

# Agenda Including Addeds

## Community and Protective Services Committee

4th Meeting of the Community and Protective Services Committee

March 1, 2022, 4:00 PM

Virtual Meeting during the COVID-19 Emergency

Please check the City website for current details of COVID-19 service impacts.

Meetings can be viewed via live-streaming on YouTube and the City website

Members

Councillors M. Cassidy (Chair), M. Salih, J. Helmer, M. Hamou, S. Hillier, Mayor E. Holder

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	Pages
<b>1. Disclosures of Pecuniary Interest</b>	
<b>2. Consent</b>	
2.1. 1st Report of the Accessibility Advisory Committee	3
2.2. Single Source Procurement SS-2022-071: Xalt Real-time Fire CAD to RMS Interface	5
2.3. Licensing Agreement for the Creation of a Food Hub in Cavendish Park, 136 Cavendish Crescent	9
a. <i>(ADDED) L. Thorne</i>	24
2.4. 2022-2023 Single Source Award Recommendation for Housing Stability Service Programs; Including Housing First, Supportive Housing and Day Drop-in Programs	25
2.5. Irregular Result RFP 21-71 Consultant for Employment Services Transformation Single Bid Award Recommendation	31
2.6. Pet Limits for Approved Foster Organizations	34
<b>3. Scheduled Items</b>	
<b>4. Items for Direction</b>	
4.1. K. Pihlak, Executive Director, Oak Park Co-operative Children's Centre - REQUEST FOR DELEGATION STATUS	38
4.2. COVID-19 Response Update and Program Funding Wind-down	43
4.3. Draft By-laws: Program Regulating Distribution of Flyers By-law and Distribution of Graphic Flyers to Residential Properties By-law	50
a. <i>(ADDED) J. Arthur</i>	60
b. <i>(ADDED) D. Ronson</i>	63

**5. Deferred Matters/Additional Business**

5.1. Deferred Matters List

66

5.2. (ADDED) 1st Report of the Community Safety and Crime Prevention Advisory Committee

71

**6. Confidential**

6.1. Solicitor-Client Privilege

A matter pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose, regarding flyer deliveries to residential properties.

**7. Adjournment**

# Accessibility Advisory Committee

## Report

1st Meeting of the Accessibility Advisory Committee

January 27, 2022

Advisory Committee Virtual Meeting - during the COVID-19 Emergency

Please check the City website for current details of COVID-19 service impacts.

Attendance                      PRESENT: J. Menard (Chair), T. Eadinger, D. Haggerty, N. Judges, A. McGaw, P. Moore, B. Quesnel, P. Quesnel, D. Ruston and K. Steinmann and J. Bunn (Committee Clerk)

ALSO PRESENT: D. Baxter, S. Corman, M. Fontaine, K. Husain, R. Kapoor, K. Killen, D. MacRae, R. Morris, A. Pascual, M. Stone

ABSENT: M. Bush and K. Pereyaslavska

The meeting was called to order at 3:01 PM.

### 1. Call to Order

#### 1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Scheduled Items

#### 2.1 Wayfinding Strategy - City of London

That it BE NOTED that the presentation, dated January 19, 2022, from Entro, with respect to the Wayfinding Strategy for the City of London, was received; it being noted that verbal delegations from K. Killen, Senior Planner and E. Li, N. Gopalakrishnon and S. Akhtar, Entro, with respect to this matter, were received.

#### 2.2 Mobility Master Plan

That it BE NOTED that the presentation, dated January 27, 2022, from D. MacRae, Director, Transportation and Mobility and M. Fontaine, Manager, Public Engagement, with respect to the Mobility Master Plan, was received.

### 3. Consent

#### 3.1 9th Report of the Accessibility Advisory Committee

That it BE NOTED that the 9th Report of the Accessibility Advisory Committee, from its meeting held on November 25, 2021, was received.

### 4. Sub-Committees and Working Groups

None.

### 5. Items for Discussion

#### 5.1 Accessible Election Plan 2022

That it BE NOTED that the Accessible Election Plan 2022 for the City of London 2022 Municipal Election, dated January 15, 2022, from J. Raycroft, Manager, Licensing and Elections, was received.

**6. Deferred Matters/Additional Business**

6.1 (ADDED) Letter of Resignation - J. Teeple

That it BE NOTED that the Letter of Resignation from the Accessibility Advisory Committee, dated January 24, 2022, from J. Teeple, was received.

6.2 (ADDED) Community Diversity and Inclusion Strategy Accessibility Working Group Invitation

That the Community Diversity and Inclusion Strategy (CDIS) Accessibility Working Group members BE INVITED to attend a future meeting of the Accessibility Advisory Committee in order to discuss opportunities for future integrations and collaborations.

**7. Adjournment**

The meeting adjourned at 4:55 PM.

## Report to Community and Protective Services Committee

**To:** Chair and Members  
Community and Protective Services Committee

**From:** Cheryl Smith, Deputy City Manager, Neighbourhood and  
Community-Wide Services

**Subject:** Single Source Procurement SS-2022-071: Xalt Real-time Fire CAD  
to RMS Interface

**Date:** March 1, 2022

## Recommendation

That, on the recommendation of the Deputy City Manager, Neighbourhood and Community-Wide Services, the following actions be taken with respect to the Xalt software from Hexagon (Intergraph Canada Ltd.) to allow an interface with ICO Solutions Records Management System from the Hexagon Fire Computer Aided Dispatch (CAD):

- a) the Firm Fixed Price Statement of Work submitted by Intergraph Canada Ltd. doing business as Hexagon Safety & Infrastructure division, 10921-14 Street NE, Calgary, Alberta, T3K 2L5 for the installation of the Xalt – Integration Software, at the quoted purchase value of \$65,420 (HST excluded), **BE ACCEPTED**; it being noted that this is a single source contract as per the Procurement of Goods and Services Policy Section 14.4 d), there is a need for compatibility with goods and/or services previously acquired or the required goods and/or services will be additional to similar goods and/or services being supplied under an existing contract (i.e. contract extension or renewal);
- b) the Quote number 2022-84528 submitted by Intergraph Canada Ltd. doing business as Hexagon Safety & Infrastructure division, 10921-14 Street NE, Calgary, Alberta, T3K 2L5 for the purchase and annual maintenance of the Xalt – Integration Software, at the quoted purchase value of \$39,663 (HST excluded), **BE ACCEPTED**; it being noted that this is a single source contract as per the Procurement of Goods and Services Policy Section 14.4 d), there is a need for compatibility with goods and/or services previously acquired or the required goods and/or services will be additional to similar good and/or services being supplied under an existing contract (i.e. contract extension or renewal);
- c) subject to approval of a) and b) above, the Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this contract;
- d) the approval and authorization provided for in a) and b) above, **BE CONDITIONAL** upon the Corporation entering into a formal contract or having a Purchase Order, or contract record relating to the subject matter of this approval;
- e) the Mayor and City Clerk **BE AUTHORIZED** to execute any contract or other documents, if required, to give effect to the actions set out in a) to c) above; and,
- f) that the funding for this procurement **BE APPROVED** as set out in the Source of Financing Report attached, hereto, as Appendix A.

## Executive Summary

This report presents the next steps required to approve the initial purchasing of software, project services, licensing and maintenance of the Hexagon Xalt software to be able to create a real-time interface between the Fire CAD and the ICO Solutions Records Management System.

The purpose of this report is to seek Council's approval to award a single source contract to Hexagon as this is the only software available to link the two systems.

## Linkage to the Corporate Strategic Plan

The Xalt software interface between Hexagon Fire CAD and the ICO Records Management System is aligned with the following strategic area of focus in the City of London Strategic Plan 2019 – 2023:

- Strengthening our Community – Increasing neighbourhood safety by improving emergency response through new technology.
- Leading in Public Service – Increasing efficiency and effectiveness of service delivery and increasing the use of technology to improve service delivery.

## Analysis

### 1.0 Background Information

#### 1.1 Previous Reports Related to this Matter

- [Master Product and Service Agreement with Intergraph Canada Ltd Doing Business as Hexagon Safety & Infrastructure and Upgrade the Computer Aided Dispatch System](#) (May 25, 2016)
- [Upgrade the Computer Aided Dispatch \(CAD\) System 9.3 to 9.4 and migrate to OnCall Analytics](#) (March 2, 2021)
- [RFP 17-36 – London Fire Department Enterprise Wide Management / Administration Software](#) (April 4, 2018)

### 2.0 Discussion and Considerations

#### 2.1 Background and Purpose

The London Fire Department currently is utilizing Hexagon Fire CAD 9.3 as the software to provide dispatching capabilities, but is currently undergoing an upgrade to version 9.4, which will facilitate preparedness for future applications.

Currently, the London Fire Department is in the process of migrating from the London Fire Reporting System (LFRS) which will become obsolete within the coming months, to ICO Solutions Records Management System (ICO-RMS).

When a 911 call is received in the London Fire Department Communications Centre, the information is put into the Hexagon Fire CAD, which then goes through CAD Link which sends the information to the ICO-RMS Cloud Servers. This is a bridge between the corporate environment and the cloud environment. Presently, CAD Link only sends information every 30 - 120 seconds between the CAD and ICO.

With the new ICO-RMS, there are benefits of being able to use and send real-time data / call information from the CAD directly to the fire vehicles and utilize GPS capabilities. The challenge is, that the up to two minute delay currently in place due to the CAD Link (which is becoming obsolete) is preventing critical information from being sent instantaneously to the responding fire vehicles. By installing the Xalt software, this will eliminate the delay between the CAD and ICO-RMS, providing immediate information to the responding fire crews.

### 3.0 Financial Impact/Considerations

The combined price of the Xalt software \$30,075, and the annual maintenance fee of \$9,588, and the Project Services installation \$65,420 brings the total to \$105,083 (HST excluded). Funding for this purchase is available in the Fire capital plan per the Source of Financing attached as Appendix A.

## Conclusion

The Xalt software will be a critical element in ensuring instantaneous transfer of information between the Fire CAD and the ICO–RMS cloud based environment without any delay in transfer to the responding fire crews. As per the Corporation of the City of London Procurement Policy Section 14.4.d), a single source award to Hexagon for the acquisition of the Xalt software is being recommended.

**Prepared by:** Al Hunt, Deputy Chief, Communications and Training  
**Submitted by:** Lori Hamer, Fire Chief  
**Recommended by:** Cheryl Smith, Deputy City Manager, Neighbourhood and Community-Wide Services

- c. Al Davila, Manager II, Information Technology Services, Enterprise Supports  
Doug Drummond, Financial Business Administrator, Finance Supports  
Steve Mollon, Manager I, Purchasing & Supply Operations, Finance Supports

## Appendix "A"

#22023

March 1, 2022  
(Award Contract)

Chair and Members  
Community and Protective Services Committee

RE: Single Source Procurement SS-2022-071 Xalt Real-time Fire CAD to RMS Interface  
(Subledger GG220003)  
Capital Project PP1025 - Interface & Mobile Data  
Intergraph Canada Ltd. - \$105,083.00 (excluding HST)

### Finance Supports Report on the Sources of Financing:

Finance Supports confirms that the cost of this project can be accommodated within the financing available for it in the Capital Budget, and that, subject to the approval of the recommendation of the Deputy City Manager, Neighbourhood and Community-Wide Services, the detailed source of financing for this project is:

<b>Estimated Expenditures</b>	<b>Approved Budget</b>	<b>Committed To This Date</b>		<b>Balance for Future Work</b>
Consulting	200,000	0	0	200,000
City Related Expenses	8,548	0	0	8,548
Computer Equipment	830,655	467,758	106,933	255,964
<b>Total Expenditures</b>	<b>\$1,039,203</b>	<b>\$467,758</b>	<b>\$106,933</b>	<b>\$464,512</b>
<b>Sources of Financing</b>				
Capital Levy	1,007,203	467,758	106,933	432,512
Drawdown from Fire Renewal Reserve Fund	32,000	0	0	32,000
<b>Total Financing</b>	<b>\$1,039,203</b>	<b>\$467,758</b>	<b>\$106,933</b>	<b>\$464,512</b>

### Financial Note:

Contract Price	\$105,083
Add: HST @13%	13,661
Total Contract Price Including Taxes	118,744
Less: HST Rebate	-11,811
Net Contract Price	\$106,933

Jason Davies  
Manager of Financial Planning & Policy

lp



## Report to Community and Protective Services Committee

**To:** Chair and Members, Community and Protective Services Committee Meeting  
**From:** Kelly Scherr, Deputy Manager, Environment and Infrastructure  
**Subject:** Licencing Agreement for the Creation of a Food Hub in Cavendish Park, 136 Cavendish Crescent  
**Date:** March 1, 2022

## Recommendation

That, on the recommendation of the Deputy City Manager, Environment and Infrastructure, the following actions **BE TAKEN**:

- (a) The attached by-law (Appendix "A") **BE INTRODUCED** at the Municipal Council meeting to be held on March 22, 2022; and
- (b) Council **AUTHORIZE** the Mayor and Clerk to execute the agreement.

## Executive Summary

The proposed licencing agreement with Hutton House Association for Adults with Disabilities will allow a portion of the Cavendish Park Operations Yard to be used as a food hub. The proposed food hub is a collaboration with the City of London, Hutton House and the Kensington Neighbourhood.

The food hub is intended to offer training programs for London's vulnerable populations, including people with disabilities, at-risk-youth, and food insecure individuals. It is intended that all food grown as part of this project will be distributed to individuals in need.

## Linkage to the Corporate Strategic Plan

### Strengthening our Community:

The proposed food hub is a collaboration with the City of London, Hutton House and the Kensington Neighbourhood and will provide urban agriculture, learning opportunities, and assist in reducing food insecurities. The location of the food hub in Cavendish Park will strengthen the relationship with the Kensington Neighbourhood and the broader in-need community.

### Building a Sustainable City:

The food hub supports urban agriculture and offers a sustainable option that provides food to the City's food insecure.

### Leading in Public Service

The proposed food hub will be a valuable asset to the community and the City and will be the first of its kind in London. Supporting this innovative project will lead to sustainable food production, assist in providing food security to the City and support community service.

## Analysis

### 1.0 Background Information

#### 1.1 Background Cavendish Park.

Cavendish Park is located at 136 Cavendish Crescent, along the north side of the Thames River, and extends from Cavendish Crescent to Forward Avenue. The park currently has walking trails, play equipment and open active park spaces. Cavendish

Park is the location of a former City landfill and has a City operations yard, which is fenced and used for storage, located at the south end of Cavendish Crescent,

## **1.2 Cavendish Park Improvement Project.**

The City annually engages neighbourhoods by requesting ideas for park improvements through the Neighbourhood Parks Infrastructure Program. The City of London, Parks Planning & Design Section has engaged the Kensington Neighbourhood by asking them for recommendations that will improve Cavendish Park. The mandate of this program is to develop or redevelop the City's Neighbourhood Parks to the City's standard level of neighbourhood service.

Parks Planning and Design engaged the Kensington Neighbourhood using mail outs and postings on the City's Get Involved website. The purpose of the engagement was to obtain community feedback on how the community envisions improvements to the park. Through this process the City received a request from the Kensington Neighbourhood to partner with Hutton House to create a food hub within the existing works yard at Cavendish Park. The community-focused food hub would provide an opportunity for urban agricultural training for persons with disabilities, at-risk youth, and food insecure individuals. The food produced would be distributed to people in need.

## **2.0 Discussion and Considerations**

### **2.1 What is a Food Hub**

The proposed food hub is intended to sustainably grow food, to provide training opportunities and to assist the at-need community. As shown on Schedule "A", the food hub will be located in the north portion of the existing City's operation yard and is approximately 1,200m<sup>2</sup> in size. Hutton House is looking to establish raised garden beds, temporary greenhouses (hoop houses), composting bins, an office and a storage shed.

The community food hub project is intended to promote and encourage:

- the establishment of a training centre in urban agriculture for people with disabilities, at-risk youth and people in need.
- sustainable growth, harvest and distribution of food to vulnerable Londoners.
- the creation of a community focal point by providing opportunities to gather, share ideas and assist in food production; and
- the creation of a model for the establishment of food hubs in other city neighbourhoods.

## **3.0 Financial Impact/Considerations**

### **3.1 Shared Costs**

Improvements to Cavendish Park to serve the needs of the food hub will be included in the City's costs for improving Cavendish Park through the Parks Infrastructure Program. Hutton House has obtained funding through grants and will cover the cost of all required needs of the food hub within the fenced enclosure.

