

Agenda

Community and Protective Services Committee

10th Meeting of the Community and Protective Services Committee

June 22, 2021, 4:00 PM

2021 Meeting - Virtual Meeting during the COVID-19 Emergency

Please check the City website for current details of COVID-19 service impacts.

Meetings can be viewed via live-streaming on YouTube and the City website

Members

Councillors J. Helmer (Chair), S. Lewis, M. Salih, A. Kayabaga, S. Hillier, Mayor E. Holder

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Pages

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2. Consent

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| 2.7. | London Homeless Prevention Housing Allowance Program – Single Source Procurement (#SS 21-36) | 32 |

3. Scheduled Items

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| 3.1. | Item not to be heard before 4:05 PM Delegation - S. Campbell, Ark Aid Mission - Strategy for High Acuity Homelessness | 36 |
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4. Items for Direction

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5. Deferred Matters/Additional Business

6. Confidential

6.1. Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending lease of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

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A matter pertaining to the proposed or pending lease of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

7. Adjournment

Accessibility Advisory Committee Report

5th Meeting of the Accessibility Advisory Committee

May 27, 2021

Advisory Committee Virtual Meeting - during the COVID-19 Emergency

Attendance PRESENT: J. Menard (Chair), T. Eadinger, D. Haggerty, N. Judges, A. McGaw, P. Moore, K. Pereyaslavska, B. Quesnel, P. Quesnel, D. Ruston and J. Teeple and J. Bunn (Committee Clerk)

ALSO PRESENT: L. Livingstone; D. Baxter, C. Cooper, A. Husain, D. MacRae, A. Miller, L. Sanders, C. Saunders, J. Skimming, J. Stanford, M. Stone and K. Wood (HDC)

ABSENT: M. Bush and K. Steinmann

The meeting was called to order at 3:01 PM.

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Scheduled Items

2.1 Affordable Housing

That it BE NOTED that the presentation, as appended to the Agenda, from K. Wood, Housing Development Corporation, with respect to Affordable Housing in London and the project located at 122 Baseline Road West, was received.

2.2 E-Scooters and Cargo E-Bikes

That it BE NOTED that the presentation, dated May 27, 2021, as appended to the Agenda, from A. Miller, Coordinator, Transportation Demand Management and the communication, dated May 21, 2021, as appended to the Added Agenda, from C. Schafer, Bird Canada, with respect to E-scooters and Cargo E-Bikes, were received.

2.3 Accessibility Update

That it BE NOTED that a verbal update from M. Stone, Supervisor I, Municipal Policy (AODA), with respect to Accessibility, was received.

3. Consent

3.1 4th Report of the Accessibility Advisory Committee

That it BE NOTED that the 4th Report of the Accessibility Advisory Committee, from its meeting held on April 22, 2021, was received.

3.2 Municipal Council Resolution - Current Advisory Committee Appointments

That it BE NOTED that the Municipal Council resolution, from its meeting held on May 4, 2021, with respect to the Current Advisory Committee Appointments, was received.

3.3 Notice of Public Information Centre for Downtown Loop (Rapid Transit) - Phase 2 Construction

That it BE NOTED that the Notice of Public Information Centre for Downtown Loop (Rapid Transit) Phase 2 Construction, from T. Koza, Division Manager, Major Projects, was received.

3.4 Notice of Planning Application - Official Plan and Zoning By-law Amendments - 2009 Wharncliffe Road South

That it BE NOTED that the Notice of Planning Application, dated May 12, 2021, from C. Maton, Senior Planner, with respect to Official Plan and Zoning By-law Amendments related to the property located at 2009 Wharncliffe Road South, was received.

3.5 Public Meeting Notice - Zoning By-law Amendment - 1634-1656 Hyde Park Road and Other Properties

That it BE NOTED that the Public Meeting Notice, dated May 12, 2021, from B. Debbert, Senior Planner, with respect to a Zoning By-law Amendment related to 1634-1656 Hyde Park Road and other properties, was received.

3.6 Public Meeting Notice - Zoning By-law Amendment - 16 Wethered Street

That it BE NOTED that the Public Meeting Notice, dated May 12, 2021, from A. Riley, Senior Planner, with respect to a Zoning By-law Amendment related to the property located at 16 Wethered Street, was received.

4. Sub-Committees and Working Groups

None.

5. Items for Discussion

5.1 ACCAC Representative on the Safe Cities London Advisory Committee

That R. Wilcox, Director, Strategy and Innovation BE ADVISED that N. Judges, D. Ruston and K. Pereyaslavskaya have been appointed by the Accessibility Advisory Committee to sit on the Safe Cities London Advisory Committee.

5.2 Advisory Committee Review - Interim Report VI

That it BE NOTED that the staff report, dated May 17, 2021, with respect to the Advisory Committee Review Interim Report VI, was received.

6. Adjournment

The meeting adjourned at 5:14 PM.

Diversity, Inclusion and Anti-Oppression Advisory Committee

Report

The 2nd Meeting of the Diversity, Inclusion and Anti-Oppression Advisory Committee
May 20, 2021

Attendance PRESENT: C. DuHasky (Chair), H. Abu Kakry, N. Al-Farawi, M. Alder, K. Arnold, M. Buzzelli, W. Khouri, C. Maciel, B. Madigan, and M. Mlotha; A. Pascual (Committee Clerk).

ABSENT: B. Hill

ALSO PRESENT: F. Andrighetti, T. Fowler, K. Husain, L. Livingstone, C. Saunders, M. Sereda, I. Silver, B. Westlake-Power, and R. Wilcox.

The meeting was called to order at 12:03 PM; it being noted that the following Members were in remote attendance: H. Abu Kakry, N. Al-Farawi, M. Alder, K. Arnold, M. Buzzelli, C. DuHasky, W. Khouri, C. Maciel, B. Madigan, and M. Mlotha.

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

1.2 Election of Chair and Vice-Chair for the remainder of the current term

That the following actions be taken with respect to the election of the Chair and Vice Chair for the remainder of the current term:

a) C. DuHasky BE ELECTED chair for the meeting held on May 20, 2021; and,

b) the election of Chair and Vice Chair for the remainder of the current term BE POSTPONED to the next meeting.

2. Opening Ceremonies

2.1 Acknowledgement of Indigenous Lands

That it BE NOTED that the Acknowledgement of Indigenous Lands was read by C. DuHasky.

2.2 Traditional Opening

That it BE NOTED that no Traditional Opening was received.

3. Scheduled Items

3.1 Update on the United Nations Safe Cities and Safe Public Spaces Initiative (Safe Cities London)

That the presentation, scoping study, and action plan, as appended to the Agenda, from R. Wilcox, Director, Service, Innovation and Performance and Dr. A. Trudell, Anova, with respect to an Update on the United Nations Safe Cities and Safe Public Spaces Initiative (Safe Cities London) BE RECEIVED; it being noted that a verbal presentation from R. Wilcox and Dr. A. Trudell was received.

4. Consent

4.1 1st Report of the Diversity, Inclusion and Anti-Oppression Advisory Committee

That it BE NOTED that the 1st Report of the Diversity, Inclusion and Anti-Oppression Advisory Committee, from its meeting held on February 18, 2021, was received.

4.2 Municipal Council resolution with respect to its meeting on May 4, 2021, related to current Advisory Committee appointments

That it BE NOTED that the Municipal Council resolution with respect to its meeting on May 4, 2021, related to current Advisory Committee appointments, was received.

5. Deferred Matters/Additional Business

5.1 (ADDED) Advisory Committee Review – Interim Report VI

That it BE NOTED that the staff report dated May 17, 2021, from C. Saunders, City Clerk, with respect to the Advisory Committee Review – Interim Report VI, was received; it being noted that B. Westlake-Power, Deputy City Clerk, provided an overview of the report.

6. Adjournment

The meeting adjourned at 1:41 PM.

Report to Community and Protective Services Committee

To: Chair and Members
Community and Protective Services Committee

From: Cheryl Smith, Deputy City Manager, Neighbourhood and
Community-Wide Services

Subject: Single Source SS21-27 Procurement of Learn to Swim, Lifeguard
Qualifications, Literature and Associated Fees

Date: June 22, 2021

Recommendation

That, on the recommendation of the Deputy City Manager, Neighbourhood and Community-Wide Services, the following actions be taken with respect to the Learn to Swim certification and associated fees:

- a) the proposal from Lifesaving Society, 400 Consumers Road Toronto, ON, for the provision of Learn to Swim Programs and, Lifesaving Certification for the City of London, at an estimated annual purchase value of \$87,000 (HST excluded), for a five (5) year period **BE ACCEPTED**; it being noted that this is a single source contract as per the Procurement of Goods and Services Policy Section 14.4 e), as the required goods and/or services are being supplied by a particular supplier(s) having specialized knowledge, skills, expertise or experience in the provision of the service;
- b) subject to approval of a) above, the Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this contract; and,
- c) the approval and authorization provided for in a) and b) above, **BE CONDITIONAL** upon the Corporation entering into a formal contract or having a Purchase Order, or contract record relating to the subject matter of this approval.

Executive Summary

This report presents the next steps required to approve the Lifesaving Society as the sole provider of Learn to Swim programs and Lifesaving Certification offered by the City of London, Aquatic Services.

The purpose of this report is to seek Council's approval to single source contract with the Lifesaving Society as the only acceptable provider of Learn to Swim and Lifesaving Certification for the next five years.

