

# Audit Committee Report

2nd Meeting of the Audit Committee  
April 13, 2022

PRESENT: Deputy Mayor J. Morgan (Chair), M. van Holst, J. Helmer, S. Turner, L. Higgs

ALSO PRESENT: M. Schulthess and J. Taylor.

Remote Staff Attendance: L. Livingstone, A. Barbon, B. Card, I. Collins, S. Mathers, P. Racco (MNP), G. Rodrigues (MNP), S. Swance, B. Westlake-Power.

The meeting is called to order at 12:00 PM; it being noted that the following were in remote attendance: Councillors M. van Holst, J. Helmer, S. Turner; and L. Higgs.

**1. Disclosures of Pecuniary Interest**

That it BE NOTED that no pecuniary interests were disclosed.

**2. Consent**

None.

**3. Scheduled Items**

None.

**4. Items for Direction**

4.1 Internal Audit Follow Up Activities Update Dashboard

That the communication from MNP, with respect to the internal audit follow up activities update dashboard, BE RECEIVED.

**Motion Passed**

4.2 Draft Internal Audit Plan - Overview for Audit Committee

That the following actions be taken with respect to the Draft Internal Audit plan:

a) the Internal Audit Plan from MNP dated April 13, 2022, BE APPROVED; and

b) the communication dated April 13, 2022, from MNP, with respect to the draft internal audit plan - overview for Audit Committee, BE RECEIVED;

it being noted that Audit Plan will be revised to reflect timing of Q2 2023 for the Records Management & Retention audit.

**Motion Passed**

4.3 Internal Audit Charter

That the communication from MNP, with respect to the internal audit charter, BE RECEIVED.

**Motion Passed**

**5. Deferred Matters/Additional Business**

None.

**6. Adjournment**

That the meeting BE ADJOURNED.

The meeting adjourned at 1:10 PM.

**Motion Passed**