

Agenda Including Addeds

Transportation Advisory Committee

5th Meeting of the Transportation Advisory Committee

May 25, 2021, 12:15 PM

Advisory Committee Virtual Meeting - during the COVID-19 Emergency

The City of London is committed to making every effort to provide alternate formats and communication supports for Council, Standing or Advisory Committee meetings and information, upon request. To make a request related to this meeting, please contact advisorycommittee@london.ca.

Pages

1. Call to Order

- 1.1. Disclosures of Pecuniary Interest

2. Scheduled Items

- 2.1. 12:15 PM K. Welker and P. Hohner, Stantec Consulting - Windermere Road Improvements Municipal Class Environmental Assessment - PIC #1 2
- 2.2. 12:30 PM V. Pugliese and C. Kochany, MTE Consultants Inc. - Hamilton Road and Gore Road Intersection Improvements Municipal Class Environmental Assessment 20

3. Consent

- 3.1. 4th Report of the Transportation Advisory Committee 38
- 3.2. Municipal Council resolution from its meeting held on May 4, 2021, with respect to the current Advisory Committee Appointments 40
- 3.3. Notice of Public Information Centre for Downtown Loop (Rapid Transit) - Phase 2 Construction 42

4. Items for Discussion

- 4.1. Advisory Committee Review - Interim Report VI 44

5. *Deferred Matters/Additional Business*

- 5.1. *(ADDED) Notice of Planning Application - Official Plan Amendment - Housekeeping Amendment to Secondary Plans* 65

6. Adjournment



London
CANADA

WELCOME

to the

Windermere Road Improvements

Municipal Class Environmental Assessment

Online Public Information Centre #1

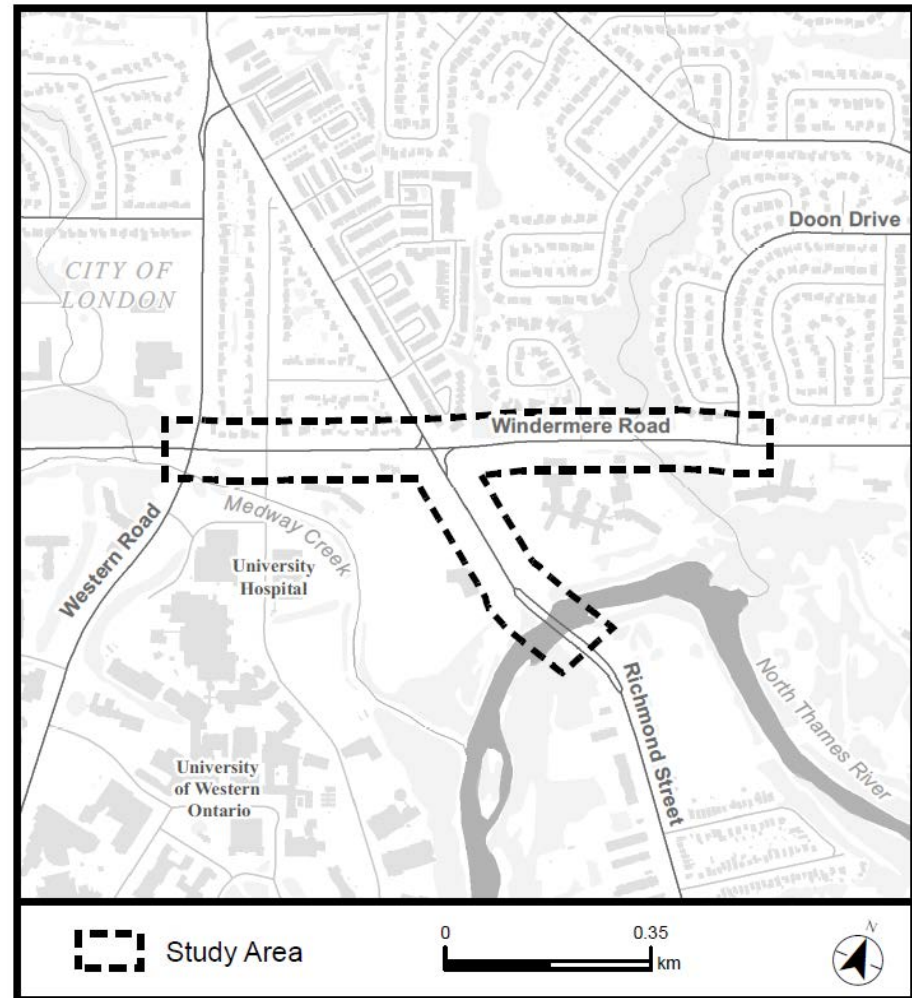
From DATE to DATE

Study Area and Objectives

The City of London has initiated a Municipal Class Environmental Assessment (EA) study to identify improvements (intersections, active transportation, and transit) to the Windermere Road corridor between Western Road and Doon Drive (West).

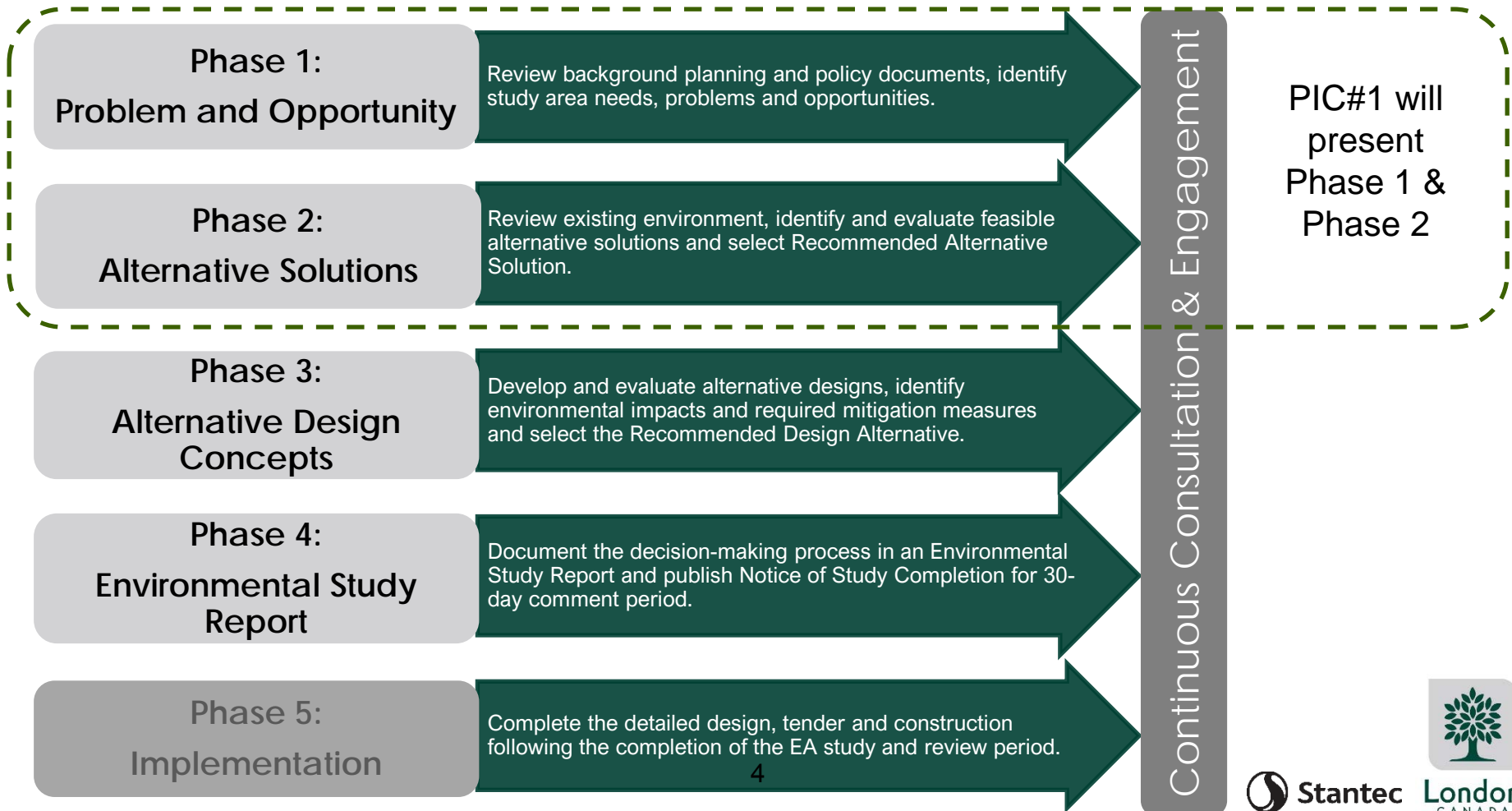
Study Objectives

Provide accessible accommodation for all modes of transportation along the corridor, and at the Western Road/Windermere Road and Richmond Street/Windermere Road intersections. Identify watermains and sewers that require replacement. Assess potential to connect active transportation from Windermere Road to the Thames Valley Parkway trail system.



Municipal Class EA Study Process

This project is being completed as a Schedule C Municipal Class EA study. Phases 1 through 4 of the EA process must be completed as summarized below:



Planning and Policy Context

London 2030 Transportation Master Plan

Provides a long-term strategy for transportation and land use decisions through to 2030 and beyond.

Proposes the integration of a Bus Rapid Transit network and improved active transportation infrastructure.

London ON Bikes Cycling Master Plan

Guides future planning and design of active transportation facilities for development projects.



Bike lanes are proposed along Windermere Road between Western Road and Richmond Street.

Existing Cycling Routes

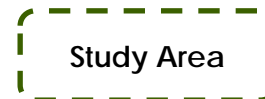
- Multi Use Pathway
- In-Boulevard Facility
- Bike Lane
- Signed Bike Route with Sharrow
- Signed Bike Route

Previously Proposed Routes

- ⋯ Proposed Route¹
- Priority Project²

Proposed Facility Types

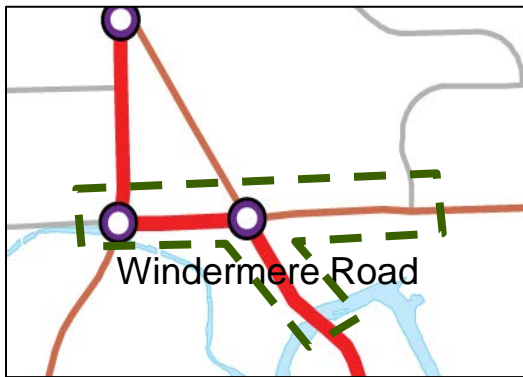
- Multi-Use Pathway
- In-Boulevard Facility
- Cycle Track
- Buffered Bike Lane
- - - Bike Lane
- Buffered Paved Shoulder
- Paved Shoulder
- Signed Route with Edgeline
- Signed Bike Route with Sharrow
- Signed Bike Route
- ⋯ Desired Connection¹



The London Plan

Guides planning and city building activities for London's future growth and development through to the year 2035. The Plan recommends linkages to promote healthy lifestyles, increased active mobility choices such as walking, cycling and transit, to support safe, affordable and accessible infrastructure facilities.

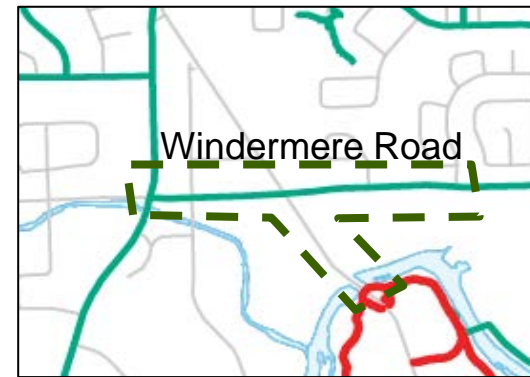
Street Classifications



LEGEND

Provincial Highway	BASE MAP FEATURES
Expressway	Railways
Urban Thoroughfare	Urban Growth Boundary
Rapid Transit Boulevard	Water Courses / Ponds
Civic Boulevard	

Cycling Facilities



LEGEND

Thames Valley Parkway	BASE MAP FEATURES
Walking and Cycling Routes	Streets (See map 3)
Study Area	Railways
	Urban Growth Boundary
	Water Courses / Ponds

Windermere Road is designated "Civic Boulevard" and "Rapid Transit Boulevard" with proposed Walking and Cycling Routes.