Linkage to the Corporate Strategic Plan

Aquatic programs such as Learn to Swim programs and Lifesaving Certification are aligned with the following strategic area of focus in the City of London Strategic Plan 2019 – 2023:

- Strengthening our Community, under the outcome Londoners have access to the services and supports that promote well-being, health, and safety in their neighbourhoods and across the city.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

- [Single Source 18-37 Single Source Procurement of Lifeguard Qualification Literature / Manuals and Associated Registration Fees / Documents](#) (December 10, 2018)
- [Single Source 17-03 Single Source Procurement of Lifeguard Qualification Literature / Manuals and Associated Registration Fees / Documents](#) (February 22, 2017)

2.0 Discussion and Considerations

2.1 Background and Purpose

The City of London provides a Learn to Swim program and advanced leadership courses to the residents of London through our indoor and outdoor pools. The Learn to Swim program includes swim lessons for infants, toddlers, children and adults. This provides an opportunity for all ages to participate in learning water safety and swimming skills. The advanced certifications lead youth to learn lifesaving skills and obtain certification in Lifeguarding. These qualifications are mandatory for the hiring and maintaining of qualifications for the City's approximately 300 Aquatic staff as well as for the First Aid certifications, taught to residents and City employees. The course fees and manuals are the fees payable to the Lifesaving Society to certify the candidates. There is no other provider of these services, therefore, Civic Administration is requesting single source approval to enter into a contract with the Lifesaving Society for a five year period.

3.0 Financial Impact/Considerations

The estimated annual expenditure is \$87,000 (HST excluded). This estimate is based on historical usage for the City of London Aquatics division (prior to COVID). Funding for this annual contract is included in the Aquatics Operating account. Course materials and costs are offset by revenue from user fees of the candidates taking advanced certification courses.

Committing to a five year agreement allows the City of London to be eligible for the Lifesaving Society's loyalty program. Under this program, the City of London would receive a credit equal to ten percent of purchases in a calendar year that can be used to offset materials and fees.

4.0 Key Issues and Considerations

The previous two contract renewals were part of a Request for Proposal process supported by Purchasing and Procurement. The Lifesaving Society was the successful candidate in these two previous incidences. Based on changes to legislative requirements, Lifesaving Society is the only qualified provider based on special knowledge, expertise, and experience to provide the specific certifications, materials and literature required by the Aquatic Services department.

Conclusion

The learn to swim and leadership program supports our mandate of drowning prevention and keeping Londoner's safe in and around the water through lessons and safety education.

Prepared by: Lisa Brandie, Supervisor , Recreation and Sport
Submitted by: Lynn Loubert, Division Manager, Recreation and Sport
Recommended by: Cheryl Smith, Deputy City Manager, Neighbourhood and Community-Wide Services

- c. Steve Whitmore, Financial Business Administrator, Financial Supports
Steve Mollon, Manager I, Purchasing Operations, Financial Supports

Report to Community and Protective Services Committee

To: CHAIR AND MEMBERS
From: COMMUNITY AND PROTECTIVE SERVICES COMMITTEE
Subject: GEORGE KOTSIFAS, P. ENG., DEPUTY CITY MANAGER,
PLANNING AND ECONOMIC DEVELOPMENT
Date: PROPERTY STANDARDS RELATED DEMOLITION
JUNE 22, 2021

Recommendation

That, on the recommendation of the Deputy City Manager, Planning & Economic Development, the attached by-law (Appendix 'A') **BE INTRODUCED** at the Council meeting on July 6, 2021; it being noted that the effect of the by-law will cause the City of London to take all necessary actions to demolish buildings and structures at the following location: 120 Weston Street.

Executive Summary

Civic Administration recommends that dilapidated buildings be demolished to address ongoing neighbourhood nuisance, safety, and quality of life issues. All associated demolition costs are invoiced to the property owner.

Linkage to the Corporate Strategic Plan

Implement existing by-laws with a risk based protocol focusing on municipal purposes of public safety and neighbourhood stability.

Analysis

1.0 Background Information

City Council Policy directs that when a Property Standards Order is not complied with, the Chief Municipal Law Enforcement Officer (MLEO) shall not cause the property to be demolished unless the matter has been reported to Council, and Council has passed a by-law approving of the proposed demolition.

The subject site is an approximately 10 acre parcel of land with an abandoned industrial building situated on the south portion. The property is located at the east end of Weston Street, south of the south branch of the Thames River, between Trevithen Street & Fairview Avenue. This portion of the building has been vacant for several years and remains unoccupied. There is an operating indoor commercial recreation use (indoor volleyball) in the east end of the subject building. This area is not part of the demolition.

Four (4) photos of the subject property are included as Appendix "B" to this report

A Property Standards Order was issued on July 24, 2018 (attached as Appendix "C") . Charges were issued and the property owner pled guilty. The requested repairs remain unresolved and outstanding. The abandoned portion of the subject building remains vacant and in a dilapidated state.

In May 2021, a fire occurred in the abandoned portion of the building. The cause of the fire remains undetermined.

The City of London has taken several enforcement related actions to ensure the building is maintained in a safe and tidy manner over several years. Notwithstanding the efforts of Staff, no actions have been taken by the property owner to comply with the property standards order.

Conclusion

Excluding the commercial recreation use in the east of the subject building, Civic Administration is recommending the demolition of 120 Weston Street due to matters of safety and inaction.

Prepared by: Orest Katolyk, MLEO (C), Director, Municipal Compliance

Recommended by: George Kotsifas, P. ENG., Deputy City Manager, Planning & Economic Development

Appendix "A"

Bill No.
2021

By-law No.

A By-law to approve demolition of abandoned building with municipal address of 120 Weston Street under the Property Standards provisions of the Building Code Act.

WHEREAS subsection 5(3) of the *Municipal Act, 2001* provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 15.1(3) of the *Building Code Act* provides that the council of a municipality may pass a by-law to require property that does not conform with the standards to be repaired and maintained to conform with the standards or the site to be cleared of all buildings, structures, debris or refuse and left in graded and levelled condition;

AND WHEREAS Council has passed Property Standards By-law CP-16 that requires owners of property that does not conform to the standards of the by-law to repair and maintain the property to conform with the standards of the by-law or to clear it of all buildings, structures, debris or refuse and left in a graded and levelled condition;

AND WHEREAS section 15.2(2) of the *Building Code Act* provides that an officer who finds that a property does not conform with the standards prescribed in the Property Standards By-law may make an order giving reasonable particulars of the repairs to be made or stating that the site is to be cleared of all buildings, structures, debris or refuse and left in a graded and levelled condition;

AND WHEREAS section 15.4 of the *Building Code Act* provides that, if an order of an officer under section 15.2(2) is not complied with in accordance with the order as deemed confirmed or as confirmed or modified by the committee or a judge, the municipality may cause the property to be repaired or demolished accordingly;

AND WHEREAS section 15.4(3) of the *Building Code Act* provides that a municipal corporation or a person acting on its behalf is not liable to compensate the owner, occupant or any other person by reason of anything done by or on behalf of the municipality in the reasonable exercise of its powers under subsection (1);

AND WHEREAS section 15.4(4) of the *Building Code Act* provides that the municipality shall have a lien on the land for the amount spent on the repair or demolition under subsection (1) and the amount shall have priority lien status as described in section 1 of the *Municipal Act, 2001*;

AND WHEREAS Council passed By-law A.-6554-211 to adopt a Policy whereby, in the event a confirmed Property Standards Order is not complied with, the City's Manager of By-law Enforcement shall not cause the property to be demolished unless he or she has reported to Council setting out the reasons for the proposed demolition and Council has passed a by-law approving of the proposed demolition;

AND WHEREAS a property standards order has not been complied with in accordance with the order as deemed confirmed or as confirmed or modified by the committee or a judge;

AND WHEREAS the City's Chief Municipal Law Enforcement Officer has reported to Council setting out the reasons for the proposed demolition;

AND WHEREAS Municipal Council wishes to cause the property to be demolished;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The demolition of an abandoned building at municipal address of 120 Weston Street, City of London is approved, and the property shall be cleared of all identified buildings, structures, debris or refuse and left in a graded and levelled condition, in accordance with the City of London Property Standards By-law and *Building Code Act*.
2. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on _____, 2021

Ed Holder
Mayor

Catharine Saunders
City Clerk

First reading - _____, 2021
Second reading - _____, 2021
Third Reading - _____, 2021

Appendix "B" – Photos



Photo 1 - rear of abandoned building



Photo 2 - rear of abandoned building



Photo 3 - front of abandoned building



Photo 4 - front of abandoned building

Appendix 'C' – Attachment: *Property Standards Order – 120 Weston Street*

Report to Community & Protective Services Committee

To: Chair and Members
Community & Protective Services Committee

From: Kelly Scherr, P. Eng., MBA, FEC
Deputy City Manager,
Environment & Infrastructure

Subject: Single Source Approval – Open Space Solutions Incorporated

Date: June 22, 2021

Recommendation

That, on the recommendation of the Deputy City Manager, Environment and Infrastructure, the following actions BE TAKEN with respect to the construction of the play area to support a new playground and fitness equipment installation in South-west Optimist District Park, as sponsored by Hully-Gully Incorporated:

- a) the contract for the construction of the play area in South-west Optimist District Park BE AWARDED to Open Space Solutions Incorporated, 1561 Moser-Young Road, Wellesley, Ontario as a single source procurement (SS21-30) with a total value of \$186,868.74 plus HST, in accordance with Sections 14.4 (e), and (i) of the City of London's Procurement of Goods and Services Policy;
- b) the financing for the project BE APPROVED in accordance with the "Sources of Financing Report" attached hereto as Appendix 'A';
- c) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with this project;
- d) the approvals given herein BE CONDITIONAL upon the Corporation entering into a formal contract; and
- e) the Mayor and City Clerk BE AUTHORIZED to execute any contract or other documents, if required, to give effect to these recommendations.

