

Corporate Services Committee

Report

7th Meeting of the Corporate Services Committee
April 19, 2021

PRESENT: Councillors M. Cassidy (Chair), M. van Holst, J. Morgan, E. Pelosa, A. Kayabaga

ABSENT: Mayor E. Holder

ALSO PRESENT: M. Ribera, K. Van Lammeren, B. Westlake-Power
Remote Attendance: Councillor S. Hillier; L. Livingstone, A. Barbon, B. Card, I. Collins, K. Dickins, J. Logan, J. McMillan, C. Saunders, M. Schulthess, B. Warner
The meeting is called to order at 12:01 PM; it being noted that the following Members were in remote attendance: Councillors M. van Holst, J. Morgan, E. Pelosa and A. Kayabaga

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

Moved by: M. van Holst

Seconded by: J. Morgan

That Items 2.1 to 2.5 BE APPROVED, excluding Items 2.2 and 2.3.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelosa, and A. Kayabaga

Absent: (1): E. Holder

Motion Passed (5 to 0)

2.1 Integrity Commissioner Agreement

Moved by: M. van Holst

Seconded by: J. Morgan

That, on the recommendation of the City Clerk, the following actions be taken with respect to the appointment of an Integrity Commissioner for The Corporation of the City of London and local boards:

a) the staff report, dated April 19, 2021, entitled "Integrity Commissioner Agreement" BE RECEIVED;

b) the City Clerk BE DIRECTED to bring forward to the May 10, 2021 Corporate Services Committee meeting, a draft Agreement between The Corporation of the City of London and Gregory F. Stewart for the provision of services as The Corporation of the City of London's and local boards Integrity Commissioner for the term ending as determined by the Municipal Council; it being noted that the draft Agreement will include additional provisions which speak to anticipated timelines for responding to complaints and enquiries in accordance with the Code of Conduct for Members of Council.

Motion Passed

2.4 Declare Surplus - Portion of City-Owned Property – 2846 and 2870 Tokala Trail

Moved by: M. van Holst
Seconded by: J. Morgan

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager of Realty Services, with respect to a portion of City-owned land, being part of an undedicated road allowance fronting on 2846 Tokala Trail, closed and designated as Parts 4, 6, 8, 9, and 20, Plan 33R-17911, the following actions be taken:

- a) the subject property BE DECLARED SURPLUS; and,
- b) the subject property (“Surplus Lands”) BE TRANSFERRED to the abutting property owner, in accordance with the City’s Sale and Other Disposition of Land Policy.

Motion Passed

2.5 Report of the Federation of Canadian Municipalities Board of Directors - Virtual Meeting - March 9-12, 2021

Moved by: M. van Holst
Seconded by: J. Morgan

That the communication from Councillor J. Morgan regarding the Federation of Canadian Municipalities (FCM) update on board activities from the virtual meeting held on March 9-12, 2021 BE RECEIVED for information.

Motion Passed

2.2 Year 2021 Tax Policy

Moved by: J. Morgan
Seconded by: M. van Holst

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to property taxation for 2021:

- a) the proposed by-law appended to the staff report dated April 19, 2021 as Appendix “A” being a by-law to set tax ratios in the various property classes, in accordance with Sub-sections 308(4) and 308.1(4) of the *Municipal Act, 2001* BE INTRODUCED at the Municipal Council meeting to be held on May 4, 2021; it being noted that the 2021 Municipal Tax Ratio By-Law has been prepared reflecting no change to tax ratios;
- b) the proposed by-law appended to the staff report dated April 19, 2021 as Appendix “B” being a by-law to set municipal tax rates for the various property classes, in accordance with Sections 307 and 312 of the *Municipal Act, 2001* BE INTRODUCED at the Municipal Council meeting to be held on May 4, 2021; and
- c) the Civic Administration BE DIRECTED to take no action in 2021 with respect to the adoption of a small business property sub-class, to undertake the necessary policy and financial impact analysis including local consultation following release of the regulation by the Province, and to report back to the Corporate Services Committee with recommendations regarding the potential adoption of a small business subclass for the 2022 taxation year and subsequent taxation years.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Peloza, and A. Kayabaga

Absent: (1): E. Holder

Motion Passed (5 to 0)

2.3 Year 2021 Education Tax Rates

Moved by: J. Morgan

Seconded by: M. van Holst

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law appended to the staff report dated April 19, 2021 as Appendix "A", being a by-law to levy education tax rates for 2021 BE INTRODUCED at the Municipal Council meeting to be held on May 4, 2021.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Peloza, and A. Kayabaga

Absent: (1): E. Holder

Motion Passed (5 to 0)

3. Scheduled Items

None.

4. Items for Direction

4.1 Application – Issuance of Proclamation – World Migratory Bird Day

Moved by: M. van Holst

Seconded by: E. Peloza

That based on the application dated March 30, 2021 from London's Bird Friendly City Team, May 8, 2021 BE PROCLAIMED World Migratory Bird Day.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Peloza, and A. Kayabaga

Absent: (1): E. Holder

Motion Passed (5 to 0)

4.2 Advisory Committees

Moved by: E. Peloza

Seconded by: M. van Holst

That, on the recommendation of the City Clerk, the following actions be taken with respect to the current Advisory Committee appointments:

- a) the current term for the City of London Advisory Committee appointments BE EXTENDED, until December 31, 2021;
- b) additional appointments BE MADE for the identified Advisory Committees, whose voting membership is well below that number identified in each of the respective Terms of Reference;

c) the following BE APPOINTED as Voting Member at Large for the term ending December 31, 2021:

i) Accessibility Advisory Committee (Requires up to 4 Members of which a minimum of 1 must have a disability)

Bonnie Quesnel

Dianne Haggerty

Jill Teeple

Katya Pereyaslavskaya

ii) Cycling Advisory Committee (Requires up to 4 Members at Large)

Marieke Mur

Trevor Wade

Irina Chulkova

Dan Doroshenko

iii) Diversity, Inclusion and Anti-Oppression Advisory Committee (Requires up to 7 Members at Large)

Melissa Allder

Hetham Hani Jamel Abu Kakry

Nour Al-Faraw

Wajdi Khouri

Krista Arnold

Citlally Maceil

Beverley Madigan

iv) Trees and Forests Advisory Committee (Requires up to 7 Members at Large)

Samjhana Thapa

G. Paul Nicholson.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozo, and A. Kayabaga

Absent: (1): E. Holder

Motion Passed (5 to 0)

Voting Record:

Election

Appointment to the Accessibility Advisory Committee

Beverly Madigan(5.00 %):A. Kayabaga

Bonnie Quesnel(20.00 %):A. Kayabaga, E. Pelozo, M. van Holst, J. Morgan

Diane Haggerty(15.00 %):A. Kayabaga, M. van Holst, M. Cassidy

Jill Teeple(20.00 %):A. Kayabaga, E. Pelozo, M. Cassidy, J. Morgan

Nour Al Farawi(10.00 %):M. Cassidy, J. Morgan

Cora Waschkowski(15.00 %):E. Pelozo, M. van Holst, M. Cassidy

Boniface Justin Naickar(0.00 %):None
Katya Pereyaslavska(15.00 %):E. Peloz, M. van Holst, J. Morgan
Susan Oster(0.00 %):None

Majority Winner: No majority

Election

Appointment to the Accessibility Advisory Committee - 2nd Ballot

Bonnie Quesnel(20.00 %):A. Kayabaga, E. Peloz, M. van Holst, J. Morgan
Diane Haggerty(20.00 %):A. Kayabaga, M. van Holst, M. Cassidy, J. Morgan
Jill Teeple(20.00 %):A. Kayabaga, E. Peloz, M. Cassidy, J. Morgan
Cora Waschkowski(15.00 %):E. Peloz, M. van Holst, M. Cassidy
Katya Pereyaslavska(25.00 %):A. Kayabaga, E. Peloz, M. van Holst, M. Cassidy, J. Morgan

Majority Winner: No majority

Election

Appointment to the Cycling Advisory Committee

Kevin Eo(5.00 %):M. Cassidy
Yasmine Brahimi(10.00 %):A. Kayabaga, E. Peloz
Andrew McClenaghan(5.00 %):A. Kayabaga
Vincent Lubrano III(5.00 %):J. Morgan
Marieke Mur(25.00 %):A. Kayabaga, E. Peloz, M. van Holst, M. Cassidy, J. Morgan
Trevor Wade(20.00 %):E. Peloz, M. van Holst, M. Cassidy, J. Morgan
Irina Chulkova(20.00 %):A. Kayabaga, M. van Holst, M. Cassidy, J. Morgan
Dan Doroshenko(10.00 %):E. Peloz, M. van Holst
Steve Brawn(0.00 %):None

Majority Winner: No majority

Election

Appointment to the Cycling Advisory Committee - 2nd Ballot

Yasmine Brahimi(15.00 %):A. Kayabaga, E. Peloz, M. Cassidy
Marieke Mur(25.00 %):A. Kayabaga, E. Peloz, M. van Holst, M. Cassidy, J. Morgan
Trevor Wade(25.00 %):A. Kayabaga, E. Peloz, M. van Holst, M. Cassidy, J. Morgan
Irina Chulkova(20.00 %):A. Kayabaga, M. van Holst, M. Cassidy, J. Morgan
Dan Doroshenko(15.00 %):E. Peloz, M. van Holst, J. Morgan

Majority Winner: No majority

In accordance with section 6.6.2 of the Selection Process Policy for Appointing Members to Committees, Civic Boards and Commissions, the tie is resolved by lot and the recommended candidate for appointment is Dan Doroshenko.

Election

Appointment to the Diversity, Inclusion and Anti-Oppression Advisory Committee

Melissa Alder(11.76 %):A. Kayabaga, E. Pelozo, M. Cassidy, J. Morgan

Hetham Hani Jamel Abu Kakry(8.82 %):E. Pelozo, M. van Holst, M. Cassidy

Jill Teeple(2.94 %):J. Morgan

Nour Al Farawi(14.71 %):A. Kayabaga, E. Pelozo, M. van Holst, M. Cassidy, J. Morgan

Wajdi Khouri(11.76 %):A. Kayabaga, M. van Holst, M. Cassidy, J. Morgan

Alec Mazurek(5.88 %):A. Kayabaga, M. van Holst

Boniface Justin Naickar(5.88 %):A. Kayabaga, M. Cassidy

Jaselyn Beckman(5.88 %):E. Pelozo, M. van Holst

Krista Arnold(11.76 %):A. Kayabaga, E. Pelozo, M. van Holst, J. Morgan

Citlally Maciel(11.76 %):E. Pelozo, M. van Holst, M. Cassidy, J. Morgan

Beverley Madigan(8.82 %):A. Kayabaga, M. Cassidy, J. Morgan

**Majority Winner: Nour Al Farawi; Citlally Maciel; Krista Arnold;
Melissa Alder; Wajdi Khouri; Beverley Madigan; Hetham Hani Jamel
Abu Kakry**

5. Deferred Matters/Additional Business

5.1 Corporate Services Committee Deferred Matters List

Moved by: J. Morgan

Seconded by: A. Kayabaga

That the Corporate Services Committee Deferred Matters List as of April 12, 2021, BE RECEIVED.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozo, and A. Kayabaga

Absent: (1): E. Holder

Motion Passed (5 to 0)

5.2 (ADDED) Application – Issuance of Proclamation – Apraxia Awareness Day

Moved by: M. van Holst

Seconded by: A. Kayabaga

That based on the application dated April 14, 2021 from Apraxia Kids, May 14, 2021 BE PROCLAIMED Apraxia Awareness Day.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozo, and A. Kayabaga

Absent: (1): E. Holder

Motion Passed (5 to 0)

5.3 (ADDED) Board of Directors – Federation of Canadian Municipalities

Moved by: A. Kayabaga

Seconded by: M. van Holst

That the following actions be taken with respect to the communication dated April 15, 2020 from Councillor J. Morgan regarding standing for re-election to the Federation of Canadian Municipalities' Board of Directors and his associated expenses:

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government;

WHEREAS an election of FCM's Board of Directors will be held this year;

BE IT RESOLVED that the Council of The Corporation of the City of London endorses Councillor Josh Morgan to stand for election on FCM's Board of Directors for the 2021/2022 term;

BE IT FURTHER RESOLVED that Councillor J. Morgan be reimbursed by The Corporation of the City of London, outside his annual expense allocation, for his campaign expenses in seeking re-election to the Board of Directors, in an amount of up to \$500, upon submission of eligible receipts; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with Councillor Josh Morgan attending FCM's Board of Directors meetings, the FCM Annual Conference and AGM and the Trade Show, during the 2021/2022 term.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Peloza, and A. Kayabaga

Absent: (1): E. Holder

Motion Passed (5 to 0)

6. Confidential (Enclosed for Members only.)

Moved by: M. van Holst

Seconded by: J. Morgan

That the Corporate Services Committee convene, In Closed Session, for the purpose of considering the following:

6.1 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.2 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.3 Personal Matters/Identifiable Individual

A matter pertaining to personal matters about an identifiable individual with respect to employment-related matters and advice and recommendations of officers and employees of the Corporation, including communications necessary for that purpose.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelozza, and A. Kayabaga

Absent: (1): E. Holder

Motion Passed (5 to 0)

The Corporate Services Committee convenes, In Closed Session, from 1:01 PM to 1:35 PM.

7. **Adjournment**

Moved by: A. Kayabaga

Seconded by: M. van Holst

That the meeting be adjourned.

Motion Passed

The meeting adjourned at 1:37 PM.

Report to Corporate Service Committee

To: Chair and Members
Corporate Services Committee
From: Cathy Saunders, City Clerk
Subject: Integrity Commissioner Agreement
Date: April 19, 2021

Recommendation

That, on the recommendation of the City Clerk, the following actions be taken with respect to the appointment of an Integrity Commissioner for The Corporation of the City of London and local boards:

- a) the staff report, dated April 19, 2021, entitled “Integrity Commissioner Agreement” BE RECEIVED;
- b) the City Clerk BE DIRECTED to bring forward to the May 10, 2021 Corporate Services Committee meeting, a draft Agreement between The Corporation of the City of London and Gregory F. Stewart for the provision of services as The Corporation of the City of London’s and local boards Integrity Commissioner for the term ending as determined by the Municipal Council; it being noted that the draft Agreement will include additional provisions which speak to anticipated timelines for responding to complaints and enquiries in accordance with the Code of Conduct for Members of Council.

Executive Summary

The purpose of this report is to seek direction from Municipal Council with respect to the extension of the current contract of the Integrity Commissioner.

Linkage to the Corporate Strategic Plan

Leading In Public Service – The City of London is a trusted, open and accountable service of our community through improved public accountability and transparency in decision making.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

April 16, 2019 – Corporate Services Committee – Item #2.6
March 19, 2019 – Corporate Services Committee – Item #2.3

2.0 Discussion and Considerations

2.1 Background Information

The Municipal Council appointed an Integrity Commissioner on May 16, 2017 after undertaking both a Request for Proposal process and a targeted recruitment process. At the conclusion of the processes, Mr. Gregory Stewart was appointed as the Integrity Commissioner. The Corporation of the City of London and Mr. Stewart entered into an “Agreement for Municipal Integrity Commissioner” with the term of the Agreement ending on May 31, 2019.

At the Municipal Council meeting held on April 23, 2019, By-law No. A.-7842-121 was enacted to approve an Agreement for the Municipal Integrity Commissioner for a period ending May 31, 2021.

The current contract with the Integrity Commissioner establishes an hourly rate of \$250.00 per hour, plus applicable taxes, for time devoted to services as an Integrity Commissioner. The costs billed to-date are as follows:

- 2017: \$8,028.33
- 2018: \$6,055.78
- 2019: \$0.00
- 2020: \$3,230.88

2.2 Role of the Integrity Commissioner

In accordance with section 223.3(1) of the *Municipal Act, 2001*, the Integrity Commissioner shall carry out the following functions:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*.

Municipalities are required to appoint an Integrity Commissioner to perform the responsibilities noted above. It should also be noted that the *Municipal Act, 2001* requires all municipalities to appoint an Integrity Commissioner or make arrangements for that role to be carried out by an Integrity Commissioner of another municipality. The following rules will apply:

- a) where a municipality has not appointed an Integrity Commissioner, it must make arrangements for those responsibilities to be performed by a Commissioner of another municipality; and
- b) if a municipality has appointed an Integrity Commissioner but has not assigned to them all of the responsibilities set out in section 223.3(1) of the *Municipal Act, 2001*, the municipality must make arrangements for those responsibilities to be performed by an Integrity Commissioner of another municipality.

The functions of the Integrity Commissioner were expanded in 2019 to include the following matters, noting that these functions are mandatory:

- a) the application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of council and of local boards;
- b) requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member;
- c) requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members;
- d) requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*; and
- e) the provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*.

In addition, the Integrity Commissioner has the authority to conduct inquiries concerning alleged contraventions of section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act* by a member of council or a local board:

- a) an Integrity Commissioner may conduct an inquiry into any such matter if made on the application of an elector or a person demonstrably acting in the public interest;
- b) time restrictions apply with respect to when an application may be made and when the Integrity Commissioner must complete the inquiry;
- c) upon completion of the inquiry an Integrity Commissioner may exercise their discretion and apply to a judge for a determination as to whether the member has contravened section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act*; and
- d) the costs of an Integrity Commissioner's application to a judge are to be paid by the municipality or the local board.

The expanded powers and role of the Integrity Commissioner have been incorporated into the Terms of Reference appended to the current Agreement attached as Appendix "A" to this Report.

2.3 Discussion

The Civic Administration is seeking direction as to how to proceed with this matter. It is recommended that a new Agreement with Mr. Stewart be entered into that specifically references timelines as set out in the "The Corporation of the City of London Code of Conduct for Members of Council Complaint Protocol attached as Appendix "B" to this report. Mr. Stewart has indicated a willingness to enter into a new Agreement for a period desired by the Municipal Council, noting that he is not seeking a term beyond 2 years. Entering into a new Agreement for the time period Municipal Council deems to be appropriate would provide Municipal Council with sufficient time to proceed with a process to retain a new Integrity Commissioner to replace Mr. Stewart when the proposed new Agreement with Mr. Stewart expires.

Mr. Stewart is receptive to including responsive timelines in a new Agreement subject to an understanding that should extenuating circumstances cause a delay, consideration would be given to an extension of those timelines.

3.0 Financial Impact/Considerations

The costs related to the actions undertaken by the Integrity Commissioner are provided for within the City Clerk's Office Budget.

Conclusion

The Civic Administration is seeking direction to bring forward to the May 10, 2021 Corporate Services Committee meeting, a draft Agreement between The Corporation of the City of London and Gregory F. Stewart for the provision of services as The Corporation of the City of London's and local boards Integrity Commissioner for the term ending as determined by the Municipal Council; it being noted that the draft Agreement will include additional provisions which speak to anticipated timelines for responding to complaints and enquiries in accordance with the Code of Conduct for Members of Council.

Prepared by and Recommended by: **Cathy Saunders, City Clerk**

Appendix "A"

Current Agreement

AGREEMENT FOR MUNICIPAL INTEGRITY COMMISSIONER

THIS AGREEMENT made this 23rd day of April, 2019.

BETWEEN:

THE CORPORATION OF THE CITY OF LONDON

(hereinafter referred to as the "City")

OF THE FIRST PART

AND:

GREGORY F. STEWART

(hereinafter referred to as "Stewart" and or the "Integrity Commissioner")

OF THE SECOND PART

WHEREAS section 223.3 of the *Municipal Act, 2001* authorizes the City to appoint an Integrity Commissioner who reports to Municipal Council and who is responsible for performing in an independent manner the functions assigned by Municipal Council in accordance with the legislation and the Municipal Council approved "The Corporation of the City of London Integrity Commissioner Terms of Reference" attached hereto as Schedule 1;

WHEREAS the City wishes to retain Stewart as its Integrity Commissioner under the authority of the *Municipal Act, 2001* to perform the duties and responsibilities of that office pursuant to the terms of the legislation and this Agreement;

NOW THEREFORE, in consideration of the covenants hereinafter set forth, and other good and valuable consideration, the sufficiency and receipt of which consideration is hereby acknowledged, the parties hereto agree as follows:

1. Term - The term of this Agreement is for the period commencing June 1, 2019 (the "commencement date") and ending on December May 31, 2021.
2. Services - The City hereby retains and appoints Stewart as Integrity Commissioner in accordance with the *Municipal Act, 2001* and Stewart accepts such appointment and agrees to perform the functions of Integrity Commissioner in accordance with this Agreement and the "The Corporation of the City of London Integrity Commissioner Terms of Reference" attached hereto as Schedule 1 and as set out in the "Code of Conduct for Members of Council" and "The Corporation of the City of London Code of Conduct for Members of Council Complaint Protocol", the "Code of Conduct for Local Boards" and "The Corporation of the City of London Code of Conduct for Members of Local Boards Complaint Protocol" and as requested by the Council or Members of Council at all times in accordance with this Agreement and the *Municipal Act, 2001*.

3. Functions - As Integrity Commissioner, Stewart shall perform the functions and have the powers provided for in the Act, including but not limited to the following:

(1) *Advisory*: Upon proper request, provide written and/or verbal advice to individual members of Council respecting the application of the Code of Conduct for Members of Council and City's Code of Conduct for Members of Council Complaint Protocol, hereinafter collectively referred to as the "Code of Conduct for Members of Council" and/or any other procedures, rules, and policies relating to and reflecting upon their ethical behavior, including but not limited to general interpretation of the *Municipal Conflict of Interest Act*; and furthermore and when appropriate, provide the full Council with specific and general opinions and advice respecting compliance by elected officials in respect of the provisions of governing statutes, the Code of Conduct for Members of Council and any other applicable procedures, rules, and policies.

The Integrity Commissioner may be requested to provide such advice confidentially to the Member of Council making the request in respect of specific facts, and in a way in which the Member of Council may rely upon the advice provided. In such circumstances and where the Integrity Commissioner is requested to do so, he may provide advice in a general way to all Members of Council respecting the interpretation of the Code of Conduct for Members of Council.

Upon proper request, provide written and/or verbal advice to individual members of Local Boards respecting the application of the Code of Conduct for Members of Local Boards and The Corporation of the City of London Code of Conduct for Members of Local Boards Complaint Protocol, hereinafter collectively referred to as the "Code of Conduct for Members of Local Boards" and/or any other procedures, rules, and policies relating to and reflecting upon their ethical behavior, including but not limited to general interpretation of the *Municipal Conflict of Interest Act*; and furthermore and when appropriate, provide the Local Boards with specific and general opinions and advice respecting compliance by Local Board Members in respect of the provisions of governing statutes, the Code of Conduct for Member of Local Boards and any other applicable procedures, rules, and policies

(2) *Compliance Investigation/Determinations*: Upon receipt of a complaint, the Integrity Commissioner shall assess the validity of the complaint to determine if it is appropriate and within the mandate of the Integrity Commissioner to investigate any alleged contraventions of the Code of Conduct for Members of Council and/or the Code of Conduct for Members of Local Boards identified in the complaint. Where the Integrity Commissioner has determined that the allegations made would, if substantiated, constitute a breach of the Code of Conduct for Members of Council and/or the Code of Conduct for Members of Local Boards, the Integrity Commissioner will investigate the alleged breach.

(3) *Inquiry under s 223.4 of the Municipal Act, 2001*: Upon proper request from a member of Council or local board, municipal administration or one or more members of the public and having determined it is appropriate in the circumstances to initiate an inquiry under Subsection 223.4 of the *Municipal Act, 2001*, the Integrity Commissioner will conduct an inquiry and make a determination as to any alleged contravention of

the Code of Conduct for Members of Council and/or the Code of Conduct for Members of Local Boards or applicable procedures, rules and policies by a member of Council and/or member of a local board and, thereafter, will report to Council and/or the local board the details and results of such inquiry.

- (4) *Reporting:* The Integrity Commissioner shall file an annual report to Municipal Council and local boards respecting the advice, education and investigations carried out in the previous year, and developments or recommendations of significance related to the role of the City's Integrity Commissioner.
- (5) *Educational:* The Integrity Commissioner shall provide outreach programs to members of Council and local boards and relevant staff on legislation, protocols, and office procedures emphasizing the importance of compliance with a Code of Conduct for Members of Council and the Code of Conduct for Members of Local Boards for public confidence in Municipal Government; and, furthermore, dissemination of information available to the public on the website operated by the City and local board.
- (6) *Municipal Conflict of Interest Act:* Members of Council and Members of local boards are governed by the *Municipal Conflict of Interest Act*. The Integrity Commissioner when requested by a Member of Council or Member of a local board will provide advice respecting their obligations under the *Municipal Conflict of Interest Act*. The Integrity Commissioner may provide educational information to Members of Council and/or Members of local boards, the municipality and the public about the *Municipal Conflict of Interest Act*. The Integrity Commissioner is to receive and conduct such formal or informal processes as may be appropriate, in accordance with the *Municipal Conflict of Interest Act*.
- (7) *Clarification or Withdrawal:* If the Integrity Commissioner is unclear about the substance of a request for advice, or if the Integrity Commissioner is unclear as to whether a request received from a Member of Council or a Member of a local board is a request for advice or a request for an investigation, then before commencing work on the matter, the Integrity Commissioner will seek clarification from the Member of Council or Member of the local board who referred the matter. Likewise, if as a result of any action taken by the Integrity Commissioner the Member of Council or the Member of a local board who referred the matter believes the action is not what was intended, the Member of Council or the Member of a local board may provide clarification to the Integrity Commissioner or may withdraw their request.
- (8) *Report to Council or local board:* The Integrity Commissioner is responsible for performing the duties set out in this section independently, and shall report directly to Council or local board in respect of all such matters.
- (9) *Documents:* The Integrity Commissioner shall provide electronic copies of any reports to the City Clerk or the secretary of the local board who shall be responsible for ensuring distribution to the appropriate individuals, except for matters received as fact-specific requests from individual Members of Council or individual member of a local board, in which case

the Integrity Commissioner shall correspond directly with that individual Member of Council or individual member of a local board.

4. Fees

Hourly Rate - Stewart will be paid a fee of TWO HUNDRED FIFTY DOLLARS PER HOUR (\$250.00/hour), plus applicable taxes, for time devoted to services as Integrity Commissioner for the City of London.

- a) Expenses – Stewart will be entitled to reimbursement of expenses incurred in relation to performance of duties contemplated by this Agreement, including but not limited to food and hotel costs, car rental, railway transportation, and/or mileage charges, all at the respective municipal rates then in effect.
- b) Legal Advice/Fees - The parties agree that, when necessary, Stewart may arrange for and receive legal assistance and advice to properly perform the duties contemplated by this Agreement. The parties agree that, as a direct cost and not as a reimbursable expense, the City of London shall pay the cost of such legal assistance and advice.

5. Reviewing Records - If requested by the City, the Integrity Commissioner shall make available to the City such time sheets, accounts, records, receipts, vouchers and other documents as the City Solicitor or City Clerk considers necessary for the purpose of substantiating the Integrity Commissioner's invoices.

The City may, at any time and from time to time during the term of this Agreement and up to ten (10) years following its termination or expiry, audit and inspect the Integrity Commissioner's accounts, records, receipts, vouchers, records of accessible customer service training (if applicable), and other similar documents relating to performance of the duties herein and shall have the right to make copies thereof and take extracts therefrom.

The Integrity Commissioner shall make available to the City the materials referred to in this section in order that the City may carry out audits and inspections as provided in this section and shall furnish the City and its authorized representative with such information as they may from time to time require. The Integrity Commissioner shall furnish such materials to the City within such timeframe as is reasonably required by the City. Without limiting the generality of the foregoing, the Integrity Commissioner shall furnish any required records of accessible customer service training to the City within ten (10) business days of the City's request, unless otherwise agreed upon by the City.

6. Confidential Process - During the term of this Agreement, pursuant to Subsection 223.5 of the *Municipal Act, 2001*, the Integrity Commissioner is entitled to have access to all books, financial records, electronic data, processing records, reports, files and any other papers, things or property belonging to or used by the municipality or a local board that the Integrity Commissioner believes to be necessary for an inquiry.

The Integrity Commissioner and every person acting under the instructions of the Integrity Commissioner shall reasonably preserve secrecy with respect to all matters that come to their knowledge in the course of carrying out any of the duties of the Integrity Commissioner under this Agreement, except as required by law in a criminal proceeding or in accordance with Subsection 223.5(1) of the *Municipal Act, 2001*.

Where the Integrity Commissioner reports to the City or a local board that in their opinion, a Member of Council or a member of a local board has contravened the Code of Conduct for Members of Council or the Code of Conduct for Members of Local Boards, the Integrity Commissioner may disclose in the report such matters as in the Integrity Commissioner's opinion are necessary, subject to applicable law.

If the Integrity Commissioner, when conducting an inquiry, determines that there are reasonable grounds to believe that there has been a contravention of the *Criminal Code of Canada* or of any other Act, the Integrity Commissioner shall immediately refer the matter to the appropriate authorities and suspend the inquiry until any resulting police investigation and charge has been finally disposed of, and shall report the suspension to Council or the local board.

Except as may be required by law, the Integrity Commissioner shall not disclose confidential information that was the subject of a closed meeting under Section 239 of the *Municipal Act, 2001*, or which could identify a person concerned.

In the event the Integrity Commissioner believes access is required to files and documents for which solicitor-client privilege is claimed, the Integrity Commissioner shall discuss such request with the City Solicitor or the Solicitor for the local board and, if in the opinion of the City Solicitor or the Solicitor for the local board, such request needs to be discussed with City Council or the local board, then the direction of City Council or the local board will be sought by the City Solicitor or Solicitor for the local board, with the exclusion of the Member(s) of Council or Member of a local board, if any, under investigation.