## **4.0 Key Issues and Considerations**

### **4.1. Zoning and Site Plan Considerations**

Cavendish Park, including the proposed location of the food hub, is zoned Open Space (OS4). The Open Space (OS4) Zone is one of the most restrictive open space zone variations and is applied to lands which have physical and/or environmental constraints to development. Cavendish Park is located within the Thames River regulatory flood line, encompasses an abandoned landfill site and is subject to Upper Thames River Conservation Authority regulations.

The Open Space (OS4) Zone does permit the use of land for agricultural/horticultural

purposes without structures. The current zoning permits Hutton House to use the lands for:

- Gardens (as per Zoning By-law but not permitted in the landfill site)
- Raised gardens

The City of London Zoning By-law Z-1 General Provision Section does provide for the use of a trailer, which is defined as any vehicle so constructed that it is suitable for being attached to a motor vehicle for the purpose of being drawn or propelled by the motor vehicle in the Open Space (OS4) Zone. The Zoning By-law states that any use of a trailer on site would require Site Plan Approval from the City of London.

The Open Space (OS4) Zone does not permit any structures, and this includes:

- Hoop houses
- Accessory structures that include storage sheds and offices

The proposed licencing agreement will permit Hutton House to use the lands provided they conform with the Zoning By-law and Site Plan Control By-law. Hutton House is proposing to stage the development of the food hub. The intent is to start creating raised gardens effective April 1, 2022, as is permitted in the Zoning By-law. Hutton House will be seeking Site Plan Approval to allow for the use of trailers on site in conformity with the Zoning By-law as well.

The use of hoop houses or the use permanent accessory structures will require a Zoning By-law amendment to permit. Hutton House is prepared to apply for these uses once the food hub has been established. Hutton House, as a non-profit organization, is requesting that Council consider waving the zoning amendment fee.

#### **4.2. Upper Thames River Conservation Authority (UTRCA)**

Cavendish Park is located within the UTRCA's regulated area. Hutton House will be required to obtain all required permits from the UTRCA to authorize the use of a food hub in the regulated area.

### **Conclusion**

The proposed licencing agreement will permit Hutton House Association for Adults with Disabilities to establish a food hub in Cavendish Park. The food hub will be a community focal point, provide training opportunities for people with disabilities, at-risk youth and the food insecure and provide for sustainable food production for those in need.

<b>Prepared by:</b>	<b>Craig Smith</b> <b>Senior Planner, Parks Planning &amp; Operations</b>
<b>Submitted by:</b>	<b>Scott Stafford</b> <b>Manager, Parks and Forestry</b>
<b>Recommended by:</b>	<b>Kelly Scherr</b> <b>Deputy Manager, Environment and Infrastructure</b>

**Appendix A: By-law**  
**Appendix B - Licence Agreement**  
**Schedule B and C**

## Appendix A: By-law

Bill No.

2022

By-law No. A.-

A by-law to authorize and approve an Agreement between The Corporation of the City of London and Hutton House Association for Adults with Disabilities, to create a Food Hub at Cavendish Park, 136 Cavendish Crescent, and to authorize the Mayor and the City Clerk to execute the Agreement.

WHEREAS section 5(3) of the *Municipal Act, 2001* S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS it is deemed expedient for The Corporation of the City of London (the "City") to enter into an Agreement with Hutton House Association for Adults with Disabilities (the "Agreement");

AND WHEREAS it is appropriate to authorize the Mayor and the City Clerk to execute the Agreement on behalf of the City;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The Agreement attached as Schedule "A" to this by-law, being an Agreement between the City and Hutton House Association for Adults with Disabilities for the creation of a Food Hub at Cavendish Park, 136 Cavendish Crescent, is hereby authorized and approved.
2. The Mayor and the City Clerk are hereby authorized to execute the Agreement authorized and approved under Section 1 of this by-law.
3. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on March 22, 2022

Ed Holder  
Mayor

Michael Schulthess  
City Clerk

First Reading – March 22, 2022  
Second Reading – March 22, 2022  
Third Reading – March 22, 2022

**Appendix: B**  
**LICENSE AGREEMENT**

**THIS AGREEMENT** made in triplicate this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

**BETWEEN**

**The Corporation of the City of London**  
**(hereinafter called the "City")**

**And**

**Hutton House Association for Adults with Disabilities**  
**(hereinafter called the "Licensee")**

**1. License to Use:**

The City grants to the Licensee the exclusive license for use of the Site as a “Food Hub”, for the sole purpose as set out in Schedule “A”.

**2. Term:**

The term of this agreement shall commence on April 1, 2022 and extend until December 31, 2027.

**3. Termination - By either Party:**

The City or Licensee may terminate this agreement upon sixty days' written notice for any reason. Such termination shall be without penalty. Upon termination the Licensee shall within sixty days of the written notice remove all buildings, structures, gardens beds, signage, debris, etc and make good the level gravel surface of the works yard at the licensee's expense.

In the event of termination, the City shall provide the Licensee with reasonable time to claim the personal property of the Licensee or the Licensee's Group. In the event that such personal property is not claimed within a reasonable time, and in any event no later than 60 days from the date of termination, all such personal property shall become the property of the City and the City may dispose of such property as in its sole discretion it sees fit.

**4. License Fee:**

The Licensee shall pay the City \$2.00 Dollars as a license fee payable in advance to the City Treasurer before the first day of the term of this agreement. The fees will be reviewed annually and amended as reasonably determined by the City.

**LICENSEE'S OBLIGATIONS**

**5. Responsible for Licensee's Group:**

The Licensee shall be responsible for all members of the group affiliated with the Licensee and any person for whom the Licensee is at law responsible, including invitees ("Licensee's Group").

**6. Abide by all Laws, By-laws, Rules, Regulations and Policies:**

The parties agree that this agreement does not confer any interest to any person in the Site or the property of the City.

The Licensee agrees that all structures built or installed on the Site shall comply with the applicable zoning for the Site.

The Licensee agrees to obtain all necessary permits and approvals, including but not limited to those required by the City and the Upper Thames River Conservation Authority, as required.

**7. The Licensee shall ensure that:**

- 1) no dangerous materials including, but not limited to, flammable or explosive materials are brought onto the Property or Site;
- 2) vehicles parked on the Property are located in designated parking areas only;
- 3) there is no drinking of alcohol or open containers of alcohol on the Property;
- 4) there is no smoking or use of tobacco or marijuana in any form in the Property;
- 5) there is no posting or displaying offensive or illegal material;
- 6) there is no use of open flames;
- 7) the Site is used only for the use as defined in this agreement and particularly in Schedule "A"; and,
- 8) there is no inappropriate activity, as determined in the sole opinion of City staff.

**8 Insurance:**

(a) Throughout the term of this agreement, the Licensee shall obtain and maintain the insurance coverage shown below:

(i) Third party general liability insurance covering all claims for property damage and bodily injury, including death, arising out of the use and occupation of the Property by the Licensee. Such policy shall include the City as an additional insured with respect to this agreement and be in an amount not less than Five Million (\$5,000,000.00) Dollars including personal injury liability, broad form property damage liability, contractual liability, owners and contractors protective liability, non-owned automobile liability, contingent employer's liability, and shall contain a severability of interests clause and cross-liability clauses;

(ii) "All risks" property insurance (including earthquake, flood and collapse) in an amount equal to one hundred percent (100%) of the full replacement cost, insuring (1) all property owned by the Licensee, or for which the Licensee is legally liable, or installed by or on behalf of the Licensee, and located within the Building, including, but not limited to, fittings, installations, alterations, additions, partitions and all other Leasehold Improvements and (2) the Licensee inventory, furniture and movable equipment; such policy shall include a waiver of subrogation in favour of the City;

(b) The Licensee shall not do, omit to do, or permit to be done or omitted to be done in or on the Property anything that may increase premiums or void coverage under the property insurance policies carried by the Licensee or any other Tenant, Licensee or Landlord on the Property described in this agreement.

- (c) The insurance described in (i), (ii) (iii) and (iv) above shall not be cancelled or permitted to lapse unless the City is notified in writing at least thirty (30) days prior to the date of the cancellation. The Licensee shall provide evidence of such insurance (Certificate of Insurance) delivered to the City promptly at inception of this agreement and thereafter prior to the insurance renewal date.
- (d) The City reserves the right to request such higher limits of insurance or other types of policies appropriate to this agreement as the City may reasonably require.
- (e) Failure to satisfactorily meet these conditions relating to insurance shall be deemed a breach of this agreement.

**7. Indemnification:**

The Licensee agrees to protect, defend, indemnify and save the City harmless from and against:

- (a) All liability, loss, claims, demands, actions, proceedings, fines or penalties, including any costs and expenses incurred by the City thereby, including reasonable legal fees, for loss, damage or injury, including death, to any person or persons and to any property arising in connection with this license as a result of any act or omission of the Licensee or the group represented by or affiliated with the Licensee or their members, officers, employees, agents or contractors, invitees, or other persons for whom the Licensee is at law responsible; and
- (b) Any claim or finding that any of the Licensee, the Licensee's employees or persons for whom the Licensee is at law responsible are employees of, or are in any employment relationship with the City or are entitled to any Employment Benefits of any kind; and,
- (c) Any liability on the part of the City, under the Income Tax Act (Canada) or any other statute (including, without limitation, any Employment Benefits statute), to make contributions, withhold or remit any monies or make any deductions from payments, or to pay any related interest or penalties, by virtue of any of the following being considered to be an employee of the City from Licensee: Licensee's employees or others for whom Licensee is at law responsible in connection with the licensing of the Premises or otherwise in connection with Licensee's operations.

**8. Harmful Substances - No Alterations:**

- (a) The Licensee acknowledges that the Property may contain toxic or harmful substances.
- (c) The Licensee and the Licensee's Group shall not make any alterations to the Property, without the prior written express approval of the City. Alterations that shall not be made without such approval include, but are not limited to: disturbing the ground.
- (d) The Licensee shall advise any person utilizing the Property of subsections (a) and (b) of this agreement.

**9. Not Use if Unsafe - Report Unsafe Conditions:**

The Licensee shall not use the Premises or Property if it is unsafe and shall ensure that no person in the Licensee's Group shall use the Property if it is unsafe. The Licensee shall immediately report any unsafe conditions to the City.

**10. Repair Costs:**

The Licensee shall be responsible for any damage to the Property or other City



property as a result of any act or omission of the Licensee or the Licensee's Group and, in the event of such damage, to pay the City's costs of repairing the damage.

**11. Neat, Clean:**

The Licensee shall maintain the appearance of the Site in a neat, clean and well-kept manner. The Licensee shall ensure that no rubbish, refuse or objectionable material accumulates in or about the Site. The Licensee shall place all refuse in garbage bags or receptacles. Where the City deems additional cleaning necessary, the Licensee shall pay to the City a Clean-up Charge in such reasonable amount as is determined by the City.

**12. List of Current Officers/Directors:**

The Licensee shall forthwith provide the City with a list of its current officers and directors for emergency and business contact purposes, and the Licensee shall forthwith provide updated lists whenever changes occur.

**13. Orientation & Emergency Procedures Training:**

The Licensee shall ensure that its staff, volunteers or members occupying space in the Site are trained in emergency procedures.

**14. List of Equipment & Furnishings:**

The Licensee shall provide the City with a list of structures and equipment the Licensee places on the Site.

**15. Keys:**

Where the City provides the Licensee with keys for the Site ("City Keys"), the Licensee shall return the City Keys forthwith upon demand by the City. The Licensee shall forthwith provide the City with the names of any individuals who from time to time are in possession of the City Keys. The Licensee shall ensure that no duplicates of the City Keys are made. The Licensee shall ensure that only individuals for whom it is at law responsible have access to the City Keys. The Licensee shall notify the City forthwith of any lost City Keys, or if it becomes aware that duplicate keys have been made. Should the City be required to change any locks as a result of lost City Keys or duplicate City Keys being made, the cost of same shall be borne by the Licensee. The Licensee is responsible to reimburse the City for the replacement of any lost City Keys.

The Licensee shall ensure all required procedures for opening and closing the space are adhered to.

**16. Accepts Premises/Property in their Condition:**

The Licensee accepts the Site in their condition as of the date of this agreement and shall not call upon the City to do or pay for any work or supply any equipment to make the Site more suitable for the proposed use by the Licensee.

**17. No Assignment:**

The Licensee shall not assign this agreement nor sublicense the Site without the prior written consent of the City.

**18. Licensee not Agent of City:**

Nothing in this agreement shall entitle or enable the Licensee or any subcontractor to act on behalf of, or as agent for, or to assume or create any obligation on behalf of, or to make any representation, promise, and warranty or guarantee binding upon, or otherwise to bind the City. The Licensee and any subcontractor of the Licensee and the City is independent and not the agent, employee, partner or joint venture of any of the others.

## **GENERAL PROVISIONS**

### **19. City Not Liable - Loss or Damage - Personal Property:**

The City shall not be liable for any damage to or loss of any personal property belonging to the Licensee or Licensee's Group.

### **20. Premises Not Available - Property or Premises Closed – Emergency:**

Notwithstanding the use granted by this license, the Site shall not be available on days during which the Site have been closed by the City because of inclement weather or any other reason, or if there is an emergency requiring the use of the Property by the City.

### **21. Signage:**

The City may permit signage subject to prior written approval by the Deputy City Manager or designate. All signage must comply with the City's sign by-law.

### **22. Municipal Services**

The Licensee shall supply their own source of water to the Site. The Licensee will provide all hoses, spigots and watering components. The Licensee will pay all monthly costs for the use of water.

Should an electrical service be desired, the Licensee will pay to install this service to the satisfaction of London Hydro, and all monthly costs for the use of electrical services for the operations of the Food Hub

### **23. No Representations or Warranties:**

The City makes no representations, warranties or other assurance regarding suitability of the Property for use by the Licensee.

### **24. City's Right to Inspect:**

The City reserves the right to inspect the Site at any time to ensure compliance with the terms of this agreement, any Federal or Provincial legislation, or municipal by-laws.

### **25. Circumstances beyond the Control of Either Party:**

Neither party will be responsible for damage caused by delay or failure to perform under the terms of this agreement resulting from matters beyond the control of the City and the Licensee including strike, lockout or any other action arising from a labour dispute, fire (other than a fire caused by the Licensee's negligence), natural flood, act of God, war, riot or other civil insurrection, lawful act of public authority, all of which cannot be reasonably foreseen or provided against.

### **26. Waiver of Breach by City - Without Prejudice:**

Any waiver by the City of any breach by the Licensee of any provisions of this agreement shall be without prejudice to the exercise by the City of all or any of its rights or remedies in respect of any continuance or repetition of such breach.

### **27. Licensee Has Read & Understood Agreement:**

The Licensee acknowledges it has read this agreement, acknowledges that it has had the opportunity to obtain independent legal advice, and understands it and agrees to be bound by its terms and conditions.

**28. Facsimile Copy of Licensee's Signature Sufficient:**

A facsimile copy of the Licensee's signature shall be sufficient and binding.

**29. Executed in Counterparts:**

This agreement may be executed in any number of counterparts with the same effect as if all parties had signed the same document. All counterparts shall be construed together, and shall constitute one and the same agreement.

**30. Notice:**

Any notice required to be given to the City or the Licensee under this agreement shall be sufficiently given if delivered or mailed postage prepaid to the addresses below. Such notice shall be deemed to have been received on the date of its delivery or in the case of mailing, three (3) business days after it was delivered to the post office.

City's Address  
City Clerk  
The Corporation of the City of London  
300 Dufferin Avenue  
P.O. Box 5035  
London, ON N6A 4L9

Licensee's Address  
Hutton House Association  
for Adults with Disabilities  
654 Wonderland Road North  
London, ON N6H 3E5

**31. Headings:**

The headings in this Agreement are for ease of reference only and shall not be taken into account in the construction or interpretation of any provision to which they refer.

IN WITNESS WHEREOF the Licensor has attested by the hands of its duly authorized officersthis \_\_ day of \_\_\_\_\_,

HUTTON HOUSE ASSOCIATION FOR  
ADULTS WITH DISABILITIES

Per: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Per: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

*I/We Have the Authority to Bind the Corporation*

IN WITNESS WHEREOF The Corporation of the City of London has hereunto caused to be affixed its Corporate Seal attested by the hands of its proper signing officers pursuant to the authority contained in By-Law No. \_\_\_\_ of the Council of the Corporation of the City of London passed the \_\_\_\_\_ day of \_\_\_\_\_, as amended.

