

# Agenda

## Governance Working Group

4th Meeting of the Governance Working Group

November 8, 2021, 12:00 PM

Governance Working Group Virtual Meeting - during the COVID-19 Emergency  
City Hall is temporarily closed to the public for in-person attendance at meetings.

Members

Councillors J. Morgan (Chair), S. Hillier, S. Lewis, M. van Holst

The City of London is committed to making every effort to provide alternate formats and communication supports for Council, Standing or Advisory Committee meetings and information, upon request. To make a request for any City service, please contact [accessibility@london.ca](mailto:accessibility@london.ca) or 519-661-2489 ext. 2425.

To make a request specific to this meeting, please contact [abush@london.ca](mailto:abush@london.ca).

Pages

**1. Call to Order**

1.1. Disclosures of Pecuniary Interest

**2. Consent Items**

**3. Items for Discussion**

3.1. Council Members' Expense Account Policy

2

3.2. Operations of Municipal Council

7

a. 2021-11-08 Submission - Councillor Survey Results

24

3.3. Governance Working Group Meeting Schedule

**4. Deferred Matters/Additional Business**

**5. Adjournment**



## **Council Members' Expense Account Policy**

**Policy Name:** Council Members' Expense Account Policy

**Legislative History:** Adopted September 19, 2017 (By-law No. CPOL.-228-480);  
Amended July 24, 2018 (By-law No. CPOL.-228(a)-427)

**Last Review Date:** August 10, 2021

**Service Area Lead:** City Clerk

### **1. Policy Statement**

- 1.1 This policy establishes the annual budget allocation to individual Council Members to support them in performing their diverse roles and representing their constituents, including the associated conditions for use of the budget allocation.

### **2. Definitions**

- 2.1 Not applicable.

### **3. Applicability**

- 3.1 This policy shall apply to all Council Members, excluding the Mayor.

### **4. The Policy**

#### **4.1 Annual Budget Allocation**

An annual sum of \$15,000.00 shall be allocated to each Council Member.

#### **4.2 Conditions for Use of the Annual Budget Allocation**

- a) This policy does not apply to:
- i) the Head of Council;
  - ii) any travel-related expenses that are not eligible for reimbursement under the Council Policy related to Travel and Business Expenses;
  - iii) travel expenses incurred by any Member of Council who has been nominated by the Municipal Council to represent it as a member of a committee or of the Board of Directors of the Federation of Canadian Municipalities or the Association of Municipalities of Ontario; it being noted that the latter expenses will be subject to Council approval of a source of financing;
  - iv) elected officials' salaries and related payroll costs;
  - v) expenses related to telephone, mobile devices and computers issued by the Corporation; noting that the standards for the aforementioned equipment are established by the City Clerk in consultation with Information Technology Services and are reflected in the Issuance of Computer Equipment to Council Members Policy;
  - vi) City of London business cards, letterhead and envelopes;

- vii) a limited general supply of pens, pencils, erasers, highlighters, markers, scribble pads, message pads, post-it notes, paperclips, tape, staples, etc.
  - viii) expenses for goods or services of a personal nature;
  - ix) election-related expenses, including expenses incurred to produce or distribute campaign literature or materials, in accordance with the Travel and Business Expenses Policy;
  - x) expenses incurred by delegates who the Mayor may, from time to time and at their discretion, request to attend meetings with federal, provincial or municipal organizations, or of the Mayors and Regional Chairs of Ontario (MARCO) and the Ontario's Big City Mayors (OBCM) on the Mayor's behalf; and,
  - xi) any donations or grants as these items are covered under the City of London Municipal Granting program.
- b) The annual allocation shall be subject to annual Budget approval;
- c) The allocated sum may be used by Members of Council for any of the following purposes:
- i) any conference, seminar or workshop having a direct relationship to municipal concerns or interests; such expenses to be in accordance with the Travel and Business Expenses Policy;
  - ii) educational courses which would assist the elected official in the completion of their Council-related duties and responsibilities;
  - iii) gifts and souvenirs for protocol and City of London promotional purposes up to a maximum value of \$1,200.00 annually;
  - iv) the expenses of a spouse or companion when claiming business hosting expenses, at the discretion of the elected official, when such an expense is considered to be necessary for the advancement of the interests of the City and is in accordance with the Travel and Business Expenses Policy;
  - v) office and computer equipment, furniture and supplies exceeding corporate issue, subject to the following conditions:
    - A) purchases of single items exceeding \$750.00 (excluding HST) in value will require the pre-approval of the Expense Review Officer (or designate) and it must be demonstrated that such purchases are necessary in order to effectively represent and serve the constituents;
    - B) purchases of single items exceeding \$750.00 (excluding HST) in value will be returned to the City Clerk upon the completion of the term to determine appropriate Corporate reuse or redistribution, should the Council Member not be returning for an additional term;
    - C) notwithstanding part B), above, out-going Member of Council may purchase a piece of equipment, originally purchased with "City" funds, using personal funds payable to the City, at present-market value;
    - D) purchases of single items exceeding \$750.00 (excluding HST) in value in the final year of the term will require the submission of a request for approval to the Corporate