Upon receipt of a formal complaint pursuant to the Code of Conduct for Members of Council or the Code of Conduct for Local Boards, and where the Integrity Commissioner determines that the complaint meets the criteria to be investigated, the Integrity Commissioner may elect to conduct an informal investigation or alternatively to exercise the powers of a Commission under Parts I and II of the *Public Inquiries Act*, as contemplated by Subsection 223.4(2) of the Act.

Upon receipt of a formal complaint pursuant to the Code of Conduct for Members of Council or the Code of Conduct for Local Boards, the Integrity Commissioner will first determine whether the complaint is invalid by virtue of the reason that the Integrity Commissioner determines the complaint to be,

- a) outside of the jurisdiction of the Integrity Commissioner;
- b) frivolous or vexatious;
- c) made in bad faith or without substance; or
- d) insufficient basis to conduct an investigation, including not relevant to the objectives of the *Municipal Act, 2001*, the Council Code of Conduct for Members of Council or the Code of Conduct for Local Boards or in the public interest.

Where the Integrity Commissioner so determines, they shall report the nature of the formal complaint and the reason for not investigating to Municipal Council or the local board.

If the Integrity Commissioner is satisfied that a formal complaint regarding a Member of Council or a Member of a local board does not contain sufficient information to set out in a *prima facie* contravention of the Code of Conduct for Members of Council or the Code of Conduct for Members of Local Boards, the Integrity Commissioner shall stay any inquiry into the complaint. The Integrity Commissioner shall notify the complainant that the matter is stayed and provide an opportunity for the complainant to provide additional information to allow the Integrity Commissioner to determine whether there has been a possible contravention of the Code of Conduct for Members of Council or the Code of Conduct for Local Boards. Where satisfied that the information sets out a *prima*

facie contravention of the Code of Conduct for Members of Council or the Code of Conduct for Local Boards, the Integrity Commissioner shall lift the stay and conduct the inquiry and where not satisfied, the Integrity Commissioner shall file a report setting out that decision.

If the Integrity Commissioner is satisfied, after considering the information contained in the complaint and any other relevant information, that a complaint regarding a Member of Council or a Member of a local board is frivolous, vexatious or not made in good faith, or where the complaint is not within the mandate of the Integrity Commissioner, they shall not conduct an inquiry. Where this becomes apparent in the course of an inquiry, the Integrity Commissioner shall terminate the inquiry and prepare and file a report to Council or the local board.

7. Insurance - During the term of this Agreement, the Integrity Commissioner shall procure and maintain errors and omissions insurance of not less than \$2 million.

The insurance as required under this section shall not be terminated, cancelled or materially altered unless written notice of such termination, cancellation or material is given by the insurers to the City at least sixty (60) clear days before the effective date thereof. Any revisions must be submitted to the City Solicitor for approval.

The Integrity Commissioner shall provide the City with a certificate of insurance indicating compliance with this section upon execution of this Agreement.

8. General Indemnity

The City will save harmless and fully indemnify the Integrity Commissioner, both during and following the term of this Agreement, from and against all costs, actions, suits, claims, demands whatsoever incurred in the course of actions taken within the terms of the duties to be performed by the Integrity Commissioner described herein, for any act done in good faith in the performance or intended performance of a duty or authority under the *Municipal Act, 2001* or a by-law passed under it or for any alleged neglect or default in the performance in good faith of the duty or authority. The City shall indemnify the Integrity Commissioner by i) assuming the cost of defending the Integrity Commissioner in an action or proceeding; ii) paying any damages or costs awarded against the Integrity Commissioner as a result of an action or proceeding, iii) paying, either by direct payment or by reimbursement, any expenses reasonably incurred by the Integrity Commissioner as a result of an action or proceeding or iv) paying any sum required in connection with the settlement of an action or proceeding, to the extent that such costs, damages, expenses or sums are not assumed, paid or reimbursed under any provision of any insurance maintained by the City or the Integrity Commissioner for the benefit and protection of them against any liability incurred by them. The City shall have the right to select and retain the lawyer to represent the Integrity Commissioner in circumstances where they seek indemnity pursuant to this Agreement and shall have the right to approve any settlement of any action or proceeding. Where the Integrity Commissioner is served with any process issued out of or authorized by any court, administrative tribunal or other administrative, investigative or quasi-judicial body in connection with any action or proceeding, they shall deliver a copy of the process forthwith to the City Solicitor if they are seeking indemnity under this Agreement. The Integrity Commissioner shall cooperate fully with the City and any lawyer retained by the City to defend such action or proceeding and shall make available to such lawyer all information and documents relevant to the matter subject to applicable requirements of privilege and confidentiality.

9. Conflict of Interest - The Integrity Commissioner represents that no known conflict of interest is likely to interfere with the duties which arise from this appointment, and further, that these duties will be carried out in an impartial and neutral manner: skillfully, competently, independently and in accordance with all applicable law.

If the Integrity Commissioner becomes aware of circumstances where a conflict of interest could arise, the Integrity Commissioner shall:

- a) advise the City Solicitor immediately in writing of the nature of the conflict; and,
- b) refrain from conducting any further investigation or providing advice on the matter at issue until further direction is given by the City Solicitor.

Upon receipt of a notice in writing from the Integrity Commissioner in accordance with this section the City may:

- a) suspend or terminate this Agreement; or
 - b) request the Integrity Commissioner to remove themselves from an investigation/inquiry or to stop any further work on a matter, in which case, the Integrity Commissioner shall immediately make arrangements to transfer all related documentation to the City Solicitor or City Clerk as soon as possible. In that case, the City Solicitor may retain another person to conduct the investigation/inquiry or to carry on the work in question in place of the Integrity Commissioner, as the City Solicitor deems appropriate.
10. No Amendment - This Agreement may only be amended in writing, duly executed by the authorized representatives of the parties.
11. Independent Contractor - Notwithstanding the appointment as a statutory officer, the parties agree and acknowledge that Stewart is a contractor independent of the City. Nothing in this Agreement shall be interpreted to render or create a relationship of employer/employee, partnership, franchise, agency, joint venture or other like arrangement as between Stewart and the City of London.
12. Statutory Officer - For all purposes relating to this Agreement, the Integrity Commissioner shall be deemed to hold the status of "Statutory Officer" under the *Municipal Act, 2001*.
13. Early Termination - This Agreement may be terminated by either party upon fifteen (15) days' written notice of early termination, delivered during the term of this Agreement.
14. Notice - Any notice required pursuant to this Agreement shall be delivered to the respective parties hereto at the following addresses:

For the City of London:
300 Dufferin Avenue
PO Box 5035
London, Ontario
N6A 4L9

Attention: City Manager

For Gregory F. Stewart:
Donnelly Murphy Lawyers Professional Corporation
18 The Square
Goderich, Ontario
N7A 3Y7

Any written notice between the parties hereto pursuant to this Agreement which specifically excludes any invoice rendered herein, shall be delivered or sent by pre-paid registered mail addressed to the parties at the respective addresses listed above. Notice shall be deemed to have been received on the date on which notice was delivered to the addresses designated or, in the case of mailing, on the fifth day after the date of mailing.

15. Severability - All paragraphs, terms, and conditions of this Agreement are severable and the invalidity, illegality or unenforceability of any such paragraph, term, or condition shall be deemed not to affect the validity, legality, or enforceability of the remaining paragraphs, terms and conditions.
16. Complete Agreement - This Agreement constitutes the entire Agreement between the parties and supersedes all prior Agreements, negotiations and discussions, whether oral or written, with respect to the subject matter of this Agreement.
17. Amendments to Code of Conduct -The City may in writing at any time after the execution of this Agreement or the commencement of the duties delete, extend, vary or otherwise alter the Code of Conduct and the duties forming the subject of this Agreement. The City shall consult with the Integrity Commissioner prior to changing the duties.

IN WITNESS WHEREOF the parties are to have caused the Agreement to be signed and sealed and/or executed by their respective officers which are duly authorized as of the date first written above.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

THE CORPORATION OF THE CITY OF
LONDON

Per:

Mayor

Per:

Clerk

We have authority to bind the Corporation

Gregory F. Stewart

Schedule "1"

The Corporation of the City of London Terms of Reference for the Integrity Commissioner

1. Policy Statement

This Policy establishes a Terms of Reference for The Corporation of City of London Integrity Commissioner in accordance with section 223.3 of the *Municipal Act, 2001*.

2. Definitions

None.

3. Applicability

This Policy applies to all Members of Council and Local Boards.

4. The Policy

4.1 The Integrity Commissioner is an independent officer, appointed by Council by by-law passed under section 223.3 of the *Municipal Act, 2001*. The Integrity Commissioner reports directly to Council or Local Boards and functions independently of the Civic Administration and Local Board Administration.

4.2 Municipal Council

In accordance with section 223.3(1) of the *Municipal Act, 2001*, the Integrity Commissioner shall carry out the following functions:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*.

The duties of the Integrity Commissioner with respect to Municipal Council are to:

- a) provide advice to Members of Council on the application of the City's Code of Conduct for Members of Council and any procedures, rules and policies of the municipality governing the ethical behaviour of Members of Council;
- b) provide advice to Members of Council on the application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act*;
- c) receive and conduct such formal or informal processes as may be appropriate (including inquiries or mediations), in accordance with the Council approved Complaint Protocol, concerning complaints by the Council, or any person that a Member of Council has contravened the City's Code of Conduct for Members of Council, the *Municipal Conflict of Interest Act*, or rules and policies of the municipality governing the ethical behaviour of Members of Council;
- d) report to Council, in writing, where an inquiry under part c) has been conducted and the Integrity Commissioner is of the opinion that a Member of Council has contravened the Code of Conduct for Members of Council and/or and include any recommendations with respect to the inquiry for the Council to consider;
- e) report to Council annually, in writing, summarizing any activities undertaken and advice given; and,
- f) provide such training and written reference materials, upon the request of Municipal Council, for distribution to and use by Members of Council and the public regarding the role of the Integrity Commissioner, the obligations and responsibilities of Members of Council under the City's Code of Conduct for Members of Council and under the *Municipal Conflict of Interest Act*, the meaning of the City's Code of Conduct for Members of Council and any procedures, rules and policies of the municipality governing the ethical behaviour of Members of Council under the City's Code of Conduct for Members of Council and the *Municipal Conflict of Interest Act*.

4.3 Local Boards

The duties of the Integrity Commissioner with respect to Local Boards are to:

- a) provide advice to Members of Local Boards on the application of the City's Code of Conduct for Local Boards and any procedures, rules and policies of the Local Boards governing the ethical behaviour of Members of Local Boards;
- b) provide advice to Members of Local Boards on the application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act*;
- c) receive and conduct inquiries, in accordance with the Council approved Complaint Protocol for Local Boards, into requests by Local Boards, a Members of the Local Boards or a member of the public about whether a Member of a Local Board has contravened the City's Code of Conduct for Local Boards;
- d) receive and conduct inquiries or initiate inquiries about whether a Member of a Local Board has contravened the *Municipal Conflict of Interest Act*, in accordance with sections 5, 5.1 and 5.2 of the Act;
- e) report to the Local Board, in writing, where an inquiry has been conducted under part c) and the Integrity Commissioner is of the opinion that a

Member of the Local Board has contravened the Code of Conduct for Members of Local Boards and include any recommendations with respect to the inquiry for the Local Board to consider;

- f) report to Local Boards, annually, in writing, summarizing any activities undertaken and advice given; and
- g) provide such training and written reference materials, upon the request of Local Boards, for distribution to and use by Members of Local Boards and the public regarding the role of the Integrity Commissioner, the obligations and responsibilities of Members of Local Boards under the City's Code of Conduct for Members of Local Boards and under the *Municipal Conflict of Interest Act*, the meaning of the City's Code of Conduct for Members of Local Boards and any procedures, rules and policies of the Local Boards governing the ethical behaviour of Members of Local Boards under the City's Code of Conduct for Members of Local Boards and the *Municipal Conflict of Interest Act*.

APPENDIX “B”

THE CORPORATION OF THE CITY OF LONDON CODE OF CONDUCT FOR MEMBERS OF COUNCIL COMPLAINT PROTOCOL

AUTHORITY

Section 223.3 of the *Municipal Act, 2001* authorizes a municipality to appoint an Integrity Commissioner who reports to council and who is responsible for performing in an independent manner the powers and duties assigned by the municipality with respect to the application of the Code of Conduct for Members of Council.

Sections 223.4 of the *Municipal Act, 2001* provides that an Integrity Commissioner has certain powers duties and protections.

The Code of Conduct for Members of Council was adopted by Council by By-law No. CPOL.-383-90 on March 26, 2019.

This Complaint Protocol was adopted by Council by By-law No. CPOL.-383-90 on March 26, 2019.

PART A: INFORMAL COMPLAINT PROCEDURE

Any person or any representative of an organization who has identified or witnessed behaviour or an activity by a Member of Council that they believe is in contravention of the *Code of Conduct for Members of Council* (the “Code”) may wish to address the prohibited behaviour or activity themselves as follows:

- (1) advise the Member that the behaviour or activity contravenes the Code;
- (2) encourage the Member to acknowledge and agree to stop the prohibited behaviour or activity and to avoid future occurrences of the prohibited behavior or activity;
- (3) keep a written record of the incidents including dates, times, locations, other persons present, and any other relevant information;
- (4) request the Integrity Commissioner to assist in informal discussion of the alleged complaint with the Member in an attempt to resolve the issue;
- (5) if applicable, confirm to the Member your satisfaction with the response of the Member; or, if applicable, advise the member of your dissatisfaction with the response; and
- (6) consider the need to pursue the matter in accordance with the formal complaint procedure outlined in Part B, or in accordance with another applicable judicial or quasi-judicial process or complaint procedure.

All persons and organizations are encouraged to initially pursue this informal complaint procedure as a means of stopping and remedying a behaviour or activity that is prohibited by the Code. With the consent of the complaining individual or organization and the Member, the Integrity Commissioner may be part of any informal process. However, it is not a precondition or a prerequisite that those complaining must pursue the informal complaint procedure before pursuing the Formal Complaint Procedure in Part B.

PART B: FORMAL COMPLAINT PROCEDURE:

Integrity Commissioner Requests for Inquiries - Section 1

1. (1) A request for an investigation of a complaint that a Member has contravened the Code (the "complaint") shall be sent directly to the Integrity Commissioner by mail, e-mail, fax or courier and shall be in writing.
- (2) All complaints shall be signed by an identifiable individual (which includes the authorized signing officer of an organization).
- (3) A complaint shall set out reasonable and probable grounds for the allegation that the Member has contravened the Code. For example, the complaint should include the name of the alleged violator, the provision of the Code allegedly contravened, facts constituting the alleged contravention, the names and contact information of witnesses, and contact information for the complainant during normal business hours.
- (4) Municipal Council may also file a complaint and/or request an investigation of any of its members by public motion.

Initial Classification by Integrity Commissioner - Section 2

2. (1) Upon receipt of the complaint, the Integrity Commissioner shall make an initial classification to determine if the matter is, on its face, a complaint with respect to non-compliance with the Code and not covered by other legislation or other Council Policies as described in subsection (2).
- (2) If the complaint is not, on its face, a complaint with respect to non-compliance with the Code or the complaint is covered by other legislation or a complaint procedure under another Council Policy, the Integrity Commissioner shall advise the complainant in writing as follows:
 - (a) if the complaint on its face is an allegation of a criminal nature consistent with the *Criminal Code of Canada*, the complainant shall be advised that if the complainant wishes to pursue any such allegation, the complainant must pursue it with the appropriate police force;
 - (b) if the complaint on its face is with respect to non-compliance with the *Municipal Freedom of Information and Protection of Privacy Act*, the complainant shall be advised that the matter will be referred for review to the City Clerk;
 - (c) if the complaint on its face is with respect to non-compliance with a more specific Council policy with a separate complaint procedure, the complainant shall be advised that the matter will be processed under that procedure;
 - (d) if the complaint is in relation to a matter which is subject to an outstanding complaint under another process such as a Human Rights complaint or similar process, the Integrity Commissioner may, in their sole discretion and in accordance with legislation, suspend any investigation pending the result of the other process; and,
 - (e) in other cases, the complainant shall be advised that the matter, or part of the matter, is not within the jurisdiction of the Integrity Commissioner to process, with any additional reasons and referrals as the Integrity Commissioner considers appropriate.
- (3) The Integrity Commissioner may report to Municipal Council that a specific complaint is not within the jurisdiction of the Integrity Commissioner, but shall not disclose information that could identify a person concerned.

(4) The Integrity Commissioner shall report semi - annually to Municipal Council on complaints not within the jurisdiction of the Integrity Commissioner, but shall not disclose information that could identify a person concerned.

Integrity Commissioner Investigation - Sections 3 – 5

3. (1) If the Integrity Commissioner is of the opinion that a complaint is frivolous, vexatious or not made in good faith, or that there are no grounds or insufficient grounds for an investigation, the Integrity Commissioner shall not conduct an investigation, or, where that becomes apparent in the course of an investigation, terminate the investigation.

(2) Other than in exceptional circumstances, the Integrity Commissioner will not report to Municipal Council on any complaint described in subsection (1) except as part of a semi- annual or other periodic report.

4. (1) If a complaint has been classified as being within the Integrity Commissioner's jurisdiction and not rejected under section 3, the Commissioner shall investigate and in so doing, at any time may attempt to settle the complaint.

(2) Upon receipt of a formal complaint pursuant to the Code, and where the Integrity Commissioner determines that the complaint meets the criteria to be investigated, the Integrity Commissioner may elect to conduct an informal investigation, which may include mediation, or alternatively to exercise the powers of a Commission under sections 33 and 34 of the *Public Inquiries Act, 2009* as contemplated by subsection 223.4(2) of the Act.

(3) When the *Public Inquiries Act, 2009* applies to an investigation of a complaint, the Integrity Commissioner shall comply with the procedures specified in that Act and this Complaint Protocol, but, if there is a conflict between a provision of the Complaint Protocol and a provision of the *Public Inquiries Act, 2009* the provision of the *Public Inquiries Act, 2009* prevails.

5. (1) The Integrity Commissioner will proceed as follows, except where otherwise required by the *Public Inquiries Act, 2009*:

(a) serve the complainant and supporting material upon the Member whose conduct is in question with a request that a written response to the allegation by way of affidavit or otherwise be filed within ten business days; and

(b) serve a copy of the response provided upon the complainant with a request for a written reply within ten business days.

(2) If necessary, after reviewing the written materials, the Integrity Commissioner may speak to anyone relevant to the complaint, access and examine any of the information described in subsections 223.4(3) and (4) of the *Municipal Act*, and may enter any City work location relevant to the complaint for the purposes of investigation and settlement.

(3) The Integrity Commissioner shall not issue a report finding a violation of the Code on the part of any Member unless the Member has had reasonable notice of the basis for the proposed finding and any recommended penalty and an opportunity either in person or in writing to comment on the proposed finding and any recommended penalty.

(4) The Integrity Commissioner may make interim reports to Municipal Council where necessary and as required to address any instances of interference, obstruction or retaliation encountered during an investigation.

(5) If the Integrity Commissioner has not completed an investigation before Nomination Day for a regular election, as set out in the *Municipal Elections Act, 1996*, the Integrity Commissioner shall terminate the inquiry on that day.

If an investigation is terminated in accordance with subsection 223.4(7) of the *Municipal Act, 2001*, the Integrity Commissioner shall not commence another inquiry in respect to the matter unless, within six weeks after Voting Day in a regular election, the complainant who made the request or the Member or former Member whose conduct is concerned makes a written request to the Integrity Commissioner that the investigation be commenced.

(6) The Integrity Commissioner shall retain all records related to the complaint and investigation.

Integrity Commissioner Investigation - Sections 6 – 9

6. Notwithstanding any other provisions of this Protocol, in the year of a regular election the following rules apply during the period starting on Nomination Day for a regular election, as set out in section 31 of the *Municipal Elections Act, 1996* and ending on Voting Day in a regular election, as set out in section 5 of the Act:

(i) there shall be no requests for an inquiry about whether a Member has contravened the Code applicable to the Member;

(ii) the Integrity Commissioner shall not report to the municipality about whether in their opinion, a Member has contravened the Code applicable to the Member; and,

(iii) the municipality shall not consider whether to impose penalties referred to in subsection 223.4(5) of the *Municipal Act, 2001*, on a Member.

7. (1) The Integrity Commissioner shall report to the complainant and the Member generally no later than 90 days after the intake process has been completed and an investigation has been commenced. If the investigation process takes more than 90 days, the Integrity Commissioner shall provide an interim report and must advise the parties of the date the report will be available.

(2) Where the complaint is sustained in whole or in part, the Integrity Commissioner shall also report to Municipal Council outlining the findings, the terms of any settlement or recommended penalty. The City Clerk shall process the report for the next meeting of Municipal Council.

(3) Any recommended corrective action must be permitted in law and shall be designed to ensure that the inappropriate behavior or activity does not continue.

(4) Where the complaint is dismissed, other than in exceptional circumstances, the Integrity Commissioner shall not report to Municipal Council except as part of a semi-annual or other periodic report.

8. If the Integrity Commissioner determines that there has been no contravention of the Code or that a contravention occurred although the Member took all reasonable measures to prevent it, or that a contravention occurred that was trivial or committed through inadvertence or an error of judgment made in good faith, the Integrity Commissioner shall so state in the report and shall recommend that no penalty be imposed.

9. Notwithstanding any other provision of this Protocol, the Integrity Commissioner shall not make any report to Municipal Council or to any other person during the period of time starting on Nomination Day and ending on Voting Day in any year in which a regular municipal election will be held, as set out in the *Municipal Elections Act, 1996*.

Municipal Council Review – Section 10

10. (1) Municipal Council shall consider and respond to the report within 90 days after the day the report is laid before it.

(2) Municipal Council shall not consider whether to impose sanctions on a Member, where the Integrity Commissioner makes a report to the Municipal Council regarding a contravention of the Code, during the period of time starting on Nomination Day and ending on Voting Day in a year in which a regular election will be held, as set out in the *Municipal Elections Act, 1996*.

(3) In responding to the report, Municipal Council may vary a recommendation that imposes a penalty, subject to section 223.4, subsection (5) of the *Municipal Act, 2001*, but shall not refer the recommendation other than back to the Integrity Commissioner.

(4) Upon receipt of recommendations from the Integrity Commissioner, Municipal Council may, in circumstances where the Integrity Commissioner has determined there has been a violation of the Code impose either of two penalties:

(a) a reprimand; or

(b) suspension of the remuneration paid to the member in respect of his/her services as a Member of Council or a local board, as the case may be, for a period of up to 90 days.

(5) The Integrity Commissioner may also recommend that Municipal Council impose one of the following sanctions:

(a) written or verbal public apology;

(b) return of property or reimbursement of its value or of monies spent;

(c) removal from membership of a committee; and,

(d) removal as a chair of a committee.

(6) The Integrity Commissioner has the authority to apply sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* and investigate complaints or initiate an investigation of suspected violations of the Act. If the Integrity Commissioner determines that a violation has occurred, the Integrity Commissioner may apply to a judge for determination of the questions of whether the member has contravened sections 5, 5.1 or 5.2 of the Act.

Confidentiality – Section 11

11. (1) A complaint will be processed in compliance with the confidentiality requirements in sections 223.5 and 223.6 of the *Municipal Act*, which are summarized in the following subsections.

(2) The Integrity Commissioner and every person acting under her or his instructions shall preserve secrecy with respect to all matters that come to his or her knowledge in the course of any investigation except as required by law in a criminal proceeding.

(3) All reports from the Integrity Commissioner to Council will be made available to the public.

(4) Any references by the Integrity Commissioner in a semi-annual or other periodic report to a complaint or an investigation shall not disclose confidential information that could identify a person concerned.

(5) The Integrity Commissioner in a report to Council on whether a member has violated the Code shall only disclose such matters as in the Integrity Commissioner's opinion are necessary for the purposes of the report.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Anna Lisa Barbon, Managing Director, Corporate Services
and City Treasurer, Chief Financial Officer
Subject: Year 2021 Tax Policy
Date: April 19, 2021

Recommendation

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to property taxation for 2021:

- a) the attached proposed by-law (Appendix “A”) being a by-law to set tax ratios in the various property classes, in accordance with Sub-sections 308(4) and 308.1(4) of *the Municipal Act, 2001* BE INTRODUCED at the Municipal Council meeting to be held on May 4, 2021, it being noted that the 2021 Municipal Tax Ratio By-Law has been prepared reflecting no change to tax ratios;
- b) the attached proposed by-law (Appendix “B”) being a by-law to set municipal tax rates for the various property classes, in accordance with Sections 307 and 312 of the *Municipal Act, 2001* BE INTRODUCED at the Municipal Council meeting to be held on May 4, 2021; and
- c) the Civic Administration BE DIRECTED to take no action in 2021 with respect to the adoption of an optional small business property sub-class; to undertake the necessary policy and financial impact analysis including local consultation following release of the regulation by the Province; and to report back to the Corporate Services Committee with recommendations regarding the potential adoption of a small business subclass for the 2022 taxation year and subsequent taxation years.

Executive Summary

The 2021 Tax Policy and future Tax Policy for the City of London was shaped by announcements and decisions made in 2020 by the Province. The most notable of these announcements being the impact of the reduction in the business education tax (BET) rates, postponement of the reassessment of properties in Ontario, and the introduction of the option for municipalities to create a small business property subclass.

Linkage to the Corporate Strategic Plan

Council’s 2019-2023 Strategic Plan for the City of London identifies “Leading in Public Service” as a strategic area of focus. A specific strategy relating to this strategic priority is to develop a tax policy that aligns with Council priorities of the Strategic Plan. The expected result is to maintain London’s finances in a transparent and well-planned manner to balance equity and affordability over the long term. The tax policy achieves this result by focusing on equity within and between property tax classes and examining alternatives in a transparent manner.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

Corporate Service Committee, March 1, 2021, Consent Item # 2.6, Tax Policy Expectations

Corporate Services Committee, January 18, 2021, Consent Item # 2.6, Assessment Growth for 2021, Changes in Taxable Phase-in Values, and Shifts in Taxation as a Result of Reassessment

Corporate Services Committee, February 18, 2020, Future Tax Policy

1.2 Tax Policy Guiding Principles

The guiding principles for the City of London's Tax Policy in past years have been equity, economic development, transparency, and administrative efficiency.

1.3 Definition of the Term "Tax Ratio"

Tax ratios compare the tax rate for municipal purposes in a particular property class to the residential class. The ratio for the residential class is deemed to be 1.00. A tax ratio of 2.00 would therefore indicate a municipal tax rate twice the residential municipal tax rate. Education tax rates are set by the Province and are not dependent on tax ratios approved by municipal Council. Under subsection 308(4) of the *Municipal Act, 2001* all single tier municipalities are required to pass a by-law each year to establish tax ratios for the year.

1.4 History of Tax Ratio Setting Restrictions

Beginning in 2001, the Province established threshold tax ratios for three property classes - commercial, industrial and multi-residential. At the time, the Province indicated that these threshold ratios represented the Provincial average in each class. For 2017 the multi-residential threshold ratio was reduced from 2.74 to 2.00. Under provisions of the *Municipal Act, 2001*, and related Regulations, municipalities were not permitted in 2001, or subsequent years, to impose a general municipal levy increase on a property class which had a ratio exceeding the Provincial threshold. Beginning in 2004, this restriction was modified somewhat to permit levy increases at half the residential rate in property classes with tax ratios above Provincial thresholds. The Province advised on January 13, 2021 that this flexibility will be provided to municipalities again for 2021 taxation, except in the case of the multi-residential class where the tax ratio is greater than 2.00.

1.5 London's Tax Ratios, Provincial Thresholds and Municipal Comparisons

In reviewing the tax policy for 2021, it should be noted that none of the property classes in the City of London are above the Provincial thresholds. The only property class in London that was ever above the Provincial threshold was the industrial class; however, in 2001 Council moved the industrial ratio down to the threshold. At the time of the last reassessments in 2006, 2009 and 2013 Council maintained the policy of not permitting tax ratios in any property class to exceed Provincial thresholds.

The tax ratios in effect for 2020, and their proximity to the Provincial thresholds or averages established in 2001, as well as the Provincial targets, or allowable ranges, can be summarized as follows:

	City of London 2020 Tax Ratio	Provincial Threshold/Average (O.Reg. 73/03)	Provincial Targets/Allowable Ranges (O.Reg. 386/98)
Commercial	1.910000	1.98	0.6 to 1.1
Industrial	1.910000	2.63	0.6 to 1.1
Multi-Residential	1.711880	2.00	1.0 to 1.1
Pipeline	1.713000	N/A	0.6 to 0.7
Farm	0.102820	N/A	N/A
Residential	1.000000	N/A	N/A

Schedule "D" attached provides comparative information on how different municipalities tax the various different major property classes. The information from Schedule "D" comes from the 2020 BMA Municipal Study and includes all municipalities with

populations greater than 110,000. The last column of Schedule “D” is a theoretical calculation that shows the tax increase that would be required in the residential property class in each municipality if all property classes had a tax ratio of 1.00. The Schedule indicates that the theoretical adjustment for the City of London would be near the median and the average for the group.

