

# Corporate Services Committee

## Report

18th Meeting of the Corporate Services Committee  
November 1, 2021

PRESENT: Councillors M. Cassidy (Chair), M. van Holst, J. Morgan, E. Pelozza, J. Fyfe-Millar

ABSENT: Mayor E. Holder

ALSO PRESENT: M. Schulthess, J. Taylor, B. Westlake-Power  
Remote Attendance: Councillors S. Lewis, A. Hopkins and S. Hillier; L. Livingstone, A. Barbon, G. Bridge, B. Card, I. Collins, J. Dann, J. Davison, M. Goldrup, J. McMillan, K. Scherr, C. Smith, B. Warner

The meeting is called to order at 12:01 PM; it being noted that Councillor M. van Holst was in remote attendance.

### 1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Consent

Moved by: E. Pelozza

Seconded by: J. Morgan

That Items 2.1 to 2.3, BE APPROVED.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozza, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

#### 2.1 City of London Days at the Budweiser Gardens – Showdown in the Downtown October 22, 2022

Moved by: E. Pelozza

Seconded by: J. Morgan

That, on the recommendation of the City Clerk, the request to hold the Showdown in the Downtown – Knock Out Kidney Disease event on October 22, 2022, BE APPROVED as a City of London Day at the Budweiser Gardens; it being noted that five days remain for 2022, with no other requests pending.

**Motion Passed**

#### 2.2 Various By-law Amendments to Implement Organizational Structure Change

Moved by: E. Pelozza

Seconded by: J. Morgan

That on the recommendation of the City Clerk, the following actions be taken with respect to various By-law amendments to implement organizational structure changes:

- a) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "A" being "A by-law to amend By-law No. A.-7766-366, being "A by-law to approve and adopt a standard form Licence Agreement for the use of recreation spaces and assets; and to authorize the Managing Director, Parks and Recreation or the Managing Director Neighbourhood, Children and Fire Services, or their written designate, to insert information and execute Licence Agreements not exceeding \$10,000, for the use of recreation spaces and assets, which employ this form and to repeal By-law No A.-6690-195 and any amendments thereto" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;
- b) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "B" being "A by-law to amend By-law No. A.-7821-84, being "A by-law to approve the Grant Agreement between The Corporation of the City of London and Grand Theatre; and to authorize the Mayor and the City Clerk to execute the Agreement" to reflect the current organizational structure" BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;
- c) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "C" being "A by-law to amend By-law No. A.-7820-83, being "A by-law to approve the Purchase of Service Agreement between London Arts Council and The Corporation of the City of London; and to authorize the Mayor and the City Clerk to execute the Agreement" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;
- d) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "D" being "A by-law to amend By-law No. A.-7834-109, being "A by-law to approve the Purchase of Service Agreement between London Heritage Council and The Corporation of the City of London; and to authorize the Mayor and the City Clerk to execute the Agreement" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;
- e) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "E" being "A by-law to amend By-law No. A.-7332-16 being "A By-law to approve and adopt the standard form Grant Agreement (London Community Grants Program); and to authorize a City Representative to insert information and execute agreements which employ this form; and to authorize a City Representative to insert information and execute agreements which employ this form" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;
- f) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "F" being "A by-law to amend By-law No. A.-6790-81, being "A By-law to approve and adopt the standard form for Purchase of Services Agreements for Community Services" to reflect the current organizational structure" BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021; and,
- g) the proposed by-law as appended to the staff report dated November 1, 2021 as Appendix "G" being A by-law to amend By-law No. A.-6690-195 being "A By-law to approve the standard form for Office/Storage Space Licence Agreements" to reflect the current organizational structure and to repeal By-law No. A.-5962-42 and By-law No. A.-5962(a)-126", BE INTRODUCED at the Municipal Council Meeting to be held on November 16, 2021.

**Motion Passed**

2.3 Pre-Authorization Tax Payment Plan By-law and Collection of Interim Property Taxes By-law

Moved by: E. Pelozza

Seconded by: J. Morgan

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to property taxation for 2022:

a) the by-law, appended to the staff report dated November 1, 2021 as Appendix A, BE INTRODUCED at the Council meeting on November 16th, 2021 to to amend by-law A.-5505-497, “a by-law to authorize the implementation of a pre-authorized payment plan” by updating Schedule A of the by-law to provide for the 2022 calculations; and,

b) the by-law, appended to the staff report dated November 1, 2021 as Appendix B, BE INTRODUCED at the Council meeting on November 16, 2021, to amend By-law A-8 “a by-law to provide for the collection of property taxes” in Part 1 to provide for the calculation of the interim tax levy at a percentage of 41.20% of the previous year’s taxes.

**Motion Passed**

**3. Scheduled Items**

None.

**4. Items for Direction**

4.1 Application - Issuance of Proclamation - International Day for the Elimination of Violence Against Women

Moved by: E. Pelozza

Seconded by: J. Morgan

That based on the application dated October 4, 2021 from Anova: A Future Without Violence, November 25, 2021 BE PROCLAIMED as International Day for the Elimination of Violence Against Women.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozza, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

4.2 Application - Issuance of Proclamation - Salvation Army Week

Moved by: M. van Holst

Seconded by: J. Fyfe-Millar

That based on the application dated October 19, 2021 from The Governing Council of The Salvation Army, December 17, 2021 BE PROCLAIMED as Salvation Army Week.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozza, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

4.3 Deferred Council Directions Concerning Indigenous Relations

Councillor M. Cassidy places Councillor M. van Holst in the Chair.

Moved by: M. Cassidy  
Seconded by: E. Pelozza

That the City Council directions as mentioned below BE REFERRED to the Indigenous Community Liaison Advisor for a report back with respect to these matters:

December 6, 2016

“That clause 6 [*concerning a land acknowledgement at meetings of City Council*] BE REFERRED back for further consultation with the Indigenous Community with respect to the proposed statement.”

May 16, 2017

“That the request to invite the Munsee-Delaware Nation, the Oneida Nation of the Thames and the Chippewas of the Thames First Nation to provide their flags and have them raised in an appropriate manner at London City Hall BE REFERRED to the Civic Administration in order to allow for consultation and report back with respect to this matter.”

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozza, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

Councillor M. Cassidy resumes the Chair.

4.4 Standing and Council Meeting Procedures

Moved by: E. Pelozza  
Seconded by: J. Morgan

That the City Clerk BE DIRECTED to bring forward to a future meeting of the Corporate Services Committee for consideration, a draft policy with respect to the participation in hybrid electronic meetings by Council Members, staff and the public.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozza, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

4.5 Removal of a City Councillor

Moved by: J. Morgan  
Seconded by: M. Cassidy

That the communication from J. Kogelheide regarding the removal of a City Councillor BE RECEIVED;

it being noted that the Strategic Priorities and Policy Committee received communications dated October 26, 2021 from A. Harnish and M. Borthwick.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Peloza, and J. Fyfe-Millar

Absent: (1): E. Holder

**Motion Passed (5 to 0)**

**5. Deferred Matters/Additional Business**

None.

**6. Confidential (Enclosed for Members only.)**

Moved by: J. Fyfe-Millar

Seconded by: E. Peloza

That the Corporate Services Committee convene, In Closed Session, with respect to the following:

**6.1 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations**

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality

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**6.5 Labour Relations/Employee Negotiations**

A matter pertaining to labour relations and employee negotiations.