THE CORPORATION OF THE CITY OF LONDON

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Ed Holder,  
Mayor

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Michael Schulthess, City Clerk

DESCRIPTION OF SCHEDULES

Schedule "A" – Description and terms of Food Hub

Schedule "B"- Location of Food Hub

Schedule "C" -Conceptual Site Plan of the Food Hub

Y:\Shared\parksplanning\ParkFiles\P-144 CAVENDISH\Community Food Hub\License agreement Hutton House Association for Adults with Disabilities AM.docx

**SCHEDULE A**  
**Description and Terms of Food Hub**

THIS AGREEMENT WITNESSETH THAT in consideration of the mutual promises, covenants and agreements hereinafter, the parties agree as follows:

1. The parties agree that the Food Hub shall be located within the Cavendish Park Works Yard, and the location being more particularly set out in Schedule "B" attached hereto.
2. The parties agree that the layout and design of the Food Hub shall be in accordance with Site Plan in Schedule "C" attached hereto.
3. Hutton House Association for Adults with Disabilities agrees that the Food Hub shall be constructed and installed at the sole risk and expense of Hutton House Association for Adults with Disabilities in conformity with Zoning By-law Z.-1 and the Site Plan Control By-law C.P.-1455-541, as shown in Schedule "C" including, but not limited to:
  - a) construction of raised gardens.
  - b) a trailer for administrative uses.
  - c) hoop houses.
  - d) accessory buildings.

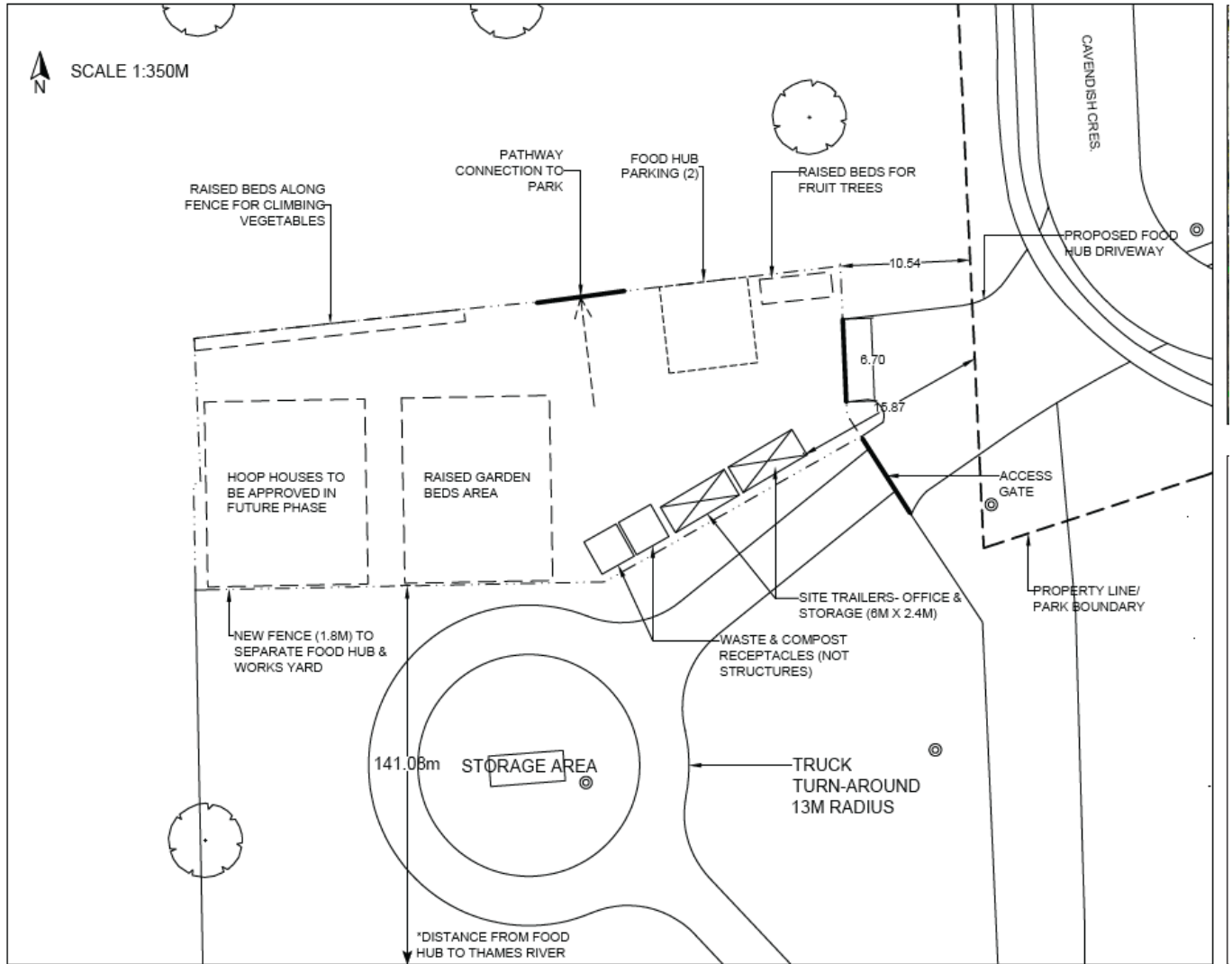
Should the zoning of the lands be amended, Hutton House Association for Adults with Disabilities shall work with the City to alter the Site Plan to accommodate further Site enhancements in compliance with the new zone.

4. Hutton House Association for Adults with Disabilities will operate the Food Hub to further their Community Programs and may coordinate this work with Community partners as desired. All Operations of the Food Hub shall conform to the Licensed services that Hutton House Association for Adults with Disabilities provides

**SCHEDULE B**  
**Location of Food Hub**



## SCHEDULE C Layout of Food Hub



# Urban Roots London

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Chair and Members

Community and Protective Services Committee Meeting, City of London  
300 Dufferin Avenue, London, ON, N6B 1Z2

Friday, February 25, 2022

Regarding: Licencing Agreement for the Creation of a Food Hub in Cavendish Park

Dear Chair and Members of the Community and Protective Services Committee,

On behalf of the Board of Urban Roots London, I am writing to convey our support for the proposed Licencing Agreement for the Creation of a Food Hub in Cavendish Park on the agenda for the Community and Protective Services Committee meeting on March 1, 2022. Urban Roots London is a non-profit organization that revitalizes underused land in London, ON, for urban agriculture.

With COVID-19 only increasing food insecurity, the need for better access to healthy, fresh, high-quality produce has never been greater. The development of urban agricultural sites, such as the proposed Food Hub, is also integral to community-building and placemaking. In addition, Urban Roots London applauds the efforts of this project not only to increase access to fresh food within the community but also to focus on training and educational opportunities. Too often, the labour and skill required for food production are undervalued, and Urban Roots London supports the opportunity to provide adults of all abilities to develop transferable employment skills and access paid opportunities in the local food system.

As an organization in London committed to urban agriculture to improve food security, we are heartened to see a project like the Food Hub in Cavendish Park move forward. The collaboration between the City of London, Hutton House and the Kensington Neighbourhood to establish the Cavendish Park Food Hub will provide critical insights for this model to be applied in neighbourhoods across the city, especially those with high levels of food insecurity and inequitable access.

We are encouraged to see the City of London continuing to embrace urban agriculture and anticipate this as a precedent-setting agreement between the City and local organizations to utilize city-owned land for urban agriculture. Urban Roots London looks forward to the development of a transparent and equitable process to ensure other organizations and community groups can bid to license and use city land in other areas of the city for non-profit urban agriculture, so together, we can all work to improve food security.

If you have any questions about Urban Roots London or our support for the Licencing Agreement for the Creation of a Food Hub in Cavendish Park, please contact us at [admin@urbanrootslondon.ca](mailto:admin@urbanrootslondon.ca).

Sincerely,



Laura Thorne, Director of Organizational Development



## Report to Community and Protective Services Committee

**To:** Chair and Members, Community and Protective Services Committee Meeting  
**From:** Kevin Dickins, Deputy City Manager, Social and Health Development  
**Subject:** 2022-2023 Single Source Award Recommendation for Housing Stability Service Programs; Including Housing First, Supportive Housing and Day Drop-in Programs  
**Date:** March 1, 2022

## Recommendation

That, on the recommendation of the Deputy City Manager, Social and Health Development, that the following actions Be Taken with respect to Single Source Award Recommendation for Housing Stability Service Programs; Including Housing first, Supportive housing and Day drop-in programs;

- a) That, the Single Source as per the Corporation of the City of London Procurement Policy Section 14.4 d); **BE ACCEPTED** at a total estimated cost of \$3,642,900. (excluding HST) for the period of April 1, 2022, to March 31, 2023, with the option to extend for four (4) additional one (1) year terms, subject to confirmation of the Provincial and Federal funding, to administer Housing Stability Services, Housing First, Supportive Housing and Day Drop-in programs, to the following providers:
- CMHA Thames Valley Addiction & Mental Health Services – Street Level Women at Risk (SS-2022-060)
  - St. Leonard’s Society of London – Project Home (SS-2022-061)
  - London Cares Homeless Response Services Housing First (SS-2022-062)
  - CMHA Thames Valley Addiction & Mental Health Services – Housing Always (SS-2022-063)
  - CMHA Thames Valley Addiction & Mental Health Services - No Fixed Address program (SS-2022-064)
  - Mission Services - Roger Smith Wing Supportive Housing (SS-2022-065)
  - Youth Opportunities Unlimited – Cornerstone Housing (SS-2022-066)
  - Regional HIV/AIDS Connection - John Gordon Home (SS-2022-067)
  - Youth Opportunities Unlimited Housing First Mobile Team (SS-2022-068)
  - CMHA Thames Valley Addiction & Mental Health Services – My Sisters Place Day Drop-in (SS-2022-069)
- b) that Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in relation to this project;
- c) that the approval given herein **BE CONDITIONAL** upon the Corporation entering into Purchase of Service Agreements with each program.

## Executive Summary

To ensure the continuity of various housing stability services into 2022 and beyond, civic administration is requesting a variety of programs be funded to provide continuation of services for housing first programs, day drop-in programs and crucial supportive housing programs.

Supporting individuals experiencing homelessness and precariously housed individuals and families through an emphasis on housing stability is a strategic area of focus within the 2019-2024 Housing Stability Action Plan. Londoners need support to find housing and follow along supports to maintain and stay housed. The housing first and supportive housing programs support individuals to find and secure housing to assist in achieving housing and life stabilization.

Additionally, having a safe space to go during the day has been identified as a continued need in our community. The current program at My Sisters Place is able to offer women experiencing homelessness a safe place to go during the day to get a meal, have a shower, do laundry, socialize and to engage in support services that include housing stability.

The impact the pandemic has had on the housing stability system has been significant. The lack of safe places and available housing has strained programs trying to meet demands. The ever increasing local housing market and rising rental costs has made it more challenging for individuals and families to self-navigate the rental process. Ensuring the continued operation of these programs supports the many priority areas of the City as well as ensures continued access to these programs for those who continue to need them.

## **Linkage to the Corporate Strategic Plan**

### The 2019 – 2023 Strategic Plan for the City of London

The City of London identifies ‘Strengthening Our Community’ and ‘Building a Sustainable City’ as strategic areas of focus.

Londoners have access to the supports they need to be successful.

Londoners have access to the services and supports that promote well-being, health, and safety in their neighbourhoods and across the city.

### Housing Stability for All: The Housing Stability Action Plan for the City of London (2019)

London’s Homeless Prevention and Housing Plan, Housing Stability for All: The Housing Stability Action Plan for the City of London (2019), is the approved guiding document for homeless prevention and housing in the City of London and was developed in consultation with Londoners.

Providing the right level of support at the right time to support individuals and families experiencing or at risk of experiencing homelessness are strategic areas of focus within the 2019 – 2024 Housing Stability Action Plan. London needs to maintain and where possible increase capacity and availability of services across many sectors to meet the housing stability needs of individuals and families in crisis.

### Links to Community Recovery

The City of London is committed to working in partnership with the community to identify solutions that will drive a strong, deep and inclusive community recovery for London as we move out of and beyond the global COVID-19 pandemic. This report, and the items within, are linked to supporting Londoners experiencing homelessness during the COVID-19 pandemic to attain and retain permanent housing. This work supports recovery efforts through a coordinated response that will support the transition of individuals and families experiencing or at risk of experiencing homelessness who have a variety of support needs into permanent housing.

## **Analysis**

### **1.0 Background Information**

#### **1.1 Previous Reports Related to this Matter**

- Homeless Prevention and Housing Plan 5 Year Review and Update (CPSC: June 17, 2019)
- Core Area Action Plan (SPPC: October 28, 2019)
- London’s Homeless Prevention System Street Level Women at Risk Prevention Program (CPSC: October 20, 2015)

- Contract Award 13-48 London CARES (CPSC: January 14, 2014)

## 2.0 Discussion and Considerations

### 2.1 Purpose

This report provides an overview of the programs to be funded, as attached as Schedule 1 of this report

A single source procurement is being recommended to ensure service continuity for these programs and will allow civic administration to undertake a review of how housing stability services are procured in the future including a comparison analysis of how other service managers offering similar programs in their communities procure these services.

### 2.2 Background

#### Housing First Programs:

The City of London currently funds eight (8) programs to deliver Housing First supports in the City of London. These programs all support standard Housing First principles which include:

- Access to housing and services with no readiness requirements
- Choice and self-determination of housing
- Recovery oriented
- Individualized and client-driven supports
- Social and community integration

Matching to these programs is through the City's coordinated access system and participants are referred to the program exclusively through the coordinated By-Name List. The programs support a variety of priority populations in their housing stability journey including:

- Individuals experiencing homelessness facing:
  - urgent safety concerns
  - recovery from addictions
  - mental health challenges
  - unsheltered homelessness
  - discharge from hospital
  - tri-morbidity and chronic health conditions
  - first time homelessness
  - chronic homelessness
- Youth, including those aging into and out of care
- Women
- Veterans
- Families

Each program assists higher acuity individuals to transition into permanent, sustainable housing based on choice with intensive in-home supports and integrated case management. Participants are also supported by housing identification resources (house-finding). Programs focus on supporting individuals with the highest acuity based on VI-SPDAT scores. Individuals in the programs are also supported where necessary with a housing allowance or supplement depending on their economic need and ability to afford a house within their means.

#### Supportive Housing Programs:

The City of London currently funds three (3) supportive housing programs, these programs provide supports to individuals to ensure they achieve and maintain housing stability. Individuals will benefit from a safe living space while gaining sustainable independence skills. Tenants are supported through intense case management by

Housing Stability Workers who collaborate with them to develop individualized action plans. Services offered include (but not limited to): basic needs and meal programs, food security skill building, primary care support, life skills development, continuing education, employment counselling and support, financial literacy and budgeting, short-time crisis planning and management, community integration and belonging. Participants are supported and encouraged, where possible, to move towards independent living arrangements outside the current supportive housing arrangements.

Matching to these programs is through the City's coordinated access system and programs support a variety of individual needs.

#### Day Drop-in Program:

The City of London currently funds one (1) program to provide day drop in space. My Sisters' Place Drop-in provides services for women experiencing homelessness (e.g. street involved, marginalized, hidden homeless) as well as women at-risk of homelessness. The Drop-in offers a low barrier and high tolerance environment providing access to safety, and a continuum of services ranging from crisis support, short term, and long-term support. The Drop-in space offers wrap-around, one-stop services to promote housing and health stability.

### **2.3 Procurement Process**

Civic administration is recommending that the single source procurements from listed agencies in this report be made under Section 14.4 d) of The Corporation of the City of London Procurement of Goods and Services Policy, stating there is a need for compatibility with goods and/or services previously acquired or the required goods and/or services will be additional to similar goods and/or services being supplied under an existing contract, to ensure the continuity of the identified services for 2022 and beyond.

The request to have a 5-year term for the approval of these services allows contractual certainty for the agencies providing services. The four (4) optional one (1) year renewal terms allow for any significant changes in scope of service to require committee and council approval. The Purchase of Service Agreements include a contract renewal provision whereby the City reserves its absolute right to negotiate the reasonable pricing of any contract renewals with the successful proponent(s) upon a renewal request in subsequent years (at a maximum of four additional one-year terms). In addition, as the system looks to respond to the ever-changing needs of the community, this approval allows for some minor flexibility to meet local needs on a yearly basis.

### **3.0 Financial Impact/Considerations**

The 2022 cost for Homeless Stability Services of Housing First, Supportive Housing and Day Drop-in program agreements is expected to be \$3,642,900. This level of funding for these programs is consistent as compared to. It is being noted by civic administration that an increasing pressure on funding for the entire housing stability service area is creating challenges in future years that will require additional funding to maintain current service levels for all housing stability service programs.

The contracts to the agencies will be funded by provincial funding through Community Homeless Prevention Initiative and by federal funding through Reaching Home.