1.6 Revenue Neutral Ratios

Since values for different classes of property rarely change at a uniform rate, the share of assessment shifts between classes during each reassessment. If residential class values increase at a rate greater than the municipality as a whole, a tax shift onto the residential class will result. Provincial legislation prohibits municipalities from increasing non-residential tax ratios which are outside of the allowable ranges. However, since 2009, municipalities have been permitted to mitigate tax shifts due to reassessment by adopting transition tax ratios that achieve a revenue neutral effect. This may result in an increase to non-residential tax ratios provided they do not exceed established thresholds. As there is no reassessment for 2021, revenue neutral ratios are not permitted.

2.0 Discussion and Considerations

2.1 Possible Directions identified in the Future Tax Policy report to the Corporate Services Committee on February 18, 2020

In the above referenced report four possible directions were identified. They were as follows:

1. Maintain tax ratios in the three main non-residential classes at their current levels.
2. Adjust ratios on an annual basis to mitigate assessment related tax increases in property classes (possibly giving priority to the multi-residential property class).
3. Reduce all the non-residential tax ratios in a gradual way (possibly giving priority to the multi-residential property class), and/or
4. Focus only on lowering the multi-residential tax ratio over a period of time.

Items two (2) and three (3) above are not mutually exclusive, they could overlap in a gradual implementation and will be affected by the reassessment process.

Under normal circumstances, the property tax base of the entire Province is reassessed every four (4) years, and new market values are phased into the property tax system. This phasing in process, without any intervention in the form of tax ratio setting, results in shifts in taxation between property classes. The tax ratio rules, however, established by the Province, permit the setting of tax ratios to offset tax shifts within certain limits. These limits are maximum ratios that the Province sets for certain non-residential property classes. For 2021, the reassessment did not occur and thus, as noted in the Assessment Growth for 2021 report, assessment-based tax shifts have not materialized.

In the most recent phase-in process that took place for the period of 2017 to 2020, equalizing tax increases in the residential and multi-residential property classes has necessitated a reduction in the multi-residential tax ratio in 2017, 2018, 2019 and 2020. Since the assessment in these classes has not changed, no reduction in the multi-residential tax ratio is required to achieve equalization in 2021.

In reference to the possible directions listed above, the first column of schedule B shows the result if no changes are made to tax ratios (direction # 1 above). Option A shows the impact of reducing the commercial and industrial ratios to the median (1.84) for commercial ratios shown on Schedule “A.” Option A1 shows the impact of reducing commercial and industrial ratios part-way to the median (1.8927). Option B shows the impact of reducing the multi-residential ratio to 1.584 to result in a total residential increase of 3.4%. Option C shows the impact of reducing all three non-residential classes

to achieve a residential increase of 3.4%. Option D shows the impact of reducing the multi-residential rate to 1.65%.

2.2 Tax Ratios –Commercial and Industrial (Recommendation A)

Schedule “A” attached, summarizes the tax ratios for all municipalities with populations greater than 110,000 included in the 2020 Municipal Study prepared by BMA Management Consulting Inc. The attached Schedule “A” shows the tax ratios for the three main non-residential property classes – Commercial, Industrial, and Multi-residential. In 2015, the City of London achieved a long-term objective identified in September 2011 of lowering and equalizing the tax ratios in the main non-residential property classes. Over a four (4) year period, the City adjusted all the main non-residential tax ratios to a level of 1.95. Both the Region of Waterloo and the City of London had uniform ratios of 1.95 for all the aforementioned property classes in 2015. In 2016, 2017, 2018, 2019, and 2020 the City decreased the multi-residential ratio to equalize the municipal tax increase in the residential and multi-residential property classes. The City also gradually reduced the ratios for the commercial and industrial property classes. As shown in Schedule “A”, the City of London had a lower ratio than the Region of Waterloo in all three main non-residential property tax classes in 2020. The City arguably has a competitive advantage as both the multi-residential and industrial class ratios are below the provincial average and median.

For 2021, it is recommended that Commercial and Industrial tax ratios continue to be maintained at a uniform level. It would seem there is no logical justification for taxing industrial properties at higher rates than commercial properties, as was a past practice. The Province has accepted the validity of this position in the setting of education tax rates for commercial and industrial properties. For the first time in 2017, the Province established equal education property tax rates for commercial and industrial properties and has continued this practice in 2018, 2019, 2020, and 2021.

For 2021, the freeze on reassessments means the commercial and industrial tax ratios are already at a level to equalize municipal tax increases in the commercial and residential property classes. This is illustrated in Direction #1 on schedule “B” attached. Normally, to achieve this the commercial and industrial ratios would be set at what is generally described as a revenue neutral level. If no ratio adjustment is made, the average municipal tax increase in all classes would be 3.35% as indicated on Schedule “C”, attached. Schedule “A” indicates that the City of London commercial tax ratio in 2020 was above the average level although close to the median level for the group.

Lowering the commercial/industrial tax ratio could potentially provide greater flexibility at the time of a future reassessment where there may be a shift in taxation towards the residential property class. As per the 2021 Provincial Budget, assessments will continue to be based on current value as of January 1, 2016 until at least 2023. Under current legislation, if the commercial tax ratio is increased beyond 1.98, a portion of the tax levy increase on the commercial property class is restricted and transferred to other property classes including residential. Where the tax ratio is below 1.98, the municipality would have flexibility to prevent tax shifts towards the residential class. The greater the tax ratio is below 1.98, the greater the flexibility for the municipality in future years.

The effect on economic development is an important consideration in the review of tax policy in the commercial and industrial property classes, as well as other property classes. Schedule “G” evaluates and rates various different economic development strategies. The schedule suggests that tax policy may have significant advantages over other economic development strategies.

2.3 Tax Ratios – Multi-residential Property Class (Recommendation A)

Schedule “A” indicates the multi-residential ratio in the City of London is below the average and the median when compared to the other municipalities listed. In December 2016, the Provincial Ministry of Finance issued a letter indicating that the Province had concerns with respect to the taxation of multi-residential properties, and it was their

intention to study the issue and consult with various stakeholders beginning early 2017. In the letter, the Province indicated its intention to restrict tax increases in the multi-residential property class in 2017, in any municipality where the 2017 tax ratio was greater than 2.0. London was not subject to this restriction since its tax ratio was below the 2.0 level. The same tax ratio restriction for the multi-residential property has been in place for 2018, 2019 and 2020, and is in place for 2021.

Since the year 2000, the City has decreased its multi-residential tax ratio from 2.3852 to 1.711880 in 2020. This has been the result of adopting a long-term policy to equalize non-residential tax ratios, and also to equalize municipal tax increases in the residential and multi-residential property classes in particular years. In 2015, the City equalized non-residential tax ratios. From 2016 to 2020 the City annually equalized municipal tax increases in the residential and multi-residential property classes and decreased the multi-residential property class tax ratio below the commercial and industrial levels.

There seems to be some political support for tax policy to focus on lowering the multi-residential class ratio in priority to other non-residential classes across the Province. Support for this position appears to be based, at least partially, on the premise that the entirety of any reduction in property taxes will flow through to tenants. The concept of tax incidence identifies who ultimately pays for the tax, either directly or indirectly. A property tax is treated as a cost of doing business which businesses will attempt to recover in higher prices from consumers or tenants. Depending on rates in other jurisdictions and other market factors, the full recovery of property taxes from tenants may not be achieved. Just as market conditions will determine how much of a tax increase is passed on to tenants, the market rate for rental rates will determine how the portion of a property tax reduction will be shared with tenants. The Residential Tenancies Act, 2006 does require that decreases in property taxes be transferred onto the current tenant where the decrease exceeds 2.49%. There are significant limitations and qualifications to this requirement as it does not apply to future tenants nor does it apply to any residential apartments occupied for the first time after November 15, 2018.

The actions by the Province in 2017 to create a new multi-residential property class has created a situation where multi-residential properties are being taxed on a long-term basis at very different levels based on nothing more than when they were constructed. This would seem to contradict one of the basic principles of tax policy in reference to property taxation; that basic principle being that all properties within the same property class should pay the same tax rate. Because of the actions of the Province including the extended term of 35 years Council may wish to consider adopting a policy to adjust the tax ratio for the multi-residential property class to the new construction level gradually over an extended period of time. The justification for this approach would be to establish equity within the property class so that all properties would be subject to the same tax rate on their market value. The approach would need to be gradual to mitigate the effect on other property classes.

For 2021, due to the delayed reassessment, tax increases in the multi-residential and residential classes are already equalized using the same ratio as 2020. This is reflected in “No change to tax ratios” and options A and A1 on Schedule “B”, which maintains a multi-residential tax ratio of 1.711880.

2.4 Tax Ratios – New Multi-residential Property Class (Recommendation A)

On July 5, 2017, the Minister of Finance signed a regulation requiring all municipalities to establish a new multi-residential property class with a tax ratio range between 1.0 and 1.1. The regulation applied to any multi-residential property in Ontario built or converted from a non-residential use, pursuant to a building permit issued after April 20, 2017. In accordance with this regulation, the City of London established a new multi-residential property class with a ratio of 1.0 in 2017. It is recommended that this ratio be continued for 2021. There has been property in the new multi-residential property class on the assessment roll provided to the City of London at the end of 2019 for 2020 taxation and at the end of 2020 for 2021 taxation.

2.5 Farm Property Class Tax Ratio (Recommendation A)

The tax ratio for the farm property is set in accordance with Section 308.1 of the *Municipal Act, 2001*. Under the provisions of that Sec. 308.1, the ratio is automatically reset to 0.25 every year unless the municipality sets it at a lower level by by-law each year. The farm property class is a very small class in the City of London, and changes in the tax ratio for the farm class have no significant impact on any other property classes. In the past, the City has always followed a policy of setting the farm property class tax ratio at a level that would result in the farm class receiving the average municipal tax increase, subject to the 0.25 maximum in the legislation. After a review of farm tax ratios and farm tax rates in the Province and in the vicinity of London this policy was discontinued for 2020. It is recommended that the tax ratio for farmland in 2021 be the same as 2020 which was 0.102820.

In December 2017, the Ministry of Finance issued a letter indicating that beginning in 2018 it would permit the option of a 75% tax rate reduction on the first \$50,000 of assessment related to qualifying non-farm commercial activity at a farm property. At the time of the 2018 property tax billing, MPAC had not provided the City of London with a list of any eligible properties and the City did not utilize this option. The City has been recently notified by MPAC that only one (1) roll number in the City qualifies for this special tax reduction. Participation in the program, however, is not recommended. Only one (1) property qualifies and tax mitigation is already being provided to farm land property owners through the establishment of tax ratios. The tax reduction on one (1) property would be less than \$1,000.

2.6 Landfill Property Class Tax Ratio (Recommendation A)

The City of London does not have any taxable property in the Landfill property class. It is recommended that a ratio be established each year, however, at the maximum permitted by legislation. Council would still have the ability to set a ratio at a lower level, at any point in time, in the future at its discretion if and when taxable assessment came into existence in the City. This approach will maximize the flexibility for ratio setting in this property class in the future. The maximum ratio permitted by legislation in 2021 is 2.959453 (Revenue neutral ratio x 1.05 or 2.818527 x 1.05).

2.7 Pipeline Tax Ratio (Recommendation A)

Unlike the commercial, industrial, and multi-residential classes, the Province has not set any threshold tax ratio level or levy restriction with respect to the pipeline class. However, there are significant restrictions on increases in pipeline tax ratios set out in section 308 of the *Municipal Act, 2001*. It is therefore recommended that the tax ratio for the pipeline class not be changed for the year 2021.

2.8 Summary of Tax Ratio Recommendations for 2021 (Recommendation A)

In summary, for 2021 Civic Administration are recommending Council select no change to ratios as shown on Schedule "B". Schedule "B" indicates the alternative tax ratios and the average % increases in taxes in the various property classes, both including and excluding the education component of the property tax bill. In most years, there is a reassessment phase-in which results in varying increases to property taxes across all property classes. Adjustments to ratios have occurred in the past to equalize tax increases across classes. In the absence of reassessment for 2021, no adjustments to tax ratios are required to equalize tax increases across property classes. Maintaining the same tax ratios as in 2020 results in all property classes having an identical municipal tax increase of 3.35%. This approach would allow commercial and industrial properties to experience the full benefit of the education tax reduction implemented by the Province. As announced in the 2021 Provincial Budget, assessments will continue to be based on current value as of January 1, 2016 until at least 2023. As there is a potential for significant assessment-based shifts once the next assessment phase-in begins, and no certainty that transition ratios will be permitted, adjusting ratios is not recommended for 2021.

For preparation of the 2021 Municipal Tax Ratio By-Law, Civic Administration has prepared the By-Law (Appendix A) utilizing no change to tax ratios which recognizes the deferred reassessment and provides business properties with the full benefit related to the Business Education Tax reduction.

2.9 Property Tax Rate Calculation Adjustment

In 2021, the Province is permitting an optional technical adjustment in the calculation of levy increases required to be disclosed on tax bills (Ontario Regulation 75/01). The option would be appropriate in situations where the municipality has not adequately included provisions for future losses from assessment appeals, and similar adjustments in tax levies and budgets of previous years. This is not currently the situation in the City of London and we do not recommend the selection of this option. This option has been mentioned in letters to municipal treasurers from the Ministry of Finance dated December 21, 2016, December 22, 2017, April 9, 2019 and December 20, 2019.

2.10 Ongoing Reductions in Business Education Taxes

In April 2005, London City Council passed a resolution requesting that the Minister of Finance for the Province of Ontario “review the entire process for setting education property tax rates for business properties and that education tax rates for properties in the City of London be lowered to a level consistent with other municipalities in the Province”. The resolution, along with a letter from the Mayor, went to the then Minister of Finance, Greg Sorbara, in April 2005. After a letter from the Minister in June 2005, the Mayor followed up with a second letter in February 2006 to a new Minister of Finance – Dwight Duncan. In 2007, Dwight Duncan announced that major tax reform would occur in the area of education property taxes along the lines requested by the City beginning in 2008, and would be phased-in over the seven year period ending in 2014. As a result of this major reform, the Province had indicated that by the year 2014, when the phase-in was complete, education property taxes in the City of London would be reduced by \$33.6 million each year into the future from what they otherwise would have been.

However, the Ontario budget introduced to legislature on March 27, 2012, announced that business education property tax cuts previously scheduled for 2013 and 2014 would be deferred until 2017 and 2018 after Ontario was returned to a balanced budget. It is estimated that the reductions that the 2012 Provincial budget deferred would have been in excess of 10 million dollars in the City of London and represent about 20% of the education property taxes in the commercial and industrial property classes in the City. The City Treasurer sent a report to the Corporate Services Committee meeting of April 3, 2018 recommending that the Mayor be requested to send a letter to Minister of Finance requesting clarification as to the current status of the business education tax cuts. This recommendation was approved by Council.

In October 2018 Mayor Brown sent a letter to the Minister of Finance requesting clarification status of the promised reduction in Business Education Property Tax rates. The then Minister of Finance, Vic Fedeli, responded in December 2018. In his letter he appeared to acknowledge that the current system for setting business education property tax rates is inequitable and the intentions of the previous government to address the situation were never fully implemented. He did not specifically indicate how the current government planned to proceed in the future. It was noted however that in the letter issued to all Municipal Treasurers dated December 20, 2019 from the Assistant Deputy Minister, the lower business education tax rate that was promised by the previous liberal government is identified as the “BET Target”. i.e. BET = Business Education Taxes.

On May 8, 2019 City Council passed a letter requesting the Mayor Ed Holder “send a letter to the Minister of Finance, on behalf of City Council, requesting further clarification with respect to the long-term intention of the current government with respect to the

business education property tax cuts that were temporarily frozen with the 2012 Provincial budget.” The letter was sent from Mayor Ed Holder to the Minister of Finance on July 6, 2019.

As part of the Provincial 2020 Budget, the Province announced that business education tax rates across the Province will be reduced to 0.88% in 2021. This means that cities like London will no longer be at a disadvantage based on provincial education property tax policy. As a result, education tax rates for business properties will be reduced in 2021. For business properties where building permits were applied for before March 22, 2007, the business education tax rate for 2021 would decrease from 1.25% to 0.88%. For business properties where building permits were applied for after March 22, 2007, the business education tax rate for 2021 would decrease from 0.98% to 0.88%. The majority of business properties in the City of London had building permits applied for before the March 22, 2007 date and will receive the larger decrease. This rate reduction will impact both the commercial and industrial property classes. It is anticipated, according to the Provincial Budget, that the reduction in BET will save commercial and industrial businesses in London \$20.95 million annually.

2.11 Adoption of New Optional Small Business Subclass (Recommendation C)

The 2020 Provincial Budget announced that municipalities will have the option to provide a property tax reduction to eligible small business through the adoption of a new small business property subclass. As of January 13, 2021, the Province has passed the necessary amendment to the Assessment Act. Once a regulation defining the parameters of the small business subclass is passed, this amendment will allow municipalities to define small business eligibility through a municipal by-law. Although the Province is providing a mechanism for municipalities to provide property tax relief to eligible small businesses, the Province has left the definition and eligibility criteria to the municipality.

As illustrated in the 2021 Tax Policy Expectations Report submitted to the Corporate Services Committee March 1, 2021, before choosing to implement the optional subclass, analysis of key considerations is required. Additionally, due to insufficient time to identify eligibility and adopt the small business subclass for 2021, the considerations would be related to possible adoption in 2022 and future taxation years.

The City of London must determine how the small business property subclass will be defined, how tax reductions will impact other property classes, administration and implementation costs, the method and timing of community engagement, and whether the adoption of this subclass would address short-term or long-term objectives. Upon completion of the necessary policy and financial impact analysis following release of the regulation by the Province, a report will be presented to the Corporate Services Committee with recommendations regarding the potential adoption of a small business subclass for the 2022 taxation year and subsequent taxation years.

2.12 Phase-In Program for Residential Property Class not recommended

All residential properties in the City of London were reassessed for 2017 taxation based on January 1, 2016 market values. The January 1, 2016 market values were phased-in over a 4-year period from 2017 to 2020 as required by Provincial legislation. No assessment changes have been made for 2021. Assessment related tax changes occurring in the residential class have been analyzed and compared to the 2013, 2009, 2006, 2004, 2003, 2001 and 1998 reassessments. The results of this analysis are shown on Schedule “F” attached.

Assessment related tax changes exclude tax increases that result from levy increases. The levy increase is imposed in addition to assessment related tax changes (increases and decreases).

As can be seen from Schedule “F”, the amount of assessment related decreases and increases for 11 years (2009 – 2020) are significantly less than the increases and

decreases which have occurred in reassessments in the City prior to 2009. The reason for this is that for the first time in 2009, the Province included a phase-in of all reassessment changes on the 2009 assessment roll. This phase-in process will be continued over 2017 to 2020. For 2021, residential properties will again be valued on the roll at their January 1, 2016 value, which results in no assessment increase or decrease.

For 1998 and subsequent reassessments up to and including 2013, Council decided that, under section 318 of the *Municipal Act, 2001*, a phase-in of assessment related tax changes was not necessary. Based on the above data and the fact that the Province has already instituted a four (4) year phase-in of assessment values on the roll, it appears clear that no further tax mitigation in the residential class is necessary.

In summary, based on our analysis of the reassessment data and the existence of a four-year phase-in of values on the assessment roll, we believe any additional phase-in of the residential class, under section 318 of the *Municipal Act, 2001*, is not warranted.

2.13 Review of Tax Policy is an Annual Requirement

Subsection 308(4) of the *Municipal Act, 2001* requires that all single tier municipalities “shall pass a by-law in each year to establish the tax ratios for that year for the municipality”. Tax ratios determine the distribution of tax levy between the different property classes.

Every 4 years a general reassessment of the Province occurs in accordance with section 19.2 of the *Assessment Act* with 2021 being an exception. Although reassessments have no effect on the total amount of the tax for any year, reassessments can affect the way the tax burden is distributed between the different property classes.

The setting of tax ratios permits municipal councils to control the way tax burden is distributed between property classes. Tax ratios need to be reviewed every year to determine how the current year’s tax burden is being imposed on the different property classes and how the tax ratios in each year compare to the level of tax ratios in other municipal jurisdictions in the Province. The setting of tax ratios by municipal councils is subject to legislation contained in part VIII of the *Municipal Act, 2001* and various regulations filed in accordance with that part of the Act.

Provincial tax policy with respect to education property taxation is also relevant to tax policy determination at the municipal level. Each year the Ministry of Finance for the Province sends a letter to all municipalities in the Province advising them of any changes to municipal tax policy restrictions on municipalities. The Province also normally provides in the letter information about provincial education property tax rates and education property tax policy decisions. All the information in this annual letter will be relevant to tax ratio setting at the municipal level.

Due to the assessment freeze for 2021, there are no assessment-related tax shifts, and the use of revenue neutral ratios is not permitted. Provincial tax policy with respect to education property taxation has resulted in significant savings in the education portion of property taxes for the commercial and industrial classes.

2.14 Future Tax Policies

While assessment has been frozen for 2021, reassessments will occur in the future. The nature and timing of the reassessment remains unknown. In setting 2021 tax policy, it is important to recognize the potential tax shifts which may occur during the next assessment.

Moving forward, based on what is known to date, Civic Administration will continue to bring forward Tax Policy options for Municipal Council consideration in keeping with the four (4) directions that have been set out in this report, being mindful of the impact of

reassessment and competitiveness of tax ratios in comparison with other Ontario municipalities.

3.0 Financial Impact/Considerations

3.1 Tax Policy Has No Impact on Budget or Levy

Estimated revenues and expenditures are established during the budget process. The tax levy for 2021 has been set at \$673,580,833. The role of the tax policy is to determine how that levy is distributed between the various property tax classes.

4.0 Key Issues and Considerations

4.1. Tax Policy 2021 Schedules

Schedule “A”, attached, is a very important schedule. It shows how London’s tax ratios compare to other municipalities in the Province. This schedule indicates that the City of London currently has tax ratios in place which are competitive with other major cities in Ontario.

Schedule “B” attached shows the various options recommended for Council’s consideration with respect to setting 2021 tax ratios. The schedule shows the average % increase in each property class, both including and excluding the education component of the property tax. Schedule “B” also shows the ratios required to implement each identified alternative. The result of the delayed reassessment is that municipal tax increases for all property classes, using current ratios, are equalized at 3.35%. Civic Administration has prepared the 2021 Municipal Tax Ratio By-Law using the option to maintain the same ratios as 2020 for all classes.

4.2 An End to Capping

Starting in the year 2020, no properties in the commercial industrial or multi-residential property classes are subject to capping or clawing-back. This means that in all property classes all properties will be subject to one uniform tax rate applicable to all properties within the property class and capping and clawing back tax changes in the City of London will be completely ended in future years.

4.3 Re-assessment Delayed

The province-wide reassessment by MPAC and subsequent four (4) year phase-in, scheduled to begin in 2021, has been deferred. Consultation will begin later in 2021 to help determine the details and timing of the next assessment update. Whenever there is new reassessment it is possible that taxes can shift between property classes in a pattern that is different from the previous four (4) year cycle.

4.4 Reduced Business Education Tax Rates

The reduction in business education tax rates will benefit commercial and industrial businesses in 2021 and annually thereafter which equates to approximate savings of \$20.95 million. As the scheduled reassessment for 2020 was delayed, there is no phase-in to impact tax ratios. Assuming no changes in tax ratios, the estimated property tax rate (municipal and education) for commercial and industrial properties where the building permit for construction was applied before March 22, 2007 would decrease 8.279%. For building permits applied for after March 22,2007, the decrease is estimated to be 0.689%.

4.5 Adoption of Small Business Subclass Possible in 2022

Due to the lack of a regulation, insufficient time, and the numerous implementation challenges and corresponding costs, adoption of a small business subclass for 2021 is

not possible. Following release of the Provincial regulation and thorough analysis of the financial and policy impacts, a report to City Council with recommendations for the 2022 and subsequent taxation years will be submitted.

Conclusion

The decision by the Province to reduce Business Education Tax rates for the Commercial and Industrial classes will result in significant property tax reductions for most properties in these classes. A delayed reassessment of property values has resulted in no assessment-based shifts and a municipal increase of 3.35% for all property classes. As no details are yet established for the next assessment, future impacts including tax shifts are unknown. For these reasons, it is recommended that the City of London follow direction number one established in the Future Tax Policy Report which is to maintain tax ratios in the three main non-residential classes at their current levels in 2021.

Consistent with other municipalities, none of which to our knowledge, have committed to implementation in 2021, the City of London is not able to adopt a Small Business Subclass for the 2021 taxation year. Following the release of the Provincial regulation and thorough analysis of the financial and policy impacts, recommendations pertaining to implementation for the 2022 and subsequent years will be submitted.

Prepared by: Joseph McMillan, CPA, CGA, Division Manager, Taxation and Revenue

Submitted by: Ian Collins, CPA, CMA, Director, Financial Services

Recommended by: Anna Lisa Barbon, CPA, CGA, Managing Director, Corporate Services and City Treasurer, Chief Financial Officer

APPENDIX "A"

Bill No.
2021

By-law No.

A by-law setting tax ratios for property classes
in 2021.

WHEREAS section 308 of the *Municipal Act, 2001*, as amended, provides that the council of every single tier municipality in each year shall pass a by-law in each year to establish the tax ratios for that year for the municipality;

THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

2021 MUNICIPAL TAX RATIO BY-LAW

1. The tax ratios as set out in column 3 of Schedule "A" of this by-law are hereby established for 2021 taxation.

Definitions - Realty Tax Classes and Realty Tax Qualifiers

2. For purposes of this by-law, Realty Tax Classes and Realty Tax Qualifiers (Taxable/PIL) under the Ontario Fair Assessment System (OFAS) are defined in Schedule "B" of this by-law and are indicated in the first two characters of the codes in column 2 of Schedule "A" of this by-law. Where there is more than one code in column 2 of Schedule "A" the codes are separated by a comma.

Administration of By-law

3. The administration of this by-law is assigned to the City Treasurer who is hereby authorized and directed to do such things as may be necessary or advisable to carry out fully the provisions of this by-law.

Commencement

4. This by-law comes into force on the day it is passed.

PASSED in Open Council on May 4, 2021.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – May 4, 2021
Second Reading – May 4, 2021
Third Reading – May 4, 2021

SCHEDULE "A"
By-law No.

MUNICIPAL TAX RATIOS

COLUMN 1	COLUMN 2	COLUMN 3
ABBREVIATED RATEABLE PROPERTY DESCRIPTION	CODE	YEAR 2021 TAX RATIOS
com taxable farmland 1	c1n	0.750000
com taxable farmland 2	c4n	1.910000
Commercial small scale on farm	C7n	1.910000
commercial taxable – hydro	chn, xhn	1.910000
commercial taxable vacant - hydro	cjn, xjn	1.910000
commercial taxable - excess - hydro	ckn, xkn	1.910000
commercial taxable tenant of Province	cpn, xpn	1.910000
com taxable	ctn, xtn	1.910000
com taxable excess land	cun, xun	1.910000
com taxable vacant land	cxn, xxn	1.910000
office bldg taxable – hydro	dhn	1.910000
office bldg taxable	dtn, ytn	1.910000
office bldg taxable excess land	dun, yun	1.910000
farmland taxable fp	ffp	0.102820
farmland taxable fs	ffs	0.102820
farmland taxable no support	Ftn	0.102820
farmland taxable ep	ftep	0.102820
farmland taxable es	ftes	0.102820
parking lot taxable	Gtn	1.910000
industrial taxable farmland 1	i1n	0.750000
industrial taxable farmland 2	i4n	1.910000
industrial taxable – hydro	ihn, Jhn, isn	1.910000
industrial taxable-hydro- excess land	ikn, Jkn	1.910000
industrial taxable	itn, Jtn	1.910000
industrial taxable excess land	iun, Jun	1.910000
industrial taxable vacant land	ixn, Jxn	1.910000
large industrial taxable	Ltn, ktn	1.910000
large industrial excess land	Lun, kun	1.910000
multi-res taxable farmland 1 ns	m1n	0.750000
multi-res taxable farmland 1 ep	m1ep	0.750000
multi-res taxable farmland 1 es	m1es	0.750000
multi-res taxable farmland 1 fp	m1fp	0.750000
multi-res taxable farmland 1 fs	m1fs	0.750000
multi-res taxable farmland 2 ep	m4ep	1.711880
multi-res taxable fp	mtfp	1.711880
multi-res taxable fs	mtfs	1.711880
multi-res taxable ep	mtep	1.711880
multi-res taxable es	mtes	1.711880
multi-res taxable n	mtn	1.711880
pipeline taxable	ptn	1.713000
res/farm taxable 1 fp	r1fp	0.750000
res/farm taxable 1 fs	r1fs	0.750000
res/farm taxable farmland 1 ep	r1ep	0.750000
res/farm taxable farmland 1 es	r1es	0.750000
res/farm taxable farmland 2 ep	r4ep	1.000000
res/farm taxable -hydro fp	rhfp	1.000000
res/farm taxable-hydro fs	rhfs	1.000000
res/farm taxable-hydro ep	rhep	1.000000
res/farm taxable-hydro es	rhes	1.000000
res/farm taxable fp	rtp	1.000000

SCHEDULE "A" CONTINUED
By-law No.
MUNICIPAL TAX RATIOS

COLUMN 1	COLUMN 2	COLUMN 3
ABBREVIATED RATEABLE PROPERTY DESCRIPTION	CODE	YEAR 2021 TAX RATIOS
res/farm taxable fs	rfs	1.000000
res/farm taxable ns	rtn	1.000000
res/farm taxable ep	rtep	1.000000
res/farm taxable es	rtes	1.000000
shopping centre taxable	stn, ztn	1.910000
shopping centre excess land	sun, zun	1.910000
managed forest taxable fp	Tfp	0.250000
managed forest taxable fs	tfs	0.250000
managed forest taxable ep	tep	0.250000
managed forest taxable es	tes	0.250000
Landfill taxable	ht	2.959453
New multi-residential taxable	nt	1.000000

**SCHEDULE “B”
By-law No.**

**Definitions of
Realty Tax Classes and Realty Tax Qualifiers (Taxable/PIL) Under OFAS**

Realty Tax Class (RTC)	Description	Realty Tax Qualifier (RTQ)	Description
A	Theatre	A	Taxable: General Vacant Land
C, X	Commercial	B	Taxable: General Excess Land
D, Y	Office Building	D	Taxable: Education Only
E	Exempt	F	Payment-In-Lieu: Full
F	Farm	G	Payment-In-Lieu: General
G	Parking Lot	H	Taxable: Shared Payment-in-Lieu
I, J	Industrial	J	Taxable: Vacant Land, Shared Payment-in-Lieu
L, K	Large Industrial	K	Taxable: Excess Land, Shared Payment-in-Lieu
M	Multi-Residential	M	Taxable: General
N	New Multi-Residential	P	Taxable Tenant of Province
O	Other	Q	Payment-in-Lieu: Full Excess Land, Taxable Tenant of Province
P	Pipeline	T	Taxable: Full
Q	Professional Sports Facility	U	Taxable: Excess Land
R	Residential	V	Payment-in-Lieu: Full Excess Land
S, Z	Shopping Centre	W	Payment-In-Lieu: General Excess Land
T	Managed Forest	X	Taxable: Vacant Land
U	Utility Transmission / Distribution	Y	Payment-In-Lieu: Full Vacant Land
W	Railway Right-of-Way	Z	Payment-In-Lieu: General Vacant Land
H	Landfill	1	Taxable: Farmland 1
		2	Payment-In-Lieu: Full, Farmland 1
		3	Payment-In-Lieu: General, Farmland 1
		4	Taxable: Farmland II
		5	Payment-In-Lieu: Full, Farmland II
		6	Payment-In-Lieu: General, Farmland II
		7	Taxable commercial small scale on farm

Note that each RTC will be applied in combination with an appropriate RTQ.

