the Event• Confirmation of authorization from the Organization to submit the request
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws.	
Signature	
Date	May 20 2022
NOTICE OF COLLECTION OF PERSONAL INFORMATION	
Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937.	

Childhood Cancer Canada

P.O. Box 17, 20 Queen Street W., Toronto ON M5H 3R3

www.childhoodcancer.ca

Charitable No. 13189 7654 RR0001



Childhood
Cancer Canada

City of London – City Hall

PO Box 5035

London ON N6A 4L9

May 20, 2022

To whom it may concern,

Childhood Cancer Canada is asking cities all across Canada to make a Proclamation for Childhood Cancer Awareness Month this September.

Please consider this an official request of the city of London to make a Proclamation on September 1st, 2022.

Cancer is the leading cause of death by disease of Canadian children and 1 in 5 children will not survive beyond 5 years after diagnosis. With approximately 1,500 children and youth diagnosed each year, it is a cause close to the hearts of many Canadian families.

Childhood Cancer Canada, supports children and their families through a variety of programs and support such as the Emergency Fund, Empower Packs, Survivorship Scholarships, the Benevolent Fund, and more.

Since 2004, the foundation has been the primary charitable funding partner of clinical trials and childhood cancer research for C17 Council (Children's Cancers & Blood Disorders), comprised of Canada's leading pediatric oncologists and hematologists. Childhood Cancer Canada also funds sequencing of hard-to-cure childhood cancers through the PROFYLE (PRecision Oncology For Young peopLE) program to identify new therapies that are tailored to each patient and to improve the outcomes in hard-to-cure childhood cancers.

Please let us know if you are able to help facilitate a proclamation for Childhood Cancer Awareness Month, and if so, our next steps.

For more information on our organization and programs, please visit childhoodcancer.ca.

Sincerely,

A handwritten signature in blue ink that reads "S. Hancox". The signature is written in a cursive, flowing style.

Sandi Hancox

Executive Director

sandi@childhoodcancer.ca

(416) 489-6440

Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization	Institute for Research of Genocide Canada Bosnian Canadian Islamic Centre London
Date Proclamation Required	July 11, 2022
Proclamation Name	Srebrenica Genocide Remember day
Proclamation Type (day, week or month)	Day
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)	Cultural celebrations
Requester Name	Institute for Research of Genocide Canada Bosnian Canadian Islamic Centre
Tel	e
Requester Email	hotmail.com
Requester Address	OSCha mom, Hamilton, L8W 0B9, ON , London, N6J 2P9, ON
Provide details of your Organization's Connection to London	
Required Supporting Documents	<ul style="list-style-type: none"> • Detail information on the Organization • Detail information on the Event • Confirmation of authorization from the Organization to submit the request
<p>The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws</p> <p>EMIR RAMIC <i>Emir R.</i></p>	
Signature	Andija Ramic <i>Andija R.</i> Date June 6, 2022
<p>NOTICE OF COLLECTION OF PERSONAL INFORMATION</p> <p>Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: csaunder@london.ca</p>	

From: Emir Ramic

Sent: Tuesday, June 7, 2022 11:19 AM

To: Clerk's Approval Requests <ClerksApprovalRequests@london.ca>

Subject: [EXTERNAL] Proclamation on the occasion of the 27th anniversary of the genocide in Srebrenica.

Subject: 27th anniversary of the genocide in the "UN protected area" of Srebrenica

June 03. 2022.

Dear Mayor Ed Holder,

The 11th of July marks a special day for the Bosnian people who live in Canada. It is the 27th anniversary of the genocide in the "UN protected area" of Srebrenica.

The Bosnian Canadian Community and especially the survivors of the Srebrenica genocide who reside in London would be thankful if you could:

- Issue a proclamation on the occasion of the 27th anniversary of the genocide in Srebrenica.

This year's commemoration begins on Friday, July 08th. So I kindly ask and would be thankful if it could be done by that date.