Services Committee on an exception basis, and will remain subject to all conditions described above;

- vi) publication of newspaper notices to extend Seasons Greetings, advertise ward or neighbourhood meetings, extend congratulations to community organizations, convey Council actions on matters of public interest up to a maximum value of \$1,000.00 annually;
- vii) expenses related to ward matters and the operation of a “ward office”, including such expenses as: neighbourhood or constituent meetings, notices, lease of constituency office space within the ward, printing, etc.;
- viii) expenses related to the hosting of educational forums related to the business of the Municipal Council, for the benefit of the public (e.g., Speaker’s fees and travel expenses, venue rental for the forum, etc.);
- ix) transportation expenses for business-related travel within the City of London, to be paid by one of the following means at the discretion of individual Members of Council for the balance of 2015 (November and December), and for each entire fiscal year thereafter:
  - A) a monthly transportation allowance in the amount of up to \$150.00 maximum; OR
  - B) a per kilometer rate, based upon submission and approval of a “Corporate Car Allowance Statement” claim form, which provides for both parking and kilometre usage;
- x) contracting of temporary, part time office assistants subject to the following conditions:
  - Members of Council will be responsible for the contracting and supervision of office assistants who will be under a purchase of service agreement with the Council Member.
  - Members of Council shall arrange for their assistants to submit an invoice for work performed at the agreed upon rate. All invoices will be approved by the contracting Council Member prior to submission to the City Treasurer for payment. All payments will be subject to the availability of funding in the Council Member’s Expense Account;
  - temporary office assistants contracted by Members of Council will not be provided with access to the City Hall computer system, but could be provided with access to any offsite service provided by an outside service provider, at the discretion of the Council Member;
  - office assistants working for Members of Council will be provided keys and security card access from 8:00 a.m. to 5:30 p.m., Monday to Friday, to the office of the Council Member for which they are providing services; and,
  - the Code of Conduct policy for Members of Council will be followed in supervising these assistants including the protection of confidential information.
- xi) community event ticket purchases, for the individual Members of Council.

- d) for expenses not included in (c), above, Members of Council may, at their discretion, submit a request, on the required form, through the Corporate Services Committee for approval of an expense, on an exception basis;
- e) no goods or services shall be purchased in excess of what the Council Members require to complete their term of office, and all expense claims will require the submission of original, detailed receipts and clear explanation of the City/Ward-related purpose.
- f) the City Treasurer will provide an annual report to the Municipal Council detailing elected official remuneration and all expenses incurred against each elected official's expense account, such report to be prepared on or before March 31st of each calendar year;
- g) all elected official expense information is considered to be public information, with the exception of any detail that is subject to the *Municipal Freedom of Information and Protection of Privacy Act*, or any other relevant legislation, and shall be posted by the City Clerk, or designate, on the City of London website, on a quarterly basis; and,
- h) all eligible claim receipts shall be submitted for processing within 45 (forty-five) days from the date the expense occurred, in order to be considered for reimbursement.

April 4, 2019

Chair and Members of  
the Corporate Services Committee

Re: Council Member's Expense Account Policy

---

The Governance Working Group is currently reviewing the Council Member's Expense Account Policy. Given that this Policy is under review, I respectfully request that the following recommendation be supported:

“That the Governance Working Group BE REQUESTED to include in their review of the Council Member's Expense Account Policy, the removal of home internet as a an eligible expense under the Policy.”

In support of this recommendation, when the Policy was initially implements, household internet was considered a “luxury”. In 2013, 87% of Canadians reported having home internet and I would suggest that most households in London have internet service in their home, including the homes of Members of Council.

Members of Council are also provided with City issued smart phones that can be used as a ‘hot spot’ should internet services be required. In order to be accountable to the residents of the city with the respect to the appropriate use of taxpayers’ money, and be responsible stewards of public funds, home internet should be removed as an eligible expense under the Council Member's Expense Account Policy.

Respectfully submitted,

Elizabeth Pelosa  
Councillor, Ward 12

**From:** van Holst, Michael <mvanholst@london.ca>  
**Sent:** Monday, March 29, 2021 9:00 AM  
**To:** SPPC <sppc@london.ca>  
**Subject:** SPPC motion to discuss council

Dear Colleagues,

Now that we have determined the next city council will not consist of fewer members, it would be a good time to have the years delayed discussion about whether London would be better served by a council that meets more during the day than at night and/or is expected to put in more full-time than part-time hours.

For this reason, I request that you support the following motion.

That the governance committee be DIRECTED to consider how the operation of city council may be changed to better serve London.

