

Corporate Services Committee

Report

5th Report of the Corporate Services Committee
March 29, 2021

PRESENT: Councillors M. Cassidy (Chair), M. van Holst, J. Morgan, E. Pelosa, A. Kayabaga, Mayor E. Holder

ALSO PRESENT: M. Ribera, K. Van Lammeren, B. Westlake-Power

Remote Attendance: Councillor S. Hillier and L. Livingstone, A. Barbon, B. Card, I. Collins, S. Corman, K. Dickins, J. Freeman, O. Katolyk, G. Kotsifas, D. Popadic, C. Saunders, K. Scherr, M. Schulthess, E. Skalski, C. Smith, S. Stafford, B. Warner

The meeting is called to order at 12:01 PM; it being noted that the following Members were in remote attendance: Mayor E. Holder and Councillors M. van Holst, J. Morgan, E. Pelosa and A. Kayabaga.

1. Disclosures of Pecuniary Interest

None.

2. Consent

Moved by: M. van Holst

Seconded by: J. Morgan

That items 2.1 and 2.2 BE APPROVED.

Yeas: (5): M. Cassidy, M. van Holst, J. Morgan, E. Pelosa, and A. Kayabaga

Absent: (1): E. Holder

Motion Passed (5 to 0)

2.1 2020 Compliance Report in Accordance with the Procurement of Goods and Services Policy

Moved by: M. van Holst

Seconded by: J. Morgan

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to the 2020 Compliance Report, in accordance with the Procurement of Goods and Services Policy:

a) as per the Procurement of Goods and Services Policy, Section 8.11 (c), an annual report of total payments where a supplier has invoiced the City a cumulative total value of \$100,000 or more in a calendar year, BE RECEIVED for information, attached to the above-noted staff report dated March 29, 2021 as Appendix "A";

b) the administrative contract awards for Professional Consulting Services with an aggregate total greater than \$100,000, as per Section 15.1 (g) of the Procurement of Goods and Services Policy, decentralized from Purchasing and Supply that have been reported to the Manager of Purchasing and Supply and have been reviewed for compliance to the Procurement of Goods and Services Policy, BE RECEIVED for

information, attached to the above-noted staff report dated March 29, 2021 as Appendix “B”;

c) the list of administrative contract awards for Tenders with a value up to \$3,000,000 that do not have an irregular result, as per Section 13.2 (c) of the Procurement of Goods and Services Policy, BE RECEIVED for information, attached to the above-noted staff report dated March 29, 2021 as Appendix “C”; and,

d) the City Treasurer, or delegate, BE DELEGATED authority to:
i) at any time, refer questions concerning compliance with the Procurement of Goods and Services Policy to the City’s internal auditor; and,
ii) ratify and confirm completed awards or purchases between \$15,000 and \$50,000 where the City Treasurer or delegate is of the opinion that the awards or purchases were in the best interests of the Corporation.

Motion Passed

2.2 Procurement in Emergencies Update 3 – COVID -19

Moved by: M. van Holst
Seconded by: J. Morgan

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, as per section 14.2 of the Procurement of Goods and Services Policy, a report of Emergency non-competitive individual purchases which exceed \$50,000 (pre-taxes), that the City has made from the date of September 9, 2020 to January 31, 2021 due to COVID-19, appended to the staff report dated March 29, 2021 as Appendix "A", BE RECEIVED for information.

Motion Passed

3. Scheduled Items

None.

4. Items for Direction

4.1 Request for Delegation Status - Public Notice Policy - AnnaMaria Valastro

Moved by: M. van Holst
Seconded by: M. Cassidy

That the Civic Administration BE DIRECTED to report back, as a part of the scheduled Council Policy review, with respect to the addition of a notice provision related to the establishment of city-management of newly created private parking lots in the Public Notice Policy; it being noted that the Corporate Services Committee received a communication from AM Valastro with respect to the Notice Policy.

Yeas: (5): M. Cassidy, M. van Holst, E. Peloza, A. Kayabaga, and E. Holder

Nays: (1): J. Morgan

Motion Passed (5 to 1)

Additional Votes:

Moved by: M. van Holst
Seconded by: E. Peloza

Motion to Approve the delegation request to be heard at this time.

Yeas: (6): M. Cassidy, M. van Holst, J. Morgan, E. Peloza, A. Kayabaga, and E. Holder

Motion Passed (6 to 0)

4.2 Application – Issuance of Proclamation – Guillain-Barré Syndrome (GBS) and Chronic Inflammatory

Moved by: E. Peloza

Seconded by: A. Kayabaga

That Items 4.2 to 4.4 BE APPROVED.

4.2 Application – Issuance of Proclamation – Guillain-Barré Syndrome (GBS) and Chronic Inflammatory

That based on the application dated March 1, 2021, from GBS-CIDP Foundation of Canada, the month of May, 2021 BE PROCLAIMED Guillain-Barré Syndrome (GBS) and Chronic Inflammatory Demyelinating Polyneuropathy (CIDP) Awareness Month.

4.3 Application – Issuance of Proclamation – Southwestern Ontario Film Week

That based on the application dated February 3, 2021, from Forest City Film Festival, the week of October 17-24, 2021 BE PROCLAIMED Southwestern Ontario Film Week.

4.4 Application - Issuance of Proclamation - Intersex Awareness Day

That based on the application dated March 12, 2021, from Intersex London Canada, October 29, 2021 BE PROCLAIMED Intersex Awareness Day.

Yeas: (6): M. Cassidy, M. van Holst, J. Morgan, E. Peloza, A. Kayabaga, and E. Holder

Motion Passed (6 to 0)

4.5 Application - Issuance of Proclamation - World Press Freedom Day 2021

Moved by: M. Cassidy

Seconded by: A. Kayabaga

That the following actions be taken with respect to World Press Freedom Day:

a) based on the application dated March 17, 2021, from ink-stainedwretches.org, May 3, 2021 BE PROCLAIMED World Press Freedom Day;

b) the London City Council RECOGNIZE that a healthy, professional news media is essential to the proper functioning of democracy in the region and urges other municipal councils within the region and across Canada to recognize that a robust news media is essential to the proper functioning of democracy in their jurisdictions; endorses legislation and regulations to support and rejuvenate news outlets across Canada; and supports the federal government in passing legislation to ensure an ecosystem for a healthy news media to serve all Canadians; and,

c) this resolution BE FORWARDED to local M.P.s and M.P.P.s, the Federation of Canadian Municipalities and the Association of Municipalities of Ontario.

Yeas: (6): M. Cassidy, M. van Holst, J. Morgan, E. Peloza, A. Kayabaga, and E. Holder

Motion Passed (6 to 0)

5. Deferred Matters/Additional Business

None.

6. Confidential (Enclosed for Members only.)

Moved by: J. Morgan

Seconded by: A. Kayabaga

That the Corporate Services Committee convene, in closed session, for the purpose of considering the following:

6.1 Land Acquisition/Solicitor-Client Privileged Advice/Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.2 Land Disposition/Solicitor-Client Privileged Advice/Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.3 Land Disposition/Solicitor-Client Privileged Advice/Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.4 Land Disposition/Solicitor-Client Privileged Advice/Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.5 (ADDED) Personal Matters/Identifiable Individual / Solicitor-Client Privileged Advice

A matter pertaining to personal matters about an identifiable individual with respect to employment-related matters, advice which is subject to solicitor-client

privilege and advice and recommendations of officers and employees of the Corporation including communications necessary for that purpose.