Explanation:

In 1995, more than 8,000 Bosnian Muslims were murdered in Srebrenica by the army, paramilitaries and police forces of the Republic of Srpska. The International Criminal Tribunal for the former Yugoslavia and the International Court of Justice have ruled that this massacre was an act of genocide and is highlighted at the Canadian Museum of Human Rights. In 2015, the House of Commons passed unanimously a historic motion to recognize the month of April as Genocide Remembrance, Condemnation and Prevention Month and named the ones recognized by Canada's House of Commons including the Srebrenica Genocide. In 2010, the House of Commons unanimously passed Brian Masse motion M-416, which recognized the genocide and established Srebrenica Genocide Remembrance Day in Canada. A monument recognizing the genocide has been dedicated in Jackson Park in Windsor, Ontario. In 2019, Brian Masse, MP, tabled Petition e-1837, calling upon the Canadian government to enact legislation that would prohibit Srebrenica Genocide denial in Canada. In some Canadian schools and colleges, students are studying the genocide in Srebrenica.

Sincerely yours,

On behalf of the Bosnian community in Canada

President

Professor Dr. Emir Ramic

Draft of Proclamation

Srebrenica Genocide Remembrance Day July 11, 2022.

WHEREAS:

The Canadian Federal Parliament passed two resolutions in 2010 and 2015 acknowledging the genocide that the Serbian forces perpetrated in Srebrenica, and all of Bosnia and Herzegovina from 1992 to 1995; and

WHEREAS:

July 11, 2022. will commemorate 27th anniversary of Srebrenica Genocide in which at least 8,372 innocent Bosniak civilians were executed and 30,000 were expelled from their homes in the worst atrocity in Europe since Holocaust; and

WHEREAS:

This anniversary raises awareness of the tragic suffering of the Bosnian people and and honours and remembers those who died as a policies of ethnic cleansing and aggression; and

WHEREAS:

The Institute for Research of Genocide Canada is the organization representing the Bosniaks in Canada; and

WHEREAS:

The city of London recognizes the importance of of this event to bring closure for the Bosnian

people through justice and truth;

THEREFORE:

I Ed Holder, Mayor of the city of London, do hereby proclaim

JULY 11, 2022.

"SREBRENICA REMEMBRANCE DAY"

And the week of July 11, 2022.

BOSNIA AND HERZEGOVINA TRIBUTE WEEK

in the city of London and that we call upon all citizens to work toward ending cycle violence and promoting peaceful coexistence among all.

Institute For Research of Genocide Canada (IGC) is a public scientific institution engaged in analysis of crimes against peace, crime of genocide, and other grave breaches of international law.

www.instituteforgenocide.org

info@instituteforgenocide.org

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Barry R. Card
Deputy City Manager, Legal Services

Subject: Restricted Acts of Council after Nomination Day and Voting Day

Meeting on: June 20, 2022

Previous Reports Pertinent to this Matter

None

Recommendation

That, on the recommendation of the Deputy City Manager, Legal Services, the attached proposed by-law BE INTRODUCED at the Municipal Council meeting of July 5, 2022, to delegate certain authority, should the Municipal Council's actions be restricted after Nomination Day or Voting Day 2022.

Linkage to the Corporate Strategic Plan

Leading in Public Service.

Background

There are two primary events that give rise to restrictions on the actions of an outgoing council:

If, after Nomination Day, the Clerk can determine that the incoming council will include less than three quarters of the members of the outgoing council, certain acts of the outgoing council are restricted as of that date. This determination could occur after the close of nominations on August 19, 2022 at 2 p.m.

If restrictions are not applicable before the election, they may become applicable following Election Day (October 24, 2022), if the Clerk determines that the incoming council will include less than three quarters of the members of the outgoing council.

When applicable, subsection 275(3) of the *Municipal Act, 2001*, prevents the following council actions:

- (a) the appointment or removal from office of any officer of the municipality;
- (b) the hiring or dismissal of any employee of the municipality;
- (c) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- (d) making any expenditures or incurring any other liability which exceeds \$50,000.

Section 275 provides some exceptions to the restrictions. For example, a council is not restricted in the event of an emergency, with respect to measures taken to address the emergency.