## **Conclusion**

Civic Administration follows the Council approved Housing Stability Action Plan as the guiding document for the delivery of Housing Stability Services in the community, it is also recognized that system pressures on all programs continues to rise. Efforts continue to be made to introduce positive changes in the system. While much work remains as a community and as a whole system, the contents of this report provide for a suite of services to be delivered without degrading service standards.

This report seeks Council direction and support for the City of London to enter into Single Source Purchase of Service Agreements with all programs noted above.

**Prepared by:** Laura Cornish, Manager, Housing Stability Services

**Submitted by:** Craig Cooper, Director, Housing Stability Services

**Recommended by:** Kevin Dickins, Deputy City Manager, Social & Health Development

**Schedule 1 – Overview of Housing Stability Services Funding Allocations**

<b>Program/ Service</b>	<b>Agency</b>	<b>Cost Estimate</b>
Housing First	CMHA Thames Valley Addiction & Mental Health Services – Street Level Women at Risk	Up to \$570,000
Housing First	St. Leonard’s Society of London – Project Home	Up to \$956,000
Housing First	London Cares Homeless Response Services Housing First program	Up to \$915,000
Housing First	CMHA Thames Valley Addiction & Mental Health Services –No Fixed Address program	Up to \$71,900
Housing First	Youth Opportunities Unlimited – Housing First Mobile Team	Up to \$375,000
Housing First	CMHA Thames Valley Addiction & Mental Health Services – Housing Always	Up to \$162,000
Supportive Housing	Mission Services –Roger Smith Wing Supportive Housing	Up to \$100,000
Supportive Housing	Regional HIV/AIDS Connection - John Gordon Home	Up to \$115,000
Supportive Housing	Youth Opportunities Unlimited – Cornerstone Supportive Housing	Up to \$225,000
Day Drop-in Program	CMHA Thames Valley Addiction & Mental Health Services – My Sisters Place	Up to \$153,000
<b>Total Funding for 2022</b>		<b>\$3,642,900</b>

## Report to Community and Protective Services Committee

**To:** Chair and Members  
Community and Protective Services Committee  
**From:** Kevin Dickins, Deputy City Manager, Social & Health Development  
**Subject:** Irregular Result RFP 21-71 Consultant for Employment Services Transformation Single Bid Award Recommendation  
**Date:** March 1, 2022

## Recommendation

That on the recommendation of the Deputy City Manager, Social and Health Development and with the concurrence of the Director, Financial Services, that the following actions be taken with respect to the Irregular Result RFP 21-71 Consultant for Employment Services Transformation Single Bid Award Recommendation report, as per City of London Procurement Policy Section 19.4 “Only One Bid Received”, that;

- a) the Request for Proposal (RFP 21-71) submitted by StrategyCorp **BE ACCEPTED**, at the cost of \$79,500, plus H.S.T.;
- b) that Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in relation to this project, and;
- a) that approvals hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or having a purchase order relating to the subject matter of this approval.

## Executive Summary

On February 12, 2019, the Ontario government announced its approach to Employment Services Transformation (EST). Through this transformation, the Provincial government is seeking innovative and efficient approaches to better connect individuals to sustainable employment, creating a clear path to employment for all job seekers including those who are at risk of long-term unemployment and who face systemic and other barriers to employment. Employment support services for Ontario Works (OW) and the Ontario Disability Support Program (ODSP) will be integrated into Employment Ontario to create one system. This transformed Employment Ontario system is intended to work more effectively to meet employers’ needs, and better match job seekers to employers.

A key part of the new system is the establishment of Service System Manager (SSM) to oversee the planning, design, and delivery of Employment Ontario services in a way that is integrated, inclusive, people-focused, outcomes-driven, and considerate of local community and employer needs.

Employment transformation is being implemented in a phased approach across Ontario’s 15 catchment areas.

To inform the City of London’s potential bid to become the SSM of Employment Ontario services for the London Economic Region catchment area (inclusive of Middlesex, Elgin, and Oxford Counties), Civic Administration is procuring a consultant to conduct research on current employment service delivery across the area; conduct engagement with relevant regional stakeholders; complete a gap analysis of employment service delivery; and develop financial modelling and risk analysis associated with administrating Employment Ontario services across the region.

## Linkage to the Corporate Strategic Plan

[2019-2023 Strategic Plan for the City of London](#)

Strengthening our Community

- Londoners have access to the supports they need to be successful
- Londoners have access to the services and supports that promote well-being, health, and safety in their neighbourhoods and across the city

#### Growing our Economy

- London will develop a top-quality workforce
- London creates a supportive environment where entrepreneurs, businesses and talent can thrive

#### Leading in Public Service

- The City of London is trusted, open, and accountable in service of our community
- Londoners experience exceptional and valued customer service
- The City of London is a leader in public service as an employer, a steward of public funds, and an innovator of service.

#### Links to Community Recovery

The City of London is committed to inclusive economic recovery that creates opportunities for residents, ensuring everyone has the best possible opportunity to participate and benefit from recovery. An inclusive labour market allows and encourages all people of working age to participate in paid work. The new Employment Ontario model includes an equity lens on priority groups hardest hit by COVID.

## Analysis

### 1.0 Background Information

#### 1.1 Previous Reports Related to this Matter

- CPSC June 17, 2019 [Employment Ontario Transformation – Service System Management Competition](#)
- CPSC January 21, 2020 [Employment Ontario Transformation – Service System Management Competition](#)
- Briefing Note to Council June 7, 2021 – Employment Services Transformation
- Briefing Note to Council July 5, 2021 – Employment Services Transformation Update

#### 1.2 Timeline Review

On February 12, 2019, the Ontario government announced the transformation of its employment services to help more people find and keep quality jobs and increase the number of businesses finding the right workers with the right skills. Transformation would be implemented in a phase approach across Ontario's 15 catchment areas.

In 2020, three catchment areas were identified to be the first of the EST prototypes (Muskoka-Kawartha, Hamilton-Niagara, and the Region of Peel). The Ministry of Labour, Training and Skills Development (MLTSD) underwent a competitive bid process to select regional Service System Managers (SSM) from the private, public, and non-profit sectors.

In January 2021, MLTSD launched EST in the prototype catchment areas of Muskoka-Kawartha, Hamilton-Niagara, and the Region of Peel.

In June 2021, MLTSD issued a Request for Qualifications (RFQ) to identify qualified organizations interested in becoming a SSM when EST is expanded to the remaining catchment areas across the province. The City of London participated and was deemed to be qualified to participate in a future Call for Proposal (CFP). MLTSD outlined the next steps of EST utilizing a phased approach:

Phase 1: (September 2021) - MLTSD issued a CFP for SSM to oversee employment services for York, Halton, Stratford-Bruce Peninsula and Kingston-Pembroke. The



successful proponents have yet to be announced. MLTSD expects to have these new SSM contracts in place by April 2022.

Phase 2: (Spring 2022 – date yet to be determined) - MLTSD will issue a CFP for SSM to oversee employment services for London (including Middlesex, Elgin, and Oxford Counties), Durham, Kitchen-Waterloo-Barrie, Ottawa, and Windsor-Sarnia catchment areas. MLTSD expects to have these new SSM contracts by the end of 2022.

Phase 3: (date yet to be determined) - MLTSD will release a CFP for SSM to oversee employment services for Toronto and Northern Ontario.

## **2.0 Discussion and Considerations**

### **2.1 Procurement Process**

On December 17, 2021, Request for Proposal (RFP 21-71) “Consultant for Employment Services Transformation” was issued on london.bidsandtenders.ca with a closing date of January 17, 2022. After the RFP was posted, there were two (2) Addendums issued to respond to questions, inquiries, and requests for clarifications.

When the RFP closed, only one (1) bid was received. Per Section 19.4(b) of the City of London’s Procurement of Goods and Services Policy, the bid was opened with approval of the Deputy City Manager and the Manager of Purchasing and Supply and evaluated in accordance with the City’s usual procedures.

A two-envelope RFP process was used – one envelope contained the technical project proposal, and the second contained the pricing proposal. The upper limit for the budget was disclosed at \$80,000, representing one-time project funding.

An internal evaluation team, comprised of three (3) representatives from Social & Health Development, with the support of Purchasing and Supply, evaluated the single bid based on the technical criteria outlined in the RFP document. Following the determination of the technical score, the pricing envelope was opened. Both the technical score and the pricing met the required criteria.

Per Section 19.4(c) of the City of London’s Procurement of Goods and Services Policy, the single bid was found acceptable and, as such, would need to be awarded as an Irregular Result requiring Committee and Council approval, per Section 8.10.

## **3.0 Financial Impact/Considerations**

StrategyCorp’s submission of \$79,500, excluding H.S.T., is within the 2022 operating budget for Life Stabilization.

## **Conclusion**

Employment Services Transformation is being implemented in a phased approach across Ontario’s 15 catchment areas. MLTSD is seeking qualified SSM’s to oversee the administration of the eventually transformed Employment Ontario system.

Civic Administration is recommending the City of London enters into a contract with StrategyCorp to complete the advanced research needed to inform and position the City of London’s potential bid submission for the SSM of Employment Ontario services for the London catchment area.

**Submitted by:** Shirley Glover, Director, Life Stabilization  
**Recommended by:** Kevin Dickins, Deputy City Manager, Social and Health Development  
**Concurred by:** Ian Collins, Director, Financial Services

## Report to Community and Protective Services Committee

**To:** CHAIR AND MEMBERS  
COMMUNITY & PROTECTIVE SERVICES COMMITTEE  
**From:** SCOTT MATHERS, MPA, P. ENG, DEPUTY CITY MANAGER  
PLANNING AND ECONOMIC DEVELOPMENT  
**Subject:** PET LIMITS FOR APPROVED FOSTER ORGANIZATIONS  
**Date:** MARCH 1, 2022

### Recommendation

That, on the recommendation of the Deputy City Manager, Planning and Economic Development:

- a) The attached **BE RECEIVED** it being noted that the current regulation of no pet limits for Approved Foster Organizations be maintained.

### Executive Summary

Civic Administration's review finds that recommending a pet limit for Approved Foster Organizations would not be advantageous in continuing to meet the 90% Live Release Rate.

### Linkage to the Corporate Strategic Plan

Leading in Public Service – Increase efficiency and effectiveness of service delivery by improving animal welfare by encouraging more animal adoption.

### Analysis

#### 1.0 Background Information on Pet Limits for Approved Foster Organizations

In January of 2020, a fire at the home of a City of London Approved Foster Organization occurred. The fire was extensive, and the property owner required medical assistance. Approximately 40 cats required immediate care and relocation. In addition, this very unfortunate event resulted in the reporting of four cat deaths. This incident further resulted in reconsideration around applying a limit of pets in foster care in the City of London. At the time of the fire there was not a limit in place for cats fostered in foster homes associated with City approved foster organizations. Limits had been proposed by Civic Administration in 2014, however the recommendation at that time was not adopted.

#### Municipal Council, at its session held June 10, 2014

referred clause 7 of the 12th

Report of the Community and Protective Services Committee (CPSC) to a public participation meeting for additional information, including legal advice, related to comments provided by the public and the Animal Welfare Advisory Committee (AWAC) with respect to this matter.

Clause 7 Reads as Follows:

7. That on the recommendation of the Managing Director, Development & Compliance Services and the Chief Building Official, the following actions be taken to amend various City of London by-laws to support enhanced animal care strategies and implement City Council's first principle of "no kill" and open shelter policy:

a) the proposed by-law, as appended to the staff report dated May 26, 2014, BE INTRODUCED at the Municipal Council meeting to be held on June 10, 2014, to:

- i) amend By-law No. PH-3, Animal Control to implement the following animal welfare initiatives:  
increased pet limits for cats; new citizen clause; increased exemption period for licensing of newborn animals; allow discretion of licensing fee amnesty periods; add provisions related to microchips as a form of identification for cats in place of cat identification tags; and the inclusion of fostering regulations; and

- ii) amend fees and charges related to cat registration fees within Schedule A” attached to the by-law; and
- b) the proposed by-law, as appended to the staff report dated May 26, 2014, BE INTRODUCED at the Municipal Council meeting to be held on June 10, 2014 to amend By-law No. PH-4, Dog Licensing & Control to:
- i) implement the following animal welfare initiatives: increased pet limits for dogs; new citizen clause; increased exemption period for licensing of newborn animals; and allow discretion of licensing fee amnesty periods; redefine “at large” in response to a citizen concern; revised wording regarding muzzling to clarify when a Notice of Caution will be issued, and the inclusion of fostering regulations fostering; and
  - ii) amend fees and charges related to dog registration licensing fees within Schedule “A” attached to the by-law; and,
- c) the proposed by-law, as appended to the staff report dated May 26, 2014, BE INTRODUCED at the Municipal Council meeting to be held on June 10th, 2014 to amend By-law No. PH-5, Public Pound By-law to reflect name and position changes due to organizational restructuring, and to update the means of maintaining the Poundkeeper’s records; and, it being pointed out that at the public participation meeting associated with this matter, the individuals indicated on the attached public participation meeting record made oral submissions in connection therewith. (2014-CO1/P14) (AS AMENDED) (7/1 2/CPSC)

**Municipal Council, at its meeting held on March 2, 2020, resolved:**

That the following actions be taken with respect to the 3rd Report of the Animal Welfare Advisory Committee, from its meeting held on February 6, 2020:

- a) the Civic Administration BE ENCOURAGED to meet with representatives from the rescue organizations operating in London in order to determine what they require for the appropriate/safe operation of their facilities and for the proper fostering of their intake animals with respect to health, safety and well-being standards; it being noted that a verbal presentation from R. Oke, Animal Control and Welfare Coordinator, with respect to this matter, was received;

In April of 2021 Councillor M. Cassidy brought forward a communication at a Community and Protective Services Committee meeting that requested reconsideration of pet limits for approved foster organizations.

April 19<sup>th</sup>, 2021, Sandra Leckie, associated with the Approved Foster Organization Animal Outreach cat rescue, forwarded an email submission of non support for pet limitations related to fostering. On April 20<sup>th</sup>, 2021, a further email submission in non support of pet limits for foster organizations came from Constance Heuston, of the Heuston Family Foundation.

**Municipal Council, at its meeting held on May 4, 2021, resolved:**

That the communication, dated April 1, 2021, from Councillor M. Cassidy, with respect to By-law PH-3, being "A by-law to provide for the regulation, restriction and prohibition of the keeping of animals in the City of London", BE REFERRED to the Civic Administration for review and a report back at a future meeting of the Community and Protective Services Committee related to revisions or updates that could be made to the by-law; it being noted that a communication from K. and K. Beattie, as appended to the Added Agenda, with respect to this matter, was received. (2021-P14) (4.1/7/CPSC)

May 5<sup>th</sup>, 2021, an emails submission in support of pet limitations for fosters/recues was received from K. O’Connell.

**Municipal Council, at its meeting held on July 6, 2021, resolved:**

That the following actions be taken with respect to the 5th Report of the Animal Welfare Advisory Committee, from its meeting held on June 3, 2021:

- a) the following actions be taken with respect to the Sub-Committee Update:

- i) the attached document, with respect to the proposal to limit the number of animals in foster homes, BE FORWARDED to Civic Administration for their review and consideration;

<https://pub-london.escribemeetings.com/filestream.ashx?DocumentId=82373>

## 2.0 Consultation, Municipal Comparisons, and London statistics – Pet Limits

April of 2021, in consultation with the City of London Veterinarian it was noted that according to the National Companion Animal Coalition, composed of the Canadian Veterinary Medical Association, Humane Canada™ (also known as the Canadian Federation of Humane Societies), and the Pet Industry Joint Advisory Council of Canada, establishing an arbitrary limit on the number of dogs and cats permitted in a dwelling does not address concerns about irresponsible pet ownership, but rather, may punish responsible pet owners who are providing proper care to their companion animals.

Municipal comparisons also confirmed that the municipalities of Toronto, Hamilton, and Kitchener/Waterloo all have adopted exemptions in their animal by-laws that support no limits for approved/recognized fosters and/or rescues.

Since 2016 when City of London animal welfare enhancements, including no pet limits to approved foster organizations, started to align, the Council mandated Live Release Rate target of 90% or better has been achieved. Annually over the course of the last six years the Live Release Rate has ranged from 91.8% to 94%. In the month of March 2021, the municipal shelter Live Release Rate was 100%. Over the course of the same six-year period (2016-2021) London Animal Care Centre and Catty Shack combined have adopted out a total of 4,039 animals, the majority being cats. In support of the City's efforts our community adoption partners, the approved foster organizations have also taken 936 transfer animals from the municipal shelter when capacity at the shelter is strained (the majority being cats). It is the combination of all available resources that allows London to maintain the 90% Live Release Rate.