Executive Summary

Between 1997 and 2008, the Collins family through their Saturn Car dealership sponsored six playgrounds built in district parks across the City. These were partnership projects, with the City covering the costs of the surrounding playground area. Discussions occurred with the Collins Family over the last few months and they have recently committed to sponsor another playground in a London park - South-west Optimist District Park.

The purpose of this report is to approve the sponsor's playground supplier and installation contractor – Open Space Solutions Incorporated, to also complete the specialized play area components around the playground, ensuring a seamless and timely installation, with no overlapping contractor issues.

Linkage to the Corporate Strategic Plan

Strengthening our Community - Londoners are engaged and have a sense of belonging in their neighbourhoods and community:

- Install fully accessible play area surfacing at district parks when structures are being replaced.
- Continue to construct new parks and open spaces as the city grows.

Analysis

1.0 Background Information

Between 1997 and 2008, the Collins family, led by Randy and Audrey Collins and through their Saturn Car dealership sponsored six playgrounds built in district parks across the City. These were partnership projects with the City covering the costs of the surrounding playground area, woodchip surfacing, pathway links, benches and trees.

Discussions occurred with the Collins Family over the last few months under the City's Sponsorship Policy and they have again committed to sponsor another playground in a London park: South-west Optimist District Park. This project is being carried out to celebrate the Collins Family's 50th year in business and their vision to give back to the local community, near their Hully-Gully business.

South-west Optimist District Park serves a broad area in the south-west, as well as serving as the neighbourhood's local park. This park does not currently have playground equipment, so the new playground and fitness equipment will provide needed local recreational amenities as well as serve the growing south-west area.

As a standard park amenity, a letter will be sent to all residents within 200m of the park notifying them of the plan to add a playground and fitness equipment as per the Park Plan in Appendix "B". We anticipate a very positive response, as there are currently no City playgrounds within the service radius of this park. Should concerns be raised, we will endeavor to address those as part of the final site design.

2.0 Discussion and Consideration

2.1 Playground Equipment Sponsorship

The Collins Family, through their current business Hully Gully Incorporated has agreed to sponsor the supply and installation of a fully accessible unique playground valued at approximately \$175,000.

Section 3 of the Corporate Sponsorship and Advertising Policy is applicable to this arrangement as there will be public acknowledgement of the new playground similar to the six previous "Saturn Playgrounds", with signage at the site:

This Policy shall apply to all business relationships between The Corporation of the City of London and businesses which contribute either financially or in-kind to City programs, services, or facilities in return for recognitions, public acknowledgement, or other promotional considerations.

In accordance with the delegated approval authorities outlined in Section 4.11 of the Policy and to comply with Section 4.8.3 of the Policy, Hully-Gully will enter into an Administrative agreement with the City that outlines:

- *Any contribution by the sponsor or advertiser and the value of the contribution including any donations or advertising provided without charge to the City;*
- *The obligations of both the sponsor and the City;*
- *The duration of the sponsorship;*
- *The dispositions and ownership of any assets resulting from the sponsorship;*
- *A termination provision and the remedies available to both parties upon termination;*

- *Details of the exchange of marketing benefits, including both what the City will receive from the sponsor, and what benefits are to be provided to the sponsor; and*
- *Insurance coverage/indemnification clauses*

2.2 Single Source Play Area Construction Contract Award

Open Space Solutions Inc. has fast tracked the manufacturing of the play equipment, as shown in Appendix “C”, to meet their client’s timeline to have this playground and fitness equipment installed this summer – in time for Hully-Gully’s 50th anniversary.

Coordination of the specialized play area construction with the playground installation will be key to the success of the project in the required timeline.

For this unique situation, staff are recommending that the Sponsor’s playground supplier and installer – Open Space Solutions Inc. be awarded the contract to also complete the surrounding play area under the following provisions of the City’s Procurement of Goods and Services Policy:

Section 14.4.e. The required goods and/or services are to be supplied by a particular supplier(s) having special knowledge, skills, expertise or experience;

Open Space Systems is an experienced playground supplier/installer and construction coordinator that the City has worked with on several other projects – most recently at Lorne Avenue Park.

Playground installations are a specialized construction process carried out in three phases. Installation of the surrounding play area is a precise process to meet Canadian Standards Association (CSA) regulations for safety setbacks and accessibility based on the playground equipment that is being installed. Coordination of the playground installation and the placement of the rubber surfacing is key to the long-term success of the project. Having one contractor do all works ensures that technical construction requirements can be better controlled. It also ensures that critical timelines can be met seamlessly and eliminates the potential of cross-claims, should the site require warranty repairs.

In addition, under Ministry of Labour regulations it is preferred that one contractor control a work site to avoid possible multiple contractor issues over the three stages of “ownership” of the site, and for worker and public safety.

Section 14.4.i. Another organization is funding or substantially funding the acquisition and has determined the supplier, and the terms and conditions of the commitment into which the City will enter are acceptable to the City;

Hully-Gully Inc. has contracted Open Space Solutions Inc. for \$175,000 to provide and install the playground and fitness equipment. The sponsor will enter into an agreement with the City as per Section 4.8.3 of the City’s Sponsorship Policy. Open Space Solutions will enter into a contract with the City and all work will be carried out in compliance with the City’s design standards and CSA regulations.

3.0 Financial Impact/Considerations

Open Space Solutions Incorporated has provided a quote for the full play area construction in the amount of \$169,880.74, plus a 10% contingency, plus HST. This work includes: site excavation, granular base, drainage system, concrete curbing, rubberized surfacing, topsoil and restoration. The price includes contract administration and site supervision by Open Space Solutions. Staff have reviewed this quote against a recent tender for park construction of similar features and found that the quoted price is competitive and represents good value in allowing us to receive this sponsorship in a

timely way, while ensuring a fully coordinated and safe construction site, supervised by one contractor - Open Space Solutions.

For the City's portion of the project as outlined above, funding is available in an existing capital account PK103319, as per Appendix "A".

Additional operational costs for the yearly CSA safety inspections and maintenance of the new playground will be \$3000 and be requested through the 2022 Assessment Growth process. Similarly, future capital funding to replace the playground at the end of its useful life will be included in a future Corporate Asset Management Assessment Growth request.

Conclusion

Award of this single source construction contract will ensure that the City can receive the generous sponsorship of the Collins family and Hully-Gully this summer and ensures a seamless and coordinated overall project under the responsibility and warranty of one specialized contractor.

Prepared by: Andrew Macpherson
Division Manager, Parks Planning & Operations

Submitted by: Scott Stafford
Director, Parks and Forestry

Recommended by: Kelly Scherr, P. Eng., MBA, FEC
Deputy City Manager
Environment & Infrastructure

Appendix "A" Source of Financing
Appendix "B" Southwest Optimist Park
Appendix "C" Layout Plan

Y:\Shared\parksplanning\ParkFiles\P-173 SOUTHWEST OPTIMIST\Hully-Gully Play\Single source play AM Final.docx

Appendix "A"

#21101

June 22, 2021

(Award Contract)

Chair and Members

Community and Protective Services Committee

RE: Single Source Approval - New Playground Equipment - South-West Optimist District Park

(Subledger P1732101)

Capital Project PK103319 - New District Parks (2019-2023)

Open Space Solutions Incorporated - \$186,868.74 (excluding HST)

Finance Supports Report on the Sources of Financing:

Finance Supports confirms that the cost of this project can be accommodated within the financing available for it in the Capital Budget, and that, subject to the approval of the Deputy City Manager, Environment and Infrastructure, the detailed source of financing for this project is:

Estimated Expenditures	Approved Budget	Revised Budget	Committed To Date	This Submission	Balance for Future Work
Engineering	241,000	241,000	83,465	0	157,535
Construction	1,357,500	1,532,500	101,760	190,158	1,240,582
Total Expenditures	\$1,598,500	\$1,773,500	\$185,225	\$190,158	\$1,398,117

Sources of Financing

Capital Levy	108,010	108,010	80,712	6,767	20,531
Debenture Quota	588,533	588,533	0	0	588,533
Drawdown from City Services - Parks and Recreation (Development Charges) (Note 1)	901,957	901,957	104,513	8,391	789,053
Other Contributions (Hully Gully)	0	175,000	0	175,000	0
Total Financing	\$1,598,500	\$1,773,500	\$185,225	\$190,158	\$1,398,117

Financial Note:

	PK103319C
Contract Price	\$186,869
Add: HST @13%	24,293
Total Contract Price Including Taxes	211,162
Less: HST Rebate	-21,004
Net Contract Price	<u>\$190,158</u>

Note 1: Development charges have been utilized in accordance with the underlying legislation and the approved 2019 Development Charges Background Study and the 2021 Development Charges Background Study Update.

Note 2: Additional operational costs for the yearly CSA safety inspections and maintenance of the new playground will be \$3,000 and be requested through the 2022 Assessment Growth process.