All Realty Tax Classes and Realty Tax Qualifiers are letters or numbers.

Where there is more than one Realty Tax Class or Realty Tax Qualifier in a column they are separated by a comma.

APPENDIX “B”

Bill No.
2021

By-law No.

A by-law levying tax rates for property classes in 2021.

WHEREAS in accordance with section 290 of the *Municipal Act, 2001*, as amended, Council has adopted estimates of all sums required during 2021 for the purposes of the municipality, including among other things a sum sufficient to pay all debts of the Corporation falling due within the year, any amount required to be raised for sinking funds, the cost of collection, abatement of and discount on taxes, uncollectible taxes and taxes that it is estimated will not be collected during the year, and reserves;

AND WHEREAS section 312 of the *Municipal Act, 2001*, as amended, provides that the council of every local municipality in each year shall levy in the manner set out in sections 307, 308 and 312 of the *Municipal Act, 2001*, as amended, on the whole of the assessment for real property according to the last revised assessment roll, a sum equal to the aggregate of the sums adopted under section 290 of the *Municipal Act, 2001*, as amended;

AND WHEREAS section 307 of the *Municipal Act, 2001*, as amended, provides that all municipal, local or direct taxes or rates shall, where no other express provision is made, be levied upon the whole of the assessment for real property or other assessments made under the *Assessment Act*, according to the amount assessed in respect thereof, and not upon any one or more kinds of property or assessment or in different proportions;

THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

2021 MUNICIPAL RATE BY-LAW

2021 Levies

1. The tax rates set out in column 4 of Schedule “A” of this by-law are hereby levied in 2021 for the 2021 general local municipality levy on all of the assessment.

Definitions - Realty Tax Classes and Realty Tax Qualifiers

2. For purposes of this by-law, Realty Tax Classes and Realty Tax Qualifiers (Taxable/PIL) under the Ontario Fair Assessment System (OFAS) are defined in Schedule “B” of this by-law and are indicated in the first two characters of the codes in column 2 of Schedule “A” of this by-law. Where there is more than one code in column 2 of Schedule “A” the codes are separated by a comma.

Tax on Certain Institutions

3. A tax or other amount payable on the 1st day of July, 2021, is hereby levied upon every university, college, institution, school, hospital or other facility described in section 323 of the *Municipal Act, 2001*, as amended, at the maximum rate for each student, place or bed, as the case may be, under that section.

Administration of By-law

5. The administration of this by-law is assigned to the City Treasurer who is hereby authorized and directed to do such things as may be necessary or advisable to carry out fully the provisions of this by-law.

Commencement

6. This by-law comes into force on the day it is passed.

PASSED in Open Council on May 4, 2021.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – May 4, 2021
Second Reading – May 4, 2021
Third Reading – May 4, 2021

SCHEDULE "A"
By-law No.

Municipal Tax Rates

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
ABBREVIATED RATEABLE PROPERTY DESCRIPTION	CODE	YEAR 2021 TAX RATIOS	YEAR 2021 GENERAL TAX RATE
com taxable farmland 1	c1n	0.750000	0.926462%
com taxable farmland 2	c4n	1.910000	2.359391%
commercial small scale on farm business	c7n	1.910000	2.359391%
commercial taxable - hydro	chn	1.910000	2.359391%
commercial taxable vacant -hydro	cjn	1.910000	2.359391%
commercial taxable - excess - hydro	ckn	1.910000	2.359391%
commercial taxable tenant of Province	cpn	1.910000	2.359391%
commmercial taxable	ctn	1.910000	2.359391%
commercial taxable excess land	cun	1.910000	2.359391%
commercial taxable vacant land	cxn	1.910000	2.359391%
office bldg taxable - hydro	dhn	1.910000	2.359391%
office bldg taxable	dtn	1.910000	2.359391%
office bldg taxable excess land	dun	1.910000	2.359391%
farmland taxable fp	ffp	0.102820	0.127012%
farmland taxable fs	ffs	0.102820	0.127012%
farmland taxable no support	ftn	0.102820	0.127012%
farmland taxable ep	ftep	0.102820	0.127012%
farmland taxable es	ftes	0.102820	0.127012%
parking lot taxable	gtn	1.910000	2.359391%
industrial taxable farmland 1	i1n	0.750000	0.926462%
industrial taxable farmland 2	i4n	1.910000	2.359391%
industrial taxable - hydro	ihn	1.910000	2.359391%
industrial generating station	isn	1.910000	2.359391%
industrial taxable - hydro- el	ikn	1.910000	2.359391%
industrial taxable	itn	1.910000	2.359391%
industrial taxable excess land	iun	1.910000	2.359391%
industrial taxable vacant land	ixn	1.910000	2.359391%
large industrial taxable	Ltn	1.910000	2.359391%
large industrial excess land	Lun	1.910000	2.359391%
multi-res taxable farmland 1 ns	m1n	0.750000	0.926462%
multi-res taxable farmland 1 ep	m1ep	0.750000	0.926462%
multi-res taxable farmland 1 es	m1es	0.750000	0.926462%
multi-res taxable farmland 1 fp	m1fp	0.750000	0.926462%
multi-res taxable farmland 1 fs	m1fs	0.750000	0.926462%
multi-res taxable farmland 2 ep	m4ep	1.711880	2.114656%
multi-res taxable fp	mtfp	1.711880	2.114656%
muti-res taxable fs	mtfs	1.711880	2.114656%
multi-res taxable ep	mtep	1.711880	2.114656%
multi-res taxable es	mtes	1.711880	2.114656%
multi-res taxable n	mtn	1.711880	2.114656%
new multi-res taxable ntfp	ntfp	1.000000	1.235283%
new multi-res taxable ntfs	ntfs	1.000000	1.235283%
new multi-res taxable ntep	ntep	1.000000	1.235283%
new multi-res taxable ntes	ntes	1.000000	1.235283%
new multi-res taxable ntn	ntn	1.000000	1.235283%
pipeline taxable	ptn	1.713000	2.116040%
res/farm taxable 1 fp	r1fp	0.750000	0.926462%
res/farm taxable 1 fs	r1fs	0.750000	0.926462%
res/farm taxable farmland 1 ep	r1ep	0.750000	0.926462%
res/farm taxable farmland 1 es	r1es	0.750000	0.926462%
res/farm taxable farmland 2 ep	r4ep	1.000000	1.235283%
res/farm taxable -hydro fp	rhfp	1.000000	1.235283%
res/farm taxable-hydro fs	rhfs	1.000000	1.235283%
res/farm taxable-hydro ep	rhep	1.000000	1.235283%
res/farm taxable-hydro es	rhes	1.000000	1.235283%

SCHEDULE "A" Cont'd
By-law No.

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
ABBREVIATED RATEABLE PROPERTY DESCRIPTION	CODE	YEAR 2021 TAX RATIOS	YEAR 2021 GENERAL TAX RATE
res/farm taxable fp	rtp	1.000000	1.235283%
res/farm taxable fs	rtps	1.000000	1.235283%
res/farm taxable ns	rtn	1.000000	1.235283%
res/farm taxable ep	rtep	1.000000	1.235283%
res/farm taxable es	rtes	1.000000	1.235283%
shopping centre taxable	stn	1.910000	2.359391%
shopping centre excess land	sun	1.910000	2.359391%
managed forest taxable fp	tftp	0.250000	0.308821%
managed forest taxable fs	ttps	0.250000	0.308821%
managed forest taxable ep	ttep	0.250000	0.308821%
managed forest taxable es	ttes	0.250000	0.308821%
landfill taxable	ht	2.959453	3.655762%

SCHEDULE "B"
By-law No.

Definitions of
Realty Tax Classes and Realty Tax Qualifiers (Taxable/PIL) Under OFAS

Realty Tax Class (RTC)	Description	Realty Tax Qualifier (RTQ)	Description
A	Theatre	A	Taxable: General Vacant Land
C	Commercial	B	Taxable: General Excess Land
D	Office Building	D	Taxable: Education Only
E	Exempt	F	Payment-In-Lieu: Full
F	Farm	G	Payment-In-Lieu: General
G	Parking Lot	H	Taxable: Shared Payment-in-Lieu
I	Industrial	J	Taxable: Vacant Land, Shared Payment-in-Lieu
L	Large Industrial	K	Taxable: Excess Land, Shared Payment-in-Lieu
M	Multi-Residential	M	Taxable: General
N	New Multi-Residential	P	Taxable Tenant of Province
O	Other	Q	Payment-in-Lieu: Full Excess Land, Taxable Tenant of Province
P	Pipeline	T	Taxable: Full
Q	Professional Sports Facility	U	Taxable: Excess Land
R	Residential	V	Payment-in-Lieu: Full Excess Land
S	Shopping Centre	W	Payment-In-Lieu: General Excess Land
T	Managed Forest	X	Taxable: Vacant Land
U	Utility Transmission / Distribution	Y	Payment-In-Lieu: Full Vacant Land
W	Railway Right-of-Way	Z	Payment-In-Lieu: General Vacant Land
X	Commercial (New construction)	1	Taxable: Farmland 1
Y	Office Building (New Construction)	2	Payment-In-Lieu: Full, Farmland 1
Z	Shopping Centre (New Construction)	3	Payment-In-Lieu: General, Farmland 1
J	Industrial (new construction)	4	Taxable: Farmland II
K	Large Industrial (New Construction)	5	Payment-In-Lieu: Full, Farmland II
H	Landfill	6	Payment-In-Lieu: General, Farmland II

Note that each RTC will be applied in combination with an appropriate RTQ.


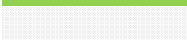
SCHEDULE "A"
TAX RATIOS FOR MUNICIPALITIES IN BMA STUDY WITH POPULATIONS
OVER 110,000

Municipality with > 110,000 Population in 2020 BMA Study	Multi- Residential Tax Ratio	Commercial Tax Ratio (Residual)	Industrial Tax Ratio (Residual)	Industrial Tax Ratio (Large)	Average of Large and Residual Industrial Tax
Barrie	1.0000	1.4331	1.5163	1.5163	1.5163
Brampton	1.7050	1.2971	1.4700	1.4700	1.4700
Durham	1.8665	1.4500	2.0235	2.0235	2.0235
Greater Sudbury	1.9650	1.9120	3.7263	4.3254	4.0259
Guelph	1.7863	1.8400	2.2048	2.2048	2.2048
Halton	2.0000	1.4565	2.0907	2.0907	2.0907
Hamilton	2.4876	1.9800	3.3153	3.8876	3.6015
Kingston	1.7000	1.9800	2.6300	2.6300	2.6300
London	1.7119	1.9100	1.9100	1.9100	1.9100
Mississauga	1.2656	1.5170	1.6150	1.6150	1.6150
Niagara	1.9700	1.7349	2.6300	2.6300	2.6300
Ottawa	1.3867	1.8064	2.5023	2.1488	2.3256
Thunder Bay	2.1425	2.1087	2.4077	2.9753	2.6915
Toronto	2.1788	2.7000	2.6838	2.6838	2.6838
Waterloo	1.9500	1.9500	1.9500	1.9500	1.9500
Windsor	2.0000	2.0178	2.3200	2.9381	2.6291
York	1.0000	1.3321	1.6432	1.6432	1.6432

Average	1.7715	1.7897			2.3318
Median	1.8665	1.8400			2.2048
Minimum	1.0000	1.2971			1.4700
Maximum	2.4876	2.7000			4.0259
Provincial Threshold	2.0000	1.9800	2.6300	2.6300	2.6300

London Compared to Median	-8.3%	3.8%			-13.4%
London Compared to Average	-3.4%	6.7%			-18.1%

change in group averages since 2006	-21.36%	-5.61%			-9.18%
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decreases in ratios 
increases in ratios 

SCHEDULE "B"
2021 TAX POLICY ALTERNATIVE TAX RATIO OPTIONS FOR CONSIDERATION

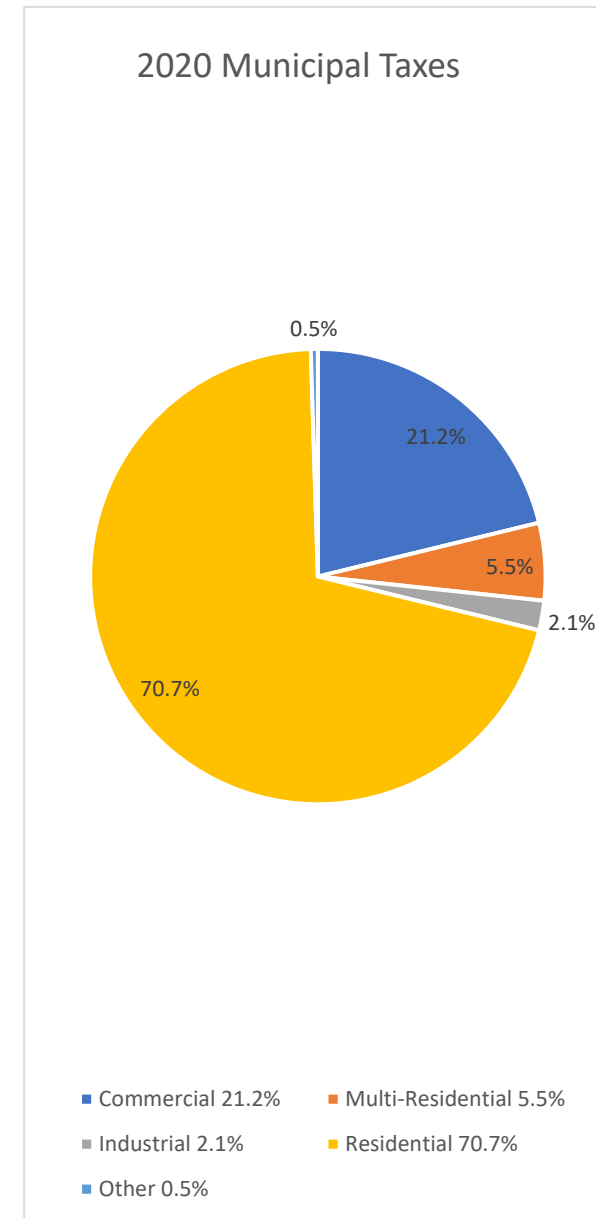
	No change to tax ratios alternative - keep tax ratios in 2021 same as 2020	Option A - Reduce the commercial and industrial ratios to the commercial median as shown on schedule A at 1.84	Option A1 - Reduce the commercial and industrial ratios towards the commercial median as shown on schedule A at 1.8927	Option B - Reduce the multi-residential tax ratio to 1.584 and keep average residential increase including education at 3.4%	Option C - reduce commercial and industrial property class tax ratios and keep average increase in residential class at 3.4% including education (and keep multi-res ratio below commercial and industrial)	Option D - reduce only the multi-residential tax ratio to 1.65
future tax policy direction	Direction #1	Direction #2	Direction #2	Direction #2	Direction #2 and #3	Direction #4
average tax increases in property classes including education	residential = 3.0% farm = 2.6% multi-residential = 3.1% commercial = (8.3%) industrial = (8.3%) new multi-res = 3.0%	residential = 3.8% farm = 3.2% multi-residential = 3.9% commercial = (10.2%) industrial = (10.2%) new multi-res = 3.8%	residential = 3.2% farm = 2.7% multi-residential = 3.3% commercial = (8.8%) industrial = (8.8%) new multi-res = 3.2%	residential = 3.4% farm = 2.9% multi-residential = (3.7%) commercial = (8.0%) industrial = (8.0%) new multi-res = 3.4%	residential = 3.4% farm = 2.9% multi-residential = 0.0% commercial = (8.6%) industrial = (8.6%) new multi-res = 3.4%	residential = 3.2% farm = 2.7% multi-residential = (0.2%) commercial = (8.2%) industrial = (8.2%) new multi-res = 3.2%
average tax increases in property classes excluding education	residential = 3.4% farm = 3.4% multi-residential = 3.4% commercial = 3.4% industrial = 3.4% new multi-res = 3.4%	residential = 4.2% farm = 4.2% multi-residential = 4.2% commercial = 0.4% industrial = 0.4% new multi-res = 4.2%	residential = 3.6% farm = 3.6% multi-residential = 3.6% commercial = 2.6% industrial = 2.6% new multi-res = 3.6%	residential = 3.8% farm = 3.8% multi-residential = (4.0%) commercial = 3.8% industrial = 3.8% new multi-res = 3.8%	residential = 3.8% farm = 3.8% multi-residential = 0.0% commercial = 2.8% industrial = 2.8% new multi-res = 3.8%	residential = 3.6% farm = 3.6% multi-residential = (0.2%) commercial = 3.6% industrial = 3.6% new multi-res = 3.6%
tax ratios used	residential = 1.000000 farm = 0.102820 multi-residential = 1.711880 commercial = 1.910000 industrial = 1.910000 pipelines = 1.713000 managed forests =0.250000	residential = 1.000000 farm = 0.102820 multi-residential = 1.711880 commercial = 1.840000 industrial = 1.840000 pipelines = 1.713000 managed forests =0.250000	residential = 1.000000 farm = 0.102820 multi-residential = 1.711880 commercial = 1.892700 industrial = 1.892700 pipelines = 1.713000 managed forests =0.250000	residential = 1.000000 farm = 0.102820 multi-residential = 1.58400 commercial = 1.910000 industrial = 1.910000 pipelines = 1.713000 managed forests = 0.250000	residential = 1.000000 farm = 0.102820 multi-residential = 1.650000 commercial = 1.892700 industrial = 1.892700 pipelines = 1.713000 managed forests = 0.250000	residential = 1.000000 farm = 0.102820 multi-residential = 1.650000 commercial = 1.910000 industrial = 1.910000 pipelines = 1.713000 managed forests =0.250000

- % calculations above do not include business education tax rate on new construction in commercial and industrial property classes
- recommended ratio for Landfill property class under all options is 2.959453
- recommended ratio for New Multi-residential property class under all options is 1.000000

SCHEDULE "C"
MUNICIPAL TAX IMPACT BY PROPERTY CLASS FOR 2021
LEVY CHANGE AND NO CHANGE IN TAX RATIOS

	2020 Tax Rates on 2020 Year End Assessments	2021 Taxes (2021 Approved Budget)	Tax Change From Reassessment Phase-In and Budget	Tax Ratios Used
Summary by Class				
Commercial	\$91,587,248	\$94,654,080	3.35%	1.910000
Office Building	\$8,663,366	\$8,953,462	3.35%	1.910000
Farmland	\$584,411	\$603,978	3.35%	0.102820
Industrial	\$8,828,718	\$9,124,351	3.35%	1.910000
Large Industrial	\$4,832,550	\$4,994,370	3.35%	1.910000
Multi-residential	\$36,152,446	\$37,363,029	3.35%	1.711880
New Multi-residential	\$460,054	\$475,459	3.35%	1.000000
Pipeline	\$2,256,537	\$2,332,098	3.35%	1.713000
Residential	\$460,541,127	\$475,962,579	3.35%	1.000000
Shopping Centre Managed Forest	\$37,846,842 \$3,164	\$39,114,157 \$3,270	3.35%	1.910000 0.250000
	\$651,756,462	\$673,580,833	3.35%	

Summary by Class				
Commercial Including Optional Classes	\$138,097,456	\$142,721,699	3.35%	1.910000
Farmland	\$584,411	\$603,978	3.35%	0.102820
Industrial Including Optional Classes	\$13,661,269	\$14,118,721	3.35%	1.910000
Multi-residential	\$36,152,446	\$37,363,029	3.35%	1.711880
New Multi-residential	\$460,054	\$475,459	3.35%	1.000000
Pipeline	\$2,256,537	\$2,332,098	3.35%	1.713000
Residential	\$460,541,127	\$475,962,579	3.35%	1.000000
Managed Forest	\$3,164	\$3,270	3.35%	0.250000
	\$651,756,462	\$673,580,833	3.35%	



SCHEDULE "D"

SHIFT IN TAX BURDEN - UNWEIGHTED TO WEIGHTED RESIDENTIAL ASSESSMENT FOR MUNICIPALITIES IN BMA STUDY WITH POPULATIONS OVER 110,000

Municipality with > 110,000 Population in 2020 BMA Study	Residential Unweighted Assessment	Residential Weighted Assessment	% Change	Implied Adjustment to Residential Taxes
Toronto	73.9%	53.0%	-20.9%	39.4%
Thunder Bay	79.3%	64.3%	-15.0%	23.3%
Greater Sudbury	79.1%	63.9%	-15.2%	23.8%
Windsor	75.0%	60.8%	-14.2%	23.4%
Cambridge	75.0%	61.7%	-13.3%	21.6%
Kingston	73.9%	61.5%	-12.4%	20.2%
Waterloo	73.6%	61.7%	-11.9%	19.3%
Guelph	78.5%	66.4%	-12.1%	18.2%
Hamilton	81.7%	69.3%	-12.4%	17.9%
Kitchener	78.8%	66.8%	-12.0%	18.0%
Ottawa	74.6%	64.0%	-10.6%	16.6%
St. Catherines	79.1%	68.5%	-10.6%	15.5%
London	80.4%	69.9%	-10.5%	15.0%
Burlington	79.6%	70.8%	-8.8%	12.4%
Mississauga	73.3%	65.0%	-8.3%	12.8%
Oshawa	80.4%	72.1%	-8.3%	11.5%
Oakville	85.9%	79.3%	-6.6%	8.3%
Milton	82.7%	76.7%	-6.0%	7.8%
Barrie	76.5%	71.2%	-5.3%	7.4%
Whitby	86.3%	80.5%	-5.8%	7.2%
Vaughan	79.9%	74.6%	-5.3%	7.1%
Brampton	82.1%	77.3%	-4.8%	6.2%
Markham	86.1%	82.7%	-3.4%	4.1%
Richmond Hill	90.2%	87.8%	-2.4%	2.7%
Average				15.0%
Median				15.2%
Maximum				39.4%
Minimum				2.7%
London Compared to Median				-1.5%
London Compared to Average				0.2%

If all non-residential classes had a ratio of 1, residential taxes would increase by 15%

Residential unweighted assessment does not reflect any weighting of various classes with tax ratios.

Residential weighted assessment reflects the weighting of non-residential assessment with tax ratios

SCHEDULE "E"
CAP ADJUSTMENTS BY YEAR

	Year	Multi Residential	Commercial	Industrial	Total
Reassessment Year	1998	\$861,955	\$8,161,158	\$1,347,038	\$10,370,151
	1999	\$456,005	\$6,268,157	\$757,655	\$7,481,817
	2000	\$320,089	\$5,410,929	\$454,271	\$6,185,289
Reassessment Year	2001	\$951,130	\$8,745,043	\$959,260	\$10,655,433
	2002	\$390,568	\$5,818,822	\$461,648	\$6,671,038
Reassessment Year	2003	\$725,782	\$5,935,519	\$1,019,716	\$7,681,017
Reassessment Year	2004	\$833,525	\$6,200,165	\$1,121,642	\$8,155,332
	2005	\$213,377	\$3,302,585	\$662,151	\$4,178,113
Reassessment Year	2006	\$414,312	\$4,514,056	\$506,016	\$5,434,384
	2007	\$175,561	\$2,625,310	\$351,547	\$3,152,418
	2008	\$147,361	\$1,530,497	\$263,380	\$1,941,238
Reassessment Year with Phase	2009	\$49,289	\$1,063,691	\$186,855	\$1,299,835
	2010	\$34,468	\$876,641	\$187,789	\$1,098,898
	2011	\$22,117	\$583,670	\$94,371	\$700,158
	2012	\$12,141	\$412,698	\$74,571	\$499,410
Reassessment Year with Phase	2013	\$11,235	\$298,044	\$47,394	\$356,673
	2014	\$7,075	\$209,216	\$18,019	\$234,310
	2015	\$5,023	\$138,795	\$10,170	\$153,988
	2016	\$4,249	\$90,398	\$0	\$94,647
Reassessment Year with Phase	2017	\$0	\$59,141	\$0	\$59,141
	2018	\$0	\$16,131	\$0	\$16,131
	2019	\$0	\$1,790	\$0	\$1,790
	2020	\$0	\$0	\$0	\$0
	2021	\$0	\$0	\$0	\$0

SCHEDULE "F"
ASSESSMENT RELATED TAX CHANGES IN THE RESIDENTIAL PROPERTY CLASS

	2021 Deferred	2020 Phase-in	2019 Phase-in	2018 Phase-in	2017 Reassess ment	2016 Phase-in	2015 Phase-in	2014 Phase-in	2013 Reassess ment	2012 Phase-in	2011 Phase-in	2010 Phase-in	2009 Reassess ment	2006 Reassess ment	2004 Reassess ment	2003 Reassess ment	2001 Reassess ment	1998 Reassess ment
# of Assessment Related Tax Decreases	0	137,370	136,385	133,416	118,456	97,618	97,796	95,998	69,923	76,549	69,240	61,079	54,704	63,520	61,220	57,887	52,265	39,905
Average Assessment Related Tax Decrease 	0	\$51.00	\$56.00	\$58.00	\$72.00	\$28.00	\$31.00	\$34.00	\$43.00	\$26.00	\$29.00	\$31.00	\$41.00	\$108.00	\$79.00	\$72.00	\$92.00	\$230.00
# of Assessment Related Tax Increases	0	15,610	14,298	14,997	27,942	42,552	40,462	39,673	64,536	56,027	61,940	65,042	70,186	54,125	49,262	49,864	49,769	57,307
Average Assessment Related Tax Increase 	0	\$63.00	\$69.00	\$75.00	\$68.00	\$47.00	\$49.00	\$51.00	\$53.00	\$24.00	\$28.00	\$29.00	\$32.00	\$128.00	\$98.00	\$84.00	\$97.00	\$160.00

SCHEDULE "G"
Rating/Evaluation of Economic Development Strategies - Municipalities

Economic Development Issue	Development Charge Grant	Water Pricing Rate Structure	Community Improvement Plans	Property Tax Ratios
Broad focus - all industry types in London -old and new, large and small	Low	Low	Low	High
Long term time frame in business planning	Low	High or Low depending water consumption of industry type	Low	High for all industry types
Significance in business planning and workforce expansion	High or Low dependent on new building construction	High or Low depending water consumption of industry type	High or Low depending on location	High for all industry types
Effect on on ongoing competitiveness	Low	High or Low depending water consumption of industry type	Low	High for all industry types
Effect on Municipal Capital Financing	Negative	Negative (consumption effect)	negative	Neutral
Impact on Industry retention	Low	High or Low depending water consumption of industry type	Low	High
Promotion of diversification in economic development	Medium to Low	Low	Medium to Low	High (ends bias against industrial development vs. commercial)

Strategies described in this table are not alternative strategies.

Each strategy and/or policy stands on its own and should be designed and implemented on logical, equitable principles that are consistent with Council's objectives.

Principles relevant to tax ratio policy are that City should have a competitive property tax system and the system should be equitable and logical.

Only the tax ratio strategy/policy has a broad and long term focus that would apply to all industrial properties in the City and all key sector clusters in the industrial class.

SCHEDULE "G"

Rating/Evaluation of Economic Development Strategies - Municipalities

Potential for reduction in existing business vacancies in buildings	Low to None	Low to Medium	Medium to Low	High
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Additional Information

Basis of charge	Square metre of gross floor area	Per cubic metre of water usage	Location	Current dollar value of land and building
2020 charge per unit	\$285.54/sq.m. commercial -industrial exemption	\$2.3069 to \$0.9626/cu. m in declining blocks for water charge - \$2.0503 to \$0.8553/cu. m in declining blocks for wastewater charge	Various	2.282945%

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Anna Lisa Barbon, CPA, CGA, Managing Director Corporate Services and City Treasurer, Chief Financial Officer

Subject: Year 2021 Education Tax Rates

Date: April 19, 2021

Recommendation

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the attached proposed by-law (Appendix “A”) being a by-law to levy education tax rates for 2021 **BE INTRODUCED** at the Municipal Council meeting to be held on of May 4, 2021.