### Conclusion

When revisiting potential pet limits for Approved Foster Organizations many factors were considered.

In 2014 where Civic Administration had previously recommended a limit on the number of fostered cats and dogs, it was prior to having a veterinarian staff member's professional input.

Until the fire occurrence of 2020, at the residence of a fostering cat owner, approved by the City, there had been no complaints or concerns brought forward around pet fostering capacity at any approved foster organization location within the City of London. Further, the cause of the fire was determined to have been the result of the stove being on and igniting combustible materials on, or near it. There was nothing linking the number of animals housed to the fire. All animals examined by a veterinarian following the fire were found to have been well cared for.

The placing of a limit on pet fosters will very likely increase the intake capacity at the municipal shelter. An "open" shelter such as London's municipal shelter, when at capacity, and having no other options, is faced with euthanizing due to lack of space. This is not a humane response, is not what any shelter team wants to be faced with, and it is not in keeping with London's mandate to maintain the no kill, 90% Live Release Rate or better.

Following the completion of municipal comparisons, and various consultations, Civic Administration is recommending that no pet limits be implemented for Approved Foster Organizations, and any capacity related complaint be brought forth to Civic Administration for review. Should Civic Administration find that a London foster, providing shelter under the permission of an Approved Foster Organization not be operating appropriately, the City Representative would have the authority of revocation of the approval.

Since the animal welfare enhancements made since 2014, and the following years, the partnerships between Animal Services, and Approved Foster Organizations have proven extremely successful.

Civic Administration would like to acknowledge all internal, and external contributions. Those being members of the Animal Welfare Advisory Committee and sub-committees, members of the public, City of London Fire Prevention, London Animal Care Center representatives, the City Animal Welfare Coordinator, and the City Veterinarian.

**Submitted By:** HEATHER CHAPMAN, MLEO (C)  
MANAGER, COMMUNITY COMPLIANCE AND ANIMAL  
WELFARE SERVICES

**Reviewed and  
Concurred By:** OREST KATOLYK, MLEO (C)  
DIRECTOR, MUNICIPAL COMPLIANCE

**Recommended by:** SCOTT MATHERS, MPA, P. ENG  
DEPUTY CITY MANAGER, PLANNING AND ECONOMIC  
DEVELOPMENT



## **Delegation Request to London City Council**

Feb.17<sup>th</sup>, 2022

Dear Community and Protective Services Committee,

We are the Licenced Child Care Network's Advocacy Sub-Committee. We are making a delegation request to London City Council. Licensed Child Care Network (LCCN) is a group of early learning and licensed child care organizations dedicated to high-quality child care. We work collaboratively with the community to raise public awareness about the importance of early learning and licensed child care.

We are requesting City Council ask the Government of Ontario to sign the Bi-Lateral Child Care Agreement. Ontario remains the only province or territory yet to sign the agreement. London families deserve quality, safe, accessible, and affordable childcare. This delay is preventing the expansion of spaces for families in affordable, quality child care spaces.

Additionally, we request that London City Council advocate to the Government of Ontario regarding the Early Childhood Educator workforce. Early Childhood Educators employed in childcare centres work to support the growth, development and learning of children 0-5 in child care while supporting parents' right to access work. We are requesting that London City Council specifically advocate to the Government on recognizing the value of the Early Childhood Educators through professional wages. Ontario families deserve a stable, quality, childcare system that they can depend on for their children. The key to quality and stability is growing the Early Childhood Educator workforce and retaining its members.

We have attached three relevant documents to support our delegation

1. Letter to Minister Lecce regarding the Early Childhood Educator workforce
2. Fact sheet from our Early Years Town Hall, held November. 24<sup>th</sup>, 2021
3. Original Letter of Support Letter from Mayor Ed Holder regarding the National Childcare Plan, dated March.17<sup>th</sup>, 2021

We thank you for your support and look forward to speaking to you in the future,

Best Regards,

Licensed Child Care Network's Advocacy Sub-Committee



Feb.15<sup>th</sup>, 2022

Dear. Hon. Stephen Lecce,

Thank you for taking the time to meet with the Licenced Child Care Network (LCCN) Advocacy Sub-Committee this past week. At the meeting, you highlighted the importance of growing and providing childcare spaces for families in Ontario. To create these spaces for families, the key is a competent, robust Early Childhood Educator workforce. Childcare spaces cannot exist without quality Early Childhood Educators (ECEs). Quality of care is directly linked to qualified educators.

When starting their Public Childcare program, Quebec made the mistake of growing spaces too fast. This resulted in families remaining on wait lists for months or not finding a quality spot at all. Currently, there are 50,000 families on child care wait lists in Quebec. Children from low-income families are also underrepresented in childcare centres. To prevent what happened in Quebec from occurring in Ontario, spaces need to grow in tandem with the Early Childhood Educator workforce.

ECEs are professionals who belong to the College of Early Childhood Educators. To retain and recruit quality Early Childhood Educators, we recommend implementing a wage grid, not a wage enhancement, for our Educators. There is an inequity between ECEs in childcare who make \$16-18/hr, and ECEs in Full Day Kindergarten who make on average \$25/hr. ECE's are leaving the childcare field after an average of 5 years.

A wage reflective of the required qualifications and professional accountabilities for ECEs in childcare is critical to ensure we retain quality Educators throughout their working career. This will also help to stabilise the number of spaces available to parents. We strongly recommend starting the wage grid at \$25/hr and adding levels based on years of experience, education and role.

Additionally, we need to support the professional learning of Early Childhood Educators in Childcare settings. ECEs create, plan and implement early years appropriate curriculum each day, while also supporting the care and emotional needs of the children. Childcare is a part of Ontario's Education system and needs to be afforded the same paid professional work time to ensure a quality learning and caring environment for all children.

Ontario families deserve a stable, quality, long lasting childcare system that they can depend on for their children. The key to quality and stability is growing the Early Childhood Educator workforce and supporting the sector with a professional wage grid. LCCN invites another meeting to discuss recruitment and retention strategies for ECEs, and why they are critical to Ontario's sustainable, quality Child Care system.

Best Regards,

Licensed Child Care Network's Advocacy Sub-Committee



## Early Years Town Hall November 2021 What was important to our panelists...Fact Sheet



On November 24, 2021, London's Licensed Child Care Network and Strive hosted its second annual Early Years Town Hall to share the London-Middlesex perspective on "why does child care matter, and why should it matter to me?" Panelists included a parent, employer, child care Executive Director, Registered Early Childhood Educator, and an ECL student who were able to share their voice.

Here are some of the key points made in the specific areas discussed with the panelists:

### **What child care means to me...**

- Societal benefits – for children, families, communities, and the world at large, now and into the future
- Responsiveness to parents' choice to return to work

### **Through my lived experience...**

- I see incredible care, professionalism, passion and support for children and families through the day-to-day work of Early Years educators
- I see support for the emotional and physical wellbeing of children and parents
- I see limited access to quality child care because of a lack of spaces and costs that impact access to quality child care for many parents and families

### **Quality child care to me means...**

- Working conditions that recognizes the value in the educators' work done through wages, benefits, and time for professional learning that reflect the professionalism of the educators
- Trusting relationships between all involved, children, educators, parents, Early Years leaders, and community, so that a consistent, quality program can be provided to all children
- An ability to respond to parents' hours of work, geographical locations
- An ability to respond to children's and parents' needs and aspirations

### **A child care system is responsive when...**

- The Early Years sector collaborates and supports each other through a crisis such as the pandemic
- The municipality listens to the challenges faced by the system and works collaboratively to find solutions
- It hears and listens to the voice of the educators, the practitioners in the field when seeking solutions to its challenges
- It recognizes that it must increase its spaces so that it can be responsive to the needs of working parents

### **A child care system is accessible when...**

- Cost does not restrict access to quality child care
- All children can access child care and supports to various services
- Parents can apply for jobs, return to work

### **A child care system is affordable when...**

- All parents can access quality child care
- Funding supports the operations of the child care, including valuing the work of the educators through professional wages
- Local employers can hire and retain employees who have access to quality child care

### ***What does this say to us about the Early Years system in London-Middlesex?***

- Societal benefits are at the heart of the vision for a quality, affordable and accessible child care system
- Educators who are valued and receive professional wages are key to a quality child care system
- Child care access to a quality child care system needs to be affordable to support all parents





**London**  
CANADA

March 17, 2021

The Honourable Ahmed Hussen, P.C., M.P.  
Minister of Families, Children and Social Development  
House of Commons  
Ottawa, ON  
K1A 0A6  
[Ahmed.hussen@parl.gc.ca](mailto:Ahmed.hussen@parl.gc.ca)

The Honourable Todd Smith  
Minister of Children, Community and Social Services  
7<sup>th</sup> Floor, 438 University Ave.  
Toronto, ON  
M5G 2K8  
[MinisterMCCSS@ontario.ca](mailto:MinisterMCCSS@ontario.ca)

Dear Ministers:

I am writing to you on behalf of the City of London to communicate our support for the creation of a National Child Care Framework. I am calling on the Governments of Canada and Ontario to work in partnership to work expediently to create a Framework in light of the essential role affordable, accessible, inclusive and high quality child care will play as part of our national, regional and local community recovery from the COVID-19 pandemic.

Our community welcomed the Government of Canada's commitment to build a multi-year plan toward a Canada-wide child care system from coast to coast to coast. We know this will require strong partnerships between all orders of government as well as the community to implement effectively. I look forward to additional details in the Government of Canada's upcoming Budget 2021.

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The current COVID-19 pandemic has underscored the important role child care plays for Canadian families. A robust child care system will allow parents to return to work with certainty, precisely when we need it the most. By investing in child care, we are investing in our economic recovery. Numerous economic analyses point out that spending in the child care system can bring powerful economic returns on investment which can generate growth and prosperity during this crucial time. The Conference Board of Canada has reported that every \$1 invested in expanding early childhood education enrolment yields \$6 in long-term economic benefits. Additionally, public and private sector coordination under a National Child Care Framework will support the long-term health and wellbeing of children and families.

Our community is unwavering in our support for children and families. However, we are also deeply concerned for the short and longer-term sustainability of the child care system. Investments in child care can reduce equity gaps in our community that have been amplified by the onset of the COVID-19 pandemic. Meaningful investments delivered through a strategic Framework will ensure the essential infrastructure remains available post-pandemic to support our community recovery from the COVID-19 pandemic, while also securing longer-term sustainability for the child care system.

I am sincerely thankful to our federal and provincial partners for the substantial support provided to the City of London and our community throughout the COVID-19 pandemic. Your investments have helped to ensure vital local services continue through these unprecedented times. As all orders of government consider measures that will power our recovery from COVID-19, the City of London is calling on Canada and Ontario to work together to develop and deliver a National Child Care Framework that will ensure affordable, accessible, inclusive and high-quality system for all Canadian children and families.

Thank you for all your ongoing efforts to support our community. I look forward to continuing to work with you to identify ways to support a strong, deep and inclusive recovery for London and our region.

Kind regards,

A handwritten signature in blue ink, appearing to read 'Ed Holder', with a stylized flourish at the end.

Mayor Ed Holder  
City of London

Cc: The Honourable Chrystia Freeland, Deputy Prime Minister and Minister of Finance  
[chrystia.freeland@canada.ca](mailto:chrystia.freeland@canada.ca)  
The Honourable Peter Bethlenfalvy, Minister of Finance [Minister.fin@ontario.ca](mailto:Minister.fin@ontario.ca)  
Kate Young, M.P. (London West) [kate.young@parl.gc.ca](mailto:kate.young@parl.gc.ca)  
Peter Fragiskatos, M.P. (London North Centre) [peter.fragiskatos@parl.gc.ca](mailto:peter.fragiskatos@parl.gc.ca)  
The Honourable Jeff Yurek, M.P.P. (Elgin-Middlesex-London) [jeff.yurek@pc.ola.org](mailto:jeff.yurek@pc.ola.org)

## Report to Community and Protective Services Committee

**To:** Chair and Members, Community and Protective Services Committee Meeting  
**From:** Kevin Dickins, Deputy City Manager, Social and Health Development  
**Subject:** COVID-19 Response Update and Program Funding Wind-down  
**Date:** March 1, 2022

## Recommendation

That, on the recommendation of the Deputy City Manager, Social and Health Development that the following action be taken with respect to the COVID-19 response Update and Wind-down report BE RECEIVED for information proposes and that;

- a) the Mayor **BE DIRECTED** to write a letter to the applicable Ministries with respect to the continuation of Provincial Social Services Relief Funding (SSRF) and Federal Reaching Home COVID response funding.

## Executive Summary

This report provides an update regarding the winding down of Provincial Social Services Relief Funding (SSRF) and the federal COVID-19 relief funding, and the associated temporary relief measures that have been in place. COVID It is noted that to receive SSRF phase 4 funding from the city, each program had to submit a program wind-down plan that contributed to the approval of the City's SSRF investment plan by the Ministry of Municipal Affairs and Housing. The Service Manager wind-down plan was previously communicated to the Ministry of Municipal Affairs and Housing. Civic administration will be bringing a more detailed report to committee in Q3 of 2022 reporting on the outcomes for the entire SSRF and Reaching Home-COVID funding received since early 2020.

The City of London has been clear in the sustained advocacy efforts with the Province of Ontario on the need for continued funding related to homeless prevention services at the SSRF levels as a permanent funding threshold.

The current and still operational SSRF 4 funded programs supporting people experiencing, or at risk of, homelessness include:

- COVID Isolation and monitoring spaces for individuals that fail an active screening, are determined to be a high-risk close contact (awaiting test results), or are a confirmed positive case
- Social distancing hotel response for a targeted group of individuals that had been living in congregate living settings
- Family overflow hotel response
- 2021-2022 multi-pronged Winter Response
- Additional emergency shelter beds
- Additional community resting space beds
- Additional staffing and resourcing capacity in various housing support programs

Provincial and federal one-time funding for COVID-19 related support will come to an end March 31, 2022, resulting in the Provincial and Federal wind-down of programs funded through these one-time funding sources.

## Linkage to the Corporate Strategic Plan

### 2019-2023 Strategic Plan for the City of London

The City of London identifies 'Strengthening Our Community' and 'Building a Sustainable City' as strategic areas of focus.

Londoners have access to the supports they need to be successful.

Londoners have access to the services and supports that promote well-being, health, and safety in their neighbourhoods and across the city.

### Housing Stability for All: The Housing Stability Action Plan for the City of London (2019-2024)

London's Homeless Prevention and Housing Plan, Housing Stability for All: The Housing Stability Action Plan for the City of London (Housing Stability for All Plan), is the approved guiding document for homeless prevention and housing in the City of London and was developed in consultation with Londoners.

Council and civic administration continue to recognize the importance of actions to support the Core Area, and in the development of its 2019-2023 - Strategic Plan for the City of London. Specifically, the efforts described in this report address the following Areas of Focus, including:

- Strengthening Our Community
- Building a Sustainable City
- Safe City for Women and Girls
- Leading in Public Service

### ***Links to Community Recovery***

The City of London is committed to working in partnership with the community to identify solutions that will drive a strong, deep and inclusive community recovery for London as we move out of and beyond the global COVID-19 pandemic. This report, and the items within, are linked to supporting Londoners experiencing homelessness during the COVID-19 pandemic to attain and retain permanent housing. This work supports recovery efforts through a coordinated COVID-19 Response that will support the transition of homeless individuals and families who have been provided with temporary shelter in Isolation and Monitoring Spaces and Social Distance Spaces into permanent housing.