Yeas: (6): M. Cassidy, M. van Holst, J. Morgan, E. Peloza, A. Kayabaga, and E. Holder

Motion Passed (6 to 0)

7. Adjournment

Moved by: E. Peloza

Seconded by: M. van Holst

That the meeting Adjourn.

Motion Passed

The meeting adjourned at 1:16 PM.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Anna Lisa Barbon, CPA, CGA, Managing Director, Corporate Services and City Treasurer, Chief Financial Officer

Subject: 2020 Compliance Report in Accordance with the Procurement of Goods and Services Policy

Date: March 29, 2021

Recommendation

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer:

- a. As per the Procurement of Goods and Services Policy, Section 8.11 (c), an annual report of total payments where a supplier has invoiced the City a cumulative total value of \$100,000 or more in a calendar year, **BE RECEIVED** for information, attached as Appendix “A”;
- b. The administrative contract awards for Professional Consulting Services with an aggregate total greater than \$100,000, as per Section 15.1 (g) of the Procurement of Goods and Services Policy, decentralized from Purchasing and Supply that have been reported to the Manager of Purchasing and Supply and have been reviewed for compliance to the Procurement of Goods and Services Policy, **BE RECEIVED** for information, attached as Appendix “B”;
- c. The list of administrative contract awards for Tenders with a value up to \$3,000,000 that do not have an irregular result, as per Section 13.2 (c) of the Procurement of Goods and Services Policy, **BE RECEIVED** for information, attached as Appendix “C”;
- d. The City Treasurer, or delegate, **BE DELEGATED** authority to, at any time, refer questions concerning compliance with the Procurement of Goods and Services Policy to the City’s internal auditor. The City Treasurer, or delegate, is hereby further authorized to ratify and confirm completed awards or purchases between \$15,000 and \$50,000 where the City Treasurer or delegate is of the opinion that the awards or purchases were in the best interests of the Corporation.

Executive Summary

The purpose of this report is to fulfil the Procurement of Goods and Services Policy annual reporting mandate as set out in section 8.11, in keeping with the policy’s goals and objectives of transparency, fairness and competitiveness. This section highlights payments made to suppliers in aggregate greater than \$100,000, professional consulting services awarded administratively greater than \$100,000, administratively awarded tenders less than \$3,000,000, and a review of purchases between \$15,000 and \$50,000 without a purchase order.

Linkage to the Corporate Strategic Plan

Council’s 2019 – 2023 Strategic Plan for the City of London identifies “Leading in Public Service” as one of five strategic areas of focus. The 2020 Compliance Report in Accordance with the Procurement of Goods and Services Policy supports this strategic area of focus by contributing towards the strategic priority to improve accountability and transparency.

Analysis

1.0 Background Information

1.1 Overview

In accordance with *Municipal Act, 2001*, section 270 (1), a municipality shall adopt and maintain policies, one of which is with respect to its procurement of goods and services. The Procurement of Goods and Services Policy, as approved through Municipal By-Law A.-6151(y)-268 outlines the processes to be followed in order to obtain the best value when purchasing goods or contracting services for the Corporation of the City of London.

In accordance with section 8.11 (a), Managing Directors are required to submit an informational report no later than March 1st to the Manager of Purchasing and Supply containing the details of the informal quotation contract awards made under Section 8.5 (c) (i). Further administrative contract awards made in their area to any Professional Consulting Service firms made under Section 8.5 (c) (ii) with an aggregate total greater than \$100,000 in their respective Service Areas were also submitted to the Manager of Purchasing and Supply.

The Procurement of Goods and Services Policy (current revision dated October 1, 2019) identifies authorization thresholds, approval authority, and the associated Procurement policy section as per Schedule "A" of the policy, which is shown in the attached Appendix "D".

1.2 Previous Reports Related to this Matter

Corporate Services Committee, April 14, 2020, Agenda item 2.6, 2019 Compliance Report in Accordance with the Procurement of Goods and Services Policy.

Corporate Services Committee, September 24, 2019, Agenda item 2.3, Procurement of Goods and Services Policy Revisions.

Corporate Services Committee, April 16, 2019, Agenda item 2.3, Compliance Report in Accordance with the Procurement of Goods and Services Policy.

Audit Committee, November 7, 2018, Agenda Item 4.4, Procurement Process Assessment

2.0 Discussion and Considerations

2.1 Total Payments Where a Supplier Invoiced More Than \$100,000 in 2020

For information purposes, section 8.11(c) of the Procurement of Goods and Services Policy requires that an annual report of total payments by supplier (Appendix "A") is provided to identify where a supplier has invoiced the City a cumulative total value of \$100,000 or more in a calendar year. In 2020, the amount of suppliers who invoiced the City an accumulative value of \$100,000 or more was 493 (2019 – 491) an increase of two (2) suppliers. This appendix includes total amounts paid by the City during 2020, sorted alphabetically by supplier. This reporting requirement pre-dates the much more thorough annual compliance reporting that has been provided to Council since 2010.

2.2 Administratively Awarded Professional Consulting Services

The decentralized, administratively awarded Professional Consulting Service contracts that are aggregately greater than \$100,000 as per Section 15.1 (g) appear in Appendix "B". These awards were made in compliance with the Procurement of Goods and

Services Policy. In 2020, there were nine (9) professional consulting firms with aggregate contracts greater than \$100,00 that were administratively awarded (2019 – 10).

2.3 Administratively Awarded Tenders

Administratively Awarded Tenders with a value up to \$3,000,000 as per Section 13.2 (c) that do not have an irregular result are shown in the attached Appendix “C”. In 2020, there were sixty-five (65) administratively awarded tenders, up one (1) from 2019. When irregular results arise during the procurement process, those procurements follow Section 8.10 of the Procurement of Goods and Services Policy. In the fall of 2018, Deloitte, through their internal audit of the Procurement Process, identified that this process was a key strength at the City, and is “effective and efficient and aligned with other local government procurement requirements.”

2.4 Purchases Between \$15,000 and \$50,000 Methodology

The data for 2020 purchases between \$15,000 and \$50,000 was directly extracted from the accounting system for items that did not have Purchase Orders. This has been reviewed by the Manager of Purchasing and Supply for compliance to the Procurement of Goods and Services Policy. There were some minor items identified as a result of the annual review. All of these issues have been reviewed by the client Service Areas for root cause analysis, and corrective actions are being implemented by the respective Managing Directors. The amount of issues continue to be at the level of the 2018 and 2019 reporting, which are at all-time lows.

Specifics of the issues have been communicated in each area and additional training has been provided, which will prevent future re-occurrences. The City Treasurer or delegate will be able to identify and authorize any purchases that meet this criteria and can act on any items that may require internal audit attention.

2.5 Procurement Controls

The Procurement Process is controlled at every step beginning with monetary spending limits, authorized documentation to commence procurement and clear processes for soliciting bids at various authorization limits. Awards are clearly documented both administratively and by City Council. The process is documented and subject to audit. Furthermore, in 2018 the City implemented eProcurement which further “error-proofs” the bidding process and provides a digital audit trail that also further improves efficiency and effectiveness of resources while standardizing our processes. This new digital business platform continues to be very successful.

Further, over the past three years, internal audit through worked performed by Deloitte, conducted a procurement process assessment along with a review of the consultant selection/ engagement and construction procurement practices, with reports issued to Audit Committee.