Subject to subsection 23.1(1) of the Act, councils are permitted to delegate powers to the administration before nomination day. This approach is recognized by subsection 275(6). In this context, and to ensure that the business of the Corporation can continue without interruption, it is

recommended that the Council enact a by-law that will temporarily delegate specific powers to the City Manager.

The Municipal Elections Modernization Act, 2016, amended the start date for a new term of a council to November 15, to shorten the period during which a council may have its powers restricted.

The limitations generally applicable to delegation are accessible at: <https://www.ontario.ca/laws/statute/01m25#BK346>

Discussion

A list of the specific matters which the Council may be unable to consider after Nomination Day has been prepared on the basis of current information and takes the form of schedules to the draft by-law. The proposed delegation by-law would be in effect during the period when the Council is unable to deal with the restricted matters.

Dismissal of Officers and Employees

With the exception of certain statutory and senior positions, the hiring and dismissal of officers and employees is currently conducted by the Civic Administration without Council involvement. Accordingly, the recommended by-law does not provide a general delegation with respect to the hiring or dismissal of officers or employees.

Property Disposition

The disposition of real and personal property of the municipality is currently governed by By-law A-1, being "A by-law for the Execution of Certain Documents", Schedule "A" to Council Policy By-law A.-6151-17 "Sale and Other Disposition of Land Policy," and Schedule "C" to Council Policy By-law A.-6151-17 "Procurement of Goods and Services Policy."

The proposed delegation by-law would permit the City Manager to approve the disposition of real or personal property of the City during the period when Council is prevented from taking such action. For dispositions governed by the Sale and Disposition of Land policy, the recommendation is to substitute the City Manager for City Council with respect to approval of those dispositions. Additionally, several projects have been identified as potentially requiring some form of "disposition" and as a result, are delegated to the City Manager. The anticipated dispositions are listed in Schedule 1 to the by-law.

The approval of the City Manager for each of these items would be done in consultation with the Deputy City Manager, Legal Services.

Expenditures

The \$50,000 expenditure restriction has the potential to affect every service area. The proposed by-law would allow the City Manager to approve a contract that has been awarded as a result of the process outlined in the Procurement of Goods and Services Policy. While budgeted items are exempt from the Section 275 restriction, the procurement process sometimes results in situations where bids exceed the budgeted amount. For this reason, a delegation to the City Manager is recommended.

The proposed by-law also provides the City Manager with the ability to enter into agreements (examples listed in Schedule 2 to the by-law), in consultation with the Deputy City Manager, Legal Services.

Any property acquisition that would currently require the approval of Council, is recommended to be delegated to the City Manager, as the statutory restrictions would prevent real estate purchases in excess of \$50,000.

Summary

Unless it can be determined as of Nomination Day, that at least twelve of the outgoing members may be re-elected, the statutory restrictions will come into immediate effect. The restrictions may also come into effect after the election, if it can be determined that fewer than twelve of the outgoing members will be returning.

The restrictions have the potential to disrupt the business of the City. To mitigate the potential impact of these restrictions, it is recommended that the proposed delegation by-law be enacted.

Prepared and Recommended by:	 Barry R. Card Deputy City Manager, Legal Services
-------------------------------------	--

June 13, 2022

Bill No.
2022

By-law No. A.-

A by-law to authorize the delegation of authority to the City Manager for certain acts of Council after Nomination Day for the 2022 Municipal Election, should the City Clerk determine that the incoming Council will include less than three quarters of the members of the outgoing Council.

WHEREAS Section 275 of the *Municipal Act, 2001*, S.O. 2001, c. 25., as amended (the "*Municipal Act*"), provides for restricted acts of the council of a local municipality after Nomination Day or after Voting Day during an election for a new council, upon the Clerk determining that the incoming council will include less than three quarters of the members of the outgoing council;

AND WHEREAS Section 275(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25 restricts a council's ability to act on the following matters, subject to certain exceptions as provided for in Section 275(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 and emergencies as provided for in Section 274(4.1) of the *Municipal Act, 2001*, S.O. 2001, c. 25:

- 1) the appointment or removal from office of any officer of the municipality;
- 2) the hiring or dismissal of any employee of the municipality;
- 3) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000, at the time of disposal; and,
- 4) making any expenditure or incurring any other liability which exceeds \$50,000;

AND WHEREAS Section 275(6) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that notwithstanding the restrictions placed upon the acts of a council, a delegation of authority with respect to those acts may be made in advance of Nomination Day;

AND WHEREAS Section 23.1 of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that, subject to the limitations found in Sections 23.2 and 23.3 of the *Municipal Act, 2001*, S.O. 2001, c. 25, a council may delegate its authority;

AND WHEREAS Council delegates any authority pursuant to this by-law in accordance with Schedule "G" of By-law A.-6151-17 "Council Policy By-law", as amended from time to time;

AND WHEREAS Council deems it expedient to delegate authority to the City Manager of The Corporation of the City of London for certain acts of Council after Nomination Day or after Voting Day for the 2022 Municipal Election in the event the City Clerk determines that the incoming Council will include less than three quarters of the members of the outgoing Council, and until such time as the incoming Council takes office;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

PART 1 – SHORT TITLE

1.1 This by-law may be also referred to as the Restricted Acts of Council 2022 By-law.

PART 2 – DEFINITIONS

2.1 In this by-law:

"City" means The Corporation of the City of London;

"City Manager" means the City Manager for the City;

"Council" means the Municipal Council of the City;

"Municipality" means the City;

PART 3 - THE DISPOSITION OF ANY REAL OR PERSONAL PROPERTY OF THE MUNICIPALITY WHICH HAS A VALUE EXCEEDING \$50,000 AT THE TIME OF DISPOSITION

3.1 Those actions identified in:

- a) Schedule A – Sale and Disposition of Land Policy, to Council Policy By-law No. A.-6151-17; or
- b) Schedule C – Procurement of Goods and Services Policy, to Council Policy By-law No. A.-6151-17;

that would otherwise be performed by Council, shall be delegated to the City Manager in those cases where the timely disposition of real or personal property which has a value exceeding \$50,000 at the time of disposition, is adjudged by the City Manager to be necessary or advantageous.

3.2 The City Manager shall be authorized to approve the execution of any agreements or other documents required to give effect to any disposition identified under the authority delegated in Part 4.1, above, and to authorize the Mayor and City Clerk to execute any agreements to effect same, in consultation with the Deputy City Manager, Legal Services, where approval of Council would otherwise be required.

3.3 Without limiting the generality of the foregoing, the City Manager shall be authorized to approve the execution of the agreements listed in Schedule 1 to this By-law, where, in the absence of this By-law, approval would be required by Council.

PART - 4 MAKING ANY EXPENDITURE OR INCURRING ANY OTHER LIABILITY WHICH EXCEEDS \$50,000

4.1 Those actions identified in:

- a) Schedule C – Procurement of Goods and Services Policy, to Council Policy By-law No. A.-6151-17; or
- b) By-law No. CPOL.-188-440 being “A by-law to revoke and repeal Council policy related to Real Property Acquisition Policy and replace it with a new Council policy entitled Real Property Acquisition Policy;” or
- c) By-law No. A-1, as amended, being “A by-law for the Execution of Certain Documents,” that would otherwise be performed by Council,

shall be delegated to the City Manager, if:

an expenditure is being made or any other liability is being incurred which exceeds \$50,000 and was not included in the most recent budget adopted by Council prior to Nomination Day; or,

an expenditure or liability which exceeds \$50,000 is included in the most recent budget adopted by Council and is required to exceed the budgeted amount.

4.2 The City Manager shall be authorized to approve the execution of any agreements or other documents required to give effect to any expenditure or liability incurred under the authority delegated, and to authorize the Mayor and City Clerk to execute any agreements to effect same, in consultation with the Deputy City Manager, Legal Services, where approval of Council would otherwise be required.

4.3 Without limiting the generality of the foregoing, the City Manager shall be authorized to approve the execution of the agreements listed in Schedule 2 to this By-law, where, in the absence of this by-law, approval would be required by Council, as well as any property acquisition when the timely acquisition of real or personal property is adjudged by the City Manager to be necessary or advantageous.