## **Analysis**

### **1.0 Background Information**

#### **1.1 Previous Reports Related to this Matter**

- Housing Stability Services – Social Service Relief Fund Phase Four Allocations (CPSC: November 23, 2021)
- The City of London 2021-22 Winter Response Program for Unsheltered Individuals (SS21-40, SS21-41, SS21-42, SS21-43) (CPSC: November 2, 2021)
- Homeless Prevention COVID-19 Response (SSRF Phase 3) – Single Source Procurement - #SS21-29 (June 22, 2021)
- City of London Additional Short-Term Supports for Unsheltered Individuals (CPSC: June 1, 2021)
- Update – City of London 2020-21 Winter Response Program for Unsheltered Individuals (CPSC: April 20, 2021)
- Homeless Prevention COVID-19 Response Extension, April to June 2021 (CPSC: March 30, 2021)
- Sole Source Award for the Implementation of The Giwetashkad Indigenous Homelessness Strategic Plan (CPSC March 2, 2021)
- City of London 2020-2021 Winter Response Program for Unsheltered Individuals (CPSC: December 1, 2020)
- Homeless Prevention COVID-19 Response and Funding Overview (CPSC: April 28, 2020)
- Canada's COVID-19 Economic Response Plan Funding Agreement (CPSC: April 28, 2020)
- Homeless Prevention COVID-19 Response (CPSC: October 6, 2020)
- Municipal Council Approval of the Housing Stability Plan 2019 to 2024 as Required Under the Housing Services Act, 2011 (CPSC: December 3, 2019)

### **2.0 Discussion and Considerations**

#### **2.1 Purpose**

The City of London along with all Service Managers in Ontario received allocated funding for COVID-19 related supports through the Federal Reaching Home program and the Ontario Social Services Relief Fund. These short-term one-time funding streams were intended to support vulnerable individuals and families during the COVID-19 pandemic. The funding was a measure to allow for municipalities to be able to maintain a service system that was drastically changed as a result of COVID-19 impacts and ensure the safety and wellbeing of staff and individuals being served.

As these provincial and federal funding streams come to an end March 31, 2022, a number of COVID-19 response programs and services funded to provide supports throughout the pandemic will wind-down. This wind-down is aligned with the ramp up of several existing programs as health restrictions are being relaxed.

It is noted that given the temporary nature of the COVID programs, service managers were limited in the ability to establish longer-term solutions or plan for the continuation of these programs. The criteria for the funding provided options however throughout the various installments between operating and capital expenditures, these were considered and implemented where possible, recognizing the funding for the programs was specific to COVID related costs. The expectation from the initial release of the SSRF funding was that existing base supports, and services would continue to be operated through existing base funded programs for prevention, diversion and emergency shelter. This included existing programs to support people to find and retain housing.

The current Housing Stability System has been designed in a way that if additional permanent funding is made available through Provincial or Federal programs, the current system would be able to expand a number of existing programs to assist in addressing the current need in community, including more permanent initiatives to address and make efforts to end chronic homelessness. The time limited Provincial and Federal funding allowed for interim and life saving measures to be developed and implemented. Several community agencies received funding and offered overwhelming support, advice, and commitment to caring for marginalized individuals throughout the pandemic.

Civic Administration has continued to advocate to the provincial and federal governments for increased funding to support the local community need. Avenues of advocacy include aligning the City's voice with municipal associations, such as AMO and OMSSA, advocacy at provincial program tables related to various reviews as well as supporting community advocacy through the London Homeless Coalition. Municipal Council has taken opportunity through various AMO delegations, conversations with various Ministers, and very recently as part of the City's pre-budget submission to the Province of Ontario. These efforts include a recognition of the pre-pandemic reality of the housing and homelessness crisis, that the current system is chronically underfunded and that the impacts of COVID-19 have only increased demand on services that are already at capacity. The opportunity for these advocacy efforts to be recognized does exist through the upcoming Provincial and Federal budgets expected in the Spring. The budget announcements create the environment for tangible action by senior levels of Government to help those experiencing homelessness in Ontario.

## **2.2 Background**

In 2021/2022 provincial and federal funding supported the implementation of temporary responses for individuals and families experiencing homelessness, including responses aimed at reducing the spread of COVID-19 in emergency shelters, congregate living settings and amongst individuals experiencing unsheltered homelessness. Through this funding the Housing Stability Services team has been able to implement a number of COVID specific responses to support individuals and families experiencing homelessness. With the decision of the Provincial and Federal government to wind-down this funding and considering the increase in demand for service as a result of COVID-19, it is anticipated there will be a significant impact on the availability of supports for individuals and families experiencing homelessness as service shift back to a pre-pandemic model of care.

The following programs operating at this time will end March 31, 2022 (unless otherwise specified):

### COVID Isolation and Monitoring Spaces (London Cares)

This program provided private rooms and supports for individuals experiencing homelessness who have screened positive, are a close contact, or tested positive for COVID-19. This program was started in response to a quickly evolving pandemic in early 2020, and since then more than 8000 individuals have utilized this space for COVID-19 isolation and monitoring needs. Individuals would be referred to the space from a number of sources including from Emergency Shelters, Elgin Middlesex Detention Centre, from community programs, from outreach teams, from hospital, or through a contact with the Health Unit.

As noted, this program submitted a wind-down plan as part of receiving SSRF phase 4 funding. Within the wind-down plan, strategies were articulated which included targeted steps to increase vaccination efforts within the homeless population, including education and training for individuals and programs supporting individuals experiencing homelessness. Additionally, as a result of improved infectious disease protocols within the emergency shelter system, approved outbreak plans for every program funded by the City, and opportunities to isolate in place within the emergency shelter system, the service has met the conditions of an approved wind-down plan.

### Hotel Rooms with Supports (Unity Project)

This program is an extension of the emergency shelter system and provides rooms and supports for those with increased health risks from COVID-19. As part of the ongoing work within the emergency shelter system, the operation and oversight of this space is shifting to Unity Project. Unity Project is unable to return to their original location as a result of COVID-19 protocols and best practices to keep individuals safe, and therefore this organization will now be responsible for all day-to-day operations of the hotel space and will continue to support individuals who are currently staying at this location.

Moving forward, as people leave the space, new matches will be made through the City's Coordinated Access program and will support the broader homeless population versus only those who have identified health risks to COVID-19. To date, 271 unique individuals have utilized this space. Work will continue to focus on connecting individuals to supports and housing opportunities available within community.

### Hotel Rooms with Supports – Violence Against Women Sector (CMHA Thames Valley Addiction & Mental Health Services)

This program provides 13 private rooms and supports for individuals who identify as women with increased safety risks. This program will be winding down for March 31 and those staying in space are being moved out of the program in accordance with the wind-down plan submitted as part of receiving SSRF phase 4 funding. To date, 136 women have utilized this space. Work will continue to focus on connecting individuals to supports and housing opportunities available within community as the program winds down. At this time 11 women are in the program and being supported to find safe and appropriate housing in community by the end of March.

### Family Overflow (Coordinated Access)

Coordinated Access has provided hotel rooms for families who could not be successfully diverted from an experience of homelessness while Rotholme Family Shelter was at capacity because of COVID restrictions. As the family shelter is returning to full capacity, these hotel rooms will be wound down in accordance with the Provincial funding requirements and families will continue to be supported by the current family shelter response.

For all hotel responses noted above, additional costs that will be winding down include cleaning, pest control, damages, and other miscellaneous costs.

### Food Costs for Hotel and Community Programs (Hotels and Safe Space program)

Food costs include meals and snacks for individuals and families residing in hotel spaces and the Safe Space program which has provided hot meals to support food security for individuals experiencing homelessness and sleeping unsheltered in the east end of the Core Area.

As the hotel programs wind-down, the provision of community meal programs continues to reopen with the easing of COVID restrictions. As such, program and individual connections are being made to those resources as well as any other opportunities in community for additional meals being provided after March 31, 2022.

#### Wish to Be Home

This program provides transitional supportive housing for individuals who had previously slept unsheltered and resided in the 2021 Winter Response sites. Additionally, this program offered a drop in space, access to food and basic needs. A Building Coordinator is in place to support all individuals residing in the building, providing de-escalation and communication with various service agencies and supports.

As this program winds down as part of the Provincial funding requirements, work continues to connect individuals to support programs and to move towards continued housing stability. Many of the remaining participants are securing housing and efforts will continue to try and ensure additional participants can be supported by existing housing programs beyond March 31, 2022.

#### Resting Spaces (London Cares)

London Cares Resting Spaces provide individuals and couples the spaces needed to rest and access basic needs during the day or at night. An additional 5 spaces were funded at this location as part of SSRF phase 4. This location will return to its original funded capacity limit after March 31, 2022.

#### Additional Rapid Housing Support Program Capacity (Various Programs)

Housing Support Programs assist individuals and families experiencing homelessness to secure and maintain housing. Additional program spaces were funded to create short term capacity to assist individuals with low or moderate support needs find housing. This program will return to existing funded capacity after March 31, 2022.

#### Community Comfort Stations

Comfort Stations have been located throughout the Core Area providing access to bathrooms and hand sanitizer for people experiencing homelessness. As COVID restrictions ease and community programs begin to open, it is anticipated that access to washrooms will increase, and these facilities (3 in total) will be discontinued after March 31, 2022.

#### Winter Response Day and Overnight Drop In (Ark Aid Mission)

The Day drop-in program operates in the YMCA Centre Branch location. This program provides space for individuals experiencing unsheltered homelessness to come inside out of the elements, access a place to rest and meet basic needs, including a meal program.

This program is part of the broader services that the Ark Aid Street Mission offers and will be continued past March 31, 2022 fully funded and operated by the Ark.

The overnight Drop in operates from First St. Andrews Church. This program provides space for up to 50 individuals experiencing unsheltered homelessness to come inside out of the elements, rest and meet basic needs. This program will be wrapping up as of March 31, 2022 with individuals accessing existing program supports as available.

#### Wiigiwaaminaan Indigenous Winter Response (Atlohsa)

The Indigenous Winter Response program is located at Parkwood Institute and provides up to 30 spaces (24/7) for Indigenous individuals who are sleeping unsheltered. This program has supported 26 individuals with culturally specific programming, shelter and basic needs. The continuation of this program is being explored by the organization and will need to utilize existing funding already provided by the City through other funding sources.

#### Fanshawe Winter Response (London Cares)

The Fanshawe Winter Response Program is located at Fanshawe Golf Course and provides up to 30 spaces (24/7) for individuals who are sleeping unsheltered and working towards securing housing. This program is closing Feb 28, 2022. To date, two (2) individuals have transitioned into permanent housing with another twelve (12) anticipated to move before the end of February. The remaining participants in the program will be supported within existing housing stability and emergency shelter programs after February 28, 2022 to find safe and appropriate housing in community.

### **3.0 Financial Impact/Considerations**

At this time, provincial and federal base funding for 2022-23 has remained the same as pre-pandemic level. Civic administration notes that the SSRF and Reaching Home COVID-19 funding have identified a gap in services in our community. Civic Administration recognizes that given this funding is provided by other levels of Government and that there is no indication they will be stepping in to continue the funding, Council would not be counted on, nor would they be in the position to step-in based on the City's key financial principles and acknowledging the opportunity and responsibility rests with the budgets of other levels of government. -

The total one-time SSRF and Reaching Home COVID-19 funding received in 2020-21 was \$12.16M and in 2021-22 was \$14.9M. This funding has been used for a number of responses beyond those identified in this report including the creation of 100 long term affordable housing units and various capital and operating contributions to shelter providers, support agencies, and Middlesex County. As noted, civic administration is planning to bring a future report to council that outlines all of the many outcomes achieved from all installments of SSRF and Reaching Home COVID-19 funding.

In general, through various contract negotiations, service providers have identified that their operating costs to maintain pre-pandemic service levels have risen and will impact future service provision. Therefore the attention to sustaining on-going advocacy efforts by the City remains paramount leading up to the launch of both the Federal and Provincial budget.

Civic Administration has received inquiries regarding a Winter Response for 2022/2023. At this time there is not an identified source of funding for this program following the end of the one time provincial and federal funding. In the spring and summer months the Coordinated Informed Response team shifts their focus in how they manage situations and an increase in complaints that emerge related to supporting those living unsheltered, including responding to the needs of those living unsheltered in encampments as well as responding to the need of individuals during summer heat alerts. There are no planned discussions about a Winter Response for 2022-2023 beyond working with existing service networks and seeking out investments from the Provincial Government to maintain service levels in the community for the years to come.

## **Conclusion**

Civic Administration follows the Council approved Housing Stability Action Plan as the guiding document for the delivery of Housing Stability Services in the community. The primary focus of that plan is reducing homelessness through the implementation of affordable housing and housing with supports. Civic Administration will continue to pursue advocacy efforts and emphasize the need for continued Provincial and Federal funding to support a person-centred system that has experienced an increase in both service demand and service cost during the COVID-19 era. While it is not confirmed, it is anticipated that individuals impacted by the Provincial and Federal COVID relief wind-down will continue to have access, if capacity permits, to pre-established supports available through the housing stability service system.

**Prepared by:** Laura Cornish, Manager, Housing Stability Services

**Submitted by:** Craig Cooper, Director, Housing Stability Services



**Recommended by: Kevin Dickins, Deputy City Manager, Social & Health Development**

## Report to Community & Protective Services Committee

**To:** CHAIR AND MEMBERS  
**COMMUNITY AND PROTECTIVE SERVICES COMMITTEE**  
**From:** SCOTT MATHERS, MPA, P. ENG, DEPUTY CITY MANAGER,  
**PLANNING AND ECONOMIC DEVELOPMENT**  
**Subject:** DRAFT BY-LAWS: PROGRAM REGULATING DISTRIBUTION  
OF FLYERS BY-LAW AND DISTRIBUTION OF GRAPHIC FLYERS TO  
RESIDENTIAL PROPERTIES BY-LAW  
**Date:** MARCH 1, 2022

### Recommendation

That, on the recommendation of the Deputy City Manager, Planning and Economic Development, the following actions be taken with respect to the Program Regulating Distribution of Flyers and Distribution of Graphic Flyer Deliveries to Residential Properties:

- a) the attached proposed by-law (Appendix 'A') **BE RECIEVED**, it being noted that the intent of the By-law would implement a program regulating the distribution of flyers to residential premises;
- b) the attached proposed by-law (Appendix 'B') **BE RECIEVED**, it being noted that the intent of the amendment would introduce penalties for non-compliance of by-law regulations related to the Program Regulating Distribution of Flyers By-law;
- c) the attached proposed by-law (Appendix 'C') **BE RECIEVED**, it being noted that the intent of the By-law would regulate the distribution of graphic flyers to residential properties ;
- d) the attached proposed by-law (Appendix 'D') **BE RECIEVED**, it being noted that the intent of the amendment would introduce penalties for non-compliance of by-law regulations related to the Distribution of Graphic Flyers to Residential Properties Bylaw.

### Executive Summary

The proposed draft by-laws and associated penalty provisions contained in this report is in response to Council direction of November 17, 2021. The draft bylaw in Appendix "A" provides residential property occupants the option to request that all forms of flyers not be delivered to their residence. The draft bylaw in Appendix "C" is prescriptive prohibiting the delivery of graphic flyers to residential premises.

### Analysis

#### 1.0 Previous Reports Pertinent to this Matter

Community and Protective Services Committee (CPSC) September 21, 2021, Information Report: Flyer Deliveries to Residential Properties.

Community and Protective Services Committee (CPSC) November 2, 2021, Flyer Deliveries to Residential Properties; Public Participation Meeting.

#### 2.0 Background Information

On November 17, 2021, Municipal Council resolved:

That the following actions be taken with respect to flyer deliveries to residential properties:

- a) the draft by-law, as appended to the staff report dated September 21, 2021, with respect to Flyer Deliveries to Residential Properties **BE REFERRED** back to the Civic Administration for revisions that include enforcement measures in cases where compliance is not respected;

b) that Civic Administration **BE DIRECTED** to prepare an alternate draft by-law for consideration of Municipal Council, specific to the distribution of graphic flyers, that would incorporate the following measures;

i) to specifically regulate flyers containing graphic images of dismembered human beings or aborted fetuses to residences;

ii) to identified sources of municipal authority supporting the above-noted measure, [10(2) powers]; and,

iii) to include provisions providing for enforcement and penalties for violations of the by-law;

it being noted that the Municipal Council received substantial evidence from Londoners that such unsolicited flyers cause demonstrable harm to London residents.

### **3.0 Discussion and Considerations**

#### **3.1 Program Regulating Distribution of Flyers By-law.**

In response to part (a) of the Council Resolution, a revised draft of the Program Regulating Distribution of Flyers By-law is provided (refer to Appendix A). The revised draft by-law includes offence provisions referencing Administrative Monetary Penalties (AMP) (refer to Appendix B). The proposed AMP penalty amount for non-compliance is \$75. The penalty could also be doubled for repeat offences. All by-law offences are also subject to the issuance of a summons (Part III) whereby the matter is resolved in court.

#### **3.2 Graphic Flyers**

In response to part (b) of the Council Resolution, a draft of the Distribution of Graphic Flyers By-law is provided, (refer to Appendix C).

Subsection 10(2) of the *Municipal Act, 2001* provides that a municipality may pass by-laws respecting: health, safety, and wellbeing of persons (10 (2) 6) and protection of persons and property, including consumer protection (10 (2) 8). These provisions may serve as a municipal purpose of the attached draft by-law.