Yours,  
Michael van Holst



London  
CANADA

P.O. Box 5035  
300 Dufferin Avenue  
London, ON  
N6A 4L9

May 26, 2021

C. Saunders  
City Clerk

I hereby certify that the Municipal Council, at its meeting held on May 25, 2021 resolved:

That the following actions be taken with respect to the 2nd Report of the Governance Working Committee from its meeting held on May 2, 2021:

a) the following actions be taken with respect to Standing Committee and Council Meetings and Councillor Members' Expense Accounts and supports:

i) the Civic Administration BE DIRECTED to circulate a questionnaire to current Members of Council seeking their input on the following matters:

A. the potential scheduling of Standing Committee and Council Meetings during day-time hours and other recommendations that they may have with respect to the scheduling and the holding of Meetings; and,

B. enhanced or alternative supports for Councillors, including, but not limited to budgetary and staffing and support; and,

ii) the Civic Administration BE DIRECTED report back to the Governance Working Group on how comparable municipalities schedule Standing Committee and Council Meetings and budgetary and staffing supports provided to Councillors;

it being noted that the Governance Working Group (GWG) received the Council Resolution dated April 14, 2021 and the communication dated April 13, 2021 from William H. Brock with respect to this matter;

b) clauses 1.1 and 3.2 BE RECEIVED for information. (4.5/9/SPPC)

C. Saunders  
City Clerk  
/hw

cc: W. H. Brock  
B. Westlake-Power, Deputy City Clerk  
M. Schulthess, Deputy City Clerk  
Governance Working Group Deferred List



## Report to Corporate Services Committee

**To:** Chair and Members  
Corporate Services Committee  
**From:** Cathy Saunders, City Clerk  
**Subject:** Standing Committee Meetings and Annual Meeting Calendar  
**Date:** May 31, 2021

## Recommendation

That, on the recommendation of the City Clerk, the attached annual meeting calendar for the period January 1, 2022 to December 31, 2022 (Appendix “A”), BE APPROVED; it being understood that adjustments to the calendar may be required from time to time in order to accommodate special/additional meetings or changes to governing legislation.

## Previous Reports Pertinent to this Matter

June 8, 2020 – Corporate Services Committee  
May 14, 2019 – Corporate Services Committee  
April 2, 2019 – Corporate Services Committee  
May 28, 2018 – Governance Working Group  
September 11, 2018 – Corporate Services Committee

## Background

### Annual Meeting Calendar

The attached draft meeting schedule is generally in accordance with the current Council Procedure By-law, which includes the following direction:

- Corporate Services Committee meetings to be held on Mondays at 12:00 PM.
- Civic Works Committee meetings to be held on Tuesdays at 12:00 PM.
- Community and Protective Services Committee to be held on Tuesdays at 4:00 PM.
- Planning and Environment Committee to be held on Mondays at 4:00 PM.
- Strategic Priorities and Policy Committee meetings to be held on Tuesdays at 4:00 PM.

The above-noted draft is a three-week rotation that includes all of the standing committees. Although each cycle includes all standing committees, you will note that some are still identified as “if required”.

In developing the draft calendar, consideration was given to the scheduling of the 2022 Municipal Election, the Federation of Canadian Municipalities’ (FCM) Annual General Meeting and the Association of Municipalities of Ontario’s (AMO) Annual General Meeting.

### Multi-Year Budget Process

The 2022 calendar does not include meetings specifically dedicated to the Multi-Year Budget update as the Municipal Election will be held in 2022 and the incoming Council would be requested to consider the 2023 Budget Update.

Additions and/or Adjustments

It is understood that from time-to-time exceptional circumstances may arise where special meetings will have to be added to the meeting schedule, or certain adjustments may have to be made to the meeting schedule.

**Prepared by and Recommended by:**

**Cathy Saunders, City Clerk**

## December 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 DEARNESS HOME COMMITTEE OF MANAGEMENT 12:00 PM	7 COUNCIL 4:00 PM	8	9	10	11
12	13 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	14 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	15	16	17	18
19	20	21 COUNCIL 4:00 PM	22	23	24 CITY HALL CLOSED at 12:00 PM	25
26	27 CITY HALL CLOSED	28 CITY HALL CLOSED	29 CITY HALL CLOSED	30 CITY HALL CLOSED	31 CITY HALL CLOSED	

## January 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 CITY HALL CLOSED	4	5	6	7	8
9	10 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	11 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	12	13	14	15
16	17	18 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	19	20	21	22
23	24	25 COUNCIL 4:00 PM	26	27	28	29
30	31 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM					

## February 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM (If necessary)	<b>8</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	<b>9</b> AUDIT COMMITTEE 12:00 PM	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> DEARNESS HOME COMMITTEE OF MANAGEMENT 12:00 PM	<b>15</b> COUNCIL 4:00 PM	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> CITY HALL CLOSED FAMILY DAY	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b> CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM					

## March 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM (if needed)	<b>8</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> Week of March Break	<b>15</b>	<b>16</b>	<b>17</b>	<b>17</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b> COUNCIL 4:00 PM	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b> CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	<b>29</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	<b>30</b>	<b>31</b>		

## April 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 DEARNESS HOME COMMITTEE OF MANAGEMENT 12:00 PM	5 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	6	7	8	9
10	11	12 COUNCIL 4:00 PM	13 AUDIT COMMITTEE 12:00 PM	14	15 CITY HALL CLOSED GOOD FRIDAY	16
17	18 CITY HALL CLOSED EASTER MONDAY	19 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	20 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	21	22	23
24	25 CORPORATE SERVICES COMMITTEE 12:00 PM (if needed)  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM (if needed)	26 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	27	28	29	30