**Motion Passed**

The Corporate Services Committee convenes, In closed session, from 12:37 PM to 12:54 PM.

**7. Adjournment**

Moved by: M. van Holst

Seconded by: J. Fyfe-Millar

That the meeting BE ADJOURNED.

**Motion Passed**

The meeting adjourned at 12:57 PM.

## Report to Corporate Services Committee

**To:** Chair and Members  
Corporate Services Committee  
**From:** Cathy Saunders, City Clerk  
**Subject:** City of London Days at the Budweiser Gardens – Showdown  
in the Downtown October 22, 2022  
**Meeting on:** November 1, 2021

## Recommendation

That, on the recommendation of the City Clerk, the request to hold the Showdown in the Downtown – Knock Out Kidney Disease event on October 22, 2022, BE APPROVED as a City of London Day at the Budweiser Gardens; it being noted that five days remain for 2022, with no other requests pending.

## Executive Summary

Municipal Council may grant up to five rent-free days per year to community organizations wishing to use Budweiser Gardens, subject to the conditions of Council's Policy. Showdown in the Downtown has requested a City of London Day at Budweiser Gardens. The organization was granted a rent-free day in 2020, but was unable to hold the event because of the pandemic. The last time the organization used a City of London Day was in 2014. Given that five City of London Days remain in 2022, the Civic Administration recommends approval.

## Analysis

### 1.0 Background Information

#### 1.1 Agreement with Bud Gardens

The City of London agreement with the London Civic Centre (LP) provides for five community days annually for community use at the Budweiser Gardens. The agreement makes the following provisions:

“The Landlord and the Tenant acknowledge and agree that each of them shall permit the City to have exclusive use of the Project (excluding areas over which the London Knights or other subtenants or licensees have exclusive possession) on five (5) days in each calendar year on sixty (60) days’ notice prior to the Tenant and the Landlord on an entirely rent-free basis, except as set out in this subsection, for the purpose of community events which are primarily “not for profit” in nature, on dates which do not conflict or compete with events previously arranged or booked by the Tenant for the Project. The City shall be entitled to all ticket revenue and any revenue generated by special concession at such events, and all other revenue normally derived from the Project, such as from the food and beverage facilities, shall be included in Gross Revenue. The City shall pay for all out-of-pocket direct costs incurred by the Tenant for such occasion, such as the costs of staffing, security, janitorial and maintenance services. However, the City shall not be required to pay costs that the Tenant would have incurred anyway even if the City’s event had not been held. For these purposes, “community events” means events which are primarily for civic purposes, high school, university or college sports and events, celebrations or charity events and shall include without limitation, high school and college graduations, community banquets and receptions and speaker programs but shall not include any events which have previously used the Project in accordance with normal rental or use arrangements”.

## **1.2 Council Policy**

[City of London Days at the Budweiser Gardens Policy](#) establishes the general guidelines for utilization of up to five (5) City of London Days at the Budweiser Gardens for community-sponsored events on a “rent-free basis” provided the City or event sponsor pay for all direct and out-of-pocket expense incurred by the London Civic Centre Corporation.

## **1.3 Previous Reports to Council**

[Corporate Services Committee Agenda, November 5, 2019, Item 2.6 - City of London Days at the Budweiser Gardens – Showdown in the Downtown](#)

## **2.0 Discussion and Considerations**

### **2.1 Request from Showdown in the Downtown – Knock Out Kidney Disease**

Showdown Event Manager, Francee Ender, submitted the attached request for a “rent free” day at the Budweiser Gardens for the Showdown in the Downtown event on October 22, 2022, noting that the organization had received Municipal Council’s approval for September 26, 2020, but had to cancel the event due to the COVID-19 pandemic. This event was also approved for a City of London Day in 2014.

On behalf of the Showdown in the Downtown – Knock Out Kidney Disease, Dr. Faisal Rehman, Event Founder and Professor of Medicine at London Health Sciences Centre, submitted the attached correspondence dated September 27, 2021, in support of the request.

## **3.0 Financial Impact/Considerations**

None

## **4.0 Key Issues and Considerations**

### **4.1 City of London Days approved for 2022**

Five City of London Days remain to be granted for 2022, and there are no other pending requests for the use of a City of London Day at the Budweiser Gardens.

## **5.0 Conclusion**

The Civic Administration recommends approval of the request to use a City of London Day at the Budweiser Gardens for Showdown in the Downtown – Knock Out Kidney Disease on October 22, 2022.

|                        |                                   |
|------------------------|-----------------------------------|
| <b>Prepared by:</b>    | <b>Cathy Saunders, City Clerk</b> |
| <b>Submitted by:</b>   | <b>Cathy Saunders, City Clerk</b> |
| <b>Recommended by:</b> | <b>Cathy Saunders, City Clerk</b> |





# City of London Days at Budweiser Gardens Policy

Please refer to the “City of London Days at Budweiser Gardens” Council Policy on page 2 for related guidelines. Requests may be mailed to: City Clerk, PO Box 5035, London, ON, N6A 4L9 or emailed to ClerksApprovalRequests@london.ca. Phone enquiries should be directed to the City Clerk's Office at (519) 661-2489 Ext. 4937.

## Organization information

|   |  |                         |
|---|--|-------------------------|
| Organization Name                                   | Charitable registration number (if applicable) | Request Date (YYYYMMDD) |
| Showdown in the Downtown - Knock Out Kidney Disease | 89478 1475 RR0001                              | 2022-10-22              |

## Contact information

|                                     |                        |                     |
|-------------------------------------|------------------------|---------------------|
| Contact name                        | Title                  |                     |
| Francee Ender                       | Showdown Event Manager |                     |
| Address                             |                        |                     |
| 23-14 Doon Drive, London ON N5X 3P4 |                        |                     |
| Telephone number                    | / extension            | E-mail address      |
| 519-641-3434                        |                        | enderf@sympatico.ca |

## Event details

|   |                          |
|---|--------------------------|
| Event Name  | Date of event (YYYYMMDD) |
| Showdown in the Downtown - Knock Out Kidney Disease | 2022-10-22               |

Event description (maximum 1,000 characters, attach additional details if needed)

‘Showdown In The Downtown’ is a Gala Night with an exceptional entertainment card of MMA BOUTS. The evening will intrigue MMA aficionados and provide a fabulous dining menu with a Gourmet Dinner and Auction for the VIP guests along with Fight Only Seats that will raise much needed funds in support of The Lilibeth Caberto Kidney Clinical Research Unit, Matthew Mailing Centre for Translational Transplant Studies, Unity Project, The London Health Sciences Centre Surgical Epilepsy Program, Renal Patient Assistance Fund, Fierce N Fit Special Needs Boxing Incorporated, Making Mindfulness Matter (M3), PHSS Medical & Complex Care, S.A.L.T. Rescue Organization and London Health Sciences Foundation. Funds raised will be directed towards research that will help us fight kidney disease and improve patient outcomes after solid organ transplantation as well as support other local charities here in London.