Executive Summary

In summary, it is recommended that a by-law be introduced prior to the final billing for 2021 to levy education tax rates as required by Provincial regulation. Of the major classes, while the residential and multi-residential rates have remained unchanged, the commercial and industrial education tax rates are reduced to 0.88% which is estimated to save business property owners in London \$20.95 million annually.

Linkage to the Corporate Strategic Plan

Council’s 2019 to 2023 Strategic Plan for the City of London identifies “Leading in Public Services” as a strategic area of focus. The information contained in this report would assist in developing tax policy to align with Council priorities of the Strategic Plan.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

Corporate Service Committee, March 1, 2021, Consent Item # 2.6, Tax Policy Expectations
Corporate Services Committee, April 14th, 2020, Consent Item # 2.4, Year 2020 Education Tax Rates
Corporate Services Committee, April 30th, 2019, Consent Item # 2.2, Year 2019 Education Tax Rates

2.0 Discussion and Considerations

On November 5, 2020, the Ontario Minister of Finance announced the *2020 Ontario Budget* which included decisions regarding education property tax rates for 2021. During a review of Ontario’s property tax and assessment system, municipalities and business stakeholders, including the City of London, expressed concerns regarding the variation of Business Education Tax (BET) rates and the resulting impact on business competitiveness. The provincial government also heard that, as the province recovers from the COVID-19 pandemic, addressing this variation in BET rates would reduce regional tax inequities and improve business competitiveness.

In response to these concerns, the Province announced that it will reduce all high BET rates to a rate of 0.88 per cent in 2021. It is estimated that this will result in annual savings of \$20.95 million for London business property owners.

To ensure municipalities are not negatively impacted by BET reductions, the Province will maintain BET rates at the 2020 BET rate for properties whose payments in lieu of education taxes municipalities are permitted to retain.

The Ministry of Finance sent a follow up letter on January 13, 2021 establishing rates for properties in the residential, multi-residential, farm, and managed forests property classes in Ontario.

Residential and Multi-Residential Classes	0.153000%
Farm and Managed Forests Classes	0.038250%

Education tax rates for the above property classes remain unchanged by the Province as property assessments for the 2021 taxation year will continue to be based on the same valuation date that was in effect for the 2020 taxation year.

3.0 Key Issues and Considerations

In the letter issued to all Municipal Treasurers dated November 17, 2020, attached as [Appendix "B"](#), from the Assistant Deputy Minister of Finance, important provincial property tax policy decisions for 2021 were announced. This included the decision to eliminate historical assessment and tax inequities by establishing a uniform BET rate of 0.88 per cent for 2021. This decision indicates that the advocating by the City of London for a more equitable Business Education Tax system has been successful.

New construction, in the commercial and industrial property classes, is already subject to the lower uniform Provincial education tax rate (i.e. BET Target), provided the application for the building permit was made after March 22, 2007 and certain other criteria are met. For 2021, all BET rates, including the new construction rate, have been set at 0.88% across all of Ontario.

In the letter issued to all Municipal Treasurers dated January 13, 2021, attached as [Appendix "C"](#), from the Assistant Deputy Minister of Finance, further details including Residential Education tax rates and Payment-in-Lieu of Taxation (PILT) Business Education Tax Rates, were announced. Residential rates remain unchanged due to no reassessment and PILT rates remain unchanged so as not to negatively impact municipalities who retain the education portion.

Education tax rates for 2021 for the other property classes for the City of London that have been set out by the Ministry of Finance letter are as follows:

Commercial	0.880000%
Industrial	0.880000%
Pipeline	0.880000%
Landfill	0.880000%
Small Scale on Farm (Commercial and Industrial)	0.220000%

Ontario Regulation 6/20 changed the way vacant and excess commercial and industrial land is taxed, for education purposes, for 2020 and subsequent years. Prior to 2019, vacant and excess land in the commercial and industrial classes were subject to an education tax rate that was discounted by 30%. The regulation changed the discount to 15% in 2019 and eliminated the discount in 2020.

Conclusion

Changes to the Ontario Education Property Tax system will result in lower BET tax levies for London business property owners and a more equitable treatment of business properties province-wide.

Prepared by: Joseph McMillan, Division Manager Revenue (Taxation)

Submitted by: Ian Collins, Director, Financial Services

Recommended by: Anna Lisa Barbon, Managing Director Corporate Services and City Treasurer, Chief Financial Officer

c Jim Logan, Division Manager Revenue (Taxation)

APPENDIX "A"

Bill No.
2021

By-law No.

A by-law levying rates for 2021 for school purposes
in the City of London.

WHEREAS by section 257.7 of the *Education Act*, the Municipal Council is required to levy and collect upon all the residential property and business property in the City of London the tax rates prescribed under section 257.12 of the said *Act* for school purposes;

THEREFORE the Municipal Council of the Corporation of the City of London enacts as follows:

2021 SCHOOL RATE BY-LAW

School Rates

1. The rates set out in column 3 of Schedule "A" of this by-law are hereby levied for 2020 upon all the property rateable for school purposes in the City of London.

Definitions - Realty Tax Classes and Realty Tax Qualifiers

2. For purposes of this by-law, Realty Tax Classes and Realty Tax Qualifiers (Taxable/PIL) under the Ontario Fair Assessment System (OFAS) are defined in Schedule "B" of this by-law and are indicated in the first two characters of column 2 of Schedule "A" of this by-law. Where there is more than one code in column 2 of Schedule "A" the codes are separated by a comma.

Administration of By-law

3. The administration of this by-law is assigned to the City Treasurer, Chief Financial Officer who is hereby authorized and directed to do such things as may be necessary or advisable to carry out fully the provisions of this by-law.

Commencement

4. This by-law comes into force on the day it is passed.

PASSED in Open Council on May 4, 2021.

Ed Holder
Mayor

Catharine Saunders
City Clerk

SCHEDULE "A"
By-law No.

COLUMN 1	COLUMN 2	COLUMN 3
ABBREVIATED RATEABLE PROPERTY DESCRIPTION	CODE	YEAR 2021 EDUCATION TAX RATE
com taxable farmland 1	c1n	0.114750%
com taxable farmland 2	c4n	0.880000%
commercial small scale on farm business	c7n	0.220000%
commercial taxable - hydro	chn	1.250000%
commercial taxable vacant -hydro	cjn	1.250000%
commercial taxable - excess - hydro	ckn	1.250000%
commercial taxable tenant of Province	cpn	0.880000%
commmercial taxable	ctn	0.880000%
commercial taxable excess land	cun	0.880000%
commercial taxable vacant land	cxn	0.880000%
office bldg taxable - hydro	dhn	1.250000%
office bldg taxable	dtn	0.880000%
office bldg taxable excess land	dun	0.880000%
farmland taxable fp	fffp	0.038250%
farmland taxable fs	fffs	0.038250%
farmland taxable no support	ftn	0.038250%
farmland taxable ep	ftep	0.038250%
farmland taxable es	ftes	0.038250%
parking lot taxable	gtn	0.880000%
industrial taxable farmland 1	i1n	0.114750%
industrial taxable farmland 2	i4n	0.880000%
industrial taxable - hydro	ihn	1.250000%
industrial generating station	isn	1.250000%
industrial taxable - hydro- el	ikn	1.250000%
industrial taxable	itn	0.880000%
industrial taxable excess land	iun	0.880000%
industrial taxable vacant land	ixn	0.880000%
large industrial taxable	Ltn	0.880000%
large industrial excess land	Lun	0.880000%
multi-res taxable farmland 1 ns	m1n	0.114750%
multi-res taxable farmland 1 ep	m1ep	0.114750%
multi-res taxable farmland 1 es	m1es	0.114750%
multi-res taxable farmland 1 fp	m1fp	0.114750%
multi-res taxable farmland 1 fs	m1fs	0.114750%
multi-res taxable farmland 2 ep	m4ep	0.153000%
multi-res taxable fp	mtfp	0.153000%
muti-res taxable fs	mtfs	0.153000%
multi-res taxable ep	mtep	0.153000%
multi-res taxable es	mtes	0.153000%
multi-res taxable n	mtn	0.153000%
new multi-res taxable ntfp	ntfp	0.153000%
new multi-res taxable ntfs	ntfs	0.153000%
new multi-res taxable ntep	ntep	0.153000%
new multi-res taxable ntes	ntes	0.153000%
new multi-res taxable ntn	ntn	0.153000%
pipeline taxable	ptn	0.880000%
res/farm taxable 1 fp	r1fp	0.114750%
res/farm taxable 1 fs	r1fs	0.114750%
res/farm taxable farmland 1 ep	r1ep	0.114750%
res/farm taxable farmland 1 es	r1es	0.114750%
res/farm taxable farmland 2 ep	r4ep	0.153000%
res/farm taxable -hydro fp	rhfp	0.153000%
res/farm taxable-hydro fs	rhfs	0.153000%
res/farm taxable-hydro ep	rhep	0.153000%
res/farm taxable-hydro es	rhes	0.153000%

SCHEDULE "A" cont'd
By-law No.

COLUMN 1	COLUMN 2	COLUMN 3
ABBREVIATED RATEABLE PROPERTY DESCRIPTION	CODE	YEAR 2021 EDUCATION TAX RATE
res/farm taxable fp	rftp	0.153000%
res/farm taxable fs	rfs	0.153000%
res/farm taxable ns	rtn	0.153000%
res/farm taxable ep	rtep	0.153000%
res/farm taxable es	rtes	0.153000%
shopping centre taxable	stn	0.880000%
shopping centre excess land	sun	0.880000%
managed forest taxable fp	tftp	0.038250%
managed forest taxable fs	tfs	0.038250%
managed forest taxable ep	tepe	0.038250%
managed forest taxable es	tes	0.038250%
landfill taxable	ht	0.880000%

**SCHEDULE “B”
By-law No.**

**Definitions of
Realty Tax Classes and Realty Tax Qualifiers (Taxable/PIL) Under OFAS**

Realty Tax Class (RTC)	Description	Realty Tax Qualifier (RTQ)	Description
A	Theatre	A	Taxable: General Vacant Land
C	Commercial	B	Taxable
D	Office Building	D	Taxable: Education Only
E	Exempt	F	Payment-In-Lieu: Full
F	Farm	G	Payment-In-Lieu: General
G	Parking Lot	H	Taxable: Full, Shared Payment-in-Lieu
I	Industrial	J	Taxable: Vacant Land, Shared Payment-in-Lieu
L	Large Industrial	K	Taxable: Excess Land, Shared Payment-in-Lieu
M	Multi-Residential	M	Taxable: General
N	New Multi-Residential	P	Taxable Tenant of Province
O	Other	Q	Payment-in-Lieu: Full Excess Land, Taxable Tenant of Province
P	Pipeline	T	Taxable: Full
Q	Professional Sports Facility	U	Taxable: Excess Land
R	Residential	V	Payment-in-Lieu: Full Excess Land
S	Shopping Centre	W	Payment-In-Lieu: General Excess Land
T	Managed Forest	X	Taxable: Vacant Land
U	Utility Transmission / Distribution	Y	Payment-In-Lieu: Full Vacant Land
W	Railway Right-of-Way	Z	Payment-In-Lieu: General Vacant Land
X	Commercial (new construction)	1	Taxable: Farmland Awaiting Development Phase I
Y	Office Building (new construction)	2	Payment-In-Lieu: Full, Farmland 1
Z	Shopping Centre (new construction)	3	Payment-In-Lieu: General, Farmland 1
J	Industrial (new construction)	4	Taxable: Farmland Awaiting Development Phase II
K	Large Industrial (new construction)	5	Payment-In-Lieu: Full, Farmland II
H	Landfill	6	Payment-In-Lieu: General, Farmland II

Note that each RTC will be applied in combination with an appropriate RTQ.

APPENDIX "B"



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Ministère des Finances

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Tél. : 416 327 0264
Télééc.: 416 325 7644

November 17, 2020

Dear Municipal Treasurer/Clerk-Treasurer;

I am writing to inform you of the property tax and assessment measures announced in the *2020 Ontario Budget*, released on November 5, 2020.

As you may know, the government has been conducting a review of Ontario's property tax and assessment system. The Review has been exploring opportunities to support a competitive business environment, enhance the accuracy and stability of property assessments, and strengthen the governance and accountability of the Municipal Property Assessment Corporation (MPAC). As part of the Review, the Province has been consulting with municipalities, including seeking input through the Property Assessment and Taxation Review Municipal Advisory Committee.

While the consultation process is ongoing, early action is being taken on a number of measures as announced through the *2020 Ontario Budget*.

Reducing Business Education Tax by \$450 Million

There is currently a wide range of business education tax (BET) rates across the province as a result of historical assessment and tax inequities. Through the Review, municipalities and business stakeholders have expressed concerns regarding the variation of BET rates and its impact on business competitiveness. The government has also heard that, as the province recovers from the COVID-19 pandemic, addressing this variation in BET rates would reduce regional tax inequities and improve business competitiveness.

In response to these concerns, the Province announced that it will reduce all high BET rates to a rate of 0.88 per cent in 2021. This rate is ten basis points below the existing target rate and represents a reduction of 30 per cent for the many businesses that are currently subject to the highest BET rate. This will benefit over 200,000 business properties across 95 per cent of all municipalities and will create over \$450 million in annual savings for businesses.

To ensure municipalities are not negatively impacted by BET reductions, the Province will maintain BET rates at the 2020 BET rate for properties whose payments in lieu of education taxes municipalities are permitted to retain.

The Province will also adjust payments to school boards to offset the reduction in education property taxes to ensure there is no financial impact on school boards.

We will provide municipalities with draft 2021 BET rates shortly.

New Optional Small Business Property Subclass

Through the Review, stakeholders have shared concerns about the property tax burden that small businesses face. Some municipalities have requested additional property tax tools that would provide targeted tax relief to small businesses and increase business competitiveness.

The government is therefore proposing to provide municipalities with the flexibility to target property tax relief to small businesses in a way that best reflects their local circumstances. Beginning in 2021, municipalities would be able to provide a property tax reduction for eligible small businesses through the adoption of a new optional small business property subclass. The Province will also consider matching these municipal property tax reductions in order to provide further support for small businesses.

Amendments are being proposed to the *Assessment Act* that would allow municipalities to define small business eligibility in a way that best meets local needs and priorities. Further details on the optional small business subclass will be set in regulation once the legislation has passed.

Assessment of Business Properties in Redevelopment Areas

Another concern that has been expressed through the Review is the impact that redevelopment pressure and speculative sales can have on the assessment of small businesses.

To ensure the government is well-positioned to respond to input that is being provided through the review process, amendments are being proposed to the *Assessment Act* to support the potential creation of optional new assessment tools to address concerns regarding redevelopment and speculative sales.

The Province will continue to seek the advice of municipalities, businesses and other interested stakeholders through the Review to inform the potential regulatory framework for this new flexibility.

Streamlining the Business Vacancy Rebate and Reduction Programs

Municipalities currently have the flexibility to modify the Vacant Unit Rebate and the Vacant and Excess Land subclasses to better meet the needs of their community. Municipalities modifying their business vacancy programs are currently required to submit their proposed changes to the Province to be implemented through regulation. In response to requests from municipalities to streamline this process, the Province is proposing amendments to the *Municipal Act, 2001* and the *City of Toronto Act, 2006* that will enable municipalities to implement program changes through municipal by-law going forward, rather than requiring the approval of a regulatory amendment by the Minister of Finance.

Tax Exemption for The Army, Navy & Air Force Veterans in Canada (ANAVETS)

Organizations such as the Royal Canadian Legion and The Army, Navy & Air Force Veterans in Canada (ANAVETS) offer vitally important services for Canada's military veterans, including assistance in adjusting back into civilian life, advocacy on behalf of veterans, as well as support for families and seniors.

In 2018, the *Assessment Act* was amended to ensure that legion halls occupied by Ontario branches of the Royal Canadian Legion are exempt from property taxation as of the 2019 tax year.

To further ease the burden on Ontario's veterans, the government is proposing an amendment to the *Assessment Act* to extend this tax exemption to Ontario units of The Army, Navy and Air Force Veterans in Canada.

Supporting Employers in COVID-19 Hotspots

The government recognizes that necessary COVID-19-related public health measures, come at a cost to Ontario's businesses. To help support businesses impacted by these public health measures, the government announced the availability of \$300 million to assist eligible businesses with costs associated with municipal and education property taxes, and energy bills.

This support will be provided to eligible businesses in regions of Ontario where the Province determines modified Stage 2 public health restrictions are necessary, or going forward, areas categorized as control or lockdown.

Affected municipalities are encouraged to direct businesses to the following webpage for further information on how to apply for this support: www.Ontario.ca/covidsupport

Education Property Tax Deferrals

Many municipalities provided deferrals of property tax payments in response to the COVID-19 pandemic. To date, 75 per cent of municipalities representing 98 per cent of all municipal property tax levied in the province implemented property tax deferrals. To support and encourage these actions, the Province deferred the property tax payments that municipalities make to school boards by 90 days.

This deferral applied to the June 30 quarterly municipal remittance of education property taxes to school boards, as well as the September 30 quarterly municipal remittance deadline. The last installment, which is the balance for the current calendar year, remains due by December 15. As a result, there will be two payments due in December 2020.

We will continue to work closely in partnership with municipalities to ensure stability for Ontario's property tax system.

If you have any questions related to the property tax decisions noted above, please contact Chris Broughton, Director of the Property Tax Policy Branch at Chris.Broughton@ontario.ca or 416-455-6307.

Sincerely,

Original signed by

Allan Doheny
Assistant Deputy Minister

c: Jonathan Lebi, Assistant Deputy Minister, Ministry of Municipal Affairs and Housing

Ministry of Finance

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17 novembre 2020

À l'attention du trésorier/secrétaire trésorier municipal ou de la trésorière/secrétaire trésorière municipale

Je vous écris pour vous informer des mesures touchant l'imposition et l'évaluation foncières annoncées dans le budget de l'Ontario de 2020, qui a été rendu public le 5 novembre dernier.

Comme vous le savez peut-être, le gouvernement a effectué un examen du régime ontarien d'évaluation et d'imposition foncières. Dans le cadre de cet examen, on a envisagé des possibilités de soutenir un climat d'affaires concurrentiel, d'accroître l'exactitude et la stabilité des évaluations foncières et de renforcer la gouvernance et la responsabilité de la Société d'évaluation foncière des municipalités (MPAC). En outre, la province a consulté les municipalités et a obtenu des commentaires par l'entremise du Comité consultatif municipal de l'examen de l'évaluation et de l'imposition foncières.

Même si le processus de consultation se poursuit, on procède déjà à la mise en œuvre de certaines des mesures annoncées dans le budget de l'Ontario de 2020.

Réduction de 450 millions de dollars de l'impôt scolaire applicable aux entreprises

Il y a actuellement un large éventail de taux d'impôt scolaire applicable aux entreprises (ISE) dans la province, lequel découle des iniquités historiques en matière d'évaluation et d'imposition. Dans le cadre de l'examen, des représentants du milieu des affaires et des municipalités ont fait part de leurs préoccupations concernant la variation des taux de l'ISE et ses répercussions sur la compétitivité des entreprises. Le gouvernement en retient qu'au moment où la province se relève de la pandémie de COVID-19, le fait de s'attaquer à cette variation des taux de l'ISE diminuerait les iniquités régionales en matière d'imposition et améliorerait la compétitivité des entreprises.

Pour donner suite à ces préoccupations, la province a annoncé qu'elle réduira les taux élevés d'ISE pour les ramener à 0,88 % en 2021. Il s'agit de 10 points de base sous le

taux cible en cours, ce qui représente une réduction de 30 % pour les nombreuses entreprises actuellement assujetties au taux le plus élevé. Cette réduction s'appliquera à plus de 200 000 biens commerciaux situés dans 95 % des municipalités et se traduira par des économies de plus de 450 millions de dollars par année pour les entreprises.

Pour faire en sorte que les réductions de l'ISE n'aient pas d'impact négatif pour les municipalités, la province maintiendra les taux de l'ISE au niveau de 2020 pour les biens pour lesquels les municipalités sont autorisées à conserver les paiements tenant lieu d'impôts aux fins scolaires.

En outre, pour s'assurer que ces mesures n'ont pas de répercussions financières pour les conseils scolaires, la province rajustera les paiements qui leur sont versés afin de compenser la réduction des impôts fonciers prélevés aux fins scolaires.

Nous fournirons bientôt aux municipalités une ébauche des taux de l'ISE de 2021.

Nouvelle sous-catégorie facultative de biens de petite entreprise

Dans le cadre de l'examen, des parties prenantes ont fait part de leurs préoccupations quant au fardeau que constitue l'impôt foncier pour les petites entreprises. Certaines municipalités ont demandé à avoir accès à des outils supplémentaires en matière d'imposition foncière afin de pouvoir fournir un allègement fiscal ciblé aux petites entreprises et d'augmenter la compétitivité de ces entreprises.

Le gouvernement propose donc de donner aux municipalités la marge de manœuvre nécessaire pour cibler des allègements de l'impôt foncier pour les petites entreprises en tenant compte de leur situation locale. À compter de 2021, les municipalités pourraient accorder aux petites entreprises admissibles une réduction d'impôt foncier grâce à l'adoption d'une nouvelle sous-catégorie facultative de biens de petite entreprise. La province envisagera également la possibilité de fournir une réduction correspondante afin de soutenir les petites entreprises.

On propose de modifier la *Loi sur l'évaluation foncière* pour permettre aux municipalités de définir l'admissibilité des petites entreprises de façon à mieux tenir compte des besoins et des priorités à l'échelle locale. D'autres détails sur la sous-catégorie facultative de biens de petite entreprise seront établis dans un règlement une fois que la mesure législative aura été adoptée.

Évaluation des biens commerciaux dans les zones de réaménagement

Dans le cadre du processus d'examen, des préoccupations ont également été exprimées concernant l'impact que peuvent avoir sur l'évaluation des petites entreprises les pressions entourant le réaménagement et les ventes spéculatives.

Pour que le gouvernement soit en mesure de donner suite aux commentaires qu'il reçoit dans le cadre de ce processus, des modifications à la *Loi sur l'évaluation foncière* sont proposées en vue d'appuyer la création possible de nouveaux outils d'évaluation

en réponse aux préoccupations concernant le réaménagement et les ventes spéculatives.

La province continuera de demander l'avis des municipalités, des entreprises et d'autres parties prenantes dans le cadre de l'examen en vue de l'élaboration potentielle du cadre réglementaire qui permettrait cette nouvelle marge de manœuvre.

Rationalisation des programmes de réductions pour locaux commerciaux inoccupés

À l'heure actuelle, les municipalités ont la possibilité de modifier les programmes de réductions des taux d'imposition pour les sous-catégories des biens-fonds vacants et des biens-fonds excédentaires en vue de mieux répondre aux besoins de leur collectivité. Celles qui choisissent de le faire sont tenues de soumettre les changements proposés à la province pour qu'ils soient mis en œuvre en vertu d'un règlement. Pour donner suite aux demandes de rationalisation de ce processus qui ont été faites par les municipalités, la province propose des modifications à la *Loi de 2001 sur les municipalités* et à la *Loi de 2006 sur la cité de Toronto* en vue d'habiliter les municipalités à mettre en œuvre les changements à leurs programmes en vertu d'un règlement municipal au lieu d'avoir à demander au ministre des Finances d'approuver une modification réglementaire.

Exemption de l'impôt foncier pour les Anciens combattants de l'armée, de la marine et des forces aériennes au Canada

Des organismes, tels que la Légion royale canadienne et les Anciens combattants de l'armée, de la marine et des forces aériennes au Canada, offrent des services cruciaux aux vétérans du Canada, y compris de l'aide pour une réadaptation à la vie civile, la défense des droits de vétérans, ainsi que du soutien aux familles et aux personnes âgées.

En 2018, la *Loi sur l'évaluation foncière* a été modifiée pour faire en sorte que les filiales ontariennes de la Légion royale canadienne soient exemptées de l'impôt foncier à compter de l'année d'imposition 2019.

Pour alléger encore davantage le fardeau des vétérans de l'Ontario, le gouvernement propose une modification à la *Loi sur l'évaluation foncière* en vue d'offrir cette exemption de l'impôt foncier aux sections ontariennes des Anciens combattants de l'armée, de la marine et des forces aériennes au Canada.

Soutien des employeurs dans les zones à forte circulation du coronavirus

Le gouvernement convient que les mesures de santé publique nécessaires liées à la COVID-19 sont coûteuses pour les entreprises de l'Ontario. Pour soutenir les entreprises touchées par ces mesures, le gouvernement a annoncé l'octroi de 300 millions de dollars en vue d'aider les entreprises admissibles à payer les coûts

associés aux impôts fonciers municipaux et aux fins scolaires, ainsi que les factures d'énergie.

Ce soutien sera offert aux entreprises admissibles des régions de l'Ontario où la province détermine qu'il est nécessaire d'imposer les restrictions de santé publique de l'étape 2 modifiée, ou encore de contrôle ou de confinement.

On incite les municipalités touchées à diriger les entreprises vers la page Web suivante pour obtenir d'autres renseignements sur la façon de demander ce soutien :

www.ontario.ca/soutienccovid.

Reports de l'impôt foncier prélevé aux fins scolaires

De nombreuses municipalités ont accordé des reports des paiements de l'impôt foncier en raison de la pandémie de COVID-19. Jusqu'ici, 75 % des municipalités représentant 98 % de tous les impôts fonciers municipaux perçus dans la province ont autorisé ces reports. En vue d'appuyer et d'encourager ces mesures, la province a reporté de 90 jours les paiements des impôts fonciers que les municipalités versent aux conseils scolaires.

Ce report s'appliquait aux impôts fonciers prélevés aux fins scolaires que les municipalités devaient verser le 30 juin et le 30 septembre aux conseils scolaires. Le dernier versement, soit le solde pour l'année civile courante, est toujours exigible le 15 décembre. Par conséquent, deux paiements devront être versés en décembre 2020.

Nous continuerons de travailler en étroite collaboration avec les municipalités pour assurer la stabilité du régime d'imposition foncière de l'Ontario.

Si vous avez des questions au sujet de ces décisions concernant les impôts fonciers, veuillez les adresser à Chris Broughton, directeur de la Direction des politiques en matière d'impôt foncier, à Chris.Broughton@ontario.ca ou au 416 455-6307.

Recevez mes sincères salutations.

Original signé par

Allan Doheny
Sous-ministre adjoint

c.c. Jonathan Lebi, sous-ministre adjoint, ministère des Affaires municipales et du Logement

APPENDIX "C"

Ministry of Finance

Provincial-Local
Finance Division

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Ministère des Finances

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Le français suit l'anglais.

January 13, 2021

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to follow up on my letter, dated November 17, 2020, to provide further details on a number of property tax decisions.

These relate to the 2021 education property tax rates, the newly announced optional small business property subclass, municipal flexibility in setting property tax policy, as well as an upcoming change to the *Education Reports* in the Online Property Tax Analysis (OPTA) system.

Education Property Tax Rates

Business Education Tax Rates

As announced in the *2020 Budget*, high business education tax (BET) rates will be reduced to 0.88% in 2021. This will benefit over 200,000 business properties across 95 per cent of all municipalities and will create over \$450 million in annual savings for businesses.

To ensure municipalities are not negatively impacted by BET reductions, the Province will maintain BET rates at the 2020 BET rate for properties whose payments in lieu of education taxes municipalities are permitted to retain.

To assist with budget planning, draft 2021 business education tax rates for your municipality are attached.

Residential Education Tax Rates

The residential education tax rate for 2021 is 0.153%. This rate remains unchanged from the 2020 rate as property assessments for the 2021 taxation year will continue to be based on the same valuation date that was in effect for the 2020 taxation year.

OPTA's *Education Reports*

As you know, earlier this year the OPTA system was enhanced with the *Education Reports*, a new tool that assists municipalities with determining education property tax remittances to school boards, including reconciliation of any in-year tax adjustments. As municipalities have begun to make use of the *Education Reports*, the operators of the OPTA system have been working on expanding the functionality of the tool to also assist municipalities with the reporting of education property taxes in the Financial Information Returns (FIR).

A new report will soon be introduced as part of the *Education Reports*. This new report will resemble FIR Schedule 72B and will contain expanded fields compared to what is currently in the schedule. Many fields will be populated in advance with available OPTA data to assist municipalities with completing the annual FIR.

Should you have any questions concerning the OPTA system, please contact the OPTA help desk at 416-591-1110 or 1-800-998-5739, ext. 300.

New Optional Small Business Property Subclass

As announced in the *2020 Budget*, municipalities will be able to provide a property tax reduction for eligible small businesses through the adoption of a new optional small business property subclass, beginning in 2021.

An amendment to the *Assessment Act* has been passed, which now allows municipalities to define small business eligibility and set the discount based on their local needs and priorities through a municipal by-law. The Province will also consider matching these municipal property tax reductions in order to provide further support for small businesses.

The Ministry is continuing to consult with municipalities on specific implementation details and will notify all municipalities when the regulation implementing the subclass is filed.