## May 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 COUNCIL 4:00 PM	4	5	6	7
8	9 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	10 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	11	12	13	14
15	16	17 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	18	19	20	21
22	23 CITY HALL CLOSED VICTORIA DAY	24 COUNCIL 4:00 PM	25	26	27	28
29	30 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	31 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM				



## June 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 FCM ANNUAL CONFERENCE	3 FCM ANNUAL CONFERENCE	4 FCM ANNUAL CONFERENCE
5 FCM ANNUAL CONFERENCE	6 PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM (if needed)	7 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	8	9	10	11
12	13 DEARNESS HOME COMMITTEE OF MANAGEMENT 12:00 PM	14 COUNCIL 4:00 PM	15 AUDIT COMMITTEE 12:00 PM	16	17	18
19	20 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	21 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	22 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	23	24	25
26	27	28	29	30		

## July 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 CITY HALL CLOSED CANADA DAY	2
3	4	5 COUNCIL 4:00 PM	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	26 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	27 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	28	29	30
31						

## August 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> CITY HALL CLOSED CIVIC HOLIDAY	<b>2</b> COUNCIL 4:00 PM	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b> AMO ANNUAL CONFERENCE	<b>15</b> AMO ANNUAL CONFERENCE	<b>16</b> AMO ANNUAL CONFERENCE	<b>17</b> AMO ANNUAL CONFERENCE	<b>18</b>	<b>19</b> Nomination Day	<b>20</b>
<b>21</b>	<b>22</b> CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	<b>23</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	<b>31</b>			

## September 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 CITY HALL CLOSED LABOUR DAY	6 COUNCIL 4:00 PM	7 AUDIT COMMITTEE 12:00 PM	8	9	10
11	12 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	13 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	14	15	16	17
18	19 DEARNESS HOME COMMITTEE OF MANAGEMENT 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM (if needed)	20 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	21	22	23	24
25	26	27 COUNCIL 4:00 PM	28	29	30	

## October 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	4 CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	5 PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM (if needed)	6	7	8
9	10 CITY HALL CLOSED THANKSGIVING DAY	11 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	12	13	14	15
16	17 COUNCIL 4:00 PM	18	19	20	21	22
23	24 ELECTION DAY	25	26	27	28	29
30	31 CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM					

## November 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	<b>2</b> AUDIT COMMITTEE 12:00 PM	<b>3</b> Council Orientation 9:00 AM	<b>4</b> Council Orientation 9:00 AM	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b>  COUNCIL 4:00 PM	<b>9</b>	<b>10</b> Council Orientation 9:00 AM (if needed)	<b>11</b> Council Orientation 9:00 AM (if needed)	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b> INAUGURAL COUNCIL 6:00 PM	<b>16</b> STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (Committee and Board Appointments)	<b>17</b>	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b> COUNCIL 4:00 PM (Confirmation of Appointments and General Orientation)	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b> CORPORATE SERVICES COMMITTEE 12:00 PM  PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	<b>29</b> CIVIC WORKS COMMITTEE 12:00 PM  COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	<b>30</b>			

## December 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	7	8	9	10
11	12 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM (HOLD-Strategic Planning)	13 COUNCIL 4:00 PM	14	15	16	17
18	19	20	21	22	23 CITY HALL CLOSED at 12:00 PM	24
25	26 CITY HALL CLOSED	27 CITY HALL CLOSED	28 CITY HALL CLOSED	29 CITY HALL CLOSED	30 CITY HALL CLOSED	31

City of London – Council Member Survey

Survey Results - Summary

Day Time Meetings

Yes	No	High Importance	Moderate Importance	Morning	Afternoon
6	4	5	5	5	4

Councillors’ Expense Account Budget

Higher	Lower	Same
3	1	8

Staffing

Higher	Lower	Same
9	0	2

\*Please note that not everyone answered every question.



# City of London – Council Member Survey

## Survey Results – Detail

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?: **Very Important**

Would you support changing all Standing Committees to day-time meetings?: **Yes**

If Standing Committee meetings were held during the day, what time would you suggest they begin?: **Early Afternoon**

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters): **Any day time meeting time would be adequate.**

How important is the scheduling of Council meetings during day-time hours to you?: **Important**

Would you support to day-time Council meetings?: **Yes**

If Council meetings were held during the day, what time would you suggest they begin?: **Early Afternoon**

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters):

### BUDGET AND EXPENSES

Should the expense account for each Councillor be: **About the same**

Are there any items that should be excluded from the current expense policy?: **Yes**

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters): **Personal home internet should be excluded as an eligible expense.**

Are there any items that should be added to the currently permitted expenses?: **No**

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters):

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

**The expense policy should vary by ward and be based off of ward population. This would help address the population variance between wards when trying to connect with residents- example- a ward wide mailout. When a Councillor has a large ward, geographically and in population, it can be challenging to reach everyone within budget.**

**Would be nice to have a tech starter pack at the beginning of a Council term that includes start up items- printer, laptop, phone, ipad and protective cases.**