This annual report provides an in-depth review of various types of procurement and spending levels. It is a continuous improvement tool designed to demonstrate the City’s Mission for transparency, fairness and competitiveness in public procurement.

2.6 Collingwood Judicial Inquiry

In November 2020, a report was issued by the Associate Chief Justice Frank N. Marrocco, “Transparency and the Public Trust, Report of the Collingwood Judicial Inquiry”. This report, 900 plus pages, examined two major transactions that the Town of Collingwood engaged in, that resulted in “undisclosed conflicts, unfair procurements, and lack of transparency that stained both transactions, leading to fair and troubling concerns from the public”. As a result, a host of recommendations were identified for the Town of Collingwood. While these recommendations pertain to the Town of

Collingwood's experience, these recommendations serve as reminders to other public organizations too. In reviewing the recommendations pertinent to procurement, the existing City of London's Procurement of Goods and Services Policy and practices covers a lot of the recommendations, such as but not limited to:

- exemptions from competitive tendering should be strictly defined in the purchasing by-law (i.e. rules for single and sole sourcing),
- roles, responsibilities, and accountability of individuals involved in the procurement process are clearly defined (procurement staff, department heads, the treasurer),
- processes for unsolicited proposals should be outlined (one point of contact),
- role of elected officials (prohibitions),
- when Council should be asked to approve the award of contracts, and
- use of a fairness monitor (complex, controversial procurements)

Civic Administration will continue to review the existing policy in the context of the recommendations made through the judicial inquiry and through our annual review process. Any further improvements to enhance the policy will be brought forward as they are identified.

One of the themes though that came across in the recommendations of the report was the importance of regular and comprehensive training of stakeholders (senior leaders, elected officials, departments) on the Purchasing By-law. As such, Civic Administration will, through continuous improvement initiatives, look at ways to enhance existing training and awareness of the City's Procurement of Goods and Services Policy.

2.7 Scope of Responsibility

This review is limited to the City of London only and does not include Agencies, Boards and Commissions procurement.

Conclusion

In accordance with the requirements in section 8.11 of the City of London's Procurement of Goods and Services Policy, this report confirms and certifies the completion of an annual review process for compliance with this policy, supporting the objective of transparency. Further this report highlights the steps taken to not only look internally for opportunities for improvement but looks externally too for continuous improvement possibilities.

Submitted by: John Freeman, CSCMP, LSSGB
Manager, Purchasing and Supply

Concurred by: Ian Collins, CPA, CMA
Director, Financial Services

Recommended by: Anna Lisa Barbon, CPA, CGA
Managing Director, Corporate Services and
City Treasurer, Chief Financial Officer

Attachments

Appendix "A"
2020 Payments Sorted by Supplier as per Section 8.11 (c)