PART 5 - REPORTING

5.1 The City Manager shall provide a report to Council in the first quarter of 2023 identifying all delegated actions that were taken in accordance with this by-law.

PART 6 - GENERAL

6.1 If any provision or part of this by-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

6.2 To the extent that any provision of this by-law conflicts with any provision of any other City by-law, this by-law shall apply.

PART 7 - EFFECTIVE DATE

7.1 This by-law shall immediately come into force and effect if:

- (a) after Nomination Day on August 19, 2022, but before Voting Day on October 24, 2022 the City Clerk determines, based on the nominations to the new Council that have been certified and any acclamations made to the new Council, that the new Council will include less than three quarters of the members of the outgoing Council, in accordance with subsection 275(2)(a) of the *Municipal Act, 2001*, S.O. 2001, c. 25; or,
- (b) as soon as practicable following the election on October 24, 2022, the City Clerk determines that based on the declaration of the results of the election including declarations of election by acclamation, that the new Council will include less than three quarters of the members of the outgoing Council, in accordance with subsection 275(2)(b) of the *Municipal Act, 2001*, S.O. 2001, c. 25.

7.2 This by-law shall cease to be in force and effect on November 15, 2022.

PASSED in Open Council on July 5, 2022.

Ed Holder
Mayor

Michael Schulthess
City Clerk

**Schedule 1
Restricted Acts of Council 2022 By-law**

**THE DISPOSITION OF ANY REAL OR PERSONAL PROPERTY OF THE MUNICIPALITY
WHICH HAS A VALUE EXCEEDING \$50,000 AT THE TIME OF DISPOSITION**

Service Area	Projects	Description/ Details
Finance Supports	Disposal of land	Proposals may originate from any service area

Schedule 2

Restricted Acts of Council 2022 By-law

**MAKING ANY EXPENDITURE OR INCURRING ANY OTHER LIABILITY WHICH EXCEEDS
\$50,000**

Service Area	Projects	Description/ Details
Finance Supports	Contribution Agreements or Transfer Payment Agreements for funding from other levels of government	Authority to execute agreements that are time-sensitive in all service areas
Finance Supports	Fiscal Agent Contract Extension	Authority to trigger the option provision in the existing contract for fiscal agency services for debenture issuances to extend the current contract for an additional term of 3 years.
Finance Supports	Distribution of COVID-19 Funding Support	Authority to distribute funding previously set aside for COVID-19 impacts to the City's agencies, boards or commissions, (if deemed urgent on the advice of the City Treasurer)
Finance Supports	External Auditor	RFP, Award contract
Finance Supports	Bids, Tenders and Procurement	Authority to execute agreements and grant extensions as needed, in all service areas. May include single source agreements, irregular bids, purchases and other matters that would ordinarily require Council approval for any reason.
Social and Health Development	Canada-Wide Early Learning and Child Care Agreement Implementation	Approval of the CWELCC implementation approach and participation agreement with licensed child care operators.
Social and Health Development	Child Care and Early Childhood Development Reserve Fund	Approval to utilize the child care and early childhood development reserve fund to address emergent issues
Social and Health Development	Service Contracts	Award or extend Short Term service agreements pertaining to Social Services Relief Funding, Homeless Prevention Program, Reaching Home Program, temporary seasonal programming, and/or housing support programs.
Social and Health Development	Core Area Action Plan (CAAP)	Authority to enter into contracts that require renewal/approval under CAAP. Housing Allowances and Housing Stability Bank programs.