**Would be nice to have a City of London starter pack at the beginning of a Council term- City of London branded jacket, polo shirt(s), sweater, umbrella. This could help with economy of scale for purchases, less work for admin staff and all Councillors would have an opportunity to be included vs us seeing a colleague with something and having to inquire.**

**Cell phone cases should be issued with a corporate phone.**

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be: **Higher**

## City of London – Council Member Survey

### Survey Results – Detail

Do you have specific staff support requirements beyond what is currently provided?:  
**Yes**

If you answered yes to the preceding question, what additional supports do you require? (max. 1000 characters): **ward research, policy research in regards to other municipalities.**

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters):

**Would appreciate having consistency and less turn over in admin staff. I've transition through one admin ever 6 months which causes disruption and inconsistency in my work performance.**

# City of London – Council Member Survey

## Survey Results – Detail

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?: **Slightly Important**

Would you support changing all Standing Committees to day-time meetings?: **No**

If Standing Committee meetings were held during the day, what time would you suggest they begin?: **Early Afternoon**

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters):

How important is the scheduling of Council meetings during day-time hours to you?: **Slightly Important**

Would you support to day-time Council meetings?: **No**

If Council meetings were held during the day, what time would you suggest they begin?: **Early Afternoon**

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters):

### BUDGET AND EXPENSES

Should the expense account for each Councillor be: **Higher**

Are there any items that should be excluded from the current expense policy?: **No**

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters):

Are there any items that should be added to the currently permitted expenses?: **Yes**

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters): **Not sure but happy to support others who may have a different style in doing there work**

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be: **Higher**

Do you have specific staff support requirements beyond what is currently provided?: **Yes**

If you answered yes to the preceding question, what additional supports do you require? (max. 1000 characters):

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters):

# City of London – Council Member Survey

## Survey Results – Detail

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?:

Would you support changing all Standing Committees to day-time meetings?: **No**

If Standing Committee meetings were held during the day, what time would you suggest they begin?:

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters): **I support the current system with a mix of noon hour and 4:00 PM meeting starts. This is fair to all councillors, whether holding another job or not.**

How important is the scheduling of Council meetings during day-time hours to you?:

Would you support to day-time Council meetings?: **No**

If Council meetings were held during the day, what time would you suggest they begin?:

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters):

**I support the current 4:00 PM Council meeting starts. This is fair to all councillors, whether holding another job or not.**

### BUDGET AND EXPENSES

Should the expense account for each Councillor be: **Lower**

Are there any items that should be excluded from the current expense policy?:

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters):

Are there any items that should be added to the currently permitted expenses?: **No**

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters):

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be: **About the same**

Do you have specific staff support requirements beyond what is currently provided?: **No**

If you answered yes to the preceding question, what additional supports do you require? (max. 1000 characters):

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters):

# City of London – Council Member Survey

## Survey Results – Detail

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?: **Important**

Would you support changing all Standing Committees to day-time meetings?: **Yes**

If Standing Committee meetings were held during the day, what time would you suggest they begin?: **Late Morning**

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters): **If they are all day meetings, they should be consistent days of the week.**

How important is the scheduling of Council meetings during day-time hours to you?: **Moderately Important**

Would you support to day-time Council meetings?: **Yes**

If Council meetings were held during the day, what time would you suggest they begin?: **Late Morning**

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters): **If they are all day meetings, they should be consistent days of the week.**

### BUDGET AND EXPENSES

Should the expense account for each Councillor be: **Higher**

Are there any items that should be excluded from the current expense policy?: **Yes**

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters): **The caps on certain items may no longer be needed.**

Are there any items that should be added to the currently permitted expenses?: **No**

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters):

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

**The account level should be a function of the ward population calculated just like election expenses.**

**A number of items should be added to the corporate budget as an allowance. Examples: FCM, AMO, 3 mailings per year to the ward, office supplies (printer cartages). There should be more allowance for bring you own device from the central budget.**

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be: **Much higher**

Do you have specific staff support requirements beyond what is currently provided?: **Yes**

## City of London – Council Member Survey

### Survey Results – Detail

If you answered yes to the preceding question, what additional supports do you require? (max. 1000 characters): **Individual support that is accountable to the elected official directly in addition to an office staff that handles regular items.**

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters): **The staff are excellent, but they are spread very thin.**

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?:

Would you support changing all Standing Committees to day-time meetings?: **No**

If Standing Committee meetings were held during the day, what time would you suggest they begin?:

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters):

**The wording of the question of importance is challenging in the survey. It is very important to me that meetings are \*not\* held during daytime hours. If council decides that the council shall be deemed full-time then it would be something to consider but anyone holding a job outside of council would have considerable difficulty in attending these meetings. This is problematic for two reasons: it significantly limits the pool of candidates for council seats and it creates difficulties for public who wish to engage council during committee meetings or attend full council meetings but can't because they have to be at work instead.**

How important is the scheduling of Council meetings during day-time hours to you?:

Would you support to day-time Council meetings?: **No**

If Council meetings were held during the day, what time would you suggest they begin?:

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters):