Jason Davies
Manager of Financial Planning & Policy

ms

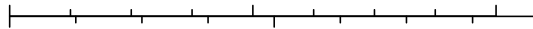
Southwest Optimist Park



5/27/2021 4:14:39 PM

1:1,000

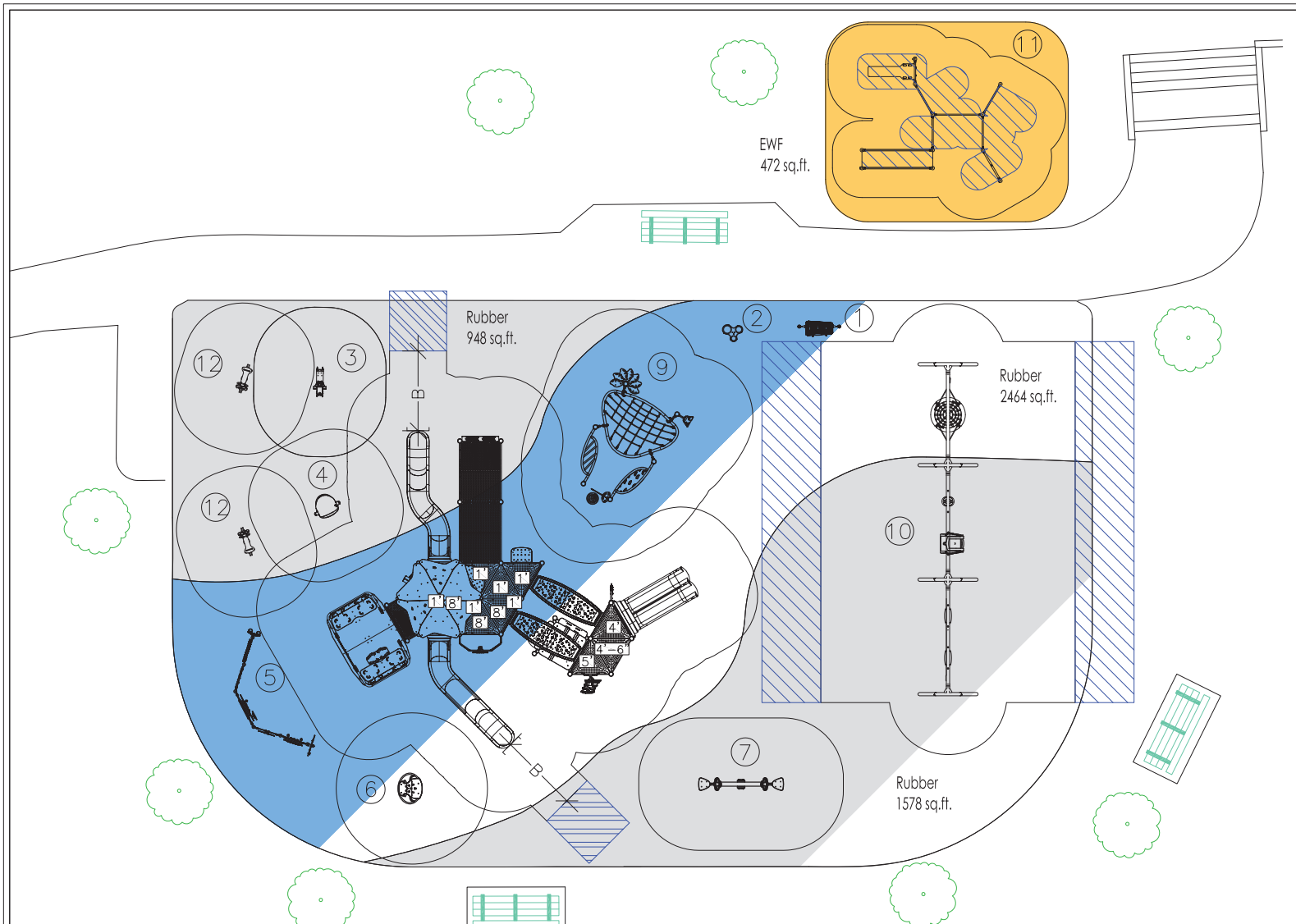
Approximate Location of New Playground Equipment



0
0.01
0.02
0.04mi

0
0.02
0.04
0.07km

Approximate Location of New Outdoor Exercise Equipment



Jambette.com
INNOVATIVE QUALITY PLAYGROUNDS

700, des Calfats, Lévis, Qc, G6Y 9E6
 (877) 363-2687

Customer :

OPENSOURCE SOLUTIONS INC.
 CITY OF LONDON
 HULLY GULLY, SOUTHDALE PARK

**Product(s)
 Layout Plan**

Products :

- 1- The xylophone
L-18033-B
- 2- The bongos
L-18031
- 3- Snowmobile spring rider
LA-9205-D
- 4- Rocking nest
L-19079
- 5- Creative space
L-15050-A
- 6- Spinning chair
L-18043
- 7- Teeter totter
L-13003
- 8- Playstructure
J3-21200-5HB
- 9- Manta climber
J6-21003-5B
- 10- 3 Bay Portal Swing
KSW926-Custom

Legend

- = No-encroachment zone(s) 6' (1.83m)
- = Protective surfacing zone(s)
- = Protective surfacing zone(s) at the lower exit and of the slide(s)
 [A = 5' or 1.52m, 6' or 1.83m] [F = 7' or 2.13m] [B = 8' and over or 2.44m and over]

11- Combi 4 Pro
FSW10401

12- Scrambler
M-13070

Drawn by: M.I.

Date: 10.05.2021

Quotation

1068646







Report to Community and Protective Services Committee

To: Chair and Members, Community and Protective Services Committee Meeting
From: Kevin Dickins, Deputy City Manager, Social and Health Development
Subject: Homeless Prevention COVID-19 Response (SSRF Phase 3) – Single Source Procurement (SS21-29)
Date: June 22, 2021

Recommendation

That, on the recommendation of the Deputy City Manager, Social and Health Development, that the following actions Be Taken, as per the Corporation of the City of London Procurement Policy Section 14.5 a. ii, requiring Committee and City Council approval for single source procurements greater than \$50,000;

- (a) Extensions to existing Purchase of Service Agreements **BE APPROVED** as set out in the Housing Stability Services COVID-19 Response Allocations, attached as Schedule 1 to this report. A combined total funding amount of \$2,658,850 in 2021-2022 to provide a COVID-19 Response, and additional Housing and Support Services;
- (b) that Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in relation to this matter;
- (c) that the approval given herein **BE CONDITIONAL** upon the Corporation of the City of London entering into and/or amending Purchase of Service Agreements with Agencies outlined in Schedule 1 of this report.

Executive Summary

Housing Stability Services is seeking single source approval to extend existing Purchase of Service Agreements with homeless serving agencies to support the transition of program participants from emergency shelter spaces including temporary accommodations in local hotels to permanent housing where possible.

As part of an effective and productive wind-down of temporary shelter spaces in local hotels, Housing Stability Services is seeking approval to reinforce housing and emergency shelter support through the following actions:

- Hotel extension from July 1, 2021 to September 30, 2021 (with hotel room numbers expected to decrease over a three-month period), for the continued provision of COVID-19 Isolation Spaces, Monitoring Space and Social Distancing Space.
- Continuation of services and supports providing basic needs for those supported in Isolation Space, Monitoring Space and Social Distancing Space.
- Continuation of 24/7 staffing support at the COVID-19 Isolation Space, Monitoring Space, and Social Distancing Space for duration of operational period.
- Additional operational supports for emergency shelters and additional temporary Resting Space beds until the end of the fiscal year (March 31, 2022).
- Additional case-management staffing procured to support individuals and families to transition from temporary shelter in Isolation Space, Monitoring Space and Social Distance Spaces to housing.

Programs and allocations are included in Schedule 1 of this report. Funding for Homeless Prevention programs outlined in the attached Schedule 1 will be provided through phase three of the Ontario Social Services Relief Fund (SSRF).

Linkage to the Corporate Strategic Plan

2019-2023 Strategic Plan for the City of London

The City of London identifies ‘Strengthening Our Community’ and ‘Building a Sustainable City’ as strategic areas of focus.

Londoners have access to the supports they need to be successful.

Londoners have access to the services and supports that promote well-being, health, and safety in their neighbourhoods and across the city.

Housing Stability for All: The Housing Stability Action Plan for the City of London (2019-2024)

London’s Homeless Prevention and Housing Plan, Housing Stability for All: The Housing Stability Action Plan for the City of London (Housing Stability for All Plan), is the approved guiding document for homeless prevention and housing in the City of London and was developed in consultation with Londoners.

Council and staff continue to recognize the importance of actions to support the Core Area, and in the development of its 2019-2023 - Strategic Plan for the City of London. Specifically, the efforts described in this report address the following Areas of Focus, including:

- Strengthening Our Community
- Building a Sustainable City
- Safe City for Women and Girls
- Leading in Public Service

Links to Community Recovery

The City of London is committed to working in partnership with the community to identify solutions that will drive a strong, deep and inclusive community recovery for London as we move out of and beyond the global COVID-19 pandemic. This report, and the items within, are linked to urgent housing for vulnerable Londoners and emergency shelter programs. This work supports recovery efforts through a coordinated COVID-19 Response that will support the transition of homeless individuals and families who have been provided with temporary shelter in Isolation and Monitoring Spaces and Social Distance Spaces into permanent housing.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

- City of London Additional Short-Term Supports for Unsheltered Individuals (CPSC: June 1, 2021)
- Update – City of London 2020-21 Winter Response Program for Unsheltered Individuals (CPSC: April 20, 2021)
- Homeless Prevention COVID-19 Response Extension, April to June, 2021 (CPSC: March 30, 2021)
- Homeless Prevention COVID-19 Response and Funding Overview (CPSC: April 28, 2020)
- Canada’s COVID-19 Economic Response Plan Funding Agreement (CPSC: April 28, 2020)
- Homeless Prevention COVID-19 Response (CPSC: October 6, 2020)
- Municipal Council Approval of the Housing Stability Plan 2019 to 2024 as Required Under The Housing Services Act, 2011 (CPSC: December 3, 2019)

2.0 Discussion and Considerations

2.1 Purpose

Housing Stability Services is coordinating a COVID-19 Response that will support the transition of homeless individuals and families who have been provided with temporary shelter in Isolation and Monitoring Spaces and Social Distancing Spaces (at local hotels) into permanent housing. Additional staffing and support services are being procured to provide direct case management and housing support. Pending approval, funding will also be administered to emergency shelters and resting spaces to continue to provide short-term emergency housing where needed providing greater system flexibility.