Thames Valley Parkway Trail System

The Thames Valley Parkway (TVP) is the City's primary multi-use recreational trail, providing a 40km trail system across London, linking to over 150km of additional pathways.

Where feasible, planned improvements should eliminate road crossings and improve neighbourhood extensions.

This study will explore the potential to connect active transportation facilities from Windermere Road to the existing TVP system, using buffered bike lanes along Richmond Street.



Bike Routes and Walking Trails

Thames Valley Parkway Markers



Bike Lane



Bike Lane and Shared Parking



Bike Road Route - Signed



Buffered Bike Lane



Path Adjacent to Street



Sharrows



Other Multi-use Pathways



Thames Valley Parkway



Walking Trails - Unpaved



Study Area

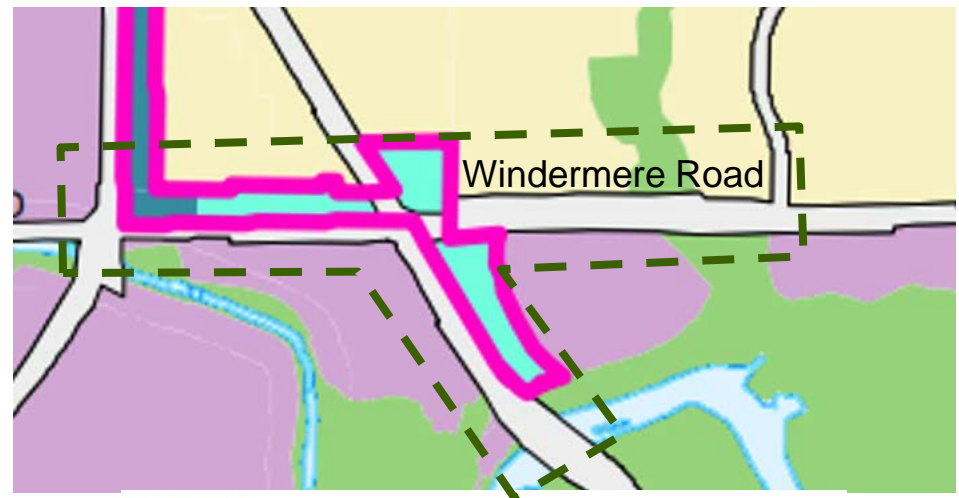
Existing Land Use

Windermere Road is surrounded by developed lands, including the following London Plan designations:

- Neighbourhoods
- Institutional (Western University, University Hospital – London Health Sciences Centre)
- Green Space
- Urban Corridor
- Rapid Transit Corridor

In addition, the lands north/south of Windermere Road, between Western Road and Richmond Street, are identified as a “Near Campus Neighbourhood”.

The London Plan Land Use Designations



LEGEND

PLACE TYPES

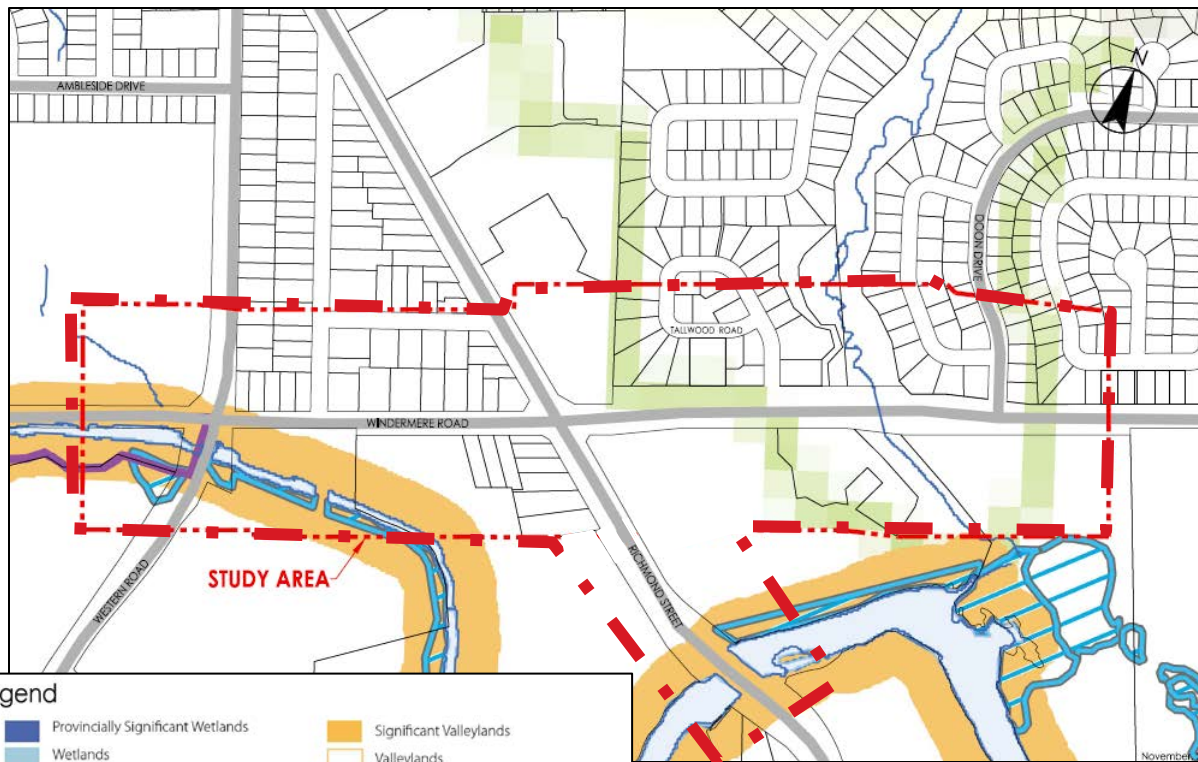
	Green Space		Heavy Industrial
	Environmental Review		Light Industrial
	Downtown		Commercial Industrial
	Transit Village		Future Community Growth
	Rapid Transit Corridor		Future Industrial Growth
	Urban Corridor		Farmland
	Shopping Area		Rural Neighbourhoods
	Main Street		Waste Management Resource Recovery Area
	Neighbourhoods		Urban Growth Boundary
	Institutional		

Study Area

Existing Conditions – Natural Environment

Two Natural Heritage Features were identified within the study area:

- Medway Creek
- Medway Valley Heritage Forest



Legend	
Provincially Significant Wetlands	Significant Valleylands
Wetlands	Valleylands
Unevaluated Wetlands	Areas of Natural and Scientific Interest
Significant Woodlands	Environmentally Significant Areas (ESA)
Woodlands	Potential ESAs
Unevaluated Vegetation Patches	Water Courses / Ponds



Existing Conditions – Cultural Heritage

Built Cultural Heritage and Cultural Heritage Landscapes

- 4 properties in proximity to/within the study area are listed on the City's Register of Cultural Heritage Resources.
- 10 properties, 2 institutional and 8 residences, were determined to have Cultural Heritage Value or Interest.
- No provincially designated heritage properties are within the study area.



 Heritage Resource

Archaeological Resources

- A Stage 1 Archaeological Assessment has been completed, and areas which remain undisturbed will require a Stage 2 Archaeological Assessment.

Existing Conditions - Transportation

Windermere Road is a two-lane arterial roadway with left turn lanes approaching intersections. The posted speed limit along the corridor is 50 km/hr.

Cycling Facilities



Windermere Road has existing discontinuous on-road cycling facilities east of Richmond Street. The lanes are shared with mixed traffic.

Transit Services



Transit is part of mixed-use traffic and is serviced by London Transit Commission. Bus stops and shelters are located along the corridor.

Pedestrian Facilities







Windermere Road has existing sidewalks located along both sides of the corridor.

Existing Conditions - Transportation

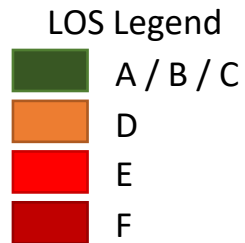
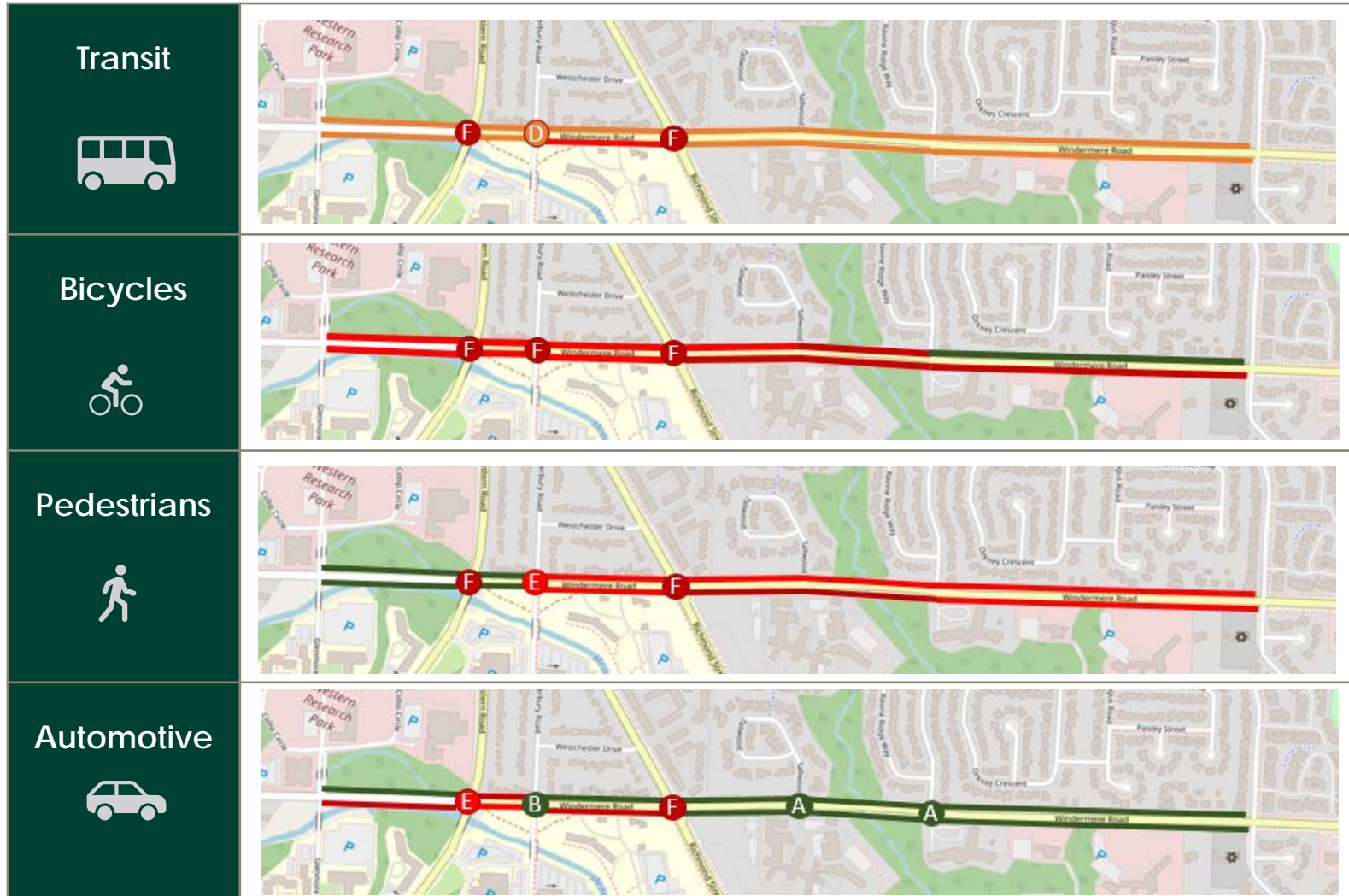
A transportation assessment was completed to identify the existing transportation conditions in the corridor considering all modes of transportation.

Multi-Modal Level of Service (MMLOS)

A Multi-Modal Level of Service (MMLOS) is a mechanism used to determine how well a transportation facility is operating from a traveler's perspective. The following MMLOS criteria was used to analyze the Windermere Road corridor:

Mode	High Level of Service (LOS A, B, C, D)		Low Level of Service (LOS E, F)	
	A / B / C	D	E	F
Transit 	Short delays, high levels of reliability		Long delays, low levels of reliability	
Bicycles 	High level of comfort, low level of risk/stress		Low level of comfort, high level of risk/stress	
Pedestrians 	High level of comfort, low risk, short delays		Low level of comfort, high risk, long delays	
Automotive 	Low lane utilization		High lane utilization	

Existing Level of Service (AM Peak)



The MMLOS along the existing corridor is similarly represented during both AM and PM Peak Period MMLOS.