## Event eligibility

- City of London sponsored event
- Not-for-profit sporting event of provincial or national significance
- Major community-wide, not-for-profit civic event
- Major community-wide, not-for-profit charity event

## Confirmations

- This event has not previously used the facility in accordance with normal rental or use arrangements
- Budweiser Gardens has confirmed that this date is available

## CITY OF LONDON DAYS AT BUDWEISER GARDENS POLICY

1. Policy Statement
  - 1.1 This policy establishes the general guidelines for utilization of City of London Days at the Budweiser Gardens for the purpose of up to five community-sponsored events on a “rent-free basis” provided the City or event sponsor pay for all direct and out-of-pocket expense incurred by the London Civic Centre Corporation.
2. Definitions
  - 2.1 Not applicable.
3. Applicability
  - 3.1 This policy applies to event(s) which meet the eligibility criteria set out in this policy.
4. The Policy
  - 4.1 Eligible Events

The following types of events will be eligible:

    - a) City of London-sponsored events such as opening ceremonies for sporting events and major community celebrations, which have not previously used the facility in accordance with normal rental or use arrangements.
    - b) Not-for-profit sporting events which are of a provincial or national significance, including championships for high schools, colleges or universities located within the City of London, which have not previously used the facility in accordance with normal rental or use arrangements.
    - c) Major not-for-profit civic events which are celebrations or charity events of a local, community-wide nature and have a direct benefit to the London community, which have not previously used the facility in accordance with normal rental or use arrangements.
  - 4.2 Maximum Event Days
    - a) The City is limited to five event days each year.
    - b) No group can have more than one event day per year.
    - c) No group can have more than two event days over a five-year consecutive period, with the exception of the annual United Way Harvest Lunch and Campaign Kick-Off, unless an exemption is approved by the Municipal Council due to unique circumstances.
  - 4.3 Event Dates

The City of London shall provide sixty (60) days prior notice to Budweiser Gardens for use of the facility for a community-sponsored event, and the date of the event may not conflict or compete with events previously arranged or booked by Budweiser Gardens.
  - 4.4 Requirements of User Groups
    - a) The user group will be responsible for all direct and out-of-pocket expenses which are incurred.
    - b) The user group will be responsible for entering into an agreement with the Budweiser Gardens for use of the facility and all obligations arising from that agreement.
    - c) The user group will be responsible for all advertising, sponsorship and ticketing for the event subject to any conditions set out by the Budweiser Gardens.
  - 4.5 City Contact

The City Clerk will be the primary contact for user groups and will be delegated responsibility to administer this policy.
  - 4.6 Event Approval

City Council approval is required for all City of London Days at Budweiser Gardens events.



**DR. FAISAL REHMAN**  
MD, FRCP(C)  
Professor, Department of Medicine  
Clerkship Director Medicine  
Schulich School of Medicine, Western University  
Consultant Nephrologist  
Tel:(519) 663-3285 Fax (519) 663-3449



City of London  
September 27, 2021

Dear Ms. Saunders,

My name is Dr. Faisal Rehman. I am a Nephrologist and Internal Medicine Specialist at The London Health Sciences Centre. I am also the Chair of a charitable organization called "Showdown in the Downtown". We are applying to lease the Budweiser Gardens on a rent free basis for our next event on October 22, 2022.

Our committee runs an annual charity event called Showdown in the Downtown that raises money for supporting research to find better treatments for patients undergoing heart, kidney, pancreas and liver transplants as well as better options for patients with kidney failure undergoing dialysis. We have two major charities that benefit from our event; The Matthew Mailing Centre for Translational Transplant Studies and The Kidney Clinical Research Unit. Government Grants for supporting medical research have dropped to an all time low. We feel it is imperative that the community help support our researchers in their goals to find better treatments for our neighbors, friends and families. We have also heavily support other local causes such as the Unity Project to combat homelessness, PHSS which provides residential and medical support to patients with complex medical needs and the Mary J Wright Centre at Merrymount that finds ways to better the lives of children suffering from social isolation. All of our fundraising benefits local initiatives in London, Ontario.

The numbers of Canadians awaiting solid organ transplantation far outweighs the number of available organs. Many of our patients die while on the waiting list for a solid organ transplant. We need to support research that improves accessibility for our patients on the wait list. Also, once transplanted, these organs do not last forever and many of our patients require a second or even a third organ transplant. We need to support research to find treatments that prevent acute and chronic rejection of these organs. Matthew Mailing was a young man who passed away soon after receiving a heart transplant in London. When the situation was dire and his heart transplant was not working as planned, he wanted to make sure that other patients in his situation would not go through this difficult time. When Matthew Mailing passed away in 2003 at the age of 34 from complications related to heart transplant surgery, he bequeathed one-third of his estate to support our Multi-Organ Transplant Program. Matthew's gift became the catalyst for establishing a world-class facility in transplant studies - The Matthew Mailing Centre for Translational Transplant Studies. Led by lead investigator Dr. Anthony Jevnikar, the nearly 9,000-square-foot Mailing Centre is promoting accelerated translation of basic research in transplantation to improve patient care. Scientists and clinician-scientists have a primary interest in transplantation such as novel immunotherapy, tissue protection and advanced microsurgical techniques.



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More than 2 million Canadians suffer from kidney failure or some form of kidney-related disease such as diabetes, high blood pressure, and kidney stones. Many patients with kidney disease end up requiring hemodialysis or peritoneal dialysis. These treatments have improved significantly over the last several years but still negatively impact the quality of life of our patients. The Kidney Clinical Research Unit (KCRU) is a 4000 square foot facility located at London Health Sciences Centre. This facility is dedicated to clinical research in the quantitative health sciences. The KCRU consists of a diverse research community with people from many different academic and occupational backgrounds. Currently the KCRU coordinates over 40 local, national and international studies (clinical trials, observational studies, research synthesis, administrative database analyses, and economic evaluation). As well as having a strong local research community, the KCRU has developed an ever growing network of national and international research and healthcare connections to collaborate and share information with in order to increase knowledge of kidney health issues. The KCRU continues to move forward and grow with the hope that the efforts of research will improve the lives and health of people with kidney health issues.

The Showdown in the Downtown is annual event that showcases combat sports at its best. The previous 5 events have showcased boxing, mixed martial arts, and kickboxing. We have had International Competitions between Canada and Ireland as well as Canada at The United States. One year we also featured two World Title Kickboxing matches. We have raised over \$2.4 million for our charities over the last 12 years.

On October 22, 2022, we will hold a professional mixed martial arts event at Budweiser Garden. Tickets will cost a modest \$50 and we hope to have several thousand people from the community attend. This will be an outstanding event featuring some of the great athletes from London Ontario battling other athletes from North America. By partnering with this event and leasing Budweiser Gardens on a "rent free basis", you would be supporting all of our patients in London who suffer from kidney disease or who are awaiting a solid organ transplant.

Thank you for considering our application.

Sincerely,

Dr. Faisal Rehman MD, FRCPC  
Professor of Medicine  
Clerkship Director Medicine  
Western University  
Schulich School of Medicine & Dentistry



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The Showdown in the Downtown is annual event that showcases combat sports at its best. The previous 5 events have showcased boxing, mixed martial arts, and kickboxing. We have had International Competitions between Canada and Ireland as well as Canada at The United States. One year we also featured two World Title Kickboxing matches. We have raised over \$2.4 million for our charities over the last 12 years.

On October 22, 2022, we will hold a professional mixed martial arts event at Budweiser Garden. Tickets will cost a modest \$50 and we hope to have several thousand people from the community attend. This will be an outstanding event featuring some of the great athletes from London Ontario battling other athletes from North America. By partnering with this event and leasing Budweiser Gardens on a "rent free basis", you would be supporting all of our patients in London who suffer from kidney disease or who are awaiting a solid organ transplant.