Payee Name	Total 2020 Payment	Attributed to Water Boards	2019 Amount	Amount Increase (Decrease)
1724830 ONTARIO INC. O/A FLANDSCAPE	\$121,626.45	\$ -	\$ 284,369.61	\$ (162,743.16)
1770888 ONTARIO INC.	\$131,234.82	\$ -		\$ 131,234.82
1926705 ONTARIO INC O/A AAR-CON	\$1,122,206.57	\$ -		\$ 1,122,206.57
2219008 ONTARIO LIMITED	\$367,768.00	\$ -	\$ 1,095,362.74	\$ (727,594.74)
2376378 ONTARIO CORP.	\$8,981,568.66	\$ -	\$ 5,974,713.35	\$ 3,006,855.31
291 CONSTRUCTION LIMITED	\$3,232,772.44	\$ -	\$ 2,260,794.13	\$ 971,978.31
370 WHARNCLIFFE INC.	\$226,720.04	\$ -		\$ 226,720.04
390 BURWELL ST./HOMES UNLIMITED(LONDON)	\$129,880.00	\$ -	\$ 121,189.00	\$ 8,691.00
4M SERVICES	\$257,142.80	\$ -	\$ 218,085.48	\$ 39,057.32
50 PLUS HOUSING CO-OPERATIVE	\$199,603.00	\$ -	\$ 241,738.00	\$ (42,135.00)
5016029 ONTARIO INC.	\$197,712.00	\$ -		\$ 197,712.00
700 KING EAST HOLDINGS LIMITED	\$145,319.29	\$ -	\$ 193,759.06	\$ (48,439.77)
700 KING WEST HOLDINGS	\$130,720.49	\$ -	\$ 174,293.98	\$ (43,573.49)
724 DUNDAS INC.	\$213,053.03	\$ -		\$ 213,053.03
785 WONDERLAND ROAD INC.	\$521,565.58	\$ -	\$ 540,834.48	\$ (19,268.90)
874672 ONTARIO LTD O/A MAPLE CITY	\$250,492.24	\$ -	\$ 273,802.11	\$ (23,309.87)
A+LINK ARCHITECTURE INC.	\$189,533.23	\$ -	\$ 131,375.22	\$ 58,158.01
AAROC AGGREGATES	\$235,523.52	\$ -	\$ 354,219.71	\$ (118,696.19)
ACCERTACLAIM SERVICORP INC.	\$529,462.65	\$ -	\$ 795,554.49	\$ (266,091.84)
ACCESS 2 NETWORKS INC.	\$149,230.91	\$ -		\$ 149,230.91
ACCESS INFORMATION MANAGEMENT OF CANADA	\$120,340.61	\$ -		\$ 120,340.61
ACCURATUS DESIGN & BUILD INC.	\$169,381.53	\$ -	\$ 2,403,170.91	\$ (2,233,789.38)
ACE OF SPADES TREE SERVICE	\$147,165.02	\$ -	\$ 171,751.05	\$ (24,586.03)
ACORN CHRISTIAN DAY CARE	\$261,593.51	\$ -	\$ 316,564.59	\$ (54,971.08)
ACROSS LANGUAGES	\$178,352.58	\$ -	\$ 267,402.19	\$ (89,049.61)
ACTIVE NETWORK LTD.	\$131,506.77	\$ -		\$ 131,506.77
ADDICTION SERVICES OF THAMES VALLEY	\$573,404.67	\$ -	\$ 792,878.74	\$ (219,474.07)
ADELAIDE NORTH DEVELOPMENTS INC.	\$154,419.48	\$ -	\$ 154,419.48	\$ -
AECOM CANADA LTD.	\$6,433,043.03	\$ 400,974.53	\$ 4,887,957.70	\$ 1,545,085.33
ALICE SADDY ASSOCIATION	\$271,508.89	\$ -	\$ 270,940.48	\$ 568.41
ALL SEASON EXCAVATING	\$2,524,959.80	\$ -	\$ 2,391,136.24	\$ 133,823.56
ALL TERRAIN PROPERTY MAINTENANCE INC.	\$108,409.28	\$ -	\$ 197,069.93	\$ (88,660.65)
ALTAQWA ACADEMY FOUNDATION	\$891,512.71	\$ -	\$ 134,517.88	\$ 756,994.83
AMERESCO CANADA INC.	\$858,607.78	\$ -	\$ 1,926,941.17	\$ (1,068,333.39)
AMICO INFRASTRUCTURES (OXFORD) INC.	\$4,681,765.84	\$ -	\$ 12,347,922.14	\$ (7,666,156.30)
AMPRO ELECTRIC	\$114,829.49	\$ -		\$ 114,829.49
ANDREWS INFRASTRUCTURE	\$103,564.50	\$ -		\$ 103,564.50
ANOVA	\$516,254.00	\$ -	\$ 445,881.00	\$ 70,373.00
APGN INC.	\$364,869.55	\$ -		\$ 364,869.55
APPLIED ENERGY SYSTEMS INC.	\$184,367.98	\$ -	\$ 451,185.84	\$ (266,817.86)
AQUAFOR BEECH LIMITED	\$139,848.81	\$ -	\$ 159,092.12	\$ (19,243.31)
AQUAREHAB SERVICES (CANADA) INC.	\$1,642,744.77	\$ -	\$ 5,668,541.91	\$ (4,025,797.14)
ARBOUR GLEN DAY NURSERY	\$354,971.11	\$ -	\$ 432,140.94	\$ (77,169.83)
ARCHIBALD GRAY & MCKAY ENGINEERING LTD.	\$1,684,367.22	\$ -	\$ 1,224,531.10	\$ 459,836.12
ARCHIBALD GRAY & MCKAY LTD. (AGM)	\$104,276.43	\$ -		\$ 104,276.43
ARCON ELECTRIC LTD.	\$312,829.20	\$ -		\$ 312,829.20
ARGYLE MANOR CORPORATION	\$215,884.00	\$ -	\$ 206,809.00	\$ 9,075.00
ARJO CANADA INC.	\$122,749.28	\$ -	\$ 125,886.34	\$ (3,137.06)
ARK AID STREET MISSION INC.	\$708,888.00	\$ -		\$ 708,888.00
ARMSTRONG PAVING AND MATERIALS GROUP LTD	\$397,626.45	\$ -	\$ 3,602,453.92	\$ (3,204,827.47)
ART BLAKE REFRIGERATION LIMITED	\$128,591.57	\$ -	\$ 127,184.58	\$ 1,406.99
ARTISAN CO-OPERATIVE HOMES INC.	\$254,994.00	\$ -	\$ 302,845.00	\$ (47,851.00)
ASSETIC CANADA HOLDINGS INC.	\$128,255.00	\$ -	\$ 128,255.00	\$ -
AT'LOHSA NATIVE FAMILY HEALING SERV.	\$1,164,709.24	\$ -	\$ 1,004,424.29	\$ 160,284.95
AUTOFORM CONTRACTING LONDON LTD.	\$266,654.61	\$ -	\$ 262,557.09	\$ 4,097.52
AVENT TECHNICAL GROUP LTD.	\$355,801.31	\$ -	\$ 160,943.41	\$ 194,857.90
AZUL TRUCKING INCORPORATED	\$134,126.24	\$ -	\$ 256,831.59	\$ (122,705.35)
B & A DAVIES PAVING & CONSTRUCTION INC.	\$624,302.24	\$ -	\$ 733,616.45	\$ (109,314.21)
BABBAR, STEPHEN DEAN AND	\$401,000.00	\$ -		\$ 401,000.00
BARAHONA FRANCO, FLOR YADIRA	\$299,542.36	\$ -		\$ 299,542.36
BEARCOM CANADA CORP.	\$2,037,802.04	\$ 165,432.00	\$ 125,232.67	\$ 1,912,569.37
BEARSS GROUND MAINTENANCE	\$128,421.37	\$ -	\$ 129,526.26	\$ (1,104.89)
BELL CANADA	\$1,437,214.80	\$ 9,243.59	\$ 1,797,496.99	\$ (360,282.19)
BENNETT FLEET LEASING LIMITED	\$587,764.10	\$ -	\$ 568,878.31	\$ 18,885.79
BERNARDI HUMAN RESOURCE LAW LLP	\$119,415.02	\$ -		\$ 119,415.02
BEST JET VAC SERVICES	\$197,213.22	\$ -		\$ 197,213.22
BESTERD MECHANICAL	\$220,430.85	\$ -	\$ 590,996.73	\$ (370,565.88)
BETHANY CHRISTIAN RESIDENCES	\$230,707.00	\$ -	\$ 198,908.00	\$ 31,799.00
BIG BROTHERS BIG SISTERS OF LONDON & AREA	\$129,544.81	\$ -		\$ 129,544.81
BLOSSOMS ECE CENTRE INC.	\$1,301,808.75	\$ -	\$ 1,859,463.69	\$ (557,654.94)
BLUE-CON CONSTRUCTION	\$720,610.08	\$ -	\$ 1,488,864.35	\$ (768,254.27)
BONAVENTURE PLACE HOUSING	\$349,507.45	\$ -	\$ 310,211.00	\$ 39,296.45
BORDEN LADNER GERVAIS LLP	\$760,000.00	\$ -		\$ 760,000.00
BOYS & GIRLS CLUB OF LONDON	\$492,110.99	\$ -	\$ 935,920.62	\$ (443,809.63)
BP CANADA ENERGY GROUP ULC	\$121,050.90	\$ -	\$ 702,899.50	\$ (581,848.60)
BRANDT TRACTOR LTD.	\$239,444.05	\$ -		\$ 239,444.05
BRE-EX CONSTRUCTION	\$21,979,465.03	\$ -	\$ 31,027,328.26	\$ (9,047,863.23)
BRENT-REG CONSTRUCTION INC.	\$391,348.38	\$ -	\$ 592,287.82	\$ (200,939.44)
BRIDGE END HOUSING CO-OPERATIVE	\$350,451.00	\$ -	\$ 355,954.00	\$ (5,503.00)
BRIGHT BEGINNINGS EARLY CHILDHOOD	\$308,224.10	\$ -	\$ 369,806.21	\$ (61,582.11)
BRUYNLAND FARM INC.	\$130,258.23	\$ -		\$ 130,258.23

Appendix "A"
2020 Payments Sorted by Supplier as per Section 8.11 (c)