Problem & Opportunities

Problems

- Windermere Road from Western Road to Doon Drive (West) does not balance the full range of potential users within the community, including users of all ages and abilities, pedestrians, cyclists, transit vehicles and motorists.
- The existing Western Road/Windermere Road and Richmond Street/Windermere Road intersections do not accommodate future Rapid Transit and are not compliant with the Accessibility for Ontarians with Disabilities Act (AODA).
- Existing watermains and sewers along the corridor are nearing their end of life and may require replacement.

Opportunities

- Support safe accommodation for all modes of transportation and users of all ages and abilities; pedestrians, cyclists, transit vehicles and motorists.
- Identify improvements to the intersections at Western Road/Windermere Road and Richmond Street/Windermere Road and accommodate AODA requirements. The improvements will have the potential to be consistent with future rapid transit.
- Address watermains and sewers required to be replaced in conjunction with intersection improvements.

Alternative Solutions

The following alternative solutions were identified to address the problems and opportunities:

- **Do Nothing** – Maintain existing condition of Windermere Road.
- **Improve Other Roads in the Transportation Network** – Improvements would take place on roadways adjacent/parallel to Windermere Road.
- **Improve Transit Infrastructure** – Improvements to transit infrastructure in the study area to accommodate existing transit services and future Rapid Transit.
- **Improve Active Transportation Infrastructure** – Improvements to active transportation facilities in the study area to create continuous, safe facilities.
- **Intersection and/or Operational Improvements** – Improvements to intersections of Western Road/Windermere Road and Richmond Street/Windermere Road for all modes of transportation. Improvements will address AODA and future rapid transit requirements.
- **Provide Additional Travel Lanes** – Introduction of additional travel lanes within the study area resulting in corridor widening and intersection improvements.

Factors for Analysis and Evaluation

Alternative Solutions were assessed using the factors and criteria below. Comments received from agencies, stakeholders and members of the public will be integrated as required.

Socio-Economic

- Potential to address needs of existing and future corridor users (future rapid transit, existing local transit network, pedestrians, cyclists, motorists)
- Consistency with City planning policies
- Potential for property impacts



Technical Considerations

- Ability to accommodate traffic demand
- Ability to accommodate AODA requirements
- Potential to be consistent with planned Rapid Transit network and improve network connectivity
- Ability to accommodate active transportation facilities and improve connectivity to existing network

Natural Environment

- Potential to impact fish and fish habitat
- Potential to impact significant natural heritage features
- Potential to impact significant wildlife habitat and Species at Risk (SAR)



Cultural Environment

- Potential to impact Archaeological Resources
- Potential to impact built heritage resources or cultural landscapes

Recommended Alternative Solution

Based on the assessment of alternative solutions using a variety of factors and criteria, the following combination of alternative solutions is recommended:

- **Transit infrastructure improvements**
- **Active transportation improvements, including the potential connection to the Thames Valley Parkway**
- **Intersection and/or operational improvements**

This combination of alternative solutions will prioritize the needs for transit, cyclists, and pedestrians, and will provide sufficient capacity for existing and future auto travel demand. In addition, sewers and underground watermains requiring replacement will be identified.



Next Steps

Following this PIC, the project team will complete the next steps identified below:



The results of these next steps will be used to identify the **Recommended Design Concept**, which will be presented at Public Information Centre #2, tentatively scheduled for fall 2021.

Thank You!

Thank you for participating in this Public Information Centre! If you would like to provide comments or discuss further, please contact one of the following study team members:



London
CANADA

Paul Yanchuk, P.Eng.

Project Manager

City of London

Phone: 519-661-2489 ext. 2563

Email: pyanchuk@london.ca



Kevin Welker, P. Eng.

Consultant Project Manager

Stantec Consulting

Phone: 226-919-5979

Email: kevin.welker@stantec.com

Hamilton Road and Gore Road Intersection Improvements



Presentation Date: May 25, 2021



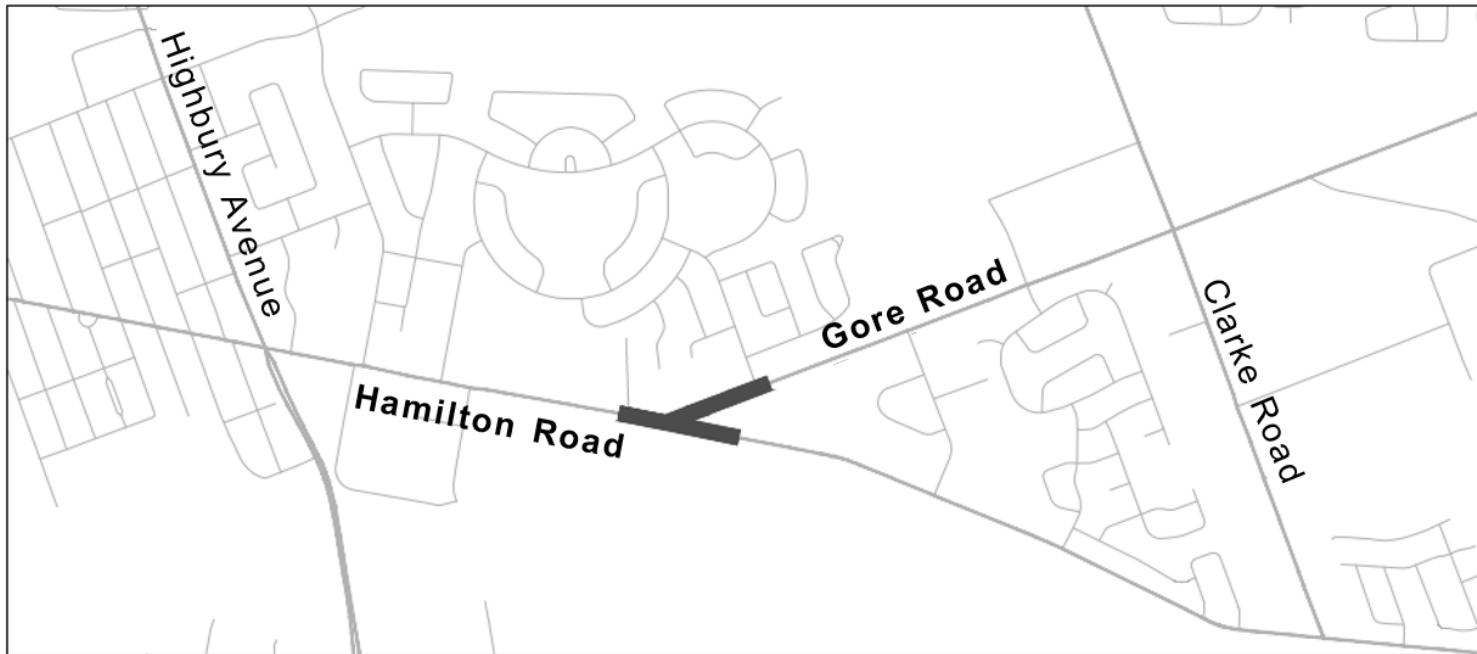
Presentation Agenda

For the Class Environmental Assessment (EA) process, the following information will be presented so that the public has an opportunity to provide comments:

- Overview of the Project Area and Scope of Work;
- Existing Conditions;
- Possible Alternative Solutions;
- Preliminary Evaluation;
- Access to Properties and Surrounding Areas; and,
- Comments/Questions

Project Area and Scope

- Hamilton Road and Gore Road intersection improvements
- City of London identified area as having deficient operating and geometric characteristics
- MTE Consultants brought on to coordinate the Class 'B' EA Process



Problem/Opportunity

The intersection has seen an increase in traffic volumes, leading to a greater number of incidents and necessitating a review of the current intersection. Through the EA process, a review of design alternatives will be conducted to determine a preferred alternative for an improved intersection arrangement and controls while maintaining the objectives of: improving safety to drivers, cyclists and pedestrians; protection of the environment; minimal disruption to residents and surrounding areas; engaging a broad range of stakeholders; optimizing costs; and documenting the study process in compliance with the Municipal Class Environmental Assessment Schedule “B” process.

Opportunity

If we are making improvements to improve functionality of the intersection, then this is an opportunity to implement facilities to support active transportation

Existing Conditions

- Intersection of Hamilton Road and Gore Road
- Three-legged stop-controlled intersection
- Sidewalk on northwest side of Gore Road continues west on Hamilton Road
- Sidewalk on south side of Hamilton Road ends at Gore Road intersection
- Currently no cycling infrastructure



Transportation Master Plan

Legend

- Widen to 4 Lanes/New 4 Lane Road
- Widen to 6 Lanes
- Widen for BRT Support
- Optimization/Transit Priority
- Intersection Improvements
- New Interchange/Improvements



Cycling Master Plan



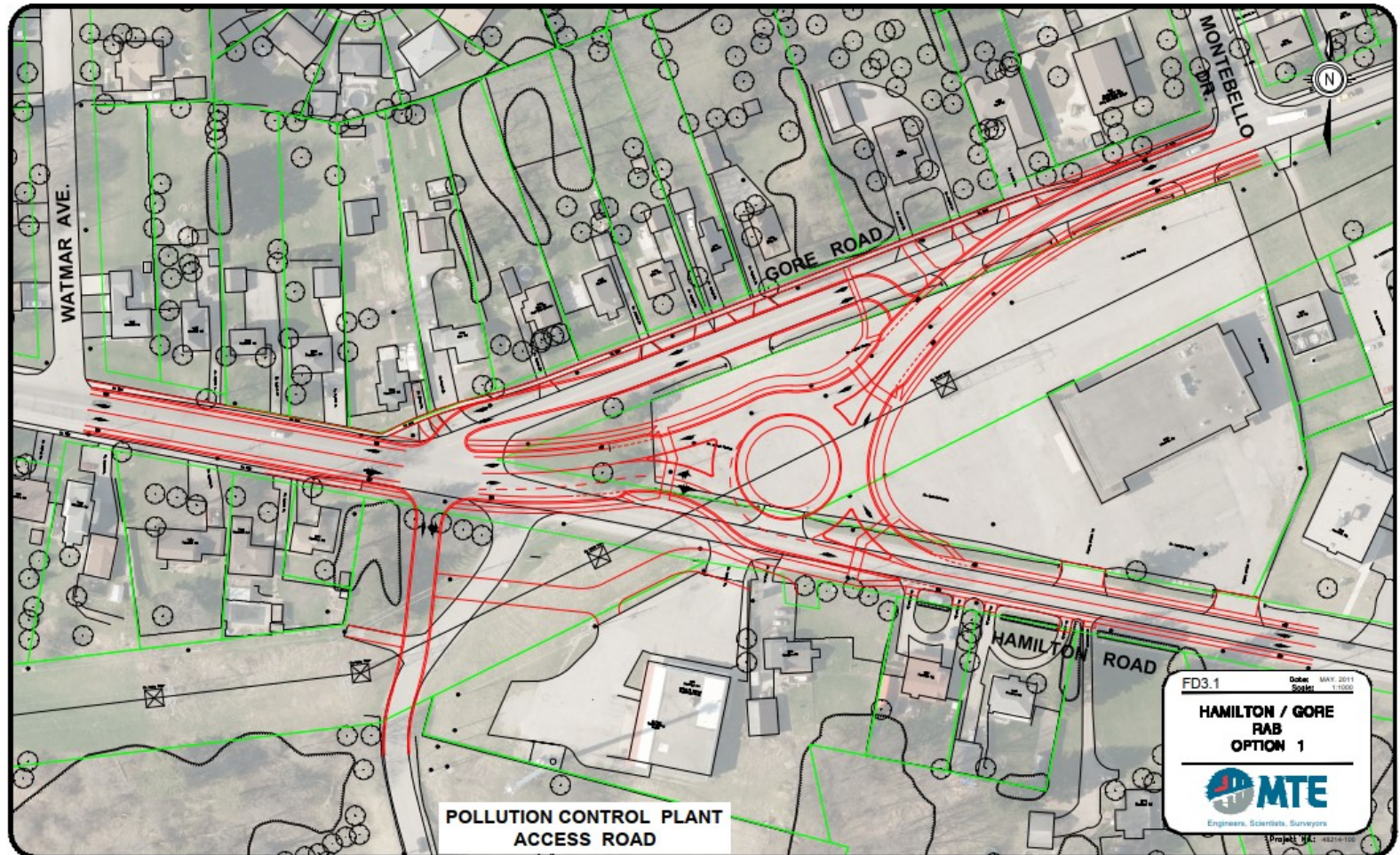
Green – existing cycle route
Green dashed – proposed bike lane