Thank you for considering our application.

Sincerely,

Dr. Faisal Rehman MD, FRCPC  
Professor of Medicine  
Clerkship Director Medicine  
Western University  
Schulich School of Medicine & Dentistry

## Report to Corporate Services Committee

**To:** Chair and Members  
Corporate Services Committee  
**From:** Cathy Saunders, City Clerk  
**Subject:** Various By-law Amendments to Implement Organizational Structure Change  
**Meeting on:** November 1, 2021

## Recommendation

That on the recommendation of the City Clerk, the following actions be taken with respect to various By-law amendments to implement organizational structure changes:

- a) the attached proposed by-law (Appendix "A") being "A by-law to amend By-law No. A.-7766-366, being "A by-law to approve and adopt a standard form Licence Agreement for the use of recreation spaces and assets; and to authorize the Managing Director, Parks and Recreation or the Managing Director Neighbourhood, Children and Fire Services, or their written designate, to insert information and execute Licence Agreements not exceeding \$10,000, for the use of recreation spaces and assets, which employ this form and to repeal By-law No A.-6690-195 and any amendments thereto" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;
- b) the attached proposed by-law (Appendix "B") being "A by-law to amend By-law No. A.-7821-84, being "A by-law to approve the Grant Agreement between The Corporation of the City of London and Grand Theatre; and to authorize the Mayor and the City Clerk to execute the Agreement" to reflect the current organizational structure" BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;
- c) the attached proposed by-law (Appendix "C") being "A by-law to amend By-law No. A.-7820-83, being "A by-law to approve the Purchase of Service Agreement between London Arts Council and The Corporation of the City of London; and to authorize the Mayor and the City Clerk to execute the Agreement" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;
- d) the attached proposed by-law (Appendix "D") being "A by-law to amend By-law No. A.-7834-109, being "A by-law to approve the Purchase of Service Agreement between London Heritage Council and The Corporation of the City of London; and to authorize the Mayor and the City Clerk to execute the Agreement" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;
- e) the attached proposed by-law (Appendix "E") being "A by-law to amend By-law No. A.-7332-16 being "A By-law to approve and adopt the standard form Grant Agreement (London Community Grants Program); and to authorize a City Representative to insert information and execute agreements which employ this form; and to authorize a City Representative to insert information and execute agreements which employ this form" to reflect the current organizational structure", BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021;
- f) the attached proposed by-law (Appendix "F") being "A by-law to amend By-law No. A.-6790-81, being "A By-law to approve and adopt the standard form for Purchase of Services Agreements for Community Services" to reflect the current organizational structure" BE INTRODUCED at the Municipal Council meeting to be held on November 16, 2021; and,

g) the attached proposed by-law (Appendix “G”) being A by-law to amend By-law No. A.-6690-195 being “A By-law to approve the standard form for Office/Storage Space Licence Agreements” to reflect the current organizational structure and to repeal By-law No. A.-5962-42 and By-law No. A.-5962(a)-126”, BE INTRODUCED at the Municipal Council Meeting to be held on November 16, 2021.

## **Executive Summary**

As a result of the recently approved organizational structure change, the ongoing review of current By-laws to ensure that the By-laws reflect to current organizational structure has resulted in the need for seven additional By-laws to be amended to reflect organizational change with respect to use of recreational facilities and culture matters matter now falling under Neighbourhood and City-Wide Services.

## **Analysis**

### **1.0 Background Information**

Municipal Council approved a new Corporate structure, which came into effect on May 4, 2021. The resulting changes to service areas and job titles were incorporated into a number of By-law amendments brought forward to the August 30, 2021 Corporate Services Committee for consideration that were subsequently enacted by Municipal Council at the meeting held on September 14, 2021. As noted in the August 30, 2021 staff report, it was and is anticipated that as the implementation of the new Corporate structure continues, additional By-law amendments may be required. As part of this ongoing process, the following seven By-laws require amendments in order to reflect the organizational structure changes to reflect that the responsibility for these matters now lies with the Neighbourhood and City-Wide Services and the Deputy City Manager, Neighbourhood and City-Wide Services:

The Licence Agreement for the Use of Recreation Spaces and Assets By-law No. A.-7766-366

The Grand Theatre Grant Agreement By-law No. A.-7821-84

The London Arts Council Purchase of Service Agreement By-law No. A.-7820-83

The London Heritage Council Purchase of Service Agreement By-law No. A.-7834-109

The Standard Form Grant Agreement By-law No. A.-7332-16 (London Community Grants Program

The Standard Form Purchase of Services Agreement By-law No. A.-6790-81,

The Standard Form Office/Storage Space Licence Agreements By-law No. A.-6690-195

### **2.0 Financial Impact/Considerations**

None.

### **3.0 Conclusion**

As the implementation of the new Corporate structure continues, the Civic Administration will continue to review current By-laws to ensure that all By-laws have been updated appropriately to reflect new Corporate structure.

**Prepared and Recommended by:**

**Cathy Saunders, City Clerk**



## APPENDIX "A"

Bill No.  
2021

By-law No. A-

A by-law to amend By-law No. A.-7766-366, being "A by-law to approve and adopt a standard form Licence Agreement for the use of recreation spaces and assets; and to authorize the Managing Director, Parks and Recreation or the Managing Director Neighbourhood, Children and Fire Services, or their written designate, to insert information and execute Licence Agreements not exceeding \$10,000, for the use of recreation spaces and assets, which employ this form and to repeal By-law No A.-6690-195 and any amendments thereto" to reflect the current organizational structure.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 10 of the *Municipal Act, 2001* provides that the City may provide any service or thing that the City considers necessary or desirable for the public, and may pass by-laws respecting same, and respecting economic, social and environmental well-being of the City, and the health, safety and well-being of persons;

AND WHEREAS the Municipal Council enacted By-law A.-7766-366 on July 24, 2018 to approve and adopt a standard form Licence Agreement for the use of recreation spaces and assets; and to authorize the Managing Director, Parks and Recreation or the Managing Director Neighbourhood, Children and Fire Services, or their written designate, to insert information and execute Licence Agreements not exceeding \$10,000, for the use of recreation spaces and assets, which employ this form;

AND WHEREAS the Council deems it appropriate to amend By-law A.-7766-366 to change Civic Administration titles to reflect the current organizational structure;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. By-law No. A.-7766-366 and the License Agreement attached as Schedule A to By-law A.-7766-366, are hereby amended as follows:

i) by deleting all references to the title "Managing Director, Neighbourhood, Children and Fire Services" and by replacing them with the title "Deputy City Manager, Neighbourhood and Community-Wide Services or their written designate";

iii) by deleting all references to “Managing Director or designate” and by replacing them with the words “Deputy City Manager, Neighbourhood and Community-Wide Services or their written designate”; and,

iv) by deleting all references to “Managing Director, Parks and Recreation or Managing Director, Neighbourhood, Children, and Fire Services, or delegate” and by replacing them with the words “Deputy City Manager, Neighbourhood and Community-Wide Services or their written designate”.

2. This by-law comes into effect on the day it is passed.

Passed in Open Council on November 16, 2021.