The COVID-19 Response will also include the short-term extension and thoughtful wind-down of temporary Social Distance, Monitoring, and Isolation Spaces over three months, from July 1, 2021 to September 30, 2021. These spaces are currently being provided through local hotels. The Housing Stability Services team is continuing to work closely with the Middlesex-London Health Unit to assess local COVID-19 case numbers and risk to individuals and families experiencing homelessness in London. It is anticipated that as the vaccine roll-out progresses and case counts decrease, the need for these spaces will decline.

The City of London has been allocated additional funding through phase three of the Ontario Social Services Relief Fund (SSRF). Funding through the SSRF is intended to support vulnerable individuals and families during the COVID-19 pandemic.

Single source approval for the Homeless Prevention COVID-19 Response, including for the use of local motels and hotels as temporary housing and essential 24/7 staffing support, for the period of April 1, 2021 to June 30, 2021 was provided by City Council in April, 2021.

2.2 Background

Additional Short Term Supports for Unsheltered Individuals

A report was placed on the agenda for the June 1, 2021 Community and Protective Services Committee, which made the recommendations outlined below. The matter is going to City Council on June 15, 2021:

1. Temporarily increasing capacity in existing housing support programs until March 31, 2022 to support individuals currently residing in emergency shelter for a period greater than 365 days.
2. Temporarily increasing the number of shelter or resting space beds up to a maximum of 20 additional beds until September 30, 2021 for individuals experiencing unsheltered homelessness.
3. Implementation of 24/7 staff supports model for the 13 Head Lease units until December 31, 2021.
4. Work with community partners to operationalize a hygiene facility for individuals and families experiencing homelessness for July and August 2021.

Housing Stability Services is working closely with community collaborators to operationalize the support programs outlined above. Cost estimates and agencies for programs 1 and 2 above are included in Schedule 1 for approval. Housing Stability Services will be procuring the hygiene facility through a separate RFQ process. A committee and Council report will be brought forward at a later date with a recommendation regarding operationalizing the Headlease staffing program.

City of London, Homeless Prevention COVID-19 Response

The City of London Housing Stability Services team is working with community collaborators to prevent the spread of COVID-19, in accordance with guidance provided

by the Canadian Alliance to End Homelessness and through the Reaching Home directives provided by Employment and Social Development Canada.

City of London Housing Stability Services team has taken the following actions to increase social distancing and reduce the risk of outbreak within emergency shelters by providing safe spaces for individuals and families to self-isolate. Since March 2020, the following spaces have been set-up at various locations throughout London through the use of local motels and hotels.

1. Isolation Space for COVID-19 positive individuals.
2. Testing and Monitoring Space for individuals who have screened positive for COVID-19, and individuals deemed close contact to a positive COVID-19 case who are required to isolate.
3. Physical Distancing Space in local motels and hotels for vulnerable participants including those that are high-risk and over fifty-five years of age, those that have a cardiac or respiratory disease, those who are immunocompromised, and families. Physical distancing space is also being provided for women fleeing violence, as well as Indigenous culturally appropriate space.

The City of London Housing Stability Services team has worked closely with community agencies to coordinate staffing at each site, as well as provide food, cleaning and laundry, and safe transportation.

The aim of the Housing Stability Services team is to reduce the use of hotel and motel rooms in a wind down phase between July 1, 2021 and September 30, 2021, by procuring agencies to continue and increase the active engagement with individuals and families, to ensure they are paper and document ready to secure permanent housing, and are supported to secure and retain housing.

2.3 Procurement Process

During the initial onset of COVID-19, hotel and motel rooms, along with the staffing support for isolation spaces were procured under section 14.2, Procurement in Emergencies, of the City of London Procurement of Goods and Services Policy. It is anticipated that these services will be required at least until the end of September, 2021, as such, Civic Administration is recommending that these procurements be made under section 14.4 Single Source of the Procurement of Goods and Services Policy.

For the procurement of hotel and motel rooms, as well as emergency shelter services, section 14.4d) would be applicable:

“There is a need for compatibility with goods and/or services previously acquired or the required goods and/or services will be additional to similar goods and/or services being supplied under an existing contract (i.e. contract extension or renewal).”

For the procurement of isolation space staffing, as well as case management support for housing, section 14.4 e) would be applicable:

“The required goods and/or services are to be supplied by a particular supplier(s) having special knowledge, skills, expertise, or experience”.

3.0 Financial Impact/Considerations

3.1 Funding

The program allocations outlined in the attached as Schedule 1 of this report total \$2,658,850 and will be fully funded through phase three of The Ontario Social Services Relief Fund. These allocations provide program and system sustainability as multiple shelter providing organizations will receive operational support for their COVID-19

response as well ensuring capacity is created in the system through much needed program capacity building.

This Homeless Prevention COVID-19 Response has been 100% funded by the Government of Canada COVID-19 Economic Response Plan Funding Agreement and Government of Ontario Social Services Relief Fund since March, 2020.

Prepared by: Kate Green, Manager, Housing Stability Services, Social and Health Development
Submitted by: Craig Cooper, Director, Housing Stability Services, Social and Health Development
Recommended by: Kevin Dickins, Deputy City Manager, Social and Health Development

Schedule 1

Housing Stability Services Ontario Social Service Relief Fund Phase Three (SSRF 3) Allocations				
	Program/ Service	Agency	Cost Estimate	Time-period & Description
COVID-19 Hotel Response	Hotel Rooms	Various locations	\$630,000	Wind-down of hotel rooms from July 1, 2021 to September 30, 2021.
	Services and Supports	Various providers	\$100,000	Services to provide basic needs and operational requirements to continue to support vulnerable individuals and families receiving temporary emergency shelter at local hotels for the period of July 1, 2021 to September 30, 2021. Includes cleaning & laundry, transportation, comfort stations, damages, security, pest control, etc.
	Food - Isolation, Monitoring, and Social Distancing Space	The Salvation Army	\$100,000	Meals for individuals and families currently supported at Isolation, Monitoring, and Social Distance Spaces the period of July 1, 2021 to September 30, 2021.
	COVID-19 Isolation and Monitoring Space Staffing	Impact London	\$367,185	Support staff at Isolation Space and Monitoring Space for the period of July 1, 2021 to September 30, 2021
	Violence Against Women (VAW) Social Distancing Space Staffing	Canadian Mental Health Association	\$40,000	Support staff at VAW specific Social Distance Space for the period of July 1, 2021 to September 30, 2021
	Indigenous Culturally Appropriate Space Staffing	Atlohsa Family Healing Services	\$167,500	Support staff at Indigenous specific culturally appropriate Social Distance Space for the period of July 1, 2021 to September 30, 2021
	Social Distancing Space for Families	Mission Services of London	\$125,000	Support staff at Social Distance Space for the period of July 1, 2021 to September 30, 2021
	Emergency Shelter & Resting Space COVID-19	Emergency Shelter Operating Support	Rotholme Women's and Family Shelter - Mission Services of London	\$230,000
Emergency Shelter Operating Support		The Men's Mission Emergency Shelter	\$350,000	Operating support for staffing and additional costs due to COVID-19 for the period of July 1, 2021 to March 31, 2021

	Emergency Shelter Operating Support	Youth Opportunities Unlimited	\$200,000	Operating support for staffing and additional costs due to COVID-19 for the period of July 1, 2021 to March 31, 2021
	Emergency Shelter Beds	The Salvation Army	\$31,165	Additional emergency shelter beds at The Salvation Army Centre of Hope for the period of July 1, 2021 to March 31, 2021
	Resting Space Beds	London Cares	\$75,000	Additional Resting Space Beds for the period of July 1, 2021 to September 30, 2021
	Resting Space Beds	Atlohsa Family Healing Services	\$75,000	Additional Resting Space Beds for the period of July 1, 2021 to September 30, 2021
Rapid Rehousing COVID-19 Support	Rapid Rehousing Support	Youth Opportunities Unlimited	\$48,000	Additional case management staffing to support individuals and families to transition to housing from temporary shelter in Isolation Space, Monitoring Space and Social Distance Spaces for the period of July 1, 2021 to September 30, 2021
	Rapid Rehousing Support	Anova	\$45,000	Additional case management staffing to support individuals and families to transition to housing from temporary shelter in Isolation Space, Monitoring Space and Social Distance Spaces for the period of July 1, 2021 to September 30, 2021
	Rapid Rehousing Support	Atlohsa Family Healing Services	\$40,000	Additional case management staffing to support individuals and families to transition to housing from temporary shelter in Isolation Space, Monitoring Space and Social Distance Spaces for the period of July 1, 2021 to September 30, 2021
	Rapid Rehousing Support	St. Leonard's Community Services	\$35,000	Additional case management staffing to support individuals and families to transition to housing from temporary shelter in Isolation Space, Monitoring Space and Social Distance Spaces for the period of July 1, 2021 to September 30, 2021
	Total			\$2,658,850