Payee Name	Total 2020 Payment	Attributed to Water Boards	2019 Amount	Amount Increase (Decrease)
C3 WATER INC.	\$123,578.44	\$ 44,023.62		\$ 123,578.44
CALYTERA SOFTWARE, INC.	\$162,123.47	\$ -	\$ 116,636.77	\$ 45,486.70
CANADA POST CORPORATION	\$507,475.69	\$ -	\$ 557,964.23	\$ (50,488.54)
CANADIAN CART SALES LIMITED	\$142,078.68	\$ -	\$ 182,894.42	\$ (40,815.74)
CANADIAN MENTAL HEALTH ASSOC. MIDDLESEX	\$128,542.26	\$ -		\$ 128,542.26
CANADIAN NATIONAL RAILWAY	\$498,430.87	\$ 135.60	\$ 173,213.90	\$ 325,216.97
CANADIAN PACIFIC (NON-FREIGHT)	\$208,693.30	\$ -	\$ 1,026,850.54	\$ (818,157.24)
CAPREIT LIMITED PARTNERSHIP	\$216,699.43	\$ -	\$ 179,942.02	\$ 36,757.41
CARDINAL HEALTH CANADA	\$400,878.04	\$ -	\$ 361,007.89	\$ 39,870.15
CARREFOUR COMMUNAUTAIRE FRANCOPHONE	\$675,457.00	\$ -	\$ 640,137.40	\$ 35,319.60
CARRIER TRUCK CENTERS	\$443,354.94	\$ -	\$ 494,255.05	\$ (50,900.11)
CASSIDY CONSTRUCTION LONDON LTD.	\$3,754,146.53	\$ -		\$ 3,754,146.53
CBI HOME HEALTH	\$140,631.25	\$ -	\$ 137,256.25	\$ 3,375.00
CBM READY MIX DIVISION	\$112,378.90	\$ -	\$ 462,859.94	\$ (350,481.04)
CDW CANADA CORP.	\$1,933,896.03	\$ 74,875.10	\$ 1,544,232.67	\$ 389,663.36
CENTRIFUGES UNLIMITED INC.	\$202,437.29	\$ -		\$ 202,437.29
CH2M HILL CANADA LIMITED	\$679,773.32	\$ 293,600.37	\$ 1,746,576.64	\$ (1,066,803.32)
CHECKERS MARKETING INC (CLEANING SUPPLY)	\$212,587.60	\$ -	\$ 205,140.02	\$ 7,447.58
CHELSEA GREEN CHILDRENS CENTRE INC.	\$1,145,597.14	\$ -	\$ 1,507,167.21	\$ (361,570.07)
CHELSEA GREEN SOCIETY "ACRES"	\$646,221.00	\$ -	\$ 666,505.00	\$ (20,284.00)
CHESHIRE HOMES OF LONDON INC	\$402,369.60	\$ -	\$ 393,553.53	\$ 8,816.07
CHILDREACH CENTRE	\$1,396,236.50	\$ -	\$ 1,417,883.84	\$ (21,647.34)
CHILDREN'S PLACE	\$118,968.54	\$ -	\$ 182,236.38	\$ (63,267.84)
CHORLEY & BISSET LTD.	\$101,419.24	\$ 22,035.00		\$ 101,419.24
CIMA CANADA INC.	\$172,912.62	\$ -		\$ 172,912.62
CIMCO REFRIGERATION	\$1,290,574.71	\$ -	\$ 838,475.33	\$ 452,099.38
CIMSOF CORP	\$114,045.94			\$ 114,045.94
CISCO SYSTEMS CAPITAL CANADA CO.	\$597,996.52	\$ -	\$ 287,951.06	\$ 310,045.46
CITI PLAZA LONDON INC.	\$1,423,202.37	\$ -		\$ 1,423,202.37
CITY OF ST. THOMAS	\$186,148.79	\$ -	\$ 289,750.64	\$ (103,601.85)
CLARK MULTI-TRADE CONTRACTORS INC.	\$398,381.06	\$ -		\$ 398,381.06
CMHA ELGIN-MIDDLESEX	\$562,117.51	\$ -	\$ 232,128.63	\$ 329,988.88
COCO PAVING INC.	\$1,319,286.91	\$ -	\$ 4,699,447.26	\$ (3,380,160.35)
COLEMAN EQUIPMENT INC.	\$139,976.02	\$ -		\$ 139,976.02
COLUMBUS NON-PROFIT HOUSING	\$116,931.00	\$ -	\$ 130,628.00	\$ (13,697.00)
COMCOR ENVIRONMENTAL LIMITED	\$189,081.46	\$ -	\$ 195,899.07	\$ (6,817.61)
COMMISSIONAIRES GREAT LAKES	\$1,101,370.52	\$ -	\$ 1,185,755.90	\$ (84,385.38)
COMMUNITY HABITAT OF LONDON	\$115,020.85	\$ -		\$ 115,020.85
COMPUCOM CANADA CO.	\$997,841.89	\$ -	\$ 1,082,521.29	\$ (84,679.40)
COMRO DEVELOPMENTS	\$1,284,000.00	\$ -		\$ 1,284,000.00
CONTINENTAL TIRE CANADA, INC.	\$152,802.31	\$ -	\$ 151,205.61	\$ 1,596.70
CORPORATE EXPRESS/STAPLES ADVANTAGE	\$293,479.88	\$ 1,217.23	\$ 384,319.48	\$ (90,839.60)
COUNTRY SPIRIT CO-OP HOMES OF LONDON	\$394,399.00	\$ -	\$ 398,071.00	\$ (3,672.00)
COURTESY, FORD, LINCOLN	\$402,277.10	\$ -	\$ 239,200.75	\$ 163,076.35
CROUCH NEIGHBOURHOOD RESOURCE	\$168,298.37	\$ -	\$ 169,366.67	\$ (1,068.30)
CTM EXCAVATING INC	\$368,254.59	\$ -	\$ 501,297.39	\$ (133,042.80)
CUBEX LIMITED	\$437,197.00	\$ -	\$ 257,612.62	\$ 179,584.38
CUSHMAN & WAKEFIELD ASSET SERVICES INC.	\$462,589.42	\$ -	\$ 400,063.35	\$ 62,526.07
D K EQUIPMENT LIMITED	\$298,328.35	\$ -	\$ 591,283.80	\$ (292,955.45)
DANCOR CONSTRUCTION LIMITED	\$425,155.56	\$ -		\$ 425,155.56
DATAVAIL CANADA CORPORATION	\$317,998.67	\$ 317,998.67	\$ 321,662.58	\$ (3,663.91)
DAVEY TREE EXPERT CO. OF CANADA LTD.	\$2,484,565.03	\$ -	\$ 3,130,014.02	\$ (645,448.99)
DAYA COUNSELLING CENTRE	\$225,354.50	\$ -	\$ 315,625.00	\$ (90,270.50)
DEKAY CONSTRUCTION (1987) LTD.	\$477,829.51	\$ -	\$ 2,302,899.27	\$ (1,825,069.76)
DELL CANADA INC.	\$1,121,434.23	\$ 397,184.59	\$ 187,508.94	\$ 933,925.29
DELOITTE LLP	\$177,096.64	\$ -	\$ 468,049.71	\$ (290,953.07)
DELTA PLACE CO-OPERATIVE HOMES OF LONDON	\$333,232.00	\$ -	\$ 330,369.00	\$ 2,863.00
DEMAR AGGREGATES INC.	\$204,163.81	\$ -	\$ 300,922.81	\$ (96,759.00)
DENTAL BRANDS FOR LESS INC.	\$226,000.00	\$ -		\$ 226,000.00
DESKLIX INC.	\$204,775.72	\$ -		\$ 204,775.72
DEVELOPMENT ENGINEERING (LONDON) LTD.	\$368,250.11	\$ -	\$ 571,556.70	\$ (203,306.59)
DIELCO INDUSTRIAL CONTRACTORS	\$3,170,489.76	\$ 1,986,365.96	\$ 2,088,415.73	\$ 1,082,074.03
DILLON CONSULTING LIMITED	\$4,037,491.15	\$ -	\$ 3,731,066.92	\$ 306,424.23
DIRECTDIAL.COM	\$209,879.02	\$ -	\$ 114,833.90	\$ 95,045.12
DONALD JONES MGMT SERVICES INC.	\$497,528.59	\$ -	\$ 526,206.86	\$ (28,678.27)
DOUG'S SNOWPLOWING & SANDING LTD.	\$260,074.60	\$ -	\$ 297,258.66	\$ (37,184.06)
DOWLER-KARN LIMITED	\$770,252.52	\$ -	\$ 2,004,440.77	\$ (1,234,188.25)
DREAM WEAVERS DAYCARE INC.	\$654,505.91	\$ -	\$ 710,306.28	\$ (55,800.37)
DREWLO HOLDINGS INC.	\$5,105,776.10	\$ -	\$ 126,465.73	\$ 4,979,310.37
DUFFERIN CONSTRUCTION COMPANY	\$5,943,325.43	\$ -	\$ 9,956,765.64	\$ (4,013,440.21)
DUNCOR ENTERPRISES INC.	\$151,612.74	\$ -	\$ 209,260.98	\$ (57,648.24)
DYNAMIX LONDON INC.	\$234,671.62	\$ -		\$ 234,671.62
EARTHSCAPE PLAY INC.	\$112,851.59	\$ -		\$ 112,851.59
ECHIDNA CORPORATION	\$642,970.00	\$ -		\$ 642,970.00
ECHOLOGICS	\$291,265.41	\$ -	\$ 473,284.57	\$ (182,019.16)
ECONO LODGE	\$1,053,428.15	\$ -		\$ 1,053,428.15
ECOSYSTEM RECOVERY INCORPORATED	\$415,353.53	\$ -	\$ 255,755.52	\$ 159,598.01
EDGAR DIVERSIFIED INC.	\$105,232.18	\$ -	\$ 197,504.03	\$ (92,271.85)
EJUST SYSTEMS INC.	\$239,257.16	\$ -		\$ 239,257.16
ELECTRICAL SAFETY AUTHORITY	\$105,627.46	\$ -	\$ 115,093.84	\$ (9,466.38)
ELGIN CONSTRUCTION COMPANY LIMITED	\$6,643,258.10	\$ -	\$ 3,276,845.11	\$ 3,366,412.99