Ed Holder  
Mayor

Catharine Saunders  
City Clerk

First Reading – November 16, 2021  
Second Reading – November 16, 2021  
Third Reading – November 16, 2021

APPENDIX "B"

Bill No.  
2021

By-law No. A.-

A by-law to amend By-law No. A.-7821-84, being "A by-law to approve the Grant Agreement between The Corporation of the City of London and Grand Theatre; and to authorize the Mayor and the City Clerk to execute the Agreement" to reflect the current organizational structure.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS Grand Theatre is a non-share corporation;

AND WHEREAS section 107 of the *Municipal Act, 2001* provides that, subject to section 106, a municipality may make grants, on such terms as to security and otherwise as the council considers appropriate, to any person, group or body, for any purpose that council considers to be in the interests of the municipality;

AND WHEREAS Council considers it to be in the interests of the municipality to provide a grant to Grand Theatre as provided in the attached Grant Agreement;

AND WHEREAS the Municipal Council enacted By-law A.-7821-84 on March 26, 2019 to approve the Grant Agreement between The Corporation of the City of London and Grand Theatre;

AND WHEREAS the Council deems it appropriate to amend By-law A.-7821-84 to change Civic Administration titles to reflect the current organizational structure;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The Grand Theatre Grant Agreement By-law No. A.-7821-84, is hereby amended by deleting all references to the titles "Division Manager, Culture, Special Events and Sports Services and the Manager of Culture" and by replacing them with the title "Deputy City Manager, Neighbourhood and Community-Wide Services or their written designates".
2. This by-law comes into effect on the day it is passed.

Passed in Open Council on November 16, 2021.

Ed Holder  
Mayor

Catharine Saunders  
City Clerk

First Reading – November 16, 2021  
Second Reading – November 16, 2021  
Third Reading – November 16, 2021

## APPENDIX "C"

Bill No.  
2021

By-law No. A.-

A by-law to amend By-law No. A.-7820-83, being "A by-law to approve the Purchase of Service Agreement between London Arts Council and The Corporation of the City of London; and to authorize the Mayor and the City Clerk to execute the Agreement" to reflect the current organizational structure.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS the Municipal Council enacted By-law A.-7820-83 on March 26, 2019 to approve the Purchase of Service Agreement between London Arts Council and The Corporation of the City of London;

AND WHEREAS the Council deems it appropriate to amend By-law A.-7820-83 to change Civic Administration titles to reflect the current organizational structure;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The Deputy City Manager, Neighbourhood and Community-Wide Services or their written designate is hereby authorized to act as the Culture Manager under the Purchase of Service Agreement between The Corporation of the City of London and London Arts Council regarding the operation and administration of the Community Arts Investment Program (CAIP) and other arts and culture services as set out in the agreement attached as Schedule A to By-law A. -7820-83.
2. The Deputy City Manager, Neighbourhood and Community-Wide Services is authorized to approve and execute an amending agreement required to replace references to "Culture Manager" with the "Deputy City Manager, Neighbourhood and Community-Wide Services or their written designate" in the Purchase of Service Agreement between The Corporation of the City of London and London Arts Council approved under section 1 of By-law A. -7820-83
3. This by-law comes into effect on the day it is passed.

Passed in Open Council on November 16, 2021.

Ed Holder  
Mayor

Catharine Saunders  
City Clerk

First Reading – November 16, 2021  
Second Reading – November 16, 2021  
Third Reading – November 16, 2021

APPENDIX “D”

Bill No.  
2021

By-law No. A.-

A by-law to amend By-law No. A.-7834-109, being “A by-law to approve the Purchase of Service Agreement between London Heritage Council and The Corporation of the City of London; and to authorize the Mayor and the City Clerk to execute the Agreement” to reflect the current organizational structure.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS the Municipal Council enacted By-law A.-7834-109 on April 9, 2019 to approve the Purchase of Service Agreement between London Heritage Council and The Corporation of the City of London;

AND WHEREAS the Council deems it appropriate to amend By-law A.-7834-109 to change Civic Administration titles to reflect the current organizational structure;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The Deputy City Manager, Neighbourhood and Community-Wide Services or their written designate is hereby authorized to act as the Culture Manager under the Purchase of Service Agreement between London Heritage Council and The Corporation of the City of London approved under section 1 of By-law A.-7834-109.
2. The Deputy City Manager, Neighbourhood and Community-Wide Services is authorized to approve and execute an amending agreement required to replace references to “Culture Manager” with the “Deputy City Manager, Neighbourhood and Community-Wide Services or their written designate” in the Purchase of Service Agreement between London Heritage Council and The Corporation of the City of London approved under section 1 of By-law A.-7834-109.
3. This by-law comes into effect on the day it is passed.

Passed in Open Council on November 16, 2021.

Ed Holder  
Mayor

Catharine Saunders  
City Clerk

First Reading – November 16, 2021  
Second Reading – November 16, 2021  
Third Reading – November 16, 2021

APPENDIX "E"

Bill No.  
2021

By-law No. A.-

A by-law to amend By-law No. A.-7332-16 being "A By-law to approve and adopt the standard form Grant Agreement (London Community Grants Program); and to authorize a City Representative to insert information and execute agreements which employ this form; and to authorize a City Representative to insert information and execute agreements which employ this form" to reflect the current organizational structure.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 23.1 of the *Municipal Act, 2001* provides that sections 9 and 10 of that Act authorize a municipality to delegate its powers and duties to a person;

AND WHEREAS the Municipal Council enacted By-law A.-7332-16 on December 8, 2015 to approve and adopt the standards form Grant Agreement (London Community Grants Program);

AND WHEREAS the Council deems it appropriate to amend By-law A.-7332-16 to change Civic Administration titles to reflect the current organizational structure;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The Standard Form Grant Agreement By-law No. A.-7332-16, is hereby amended by deleting all references to the titles "Managing Director, Corporate Services & City Treasurer, City's Managing Director, Neighbourhood Children and Fire Services" and by replacing them with the titles "City Treasurer and Deputy City Manager, Neighbourhood and Community-Wide Services or their written designates", respectively.
2. This by-law comes into effect on the day it is passed.

Passed in Open Council on November 16, 2021.

Ed Holder  
Mayor

Catharine Saunders  
City Clerk

First Reading – November 16, 2021  
Second Reading – November 16, 2021  
Third Reading – November 16, 2021

APPENDIX "F"

Bill No.  
2021

By-law No. A.-

A by-law to amend By-law No. A.-6790-81, being "A By-law to approve and adopt the standard form for Purchase of Services Agreements for Community Services" to reflect the current organizational structure.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 10 of the *Municipal Act, 2001* provides that the City may provide any service or thing that the City considers necessary or desirable for the public, and may pass by-laws respecting same, and respecting economic, social and environmental well-being of the City, and the health, safety and well-being of persons;

AND WHEREAS the Municipal Council enacted By-law A.-6790-81 on March 20, 2012 to approve and adopt the standards form Purchase of Services Agreements for Community Services;

AND WHEREAS the Council deems it appropriate to amend By-law A.-6790-81 to change Civic Administration titles to reflect the current organizational structure;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The Standard Form Purchase of Services Agreements By-law No. A.-6790-81 and the Standard Form Purchase of Services Agreement attached to By-law No. A.-6790-81 as Schedule A, are hereby amended as follows:

i) by deleting all references to the title "Executive Director of Community Services" and by replacing them with the title "Deputy City Manager, Neighbourhood and Community-Wide Services or their written designate";

ii) by deleting all references to the title "Executive Director" and by replacing them with the title "Deputy City Manager, Neighbourhood and Community-Wide Services or their written designate"; and,

iii) by deleting all references to the words "Community Services" and by replacing them with the words "Neighbourhood and Community-Wide Services".