Report to Community and Protective Services Committee

To: Chair and Members, Community and Protective Services Committee Meeting
From: Kevin Dickins, Deputy City Manager, Social and Health Development
Subject: London Homeless Prevention Housing Allowance Program – Single Source Procurement (#SS 21-36)
Date: June 22, 2021

Recommendation

That, on the recommendation of the Deputy City Manager of Social and Health Development, the following action be taken:

1. That the funding increase to the existing Municipal Purchase of Service agreement with St. Leonard's Community Services **BE APPROVED**, at a total estimated increase of \$381,000 (excluding HST) for the period of August 1, 2021 to December 31, 2021 to administer London's Homeless Prevention Housing Allowances, as per the Corporation of the City of London Procurement Policy Section 20.3.e.ii, requiring City Council approval for contract amendments greater than \$50,000 and where funds are available.
2. That single source approval for administration of London Homeless Prevention Allowances **BE APPROVED** with London Cares Homeless Response Services (London Cares) at a total estimated cost of up to \$63,000 (excluding HST) for a period between August 1, 2021 to December 31, 2021 to administer London's Homeless Prevention Housing Allowances, as per the Corporation of the City of London Procurement Policy Section 14.4 for Single Source approval.

Executive Summary

Housing Stability Services is recommending approval to amend the municipal purchase of service agreement with St. Leonard's Community Services for administration of London's Homeless Prevention Housing Allowances, to match increased funding availability, and to allow for expansion of the program to meet the growing need in the priority population group.

The City of London's Homeless Prevention Housing Allowance program has a 2021 annual budget of \$1,015,113. This funding will support individuals and families in London who are experiencing homelessness to secure permanent housing, and over time reduce demand for emergency shelter services.

In addition, single source approval is being sought to renew the municipal purchase of service agreement for administration of London's Homeless Prevention Housing Allowances with London Cares in 2021.

Linkage to the Corporate Strategic Plan

2019-2023 Strategic Plan for the City of London

The City of London identifies 'Strengthening Our Community' and 'Building a Sustainable City' as strategic areas of focus.

Londoners have access to the supports they need to be successful.

Londoners have access to the services and supports that promote well-being, health, and safety in their neighbourhoods and across the city.

Housing Stability for All: The Housing Stability Action Plan for the City of London (2019-2024)

London's Homeless Prevention and Housing Plan, Housing Stability for All: The Housing Stability Action Plan for the City of London (Housing Stability for All Plan), is the approved guiding document for homeless prevention and housing in the City of London and was developed in consultation with Londoners.

Council and staff continue to recognize the importance of actions to support the Core Area, and in the development of its 2019-2023 - Strategic Plan for the City of London. Specifically, the efforts described in this report address the following Areas of Focus, including:

- Strengthening Our Community
- Building a Sustainable City
- Safe City for Women and Girls
- Leading in Public Service

Links to Community Recovery

The City of London is committed to working in partnership with the community to identify solutions that will drive a strong, deep and inclusive community recovery for London as we move out of and beyond the global COVID-19 pandemic. This report, and the items within, are linked to urgent housing for vulnerable Londoners, and supports recovery efforts by investing in long-term housing stability for individuals and families at risk of, or experiencing homelessness.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

- 2020-2023 Multi-Year Budget Approval (Council: March 2, 2020)
- Municipal Council Approval of the Housing Stability Plan 2019 to 2024 as Required Under The Housing Services Act, 2011 (CPSC: December 3, 2019)
- London's Homeless Prevention System Contract Award Request for Proposal 17-39 London Homeless Prevention Allowance Program (CPSC: October 11, 2017)

2.0 Discussion and Considerations

2.1 Purpose

Housing Stability Services is recommending approval to amend the municipal purchase of service agreement with St. Leonard's Community Services for administration of London's Homeless Prevention Housing Allowances, to match increased funding availability, and allow for expansion of the program to meet the growing need. The recommended increase will bring the contract value up from \$144,000 to \$525,000 for the remainder of the 2021 calendar year.

This funding increase will support individuals and families in London who are experiencing homelessness to secure permanent housing, and over time reduce demand for emergency shelter services. Housing Allowances serve an important role in the spectrum of housing supports as it provides opportunity for direct rental relief and opens avenues for individuals to obtain and afford more market based rental units over a period of time to ensure housing stability, so that a person can also pursue gains in their social and economic stability.

In addition, single source approval is being sought to renew the municipal purchase of service agreement for administration of London's Homeless Prevention Housing

Allowances with London Cares in 2021 in the amount of up to \$63,000 for the period of August 1, 2021 to December 31, 2021.

Funding will support individuals and families in London who are experiencing homelessness to secure permanent housing, and over time reduce demand for emergency shelter services.

2.2 Background

Housing Allowances

London Homeless Prevention Housing Allowances are flexible, temporary investments in long-term housing stability for individuals and families at risk of, or experiencing homelessness. This portable housing benefit supports a housing first/stability approach by assisting with rapid access to permanent housing in the neighbourhood of the individual or family's choice while longer-term solutions to support the cost of rent are identified and secured.

London Homeless Prevention Housing Allowances are an effective tool in advancing London's Homeless Prevention System. In 2020, this program assisted more than 180 households and more than 230 unique individuals to move from homelessness into permanent housing.

Currently, there are six housing first programs that administer London's Homeless Prevention Housing Allowances.

Procurement

In October, 2017 City Council approved contracts be awarded to the following organizations, following Request for Proposal (RFP 17-39) for the London Homeless Prevention Housing Allowance Program:

1. Regional HIV/AIDS Connection
2. Addiction Services of Thames Valley
3. Mission Services of London
4. St. Leonard's Society of London
5. Canadian Mental Health Association Middlesex

In 2021, Addiction Services of Thames Valley, Mission Services of London, St. Leonard's Society of London, Canadian Mental Health Association Middlesex, Youth Opportunities Unlimited and Unity Project continue to operate the program.

In 2020, London Cares received Single Source approval to administer London Homeless Prevention Housing Allowances through a municipal purchase of service agreement.

As per the Corporation of the City of London Procurement Policy Section 20.3.e.ii, requiring City Council approval for contract amendments greater than \$50,000 and where funds are available, Housing Stability Services is recommending approval to amend the St. Leonard's Community Services municipal purchase of service agreement for the period of August 1, 2021 to December 31, 2021 to increase the value of the agreement from \$144,000 to \$525,000.

As per as the Corporation of the City of London Procurement Policy Section 14.4.d for Single Source approval, as the required services are to be supplied by a particular supplier having special knowledge, skills, expertise and experience. Housing Stability Services is recommending approval to enter into a municipal purchase of service agreement with London Cares for the period of August 1, 2021 to December 31, 2021 to administer London Homeless Prevention Housing Allowances.

3.0 Financial Impact/Considerations

3.1 Funding

Funding for London's Homeless Prevention Housing Allowances is provided through the approved Housing Stability Services 2021 municipal operating budget. The additional funding recommended in this report will be funded within the existing municipal operating budget for the program.

Prepared by: Kate Green, Manager, Housing Stability Services, Social and Health Development
Submitted by: Craig Cooper, Director, Housing Stability Services, Social and Health Development
Recommended by: Kevin Dickins, Deputy City Manager, Social and Health Development



Home for
those Who
Have Been
Deprived of
Housing.

The Importance of Low-Barrier Options for stabilization and moving towards HOME.

Why We are Here...