Appendix "A"
2020 Payments Sorted by Supplier as per Section 8.11 (c)

Payee Name	Total 2020 Payment	Attributed to Water Boards	2019 Amount	Amount Increase (Decrease)
ELGIN CONTRACTING AND RESTORATION LTD	\$160,133.19	\$ -	\$ 169,014.09	\$ (8,880.90)
ELLISDON CORPORATION	\$790,246.02	\$ -		\$ 790,246.02
EMCO CORPORATION	\$2,054,853.27	\$ -	\$ 1,443,871.55	\$ 610,981.72
ENBRIDGE GAS INC. (UNION GAS)	\$645,368.38	\$ -	\$ 564,896.80	\$ 80,471.58
ENGINEERED AIR	\$163,156.18	\$ -	\$ 134,854.20	\$ 28,301.98
ENTERPRISE RENT-A-CAR CANADA LTD.	\$283,517.00	\$ -	\$ 338,774.00	\$ (55,257.00)
ENVIROSYSTEMS INCORPORATED	\$217,292.22	\$ -	\$ 151,855.01	\$ 65,437.21
ERTH HOLDINGS INC.	\$1,620,711.82	\$ 16,678.80	\$ 529,425.59	\$ 1,091,286.23
ESRI CANADA LIMITED	\$750,931.62	\$ -	\$ 1,277,050.90	\$ (526,119.28)
EVANS UTILITY AND MUNICIPAL	\$255,631.42	\$ -	\$ 158,237.12	\$ 97,394.30
EVOQUA WATER TECHNOLOGIES LTD.	\$170,037.23	\$ -	\$ 158,237.34	\$ 11,799.89
EXP. SERVICES INC.	\$191,179.15	\$ -	\$ 344,013.01	\$ (152,833.86)
FAITH DAY NURSERY	\$244,042.11	\$ -	\$ 282,410.45	\$ (38,368.34)
FANSHAWE COLLEGE OF APPLIED ARTS	\$1,392,070.92	\$ -	\$ 3,003,845.34	\$ (1,611,774.42)
FARHI HOLDINGS CORPORATION	\$481,532.28	\$ -	\$ 479,768.92	\$ 1,763.36
FER-PAL CONSTRUCTION LTD.	\$6,835,240.84	\$ -		\$ 6,835,240.84
FERRARI CONCRETE	\$487,909.66	\$ -	\$ 562,237.00	\$ (74,327.34)
FIGUREGROUND STUDIOS INC	\$109,186.26			\$ 109,186.26
FIRSTONSITE RESTORATION LIMITED	\$113,971.10	\$ -		\$ 113,971.10
FIRSTSTAR FIBER INC	\$166,647.60			\$ 166,647.60
FLOWPOINT ENVIRONMENTAL SYSTEMS	\$206,031.79	\$ -		\$ 206,031.79
FOREST QUARTER FAMILY RESIDENCES INC.	\$283,975.00	\$ -	\$ 337,913.00	\$ (53,938.00)
FORTAN TRAFFIC SYSTEMS LIMITED	\$1,288,710.54	\$ -	\$ 548,835.69	\$ 739,874.85
FRANK COWAN COMPANY LTD.	\$2,459,861.04	\$ -	\$ 2,714,093.13	\$ (254,232.09)
FRANK VAN BUSSEL AND SONS LIMITED	\$1,166,681.94	\$ -	\$ 233,147.99	\$ 933,533.95
FRONTLINE OUTFITTERS	\$113,176.20	\$ -	\$ 147,555.88	\$ (34,379.68)
G. C. DUKE EQUIPMENT LTD.	\$119,726.42	\$ -		\$ 119,726.42
GARDAWORLD (GARDA CANADA SECURITY CORP)	\$1,709,114.69	\$ 201.57	\$ 819,031.97	\$ 890,082.72
GDI SERVICES (CANADA) LP	\$574,709.38	\$ -	\$ 485,249.65	\$ 89,459.73
GENERAL MOTORS OF CANADA COMPANY	\$375,602.96	\$ -	\$ 270,907.33	\$ 104,695.63
GENESIS (LONDON) HOUSING CO-OP. INC.	\$502,030.00	\$ -	\$ 510,981.00	\$ (8,951.00)
GEORGES FINE FOOD LTD.	\$533,637.00	\$ -	\$ 536,598.00	\$ (2,961.00)
GERRY'S TRUCK CENTRE LTD.	\$175,781.59	\$ -	\$ 169,454.70	\$ 6,326.89
GHD LIMITED	\$875,564.98	\$ -	\$ 293,868.09	\$ 581,696.89
GILZEAN'S CREEK HOUSING CO-OPERATIVE INC	\$145,754.00	\$ -	\$ 179,756.00	\$ (34,002.00)
GLEN CAIRN COMMUNITY RESOURCE CENTRE	\$100,999.96	\$ -	\$ 138,207.61	\$ (37,207.65)
GLENCOE DISTRICT LIONS NON-PROFIT	\$107,392.00	\$ -	\$ 124,910.00	\$ (17,518.00)
GLOBAL CATHODIC PROTECTION INC.	\$491,705.01	\$ -		\$ 491,705.01
GM BLUEPLAN ENGINEERING LIMITED	\$409,125.09	\$ 3,361.75	\$ 356,116.32	\$ 53,008.77