Brown dashed – proposed paved shoulder
Yellow – Existing multi-use trail

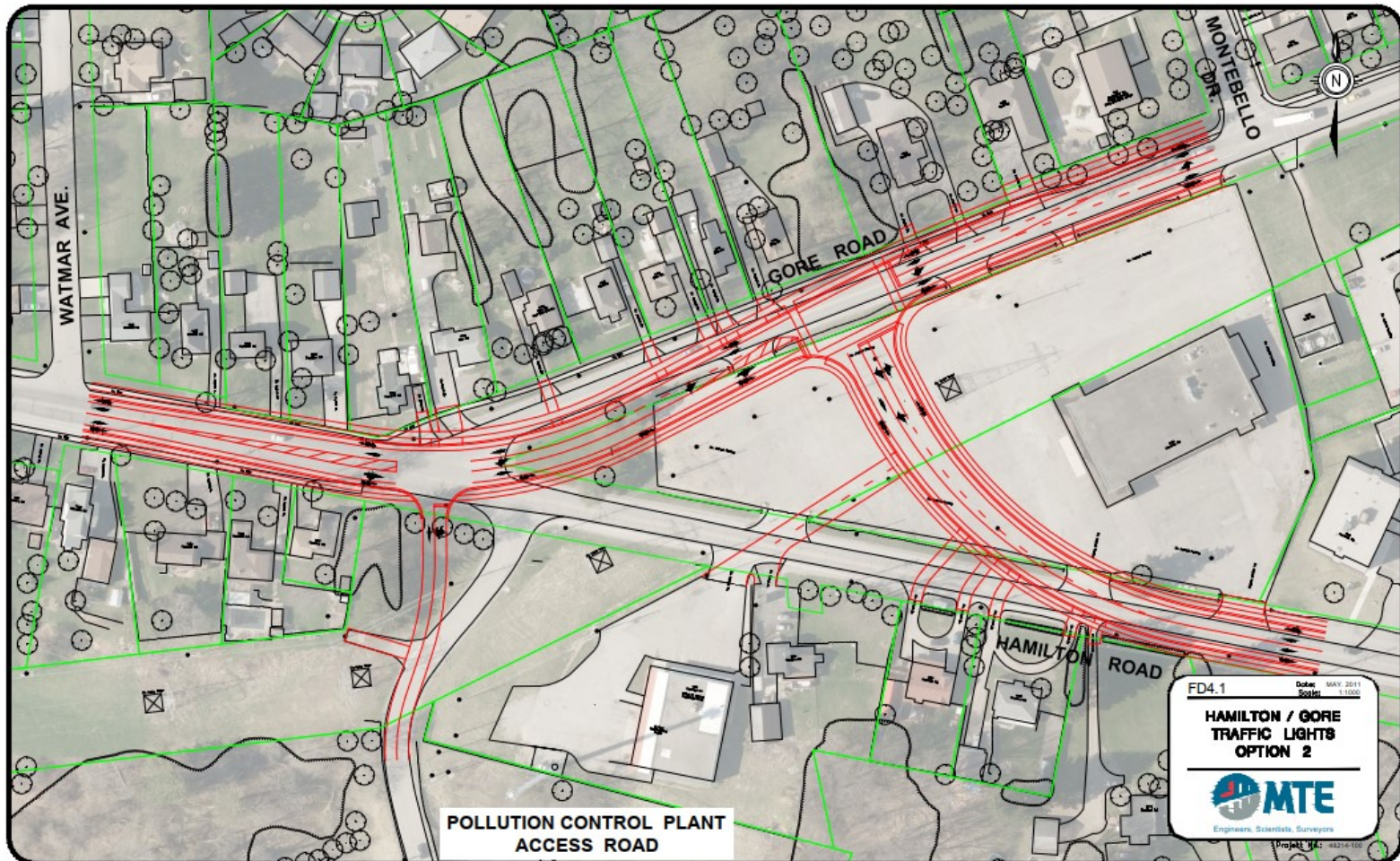
List of Alternatives

- Do Nothing
 - Issue would remain as is, with no improvements
- Roundabout
 - Single lane roundabout to facilitate turning traffic and improve the intersection for pedestrian and cycling access and roadway safety
- Signalized Intersection – A
 - Realign Hamilton Road and Gore Road to introduce traffic lights – secondary intersection for entrance
- Signalized Intersection – B
 - Realign Hamilton Road and Gore Road to introduce traffic light – single intersection