2. This by-law comes into effect on the day it is passed.

Passed in Open Council on November 16, 2021.

Ed Holder  
Mayor

Catharine Saunders  
City Clerk

First Reading – November 16, 2021  
Second Reading – November 16, 2021  
Third Reading – November 16, 2021



## APPENDIX "G"

Bill No.  
2021

By-law No. A.-

A by-law to amend By-law No. A.-6690-195 being "A By-law to approve the standard form for Office/Storage Space Licence Agreements" to reflect the current organizational structure and to repeal By-law No. A.-5962-42 and By-law No. A.-5962(a)-126.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 10 of the *Municipal Act, 2001* provides that the City may provide any service or thing that the City considers necessary or desirable for the public, and may pass by-laws respecting same, and respecting economic, social and environmental well-being of the City, and the health, safety and well-being of persons;

AND WHEREAS the Municipal Council enacted By-law A.-6690-195 on July 25, 2011 to approve and adopt the standards form for Office/Storage Space Licence Agreements;

AND WHEREAS the Council deems it appropriate to amend By-law A.-6690-195 to change Civic Administration titles to reflect the current organizational structure;

AND WHEREAS the Council deems it appropriate to repeal By-law No. A.-5962-42 and By-law No. A.-5962(a)-126 also related to standard form for Office/Storage Space Licence Agreements, as they have been replaced by By-law A.-6690-195;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The Standard Form Office/Storage Space Licence Agreements By-law No. A.-6690-195 and the Standard License Agreement - Office/Storage Space attached as Schedule A to By-law No. A.-6690-195, are hereby amended by deleting all references to the title "Executive Director of Community Services" and by replacing them with the title "Deputy City Manager, Neighbourhood and Community-Wide Services or their written designate.
2. That By-law No.'s A.-5962-42 and By-law No. A.-5962(a)-126 are hereby repealed.

3. This by-law comes into effect on the day it is passed.

Passed in Open Council on November 16, 2021.

Ed Holder  
Mayor

Catharine Saunders  
City Clerk

First Reading – November 16, 2021  
Second Reading – November 16, 2021  
Third Reading – November 16, 2021

## Report to Corporate Services Committee

**To:** Chair and Members  
Corporate Services Committee  
**From:** Anna Lisa Barbon, Deputy City Manager, Finance Supports  
**Subject:** Pre-Authorized Tax Payment Plan By-Law and Collection of Interim Property Taxes By-Law  
**Date:** November 1, 2021

## Recommendation

That, on the recommendation of the Deputy City Manager, Finance Supports, the following actions be taken with respect to property taxation for 2022:

- a) A by-law to amend by-law A-5505-497 “a by-law to authorize the implementation of a pre-authorized payment plan” so that the calculation of pre-authorized payments is based on the previous year’s taxes increased by the average increase in total property tax rates in the residential class in the previous year (Appendix A) **BE INTRODUCED** at the Council meeting on November 16<sup>th</sup>, 2021.
- b) A by-law to amend By-law A-8 “a by-law to provide for the collection of property taxes” so that the calculation of the interim tax levy will be set at a percentage of 41.20% of the previous year’s taxes (Appendix B) **BE INTRODUCED** at the Council meeting on November 16<sup>th</sup>, 2021.

## Executive Summary

The Pre-Authorized Payment Plan and Interim Property Tax By-laws are updated annually to incorporate increases to the residential property tax rate in the previous year. This report details the recommended interim property tax rate and percentage increase to estimated pre-authorized payments for 2022.

## Linkage to the Corporate Strategic Plan

Council’s 2019 to 2023 Strategic Plan for the City of London identifies “Leading in Public Services” as a strategic area of focus. The information contained in this report would assist in continuing to ensure the strength and sustainability of London’s finances in alignment with Council priorities of the Strategic Plan.

## Analysis

### 1.0 Background Information

#### 1.1 Legislation Related to Interim Property Tax Billing

Section 317 of the *Municipal Act, 2001* permits a municipality to levy taxes prior to the completion of its annual budget and the determination of education tax rates by the Province. Sections 342 and 307 of the Act provide additional flexibility with respect to due dates and payment arrangements. In accordance with section 317 the amount that can be levied on each property prior to the adoption of the budget is limited to fifty percent of the total property taxes applicable to the property in the previous year. Interim tax levies provide the municipality with funds to operate and make remittances to school boards prior to the finalization of municipal and education tax rates for the year. Interim tax levies do not affect the determination of total final taxes for the year as any taxes not billed at interim time are included on the final tax bill.

## **2.0 Discussion and Considerations**

### **2.1 Interim Property Tax Calculation for 2022**

Beginning in 2011 the City adopted the policy of adjusting the interim billing tax rate each year by the approximate amount of the average tax increase in the residential property class in the previous year. This annual adjustment permits the City to bill five (5) instalments each year and ensures that the amounts of each instalment are approximately equal. Each instalment is roughly 20% of the total taxes for the year (5x 20% = 100%). Two (2) instalments are billed as an interim levy in January each year (40%) and three (3) instalments are billed in May as the final tax instalments for the year (60%). In 2021, the average increase in total property tax rates for the residential property class was 3.0%. Using this basis of calculation, the interim tax levy for 2022 would be 41.20% (40% x 1.03) of the 2021 taxes levied.

It is therefore recommended that an interim levy of 41.20% of the previous year's taxes be set for the 2022 interim billing in the property tax collection by-law. The proposed by-law amendments would have results consistent with past practice and would also divide the annual tax billing into five (5) approximately equal instalments for the convenience of the individual property owners.

### **2.2 Pre-Authorized Payment Plan Amendment**

The City of London offers a Pre-authorized Payment Plan to property owners. Payments are deducted from the authorized bank account on the last business day of the month over 10 months. The first five (5) payments (January – May) are estimated and needed to be amended annually based on the increase in total property tax rates for the residential class in the previous year. It is therefore recommended that the pre-authorized payments for January to May 2022 be based on the previous year's taxes increased by 3.0% representing the average tax increase that occurred in the residential class in 2021. The remaining 5 payments will be adjusted once the amount of the Final Bill is determined and will reflect the tax rate and assessment for the year, less payments received.

## **3.0 Financial Impact/Considerations**

### **3.1 Cash Flow Considerations**

The proposed by-law amendments would ensure that the City has sufficient funds to carry on operations and make remittances to local school boards.

## **Conclusion**

It is recommended that the pre-authorized payment by-law be amended so that payments for 2022 are based on the taxes of the previous year increased by the average increase in total residential property tax rates in the previous year (i.e. 3.0%). It is also recommended that the property tax collection by-law be amended to set interim tax payments for 2022 on the same basis. This would result in an interim levy of 41.20% of previous year's taxes in 2022.

|                        |   |
|------------------------|---|
| <b>Prepared by:</b>    | <b>Joseph McMillan, Division Manager, Taxation &amp; Revenue</b>  |
| <b>Submitted by:</b>   | <b>Ian Collins, Director, Financial Services</b>                  |
| <b>Recommended by:</b> | <b>Anna Lisa Barbon, Deputy City Manger, Finance<br/>Supports</b> |

“Appendix A”

Bill No.

By-law No.