GOLDER ASSOCIATES LTD.	\$749,406.30	\$ -	\$ 830,179.99	\$ (80,773.69)
GOOD NEWS COMMUNITY HOMES	\$278,668.00	\$ -	\$ 328,179.00	\$ (49,511.00)
GOODWILL INDUSTRIES ONTARIO GREAT LAKES	\$1,063,470.56	\$ -	\$ 1,122,482.03	\$ (59,011.47)
GRACEVIEW ENTERPRISES INC.	\$3,296,577.13	\$ -	\$ 1,040,928.63	\$ 2,255,648.50
GRAND AVENUE CHILDRENS CENTRE	\$219,571.77	\$ -	\$ 277,471.38	\$ (57,899.61)
G-TEL (DIV. OF 1010360 ONTARIO INC)	\$1,134,881.39	\$ 52,090.90		\$ 1,134,881.39
GUELPH TOYOTA	\$191,774.32	\$ -		\$ 191,774.32
GUILD ELECTRIC LIMITED	\$2,817,928.26	\$ -	\$ 2,514,179.38	\$ 303,748.88
GUILLEVIN INTERNATIONAL CIE./CO.	\$699,425.28	\$ -	\$ 459,083.60	\$ 240,341.68
GYM-CON LTD.	\$234,257.75	\$ -		\$ 234,257.75
H & N ROOFING & SHEET METAL LIMITED	\$589,047.88	\$ -	\$ 412,296.62	\$ 176,751.26
H.I.R.A. LIMITED	\$417,482.22	\$ 6,620.67	\$ 2,241,952.30	\$ (1,824,470.08)
HAMISCO INDUSTRIAL SALES INC.	\$195,695.71	\$ -	\$ 138,252.53	\$ 57,443.18
HARDIE INDUSTRIAL SERVICES	\$320,572.79	\$ 19,788.79		\$ 320,572.79
HARRIS CANADA SYSTEMS, INC.	\$264,929.09	\$ -	\$ 478,055.44	\$ (213,126.35)
HAYMAN CONSTRUCTION INC.	\$3,602,617.40	\$ -	\$ 831,592.30	\$ 2,771,025.10
HELIX COURIER LIMITED	\$131,285.76	\$ -	\$ 131,946.87	\$ (661.11)
HEWLETT-PACKARD FINANCIAL SERVICES	\$584,335.99	\$ -	\$ 831,933.64	\$ (247,597.65)
HIGHBURY FORD	\$141,929.59	\$ -	\$ 103,388.36	\$ 38,541.23
HOLIDAY INN EXPRESS HOTEL & SUITES	\$472,118.20	\$ -		\$ 472,118.20
HOME TRUST COMPANY	\$350,037.41	\$ -		\$ 350,037.41
HOMES UNLIMITED (LONDON) INC (NELSON PL)	\$185,203.00	\$ -	\$ 185,214.00	\$ (11.00)
HOMESTEAD LAND HOLDINGS LIMITED	\$381,043.37	\$ -	\$ 397,764.89	\$ (16,721.52)
HOT, COLD & FREEZING LTD.	\$196,175.84	\$ -	\$ 163,683.02	\$ 32,492.82
HSC INSURANCE	\$645,479.49	\$ -	\$ 518,159.78	\$ 127,319.71
HURON TRACTOR LTD.	\$109,060.85	\$ -	\$ 129,862.13	\$ (20,801.28)
HURRICANE SMS INC.	\$815,332.22	\$ -	\$ 395,549.15	\$ 419,783.07
HYBRID DOCUMENT SYSTEMS INC.	\$108,788.05	\$ -	\$ 222,888.42	\$ (114,100.37)
HYDE PARK EQUIPMENT LIMITED	\$446,488.30	\$ -	\$ 343,058.15	\$ 103,430.15
HYDRO ONE NETWORKS INC.	\$1,938,373.50	\$ 1,384,148.21	\$ 2,024,893.57	\$ (86,520.07)
I.F. PROPCO HOLDINGS (ONTARIO) 31 LTD.	\$475,207.89	\$ -	\$ 1,874,825.80	\$ (1,399,617.91)
IBI GROUP	\$265,227.52	\$ -	\$ 657,432.00	\$ (392,204.48)
IBI GROUP PROFESSIONAL SERVICE	\$623,455.96	\$ -	\$ 597,175.45	\$ 26,280.51
ICO TECHNOLOGIES INC.	\$131,150.35	\$ -		\$ 131,150.35
IESO (INDEPENDENT ELECTRICITY	\$2,772,929.95	\$ 2,772,929.95	\$ 3,091,920.64	\$ (318,990.69)
ILDERTON COMMUNITY NON-PROFIT	\$249,170.00	\$ -		\$ 249,170.00
IMPACT LONDON	\$677,521.12	\$ -		\$ 677,521.12
IMPERIAL PARKING CANADA CORP. (IMPARK)	\$446,371.94	\$ 321.31	\$ 589,512.10	\$ (143,140.16)
INFORMATION BUILDERS (CANADA) INC.	\$565,638.45	\$ -		\$ 565,638.45
INSIGHT CANADA INC.	\$573,375.45	\$ -		\$ 573,375.45
INSITUFORM TECHNOLOGIES LTD	\$4,412,422.68	\$ -	\$ 1,392,243.69	\$ 3,020,178.99
INTER FAITH HOMES (LONDON) CORPORATION	\$389,069.00	\$ -	\$ 384,488.40	\$ 4,580.60