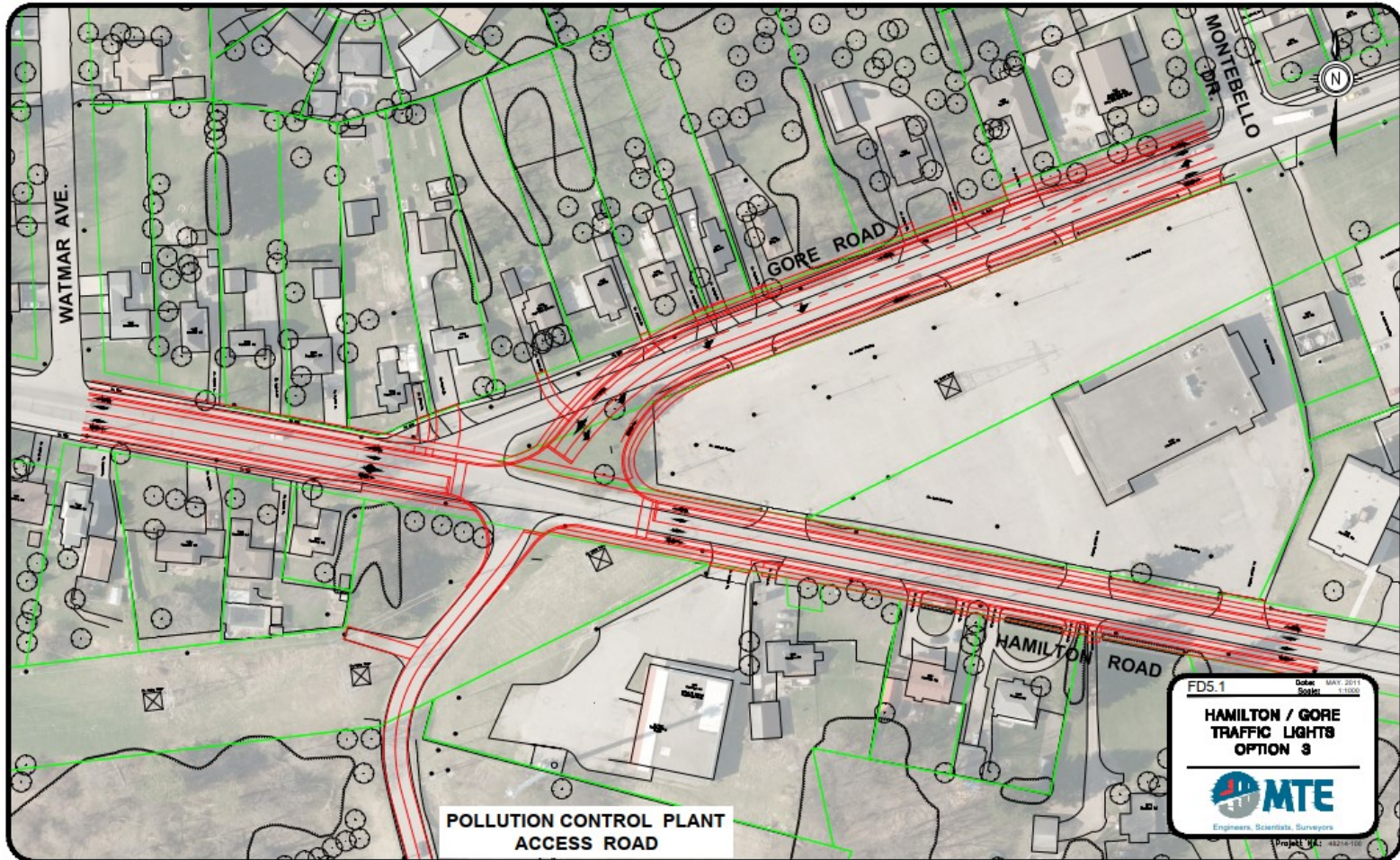
Alternative 1 - Roundabout



Alternative 2 - Signalized A



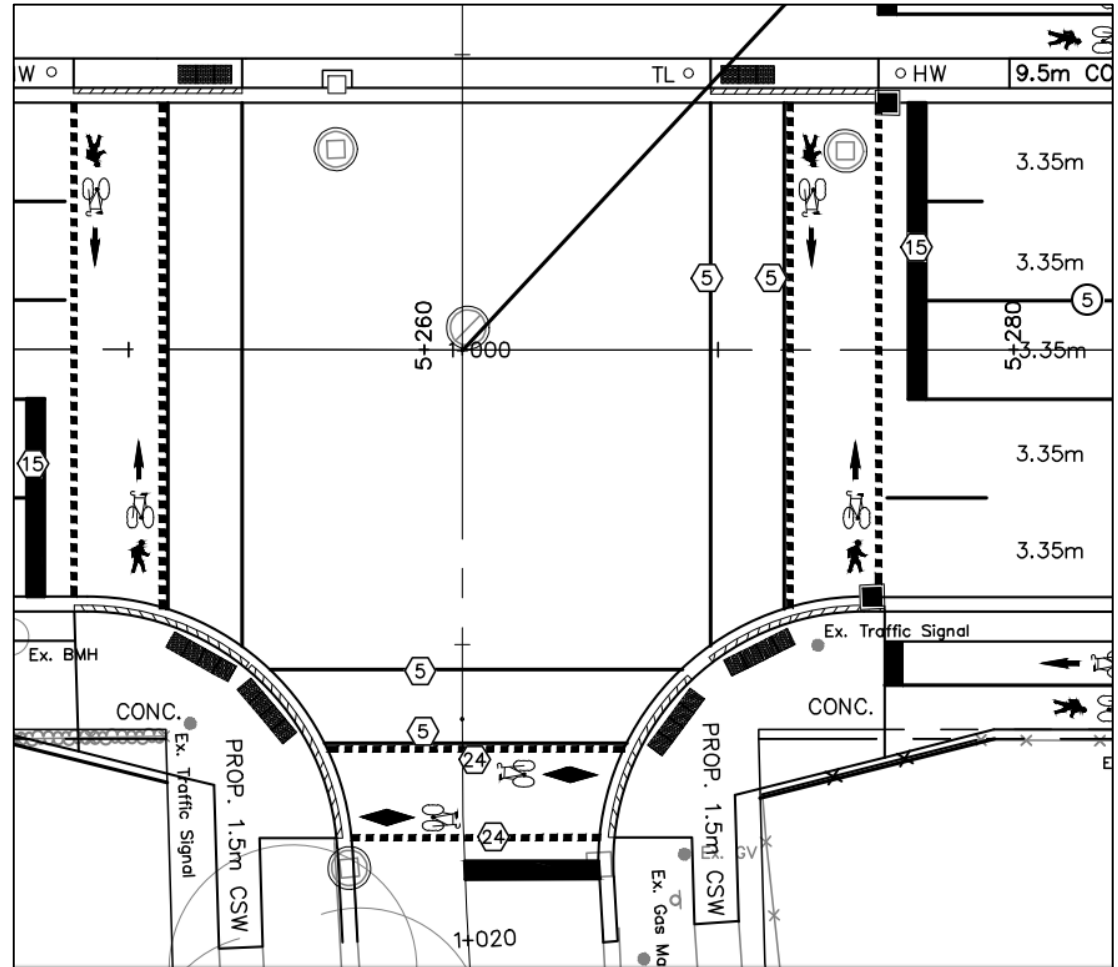
Alternative 3 - Signalized B



Signalized Intersection Options

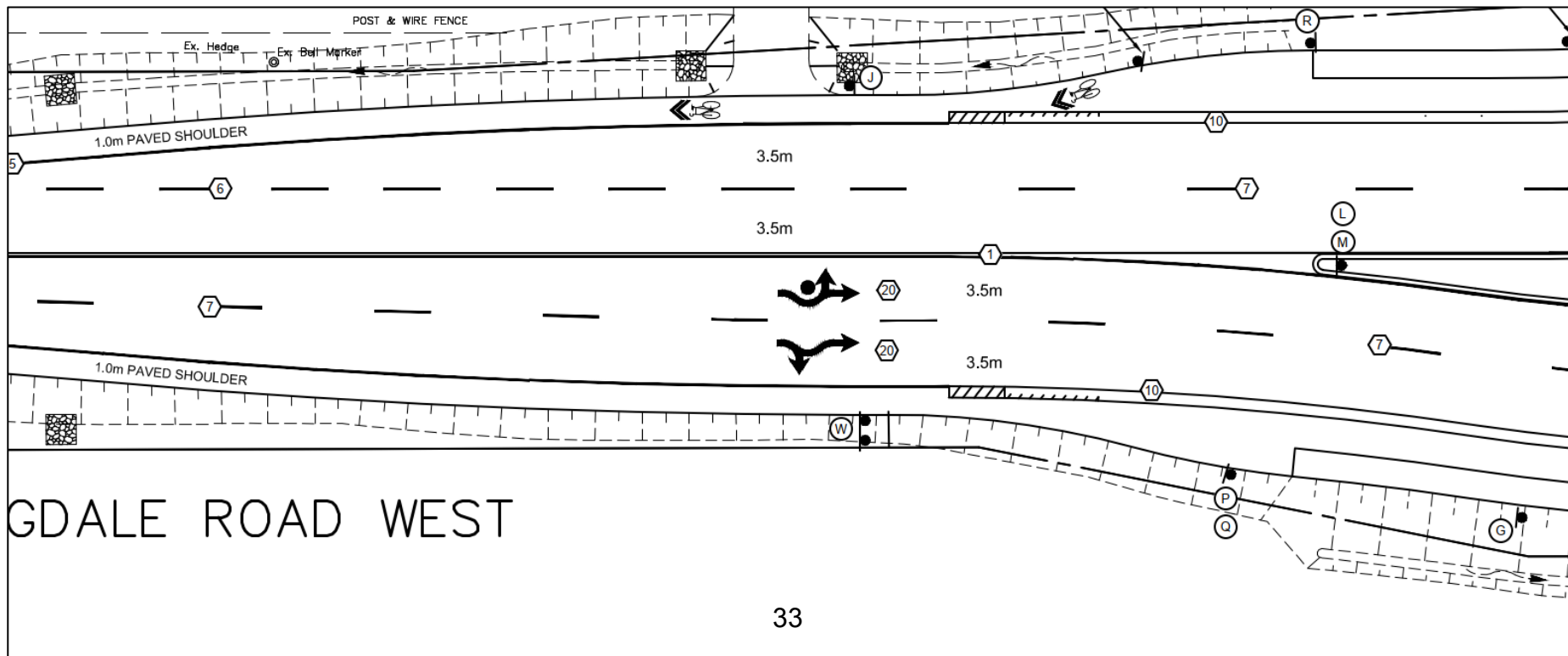
Example of signalized crossing with multi-use trail connections.

Delineated pedestrian and cyclist crossing



Cycling Connectivity

- Transition from 1.0m asphalt shoulder to dedicated cycling facility
- Approach could apply in each direction as there is no cycling facility in any direction
- Plans for future cycling facility along Hamilton Road



Design Alternatives Summary

ROUNDABOUT

- Allows for future traffic flow increase
- Increased safety over traditional intersection
- Potential driveway access conflicts
- Allows for development in utility corridor

SIGNALIZED INTERSECTION

- Increased safety for pedestrians and cyclists in the area
- Improved roadway geometry for safer intersection
- ROW cross-section increase
- Driveway lengths increased

Preliminary Evaluation Criteria

Criteria	Description
Traffic Capacity , Operations & Safety	<ul style="list-style-type: none"> • How does the alternative serve the expected vehicular, transit, pedestrian and cycling traffic needs • Does alternative efficiently and safely handle the forecasted traffic from existing/future developments and properties
Social Environment	<ul style="list-style-type: none"> • Impact on local community (noise, etc.) • Property impacts (cost, feasibility) • Can impacts be avoided
Natural Environment	<ul style="list-style-type: none"> • Effect on existing vegetation, wildlife, habitat, water quality etc.
Heritage, Archaeological, Cultural Impacts	<ul style="list-style-type: none"> • Is there potential impact to these resources, can it be mitigated
Costs	<ul style="list-style-type: none"> • Capital Cost of alternatives • Utility relocation costs • Land acquisition costs

Access to Properties

Roundabout

- Majority of roundabout footprint in Hydro One corridor
- Work with community members to determine best access points

Signalized Intersections

- Driveway realignments required
- Driveway lengths increased



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CANADA



Paul Yanchuk, P.Eng
Transportation Design Engineer



City of London

300 Dufferin Avenue
London ON N6A 4L9



519-661-2489 x2563



Pyanchuk@london.ca



MTE Consultants Inc.

520 Bingemans Centre Drive
Kitchener, ON N2B 3X9



519-743-6500 x1347



VPugliese@mte85.com

Transportation Advisory Committee

Report

4th Meeting of the Transportation Advisory Committee

April 27, 2021

Advisory Committee Virtual Meeting - during the COVID-19 Emergency

Attendance PRESENT: D. Foster (Chair), D. Doroshenko, T. Kerr, M. Rice, M.D. Ross and S. Wraight and J. Bunn (Committee Clerk)

ABSENT: A. Abiola, G. Bikas, B. Gibson, T. Khan and P. Moore

ALSO PRESENT: Sgt. S. Harding, A. Jain, J. Kostyniuk, T. Macbeth, D. MacRae, A. Miller, J. Stanford and B. Westlake-Power

The meeting was called to order at 12:16 PM.

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

2.1 3rd Report of the Transportation Advisory Committee

That it BE NOTED that the 3rd Report of the Transportation Advisory Committee, from its meeting held on March 23, 2021, was received.

2.2 Municipal Council Resolution - New Sidewalks in 2021 Infrastructure Reconstruction Projects

That it BE NOTED that the Municipal Council resolution, from its meeting held on March 23, 2021, with respect to New Sidewalks in 2021 Infrastructure Reconstruction Projects, was received.

2.3 Municipal Council Resolution - Implementation of the Automated Speed Enforcement (ASE) Program

That it BE NOTED that the Municipal Council resolution letter, from its meeting held on April 13, 2021, with respect to the Implementation of the Automated Speed Enforcement (ASE) Program, was received.

2.4 Municipal Council Resolution - Cycling and Transportation Demand Management Upcoming Projects

That it BE NOTED that the Municipal Council resolution, from its meeting held on April 13, 2021, with respect to Cycling and Transportation Demand Management Upcoming Projects, was received.

2.5 Temporary Traffic Changes to Dundas Place During the 2021 Construction Season

That it BE NOTED that the communication, dated April 14, 2021, from D. MacRae, Director, Roads and Transportation, with respect to temporary traffic changes to Dundas Place during the 2021 construction season, was received.

2.6 2021 TAC Work Plan

That it BE NOTED that the Transportation Advisory Committee 2021 Work Plan, as at April 19, 2021, was received.

3. Sub-Committees and Working Groups

3.1 Autonomous and Electric Vehicles Sub-Committee Report

That the following actions be taken with respect to the Autonomous and Electric Vehicles Sub-Committee Report, dated March 22, 2021, from M. Rice:

- a) the ~~attached~~, above-noted Sub-Committee Report BE FORWARDED to the Civic Works Committee and to the Connected and Automated Vehicle (CAV) Strategy Project Team for review; and,
- b) the above-noted Report BE RECEIVED.

4. Adjournment

The meeting adjourned at 12:37 PM.



P.O. Box 5035
300 Dufferin Avenue
London, ON
N6A 4L9

May 5, 2021

C. Saunders
City Clerk

I hereby certify that the Municipal Council, at its meeting held on May 4, 2021 resolved:

That, on the recommendation of the City Clerk, the following actions be taken with respect to the current Advisory Committee appointments:

- a) the current term for the City of London Advisory Committee appointments BE EXTENDED, until December 31, 2021;
- b) additional appointments BE MADE for the identified Advisory Committees, whose voting membership is well below that number identified in each of the respective Terms of Reference;
- c) the following BE APPOINTED as Voting Member at Large for the term ending December 31, 2021:
 - i) Accessibility Advisory Committee (Requires up to 4 Members of which a minimum of 1 must have a disability)
 - Bonnie Quesnel
 - Dianne Haggerty
 - Jill Teeple
 - Katya Pereyaslavskaya
 - ii) Cycling Advisory Committee (Requires up to 4 Members at Large)
 - Marieke Mur
 - Trevor Wade
 - Irina Chulkova
 - Dan Doroshenko
 - iii) Diversity, Inclusion and Anti-Oppression Advisory Committee (Requires up to 7 Members at Large)
 - Melissa Alder
 - Hetham Hani Jamel Abu Kakry
 - Nour Al-Farawi
 - Wajdi Khouri
 - Krista Arnold
 - Citlally Maceil
 - Beverley Madigan

iv) Trees and Forests Advisory Committee (Requires up to 7 Members at Large)

- Samjhana Thapa
- G. Paul Nicholson. (4.2/7/CSC) (2021-C12)



C. Saunders
City Clerk
/hw

cc: B. Quesnel
D. Haggerty
J. Teeple
K. Pereyaslavska
M. Mur
T. Wade
I. Chulkova
D. Doroshenko
M. Alder
H. Hani Jamel Abu Kakry
N. Al-Farawi
W. Khouri
K. Arnold
C. Maceil
B. Madigan
S. Thapa
G. Paul Nicholson
B. Westlake-Power, Deputy City Clerk
M. Schulthess, Deputy City Clerk
H. Lysynski, Committee Clerk
J. Bunn, Committee Clerk
A. Pascual, Committee Clerk

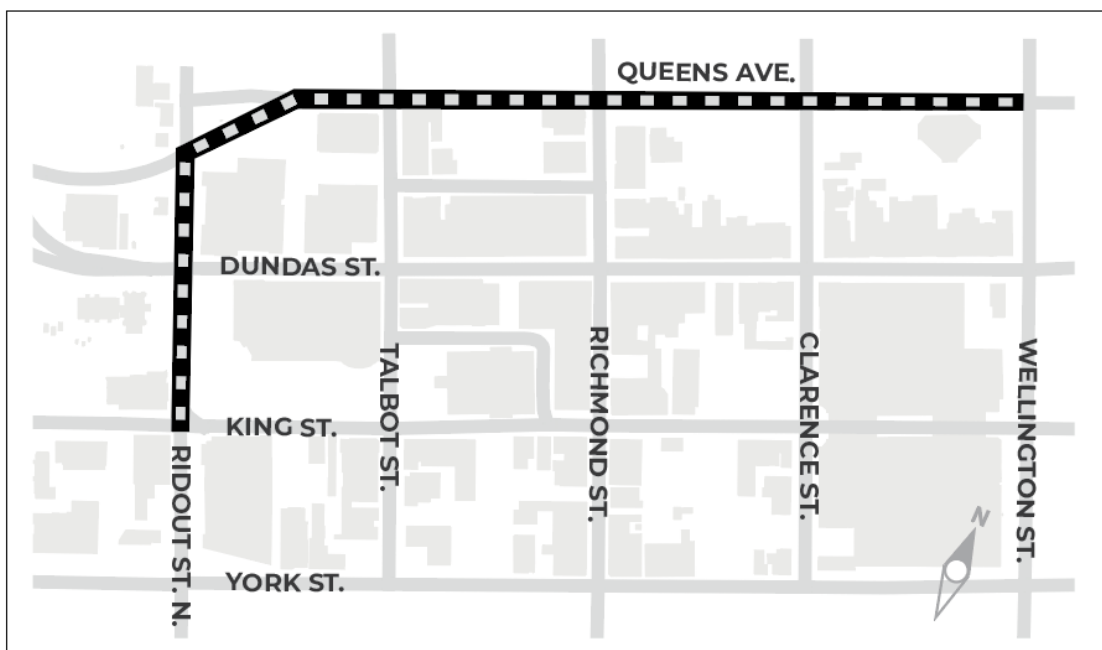


300 Dufferin Avenue
P.O. Box 5035
London, ON
N6A 4L9

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CANADA

NOTICE OF PUBLIC INFORMATION CENTRE FOR DOWNTOWN LOOP (RAPID TRANSIT), PHASE 2 CONSTRUCTION

As the City of London prepares to construct Phase 2 of the Downtown Loop on Queens Avenue and Ridout Street in 2022, we are hosting a Public Information Centre on **Thursday, June 17, 2021 from 5 p.m. to 7 p.m.**, for residents and businesses to learn about the project and view the near-final designs.