A by-law to amend By-law No. A.-5505-497 entitled, “A by-law to authorize the implementation of a pre-authorized tax payment plan for The Corporation of the City of London” by changing the multiplier to determine the pre-authorized property tax payment from 1.025 to 1.030 effective January 1, 2022.

WHEREAS subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the Municipal Act, 2001 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS subsection 10(1) of the Municipal Act, 2001 provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 342(1) of the Municipal Act, 2001, provides the municipality with the power to pass by-laws regarding the payment of taxes;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. Schedule “A” of By-law No. A.-5505-497 is amended by repealing paragraph 10 therein and by enacting the following new paragraphs 10 in its place:

10. For 2022 the amount of the pre-authorized payment for the period January to May shall be calculated as the most recently available assessments consistent with the previous year’s assessment valuations multiplied by the total tax rates applicable to the property in the previous year plus or minus any cap adjustment of the previous year and then multiplied by 1.030 and then increased by any local improvement or similar charge applicable to the property in 2022 and then divided by 10 and rounded to the nearest dollar.

2. This by-law comes into force on January 1, 2022

PASSED in Open Council on November 16, 2021

Ed Holder  
Mayor

Catharine Saunders  
City Clerk

First Reading – November 16, 2021  
Second Reading – November 16, 2021  
Third Reading – November 16, 2021

“Appendix B”

Bill No.

By-law No.

A by-law to amend By-law No. A-8, as amended entitled “Property Tax Collection By-law” by changing the calculation percent for the Interim Levy from 41.0% to 41.2% effective January 1, 2022.

WHEREAS subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the Municipal Act, 2001 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 317 of the Municipal Act, 2001 provides for the passing of by-laws for the levying of interim rates of taxation;

AND WHEREAS sections 342 and 307 of the Municipal Act, 2001, provide the municipality with additional flexibility with respect to due dates and payment arrangements;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. Part 1 of By-law A-8, the Property and Business Tax Collection By-law, is hereby amended by deleting sections 1.8 in its entirety and by replacing it with the following new section 1.8:

“1.8 Interim Levy – calculation  
For the year 2022 the interim levy for a property shall be calculated as 41.20% of the total amount of taxes for municipal and school purposes levied on the property for the previous year.”

2. This by-law comes into force on January 1, 2022

PASSED in Open Council on November 16, 2021

Ed Holder  
Mayor


Catharine Saunders  
City Clerk

First Reading – November 16, 2021  
Second Reading – November 16, 2021  
Third Reading – November 16, 2021

## Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at [ClerksApprovalRequests@london.ca](mailto:ClerksApprovalRequests@london.ca) or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

### Request details

|   |  |
|---|--|
| Name of Organization  | Anova: A Future Without Violence   |
| Date Proclamation Required  | November 25, 2021  |
| Proclamation Name   | International Day for the Elimination of Violence Against Women  |
| Proclamation Type (day, week or month)  | Day  |
| Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)   | Public Awareness   |
| Requester Name  | Chelsey Maclachlan   |
| Requester Telephone Number  | 519-642-3003 ext. 2252   |
| Requester Email Address   | <a href="mailto:chelseym@anovafuture.org">chelseym@anovafuture.org</a>   |
| Requester Address   | 225 Horton Street E.<br>London, Ontario, N6B 1L1   |
| Provide details of your Organization's Connection to London   | We are the product of a merger between London's Women's Community House and Sexual Assault Centre London, to provide improved services to our community. Anova provides safe places, shelter, support, counselling, and resources for abused women, their children, and all oppressed individuals to find a new start. |
| Required Supporting Documents   | Attached <ul style="list-style-type: none"><li>• Detail information on the Organization</li><li>• Detail information on the Event</li><li>• Confirmation of authorization from the Organization to submit the request</li></ul>  |
| The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws   |  |
| Signature   | <br>Jessie Rodger<br>Executive Director, Anova  |
| Date  | October 4, 2021  |
| <b>NOTICE OF COLLECTION OF PERSONAL INFORMATION</b>   |  |
| Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: <a href="mailto:csaunder@london.ca">csaunder@london.ca</a> |  |



October 4, 2021

RE: REQUEST FOR PROCLAMATION AND FLAG RAISING ON NOVEMBER 25TH, 2021

To: Mayor Ed Holder

I am reaching out on behalf of Anova to request your participation in and support of the 2021 Wrapped in Courage Campaign focused on ending gender-based violence in our community and beyond.

Anova is a not-for-profit organization which provides vital services and support for survivors of gender-based violence and their children including safe places, shelter, support, counselling, and resources and education on how we can eliminate gender-based violence for everyone. Anova is a proud agency partner of the provincial Wrapped in Courage 2021 campaign which has been raising awareness related to gender-based violence in Ontario for the past 8 years.

November 25th marks both the International Day for the Elimination of Violence Against Women and the first day of the 16 Days of Activism Against Gender-Based Violence worldwide. We request as leaders of London you consider proclaiming November 25th as the International Day for the Elimination of Violence Against Women and raising a Wrapped in Courage flag on November 25th to raise awareness and promote gender equality. The flags are 36x72 in size and feature a campaign symbol and text (End Gender-Based Violence) in both English and French designs.

Please note this document is being provided to supplement our application form.

A sample proclamation for your consideration is attached (1) in addition to a copy of the flag design (2).

We thank the City of London for considering this request and for your continued support in our work to provide safety and support for survivors of gender-based violence in our community.

Chelsey Maclachlan Wormald  
Fund Development & Communications Manager, Anova





***Sample Proclamation for Your Consideration:***

**The (Municipality/Township) of (Name of Municipality/Township) does  
hereby proclaim**

**November 25th**

**As**

**The International Day for the Elimination of Violence Against Women**

WHEREAS violence continues to be the greatest gender inequality rights issue for women, girls and gender-diverse individuals; and

WHEREAS November is Woman Abuse Prevention Month; and

WHEREAS Gender-based violence is a human right issue which our community must work together to address, prevent and address through public awareness and education; and

WHEREAS 1 in 3 women will experience gender-based violence in their lifetime and these numbers increase exponentially for Black, Indigenous and Woman of Colour; and

WHEREAS the COVID-19 pandemic has increased barriers to support and services for survivors of gender-based violence and their children; and

WHEREAS last year in Ontario, every 13 days a woman or child was killed by a man known to them, with the majority being their current or former intimate partner

WHEREAS this month and throughout the 16 Days of Activism Against Gender-Based Violence, we acknowledge our community's support of the Wrapped in Courage campaign and commitment to ending gender-based violence; and



WHEREAS on November 25th, The International Day for the Elimination of Violence Against Women, a Wrapped in Courage 2021 Campaign flag will be raised in recognition that the courage of a woman alone is not enough, it takes an entire community to end gender-based violence; and

Now, therefore, I (title and jurisdiction) proclaim and declare that November 25th, 2021 shall be known as

**“The International Day for the Elimination of Violence Against Women”**

and urge all citizens to recognize this day by taking action to support survivors of gender-based violence and becoming part of Ontario wide efforts to end gender-based violence.