Municipal Property Tax Flexibility

Levy Restriction

Municipalities with property classes subject to the levy restriction will continue to have the flexibility to apply a municipal tax increase to those classes of up to 50 per cent of any increase applied to the residential class. For instance, a municipality levying a 2 per cent increase in residential taxes could raise taxes on any restricted class by up to 1 per cent. A full levy restriction applies to multi-residential properties with a tax ratio greater than 2.0 in 2020.

Property Tax Rate Calculation Adjustment

Municipalities continue to have the option to make an adjustment to the year-end assessment used in the notional property tax rate calculation. This technical adjustment ensures that when calculating notional tax rates, municipalities and the Province can address any unintended effects due to specific in-year property assessment changes,

such as assessment appeal losses. The option to apply the adjustment is an annual municipal decision to be passed in by-law.

In response to municipal requests for clarification, I am able to confirm that equity reset events from the assessment roll are eligible for the adjustment and will be reflected in OPTA for the 2021 tax year.

Adoption of the property tax rate calculation adjustment is implemented by simply selecting the option through the OPTA system.

If you have any questions related to these decisions, please contact Chris Broughton, Director of the Property Tax Policy Branch at Chris.Broughton@ontario.ca or 416-455-6307.

Sincerely,

Original signed by

Allan Doheny
Assistant Deputy Minister
Provincial-Local Finance Division

City of London
2021 Draft Business Education Tax (BET) Rates

BET Rate - Broad Classes

Business Property Class	2021 BET Rate	2021 New Construction BET Rate	2021 Payment-in-Lieu of Taxation (PILT) BET Rate	2021 New Construction PILT BET Rate
Commercial	0.880000%	0.880000%	1.250000%	0.980000%
Industrial	0.880000%	0.880000%	1.250000%	0.980000%
Pipeline	0.880000%	n/a	1.250000%	n/a
Landfill	0.880000%	n/a	1.250000%	n/a
Small-Scale On-Farm (Commercial & Industrial)	0.220000%	n/a	n/a	n/a

Ministry of FinanceProvincial-Local
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municipales en matière de finances10e étage
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Télééc. : 416 325-7644

13 janvier 2021

À l'attention du trésorier/secrétaire trésorier municipal ou de la trésorière/secrétaire trésorière municipale

Je vous écris pour donner suite à ma lettre du 17 novembre dernier et vous fournir plus de détails sur un certain nombre de décisions concernant l'impôt foncier.

Ces décisions ont trait aux taux d'impôt scolaire applicable aux entreprises de 2021, à la nouvelle sous-catégorie facultative de biens de petite entreprise, à la marge de manœuvre accordée aux municipalités pour qu'elles puissent établir une politique d'imposition foncière, ainsi qu'à une modification devant être apportée aux *Education Reports* dans le système Service en ligne d'analyse de l'impôt foncier (SLAIF).

Taux de l'impôt foncier prélevé aux fins scolairesTaux d'impôt scolaire applicable aux entreprises

Comme cela a été annoncé dans le budget de 2020, les taux élevés d'impôt scolaire applicable aux entreprises (ISE) seront réduits pour les ramener à 0,88 % en 2021. Cette réduction s'appliquera à plus de 200 000 biens commerciaux situés dans 95 % des municipalités et se traduira par des économies de plus de 450 millions de dollars par année pour les entreprises.

Pour faire en sorte que les réductions de l'ISE n'aient pas d'impact négatif pour les municipalités, la province maintiendra les taux de l'ISE au niveau de 2020 pour les biens pour lesquels les municipalités sont autorisées à conserver les paiements tenant lieu d'impôts aux fins scolaires.

Afin de faciliter la planification budgétaire de votre municipalité, vous trouverez ci-joint une ébauche des taux d'impôt scolaire applicable aux entreprises pour 2021.

Taux d'impôt scolaire applicable aux biens résidentiels

Le taux d'impôt scolaire applicable aux biens résidentiels pour 2021 est de 0,153 %. Ce taux est le même que celui de 2020 puisque les évaluations pour l'année d'imposition 2021 continueront d'être basées sur la date d'évaluation pour l'année d'imposition 2020.

Education Reports du système SLAIF

Comme vous n'êtes pas sans le savoir, plus tôt cette année, le système Service en ligne d'analyse de l'impôt foncier (SLAIF) a été amélioré en y ajoutant les *Education Reports*, un nouvel outil pour aider les municipalités à déterminer les paiements d'impôts fonciers aux fins scolaires à verser aux conseils scolaires et à faire le rapprochement pour les rajustements d'impôt en cours d'année. Depuis que les municipalités ont commencé à utiliser ces rapports, les exploitants du système SLAIF travaillent à ajouter de nouvelles fonctions à cet outil en vue d'aider les municipalités à déclarer les impôts fonciers aux fins scolaires à l'aide du Rapport d'information financière (RIF).

Un nouveau rapport fera bientôt partie des *Education Reports*. Ce nouveau rapport sera semblable à l'Annexe RIF 72B et renfermera des champs élargis par rapport à ceux de cette annexe. Plusieurs champs seront remplis à l'avance à l'aide des données du système SLAIF afin d'aider les municipalités à remplir le RIF annuel.

Si vous avez des questions au sujet du système SLAIF, veuillez les adresser au service d'assistance du SLAIF au 416 591-1110 ou au 1 800 998-5739, poste 300.

Nouvelle sous-catégorie facultative de biens de petite entreprise

Comme cela a été annoncé dans le budget de 2020, à compter de 2021, les municipalités pourront accorder aux petites entreprises admissibles une réduction d'impôt foncier grâce à l'adoption d'une nouvelle sous-catégorie facultative de biens de petite entreprise.

On a adopté une modification à la *Loi sur l'évaluation foncière* pour permettre aux municipalités de définir l'admissibilité des petites entreprises et d'établir la réduction accordée en fonction des besoins et des priorités à l'échelle locale par l'entremise d'un règlement municipal. La province envisagera également la possibilité de fournir une réduction correspondante à celle des municipalités afin de soutenir les petites entreprises.

Le ministère continue de consulter les municipalités sur des détails précis de mise en œuvre et il avisera toutes les municipalités lorsque le règlement instaurant cette sous-catégorie aura été déposé.

Marge de manœuvre quant aux impôts fonciers municipaux

Restriction quant à la perception

Les municipalités dont des catégories de biens sont assujetties à une restriction quant à la perception continueront d'avoir la possibilité d'imposer une augmentation des impôts fonciers municipaux à ces catégories allant jusqu'à 50 % de toute hausse appliquée à la catégorie des biens résidentiels. Par exemple, une municipalité imposant une augmentation de 2 % des impôts pour les biens résidentiels pourrait hausser d'au plus 1 % les impôts de toute catégorie faisant l'objet d'une restriction. Les immeubles à logements multiples ayant un coefficient fiscal supérieur à 2,0 en 2020 sont assujettis à une restriction intégrale quant à la perception.

Rajustement du calcul du taux d'impôt foncier

Les municipalités ont toujours la possibilité de procéder à un rajustement de l'évaluation de la fin d'année utilisée pour le calcul du taux d'impôt foncier nominal. Ce rajustement technique permet aux municipalités et à la province, lors du calcul des taux d'impôt nominal, de tenir compte d'effets inattendus attribuables à des modifications précises apportées pendant l'année à l'évaluation foncière, en raison, par exemple, de pertes découlant d'appels relatifs aux évaluations. La décision d'effectuer un rajustement est prise annuellement dans le cadre d'un règlement municipal.

En réponse aux demandes de clarification présentées par des municipalités, je suis en mesure de confirmer que les modifications autres que d'ordre physique apportées à la valeur d'un bien par rapport au rôle d'évaluation peuvent être rajustées et cela sera indiqué dans le système SLAIF pour l'année d'imposition 2021.

Pour procéder au rajustement du calcul du taux d'impôt foncier, il suffit de choisir cette option dans le système SLAIF.

Si vous avez des questions au sujet de ces décisions, veuillez les adresser à Chris Broughton, directeur de la Direction des politiques en matière d'impôt foncier, à Chris.Broughton@ontario.ca ou au 416 455-6307.

Recevez mes sincères salutations.

Original signé par

Allan Doheny
Sous-ministre adjoint
Division des relations provinciales-municipales en matière de finances

La cité de London

Ébauche des taux d'impôt scolaire applicable aux entreprises (ISE) pour 2021

Taux ISE – Catégories générales

Catégorie des biens d'entreprises	Taux ISE 2021	Taux ISE 2021 pour nouvelles constructions	Taux ISE 2021 – paiement tenant lieu d'impôt	Taux ISE 2021 – paiement tenant lieu d'impôt – nouvelles constructions
Biens commerciaux	0,880000%	0,880000%	1,250000%	0,980000%
Biens industriels	0,880000%	0,880000%	1,250000%	0,980000%
Pipelines	0,880000%	s.o.	1,250000%	s.o.
Lieux d'enfouissement	0,880000%	s.o.	1,250000%	s.o.
Petites entreprises exploitées à la ferme (Biens commerciaux et industriels)	0,220000%	s.o.	s.o.	s.o.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Anna Lisa Barbon, Managing Director, Corporate Services and
City Treasurer, Chief Financial Officer

Subject: Declare Surplus - Portion of City Owned Property
2846 and 2870 Tokala Trail

Date: April 19, 2021

Recommendation

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager of Realty Services, with respect to a portion of City owned land, being part of an undedicated road allowance fronting on 2846 Tokala Trail, closed and designated as Parts 4, 6, 8, 9, and 20, Plan 33R-17911, the following actions be taken:

- a) the subject property **BE DECLARED SURPLUS**; and,
- b) the subject property (“Surplus Lands”) **BE TRANSFERRED** to the abutting property owner, in accordance with the City’s Sale and Other Disposition of Land Policy.

Executive Summary

This report recommends that a portion of the City owned undedicated road allowance fronting on 2846 Tokala Trail be declared surplus and conveyed to the abutting owner for nominal consideration.

Linkage to the Corporate Strategic Plan

Municipal Council’s 2019-2023 Strategic Plan identifies “Building a Sustainable City” and “Growing our Economy” as strategic areas of focus.

The recommendation in this report will support the forementioned strategic areas by declaring the subject land surplus and transferring ownership to the abutting owner, generating revenue from the sale, and by eliminating the maintenance costs and liability risks associated with the City owning a parcel of land that is no longer useful to the City through the City’s Sale of Other Disposition of Land Policy.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

None

1.2 Summary

2846 Tokala Trail is located in the northwest part of the City, between Fanshawe Park Road and Sunningdale Road West in proximity to Hyde Park Road. The vacant subject lands were transferred to the City for the Dalmagarry Road allowance in the early

stages of area development including a reserve. More recently, the reserves were “created” by Reference Plan 33R-17911 out of the land intended for the road allowance in order to properly form the roundabout which resulted in the creation of the remnant orphan parcels. The Tokala Trail road allowance has since been formally dedicated as public highway.

Options to provide final disposition to the orphaned parcels were discussed with Development Services. Surplus declaration was determined to be the appropriate option from a planning perspective. The abutting owner is the former owner and in consideration of the former owners having dedicated the land as part of a previous development application, the lands will be transferred back to the former owner for nominal consideration.

2.0 Discussion

On January 19, 2021 Realty Services was contacted by Geomatics and Development Services to examine surplus declaration of the subject property. The legal representative of the abutting owner, Foxwood Developments (London) Inc. reached out to see if they would be able to acquire the subject lands to ensure road access in the context of future development.

The City Sale and Other Disposition of Land policy under Section 4 Methods of Sale allows for the disposition of lands to abutting property owners through direct negotiation.

The area of the lands to be declared surplus is minor in nature and approximates 70.4 square meters or 758 square feet.

3.0 Benefits to the City

As part of the transfer of the lands to the abutting owner, revenue may be generated to the City as part of the sale and in accordance with fair market value principles, transferring the lands will eliminate potential liability and ongoing maintenance with the lands.

4.0 Financial Impact

There are no significant cost implications to the City to declare this property surplus and transfer ownership to Foxwood Developments (London) Inc. Foxwood Development (London) Inc. will be responsible for their own costs in terms of due diligence, legal and conveyancing costs.

Conclusion

The vacant subject parcel of land that comprises the reserves were transferred to the City for the Dalmagarry Road allowance in the early stages of area development. More recently, the reserves were “created” by Reference Plan 33R-17911 out of the land intended for the road allowance in order to properly form the roundabout which resulted in the creation of the remnant “orphan” parcels, being Parts 4, 6, 8, 9, and 20, Plan 33R-17911.

The Tokala Trail road allowance has since been formally dedicated as public highway.

The benefits in declaring the lands surplus include releasing the City from lands which presently serve no utility, release of liability and maintenance and generating some revenue as part of the transfer.

It is therefore recommended that the subject property be declared surplus and transferred to Foxwood Developments (London) Inc. for nominal consideration in accordance with the City's Sale of Other Disposition of Land Policy

A Location Map of the subject property is shown as Appendix A.

A Reference Plan detailing the subject site and parts to be conveyed is shown as Appendix B.

Prepared by: Bryan Baar, Manager II, Realty Services
Submitted by: Bill Warner, Manager of Realty Services
Recommended by: Anna Lisa Barbon, Managing Director, Corporate Services and City Treasurer, Chief Financial Officer

cc: Gary Irwin, Division Manager and Chief Surveyor, Geomatics
Sachit Tatavarti, Solicitor
Michael Pease, Manager, Development Planning

File No. P-2568
March 30, 2021

Appendix A Location Map





FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

March 2021 Report to council

Virtual meeting of FCM's Board of Directors

March 9-12, 2021T

This document summarizes key updates from the most recent meeting of the Board of Directors and Standing Committees of the Federation of Canadian Municipalities (FCM). It is designed to support board and committee members in reporting back to their local and regional councils on their progress with FCM.

Report to Council (March 2021)

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- ▶ Resolutions 6
- ▶ Key points to share 7



Governance in the COVID era: FCM’s Board of Directors meets safely online.

Message from FCM's president

Figure 1 Message from FCM's President

Dear board and committee members,

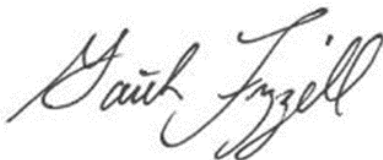
Remember this week. Even though we didn't get the opportunity to gather in person, our March board meeting showcased yet again the important work FCM's board and committee members do every day. You delivered results. We all delivered results together.

Our meeting coincided with the one-year anniversary of the World Health Organization declaring COVID-19 a global pandemic. So we took some time to look back on just some of the critical federal investments that FCM has secured for our members through the pandemic. From up to \$8.6 billion in emergency funding with the Safe Restart Agreement to the \$1 billion Rapid Housing Initiative. From the \$1.75 billion Universal Broadband Fund to landmark investments in public transit and rural transportation. I'm so proud of what we've accomplished together under incredibly difficult circumstances.

Of course, we didn't just spend the week looking back. In our committees and forums, as well as committee-of-the-whole, we looked ahead to how FCM can continue supporting municipalities of all sizes through the pandemic, and into Canada's recovery. We reviewed FCM's recommendations for empowering local governments in Budget 2021, as well as our spring advocacy strategy ahead of a possible federal election. We also announced that Halifax Councillor Lindell Smith will serve as Chair of FCM's new Standing Committee on Anti-Racism and Equity. Councillor Smith is a visionary leader who will play a central role in advancing FCM's commitment to equity and anti-racism. And at our board meeting on Friday, we approved FCM's 2021-2022 Corporate Plan—setting a strong foundation for the work ahead.

In this report, you'll find key highlights of the progress we made together during the week. Please share our work with your council. Your dedication to FCM—to our members and Canadians—is appreciated. I hope to see you soon.

Sincerely,



Garth Frizzell
FCM President
Councillor, City of Prince George



Shaping Federal Budget 2021

All week, board and committee members discussed FCM's recommendations and engagement strategy for the upcoming federal budget. Budget 2021 will come as municipalities continue working through pandemic challenges *and* ready themselves for a future recovery.

Our cities and communities are where Canadians are living out the realities of COVID-19. These are also the places where a strong national recovery will need to take root. And our message is that Budget 2021 should build on *proven tools*—to reliably drive progress in *communities of all sizes* across the country.

That's why a key FCM recommendation is to double the Gas Tax Fund transfer to municipalities—and on March 25 the federal government announced that it will do that, for one year. This will directly empower local leaders, rural and urban, to kickstart more job-creating infrastructure projects. Because *you* know what's needed most locally right now—whether it's fixing a bridge, upgrading a recreation facility or expanding a community centre.

We're also urging a rapid scale-up of the Rapid Housing Initiative. The RHI has been a real COVID success story. By making good use of distressed buildings, available land, and modular housing, community housing providers are on track to deliver *permanent* safe and affordable homes to 4,700 Canadians facing homelessness. And by building on this success, we can deliver housing to at least 24,000 more people while creating good jobs.

We are calling on our federal partners to apply a rural lens to national recovery. That means prioritizing tools, like the GTF, that directly empower rural leaders who best understand local needs. It also means optimizing other tools for rural realities—for instance, by removing the project-size threshold for disaster mitigation funding, and by specifically growing the rural and remote stream of the Reaching Home homelessness strategy.

This budget is also a key moment to address economic anxiety in western communities. FCM's Western Economic Solutions Task Force (WEST) has advanced a suite of concrete recommendations. Together, they are designed to promote regional economic development, strengthen trade and transportation infrastructure, and support western economic diversification on the road to the federal net-zero emissions target.

As the pandemic continues, we also need to tackle remaining municipal operating budget shortfalls. That means working on a durable follow-up to the Safe Restart Agreement, and any solution will once again need to bring provinces and territories to the table as well.

ACTION ITEM: We've detailed FCM's recommendations in a [formal submission to the Finance Minister](#), and we'll keep pressing our message through strategic touchpoints with all federal parties. We're urging board members to take the message directly to local MPs and other stakeholders—and FCM staff will be in touch with tools to help.

Committees & forums

FCM's Board of Directors oversees various committees and forums that provide direction and insight on a wide range of issues and priorities. Highlights from the March 2021 virtual meeting include:

Community Safety and Crime Prevention: Continued discussions on policy options to address intersecting issues of police reform, anti-racism, mental health and drug policy. Received a presentation on the decriminalization of simple possession of illicit drugs as an approach to addressing the opioid crisis and substance use disorders in communities. Shared perspectives on the federal government's proposed legislation that would allow municipalities to ban handguns.

Conference Planning: Received an update from staff on planning for FCM's first-ever virtual Annual Conference, set for June 2021. Committee members emphasized the need for a diverse and engaging program that reflects the issues facing municipalities in the post-COVID landscape. They also received reports on the success of 2020's successful Sustainable Communities Conference, and on the selection process for locations of future FCM Board Meetings.

Environmental Issues and Sustainable Development: Discussed FCM's advocacy on the federal plan to plant two billion trees, and on reducing plastic waste. Approved additions to FCM climate policy, supporting the goal of achieving net-zero GHG emissions by 2050 and calling for an equity-centre and place-based federal approach to climate policy. Received an update on FCM's Green Municipal Fund, including the new Community Building Retrofit program supporting energy retrofits for municipal buildings like arenas, pools or libraries.

Equity and Anti-racism: Halifax Councillor Lindell Smith was named chair of this new committee struck in November. It will deliver an equity vision and action plan, including recommendations on a training and capacity-building program. It will provide the Board with an equity lens on new policies and activities—internally and across municipalities—and with systems to evaluate FCM's anti-racism and equity work. Fundamentally, it will support this Board in becoming a Canadian leader in anti-racism at the municipal level.

International Relations: Received guests from international organizations who shared insights on global trends and impacts on municipal international cooperation. Discussed the vision and opportunities for international program development and growth. Governance representatives presented updates on program activities, with particular attention to the Partnership for Local Economic Development and Democratic Governance (PLEDDG) in Ukraine that comes to a close in April 2021.

Municipal Finance and Intergovernmental Arrangements: Discussed the impact of the Safe Restart Agreement and how its funding helped communities keep vital services running despite financial impacts of COVID-19. Received an update on the Legal Defense Fund and upcoming intervention at the Supreme Court of Canada in Toronto's appeal of *Bill 5*. Also received an update on the municipal data partnership between FCM and Statistics Canada.

Municipal Infrastructure and Transportation Policy: Discussed FCM's pre-budget advocacy and updates on rail safety, active transportation, infrastructure funding, and rights-of-Way. Received an update on the announcement of a Permanent Transit Fund and updated FCM policy on NAV CANADA and passenger rail. Received an update on FCM's Municipal Asset Management Program (MAMP).

Northern and Remote Forum: Discussed Northern and remote considerations for policy and advocacy on broadband, housing and the Disaster Mitigation and Adaptation Fund. Also discussed how strategies to ensure that FCM's federal-election advocacy efforts reflect priorities for Northern and remote communities.

Rural Forum: Received an update from FCM CEO Carole Saab on rural-focused strategies. Discussed key priorities for economic recovery, including broadband, infrastructure, and rural and regional bus service. Discussed feedback that should be provided to the federal government on the creation of the new Rural and Regional Transportation Fund. Also received a presentation on FCM's continuing rural-broadband advocacy.

Social-Economic Development: Discussed FCM's federal advocacy on housing affordability and homelessness—focusing on the Rapid Housing Initiative, market rental housing and rural housing. Received an external presentation on housing in non-metropolitan Canada and an update on the First Nations—Community Economic Development Initiative.

Women's Participation in Municipal Government: Heard from beneficiaries of Toward Parity in Municipal Politics demonstration projects, including Nanaimo (BC), Region of Muskoka (ON), and Yellowhead County (AB). Discussed the vision for FCM's newest program that will aim to increase political empowerment of women in municipal leadership. Highlighted results of the FCM's Women in Local Government Scholarships and Awards and municipal contributions to the UN Commission on the Status of Women meetings in March.

Resolutions

FCM members submit resolutions for the Board’s consideration on subjects of national municipal interest. Our process recognizes diverse voices while providing a focus for building a united municipal voice to drive concrete action. Resolutions considered at our March 2021 meeting include:

Preventing Accidental 9-1-1 Calls on Personal Devices:

This resolution calls on FCM to urge the federal government to reduce the impact that pocket-dialed and dropped 9-1-1 calls are having on municipal resources—by requiring carriers to educate consumers on preventing accidental calls, and by working with the Canadian Wireless Telecommunications Association to develop a strategy to mitigate municipal impacts. The Board approved this resolution for consideration at FCM’s 2021 Annual Conference.

Expanding the Rural and Remote Stream of the Reaching Home Program:

This resolution calls for an increased federal commitment to alleviate rural homelessness by strengthening data gathering and funding specific to rural and remote areas. It also argues that resources required to adequately respond to current levels of homelessness in rural and remote communities are considered insufficient relative to overall need. The Board approved this resolution for consideration at FCM’s 2021 Annual Conference.

Strengthening Canada’s Hate Speech Laws: This resolution calls on FCM to advocate for the federal government to address hate speech in two major ways: through legislation that clarifies and strengthens the definition of hate speech, and through engagement with all orders of government to address the root causes of hate speech. The Board approved this resolution for consideration at FCM’s 2021 Annual Conference.

FCM resolutions database:
fcm.ca/fcm-resolutions

Key points to share

- | | |
|--|--|
| <ul style="list-style-type: none">• FCM’s member-elected Board of Directors met this March 9-12. The meeting was originally set for Prince George, BC, but we continue to meet safely online amid the COVID-19 pandemic. FCM unites 2,000 municipalities of all sizes at the national level, representing more than 90 percent of all Canadians.• We assessed progress that FCM has secured for members amid COVID. That includes \$8.6B in emergency operating funding and the \$1B Rapid Housing Initiative for vulnerable residents. Looking to recovery, we’ve secured a \$1.75B Universal Broadband Fund, plus major public transit funding for municipalities of all sizes.• The upcoming federal budget was a major theme all week. FCM has put forward recommendations to empower municipalities of all sizes to continue protecting Canadians through the pandemic—while gearing up to drive a strong post-COVID recovery.• FCM’s budget recommendations build on proven municipal funding tools. Those include doubling the Gas Tax Fund transfer for three years as a Municipal Economic Recovery Fund; and scaling up the federal- community Rapid Housing Initiative to deliver permanent housing to more Canadians who are experiencing chronic homelessness. | <ul style="list-style-type: none">• FCM’s Rural Forum discussed recovery priorities—in Budget 2021 and beyond. Those include a scaled-up Gas Tax Fund allocation for local infrastructure—as well as decisive federal follow-through on commitments to rural broadband infrastructure and rural/regional bus services (through national transit investments).• FCM’s committees and forums studies and recommended action on a wide range of priorities—from rural & northern issues through community safety, environmental issues, women’s participation, international relations, infrastructure, municipal finance and social-economic development. Halifax Councillor Lindell Smith was named chair of the new Standing Committee on Anti-Racism and Equity.• Board members considered resolutions calling for federal action on key priorities. Those include mitigating municipal impacts of accidental 9-1-1 calls; strengthening Canada’s hate speech laws; and expanding the rural and remote stream of the Reaching Home homelessness strategy. The Board approved these resolutions for consideration at FCM’s 2021 Annual Conference.• Board members approved FCM’s 2021-22 Corporate Plan (presented by CEO Carole Saab)—laying a foundation for the vital year ahead. They also received substantial updates on the FCM’s financial strength, and on organizational initiatives, including FCM’s commitment to anti-racism and equity. |
|--|--|

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Cathy Saunders, City Clerk
Subject: Application – Issuance of Proclamation – World
Migratory Bird Day
Date: April 19, 2021

Recommendation

That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

Previous Reports Pertinent to this Matter

Corporate Services Committee – December 3, 2019
Corporate Services Committee – January 6, 2020

Background

The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

Conclusion


The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received March 30, 2021 from London’s Bird Friendly City Team requesting May 8, 2021 be proclaimed World Migratory Bird Day.

Submitted by: Cathy Saunders, City Clerk

Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization London's Bird Friendly City Team
Date Proclamation Required Saturday May 8 2021 (or prior)
Proclamation Name World Migratory Bird Day
Proclamation Type (day, week or month) Day
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations) Public awareness campaign
Requester Name Brendon Samuels
Requester Telephone Number
Requester Email Address
Requester Address Victoria Street, London, ON, N5Y4C9
Provide details of your Organization's Connection to London London's Bird Friendly City Team works closely with City of London staff, as well as representatives from the Upper Thames River Conservation Authority, Nature London, Western University, Nature Canada and various other stakeholders to improve public education about birds and programs for supporting bird conservation in the Forest City.
Required Supporting Documents <ul style="list-style-type: none"> • Detail information on the Organization • Detail information on the Event • Confirmation of authorization from the Organization to submit the request
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws Signature  Date March 30, 2021
NOTICE OF COLLECTION OF PERSONAL INFORMATION Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001</i> , S.O. 2001, c. 25 and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: csaunder@london.ca

Appendix "A"

Tuesday March 30, 2021

Dear City of London, City Clerk Office,

London's Bird Friendly City Team is a local grassroots group that aims to promote enjoyment of birds and to raise awareness of bird conservation efforts in London, under the Bird Friendly Cities program led by Nature Canada.

World Migratory Bird Day (WMBD) is an annual awareness-raising campaign highlighting the need for the conservation of migratory birds and their habitats. It has a global outreach and is an effective tool to help raise global awareness of the threats faced by migratory birds, their ecological importance, and the need for international cooperation to conserve them.

Every year people around the world take action and organize public events such as bird festivals, education programmes, exhibitions and bird-watching excursions to celebrate WMBD. All of these activities can be undertaken at any time of the year because of countries or regions observing the peak of migrations at different times, but the main days for the international celebrations are on the second Saturday in May and in October.

London's Bird Friendly City Team is writing this letter to authorize Brendon Samuels, the Team Coordinator, to fill out the Proclamation Request Form and to contact City Hall on behalf of the Team. We are looking forward to promoting World Migratory Bird Day outreach events in the Forest City and hope we can count on the City of London for support through this Proclamation.

Sincerely,

London's Bird Friendly City Team

Brendon Samuels, Western University (Bird Friendly City Team Coordinator)
Linda McDougall, City of London
Skylar Franke, London Environmental Network
Dr. Andrea Boyer, Fanshawe College & Western University
Rebecca Smythe, Friends of Kilally Meadows ESA
Stacey Jaczko, Nature London
Brian Salt, Salthaven Wildlife Rescue & Rehabilitation Centre
Linda Smith, Upper Thames River Conservation Authority
Julie Read, Upper Thames River Conservation Authority

March 30, 2021

Information about the organization: London's Bird Friendly City Team

According to a 2019 assessment conducted by the Cornell Lab of Ornithology, the population of birds in Canada and the United States has declined by 2.9 billion breeding individuals in the last 50 years, representing a cumulative loss of nearly 30 percent.

Many of the threats to birds are anthropogenic and caused by human behaviours, such as allowing cats to roam outside or building with reflective glass windows. Other indirect threats to birds include habitat loss and climate change. In order to conserve migratory birds and sustain their fundamental cultural, ecological and economic value, actions are needed at multiple levels of government and within communities.

London's Bird Friendly City Team is a new organization founded under Nature Canada's Bird Friendly Cities program that brings together stakeholders from across London who work on various aspects of bird conservation, including academic researchers, conservation authorities, municipal staff, wildlife rehabilitators, and environmental educators. The Team aims to improve local awareness of birds in the Forest City through public education and engagement, including where and how birds can be safely enjoyed, and actions that individuals and businesses can take to help conserve birds.

The Team is developing initiatives that will span throughout the calendar year, including events, citizen science projects and collaborations with schools and local businesses. In particular, many of these initiatives concentrate on outreach around the timing of bird migration in Spring and Fall.