Public Information Centre:

Join us virtually on June 17, 2021 to:

- view the near-final designs for the **Downtown Loop, Phase 2 (Queens Avenue and Ridout Street)**
- view visualizations of the bus stations and streetscapes
- learn more about the plans for construction
- participate in a Q&A session, and get answers to any questions about the project and phase two of construction

Visit getinvolved.london.ca/downtownloop for details on how join the Public Information Centre.

You may also sign up to receive email updates about the project at london.ca/downtownloop.

While this information would typically be presented in-person at a public information event, adjustments are being made to ensure public safety and follow COVID-19 restrictions on public gatherings. A recording of this meeting and all of the latest materials and information on Downtown Loop will be posted on the Get Involved website at getinvolved.london.ca/downtownloop on June 18, 2021 for those who are not able to attend the live event.

About the project:

The Downtown Loop, which will frame Dundas Place, running buses along Queens Avenue, King Street, Ridout Street, and Wellington Street, is scheduled for phased construction from 2021 to 2023. The project will add rapid transit elements and transportation improvements above ground, while repairing and replacing aging sewers and underground infrastructure.

The full Downtown Loop project will:

- improve traffic capacity and revitalize the 2 km of streets surrounding Dundas Place
- add new rapid transit stops on King Street at Wellington Street and Talbot Street; on Wellington Street at King Street; and on Queens Avenue at Clarence Street and Talbot Street
- add boulevard enhancements, new street lights and upgraded traffic signals
- move buses into their own curbside lane and give them a left-turn priority signal, improving safety and capacity for all road users in the core
- address necessary underground work, including replacing aging sewers and watermains to accommodate future growth



We recognize that not everyone will be able to access this information online. If you require any special accommodation, or have questions about the project, please contact us at downtownloop@london.ca, or (519) 930-3518.

Ted Koza
Division Manager, Major Projects
Tel: (519) 930-3518
Email: tkoza@london.ca.

Information will be collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record.

Report to Governance Working Group

To: Chair and Members
Governance Working Group
From: Cathy Saunders, City Clerk
Subject: Advisory Committee Review – Interim Report VI
Date: May 17, 2021

Recommendation

That, on the recommendation of the City Clerk, the following actions be taken with respect to the Advisory Committee Review:

- a) the report dated January 11, 2021 entitled “Advisory Committee Review – Interim Report VI”, BE RECEIVED; and,
- b) the Civic Administration BE DIRECTED to report back to a future meeting of the Governance Working Group with respect to feedback related to the draft Terms of Reference, attached as Appendix A to this report.

Executive Summary

The purpose of this interim report is to provide draft details for consideration, related to a proposed new advisory committee structure. This report has concurrently been provided to all current advisory committee members. It is recommended that the report be received at this time, with additional discussion at a future meeting in order to provide an opportunity for additional feedback from advisory committee members with respect to this matter.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

- Finance and Administrative Services Committee, February 27, 2012
- Strategic Priorities and Policy Committee, December 16, 2013
- Strategic Priorities and Policy Committee, March 17, 2014
- Civic Works Committee, June 19, 2018
- Corporate Services Committee, November 13, 2018
- Corporate Services Committee, March 19, 2019
- Governance Working Group, August 24, 2020
- Governance Working Group, November 10, 2020
- Corporate Services Committee, April 19, 2021

1.2 Previous Council Direction

The following was resolved at the November 24, 2020 meeting of the Municipal Council:

That the following actions be taken with respect to the 2nd Report of the Governance Working Group from its meeting held on November 10, 2020:

- a) the following actions be taken with respect to the Advisory Committee Review:
 - i) the report dated November 10, 2020 entitled "Advisory Committee Review - Interim Report III", BE RECEIVED;
 - ii) the City Clerk BE DIRECTED to report back to the Governance Working Group (GWG) with respect to the next steps required to implement the revised Advisory Committee Structure, as outlined in the report noted in a) above subject to the following modifications:

- A) the proposed Environmental & Ecological Committee and Childcare Advisory Committee shall remain as Advisory Committees;
 - B) a minimum numbers of meetings will be provided for;
 - C) Experts Panels are to be clarified; and,
 - D) comments provided by the Governance Working Group with respect to the proposed revised Advisory Committee Structure be further considered;
- iii) the City Clerk BE DIRECTED to consult with the current Advisory Committees with respect to the proposals set out in the staff report subject to the modifications listed in b) above and report back to the GWG with the results of that consultation;
 - iv) the communication, dated November 8, 2020, from D. Wake regarding this matter BE RECEIVED;
- b) the City Clerk BE DIRECTED to report back to the Governance Working Group (GWG) providing an overview of other municipalities' policies and processing with respect to the handling of unsolicited petitions, and to provide draft policies and procedures for the consideration of the GWG with respect to this matter; and,
 - c) clauses 1.1 and 2.1 BE RECEIVED for information. (5.1/18/SPPC)

2.0 Discussion and Considerations

2.1 Individual Committee Structure(s)

Previous reports have reviewed options for the purpose of any given advisory group, in terms of “engagement” versus “expert advice”. Currently, and in accordance with the above-noted direction, there is not a recommendation to proceed with the establishment of any new expert panels.

This report proposes that ‘Advisory Committee’ be used as a term to define specific types of groups, such as the Environmental & Ecological Planning Advisory Committee and Childcare Advisory Committee. These two committees were specifically identified by Council to remain in the status of ‘Advisory Committee’. The membership of these committees would be more specific, although not as specialized as the requirements of membership on an ‘expert panel’.

“Community Engagement Panel” is a new term proposed for other groups that the council may convene, that have a purpose more closely related to engagement on specific matters. In the case of these committees (panels), membership would be more generalized to provide for representation of a broader nature. Individuals would be expected to have an interest in the subject matter, but specific ‘qualifications’ would not be required. The community engagement panel membership appointments could be managed differently than advisory committee appointments; these panels are proposed to encourage broad participation for all who may be interested in a particular subject matter.

2.2 Draft Terms of Reference

Attached to this report, as Appendix A, are draft Terms of Reference for the proposed committees as previously directed by Council (except for the Community Safety and Well-Being Advisory Committee). Please note that most ‘names’ associated with the proposed committees are intended for discussion purposes.

In each of the proposed Terms of Reference, the Non-Voting Resources have been updated to be as flexible as possible in order to better serve the needs of the respective committees. There are some included non-voting membership suggestions, however these are intended to be potential guidelines and it would not be expected that there

would be “appointments” of resource members or that would attendance of any resource members for all meetings.

These Terms of Reference attempt to balance the feedback received to date, which was quite broad, with the direction from Council at this time.

Legislatively Required Committees:

Community Safety and Well-Being Advisory Committee – This committee is currently outside of this advisory committee structure but is Corporately established in accordance with the applicable legislation, the *Police Services Act*. This is not included with this report.

London Planning Advisory Committee – The committee will fulfil the legislative requirement under the *Planning Act*, 1990 for the establishment of a Planning Advisory Committee and will address heritage-related matters.

Accessibility Advisory Committee – The proposed Terms of Reference has been streamlined and is primarily based on the legislative requirements.

Additional Committees/Groups:

Ecological Advisory Committee

Child Care Advisory Committee

Integrated Transportation Community Engagement Panel

Environmental Stewardship and Action Community Engagement Panel

Diversity, Inclusion and Anti-Oppression Community Engagement Panel

Animal Welfare Community Engagement Panel

3.0 Next Steps

3.1 Continued Consultation

The City Clerk’s Office will work to gather feedback on the proposed Terms of Reference provided with this report. This will include consultation with elected officials, advisory committee members and the Civic Administration to ensure this structure is appropriately aligned with the corporate structure, and that the roles are reflective of current established direction. At the same time, work will continue on the General Terms of Reference for all Advisory Committees.

3.2 Additional Considerations

Traditionally, the advisory committees have enjoyed a parliamentary structure less formal than the City Standing Committees or Council. At the same time, the parliamentary structure that is required of the advisory committees has inadvertently created difficulties for the functionality of the committees. A few examples are the quorum requirement for meetings and the lack of a member who is interested to serve as the committee Chair. Occasionally, there have also been committees that have not been as efficient as they may otherwise be, due to a lack of parliamentary procedure experience. Should there be support for the above-noted proposed structure, it would be recommended to also consider differentiating the operation of these structures in the General Guidelines for All Advisory Committees. This could include, but not be limited to, modifying the quorum requirement, and having a staff person lead the committee in more of a moderator role for the community engagement panels.

4.0 Financial Impact/Considerations

None at this time.

5.0 Conclusion

The responses received from current advisory committee members related to the previously considered structure varied significantly. This is not unlike the previous feedback that was provided in the report from March 2019, which included the previous advisory committee membership. As such, the Committee may wish to provide additional specifics for staff, to be better positioned to present an implementation plan.

Prepared, Submitted and Recommended by:

Cathy Saunders, City Clerk
Michael Schulthess, Deputy City Clerk
Barb Westlake-Power, Deputy City Clerk

Terms of Reference
London Planning Advisory Committee

Role

The role of an advisory committee is to provide recommendations, advice, and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee.

Mandate

The London Planning Advisory Committee (LPAC) shall serve as the City's municipal heritage committee, pursuant to Section 28 of the *Ontario Heritage Act*, RSO 1990, c O.18. As part of their decision making process, Municipal Council shall consult with the London Planning Advisory Committee in accordance with the *Ontario Heritage Act*, as specified through the passing of a by-law or policy, or as set out in this mandate. The LPAC shall also serve as the City's planning advisory committee, pursuant to Section 8(1) of the *Planning Act*, RSO 1990, c P.13.

The London Planning Advisory Committee reports to the Municipal Council, through the Planning and Environment Committee.

The role of the LPAC includes the following:

- to advise Municipal Council within its capacity as the City's municipal heritage committee;
- to recommend and to comment on appropriate policies for the conservation of cultural heritage resources within the City of London, including Official Plan policies;
- to recommend and to comment on the protection of cultural heritage resources within the City of London, such as designation under the *Ontario Heritage Act*;
- to recommend and to comment on the utilization, acquisition and management of cultural heritage resources within the City of London, including those that are municipally owned;
- to recommend and to comment on cultural heritage matters, agricultural and rural issues;
- to recommend and comment on various planning and development applications and/or proposals;
- to review and to comment on the preparation, development, and implementation of any plans as may be identified or undertaken by the City of London or its departments where and when cultural heritage, rural and/or agricultural issues may be applicable;
- to advise Municipal Council and comment on legislation, programs, and funding that may impact the community's cultural heritage resources and rural issues; and
- to assist in developing and maintaining up-to-date information on cultural heritage resources, and to assist in the identification, evaluation, conservation, and management of those resources on an ongoing basis through the review of documents prepared by the Civic Administration and/or local community groups.

Composition

Voting Members

The London Planning Advisory Committee shall consist of a minimum of five members to a maximum of fifteen members. Appointments to the London Planning Advisory Committee may include the following:

- Three members-at-large;
- One representative from a Youth-Oriented Organization (i.e. ACO NextGen); and,
- Where possible, appointments to LACH may include a representative of the following broad sectors or spheres of interest:
 - Built Heritage (Architectural Conservancy Ontario London);

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- o Local History (London & Middlesex Historical Society);
- o Archaeology/Anthropology (Ontario Archaeological Society, London Chapter);
- o Natural Heritage (Nature London);
- o Movable Heritage – Archives, (Archives Association of Ontario);
- o Movable Heritage – Museums & Galleries;
- o Neighbourhood Organizations;
- o Development Community (London Home Builders Association/London Development Institute);
- o London and area Planning Consultants;
- o Representative of the Indigenous Population;
- o Agricultural organizations; and
- o London Society of Architects.