**The wording of the question of importance is challenging in the survey. It is very important to me that meetings are \*not\* held during daytime hours. If council decides that the council shall be deemed full-time then it would be something to consider but anyone holding a job outside of council would have considerable difficulty in attending these meetings. This is problematic for two reasons: it significantly limits the pool of candidates for council seats and it creates difficulties for public who wish to engage council during committee meetings or attend full council meetings but can't because they have to be at work instead.**

### BUDGET AND EXPENSES

Should the expense account for each Councillor be: **About the same**

Are there any items that should be excluded from the current expense policy?: **Yes**

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters):

**I would recommend excluding any promotional advertising in newsletters, papers etc beyond that which is required to inform the public of upcoming community meetings or town halls.**

## City of London – Council Member Survey

### Survey Results – Detail

Are there any items that should be added to the currently permitted expenses?: **Yes**

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters):

**Council members should be able to assist with community expenses such as paying for space rentals for events, booking the showmobile, minor community improvements such as signage or even something like a basketball net. These can be done in a manner that limits self promotion.**

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be: **Higher**

Do you have specific staff support requirements beyond what is currently provided?: **Yes**

If you answered yes to the preceding question, what additional supports do you require? (max. 1000 characters): **I would appreciate support in maintaining a website and social media channels to post non-political community advisories such as upcoming topics at council, development projects, road construction, public participation opportunities, etc.**

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters):

# City of London – Council Member Survey

## Survey Results – Detail

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?: **Important**

Would you support changing all Standing Committees to day-time meetings?: **Yes**

If Standing Committee meetings were held during the day, what time would you suggest they begin?: **Early Afternoon**

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters):

**Start meetings at 1 pm**

**Consider aligning committees to the new department structure**

**For a three week schedule, have the week 1 meetings be those which most often have staff assigned adjustments between the committee meeting and council.**

**Three Week schedule:**

**1st Monday afternoon - CPSC**

**1st Tuesday afternoon - PEC**

**1st Wednesday - Audit/ working groups**

**2nd Monday afternoon - CSC**

**2nd Tuesday afternoon - CWC**

**2nd Wednesday afternoon -SPPC**

**3rd Monday afternoon- working groups**

**3rd Tuesday afternoon - Council**

**3rd Wednesday afternoon - working groups**

How important is the scheduling of Council meetings during day-time hours to you?:

Would you support to day-time Council meetings?:

If Council meetings were held during the day, what time would you suggest they begin?:

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters):

### BUDGET AND EXPENSES

Should the expense account for each Councillor be: **About the same**

Are there any items that should be excluded from the current expense policy?: **No**

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters):

Are there any items that should be added to the currently permitted expenses?: **Yes**

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters): **A phone expense rather than a corp issued phone.**

**Prizes for councillor-organized ward-related contests**

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

**1. Use a blacklist instead of a whitelist.**

**2. Have the following items covered from a general account instead of the individual councillor expense accounts (which should remain about the same):**

**- AMO & FCM conferences**

**- 2 ward mailings per year**



## City of London – Council Member Survey

### Survey Results – Detail

3. Have a stipend that covers the following without requiring paperwork:

- Internet
- An expense for a phone, instead of issuing corporate phones.

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be: **Higher**

Do you have specific staff support requirements beyond what is currently provided?:

**Yes**

If you answered yes to the preceding question, what additional supports do you require? (max. 1000 characters):

**I need a dashboard to track the progress of constituent concerns and communications.**

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters):

# City of London – Council Member Survey

## Survey Results – Detail

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?: **Very Important**

Would you support changing all Standing Committees to day-time meetings?: **Yes**

If Standing Committee meetings were held during the day, what time would you suggest they begin?: **Early Morning**

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters):

**I believe Standing Committee meetings should generally follow regular office hours of the majority of the business sector (i.e., 8:30-4:30). Public Participation Meetings can be held in the evening - or, broken up so that there is some option for people who are not available in the evenings. Some P.I.C.s are held at various times during daytime and evening hours as well as on weekends to increase public engagement. PPMs should provide similar opportunities for engagement. Virtual attendance/participation at PPMs should continue to be an option for the public.**

How important is the scheduling of Council meetings during day-time hours to you?: **Very Important**

Would you support to day-time Council meetings?: **Yes**

If Council meetings were held during the day, what time would you suggest they begin?: **Early Morning**

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters):

**Even if some Standing Committees continue to meet in the evening, I believe it is very important that Council meetings should generally follow regular office hours of the majority of the business sector (i.e., 8:30-4:30). Most people stay informed about the happenings at Council meetings through the media. Very few people attend Council meetings in person. Virtual attendance could continue and live streaming will continue for people who wish to watch the meetings in progress. Tapes of meetings remain available online for people to watch meetings when it is most convenient for them.**

### BUDGET AND EXPENSES

Should the expense account for each Councillor be: **About the same**

Are there any items that should be excluded from the current expense policy?: **No**

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters): **I'm satisfied with the current expense policy.**

Are there any items that should be added to the currently permitted expenses?: **No**

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters):

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

# City of London – Council Member Survey

## Survey Results – Detail

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be: **Higher**

Do you have specific staff support requirements beyond what is currently provided?:

**Yes**

If you answered yes to the preceding question, what additional supports do you require? (max. 1000 characters):

**Under the current model, I am extremely happy with the support I am receiving. Ashleigh is excellent and before her, Liridona was extremely good as well, however, Councillors should not have to hire a separate Contract Assistant, using funds from the expense account to do so, in order to adequately represent their wards.**

**More details below.**

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters):

**I believe the model itself is inadequate and should be changed. Under the current model, councillors are limited in their ability to represent their constituents in the most effective and professional manner possible. I believe each councillor should have a dedicated support person. I believe each councillor should determine what that support should include - e.g., attending events with the councillor and providing support with social media and other ways of engaging with constituents.**

**I believe each councillor should have an office budget similar to how the mayor's office works. The budget would include the expense account, staffing, councillor training and development and other expenses.**

# City of London – Council Member Survey

## Survey Results – Detail

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?: **Moderately Important**

Would you support changing all Standing Committees to day-time meetings?: **No**

If Standing Committee meetings were held during the day, what time would you suggest they begin?: **Early Morning**

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters):

**Holding Standing Committee meetings during the day is not a concern as long as they do not require Public Participation. Since there is usually one or more PPMs on the Planning and Environment Committee Agenda it should be held in the evening to allow the public to attend.**

How important is the scheduling of Council meetings during day-time hours to you?: **Not Important**

Would you support to day-time Council meetings?: **No**

If Council meetings were held during the day, what time would you suggest they begin?:

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters):

**Council meetings should be held in the evening to allow for a greater public audience. Also, if Councillors do have other full or part-time day jobs there would be less conflict for them.**

### BUDGET AND EXPENSES

Should the expense account for each Councillor be: **About the same**

Are there any items that should be excluded from the current expense policy?: **No**

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters):

Are there any items that should be added to the currently permitted expenses?: **No**

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters):

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

**I wish we could stop talking about it and not trying to make it one size fits all. No two wards or Councillors are alike and therefor we should have the opportunity to make the right decisions based on our wards/events.**

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be:

Do you have specific staff support requirements beyond what is currently provided?:

## City of London – Council Member Survey

### Survey Results – Detail

If you answered yes to the preceding question, what additional supports do you require? (max. 1000 characters):

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters):

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?: **Moderately Important**

Would you support changing all Standing Committees to day-time meetings?: **Yes**

If Standing Committee meetings were held during the day, what time would you suggest they begin?: **Early Afternoon**

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters):

How important is the scheduling of Council meetings during day-time hours to you?: **Important**

Would you support to day-time Council meetings?: **No**

If Council meetings were held during the day, what time would you suggest they begin?: **Early Afternoon**

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters):

### BUDGET AND EXPENSES

Should the expense account for each Councillor be: **About the same**

Are there any items that should be excluded from the current expense policy?: **No**

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters):

Are there any items that should be added to the currently permitted expenses?: **No**

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters):

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be: **Higher**

Do you have specific staff support requirements beyond what is currently provided?: **Yes**

If you answered yes to the preceding question, what additional supports do you require? (max. 1000 characters):

## City of London – Council Member Survey

### Survey Results – Detail

**Staff should be able to assist with social media as they do with emails and other forms of communication.**

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters):

**We need more staff support so they have more time for research on council members behalf. Perhaps one staff per 2 councillors.**

# City of London – Council Member Survey

## Survey Results – Detail

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?: **Very Important**

Would you support changing all Standing Committees to day-time meetings?: **Yes**

If Standing Committee meetings were held during the day, what time would you suggest they begin?: **Late Morning**

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters): **9:30am for morning meetings (give people time to arrive, check email, get to chambers) 1pm afternoon meetings this would still allow for two standing committee meetings on a given day**

How important is the scheduling of Council meetings during day-time hours to you?: **Very Important**

Would you support to day-time Council meetings?: **Yes**

If Council meetings were held during the day, what time would you suggest they begin?: **Early Afternoon**

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters):

**I would start Council meetings with a lunch from 12 to 1, with the meeting called to order at 1pm. Leave the morning free to deal with other matters. Given the length of council meetings currently, I anticipate that in most instances this would still allow the meeting to wrap by 4:30pm. There is no value to evening council meetings, there are no delegations or PPMs at Council. Further, this actually allows the local media a better "reporting out" opportunity before deadlines, which may help create a better informed public environment.**

### BUDGET AND EXPENSES

Should the expense account for each Councillor be:

**About the same. I believe the existing amount is a good starting position, but that it should be prorated on a population basis so that councillors with larger wards have a bigger account to work with. Some formula where there is an extra amount for each household over the average... not certain what that formula should specifically be, but that is a really important one for me (even though with the smallest ward it won't change my amount).**

Are there any items that should be excluded from the current expense policy?: **Yes**

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters):

**Home internet should not be an expense eligible item. Councillors would have had internet access previously and are provided with two corporate devices that support "hot spot" capability. Councillors can also include home internet as an eligible home office federal tax deduction, which should simply be part of the T2200 form for CRA.**

Are there any items that should be added to the currently permitted expenses?: **No**