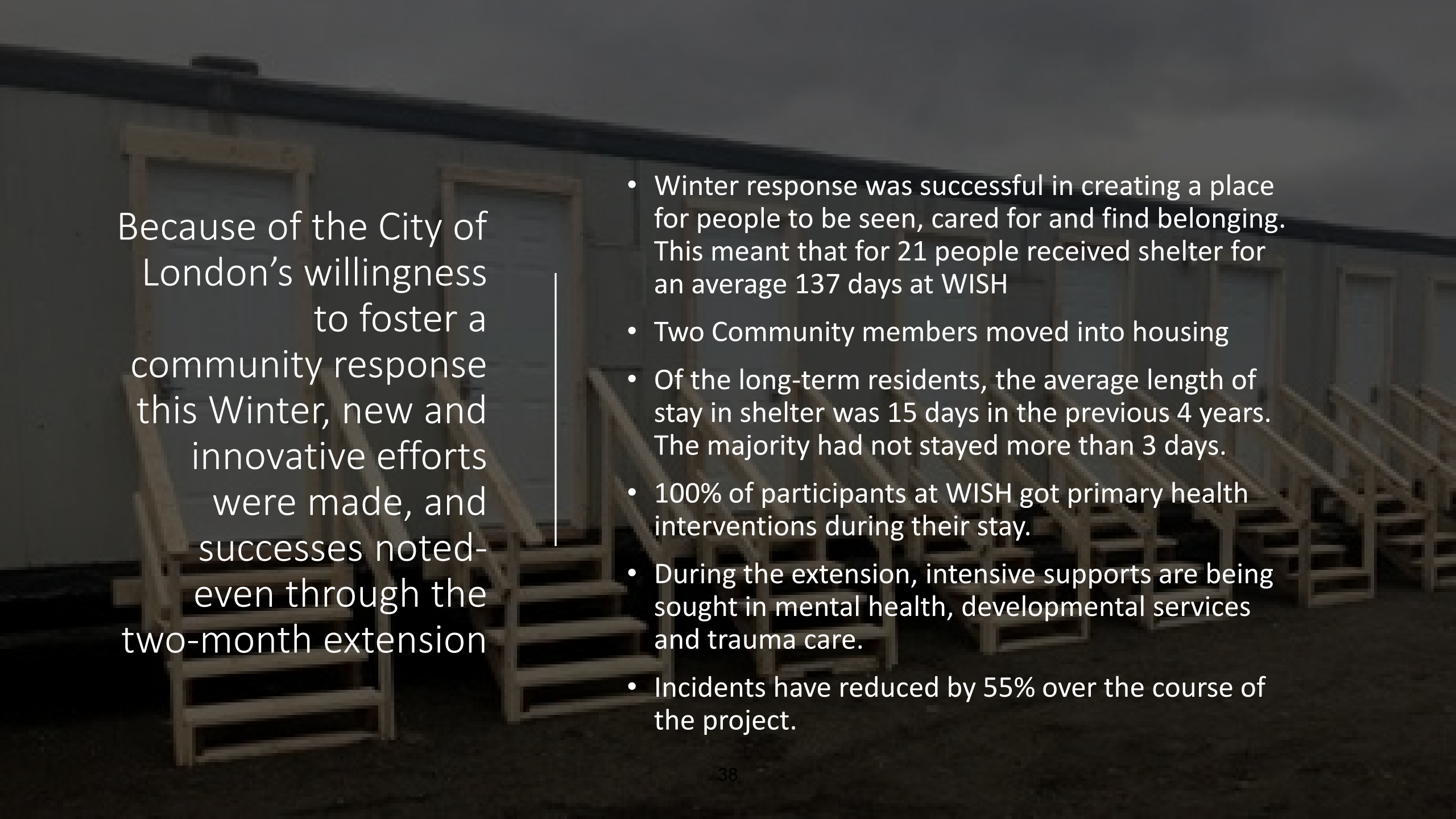
Our residents who have stayed on average 4.5 months with our program, identify their space at 415 York St. as Home.

They are insistent that the low barrier, welcoming, accepting and supportive environment has been critical to their being able to stay and create home together.

Sabrina, a Leader among the community, is ready for a more permanent home. She recognizes however that some at our location and moreover on the streets need these different and transitional spaces to begin their journey HOME too!

London should be proud of this innovative-first of it's kind project and ensure we reap all there is to learn from the experience and share the incredible outcomes.





Because of the City of London's willingness to foster a community response this Winter, new and innovative efforts were made, and successes noted—even through the two-month extension

- Winter response was successful in creating a place for people to be seen, cared for and find belonging. This meant that for 21 people received shelter for an average 137 days at WISH
- Two Community members moved into housing
- Of the long-term residents, the average length of stay in shelter was 15 days in the previous 4 years. The majority had not stayed more than 3 days.
- 100% of participants at WISH got primary health interventions during their stay.
- During the extension, intensive supports are being sought in mental health, developmental services and trauma care.
- Incidents have reduced by 55% over the course of the project.



What we are asking...

- First, while York Street is unable to continue as a Winter Response site, **we encourage council to support future low barrier efforts, to work towards more services of this kind, or to consider more innovative ways to reach the population that needs different services.**

What we are asking...

- Second, we want to assure you that we are preparing an alternative space in line with our long-term goals. These include graduated housing from the stabilization that has taken place on York to permanent housing. Our team will develop new skills in supporting housing stability through the same low-barrier, harm reduction, person-centred approach that drove the initial WISH project. With the approved contract to support people to December, **we only ask for consideration for expanding this effort to ensure people are not abandoned as we know supports first housing is a need in our community.**





What we are asking...

- Finally, we offer care to our homeless friends and the businesses/ neighbours who have been generous and supportive of our work. **We will continue to support those who are not yet sheltered in the system of service offerings that exist in our community.** We ask for low barrier self sheltering locations where people can safely be until we have enough low barrier, culturally appropriate, safe, supported, and stable shelter and transitional housing options to meet the need in our community.

Animal Welfare Advisory Committee

Report

The 5th Meeting of the Animal Welfare Advisory Committee
June 3, 2021
Advisory Committee Virtual Meeting - during the COVID-19 Emergency

Attendance PRESENT: W. Brown (Chair), M. Blosch, A. Hames, M. Szabo,
and M. Toplack; A. Pascual (Committee Clerk).

ABSENT: P. Lystar

ALSO PRESENT: M. McBride, O. Katolyk, and B. Westlake-Power.

The meeting was called to order at 5:01 PM; it being noted that the following members were in remote attendance: M. Blosch, W. Brown, A. Hames, M. Szabo, and M. Toplack.

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

2.1 4th Report of the Animal Welfare Advisory Committee

That it BE NOTED that the 4th Report of the Animal Welfare Advisory Committee, from its meeting held on May 6, 2021, was received.

2.2 Municipal Council resolution with respect to its meeting on May 4, 2021, related to current Advisory Committee appointments

That it BE NOTED that the Municipal Council resolution with respect to its meeting on May 4, 2021, related to current Advisory Committee appointments, was received.

3. Sub-Committees and Working Groups

3.1 Sub-Committee Update

That the following actions be taken with respect to the Sub-Committee Update:

a) the attached document, with respect to the proposal to limit the number of animals in foster homes, BE FORWARDED to Civic Administration for their review and consideration; and,

b) E. Williamson, Ecologist, BE INVITED to a future Animal Welfare Advisory Committee meeting to provide information with respect to the City of London's Bird Friendly Designation.

4. Items for Discussion

4.1 Advisory Committee Review – Interim Report VI

That it BE NOTED that the staff report dated May 17, 2021, from C. Saunders, City Clerk, with respect to the Advisory Committee Review –

Interim Report VI, was received; it being noted that B. Westlake-Power, Deputy City Clerk, provided an overview of the report.

4.2 Bird Friendly City Designation

That it BE NOTED that the Animal Welfare Advisory Committee held a general discussion with respect to bird friendly city designation and guidelines.

5. **Adjournment**

The meeting adjourned at 5:52 PM.

TO: Animal Welfare Advisory Committee
FROM: Subcommittee
DATE: June 3, 2021
RE: Proposal to Limit the Number of Animals in Foster Homes

Background

AWAC was asked to comment on a proposal to limit the number of animals allowed in foster homes. The proposal was raised by city council in response to a fire that occurred in a foster home that was housing approximately 40 cats. Not all of the cats were safely evacuated. We agree that this was a tragedy and should be reviewed so as to hopefully avert a recurrence in the future.

We invited the rescue group involved (SALT) to the March 5, 2020 AWAC meeting to learn more about the circumstances that led to the large number of cats housed in the foster home. We were told that it was a temporary solution related to the unexpected intake of a large number of cats from an unfortunate situation.

We also inquired about the number of complaints the city has received about foster homes and understand that there have been no specific complaints about rescue groups or the conditions at foster homes.

Recommendation

We do not recommend amending the by-law to impose a limit on the number of animals housed in foster homes connected to rescue groups that are registered with the city.

We recommend:

1. London Animal Care and Control and the Catty Shack provide temporary housing when rescue groups are faced with overflow animals, such as in emergency or hoarding situations.
2. Rescue groups should remind foster homes about the importance of having a plan to evacuate animals in the event of a fire or other emergency.
3. If necessary, a rescue group that maintains foster homes that are the subject of multiple complaints should be warned and/or placed on probation and/or have their registration revoked.

Analysis

The City took a bold step forward in committing to end the euthanizing of healthy, adoptable animals who find themselves at London Animal Care and Control (LACC). It is a wonderful policy, but to see it succeed these animals need to have a place to go. Otherwise, the shelter will be forced to euthanize them in order to create space for incoming animals. Even when there is sufficient space, the city shelter is not adequate for pregnant or nursing moms and kittens, who may need to be housed together for up to eight weeks or more.

The solution to date has been for the animals to be moved from LACC to rescue groups, both local and in other cities. Rescue groups are charitable organizations that rely on donations and fundraisers for income, and do not have paid staff or a facility. Rescue groups are run by volunteers who work hard to maintain a network of private homes to foster and house animals. Volunteers and foster homes come and go, and there is always a shortage of both. Potential adopters often go to the foster home to meet the animal. Many pet supply stores regularly support rescue groups by holding an adoption day to facilitate adoptions.

It is noteworthy that the movement of animals between LACC and rescue groups is a one-way street. Animals only go from LACC to rescue groups. This is not the best use of available shelter space. While animals thrive better in a home than in a caged environment, there are situations where a large number of animals must be housed quickly. In these situations, any available spaces at LACC or the Catty Shack should be offered to the rescue group. This solution would provide housing without running the risk of overcrowding a private foster home, even on a temporary basis. In addition, creating a two-way street for animals would strengthen the partnership between LACC and rescue groups.

The fire at the foster home was a tragic incident, but it must be remembered that it was a unique situation. Foster homes are not generally causing a problem or generating complaints. Changing the rules for everyone based on one incident is overkill. The better response would be to discuss the issue with the rescue group involved to find a solution, and to warn or place that rescue group on probation if warranted.

Amending the by-law to limit the number of animals in foster homes will be difficult to enforce. Some foster homes will likely quit if they feel animal control officers could enter their home to count animals. This will further reduce the number of spaces available, and rescue groups may be forced to choose between violating the by-law and not assisting the animal. This would endanger the animal. It is also counter-productive to the city's policy of providing a safety net for healthy, adoptable animals.