The draft by-law contains a definition of Graphic Image: “A detailed pictorial image series of images, containing potentially sensitive content that may cause or trigger a negative reaction to the health and wellbeing of any person at any scale. An example of a graphic image may include but is not limited to dismembered human beings or aborted fetuses.”

The draft by-law includes offence provisions and references Administrative Monetary Penalties (AMPs) (Refer to Appendix D). The proposed AMP penalty amount for non-compliance is \$350. The penalty could also be doubled for repeat offences. All by-law offences are also subject to the issuance of a summons (Part III) whereby the matter is resolved in court.

With the adoption of any new municipal by-law, the standard protocol has been a three-pronged approach, incorporating officer discretion: education, voluntary compliance, and enforcement when necessary to achieve compliance. The approach to these by-laws, if approved by Council, will have a very strong front-ended focus on engagement, education, and communications. Standard operating procedures will be utilized in response to complaints. Complainants may be required to submit a statement of facts in some cases to assist with the collection of evidence. Charges may be issued to the person distributing the flyers as well as the distributor.

### **4.0 Conclusions**

The draft by-laws contained in this report are in response to Council direction. Both drafts contain offence provisions and associated penalty provisions.

**Prepared by:** Orest Katolyk, MLEO (C), Director, Municipal Compliance  
**Recommended by:** Scott Mathers, MPA, P. Eng, Deputy City Manager,  
Planning and Economic Development

**APPENDIX “A”**  
**Draft By-law**  
**Program Regulating Distribution of Flyers By-law**

Bill No. \_\_\_\_\_  
2022

By-law No. \_\_\_\_\_

A by-law establishing a program to regulate the distribution of flyers in the City of London.

**WHEREAS** subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c.25, as amended (“Municipal Act, 2001”) provides that a municipal power shall be exercised by by-law;

**AND WHEREAS** subsection 8(2) of the Municipal Act, 2001 provides that in the event of ambiguity in whether a municipality has the authority to pass a by-law under s.10, the ambiguity shall be resolved to include, rather than exclude, municipal powers that existed on December 31, 2002;

**AND WHEREAS** subsection 8(3) of the Municipal Act, 2001 provides that a by-law under section 10 respecting a matter may regulate or prohibit respecting the matter, require persons to do things respecting the matter, provide for a system of licenses (including permits, approvals, registrations, and any other type of permission) respecting the matter;

**AND WHEREAS** section 9 of the Municipal Act, 2001 provides that a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under the Municipal Act, 2001 or any other act;

**AND WHEREAS** subsection 10(1) of the Municipal Act, 2001 provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**AND WHEREAS** subsection 10(2) of the Municipal Act, 2001 provides that a municipality may pass by-laws respecting: in paragraph 5, economic, social, and environmental well-being of the municipality, including respecting climate change; and, in paragraph 8, protection of persons and property;

**NOW THEREFORE** the Municipal Council of The Corporation of the City of London enacts as follows:

**Part 1 SHORT TITLE**

**Short Title**

1.1 The short title of this by-law is the Program Regulating Distribution of Flyers By-law.

**Part 2 DEFINITIONS**

**Definitions**

2.1 For the purposes of this By-law:

“Addressed Flyer” means a Flyer bearing the name, address and postal code of the Property occupant;

“City” means The Corporation of the City of London;

“Distributor” means any person, owner of a business, company, or organization which distributes, permits to be distributed or causes to be distributed any Flyer;

“Flyer” means any printed or written matter, and includes a circular, leaflet, pamphlet, paper, booklet, postcard, or any other printed or otherwise reproduced matter of literature, but not including electronic messages;

“Person” includes a corporation, other legal entities and an individual having charge or control of a Property;

“Property” means residential property.

### **Part 3 PROGRAM ESTABLISHED**

3.1 A program for the distribution of Flyers in the City of London is established.

3.2 Any owner or occupant of Property may choose to participate in this program and indicate their desire not to receive certain Flyers by placing a sign stating “NO FLYERS” or “NO JUNK MAIL” or “NO UNSOLICITED MAIL” or similar wording on their mail box, mail slot, or in a location clearly visible at the Property entrance. See section 4.3 for exceptions.

### **Part 4 PROHIBITIONS**

#### **Flyers – Person**

4.1 Subject to section 4.3, no person shall deposit a Flyer at a Property if there is a clearly visible sign posted on the mailbox, mail slot, or at the Property entrance stating “NO FLYERS” or “NO JUNK MAIL” or “NO UNSOLICITED MAIL” or similar wording.

#### **Flyers – Distributor**

4.2 Subject to section 4.3, no Distributor shall distribute or cause to be distributed a Flyer at a Property if there is a clearly visible sign posted on the mailbox, mail slot, or at the Property entrance stating “NO FLYERS” or “NO JUNK MAIL” or “NO UNSOLICITED MAIL” or similar wording.

#### **Exceptions**

4.3 Sections 4.1 and 4.2 do not apply to any of the following:

- (a) community newspapers or subscription newspapers;
- (b) mailings in the public interest from government departments or agencies at the Federal, Provincial, Municipal levels and band councils;
- (c) materials from Elections Canada, provincial election officials, and municipal election officials, and material from political parties and electoral candidates during an election;
- (d) anything delivered by Canada Post;
- (e) addressed Flyers.

### **Part 5 ENFORCEMENT**

5.1 Any person who contravenes any provision of this By-law is guilty of an offence.

5.2 A director or officer of a corporation who knowingly concurs in the contravention of any provision of this By-law is guilty of an offence.

5.3 Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with the Administrative Monetary Penalty System By-law A-54, be liable to pay the City an Administrative Monetary Penalty.

5.4 A person convicted under this by-law is liable to a maximum fine of \$5000.00.

5.5 This By-law shall come into force and effect on the day it is passed.

PASSED in Open Council on      , 2022

Ed Holder  
Mayor

Michael Schulthess  
City Clerk

First Reading –      , 2022  
Second Reading –      , 2022  
Third Reading –      , 2022

## APPENDIX "B"

Bill No. \_\_\_\_\_  
2022

By-law No. A-54-\_\_\_\_\_

A by-law to amend By-law No. A-54, as amended, being "A by-law to implement an Administrative Monetary Penalty System in London" to designate the Program Regulating Distribution of Flyers By-law.

**WHEREAS** section 434.1 of the Municipal Act authorizes the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

**AND WHEREAS** the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System;

**AND WHEREAS** the Municipal Council on June 25, 2019 passed By-law No. A-54, being "A by-law to implement an Administrative Monetary Penalty System in London;"

**AND WHEREAS** the Municipal Council deems it appropriate to amend Bylaw No. A-54 with respect to contraventions of the By-law establishing a program to regulate the distribution of flyers in the City of London;

**NOW THEREFORE** the Council of The Corporation of the City of London enacts as follows:

1. That Schedule "A-1" of By-law No. A-54 be amended to include the Program Regulating Distribution of Flyers By-law.
2. That the definition of "Administrative Penalty" be amended to add "A-(to be inserted by Clerks)" after "A-(to be inserted by Clerks)";
3. That section 2.1 be amended to add "A-(to be inserted by Clerks)" "A-(to be inserted by Clerks)";
4. That section 3.1 be amended to add "A-(to be inserted by Clerks)" after "A-(to be inserted by Clerks)";
5. That section 3.1a) be amended to add "A-(to be inserted by Clerks)" after "A-(to be inserted by Clerks)";
6. That the attached schedule "A-(to be inserted by Clerks)" Program Regulating Distribution of Flyers By-law be added to By-law No. A-54 to provide for a penalty schedule.

**Schedule "A-(to be inserted by Clerks)"**

**Penalty Schedule for Program Regulating Distribution of Flyers By-law.**

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
1	No Person shall deposit an unaddressed Flyer at a Property where there is a clearly visible sign posted stating intent	3.1	\$75
2	No Distributor shall distribute or cause to be distributed an unaddressed Flyer at a Property where there is a clearly visible sign posted stating intent	3.2	\$75

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

## APPENDIX “C”

Bill No. \_\_\_\_\_  
2022

By-law No. \_\_\_\_\_

A by-law to regulate the distribution of graphic flyers in the City of London.

**WHEREAS** subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended (*“Municipal Act, 2001”*) provides that a municipal power shall be exercised by by-law;

**AND WHEREAS** subsection 8(2) of the *Municipal Act, 2001* provides that in the event of ambiguity in whether or not a municipality has the authority to pass a by-law under s. 10, the ambiguity shall be resolved so as to include, rather than exclude, municipal powers that existed on December 31, 2002;

**AND WHEREAS** subsection 8(3) of the *Municipal Act, 2001* provides that a by-law under section 10 respecting a matter may regulate or prohibit respecting the matter, require persons to do things respecting the matter, provide for a system of licenses (including permits, approvals, registrations and any other type of permission) respecting the matter;

**AND WHEREAS** section 9 of the *Municipal Act, 2001* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act, 2001* or any other Act;

**AND WHEREAS** subsection 10(1) of the *Municipal Act, 2001* provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**AND WHEREAS** subsection 10(2) of the *Municipal Act, 2001* provides that a municipality may pass by-laws respecting: in paragraph 6, Health, safety and well-being of persons; and in paragraph 8, Protection of persons and property, including consumer protection;

**NOW THEREFORE** the Municipal Council of The Corporation of the City of London enacts as follows:

### Part 1 SHORT TITLE

#### Short Title

1.1 The short title of this by-law is the Distribution of Graphic Flyers By-law.

### Part 2 DEFINITIONS

#### Definitions

2.1 For the purposes of this By-law:

“City” means The Corporation of the City of London;

“Distributor” means any person, owner of a business, company, or organization which distributes, permits to be distributed or causes to be distributed any Flyer;

“Flyer” means any printed or written matter, and includes a circular, leaflet, pamphlet, paper, booklet, postcard, or any other printed or otherwise reproduced matter of literature, but not including electronic messages;

“Graphic Image” means a detailed pictorial image or series of images, containing potentially sensitive content that may cause or trigger a negative reaction to the health and wellbeing of any person at any scale. An example of a graphic image may include, but is not limited to, dismembered human beings or aborted fetuses;

“Person” includes a corporation, other legal entities and an individual having charge or control of a Property;

“Property” means residential property.



### **Part 3 PROHIBITIONS**

3.1 No person shall deposit a flyer containing a graphic image at any property.

3.2 No distributor shall distribute, permit to be distributed or cause to be distributed a flyer containing a graphic image at any property.

### **Part 4 ENFORCEMENT**

4.1 Any person who contravenes any provision of this By-law is guilty of an offence.

4.2 A director or officer of a corporation who knowingly concurs in the contravention of any provision of this By-law is guilty of an offence.

4.3 Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with the Administrative Monetary Penalty System By-law A-54, be liable to pay the City an Administrative Monetary Penalty.

4.4 A person convicted under this by-law is liable to a maximum fine of \$5000.00.

4.5 This By-law shall come into force and effect on the day it is passed.

PASSED in Open Council on           ,2022

Ed Holder  
Mayor

Michael Schulthess  
City Clerk

First Reading –  
Second Reading –  
Third Reading –

**APPENDIX “D”**

Bill No. \_\_\_\_\_  
2022

By-law No. A-54- \_\_\_\_\_

A by-law to amend By-law No. A-54, as amended, being “A by-law to implement an Administrative Monetary Penalty System in London” to designate the Distribution of Graphic Flyers By-law.

**WHEREAS** section 434.1 of the Municipal Act authorizes the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

**AND WHEREAS** the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System;

**AND WHEREAS** the Municipal Council on June 25, 2019 passed By-law No. A-54, being “A by-law to implement an Administrative Monetary Penalty System in London;”

**AND WHEREAS** the Municipal Council deems it appropriate to amend Bylaw No. A-54 with respect to contraventions of the By-law establishing a Distribution of Graphic Flyers By-law;

**NOW THEREFORE** the Council of The Corporation of the City of London enacts as follows:

1. That Schedule “A-1” of By-law No. A-54 be amended to include the Distribution of Graphic Flyers By-law By-law;
2. That the definition of “Administrative Penalty” be amended to add “A-(to be inserted by Clerks)” after “A-(to be inserted by Clerks)”;
3. That section 2.1 be amended to add “A-(to be inserted by Clerks)” “A-(to be inserted by Clerks)”;
4. That section 3.1 be amended to add “A-(to be inserted by Clerks)” after “A-(to be inserted by Clerks)”;
5. That section 3.1a) be amended to add “A-(to be inserted by Clerks)” after “A-(to be inserted by Clerks)”;
6. That the attached schedule “A-(to be inserted by Clerks)” Distribution of Graphic Flyers By-law be added to By-law No. A-54 to provide for a penalty schedule.

**Schedule “A-(to be inserted by Clerks)”**

**Penalty Schedule for the Distribution of Graphic Flyers By-law;**

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
1	No Person shall deposit a a Flyer containing a Graphic Image at any Property.	4.1	\$350
2	No Distributor shall distribute, permit to be distributed or cause to be distributed a Flyer containing a Graphic Image at any Property	4.2	\$350

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.



*Canada's only national political pro-choice advocacy group*

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February 27, 2022

### **Regulation of Graphic Flyers to Residences**

Dear Community and Protective Services Committee members, and City Clerk:

May I please provide the following information and recommendations to aid you during your CPSC meeting on Tue Mar 1, in relation to the agenda item for the bylaws to regulate graphic flyers. Thank you for this opportunity.

First, I appreciate that the CPSC asked staff to provide a report asking for bylaw drafts with penalties. This is essential to ensure an effective bylaw that will actually deter the people delivering the flyers.

The Abortion Rights Coalition of Canada (ARCC) recommends that the city **enacts both bylaws** as drafted in Appendix A and Appendix C. They do not conflict with each other. Appendix A would help capture other unwanted flyers besides graphic flyers, giving residents the ability to opt out by posting a 'No Flyers' or similar notice at their mailbox. It would also result in little or no legal risk for the city, especially since several other cities have similar bylaws. However, this bylaw would be less effective against graphic flyers as residents may not take the initiative to post the required notice, plus the \$75 penalty may not be a sufficient deterrent to those delivering unwanted flyers.

I believe the Appendix C bylaw specifically banning delivery of graphic flyers to any residential property would have the most effective impact in terms of stopping the harms of graphic flyers. It does not depend on residents being required to post a 'No Flyers' or similar notice, and the heavier fine of \$350 would more effectively deter people delivering the flyers. The bylaw is also not limited to the flyers depicting aborted fetuses, but any type of graphic flyer that may trigger a negative effect on people's health and well-being – this broader, more proportionate approach will help the bylaw withstand Charter scrutiny.

I realize that enacting the Appendix C bylaw may invite a legal challenge. First, I would urge you to please not cave into extremist bullies. This would set a bad example to the dozens of other cities across Canada that have also been suffering from the graphic imagery, and would subject your own citizens to this abusive graphic imagery for years to come with little recourse.

Second, you would be on strong legal grounds in terms of the *Charter of Rights and Freedoms*, because cities need to consider a range of objectives and rights, not only freedom of expression. While it's true the Appendix C bylaw would violate freedom of expression rights under Section 2(b) of the Charter, this can be saved under a Section 1 defence, which allows justifiable limits on rights to protect other competing rights and objectives.

Below I have outlined three key factors that should be weighed against the freedom of expression of those delivering the graphic flyers. These factors would contribute to a strong Section 1 Charter argument to prohibit the delivery of graphic flyers to homes:

1. **Existing case law supports some limits on freedom of expression:** Considerable case law supports justified limits to freedom of expression to protect the Charter rights of others. In addition to several Supreme Court cases ([R. v. Keegstra](#) on hate speech, [R. v. Butler](#) on obscenity, and [R. v. Sharpe](#) on child pornography), the following provincial cases may be of interest to the city:
  - [R. v. Spratt](#) (2008 BCCA 340) allowed the infringement of anti-abortion protesters' freedom of expression around abortion clinics, in order to ensure the safety, privacy and dignity of women accessing abortion care.
  - [American Freedom Defence Initiative v. Edmonton](#) (2016 ABQB 555) upheld the city's removal of a prejudicial bus ad about honour killings of Muslim women, because the City's objective of providing a safe and welcoming transit system outweighed the limitation on freedom of expression caused by the refusal to run an offensive and discriminatory ad.
  - [Guelph and Area Right to Life v. City of Guelph](#) (2022 ONSC 43) granted a judicial application to an anti-choice group who sued over its bus ads being refused, but the court did not require the City to post the ads, instead remitting the decision back to the City to reconsider and carry out a Charter balancing exercise. The court said the city needs to weigh the anti-choice group's freedom of expression against the city's statutory objectives and competing Charter rights, including gender equality rights as the intervenor ARCC had argued (Para 91).