Information about the event: World Migratory Bird Day 2021

Appendix "A"

This year, London's Bird Friendly City Team is organizing multiple events to coincide with World Migratory Bird Day on Saturday May 8, 2021. Due to pandemic restrictions, the events will be offered mostly virtually. These events include virtual seminars about bird conservation topics by researchers from Western University and Salthaven, and virtual presentations on guided nature activities for youths led by the Upper Thames River Conservation Authority. We will use these presentations to help raise awareness of bird conservation efforts underway in London, such as the Bird Friendly Skies program and London's Environmentally Significant Areas.

Some in-person activities including socially distanced birding hikes are tentatively planned for World Migratory Bird Day, but their ability to be executed safely will be decided closer to the date based on recommendations from the Middlesex-London Health Unit.

As part of the World Migratory Bird Day event, we will be consulting the London community about designating an official bird species for London, which will become the mascot for London's Bird Friendly City Team.



Issuance of Proclamations Policy

Policy Name: Issuance of Proclamations Policy

Legislative History: Adopted September 19, 2017 (By-law No. CPOL.-115-367); Amended July 24, 2018 (By-law No. CPOL.-115(a)-418)

Last Review Date: January 6, 2020

Service Area Lead: City Clerk

1. Policy Statement

1.1 This policy sets out the requirements for the issuance of proclamations.

2. Definitions

2.1 Not applicable.

3. Applicability

3.1 This policy shall apply to any request for the issuance of proclamations on behalf of the City of London.

4. The Policy

4.1. Proclamations are ceremonial documents issued and signed by the Mayor on behalf of City of London Council that officially recognizes public awareness campaigns; charitable fundraising campaigns; and arts and cultural celebrations of organizations that reside/operate within the City of London. The requester must clearly identify the significance and connection of the proclamation to the mandate and goals as set out in the City of London's Strategic Plan. A proclamation does not constitute a personal or civic endorsement.

Application Process

- a) Proclamations requests are to be submitted on the City of London Application form to the City Clerk's Office at least six (6) weeks in advance of the requested issuance date.
- b) The Application must provide sufficient background information about the organization, cause or event being proclaimed and the proposed text for inclusion in the proclamation. The proposed text is subject to approval by the City of London to ensure compliance with City of London's policies and by-laws.
- c) Upon receipt of the Application, the City Clerk's Office will review the Application in accordance with this Policy and if the Application appears to be in compliance with the Policy, the Application will be placed on the next available Corporate Services Committee meeting for consideration.
- d) The Corporate Services Committee will review the Application and provide a recommendation to the Municipal Council for consideration with respect to the disposition of the Applications.

SCHEDULE "A"

Administration of Policy:

- e) The cause or event must contribute to the economic, social and cultural fabric of the City of London.
- f) Repeat requests must be submitted on an annual basis.
- g) An organization may request one proclamation per calendar year.
- h) Organization do not have exclusive rights to the day, week, or month being proclaimed.
- i) Proclamations of a similar topic will be issued on a first come first served basis.
- j) The City of London will not incur any expenses relating to the advertising or promotion of a proclamation. Recipients are responsible for the promotion of the proclamation, organization of related activities and for all associated costs.
- k) Proclamations will not be issued for:
 - Matters of political controversy, ideological or religious beliefs or individual conviction.
 - Events or organizations with no direct connection to the City of London.
 - Campaigns or events contrary to City of London policies or by-laws.
 - National, Independence or Republic Days.
 - Campaign or events intended for profit-making purposes.
 - Recognition of individuals.
 - Recognition of events or organizations that espouse discrimination, hatred, violence or racism.
 - Matters attempting to influence government policy.
 - Matters designed to incite hatred or disorder.
- l) The City of London reserves the right to refuse to issue a proclamation.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Cathy Saunders, City Clerk
Subject: Advisory Committee Review – Interim Report V
Date: April 19, 2021

Recommendation

That, on the recommendation of the City Clerk, the following actions be taken with respect to the current Advisory Committee appointments:

- a) the current term for the City of London Advisory Committee appointments BE EXTENDED, until December 31, 2021; and,
- b) additional appointments BE MADE for the identified Advisory Committees, whose voting membership is well below that number identified in each of the respective Terms of Reference.

Executive Summary

The purpose of this interim report is to request consideration of extending the current appointments for the City of London Advisory Committees.

Analysis

1.0 Background Information

1.1 Previous Reports Related to this Matter

- Finance and Administrative Services Committee, February 27, 2012
- Strategic Priorities and Policy Committee, December 16, 2013
- Strategic Priorities and Policy Committee, March 17, 2014
- Civic Works Committee, June 19, 2018
- Corporate Services Committee, November 13, 2018
- Corporate Services Committee, March 19, 2019
- Governance Working Group, August 24, 2020
- Governance Working Group, November 10, 2020
- Governance Working Group, January 11, 2021

1.2 Previous Council Direction

The following was resolved at the February 2, 2021 meeting of the Municipal Council:

That the following actions be taken with respect to the 1st Meeting of the Governance Working Group meeting held on January 11, 2021:

- a) the following actions be taken with respect to the Advisory Committee Review:
 - i) the report dated January 11, 2021 entitled "Advisory Committee Review - Interim Report IV", BE RECEIVED;
 - ii) the Civic Administration BE DIRECTED to proceed with drafting revised Terms of References for Advisory Committees based on the proposed changes set out in staff report dated November 10, 2020 entitled "Advisory Committee Review - Interim Report III", incorporating additional direction from the Municipal Council and the Governance Working Group; and,

iii) the Civic Administration BE DIRECTED to circulate the draft revised Terms of References noted in ii) above, to the Advisory Committees for input and to report back to the Governance Working Group with the draft revised Terms of Reference and comments received from the Advisory Committees;

b) the Civic Administration BE DIRECTED to prepare a draft revised Code of Conduct for Advisory Committees that would be similar in nature to the Code of Conduct for Council Members, including processes for both adjudication and enforcement of the revised Code of Conduct, and report back to the Governance Working Group with the draft revised Code of Conduct;

c) clause 1.1 BE RECEIVED for information;

d) the Additional Feedback from Current Advisory Committee Members BE RECEIVED; and

e) the communications dated March 15, 2019 and January 4, 2021 from the Transportation Advisory Committee BE RECEIVED.

2.0 Discussion and Considerations

Following the above-noted direction of the Municipal Council, the work is underway on a report back with information related to Terms of Reference. There are several considerations in addition to the Terms of Reference however, which may take time that will not coincide with the end of the current term appointments (June 30, 2021).

To this end, it is recommended that the current appointments be extended to the end of the calendar year to December 31, 2021. The current members have been advised of this report moving before the committee for consideration.

In addition to this information, some of the Advisory Committees have membership that is well under the maximum numbers of members. There was recently effort to recruit additional members (see additional items on this agenda); making these appointments through to the end of the current year would likely be welcomed.

3.0 Next Steps

Should there be Advisory Committee members who do not wish to continue with an extended appointment, any vacancies will be addressed as required.

4.0 Financial Impact/Considerations

None at this time.

5.0 Conclusion

The extension of the current appointments will allow additional stability to the work of the Advisory Committees for the year 2021, as well as allow for a smoother transition to any new committee structure that may be enacted by the Municipal Council.

Prepared, Submitted and Recommended by:

Cathy Saunders, City Clerk
Michael Schulthess, Deputy City Clerk
Barb Westlake-Power, Deputy City Clerk

Committee: Accessibility Advisory Committee / Diversity, Inclusion and Anti-Oppression Advisory Committee

Organization/Sector represented: Private Sector Business

Name: Beverley Madigan

Occupation: Manager/Principal

Work experience: 35 years experience in both the private and public sectors as a programmer, analyst, educator and administrator. I love learning, and working with people and helping people improve the quality of their lives through education, and ensuring they have access to programs and services they need. I have been able to pursue this passion by working with youth, adults and their families as an educator, restorative justice practitioner and leadership development principal.

Education: My post-secondary education consists of an undergraduate education in mathematics and computer studies and graduate work in educational administration. (B.A., B.Ed., M.Ed). I am certified in Laubach Literacy, Conflict Resolution, Mediation & Negotiation, Restorative Justice, SafeTalk and ASIST Suicide Prevention.

Skills: Strategic Planning – organizational short and long term planning. Leadership Development – developed leadership programs for youth & adults in the workplace. Human Resources Management – managed and evaluated the performance of 7 unionized groups, planned and delivered professional development sessions for a variety employee groups. Conflict Management – led conflict resolution processes for various situations involving youth and adults. Restorative Justice Facilitation – planned and led restorative circles and conferences for youth and families in the community. Special Needs Support Education-advocating for and providing support for families.

Interest reason: It is important to me to actively participate in and contribute to the betterment of the city in which I live and work. I believe I can accomplish this in many ways and one of them is to become a member of the City of London Advisory Committees. I am responsive to community needs and an advocate for people in our community.

Contributions: I have a strong work ethic and am committed to rolling up my sleeves and contributing where needed. It is important to me to listen to other people's ideas and incorporate them in to work that supports the Committee's mission and vision moving forward. I enjoy planning, coordinating, organizing and contributing to whatever work that needs to be done.

Past contributions: I have worked on a variety of Boards and Committees throughout my career such as: Universality and Diversity, Newmarket Library Board, Durham Literacy Council, Safety and Emergency Response Committee and Public Board Strategic Planning. My most recent contribution was co-creating the Mental Health Strategy for the YRDSB.

Interpersonal: I believe respect is the foundation for healthy communication and healthy relationships. When working with others whether it is discussing or dialoguing, it is important to me to have an open-minded, supportive, learning stance where I am seeking to understand other people's perspectives and always looking for opportunities to build on strengths and needs. During the decision-making process, it is important to me to be inclusive, consultative and collaborative.

Interview interest: Yes



Application for Appointment to City of London Advisory Committees

We are committed to providing a fully accessible recruitment process. Please let us know if you require any accommodation: accessibility@london.ca.

Please complete all fields. You may save and email your completed application to advisorycommittee@london.ca, or you may print it and mail it to the City Clerk's Office, London City Hall, PO Box 5035, London ON N6A 4L9.

The personal information on this form is collected under the authority of the *Municipal Act, 2001* and will be used to assist the Municipal Council in selecting appointees for various Advisory Committees, and will be included on a public agenda that is published on the City's website. Questions about this collection may be referred to the City Clerk, 300 Dufferin Avenue, London ON; Tel: 519-661-2489 ext. 4937.

Application

I am interested in serving on the following committee(s):

- | | |
|---|--|
| <input checked="" type="checkbox"/> Accessibility Advisory Committee | <input type="checkbox"/> Cycling Advisory Committee |
| Do you have a disability? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Diversity, Inclusion and Anti-Oppression Advisory Committee |
| <input type="checkbox"/> Advisory Committee on the Environment | <input type="checkbox"/> Environmental and Ecological Planning Advisory Committee |
| <input type="checkbox"/> Agricultural Advisory Committee | <input type="checkbox"/> London Advisory Committee on Heritage |
| <input type="checkbox"/> Animal Welfare Advisory Committee | <input type="checkbox"/> London Housing Advisory Committee |
| <input type="checkbox"/> Childcare Advisory Committee | <input type="checkbox"/> Transportation Advisory Committee |
| <input type="checkbox"/> Community Safety and Crime Prevention Advisory Committee | <input type="checkbox"/> Trees and Forests Advisory Committee |

Contact Information

Name Bonnie Quesnel		Phone Number	
Address		City London	Province Ont.
E-mail		Postal Code N6H 4N9	

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

- 2nd Vice Chair of ARCH -- 2016 to 2020
- Co-Chair of Transit for Age-Friendly Network -2014-2018, London's Accessibility Advisory Committee —April 2017-July 2017. Do sensitive training for new drivers on London Transit. 2000-2017
- Accessibility Standards Advisory Council—June to November- Term Ended.
- Board member and have been Chair of Neighbourhood Legal Services—Several years.
- Chair and board member of Participation Support Services
- Chair and Vice Chair on the London Accessibility Advisory Committee

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

- Member of the Transportation Committee for the 2001 Canada Summer Games.
- Member of the Integration Committee of the 2001 Canada Summer Games.
- Board Member of the Transportation now based in Toronto for four years.
- Board Member of the Battered Women's Advocacy Center for 2 years.



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I will listen and will add when I feel I've something to contribute.

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

2nd Vice Chair of ARCH -- 2016 to 2020
Co-Chair of Transit for Age-Friendly Network -2014-2018

Accessibility Standards Advisory Council—June to November- Term Ended.
Board member and have been Chair of Neighbourhood Legal Services—Several years.
Chair and board member of Participation Support Services
Chair and Vice Chair on the London Accessibility Advisory Committee.
Board Member of the Community Care Access Center -1997- 2005
Participated in London Transportation Brokerage Liaison Committee before the Para Transit Brokerage Had Started.
Member of the Transportation Committee for the 2001 Canada Summer Games.

In early 2016 I was awarded the Mayor's Honor's list for people with disabilities.
On November 2014. I received the Ontario Volunteer Award.
In March 2013, I received the Queen's Diamond Jubilee Award.
On January 18, 2003,I received the Queen's Golden Jubilee Award
September 30, 2003, I received an Ontario Volunteer Service Award

Confirmations

I declare the following:

- I am a resident of London.
- I am at least 18 years old.
- I am not a City employee or Council member.
- I understand that the commitment may be up to 4 hours per month to attend meetings and prepare.
- I understand that my application will be included on a public agenda that is published on the City website.

By submitting this application for consideration, you are declaring that the information in your application is true.

The City of London has a strong commitment to workplace diversity and inclusion, and this commitment extends to our Advisory Committee appointments. An inclusive workplace creates a more supportive environment and ultimately helps us to provide better service to our diverse community.



Application for Appointment to City of London Advisory Committees

Municipal Council approves all appointments. The appointment process is governed by [Council's policy on Advisory Committees](#). For more information, please contact the City Clerk's Office at 519-661-2489, ext. 4599.

(Optional) How did you hear about this opportunity?

- City website
- Social media (e.g. Facebook, Twitter)
- Contact from the City Clerk's Office
- Friend or co-worker
- Printed newspaper advertisement
- Other - specify



Application for Appointment to City of London Advisory Committees

We are committed to providing a fully accessible recruitment process. Please let us know if you require any accommodation: accessibility@london.ca.

Please complete all fields. You may save and email your completed application to advisorycommittee@london.ca, or you may print it and mail it to the City Clerk's Office, London City Hall, PO Box 5035, London ON N6A 4L9.

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Application

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|---|--|
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| Do you have a disability? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Diversity, Inclusion and Anti-Oppression Advisory Committee |
| <input type="checkbox"/> Advisory Committee on the Environment | <input type="checkbox"/> Environmental and Ecological Planning Advisory Committee |
| <input type="checkbox"/> Agricultural Advisory Committee | <input checked="" type="checkbox"/> London Advisory Committee on Heritage |
| <input type="checkbox"/> Animal Welfare Advisory Committee | <input type="checkbox"/> London Housing Advisory Committee |
| <input type="checkbox"/> Childcare Advisory Committee | <input type="checkbox"/> Transportation Advisory Committee |
| <input type="checkbox"/> Community Safety and Crime Prevention Advisory Committee | <input type="checkbox"/> Trees and Forests Advisory Committee |

Contact Information

Name Diane Haggerty		Phone Number	
Address		City London	Province ON
		Postal Code N5Z 2P5	
E-mail			

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

I do not

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I hope to learn about the issues facing a committee, and research optimal solutions, to share with the committee, to inform future recommendations.



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I have many years of experience with committees. I would support the work of the Advisory Committee by researching the topics of concern, reading reports, consulting experts, and examining all sides of the issues.

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

I have two college diplomas: Architectural Technology and Law Clerk (knowledge of architecture, and the law). I was a member of the Home & School Council at my local school, and contributed to instituting major fundraising efforts. I was a Brownie leader. I was a slow-pitch coach at our local ball diamond. I was a volunteer for the Cancer Society, delivered flyers for a political candidate, and fostered animals for a rescue. I've owned businesses, with staff, in the retail and food service industries.

Confirmations

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(Optional) How did you hear about this opportunity?

- City website
- Social media (e.g. Facebook, Twitter)
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- Friend or co-worker
- Printed newspaper advertisement
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Application for Appointment to City of London Advisory Committees

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Application

I am interested in serving on the following committee(s):

- | | |
|---|---|
| <input checked="" type="checkbox"/> Accessibility Advisory Committee | <input type="checkbox"/> Cycling Advisory Committee |
| Do you have a disability? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input checked="" type="checkbox"/> Diversity, Inclusion and Anti-Oppression Advisory Committee |
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| <input type="checkbox"/> Childcare Advisory Committee | <input type="checkbox"/> Transportation Advisory Committee |
| <input type="checkbox"/> Community Safety and Crime Prevention Advisory Committee | <input type="checkbox"/> Trees and Forests Advisory Committee |

Contact Information

Name Jill Teeple		Phone Number	
Address		City London	Province ON
		Postal Code N6K5B6	
E-mail			

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

I have never been a member of a London Advisory Committee although I was part of the (very large) group that provided input into the Community Diversity and Inclusion Strategy.

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I bring to this work more than 15 years experience as an ally and advocate for people with an intellectual or developmental disability. I have been a volunteer and Board of Director with Community Living London, Community Living Ontario, and Inclusion Canada. My advocacy has been focused on the areas of inclusion in all aspects of the community for people with an intellectual disability, income security, human rights, accessibility, and housing. I would hope that my skills and perspective would be valuable in improving the experience of living in London for people who have an intellectual disability, their families and their neighbours.

I would hope to learn from others who share a different perspective from mine but have aligned values.



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

As an experienced committee and Board member, I appreciate how important it is that all committee members come prepared for meetings, listen to other committee members, make informed decisions, and "speak with one voice" outside the meeting room. I have applied to two Advisory Committees and am passionate about both areas. I expect that I will be able to contribute to discussions and support the Chair and Vice Chair to do good work for London.

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

I have been a Board member for several non-profits in London, provincially and nationally. I am currently the President of the Board of Community Living Ontario (my term expires in September 2021). I have completed Diversity and Inclusion training through the Canadian Centre for Diversity and Inclusion. I am familiar with both the Accessible Canada Act and the AODA. I am an Investment Advisor with BMO Nesbitt Burns working, primarily, with people who have a disability and their families so I have a deep understanding of ODSP and the barriers to income security for people who have a disability. I was the Chair of the Governance Committee at Community Living Ontario for 5 years.

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Contact Information

Name Nour Al-Farawi		Phone Number	
Address		City London	Province On
E-mail		Postal Code n6j2e6	

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

not on London Advisory committee but active within my organization

- health equity and cultural safety committee representative
- occupational health and safety committee representative

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

In order to create effective and sustainable change you must have a committee that is willing to listen and learn from one another. It is also important to include professionals/individuals from different backgrounds and experiences. I am someone who is very open and works very well within a team environment. I am not afraid to voice my opinion and am respectful of others opinions as well. My goals are to better our community as a whole and will take that very seriously. As a visible minority and healthcare professional I hope that my personal and professional experiences can be an asset to this committee.



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

- will attend meetings as scheduled and be an active contributor
- openness to be involved in sub-committees
- help in identifying gaps in current policies and help advise to remedy these or contribute to new policies
- be a champion in community resources available to aid those in need of assistance
- work to develop relationships with stakeholders to enhance our understanding of the needs of our city

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

I am a current Nurse Practitioner working in primary care, seeing patients of all ages and developmental stages. With that comes experience in working with patients from a diverse background. Through my day to day practice I am able to identify barriers or potential barriers in care and try to come up with ways to mitigate. I have worked with various vulnerable populations in my experience as a practitioner. I have found that there is a gap in knowledge, but a drive to do better within our city for equitable change - being apart of a committee to help better serve our community is very important to me. I feel I am driven and have a lot to offer, but am also looking forward to learning.

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Contact Information

Name CORA WASCHKOWSKI		Phone Number	
Address		City LONDON	Province ONT
E-mail		Postal Code N6J 1K2	

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

NA - HAVE APPLIED TO SIT ON LPS COMMITTEE, BUT SUSAN TOTH WAS VOTED IN AGAIN.

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I AM AN ACTIVE PARTICIPANT IN MY COMMUNITY, AND HAVE BEEN FIGHTING FOR ACCESSIBILITY AND DISABLED PERSONS/MOBILITY CHALLENGED PERSONS FOR A VERY LONG TIME. MY INTERESTS IN THIS TOPIC INCREASED AS I BECAME A PERSON WITH NON-VISIBLE, MINOR PHYSICAL ISSUES, TO A MORE VISIBLE DISABILITY WHERE MY NEEDS HAVE CHANGED GREATLY. I CAN NO LONGER DRIVE A CAR,

SO PUBLIC TRANSIT, AND ACCESSIBLE SIDEWALKS AND FACILITIES ARE A BIGGER CONCERN THAT I HAVE REALIZED. LASTLY, MY GOOD FRIEND GERRY LAHAY IS UNABLE TO CONTINUE HIS GREAT ADVOCACY, SO IN HIS MEMORY, I

MY VOICE FOR ALL



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I FEEL THAT MY CHANGING PHYSICAL WELL-BEING, AND COMMUNITY INVOLVEMENT, I WOULD BE AN EXCELLENT CANDIDATE FOR THIS ROLE. I HAVE 20 YEARS EXPERIENCE AS A PROJECT MANAGER IN FINANCE, AM A SMALL BUSINESS OWNER, AND WITH THOSE JOBS, EMPLOYMENT EQUITY, MOBILITY AND ACCESSIBILITY, AS WELL AS WORKPLACE ACCOMODATIONS HAVE BEEN

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

PLEASE SEE ABOVE. I HAVE BEEN AN ALLY AND ADVOCATE FOR PEOPLE WITH DISABILITIES AT ALL LEVELS OF GOVERNMENT, AND AS AN EMPLOYEE OF A FEDERALLY REGULATED FINANCIAL INSTITUTION, AS WELL AS IN MY TIME AS AN EMPLOYER. I HAVE BEEN AN AMBASSADOR FOR MY EMPLOYEE AT THE CANADIAN DISABILITY HALL OF FAME. I SERVED ON MY EMPLOYEE'S EMPLOYMENT EQUITY COMMITTEE, AND HAVE EXPERIENCE WORKING ON THE ACCESSIBILITY COMMITTEE WITH THE

MY FOCUS AS AN EMPLOYEE AND BUSINESS OWNER.

Confirmations

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SAME BIG 6 BANK EMPLOYER. BUT MOSTLY AS A PERSON WITH CHANGING NEEDS AND A DISABILITY, I CAN SPEAK TO THE ACCESSIBILITY NEEDS OF LONDONERS.

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London
CANADA
Address

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Contact Information

Name	Phone Number		
Boniface Justin Naickar			
	City	Province	Postal Code
	London	ON	N6G 0H8
E-mail			

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

Not applicable

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I had recently relocated to London with my family (wife and 2 little ones). It will be my privilege to be part of the Advisory Committee as I look forward to bring in fresh perspective and obviously learning more about the City and serving Londoners.



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I had recently relocated to London with my family (wife and 2 little ones). It will be my privilege to be part of the Advisory Committee as I look forward to bring in fresh perspective and obviously learn more about the City and serve Londoners

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

Besides my full time, I do volunteer as mentor/careercoach for couple of non-profit organizations

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Contact Information

Name Katya Pereyaslavskva	Phone Number		
	City London	Province ON	Postal Code N5Y3Z3
E-mail			

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

I do not have prior experience working with the city of Toronto. In my current role as a faculty appointed librarian working for Ontario Council of University Libraries, I have developed deep expertise in accesibility and human rights issues specifically the AODA act as well as the related standards. Acting as a compliance expert across 21 Ontario university libraries, I have worked with many persons with disabilities to conduct audits and usability testing and to develop a better understanding of a wide range of individual needs.

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

In 2015 I was the receipient of a 10th Anniversary AODA Champion Award in recognition of my progressive leadership in the area of accessibility and inclusion in the context of higher education. I would like to expand my experience by working with the City of London to expand my experience in this area. As a compliance expert I am an adept problem solver and enjoy working through complex challenges of implementing accessibility standards and related requirements. I would be happy to contribute my expertise and years of experience to this working group as a part of my own professional development.



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I have a lot of experience developing working plans, working with policy interpretation and practical guide development to break down legal requirements into digestible content. Two examples of my work can be found below:

<https://ocul.on.ca/accessibility-toolkit>

<https://ocul.on.ca/roam>

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

- Indigenous competency training (2019)
- Equity, Diversity and Inclusion training and work on a national level (2020-2021)
- Harvard University Leadership training (2015)
- Coursework completed towards Project Management certificate (2014)
- User Experience coursework (2020)

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Contact Information

Name Susan Oster	Phone Number		
Address	City London	Province ON	Postal Code N6C 5C9
E-mail			

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

I have not had experience on another London Advisory Committee. I have been part of the Community Diversity and Inclusion Strategy - Priority 4 working group since fall 2020 and a non-voting member of London Transit Commission's Accessible Public Transit Service Advisory Committee since January 2019.

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I would like to learn more about the various barriers that community members face day-to-day in our community and learn from others some of the creative approaches that have been brought forward to address them. As a long-time staff member of the Alzheimer Society London & Middlesex and current Coordinator, Dementia Friendly Communities, I would like to contribute some of what I've learned from our clients living with dementia/cognitive impairment about the challenges they experience in their daily lives. For many years, dementia was not considered as a condition that caused disability, but this has changed thanks to the work of persons living with dementia advocating for their rights. (more - see attachment)



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I will support the committee by sharing what I have learned about accessibility and inclusion for persons living with dementia (and care partners) and resources that might assist the work of the City in enhancing inclusion for all. What I've learned through my work on our Dementia Friendly Communities Project over the couple of years is that considering "dementia-friendly" often improves inclusion and accessibility for many others - especially others living with invisible disabilities. For example, an environmental consideration within a public building that is 'dementia-friendly' will likely also benefit others living with any disease injury or disorder that impacts the brain. (more - see attachment)

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

Earlier I have mentioned my involvement with other local accessibility and inclusion committees - I am learning a lot from the other members of these respective groups. I was an active member of the Age Friendly London Network for more than four years. I also co-facilitate monthly meetings with our own Client Advisory Council at the Alzheimer Society. Our Dementia Friendly Communities work is driven by the voice of lived experience. Personally, 15+ years ago, I saw the day-to-day impacts of a 'not' accessible community on my mother's ability to live well with dementia and I still see this today in my brother-in-law's experience. I hope to help change this for others who wish to be supported to live safely and well in their community.

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- Contact from the City Clerk's Office '
- Friend or co-worker'
- Printed newspaper advertisement '
- Other - specify

Application for Appointment to City of London Advisory Committees

Applicant: Susan Oster

Additional Information for Experience and Qualifications

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

Kate Swaffer, a dementia advocate from Australia who has been actively engaged with the United Nations (UN Convention on the Rights of Persons with Disabilities) has said, “The importance of the concept of dementia friendly communities fits with the needs of our human rights and disability rights to be recognised. In the same way as any other person with a disability, we should be supported to remain independent in our communities for as long as possible. For example, if a wheelchair ramp is provided without hassle, there is no reason why all organisations and environments should not also be designed to be dementia enabling.”

Individuals like Kate have inspired me to listen more and to highlight these voices.

I am mindful that the level of participation required on this committee might be a barrier for many of our clients living with dementia (as is a time of 3pm for meetings) so I hope to be a 'conduit' of sorts. Hopefully, in the future, I could be replaced on this committee by a person living with dementia/ cognitive impairment. I would be interested in joining the committee in any capacity possible.

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I may also be able to recruit volunteers to support the work of the committee (e.g. online research) through our large and skilled volunteer base. I have been able to support a couple of research-focused action plan items from the CDIS (Priority 4) working group that I am part of. This also creates more awareness of accessibility issues within our community – and in the case of our volunteers, often among university-aged students who are going into health/medical and social service fields.



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Application

I am interested in serving on the following committee(s):

Accessibility Advisory Committee

Do you have a disability? Yes No

Advisory Committee on the Environment

Agricultural Advisory Committee

Animal Welfare Advisory Committee

Childcare Advisory Committee

Community Safety and Crime Prevention Advisory Committee

Cycling Advisory Committee

Diversity, Inclusion and Anti-Oppression Advisory Committee

Environmental and Ecological Planning Advisory Committee

London Advisory Committee on Heritage

London Housing Advisory Committee

Transportation Advisory Committee

Trees and Forests Advisory Committee

Contact Information

Name Kevin Fo		Phone Number	
Address		City London	Province ON
E-mail		Postal Code N6B 0T3	

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

Na

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

Please refer to 1 on the attached sheet



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

Please refer to 2. on the attached sheet.

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

Please refer to 3. on the attached sheet.

Confirmations

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1.

As part of an Advisory Committee, I have three main goals I wish to see through. First, I hope to learn more about what it takes to keep a city growing while keeping up with ongoing changes. Furthermore, another goal is to contribute toward helping London stay on track to reach a zero GHG emissions level by 2050. As an undergraduate student studying physical geography, I am determined to use my knowledge and apply it directly to a real-world situation. Finally, my third goal is to contribute valuable opinions, as well as my efforts, to make a positive impact on the London community. Living in a large city with many opportunities was, and still is, a goal of mine, and I hope I can help others with the same dream.

2.

I will support the work of an Advisory Committee because of our common goal: the goal of keeping London an entertaining, habitable, and safe city to live in. As a university student, I will be useful when conducting research because a large portion of my academics is related to this field. In addition, I will be able to bring a student's opinion to the committee. Since students, typically from Western University, are a significant percentage of the population, it will be important to hear their voices and understand their concerns. Thirdly, I will support the work of an Advisory Committee by stating my true opinions. Being a passionate individual has allowed me to develop the skills and habits to speak my mind on critical matters.