**Proclamation Request Form**

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

**Request details**

|   |
|---|
| Name of Organization<br><i>The Governing Council of The Salvation Army</i>  |
| Date Proclamation Required<br><i>December 17<sup>th</sup> 2021</i>  |
| Proclamation Name<br><i>Salvation Army Week</i>   |
| Proclamation Type (day, <u>week</u> or month)<br><i>Week</i>  |
| Category (public awareness campaigns), ( <u>charitable fundraising campaigns</u> ), (arts and cultural celebrations)<br><i>Charitable Fundraising Campaigns</i>   |
| Requester Name<br><del>Elena Livertovsky</del> <i>Alex Kuziiv</i>   |
| Requester Telephone Number<br><i>416-254-4089</i>   |
| Requester Email Address<br><i>elena.livertovsky@salvationarmy.ca</i>  |
| Requester Address<br><i>1645 Warden Avenue, Scarborough, ON, M1R 5B3</i>  |
| Provide details of your Organization's Connection to London<br><i>The Salvation Army has been serving London for over 125 years providing a broad range of services through our ministries like Food assistance, Community and family services, and homelessness/Adding/poverty prevention programs.</i>  |
| Required Supporting Documents <ul style="list-style-type: none"><li>• Detail information on the Organization</li><li>• Detail information on the Event</li><li>• Confirmation of authorization from the Organization to submit the request</li></ul>  |
| The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws<br><br>Signature <i>[Signature]</i> Date <i>10/19/21</i>  |
| NOTICE OF COLLECTION OF PERSONAL INFORMATION<br><br>Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: <a href="mailto:csaunder@london.ca">csaunder@london.ca</a> |



300 Dufferin Avenue  
P.O. Box 5035  
London, ON  
N6A 4L9

London  
CANADA

October 15, 2021

Chair and Members of Corporate Services Committee

**Re: Deferred Council Directions Concerning Indigenous Relations**

Dear Colleagues,

With the ongoing search to uncover the unmarked graves of Indigenous children at the sites of former residential institutions across Canada, it is more important than ever to acknowledge the societal harms of our colonial history and to increase our efforts towards building and strengthening relationships between First Nations Communities, Indigenous Londoners and the City of London. Relationship-building is an ever-evolving process that requires on-going commitment.

During the seven years that I have served on London City Council, there have been many initiatives that we have undertaken – both politically and administratively - to further the principles and ideals of Truth and Reconciliation.

At the City Council meeting of December 6, 2016, City Council passed the following motion:

“That clause 6 [*concerning a land acknowledgement at meetings of City Council*] BE REFERRED back for further consultation with the Indigenous Community with respect to the proposed statement.”

At the City Council meeting of May 16, 2017, City Council passed the following motion:

“That the request to invite the Munsee-Delaware Nation, the Oneida Nation of the Thames and the Chippewas of the Thames First Nation to provide their flags and have them raised in an appropriate manner at London City Hall BE REFERRED to the Civic Administration in order to allow for consultation and report back with respect to this matter.”

Finally, earlier this year, Civic Administration posted and filled a new position - Indigenous Community Liaison Advisor. This is a very positive step and demonstrates our commitment towards building strong and respectful relationships with London’s community members and neighbours.

Therefore, I am seeking support for the following motion:

That the above-mentioned City Council directions BE REFERRED to the Indigenous Community Liaison Advisor for a report back with respect to these matters.

Respectfully submitted,

Maureen Cassidy  
Councillor, Ward 5



300 Dufferin Avenue  
P.O. Box 5035  
London, ON  
N6A 4L9

London  
CANADA

October 25, 2021

Chair and Members of the Corporate Services Committee  
Re: Standing and Council Meeting Procedures

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Colleagues –

Throughout the current COVID-19 pandemic, we have had to frequently adjust how even the simplest of tasks are completed. The conduct of our standing committee and Council meetings are no exception to this evolution. We have been able to normalize some processes, and some form of hybrid meeting is likely to be how we conduct committee business for the foreseeable future.

Based on my own experience with the Association of Municipalities of Ontario, and various boards and commissions, I would respectfully suggest that we formalize a policy with respect to these hybrid meetings. For example, with most other meetings staff enables their camera when they speak. This allows for a potential better “connection” with the presenter, as well as an opportunity to provide for better transparency with the public.

I would request your consideration of the following motion:

That the City Clerk BE DIRECTED to bring forward to a future meeting of the Corporate Services Committee for consideration, a draft policy with respect to the participation in hybrid electronic meetings by Council Members, staff and the public.

Respectfully,

Anna Hopkins  
Councillor, Ward 9

Dear Corporate Services Committee,

Please include the following email communication to the next Corporate Services Committee meeting agenda.

I am aware that presently there is little that Council can do to have a Councillor removed from office, as may be deemed to be warranted. I am also aware that citizens can file a complaint to the Integrity Commissioner, but, again, any response from the Integrity Commissioner cannot result in the removal of a City Councillor. To this, I am wanting the City Council to take this serious matter to higher offices! I request that the Municipal Council lobby the Province for the ability to remove a Council member from their elected office. This is the reason why I am emailing the Corporate Services Committee. It is my understanding that this request must be made to this committee!

To this end alone, it is imperative that the Corporate Services Committee lobby the Province for the ability to remove a Council member from their elected office.

I trust that the Corporate Services Committee is dedicated to the best interest of London and area residents and that the Corporate Services Committee will do all in its power and ability to deal with this serious problem with much haste.

A concerned London citizen,

Jim Kogelheide

**From:** Angie Harnish

**Sent:** Tuesday, October 26, 2021 12:43 PM

**To:** Westlake-Power, Barb

**Subject:** [EXTERNAL] Added agenda item for the November 1st, 2021 CSC Meeting.

Dear Corporate Services Committee,

Please include the following email communication to the next Corporate Services Committee meeting agenda.

I am aware that presently there is little that Council can do to have a Councillor removed from office, as may be deemed to be warranted. I am also aware that citizens can file a complaint to the Integrity Commissioner, but, again, any response from the Integrity Commissioner cannot result in the removal of a City Councillor. To this, I am wanting the City Council to take this serious matter to higher offices! I request that the Municipal Council lobby the Province for the ability to remove a Council member from their elected office. This is the reason why I am emailing the Corporate Services Committee. It is my understanding that this request must be made to this committee!

To this end alone, it is imperative that the Corporate Services Committee lobby the Province for the ability to remove a Council member from their elected office.

I trust that the Corporate Services Committee is dedicated to best interest of London and area residents and that the Corporate Services Committee will do all in its power and ability to deal with this serious problem with much haste.

A concerned London citizen,

A. Harnish

**From:** Meg Borthwick

**Sent:** Tuesday, October 26, 2021 1:19 PM

**To:** Westlake-Power, Barb

**Subject:** [EXTERNAL] Added agenda item for the November 01, 2021 CSC meeting

Dear Corporate Services Committee,

Please include the following email communication to the next Corporate Services Committee meeting agenda. I am aware that presently there is little that Council can do to have a Councillor removed from office, as may be deemed to be warranted. I am also aware that citizens can file a complaint to the Integrity Commissioner, but, again, any response from the Integrity Commissioner cannot result in the removal of a City Councillor.

To this, I am wanting the City Council to take this serious matter to higher offices! I request that the Municipal Council lobby the Province for the ability to remove a Council member from their elected office. This is the reason why I am emailing the Corporate Services Committee. It is my understanding that this request must be made to this committee! To this end alone, it is imperative that the Corporate Services Committee lobby the Province for the ability to remove a Council member from their elected office.

I trust that the Corporate Services Committee is dedicated to best interest of London and area residents and that the Corporate Services Committee will do all in its power and ability to deal with this serious problem with much haste.

A concerned London citizen,

Meg Borthwick

Ward 11 Resident