Should it not be possible to represent a sector or sphere of interest on LACH after consultation with other organizations in the respective sector, member-at-large appointments may increase.

Non-Voting Resource Group

Representatives from organizations within any of the following sectors may be called upon as the LPAC determines to be necessary:

- Heritage Planner(s)/City's Planning Division;
- Culture Office;
- Post-Secondary Students; and
- London Heritage Council.

Sub-committees and Working Groups

The London Planning Advisory Committee may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's office does not provide support resources to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the LPAC and may include outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the LPAC.

Term of Office

Appointments to advisory committees shall be determined by the Municipal Council.

Conduct

The conduct of Advisory Committee members shall be in keeping with Council Policy and the Respectful Workplace Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the London Planning Advisory Committee. Length of meetings shall vary depending on the agenda. Meetings of sub-committees and/or working groups that have been formed by the LPAC may meet at any time and at any location and are in addition to the regular meetings of the LPAC.

Terms of Reference
Accessibility Advisory Committee

Role

The role of an advisory committee is to provide recommendations, advice and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee.

The establishment and role of the Accessibility Advisory Committee is mandated by the *Accessibility for Ontarians with Disabilities Act, 2005*, SO 2005, c 11.

Definitions (AODA 2005)

“the organizations” refers to:

- the City of London and may refer to the City's Agencies, Boards and Commissions, to be determined subject to the *Ontarians with Disabilities Act, 2001* (ODA 2001) and the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA 2005) and its regulations. It is intended that the Accessibility Advisory Committee shall advise comprehensively upon issues for a barrier-free London which may entail forwarding recommendations to the City's Agencies, Boards and Commissions and/or other outside organizations;

“barrier” means:

- anything that prevents a person with a disability from fully participating in all aspects of society because of their disability, including a physical barrier, an architectural barrier, an information or communication barrier, an attitudinal barrier, a technological barrier, a policy or a practice (“obstacle”);

“disability” means:

- any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device;
- a condition of mental impairment or a developmental disability;
- a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language;
- a mental disorder; or
- an injury or disability for which benefits were claimed or received under the insurance plan established under the *Workplace Safety and Insurance Act, 1997*; (“handicap”).

Mandate

The Accessibility Advisory Committee (ACCAC) shall advise and assist “the organizations” in promoting and facilitating a barrier-free London for citizens of all abilities (universal accessibility). This aim shall be achieved through the review of municipal policies, programs and services, which may include the development of means by which an awareness and understanding of matters of concern can be brought forward and the identification, removal and prevention of barriers faced by persons with disabilities, and any other functions prescribed under the *Ontarians with Disabilities Act, 2001* (ODA 2001), *Accessibility for Ontarians with Disabilities Act, 2005* (AODA 2005) and regulations.

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The Accessibility Advisory Committee reports to Municipal Council, through the Community and Protective Services Committee. The Accessibility Advisory Committee is responsible for the following:

Duties Required by the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA 2005)

- (a) participating in the development and/or refinement of the City of London's Multi-Year Accessibility Plan, which outlines the City of London's strategy to prevent and remove barriers for persons with disabilities;
- (b) advising the City of London on the implementation and effectiveness of the City's Multi-Year Accessibility Plan to ensure that it addresses the identification, removal and prevention of barriers to persons with disabilities in the City of London's by-laws, and all its policies, programs, practices and services;
- (c) selecting and reviewing in a timely manner the site plans and drawings for new development, described in section 41 of the *Planning Act*;
- (d) reviewing and monitoring existing and proposed procurement policies of the City of London for the purpose of providing advice with respect to the accessibility for persons with disabilities to the goods or services being procured;
- (e) reviewing access for persons with disabilities to buildings, structures and premises (or parts thereof) that the City purchases, constructs, significantly renovates, leases, or funds for compliance with the City of London's Accessibility Design Standards (FADS);
- (f) Consulting on specific matters as prescribed under the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA 2005)

Other Duties

- (g) advising "the organizations" on issues and concerns (barriers) faced by persons with disabilities and the means by which "the organizations" may work towards the elimination of these barriers;
- (h) annually reviewing and recommending changes to The City of London's Facility Accessibility Design Standards (FADS) and other applicable and related policies including, but not limited to, sidewalk design, traffic signalization, public works etc.;
- (i) supporting, encouraging and being an ongoing resource to "the organizations", individuals, agencies and the business community by educating and building community awareness about measures (such as the availability of employment, leisure and educational choices) for improving the quality of life for persons with disabilities, through the removal of physical barriers, incorporation of universal design standards, and education to overcome attitudinal barriers to make London an accessible, livable City for all people.

Composition

Voting Members

A maximum of thirteen members consisting of:

- a majority of the members (minimum 7) shall be persons with disabilities as required under the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA 2005). The Committee members shall be representative of gender, ethnicity and diverse types of disabilities wherever possible; and
 - a maximum of six additional members, as follows:
 - o one member (parent) representing children with disabilities; and
 - o five members-at-large, interested in issues related to persons with disabilities
- * it being noted that these additional members may also have a disability.

Non-Voting Resource Group

Non-Voting and Resource members may be engaged as the committee deems necessary.

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Staff Resources

Staff resources will be allocated as required, however the specific liaison shall be the Supervisor, Municipal Policy (AODA), or designate.

Sub-committees and Working Groups

The Advisory Committee may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's office does not provide resources or support to these groups. These sub-committees and working groups shall draw upon members from the Advisory Committee as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Advisory Committee.

Term of Office

Appointments to advisory committees shall be determined by the Municipal Council.

Conduct

The conduct of Advisory Committee members shall be in keeping with Council Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the advisory committee. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the Advisory Committee may meet at any time and at any location and are in addition to the regular meetings of the Advisory Committee.

Terms of Reference
Ecological Advisory Committee

Role

The role of an advisory committee is to provide recommendations, advice, and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee.

Mandate

The Ecological Advisory Committee (EAC) reports to the Municipal Council, through the Planning and Environment Committee. The Ecological Advisory Committee provides technical advice to the City of London on matters which are relevant to the City of London's Official Plan, including London's natural heritage systems as it relates to Environmentally Significant Areas, woodlands, stream corridors, etc.

The EAC works with Civic Administration, including Ecologists, and may provide advice including, but not limited to, the following matters:

- natural areas, environmental features and applicable policies which may be suitable for identification and/or recognition in the Official Plan;
- management and enhancement of the Natural Heritage System, including Official Plan Policy, Environmental Management Guidelines and other policies and practices;
- to provide advice as part of the development of Conservation Master Plans for London's Environmentally Significant Areas and in Subwatershed Studies;
- reports, projects and processes that may impact the natural heritage system, including Areas Plans, Natural Heritage Studies, Environmental Impact Studies (EIS), Subject Land Status reports, Environmental Assessments, etc.;
- projects (including City-lead) occurring within the Official Plan trigger distance for an EIS, regardless of whether or not the project includes a formalized EIS;
- technical advice, at the request of the Municipal Council, its Committees or the Civic Administration, on environmental matters which are relevant to the City's Official Plan or Natural Heritage System;
- any matter which may be referred to the Committee by Municipal Council, its Committees, or the Civic Administration.

Composition

Voting Members

Up to nineteen members of the community with an interest in the matters included in the mandate of the EAC. A professional designation, education or experience in related fields is not a requirement but is considered an asset based on the technical nature of the committee work. Areas of expertise may include the following: Biology, Ornithology, Geology, Botany, Zoology, Landscape Architecture, Forestry, Ecology, Resource Management, Hydrology, Geography, Environmental Planning, Limnology and Natural History.

Non-Voting Resource Group

Representatives such as any of the following may be called upon as the EAC determines to be necessary:

- Civic Administration, including Ecologist(s);
- Upper Thames River Conservation Authority;
- Lower Thames Valley Conservation Authority;
- Kettle Creek Conservation Authority; and
- Ministry of Natural Resources.

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Sub-committees and Working Groups

The Advisory Committee may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's office does not provide resource support to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the Advisory Committee as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Advisory Committee.

Term of Office

Appointments to advisory committees shall be determined by the Municipal Council.

Conduct

The conduct of Advisory Committee members shall be in keeping with Council Policy and the Respectful Workplace Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the EAC. Length of meetings shall vary depending on the agenda. Meetings of sub-committees and/or working groups that have been formed by the EAC may meet at any time and at any location and are in addition to the regular meetings of the EAC.

Terms of Reference
Child Care Advisory Committee

Role

The role of an advisory committee is to provide recommendations, advice, and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee.

Mandate

The Child Care Advisory Committee provides information, advice and recommendations to Municipal Council through the Community and Protective Service Committee on issues affecting early learning and child care of children such as, but not limited to, special needs funding, resource centres funding, wage subsidy, childcare fee subsidy and health and safety issues.

The Advisory Committee also provides an opportunity for information sharing between Municipal, Provincial and Federal social service administrations and the child care community.

Composition

Voting Members

Up to thirteen members-at-large, representing the following sectors:

- Licensed Child Care Providers (at least seven members representing the current composition of multi and single site child care and early learning sector for children from infancy through 12 years of age, including representation from the French language child care sector and the Licensed Home Child Care sector);
- Fanshawe Early Childhood Education Program;
- Ontario Early Years Child and Family Centres; and
- Informed Community Members.

Non-Voting Resource Group

At least one representative of each of the following:

Government:

- City of London, Children's Services
- Local School Boards – TVDSB, LDCSB, French Language School Boards

Community Agencies:

- Middlesex-London Health Unit
- Support Services for children with special needs

Sub-committees and Working Groups

The Advisory Committee may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's office does not provide resource support to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the Advisory Committee as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Advisory Committee.

Term of Office

Appointments to advisory committees shall be determined by the Municipal Council.

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Conduct

The conduct of Advisory Committee members shall be in keeping with Council Policy and the Respectful Workplace Policy.

Meetings

Meetings shall be held a minimum of three times annually at a date and time set by the City Clerk in consultation with the advisory committee; additional meetings may be convened as may be deemed necessary. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the Advisory Committee may meet at any time and at any location and are in addition to the regular meetings of the Advisory Committee.

Terms of Reference
Integrated Transportation Community Engagement Panel

Role

The role of a community engagement panel is to provide the Municipal Council with a formalized on-going opportunity for public consultation and to offer recommendations, advice, and information to the Municipal Council on those specialized matters which relate to the purpose of the panel.

Mandate

The Integrated Transportation Community Engagement Panel (ITCEP) reports to the Municipal Council through the Civic Works Committee. The ITCEP will advise and support City Council in the implementation of various municipal plans, including but not limited to:

- Transportation Master Plan (TMP);
- London Road Safety Strategy (LRSS); and
- Bicycle Master Plan (BMP).

The ITCEP shall be available to the Civic Administration to provide review and feedback for initiatives related to all forms of transportation and transportation planning. This shall include, but not be limited to the following matters:

- transportation master planning studies and implementation projects carried out for the City of London;
- the long-term capital plans for pedestrians, transit, active transportation (including cycling), road and parking facilities;
- significant land use plans that affect transportation matters;
- Area Planning Studies, Secondary Plans and Official Plan reviews;
- assisting the development of new active transportation and transportation demand management policies, strategies and programs;
- advising on measures required to implement the City's commitment to active transportation, including safety features; and
- recommending and advising on new transportation planning initiatives in the context of available approved budgets and under future potential budget allocations.

Composition

Voting Members

Up to thirteen members of the community with an interest in the matters included in the mandate of the Integrated Transportation Community Engagement Panel.

Non-Voting Resource Group

Representatives from organizations within any of the following sectors/organizations may be called upon as the ITCEP determines to be necessary:

- City of London Service Areas (various);
- London Transit Commission;
- London Police Service;
- Middlesex-London Health Unit;
- Post-Secondary Student(s);
- London Middlesex Road Safety Committee;
- Canadian Automobile Association;
- Urban League of London;
- Chamber of Commerce;
- London Development Institute;
- London Cycle Link;
- Thames Region Ecological Association; and
- Cycling Club(s) – with Ontario Cycling Association membership.

Sub-committees and Working Groups

The community engagement panel may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's office does not provide resource support to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the community engagement panel and may include outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the community engagement panel.

Term of Office

Appointments to community engagement panel shall be determined by the Municipal Council.