Social and Health Development	Dearness	Authority to approve Items related to capital build project for auditorium
Social and Health Development	Dearness – Purchase of Service Agreements and Contracts	Authority to approve agreements and renewals for operations or infrastructure.
Neighbourhood and Community-Wide Services	Acquisition of Fire Department Emergency Vehicles	Authority to approve agreements for the manufacture and delivery of four fire department emergency vehicles.
Neighbourhood and Community-Wide Services	Fire – Purchase vehicle with extrication equipment.	Replacement vehicle that is at the end of its service life.
Neighbourhood and Community-Wide Services	Fire - Bunker gear cleaning	PPE maintenance as required
Environment and Infrastructure	General	Routine Traffic and Parking Bylaw Amendments Acceptance of Environmental Assessments
Environment and Infrastructure	Real Estate	Issue Notice to initiate Land Acquisitions by Expropriation, and other notices that may be required under the Expropriations Act (all service areas)

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Michael Schulthess, City Clerk
Subject: Mayor's New Year's Honour List Policy
Date: June 20, 2022

Recommendation

That, on the recommendation of the City Clerk, the attached proposed by-law (Appendix "A") **BE INTRODUCED** at the Municipal Council meeting to be held on July 5, 2022 to amend By-law No. CPOL.-18-214, as amended, being "Mayor's New Year's Honour List Policy", update the nominating bodies for each category.

Previous Reports Pertinent to this Matter

Corporate Services Committee – July 24, 2018
Corporate Services Committee – July 23, 2019
Corporate Services Committee – July 26, 2021

Background

A new Community Advisory Committee structure was approved by Municipal Council in February 2022. As such, it is necessary to update the Mayor's New Year's Honour List Policy to align with the new structure.

Discussion

The following nomination structure (Section 4.2 of the Policy) is proposed in the new policy to reflect the new London Community Advisory Committees:

Nominating Committees/Organizations

The following Committees/Organizations shall nominate individuals in the respective categories:

- a) Accessibility – Accessibility Community Advisory Committee
- b) Age Friendly – Age Friendly London Network
- c) Arts – London Arts Council
- d) Diversity and Race Relations – Diversity, Inclusion and Anti-Oppression Community Advisory Committee
- e) Environment – Environmental Stewardship and Action Community Advisory Committee
- f) Heritage – Community Advisory Committee on Planning
- g) Housing – Community and Protective Services Committee
- h) Humanitarianism – Diversity, Inclusion and Anti-Oppression Community Advisory Committee
- i) Safety & Crime Prevention – Community and Protective Services Committee
- j) Sports – London Sports Council
- k) Distinguished Londoner – Each Council Member may submit one (1) name to the Mayor for consideration. The Mayor may select up to four (4) individuals for recommendation to Municipal Council.

Bill No. [to be completed by Clerks]
2022

By-law No. CPOL.-[to be completed by Clerks]

A by-law to amend By-law No. CPOL.-18-214, as amended, being "Mayor's New Year's Honour List Policy" to update the nominating bodies for each category.

WHEREAS section 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS the Municipal Council of The Corporation of the City of London wishes to amend By-law No. CPOL.-18-214, as amended, being "Mayor's New Year's Honour List Policy", to update the nominating bodies for each category.

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. Section 4.2 "Nominating Committees/Organizations" is hereby amended to read as follows:

"4.2 Nominating Committees/Organizations

The following Committees/Organizations shall nominate individuals in the respective categories:

- l) Accessibility – Accessibility Community Advisory Committee
- m) Age Friendly – Age Friendly London Network
- n) Arts – London Arts Council
- o) Diversity and Race Relations – Diversity, Inclusion and Anti-Oppression Community Advisory Committee
- p) Environment – Environmental Stewardship and Action Community Advisory Committee
- q) Heritage – Community Advisory Committee on Planning
- r) Housing – Community and Protective Services Committee
- s) Humanitarianism – Diversity, Inclusion and Anti-Oppression Community Advisory Committee
- t) Safety & Crime Prevention – Community and Protective Services Committee
- u) Sports – London Sports Council
- v) Distinguished Londoner – Each Council Member may submit one (1) name to the Mayor for consideration. The Mayor may select up to four (4) individuals for recommendation to Municipal Council."

2. This by-law shall come into force and effect on the date it is passed.

PASSED in Open Council on [to be completed by Clerks].

Ed Holder
Mayor

Michael Schulthess
City Clerk

First Reading – [to be completed by Clerks]
Second Reading – [to be completed by Clerks]
Third Reading – [to be completed by Clerks]