If city council disagrees and chooses to amend the by-law to limit the number of animals in foster homes, we strongly recommend that LACC and the Catty Shack be required to make spaces available to rescue groups when needed. We further recommend that the limit not apply to kittens. Any foster home that is housing a number of animals greater than the limit when the by-law is passed should be permitted to keep those animals until they are adopted.

Dear Colleagues,

Recently we had the opportunity to speak with Zorra Mayor Marcus Ryan and Thames-Centre Deputy-Mayor Kelly Elliott regarding concerns around school site planning, closures, and redevelopment, as part of a larger effort happening in our smaller neighbouring centres.

As a result, we see an opportunity for London to be a good partner with our neighbours while also bringing forward concerns that are also relevant to large urban centres. As recently as May 25th, 2021 the issue of school block planning and student accommodation was raised at council in relation to an item coming forward from a Planning and Environment Committee item on a development proposal.

Therefore, as a step toward better information sharing and planning for all affected parties, we are requesting your support for the following:

That Council in principle resolves the following actions be taken;

- 1. Include in the City's Strategic plan a school retention, shared use partnerships, and land repurposing policy and advocate accordingly;*
- 2. Maintain ongoing membership in the Community Schools Alliance (CSA);*
- 3. Support, through resolution, the CSA's endorsement of the Rural and Northern Education Fund (RNEF) as an appropriate differentiator and funding model for rural and northern schools, recognizing the importance of this for our regional partner municipalities;*
- 4. Recommend that the TVDSB and LCDSB review their policies for capacity planning and pupil accommodation reviews to formally recognize the importance and value to our neighbouring communities of rural and single school community schools;*
- 5. Request communication and notification on an ongoing basis of all relevant School Boards of any areas of study considering possible consolidation, closure, additions, or new builds within the City of London;*
- 6. Request annual planning reports from all relevant School Boards for all City of London schools and compare municipal growth forecasts and school board(s) growth forecasts identifying discrepancies, particularly in relation to municipal infill and neighbourhood revitalization targets.*

Sincerely,



Shawn Lewis, Councillor
Ward 2



Phil Squire, Councillor
Ward 6

Hello,

I am reaching out to make a proposal in connection with London's climate emergency declaration. I had shared this proposal with my city councilor, Arielle Kayabaga, and she recommended that I should also share it with this committee. As you will see by reviewing the article I have linked below, the act of setting off fireworks has been long proven to be quite harmful to the environment overall.

<https://www.sciencedirect.com/science/article/pii/S0160412019304921>

<https://link.springer.com/article/10.1186/s12989-020-00360-4>

<https://cdnsiencepub.com/doi/abs/10.1139/er-2017-0063>

<https://www.sciencedirect.com/science/article/abs/pii/S1352231007009685>

I want to be clear that I have been an avid fireworks fan my entire life, and thus I am not making this proposal light heartedly or out of any disregard for the enjoyment and community connection they can provide. Though I am saying that ultimately people's personal enjoyment of the experience is much less important than the damages these events are having on our waterways and air quality. The toxins that rain down after each explosion often damage ecosystems and the loud bangs and pops sometimes even scare mothering birds into abandoning their young, (among many other issues you will see listed in the sources I have shared).

There are a number of much more sustainable alternatives that the city can consider in future situations where public events can once again be hosted, such as drones or laser shows, among many other options. Thus I would like to propose that a bylaw be introduced to ban all forms of fireworks within the London and Middlesex area. This would set a new precedent that would clearly demonstrate the London council genuinely believes in the climate emergency declaration that's been made, (especially with Canada fast approaching). I believe that if London sets this precedent there is good reason for other cities to follow suit, ultimately having a province, or even possibly country-wide impact.

Please let me know your thoughts and any way I can further support this proposal moving forward.

I hope to hear from you soon,

Rebecca Amendola (0899177)

Social Service Worker Student

Fanshawe College, London Campus

EnviroFanshawe President

DEFERRED MATTERS

COMMUNITY AND PROTECTIVE SERVICES COMMITTEE

as of June 14, 2021

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
1.	<p><u>Proposed Accessible Vehicle for Hire Incentive Program – Update</u> That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official the following actions be taken with respect to the staff report dated September 10, 2019 related to an update on a proposed accessible vehicle for hire incentive program:</p> <p>b) the Civic Administration BE DIRECTED to hold a public participation meeting at a future meeting of the Community and Protective Services Committee with respect to amending the Vehicle for Hire By-law to make the necessary changes to implement an incentive program for accessible vehicles for hire.</p>	September 10, 2019	TBD	Anti Racism, Anti Oppression Service area	
2.	<p><u>Special Events Policies and Procedure Manual</u> That the following actions be taken with respect to the “Special Events Policies and Procedure Manual”:</p> <p>a) the communication dated September 6, 2019 from Councillor A. Kayabaga, with respect to the “Special Events Policies and Procedures Manual” BE RECEIVED; and,</p> <p>b) the Civic Administration BE DIRECTED to review the City’s “Special Events Policies and Procedures Manual” and report back on possible amendment to the Manual to address the following matters:</p> <p>i) the disruption caused by special events being held in the evenings prior to a work and/or school day;</p>	September 10, 2019	July 2021	S. Stafford	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
	<p>ii) the application of the same rules/restrictions that are in place for Victoria Park to Harris Park; and, iii) increased fines and penalties for special events that contravene the Manual.</p>				
3.	<p><u>Short-Term Accommodations - Proposed Regulations</u> That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to short-term accommodations: a) the Civic Administration BE DIRECTED to amend all necessary by-laws to address short-term accommodations and hold a public participation meeting at a future meeting of the Community and Protective Services Committee; b) the Civic Administration BE DIRECTED to continue consulting with short-term accommodation platforms on the further collection of Municipal Accommodation Tax; and, c) the above-noted staff report BE RECEIVED; it being noted that a communication from G. Webster, as appended to the Added Agenda, as well as the attached presentation from N. Musicco, Specialist I, Municipal Policy, with respect to this matter, were received.</p>	February 19, 2020	Q1 2021	G. Kotsifas O. Katolyk	
4.	<p><u>Graphic, Unsolicited Flyer Deliveries to Residential Properties</u> That the following actions be taken with respect to graphic, unsolicited flyer deliveries to residential properties: a) the Civic Administration BE DIRECTED to investigate options to address community concerns around graphic, unsolicited flyer deliveries to residential properties and report back to a future meeting of the Community and Protective Services Committee, outlining information and options including, but not limited to:</p>	November 3, 2020	Q3 2021	G. Kotsifas O. Katolyk	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
	<p>i) steps taken by other municipalities with respect to this matter; and,</p> <p>ii) potential amendments to the existing municipal nuisance by-law or introduction of a new by-law with respect to this matter;</p> <p>b) the communication, dated November 1, 2020, from Councillor van Holst, with respect to this matter, BE REFERRED to the Civic Administration for consideration;</p> <p>c) the delegation request by M. McCann, London Against Abortion, BE REFERRED to a future public participation meeting with respect to this matter; it being noted that a communication from M. McCann, dated October 30, 2020, with respect to this matter, was received;</p>				
5.	<p><u>London Community Recovery Network - Ideas for Action by Municipal Council</u></p> <p>That, on the recommendation of the Managing Director, Neighbourhood, Children and Fire Services, the Acting Managing Director, Housing, Social Services and Dearness Home, and the Managing Director, Parks and Recreation, the following actions be taken with respect to the staff report dated February 9, 2021 related to the London Community Recovery Network and ideas for action by Municipal Council:</p> <p>ii) the implementation plan for item #2.3 Downtown Recovery – free transit to the downtown, as it relates to transit initiatives to the downtown, BE REFERRED back to the Civic Administration to continue working with the London Transit Commission on this matter, with a report back to a future meeting of the Community and Protective Services Committee (CPSC) when additional details are available; and,</p> <p>iii) implementation plan for item #2.3 Downtown Recovery – free transit to the downtown, as it relates to parking initiatives in the downtown BE REFERRED back to the Civic Administration with a report back to</p>	February 9, 2021	TBD	C. Smith K. Dickins S. Stafford	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
	a future meeting of the CPSC when additional details are available;				
6.	<p><u>Affordable Housing Units in London</u> That the following actions be taken with respect to the creation of affordable housing units in London: a) the Civic Administration BE DIRECTED to expedite the development of needed 3,000 affordable housing units as set out in "Housing Stability Action Plan" (HSAP) to be in place in five years, instead of ten years as set out in the Plan; and, b) the Civic Administration BE DIRECTED to report back to a future meeting of the Community and Protective Services Committee with an implementation plan, inclusive of financial impacts, that sets out the best supports for the development of affordable housing units; it being noted that a communication from Mayor E. Holder, with respect to this matter, was received. (2021-S14)</p>	March 30, 2021	TBD	K. Dickins	
7.	<p><u>Animal By-law PH-3</u> That the communication, dated April 1, 2021, from Councillor M. Cassidy, with respect to By-law PH-3, being "A by-law to provide for the regulation, restriction and prohibition of the keeping of animals in the City of London", BE REFERRED to the Civic Administration for review and a report back at a future meeting of the Community and Protective Services Committee related to revisions or updates that could be made to the by-law; it being noted that a communication from K. and K. Beattie, as appended to the Added Agenda, with respect to this matter, was received.</p>	April 20, 2021	TBD	G. Kotsifas O. Katolyk	