## City of London – Council Member Survey

### Survey Results – Detail

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters):

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

**Rather than adding items to an expense account, provide through corporate bulk buying:**

**>one set of toner cartridges for corporate issued printers**

**>two annual ward wide mailing postage costs (allow councillors to outsource mailing production if they desire, but cover the mailing costs to the residents...which does assist in providing equity to councillors regardless of ward size in the ability to reach constituents)**

**>case/protective cover/chargers for corporate issued mobile devices**

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be: **Higher**

Do you have specific staff support requirements beyond what is currently provided?:  
**Yes**

If you answered yes to the preceding question, what additional supports do you require? (max. 1000 characters):

**This is an era of electronic communications. Admin staff should be able to provide direct support to responding to inquiries via social media where the councillor is interested in having that support, even if it has some limitations (ie: "we'd be happy to help you but need you to direct that through the city email at: [xxxxx@london.ca](mailto:xxxxx@london.ca) so we are able to properly enter it in our system).**

**Staff should not require approval from management to attend a community event with a councillor. That should be a mutually agreed upon decision of the councillor and the staffer.**

**Staff should also be able to assist in the addition of content to a 3rd party website hosted by the councillor (ie: [shawnlewis.ca](http://shawnlewis.ca) or [joshmorgan.ca](http://joshmorgan.ca)) to assist in maintaining fresh content.**

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters):

**I would not be able to utilize an admin staffer in a full time capacity dedicated just to me. However, I would be able to utilize a half time person. A ratio of 1:2 would, I feel be best.**



# City of London – Council Member Survey

## Survey Results – Detail

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?: **Important**

Would you support changing all Standing Committees to day-time meetings?: **Yes**

If Standing Committee meetings were held during the day, what time would you suggest they begin?: **Early Afternoon**

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters):

How important is the scheduling of Council meetings during day-time hours to you?: **Important**

Would you support to day-time Council meetings?: **Yes**

If Council meetings were held during the day, what time would you suggest they begin?: **Early Afternoon**

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters): **Start Council at 1pm**

### BUDGET AND EXPENSES

Should the expense account for each Councillor be: **About the same**

Are there any items that should be excluded from the current expense policy?: **Yes**

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters): **Internet**

**AMO expenses because when we are doing that, it is for all of London, not just our Ward, so why is it a Ward expense.**

**All upper government involvement expenses should not go on the Ward expenses.**

Are there any items that should be added to the currently permitted expenses?: **Yes**

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters): **phone case, possibly a more secure internet connection if required in future.**

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

**Better break down on the food costs.**

**I can have a full restaurant meal delivered with tip and I have for less money.**

**Feels like wages are the largest portion of the meal expenses and moving to daytime meetings would mean kitchen staff was already there and would be able to leave on time, saving evening work hours.**

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be: **About the same**

Do you have specific staff support requirements beyond what is currently provided?: **No**

## City of London – Council Member Survey

### Survey Results – Detail

If you answered yes to the preceding question, what additional supports do you require? (max. 1000 characters):

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters): **I am always impressed with the assistants, they deserve every dollar they earn. :)**

### DAYTIME MEETINGS

How important is the scheduling of Standing Committee meetings during day-time hours to you?: **Not Important**

Would you support changing all Standing Committees to day-time meetings?: **No preference**

If Standing Committee meetings were held during the day, what time would you suggest they begin?: **Late Morning**

Do you have any specific recommendations with respect to the scheduling and the holding of Standing Committee meetings? (max. 1000 characters): **No**

How important is the scheduling of Council meetings during day-time hours to you?: **Not Important**

Would you support to day-time Council meetings?: **No**

If Council meetings were held during the day, what time would you suggest they begin?: **Early Afternoon**

Do you have any specific recommendations with respect to the scheduling and the holding of Council meetings? (max. 1000 characters): **Keep the council meeting at night so people can follow them**

### BUDGET AND EXPENSES

Should the expense account for each Councillor be: **Higher**

Are there any items that should be excluded from the current expense policy?: **No**

If you answered yes to the preceding question, what expenses should be excluded? (max. 1000 characters):

Are there any items that should be added to the currently permitted expenses?: **Yes**

If you answered yes to the preceding question, what expenses should be added? (max. 1000 characters): **Community donations to schools and such community oriented organizations**

Do you have any other specific recommendations with respect to expense account? (max. 1000 characters):

**I think that councillors should be able to hire and pay full wage an assistant. The current system of 4 assistants per 4 councillors can be improved to provide each councillor their own assistant. It is extremely difficult to share an assistant especially if your ward has a bigger file**

### STAFFING AND SUPPORT

Should the Administrative Assistant staff time dedicated to each Councillor be: **Much higher**

## City of London – Council Member Survey

### Survey Results – Detail

Do you have specific staff support requirements beyond what is currently provided?:  
**Yes**

If you answered yes to the preceding question, what additional supports do you require?  
(max. 1000 characters):

**The assistants for councillors should be able to do what other elected officials assistants do but most importantly every councillor should have their assistant.**

Do you have any other specific recommendations with respect to administrative staff support? (max. 1000 characters):