In relation to the recent Guelph case above, I would like to emphasize that the graphic flyers being delivered by the Canadian Centre of Bio-Ethical Reform (CCBR) undermine gender equality rights, which are protected under Section 15 of the Charter. Not only do the flyers specifically cause harm and trauma to women and gender-diverse people who can get pregnant, they also target their legal rights and essential health needs, thereby seeking to challenge their Charter rights to equality, life, bodily autonomy, privacy, and conscience.

2. **Courts respect Ad Standards decisions and advertising code:** As of 2022, eight court decisions have [endorsed cities' use](#) of the *Canadian Code of Advertising Standards*, which is administered by Ad Standards on behalf of the advertising industry. It's important to note that the graphic imagery of aborted fetuses – both in the form of flyers delivered to homes and signage on streets – has been deemed by Ad Standards to violate the Code:
  - In three separate decisions in 2014, 2015, and 2017, Ad Standards Council ruled that graphic flyers depicting aborted fetuses contravened Clause 14 (d) of the Code: "Council concluded that by its use of highly graphic and disturbing images, the advertiser displayed obvious indifference to conduct or attitudes that offend the standards of public decency prevailing among a significant segment of the population." In all 3 cases, the flyers were delivered by and/or produced by the Canadian Centre for Bio-ethical Reform (CCBR).
  - In a 2009 decision, Ad Standards Council ruled that a large image of an aborted fetus on the side of a moving truck contravened Clauses 14(c) and (d) of the Code: "Council...concluded that the advertising using the image of an aborted embryo in this medium and in this way, displayed obvious indifference to conduct or attitudes that offend the standards of public

decency prevailing among a significant segment of the population. Council also concluded that the imagery, when combined with the words ‘unmasking choice’, denigrated women who have chosen to have an abortion.” The truck with billboards was operated by the CCBR.

Because courts have supported the use of the Code by cities, including their reliance on Ad Standards decisions (provided this is not the only factor cities rely on), this gives added authority to cities to prohibit the graphic flyers by taking into account the decisions and the Code as one part of a Charter balancing exercise.

3. **Municipalities have authority to protect public safety:** Municipalities and cities have considerable authority to pass bylaws to protect public safety and well-being, ensure a safe and welcoming transit system, and fulfill other statutory objectives for the protection of their communities. The [same court decisions](#) that support cities’ use of the Advertising Code also recognize municipal authority in upholding their statutory objectives, and indeed, expect cities to include these in a Charter balancing exercise of competing rights.

In the case of the graphic flyers, the City of London has ample evidence of the harms to the community in the form of multiple complaints, including descriptions of emotional upset, rage, fear, and traumatic responses and aftereffects – including amongst children as well as people who have had miscarriages or abortions.

Further, in the Appendix C bylaw, I would recommend that the city include another “Whereas” that specifies the city’s evidence for the harms of the graphic flyers, such as the complaints and letters received, the public petition, etc. This would help strengthen a Charter Section 1 justification.

To conclude, I ask the CPSC to recommend that City Council pass both bylaws as drafted in Appendices A and C, but especially Appendix C. Please take into account the factors above that justify the prohibition of graphic flyer delivery under Section 1 of the Charter, which have been informed by legal advice I have received as well as existing jurisprudence.

Thank you very much,



Joyce Arthur (she/her)  
Executive Director  
Abortion Rights Coalition of Canada (ARCC)  
[joyce@arcc-cdac.ca](mailto:joyce@arcc-cdac.ca)

**To:** Mayor Ed Holder, Members of the Community and Protective Services Committee and City Clerk

**From:** Deanna Ronson

**Re:** 4th Meeting, March 1, 2022, Item 4.3 Draft By-laws: Program Regulating Distribution of Flyers By-law and Distribution of Graphic Flyers to Residential Properties By-law

Regarding the recommendation from the Deputy City Manager on actions be taken to the proposed flyer by-laws Appendix A, B, C and D, it is my hope that the Mayor and all Committee Members will **accept all four by-laws** and refer them to Council for a vote.

As some of you are new to this Committee, you may not know that since the Fall of 2020, I have been advocating for a by-law that would ban flyers containing graphic images of alleged aborted fetuses.

I am grateful that the Community and Protective Services Committee has recognized the harm and psychological distress that these flyers have had on residents across our city. I'm also pleased that City Staff has come back with a proposed by-law that will meaningfully protect London's homeowners by banning flyers with these graphic anti-abortion images and implement a monetary penalty on both the person delivering the flyer and the distributor (Appendix C and D).

While several Committee members have stated that they recognize the harm that these graphic flyers have had on our community, I think it's important that this harm be noted in Appendix "C" (Page 55 of the Agenda for the 4th Meeting of the CPSC), under the "Whereas subsection 10(2)".

It should be recorded in this by-law that the City received substantial evidence of the harm to residents in the form of a petition signed by 4k Londoners, a PPM and countless phone calls and emails to Council members, with residents stating the distress that these flyers had caused.

The Canadian Centre for Bio-ethical Reform (CCBR) has already stated publicly that they will pursue legal action if Appendix "C" is passed (<https://bit.ly/3BWA0Ix>) and I'm sure that this issue will be addressed during the in camera session with the City's Solicitor.

The CCBR are bullies.

They are intent on not only using their hate propaganda to bully people with uteruses who may seek healthcare, but they're also intent on bullying our City Councillors, members of whom have been elected to (in part) protect residents from harm.

I sincerely hope that the Mayor and Committee members will not give in to the threats from the CCBR.

If the CCBR decides to follow through on their threats, the City would have the opportunity to invoke Section 1 of the Charter of Rights and Freedoms.

*The test for making out a prima facie violation of 2(b) is very low, and under the case law the issue becomes whether the impugned measure can be justified under Section 1 of the Charter. There are several significant cases that show how a prima facie violation of 2(b) will nonetheless survive a constitutional challenge after the application of section 1 (R v Butler regarding obscenity, R v Keegstra regarding hate speech and R v Sharpe regarding child pornography to name three prominent examples). Should a measure restricting leaflet distribution be challenged, a court would likely find a Section 2(b) violation but then turn to a full Section 1 analysis. (Prof. Sam Trosow)*

City Council has the opportunity to pass a very important and necessary by-law. Based on the legal advice that I have heard, I have no doubt that Appendix C and D will stand up to a legal challenge. I only hope that the Committee Members of the CPSC will stand up to the challenge and vote to refer Appendix C and D to Council to be passed as a new by-law.

Thank you all for your time.

Submitted on February 27, 2022  
by Deanna Ronson, London, ON  
Member of ARCC



TO: Members of London City Council Community and Protective Services Committee  
FROM: Samuel Trosow  
RE: CPSC Agenda March 1, 2022 (Flyer Distribution)

This is to follow up on my previous communications to the CPSC on the matter of a by-law regulating the distribution of leaflets to residential properties in the city as well as my presentation to the committee on November 2, 2021. Specifically, I am writing in support of the draft by-law attached as Appendix C to your agenda.

**By-Law C is carefully crafted to satisfy the requirements of section 1 of the Charter**

As any measure that restricts the distribution of flyers will engage section 2(b) of the Canadian Charter of Rights and Freedoms, it is crucial that council carefully consider the requirements of section 1 of the Charter. As the test for showing a basic violation of 2(b) is very low, under the case law the issue becomes whether the impugned measure can be justified under Section 1. There are several significant cases that show how a *prima facie* violation of 2(b) will survive a constitutional challenge after the application of section 1 (*R v Butler* regarding obscenity, *R v Keegstra* regarding hate speech are just two prominent examples). Should a measure restricting leaflet distribution be challenged, while a court would likely find a section 2(b) violation, they would then turn to a section 1 analysis.

As a threshold issue, the city needs to show the by-law is in furtherance of a legitimate and substantial objective. The Appendix C by-law satisfies this requirement as the resolution of November 17, 2021 made a clear finding that the “council received substantial evidence from Londoners that such unsolicited flyers cause demonstrable harm to London residents.”

I would suggest that this exact language be incorporated into the by-law, it can simply be inserted into an additional Whereas Clause.

Beyond that, you must show that any violations caused by the by-law is proportionate to the harm it is seeking to address. The Appendix C by-law meets these requirements as well as it is rationally related to the harm being addressed, it is clear in its term, and it is designed to impact the expression rights as little as possible.

Thank you for your consideration of this letter and my previous communications to you on this issue.

Samuel Trosow, Associate Professor  
University of Western Ontario  
Faculty of Law, Faculty of Information & Media Studies  
[strosow@uwo.ca](mailto:strosow@uwo.ca) 519 661-2111 x82282

**DEFERRED MATTERS**

**COMMUNITY AND PROTECTIVE SERVICES COMMITTEE**

as of February 18, 2022

<b>File No.</b>	<b>Subject</b>	<b>Request Date</b>	<b>Requested/Expected Reply Date</b>	<b>Person Responsible</b>	<b>Status</b>
1.	<p><b><u>Proposed Accessible Vehicle for Hire Incentive Program – Update</u></b>                      That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official the following actions be taken with respect to the staff report dated September 10, 2019 related to an update on a proposed accessible vehicle for hire incentive program:</p> <p>b) the Civic Administration BE DIRECTED to hold a public participation meeting at a future meeting of the Community and Protective Services Committee with respect to amending the Vehicle for Hire By-law to make the necessary changes to implement an incentive program for accessible vehicles for hire.</p>	September 10, 2019	TBD	Planning and Economic Development - Municipal Compliance	
2.	<p><b><u>Special Events Policies and Procedure Manual</u></b>                      That the following actions be taken with respect to the “Special Events Policies and Procedure Manual”:</p> <p>a) the communication dated September 6, 2019 from Councillor A. Kayabaga, with respect to the “Special Events Policies and Procedures Manual” BE RECEIVED; and,</p> <p>b) the Civic Administration BE DIRECTED to review the City’s “Special Events Policies and Procedures Manual” and report back on possible amendment to the Manual to address the following matters:</p> <p>i) the disruption caused by special events being held in the evenings prior to a work and/or school day;</p>	September 10, 2019	June 2022	C. Smith J.P. McGonigle	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
	<p>ii) the application of the same rules/restrictions that are in place for Victoria Park to Harris Park; and,</p> <p>iii) increased fines and penalties for special events that contravene the Manual.</p>				
3.	<p><b><u>Short-Term Accommodations - Proposed Regulations</u></b></p> <p>That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to short-term accommodations:</p> <p>a) the Civic Administration BE DIRECTED to amend all necessary by-laws to address short-term accommodations and hold a public participation meeting at a future meeting of the Community and Protective Services Committee;</p> <p>b) the Civic Administration BE DIRECTED to continue consulting with short-term accommodation platforms on the further collection of Municipal Accommodation Tax;</p>	February 19, 2020	Q4 2021/ Q1 2022	G. Kotsifas O. Katolyk	
4.	<p><b><u>London Community Recovery Network - Ideas for Action by Municipal Council</u></b></p> <p>That, on the recommendation of the Managing Director, Neighbourhood, Children and Fire Services, the Acting Managing Director, Housing, Social Services and Dearness Home, and the Managing Director, Parks and Recreation, the following actions be taken with respect to the staff report dated February 9, 2021 related to the London Community Recovery Network and ideas for action by Municipal Council:</p> <p>ii) the implementation plan for item #2.3 Downtown Recovery – free transit to the downtown, as it relates to transit initiatives to the downtown, BE REFERRED back to the Civic Administration to continue working with the London Transit Commission on this matter, with a report back to a future meeting of the Community and Protective Services Committee (CPSC) when additional details are available; and,</p>	February 9, 2021	TBD	C. Smith K. Dickins S. Stafford	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
	iii) implementation plan for item #2.3 Downtown Recovery – free transit to the downtown, as it relates to parking initiatives in the downtown BE REFERRED back to the Civic Administration with a report back to a future meeting of the CPSC when additional details are available;				
5.	<b><u>Affordable Housing Units in London</u></b> That the following actions be taken with respect to the creation of affordable housing units in London: b) the Civic Administration BE DIRECTED to report back to a future meeting of the Community and Protective Services Committee with an implementation plan, inclusive of financial impacts, that sets out the best supports for the development of affordable housing units;	March 30, 2021	TBD	K. Dickins	
6.	<b><u>Animal By-law PH-3</u></b> That the communication, dated April 1, 2021, from Councillor M. Cassidy, with respect to By-law PH-3, being "A by-law to provide for the regulation, restriction and prohibition of the keeping of animals in the City of London", BE REFERRED to the Civic Administration for review and a report back at a future meeting of the Community and Protective Services Committee related to revisions or updates that could be made to the by-law; it being noted that a communication from K. and K. Beattie, as appended to the Added Agenda, with respect to this matter, was received.	April 20, 2021	Q4, 2021	G. Kotsifas O. Katolyk	
7.	<b><u>School Planning</u></b> That the Civic Administration BE DIRECTED to provide an information report at a future meeting of the Community and Protective Services Committee with respect to the roles and responsibilities of the local school boards and how the City of London interacts with the boards related to the items listed in the communication, as appended to the Agenda, from Councillors S. Lewis and P. Squire; it being noted that the above-noted communication, with respect to this matter, was received.	June 22, 2021	TBD	C. Smith	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
8.	<p><b><u>Recognizing the Impact of Hosting the COVID-19 Assessment Centres at Oakridge Arena and Carling Heights Optimist Community Centre</u></b></p> <p>That the following actions be taken with respect to the communication, dated July 6, 2021, from Councillors S. Lehman and J. Helmer and Mayor E. Holder, related to Recognizing the Impact of Hosting COVID-19 Assessment Centres at Oakridge Arena and Carling Heights Optimist Community Centre:</p> <p>a) the Civic Administration BE DIRECTED to consult residents, especially those close to the COVID-19 assessment centres, about priorities for new recreational amenities or upgrades to existing recreational amenities in the general area; and,</p> <p>b) the Civic Administration BE DIRECTED to explore potential provincial and federal funding opportunities for recreational infrastructure and to report back with recommended new or upgraded recreational amenities in the general area of both testing centres, along with a recommended source of financing;</p>	July 27, 2021	TBD	C. Smith	
9.	<p><b><u>Property Standards Matters (March 2021 Council Resolution)</u></b></p> <p>That the following actions be taken with respect to the staff report dated September 21, 2021, related to Property Standards Matters (March 2021 Council Resolution):</p> <p>a) the Civic Administration BE DIRECTED to report back at a future meeting of the Community and Protective Services Committee on how a RentSafeLondon by-law enforcement program, modelled after the RentSafeTO program, could be implemented, including proposed fees for registration and building audits;</p>	September 21, 2021	TBD	G. Kotsifas	
10.	<p><b><u>Flyer Deliveries to Residential Properties</u></b></p> <p>That the draft by-law, as appended to the staff report dated September 21, 2021, with respect to Flyer Deliveries to Residential Properties BE REFERRED back to the Civic Administration for revisions that</p>	November 2, 2021	TBD	G. Kotsifas B. Card	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
	include enforcement measures in cases where compliance is not respected;				

# Community Safety and Crime Prevention Advisory Committee

## Report

The 1st Meeting of the Community Safety and Crime Prevention Advisory Committee  
February 24, 2022  
2022 Virtual Meeting - during the COVID-19 Emergency  
Meetings can be viewed via live-streaming on YouTube and the City website.

Attendance                      PRESENT: T. Khan (Acting Chair), I. Bielaska-Hornblower, J. Campbell, B. Fragis, B. Madigan and J. Slavin

ABSENT: B. Gibson, L. Krobisch and D. Luthra

ALSO PRESENT: M. Fontaine, H. Lysynski, D. MacRae and K. Pawelec

The meeting was called to order at 12:17 PM; it being noted that all Members were in remote attendance

### 1. Call to Order

#### 1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Scheduled Items

#### 2.1 Mobility Master Plan

That it BE NOTED that the Community Safety and Crime Prevention Advisory Committee held a general discussion and heard a verbal update from D. MacRae, Director, Transportation and Mobility and M. Fontaine, Manager, Public Engagement, with respect to the Mobility Master Plan.

#### 2.2 Road Safety/Vision Zero update

That it BE NOTED that the Community Safety and Crime Prevention Advisory Committee held a general discussion and heard a verbal update from D. MacRae, Director, Transportation and Mobility, with respect to Road Safety/Vision Zero update.

### 3. Consent

#### 3.1 6th Report of the Community Safety and Crime Prevention Advisory Committee

That it BE NOTED that the 6th Report of the Community Safety and Crime Prevention Advisory Committee, from its meeting held on October 28, 2021, was received.

### 4. Adjournment

The meeting adjourned at 1:20 PM.