Conduct

The conduct of community engagement panel members shall be in keeping with Council Policy including the Respectful Workplace Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the community engagement panel. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the Advisory Committee may meet at any time and at any location and are in addition to the regular meetings of the community engagement panel.

Terms of Reference
Environmental Stewardship and Action
Community Engagement Panel

Role

The role of a community engagement panel is to provide the Municipal Council with a formalized on-going opportunity for public consultation and to offer recommendations, advice, and information to the Municipal Council on those specialized matters which relate to the purpose of the panel.

Mandate

The Environmental Stewardship and Action Community Engagement Panel reports to the Municipal Council, through the Planning and Environment Committee. The Environmental Stewardship and Action Community Engagement Panel provides input, advice and makes recommendations on environmental matters affecting the City of London.

The Environmental Stewardship and Action Community Engagement Panel is a Council resource with respect to matters such as the following:

- remedial planning toward the clean-up of contaminated areas;
- waste reduction, reuse and recycling programs;
- water and energy conservation measures;
- climate change mitigation;
- the development and monitoring of London's Urban Forest Strategy and Climate Emergency Action Plan and a resource for other related policies and strategies;
- the maximization of the retention of trees and natural areas; and
- other aspects of environmental concerns as may be suggested by the Municipal Council, its other Committees, or the Civic Administration.

Composition

Voting Members

Maximum of thirteen members consisting of individuals with an interest and/or background in environmental initiatives.

Non-Voting Resource Group

Representatives may be called upon as the Panel determines to be necessary, including from the following:

- Thames Region Ecological Association;
- Ministry of the Environment or Ministry of Natural Resources;
- Middlesex-London Health Unit;
- Thames Valley District School Board;
- London District Catholic School Board;
- Civic Administration (various);
- London Hydro;
- Local Conservation Authorities;
- Youth Representatives, including Post-secondary students;
- Institute for Catastrophic Loss Reduction, University of Western Ontario; and
- UWO Biotron.

Sub-committees and Working Groups

The Environmental Stewardship and Action Community Engagement Panel may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's Office does not provide resources or support to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the Environmental Stewardship and Action Community Engagement Panel

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as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Environmental Stewardship and Action Community Engagement Panel.

Term of Office

Appointments to Community Engagement Panels shall be determined by the Municipal Council.

Conduct

The conduct of Environmental Stewardship and Action Community Engagement Panel members shall be in keeping with Council Policy including the Respectful Workplace Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the Environmental Stewardship and Action Community Engagement Panel. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the Environmental Stewardship and Action Community Engagement Panel may meet at any time and at any location and are in addition to the regular meetings of the Environmental Stewardship and Action Community Engagement Panel.

Terms of Reference
Diversity, Inclusion and Anti-Oppression Community
Engagement Panel

Role

The role of a community engagement panel is to provide the Municipal Council with a formalized on-going opportunity for public consultation and to offer recommendations, advice, and information to the Municipal Council on those specialized matters which relate to the purpose of the panel.

Mandate

The Diversity, Inclusion and Anti-Oppression Community Engagement Panel reports to the Municipal Council, through the Community and Protective Services Committee. The Diversity, Inclusion and Anti-Oppression Community Engagement Panel is to provide leadership on matters related to diversity, inclusivity, equity and the elimination of discrimination in the City of London.

The Diversity, Inclusion and Anti-Oppression Community Engagement Panel (DIACEP) may be called upon for the following:

- to provide consultation, advice, report findings and make recommendations to City Council as necessary or at such times as Council may deem desirable, on matters of discrimination as defined by the Ontario Human Rights Code and matters related to diversity, inclusivity and equity in the City of London;
- to act as a resource for the City in the development, maintenance and refinement of policies and practices that facilitates an inclusive and supportive work environment. This includes, but is not limited to, human resource policies related to recruitment, hiring, training, and promotion that provide equitable opportunity for members of London's diverse populations;
- to participate in the development of new policies and programs or the refinement of existing ones, related to matters of discrimination, diversity, inclusivity and equity in the City of London; and
- to be a source of information to the Council on community resources available regarding issues of discrimination.

Composition

Voting Members

- ten members-at-large
- a minimum of one individual who is primarily French-speaking

Non-Voting Members

Representative from organizations within any of the following sectors may be called upon as the DIACEP determines to be necessary:

- ethno-cultural and linguistic community organizations;
- police, justice and legal services;
- age-based organizations/services;
- health care services;
- educational institutions/organizations/services;
- immigrant settlement services;
- income support organizations/services;
- employment-related agencies/organizations;
- faith-based community groups;
- LGBT groups;
- gender-based groups;
- aboriginal community groups/agencies;
- aboriginal community groups/agencies;
- persons with disabilities groups/agencies;
- race, anti-racism or anti-hate groups/organizations; and
- post-secondary students - from each of the University Students' Council, Western

Sub-committees and Working Groups

The Community Engagement Panel may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's Office does not provide resource support to these sub-committees or working groups. These sub-committees and working groups shall draw upon members from the Community Engagement Panel as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Community Engagement Panel.

Term of Office

Appointments to community engagement panels shall be determined by the Municipal Council.

Conduct

The conduct of community engagement panel members shall be in keeping with Council Policy including the Respectful Workplace Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the community engagement panel. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the community engagement panel may meet at any time and at any location and are in addition to the regular meetings of the community engagement panel.

Terms of Reference
Animal Welfare Community
Engagement Panel

Role

The role of a community engagement panel is to provide the Municipal Council with a formalized on-going opportunity for public consultation and to offer recommendations, advice, and information to the Municipal Council on those specialized matters which relate to the purpose of the panel.

Mandate

The Animal Welfare Community Engagement Panel reports to the Municipal Council through the Community and Protective Services Committee. The mandate of the Animal Welfare Community Engagement Panel is to advise the Municipal Council on issues relating to animal welfare for domestic animals, urban wildlife and animals for use in entertainment, within the City of London. Farm animals do not, however, fall within the mandate of the Animal Welfare Community Engagement Panel.

The Animal Welfare Community Engagement Panel (AWCEP) will act as a resource on issues and initiatives relating to animal welfare within the City of London include animal control legislation (municipal, provincial and federal); licensing and other fees; public education and awareness programs; off-leash dog parks; adoption programs; spay/neuter programs; feral cats; discussing and understanding animals in entertainment; and enforcement.

Typical duties of the AWCEP would include:

- advising on issues and concerns faced by animals within the City of London;
- advising on opportunities that have been identified within the community to improve animal welfare;
- reviewing and making recommendations to the Community and Protective Services Committee on solutions to improve animal welfare in the City of London;
- supporting, encouraging and being a resource to the Municipal Council and the Civic Administration

Composition

Voting Members:

A maximum of thirteen voting members consisting of individuals with an interest or background in animal welfare.

Representatives from the following organizations or categories are desirable:

- Friends of Captive Animals;
- London Dog Owners Association;
- Wildlife Rehabilitator, including naturalists with either educational credentials or active involvement with wildlife through an organization;
- Animal Rescue Group;
- Veterinarian or Veterinary Technician; and
- Local Pet Shop Owner.

APPENDIX A

Non-Voting Resource Group:

Representative from organizations within any of the following sectors may be called upon as the AWCEP determines to be necessary:

- Civic Administration (various departments);
- Middlesex-London Health Unit;
- Upper Thames River Conservation Authority;
- Ministry of Natural Resources; and
- student representatives.

Sub-committees and Working Groups

The community engagement panel may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's Office does not provide resources or support to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the community engagement panel as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Community engagement panel.

Term of Office

Appointments to community engagement panels shall be determined by the Municipal Council.

Conduct

The conduct of community engagement panel members shall be in keeping with Council Policy including the Respectful Workplace Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the community engagement panel. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the community engagement panel may meet at any time and at any location and are in addition to the regular meetings of the community engagement panel.



NOTICE OF PLANNING APPLICATION

Official Plan Amendment

Housekeeping Amendment to Secondary Plans

File: O-9346

Applicant: City of London

What is Proposed?

Official Plan amendment to:

- Update secondary plans to reflect the transition from the 1989 Official Plan to the London Plan.
- Possible changes to delete references to 1989 Official Plan policy sections, land use designations, road classifications, map schedules, and other references.
- Possible changes to add references to the London Plan policy numbers, place types, street classifications, and maps.
- Possible changes to fix errors and omissions including typographical, grammatical and formatting errors.

LEARN MORE & PROVIDE INPUT

Please provide any comments by **June 18, 2021**

Joanne Lee

jolee@london.ca

519-661-CITY (2489) ext. 4980

City Planning, City of London, 206 Dundas St., London ON N6A 1G7

File: O-9346

london.ca/planapps

You may also discuss any concerns you have with your Ward Councillor. Information on how to contact your Ward Councillor can be found at www.london.ca/council-contact-list.

**If you are a landlord, please post a copy of this notice where your tenants can see it.
We want to make sure they have a chance to take part.**

Date of Notice: May 19, 2021

Application Details

Requested Amendment to The London Plan (New Official Plan)

The purpose and effect of this amendment to the London Plan is to amend seven approved Secondary Plans to reflect the transition to a new Official Plan – The London Plan. Possible changes to delete references to 1989 Official Plan policies, land use designations, road classifications and map schedules; and to add references to the London Plan policies, place types, and maps. Possible changes to fix errors and omissions, including typographical, grammatical and formatting errors in the following Secondary Plans:

1. Southwest Area Secondary Plan
2. Old Victoria Hospital Secondary Plan
3. Riverbend South Secondary Plan
4. McCormick Secondary Plan
5. Beaufort/Irwin/Gunn/Saunby (BIGS) Secondary Plan
6. Old East Village Dundas Street Corridor Secondary Plan

Housekeeping changes to the London Psychiatric Hospital Lands Secondary Plan will be addressed through file OZ-9328 (850 Highbury Ave North).

Both the 1989 Official Plan and the London Plan are available at london.ca.

How Can You Participate in the Planning Process?

The City reviews and makes decisions on such planning applications in accordance with the requirements of the Planning Act. The ways you can participate in the City's planning review and decision making process are summarized below.

See More Information

You can review additional information and material about this application by:

- Contacting the City's Planner listed on the first page of this Notice; or
- Viewing the application-specific page at london.ca/planapps
- Opportunities to view any file materials in-person by appointment can be arranged through the file Planner.

Reply to this Notice of Application

We are inviting your comments on the requested changes at this time so that we can consider them as we review the application and prepare a report that will include City Planning staff's recommendation to the City's Planning and Environment Committee. Planning considerations usually include such matters as land use, development intensity, and form of development.

Attend a Future Public Participation Meeting

The Planning and Environment Committee will consider the requested Official Plan changes on a date that has not yet been scheduled. The City will send you another notice inviting you to attend this meeting, which is required by the Planning Act. You will also be invited to provide your comments at this public participation meeting. A neighbourhood or community association may exist in your area. If it reflects your views on this application, you may wish to select a representative of the association to speak on your behalf at the public participation meeting. Neighbourhood Associations are listed on the Neighbourgood website. The Planning and Environment Committee will make a recommendation to Council, which will make its decision at a future Council meeting.

What Are Your Legal Rights?

Notification of Council Decision

If you wish to be notified of the decision of the City of London on the proposed official plan amendment, you must make a written request to the City Clerk, 300 Dufferin Ave., P.O. Box 5035, London, ON, N6A 4L9, or at docservices@london.ca. You will also be notified if you speak to the Planning and Environment Committee at the public meeting about this application and leave your name and address with the Secretary of the Committee.

Right to Appeal to the Local Planning Appeal Tribunal

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of London to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the proposed official plan amendment is adopted, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the proposed official plan amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

For more information go to <https://olt.gov.on.ca/contact/local-planning-appeal-tribunal/>.

Notice of Collection of Personal Information

Personal information collected and recorded at the Public Participation Meeting, or through written submissions on this subject, is collected under the authority of the Municipal Act, 2001, as amended, and the Planning Act, 1990 R.S.O. 1990, c.P.13 and will be used by Members of Council and City of London staff in their consideration of this matter. The written submissions, including names and contact information and the associated reports arising from the public participation process, will be made available to the public, including publishing on the City's website. Video recordings of the Public Participation Meeting may also be posted to the City of London's website. Questions about this collection should be referred to Cathy Saunders, City Clerk, 519-661-CITY(2489) ext. 4937.

Accessibility

Alternative accessible formats or communication supports are available upon request. Please contact planning@london.ca or 519-661-4980 for more information.