3.

I have had many experiences in my life to shape me into a fit member for an Advisory Committee. In 2018, I initiated the idea of starting a club for my school's 30 Hour Famine event, along with a staff member. We raised over \$1000, while spreading awareness, and I developed stronger creativity skills to help our cause. Secondly, I have played several sports, including soccer, golf, badminton, and basketball, starting at a young age. Sports has taught me the value of commitment and teamwork, which has improved my character. As well, tutoring younger students in school trained me to easily adapt to others' needs. I am still learning and growing today, and I hope I can use past experiences to help me with new ones in the future.



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Cycling Advisory Committee

Diversity, Inclusion and Anti-Oppression Advisory Committee

Environmental and Ecological Planning Advisory Committee

London Advisory Committee on Heritage

London Housing Advisory Committee

Transportation Advisory Committee

Trees and Forests Advisory Committee

Contact Information

Name Yasmine Brahimi		Phone Number	
Address		City London	Province ON
E-mail		Postal Code N6B 3G2	

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

N/A

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I have been a cyclist in the city since 2008, and a London resident for 20yrs.

I'm familiar with most of the bike lanes in London, and have been cycling as my main mode of transportation for 10yrs. now I'm passionate about alternate modes of transportation, and hope that I can learn more about what the city is doing to enhance cycling and reduce its carbon footprint.

My long-term love of cycling, in depth knowledge of the city, and my experience as a female equips me could provide a good perspective to the committee and their plans.



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I can provide input, experience, stories and knowledge of the city bike lanes and pathways.
I'm an advocate for cycling and alternate carbon-neutral modes of transportation, so I can include this perspective in discussion, and requests for opinions and input.
I know the city very well, this knowledge can be useful.
I'm fluent in French and Arabic, this could be useful if needed.
I will commit to the 4hrs./month that is required, and even more if needed.

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

I have over 5yrs. experience working within social services and the justice system; I've worked with youth, adults, transient individuals and have done outreach community work, and support for developmental individuals. The latter experience has made me into a fierce advocate, and has given me great insight into how other individuals in different socioeconomic status live. Additionally, I'm an immigrant and came from a background in which bikes aren't used, or even encouraged for women, I see cycling as an empowering hobby and taught myself how to ride a bike at the age of 12 because I wanted to learn this skill so bad. Finally, I'm an avid traveller, and have ridden a bike in many different countries.

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Contact Information

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Address		City	Province Postal Code
E-mail			

Experience and Qualifications

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Contact Information

Name Dan Doroshenko		Phone Number	
Address		City London	Province ON
E-mail			

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

Current member of the Cycling Advisory Committee, representing the Urban League of London for approximately the last 2 years.
Replaced previous member George Sinclair in the position.
Current member of the Transportation Advisory Committee, representing the Cycling Advisory for approximately the last 2 years.
Replaced previous member Henk Ketelaars in the position.
Past member of the Outstanding London Ambassador Award Committee, representing the Urban League of London.

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

The biggest contribution I'm able to provide to the Committees is the ongoing & encompassing range of participation in community activities from sub-committee work, Public Information Centres relating to all forms of transportation, being actively involved with City initiatives. All of which contributes to a very broad exposure to, and support of, active transportation.



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

Through continuing to be actively involved with both the City & Communities of London.

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

Current Chair of the Byron Community Organization, representing the BCO on the Urban League of London.

6 year active membership in the SoHo Community Association.

Sub-committee & participation work with the initial London Bicycle Expo in 2016, now expanded to the 8 day London Celebrates Cycling annual event.

Ongoing participation with NeighbourGood London, past involvement with Active & Green Communities initiatives, ReForest London & Emergency Preparedness Annual event. Volunteered over the past 2 years at the City of London booth in the Annual Lifestyle Home Show relating to cycling.

Initial stages of becoming a member & participating with Cycling without Age via Western University & the Kiwanis Seniors' Community Centre.

Confirmations

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(Optional) How did you hear about this opportunity?

- City website
- Social media (e.g. Facebook, Twitter)
- Contact from the City Clerk's Office
- Friend or co-worker
- Printed newspaper advertisement
- Other - specify



Application for Appointment to City of London Advisory Committees

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Application

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| <input type="checkbox"/> Accessibility Advisory Committee | <input checked="" type="checkbox"/> Cycling Advisory Committee' |
| Do you have a disability? <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Diversity, Inclusion and Anti-Oppression Advisory Committee |
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| <input type="checkbox"/> Childcare Advisory Committee | <input type="checkbox"/> Transportation Advisory Committee |
| <input type="checkbox"/> Community Safety and Crime Prevention Advisory Committee | <input type="checkbox"/> Trees and Forests Advisory Committee |

Contact Information

Name Steve Brawn		Phone Number	
Address		City London	Province ON
E-mail			

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

No previous experience on any London Advisory Committees.

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I am London born and raised, and have worked in London all my life. I started cycle commuting in my 20's and continue to cycle commute at least 6 months a year now, 30+ years later.

My wife and I have cycle toured a number of times, including a 10 day, unsupported 1000km ride around Lake Ontario carrying our clothes, food and camping gear.

I have participated in MS Bike tours for 15 years, including 11 years as a tour leader.

I hope to contribute my cycling experience to the committee.



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I am new to advisory committees, so unsure how I can support that work. I am a lifelong cyclist, and have an interest in promoting cycling in general, and in London specifically.

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

I am Can-Bike trained as an instructor, but my certification is lapsed as I don't intend to instruct in future.

I was involved with TREA for several years, attending meetings on an occasional basis.

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Address		City	Province Postal Code
E-mail			

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What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)



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Contact Information

Name CITLALLY MACIEL	Phone Number		
Address	City London	Province ON	Postal Code N6H3V8
E-mail			

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

I do not have experience on a London Advisory Committee.

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I would welcome the opportunity to be of service to any of the committees selected above. I am a criminal defence lawyer and, as such, I am interested in all things related to the criminal justice system as well as social justice. As a female of latin American origin, I am also interested in diversity, inclusion, and gender and racial equality.

My aspiration would be to use my experience and perspective, whether professional or personal, to assist one of the selected committees in the execution of its mandate. A more humble objective would be for this to be an experience where I can learn from my colleagues and from the process and most importantly serve my community and contribute to the prosperity and enrichment of our city.



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

See enclosed page.

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

See resume enclosed.

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Application for Appointment to * City of London Advisory Committees *

Applicant's Name:

Citlally Maciel

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I believe I can use my professional and personal experience to assist in a variety of ways.

As a lawyer, I am comfortable with researching and analyzing issues and topics of various complexities. I am used to reducing any findings and conclusions into coherent, organized and succinct outlines or reports. I am also trained at analyzing issues and facts in an objective manner, and discussing, debating and explicating them also in a simple, organized and compelling manner.

These are all skills and experience that would help me contribute with a variety of the tasks carried out by many of the committees, including the development of new policies and programs or the refinement of existing ones, being a source of information on community resources available to assist those who have enquiries; and providing consultation, advice, report findings and make recommendations to City Council.

I hope that my personal experience and knowledge can also be put into use in a similar manner, for instance by using my perspective based on my gender and ethnic origin to contribute to discussions, program development, etc.

Citlally Maciel

London, ON N6H 3V8

Education

2012-2015	Juris Doctor Osgoode Hall Law School, York University
2005-2007	Court & Tribunal Agent Diploma Humber College of Applied Arts and Technology
2002-2005	Bachelor of Arts, General Psychology Glendon College, York University

Credentials & Professional Memberships

2016 Call	Law Society of Ontario Membership in good standing
2016 – Present	Legal Aid Ontario Criminal Law Panel & Gladue Panel
2016 – Present	Criminal Lawyers Association

Professional Experience

November 2020 – Present	Brydges Duty Counsel <i>Sykes Assistance Services Corporation – London, ON</i> <ul style="list-style-type: none">▪ Provide legal advice over the telephone to individuals in the custody of police or Canada Borders Services Agency.▪ Provide clients with basic information concerning their legal rights upon arrest or detention, the structure and operation of the court process with an emphasis on the bail hearing process, the nature of the criminal investigation, and the important elements of their cases.
November 2016 – Present	Criminal Defence Lawyer <i>Sole Practitioner – Greater Toronto Area & London, ON</i> <ul style="list-style-type: none">▪ Demonstrate management and organization skills in performing a broad range of legal and firm management tasks.▪ Execute all steps necessary for the resolution of criminal matters, such as reviewing disclosure, interviewing witnesses, completing pre-trials, conducting legal research, drafting applications, visiting in-custody clients, completing applications for drug treatment court and other diversion programs, liaising with social workers and other professionals, preparing submissions, and conducting bail hearings and reviews, guilty pleas, voir dire proceedings, trials and sentencing hearings.▪ Recruit, train and supervise paralegal and law students for internship and volunteering opportunities with the firm; and track individual progress to ensure compliance with policies and procedures.

Citlally Maciel '

July 2015 – May 2016 **Articling Student**

Ministry of the Attorney General, Victims and Vulnerable Persons Division – Toronto, ON

- Completed three rotations: Ontario Victim Services, Public Guardian and Trustee, and Office of the Children's Lawyer.
- Prepared legal training materials aimed at teaching Victim Witness Assistance Program staff about the criminal justice system.
- Involved in the development of victim programs and services (including the pilot program aimed at providing legal advice to victims of sexual assault) by conducting research, drafting memoranda and briefing notes, and responding media inquiries.
- Conducted research and drafted memoranda on various legal issues and areas.
- Drafted legal documents and pleadings including: facta, applications for division of family property, spousal support, court approval of settlement, motions to appoint the PGT as litigation guardian and to compel passing of accounts; and Children's Lawyer Reports pursuant to rule 7.08(5) of the *Rules of Civil Procedure*.

January 2015 – April 2015 **Law Student Intern**

Parkdale Community Legal Services – Toronto, ON

- Conducted intake of potential clients to determine eligibility for services, identified relevant facts and legal issues, and advised clients about available legal strategies.
- Drafted pleadings (applications, appeals, etc.), correspondence, and memoranda.
- Represented clients at hearings before the Social Benefits Tribunal.

September 2013 – April 2014 **Pro Bono Student**

Health Professions Appeal and Review Board – Toronto, ON

- Participated in a public legal education project organized by Pro Bono Students Canada drafting headnotes of the Board's important decisions.

May 2013 – August 2013 **Summer Law Student**

Advocacy Centre for the Elderly – Toronto, ON

- Assisted with background research for a paper titled "Health Care Consent and Advance Care Planning in Ontario" delegated by the Law Commission of Ontario as part of its Legal Capacity, Decision-Making and Guardianship project.

September 2012 – December 2012 **Law Student Intern**

Community and Legal Aid Services Program – Toronto, ON

- Conducted reception duties and client intake.

Writing & Publications '

-
- Peters, Sidney & Maciel, Citlally. Reclaiming Autonomy: Practical Considerations when Clients Resume Capacity. Law Society of Upper Canada, Continuing Education Program: The Six-Minute Estates Lawyer 2016.
 - News Editor/Staff Writer. Authored various articles. *Obiter Dicta*, Osgoode Hall Law School (2012-2014).

Languages

-
- French – Intermediate !
 - Spanish – Fluent !



Application for Appointment to City of London Advisory Committees

We are committed to providing a fully accessible recruitment process. Please let us know if you require any accommodation: accessibility@london.ca.

Please complete all fields. You may save and email your completed application to advisorycommittee@london.ca, or you may print it and mail it to the City Clerk's Office, London City Hall, PO Box 5035, London ON N6A 4L9.

The personal information on this form is collected under the authority of the *Municipal Act, 2001* and will be used to assist the Municipal Council in selecting appointees for various Advisory Committees, and will be included on a public agenda that is published on the City's website. Questions about this collection may be referred to the City Clerk, 300 Dufferin Avenue, London ON; Tel: 519-661-2489 ext. 4937.

Application

I am interested in serving on the following committee(s):

- | | |
|--|--|
| <input type="checkbox"/> Accessibility Advisory Committee | <input type="checkbox"/> Cycling Advisory Committee |
| Do you have a disability? <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Diversity, Inclusion and Anti-Oppression Advisory Committee |
| <input type="checkbox"/> Advisory Committee on the Environment | <input type="checkbox"/> Environmental and Ecological Planning Advisory Committee |
| <input type="checkbox"/> Agricultural Advisory Committee | <input type="checkbox"/> London Advisory Committee on Heritage |
| <input type="checkbox"/> Animal Welfare Advisory Committee | <input type="checkbox"/> London Housing Advisory Committee |
| <input type="checkbox"/> Childcare Advisory Committee | <input type="checkbox"/> Transportation Advisory Committee |
| <input type="checkbox"/> Community Safety and Crime Prevention Advisory Committee | <input type="checkbox"/> Trees and Forests Advisory Committee |

Contact Information

Name		Phone Number	
Address		City	Province Postal Code
E-mail			

Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)



Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

Confirmations

I declare the following:

- I am a resident of London.
- I am at least 18 years old.
- I am not a City employee or Council member.
- I understand that the commitment may be up to 4 hours per month to attend meetings and prepare.
I understand that my application will be included on a public agenda that is published on the City website.

By submitting this application for consideration, you are declaring that the information in your application is true.

The City of London has a strong commitment to workplace diversity and inclusion, and this commitment extends to our Advisory Committee appointments. An inclusive workplace creates a more supportive environment and ultimately helps us to provide better service to our diverse community.

Municipal Council approves all appointments. The appointment process is governed by [Council's policy on Advisory Committees](#). For more information, please contact the City Clerk's Office at 519-661-2489, ext. 4599.

(Optional) How did you hear about this opportunity?

City website

Social media (e.g. Facebook, Twitter)

Contact from the City Clerk's Office

Friend or co-worker

Printed newspaper advertisement

Other - specify



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City website

Social media (e.g. Facebook, Twitter)

Contact from the City Clerk's Office

Friend or co-worker

Printed newspaper advertisement

Other - specify

From: McDougall, Linda <lmcdouga@London.ca>
Sent: December 20, 2019 2:25 PM
To: g.paul.nicholson@gmail.com

Hi Paul,

We need voices like yours on [Advisory Committees](#). Here is the link...EEPAC might be a good fit as well.

There are so many ways to get involved:

- Visit this page: <https://www.london.ca/pages/get-involved.aspx>
- Review agendas for Committees of Council and Council etc. here <https://www.london.ca/city-hall/meetings/pages/default.aspx>
- Review City projects here and provide comments etc. <https://getinvolved.london.ca/>

Peace.



Linda McDougall, MES, OALA, RPP
Ecologist
Long Range Planning and Sustainability
City Planning
City of London

206 Dundas Street, N6A 1G7

P: 519.661.CITY Ext. 6494

lmcdouga@london.ca | www.london.ca

DEFERRED MATTERS

**CORPORATE SERVICES COMMITTEE
(as of April 12, 2021)**

FILE No.	SUBJECT	REQUEST DATE/ CLAUSE NO.	REQUESTED/ EXPECTED REPLY DATE	PERSON RESPONSIBLE	STATUS
1.1	<p>That, the following actions be taken with respect to the Lottery Licensing By-law:</p> <p>b) the City Clerk BE DIRECTED to consult with community organizations and charity associations involved in lottery licensing with respect to the proposed changes to the Lottery Licensing By-law as set out in a) above, and report back to the Corporate Services Committee with the results of that consultation.</p>	2021/01/12 2.1/1/CSC	2nd Quarter	C. Saunders	
1.2	<p>That the following actions be taken with respect to the Ward Boundaries Review:</p> <p>b) the Civic Administration BE DIRECTED to report back on potential changes to the existing Fourteen Ward system that would result in a more balanced population between the Wards; it being noted that the reviews outlined in b) above would be undertaken based on the guidelines set out in Council Policy 5(35) Review of Ward Boundaries.</p>	2021/03/23 2.9/4/CSC	2nd Quarter	C. Saunders	

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Cathy Saunders, City Clerk
Subject: Application – Issuance of Proclamation – Apraxia
Awareness Day
Date: April 19, 2021

Recommendation

That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

Previous Reports Pertinent to this Matter

Corporate Services Committee – December 3, 2019
Corporate Services Committee – January 6, 2020

Background

The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

Conclusion

The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received April 14, 2021 from Apraxia Kids requesting May 14, 2021 be proclaimed Apraxia Awareness Day.

Submitted by: Cathy Saunders, City Clerk

Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization	
Apraxia Kids	
Date Proclamation Required	
May 14th	
Proclamation Name	
Apraxia Awareness Day	
Proclamation Type (day, week or month)	
They do have apraxia Awareness month but we are just asking for the day.	
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)	
Public awareness	
Requester Name	
Vicky Wilhelm	
Requester Telephone Number	
Requester Email Address	
Requester Address	
London Ontario N6C 1L7	
Provide details of your Organization's Connection to London	
Apraxia kids connection to London is basically through my almost 8 year old son Daden who has apraxia. I just want to get it more recognized so it's just a little bit easier for my son and other children like him that dont have a voice or one that is understood to be heard.	
Required Supporting Documents	
<ul style="list-style-type: none"> ● Detail information on the Organization ● Detail information on the Event ● Confirmation of authorization from the Organization to submit the request 	
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws	
Signature	Vicky Wilhelm
	Date April 14 2021
NOTICE OF COLLECTION OF PERSONAL INFORMATION	
Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: csaunder@london.ca	



Our Impact -

Apraxia Kids is the leading nonprofit that strengthens the support systems in the lives of children with apraxia of speech. Since our inception in 2000, Apraxia Kids has provided support to more than 100,000 families and professionals.

1 to 2 children in every 1,000 have childhood apraxia of speech

Based on census data, there are approximately 305,000 children in the US diagnosed with apraxia

We are serving 30% of the children that need us

Our Vision

A world where every child with apraxia of speech reaches their highest communication potential.
Every child deserves a voice.

Our Mission

To strengthen the support systems in the lives of children with apraxia of speech by educating professionals and families; facilitating community engagement and outreach; and investing in the future through advocacy and research.

Support

Apraxia Kids works on a national and local level to provide support to children with apraxia of speech and their families.

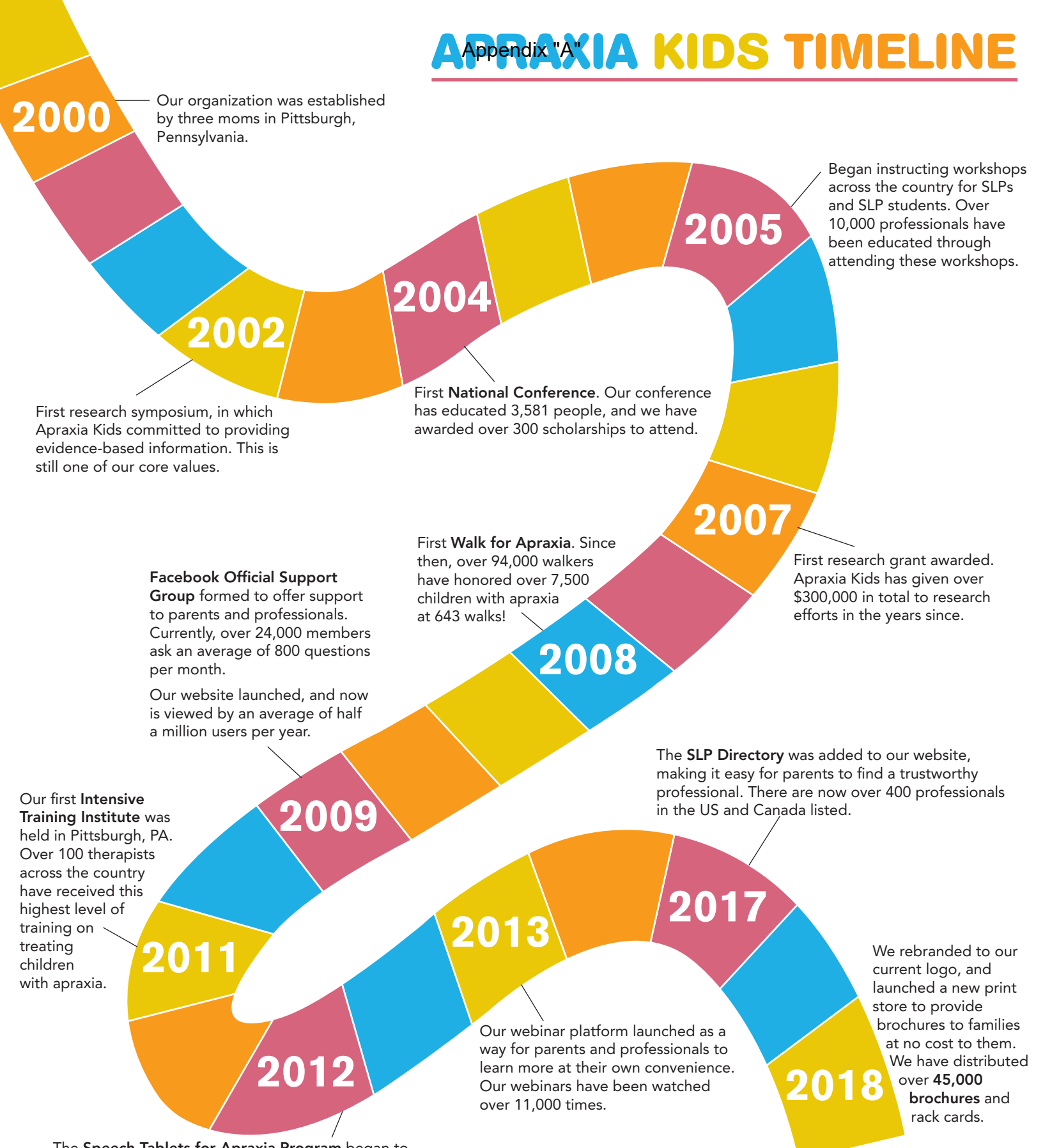
Education

We are committed to providing evidence-based information on childhood apraxia of speech to parents and professionals through our core programs.

Awareness

Working collectively with our volunteers, we are spreading awareness of our organization to those impacted by childhood apraxia of speech.

Appendix "A" APRAXIA KIDS TIMELINE



WHAT WILL THE FUTURE HOLD?



Our Values -

HOPE
EVIDENCE-BASED INFORMATION
PARTNERSHIP
TRUSTWORTHINESS
EQUALITY
INNOVATION
EMPATHY
COMMUNITY



Our Strategic Plan - 2019-2021 -

This collaboratively developed plan is our strategic roadmap for 2019-2021. This plan builds on our current progress with the vision to expand Apraxia Kids throughout the country. Our goals outlined in this plan will be achieved by the end of 2021. Annual objectives will be created in order to achieve these priorities set forth below. -



Professional Education -

Engagement of the Professional Community by increasing our network of Apraxia Kids Trained Speech-Language Pathologists across the country so that families have access to services closer to home.

Intensive Training

We will continue offering our Intensive Training, while working to develop a "Boot Camp Lite," a two-day training for professionals, that will serve as the prerequisite for Boot Camp.

School-Based - Professional Training

We will develop an online education platform and work to develop an effective in-person intensive training program for school based professionals.

On-Demand Webinars

We will develop a new webinar platform, change pricing structure to be a membership-based system, and continue adding new and updated webinars to engage a wide range of professional audiences.

National Conference

We will integrate additional session tracks for subgroups of constituents, and integrate our research symposium, to expand our national conference.



Support -

Provide and enhance services and support for our families. In order to provide better support for our families, we will work to enhance our key services during the next three years.

Speech-Language Pathologist Directory

We will engage SLPs to be part of our directory in every metropolitan area, working collaboratively to provide impact in the local communities in which they work

Support Groups

We will ensure Apraxia Kids-moderated groups exist in all markets where we have identified an Outreach Coordinator, allowing them access to manage the local group as a representative of Apraxia Kids under our direction.

Community Outreach

We will strengthen our community outreach program across additional markets along with providing continued education for current volunteers, to ensure a volunteer outreach coordinator is working in every metropolitan area.



Awareness

Apraxia Kids is the leading organization in apraxia education and support for families and speech-language professionals. We need to work across all areas to build awareness of our organization so that every family impacted by childhood apraxia of speech finds us.

Awareness

We will develop a new website that is more engaging and interactive for those that visit it, develop new marketing strategies to promote awareness of childhood apraxia of speech, and continue to work with volunteers to spread the word about our organization.

Advocacy

We will implement grassroots advocacy efforts at our local events, and engage our outreach coordinators to work collaboratively in communities building our advocacy efforts with local governments.

Research

We will work towards updating our online research platform, and implement a research symposium as part of our National Conference.



Issuance of Proclamations Policy

Policy Name: Issuance of Proclamations Policy

Legislative History: Adopted September 19, 2017 (By-law No. CPOL.-115-367); Amended July 24, 2018 (By-law No. CPOL.-115(a)-418)

Last Review Date: January 6, 2020

Service Area Lead: City Clerk

1. Policy Statement

1.1 This policy sets out the requirements for the issuance of proclamations.

2. Definitions

2.1 Not applicable.

3. Applicability

3.1 This policy shall apply to any request for the issuance of proclamations on behalf of the City of London.

4. The Policy

4.1. Proclamations are ceremonial documents issued and signed by the Mayor on behalf of City of London Council that officially recognizes public awareness campaigns; charitable fundraising campaigns; and arts and cultural celebrations of organizations that reside/operate within the City of London. The requester must clearly identify the significance and connection of the proclamation to the mandate and goals as set out in the City of London's Strategic Plan. A proclamation does not constitute a personal or civic endorsement.

Application Process

- a) Proclamations requests are to be submitted on the City of London Application form to the City Clerk's Office at least six (6) weeks in advance of the requested issuance date.
- b) The Application must provide sufficient background information about the organization, cause or event being proclaimed and the proposed text for inclusion in the proclamation. The proposed text is subject to approval by the City of London to ensure compliance with City of London's policies and by-laws.
- c) Upon receipt of the Application, the City Clerk's Office will review the Application in accordance with this Policy and if the Application appears to be in compliance with the Policy, the Application will be placed on the next available Corporate Services Committee meeting for consideration.
- d) The Corporate Services Committee will review the Application and provide a recommendation to the Municipal Council for consideration with respect to the disposition of the Applications.

SCHEDULE "A"

Administration of Policy:

- e) The cause or event must contribute to the economic, social and cultural fabric of the City of London.
- f) Repeat requests must be submitted on an annual basis.
- g) An organization may request one proclamation per calendar year.
- h) Organization do not have exclusive rights to the day, week, or month being proclaimed.
- i) Proclamations of a similar topic will be issued on a first come first served basis.
- j) The City of London will not incur any expenses relating to the advertising or promotion of a proclamation. Recipients are responsible for the promotion of the proclamation, organization of related activities and for all associated costs.
- k) Proclamations will not be issued for:
 - Matters of political controversy, ideological or religious beliefs or individual conviction.
 - Events or organizations with no direct connection to the City of London.
 - Campaigns or events contrary to City of London policies or by-laws.
 - National, Independence or Republic Days.
 - Campaign or events intended for profit-making purposes.
 - Recognition of individuals.
 - Recognition of events or organizations that espouse discrimination, hatred, violence or racism.
 - Matters attempting to influence government policy.
 - Matters designed to incite hatred or disorder.
- l) The City of London reserves the right to refuse to issue a proclamation.



P.O. Box 5035
300 Dufferin Avenue
London, ON
N6A 4L9

April 15, 2021

Chair and Members
Corporate Services Committee

Re: Board of Directors – Federation of Canadian Municipalities

The City of London has been successful in maintaining a leadership role on the Federation of Canadian Municipalities' (FCM) Board of Directors for over a decade. This has put London and Southwestern Ontario at the centre of key decision-making on issues of importance to municipalities and their residents. Now is a critical time for the municipal sector as we enter a period that will include a national dialogue on Canada's economic & social recovery. Further, the year ahead will also likely include a federal election. Given these stakes, it is more important than ever for the City of London to maintain a presence in the FCM leadership. To this end, I am asking for Council's support to seek re-election to the FCM's Board of Directors for the 2021/2022 term.

I respectfully request that the attached Resolution endorsing me to stand for election and approving payment of all costs associated with attending FCM's Board of Directors meetings, for the 2021/2022 term, be adopted by the Municipal Council.

Finally, you will recall from previous years that in order to campaign for a position on the Board of Directors, it has been necessary to incur expenses related to campaign materials. I hereby respectfully request approval for reimbursement of up to \$500.00 for FCM Board of Directors campaign related expenses by The Corporation of the City of London, outside of my annual expense allocation, upon submission of eligible receipts.

Thank you for your consideration of this matter.

Josh Morgan
Councillor, Ward 7

FEDERATION OF CANADIAN MUNICIPALITIES –
ELECTION TO THE BOARD OF DIRECTORS

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government;

WHEREAS an election of FCM's Board of Directors will be held this year;

BE IT RESOLVED that the Council of The Corporation of the City of London endorses Councillor Josh Morgan to stand for election on FCM's Board of Directors for the 2021/2022 term; and

BE IT FURTHER RESOLVED that Councillor J. Morgan be reimbursed by The Corporation of the City of London, outside his annual expense allocation, for his campaign expenses in seeking re-election to the Board of Directors, in an amount of up to \$500, upon submission of eligible receipts; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with Councillor Josh Morgan attending FCM's Board of Directors meetings, the FCM Annual Conference and AGM and the Trade Show, during the 2021/2022 term.