Appendix "A"
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Payee Name	Total 2020 Payment	Attributed to Water Boards	2019 Amount	Amount Increase (Decrease)
INTERGRAPH CANADA LTD DBA HEXAGON	\$135,553.68	\$ -		\$ 135,553.68
INVASIVE PHRAGMITES CONTROL CENTRE	\$220,350.00	\$ -	\$ 107,915.00	\$ 112,435.00
ISA CYBERSECURITY INC.	\$175,119.42	\$ -		\$ 175,119.42
J.M.R. ELECTRIC LIMITED	\$7,414,509.94	\$ -	\$ 473,108.29	\$ 6,941,401.65
J-AAR EXCAVATING LIMITED	\$17,461,945.98	\$ 77,580.49	\$ 12,456,618.69	\$ 5,005,327.29
JASPER CONSTRUCTION CORP.	\$1,214,288.20	\$ -	\$ 8,953,011.11	\$ (7,738,722.91)
JBL CONSTRUCTION(DIV OF 1644472 ONT LTD)	\$1,963,401.99	\$ -	\$ 1,906,868.82	\$ 56,533.17
JEFFERY ASSOCIATES LLP	\$2,492,636.08	\$ -		\$ 2,492,636.08
JOHN BROOKS COMPANY LTD.	\$296,314.12	\$ -		\$ 296,314.12
K+S WINDSOR SALT LTD.	\$3,347,916.31	\$ -	\$ 4,020,077.51	\$ (672,161.20)
KAMARAH TREE FARMS LTD.	\$1,633,296.17	\$ -	\$ 2,268,349.76	\$ (635,053.59)
KANGAROO'S POUCH DAY CARE INC.	\$125,559.05	\$ -		\$ 125,559.05
KEMIRA WATER SOLUTION CANADA INC.	\$1,362,533.31	\$ -	\$ 1,076,566.26	\$ 285,967.05
KEN GROVER TRUCKING LIMITED	\$454,037.96	\$ -	\$ 552,032.69	\$ (97,994.73)
KENMORE HOMES (LONDON) INC.	\$129,987.00	\$ -		\$ 129,987.00
KIDLOGIC LONDON INC.	\$1,168,885.21	\$ -	\$ 1,305,660.81	\$ (136,775.60)
KIDS & COMPANY LTD.	\$716,707.75	\$ -	\$ 766,982.58	\$ (50,274.83)
KIDZONE DAYCARE CENTRE	\$352,338.79	\$ -	\$ 381,816.44	\$ (29,477.65)
KINDERVILLE GAINSBOROUGH INC.	\$464,275.50	\$ -	\$ 635,454.42	\$ (171,178.92)
KINWELL PLACE NON-PROFIT HOUSING CORP.	\$258,954.00	\$ -	\$ 257,120.00	\$ 1,834.00
KOVACS GROUP INC.	\$131,587.47	\$ -	\$ 258,633.20	\$ (127,045.73)
KPMG LLP, T4348	\$164,132.50	\$ 13,560.00	\$ 398,370.20	\$ (234,237.70)
KRONOS CANADIAN SYSTEMS INC.	\$272,188.67	\$ -	\$ 310,201.10	\$ (38,012.43)
KSB PUMPS INC.	\$412,965.28	\$ 389,081.60		\$ 412,965.28
KWS ELECTRIC SERVICES INC.	\$1,966,187.66	\$ -	\$ 2,822,032.32	\$ (855,844.66)
L-82 CONSTRUCTION LTD.	\$19,472,743.71	\$ 150,334.08	\$ 11,232,143.44	\$ 8,240,600.27
LA RIBAMBELLE PRESCOLAIRE, FRANCO-LANDEA DEVELOPMENTS INC.	\$1,037,051.76	\$ -	\$ 1,213,185.28	\$ (176,133.52)
LANGLEY UTILITIES CONTRACTING LTD.	\$675,556.02	\$ -		\$ 675,556.02
LANGLEY UTILITIES CONTRACTING LTD.	\$3,007,621.83	\$ -	\$ 2,596,738.25	\$ 410,883.58
LATIN-AMERICAN/CANADIAN NON-PROFIT	\$450,854.00	\$ -	\$ 399,561.00	\$ 51,293.00
LAWLOR & CO. (HAMILTON) LIMITED	\$203,238.89	\$ -	\$ 115,345.11	\$ 87,893.78
LEADS EMPLOYMENT SERVICES LONDON INC.	\$1,226,463.80	\$ -	\$ 902,447.15	\$ 324,016.65
LEICA GEOSYSTEMS LTD.	\$182,259.22	\$ -		\$ 182,259.22
LIFEMARK OCCUPATIONAL HEALTH AND	\$279,258.09	\$ -	\$ 190,223.45	\$ 89,034.64
LIFT NON-PROFIT HOUSING OF LONDON INC.	\$331,078.00	\$ -	\$ 343,642.00	\$ (12,564.00)
LIGHTNING EQUIPMENT SALES INC.	\$191,962.72	\$ -	\$ 135,026.09	\$ 56,936.63
LIVINGSTON INTERNATIONAL INC	\$102,038.39	\$ -		\$ 102,038.39
LLOYD LIBKE LAW ENFORCEMENT SALES INC.	\$124,828.79	\$ -	\$ 165,407.14	\$ (40,578.35)
LMK TECHNOLOGIES, LLC	\$136,721.08			\$ 136,721.08
LONDON & MIDDLESEX HERITAGE MUSEUM	\$228,634.70	\$ -	\$ 362,034.00	\$ (133,399.30)
LONDON AFFORDABLE HOUSING FOUNDATION	\$104,969.00	\$ -	\$ 107,224.00	\$ (2,255.00)
LONDON ANIMAL CARE CENTRE	\$1,735,169.34	\$ -	\$ 1,603,646.91	\$ 131,522.43
LONDON ARTS COUNCIL	\$996,667.66	\$ -	\$ 981,889.90	\$ 14,777.76
LONDON AUTOMATIC DOORS LTD.	\$150,776.28	\$ -	\$ 306,570.11	\$ (155,793.83)
LONDON BRIDGE CHILD CARE SERVICES	\$5,880,541.89	\$ -	\$ 7,124,429.97	\$ (1,243,888.08)
LONDON CARES HOMELESS RESPONSE SERVICES	\$2,696,425.69	\$ -	\$ 2,048,989.19	\$ 647,436.50
LONDON CHILDREN'S CONNECTION INC.	\$10,582,982.12	\$ -	\$ 11,213,257.28	\$ (630,275.16)
LONDON COMMUNITY SMALL BUSINESS CENTRE	\$248,191.08	\$ -	\$ 267,114.16	\$ (18,923.08)
LONDON DISTRICT ENERGY LP	\$409,478.30	\$ -	\$ 564,413.86	\$ (154,935.56)
LONDON ENVIRONMENTAL NETWORK	\$153,312.60	\$ -	\$ 112,694.90	\$ 40,617.70
LONDON FRENCH DAYCARE CENTRE INC.	\$429,495.66	\$ -	\$ 871,767.62	\$ (442,271.96)
LONDON GOSPEL TEMPLE	\$401,732.68	\$ -	\$ 497,877.68	\$ (96,145.00)
LONDON HEALTH SCIENCES CENTRE (LHSC)	\$677,587.73	\$ -	\$ 1,100,842.02	\$ (423,254.29)
LONDON HERITAGE COUNCIL	\$257,027.47	\$ -	\$ 244,543.90	\$ 12,483.57
LONDON HYDRO ELECTRIC COMMISSION	\$22,508,024.21	\$ -	\$ 26,467,449.44	\$ (3,959,425.23)
LONDON MULTICULTURAL RESIDENCES	\$341,247.00	\$ -	\$ 389,899.38	\$ (48,652.38)
LONDON POLICE ASSOCIATION	\$163,990.60	\$ -		\$ 163,990.60
LONDON POLONIA TOWERS INC -POLONIA TERR.	\$1,120,078.00	\$ -	\$ 1,182,452.00	\$ (62,374.00)
LONDON REGIONAL CHILDRENS MUSEUM	\$869,314.81	\$ -	\$ 895,420.02	\$ (26,105.21)
LONDON SMILES DAYCARE SERVICES INC.	\$395,533.29	\$ -	\$ 458,447.41	\$ (62,914.12)
LONDON TOWN CO-OP HOMES INC.	\$447,719.00	\$ -	\$ 443,518.00	\$ 4,201.00
LOR-DON LIMITED	\$122,424.24	\$ -	\$ 115,339.96	\$ 7,084.28
LPS EXCAVATING INC.	\$576,256.53	\$ -	\$ 241,125.62	\$ 335,130.91
LUCAN COMMUNITY NON-PROFIT APT. CORP.	\$141,950.00	\$ -	\$ 152,104.00	\$ (10,154.00)
LUTHERAN INDEPENDENT LIVING (LONDON	\$200,846.00	\$ -	\$ 203,374.00	\$ (2,528.00)
M & L SUPPLY FIRE & SAFETY	\$173,919.67	\$ -	\$ 152,764.57	\$ 21,155.10
M. D. CHARLTON CO. LTD.	\$143,916.77	\$ -		\$ 143,916.77
MACCAFERRI CANADA LTD.	\$147,715.58	\$ -		\$ 147,715.58
MACMASTER CHEVROLET CADILLAC BUICK GMC	\$102,703.87	\$ -		\$ 102,703.87
MAINSTREET CREDIT UNION LIMITED	\$208,411.85	\$ -		\$ 208,411.85
MAINSTREET LONDON	\$164,358.89	\$ -	\$ 176,450.07	\$ (12,091.18)
MARCONI NON-PROFIT HOUSING CORP.	\$684,352.00	\$ -	\$ 694,836.00	\$ (10,484.00)
MARSH CANADA LIMITED	\$647,282.88	\$ 647,050.68	\$ 586,812.60	\$ 60,470.28
MAXIMUM CARPENTRY INC.	\$200,529.80	\$ -		\$ 200,529.80
MCCALL DAWSON LLP	\$294,351.17	\$ -	\$ 253,807.45	\$ 40,543.72
MCKENZIE LAKE LAWYERS LLP	\$148,641.92	\$ -		\$ 148,641.92
MCLEAN TAYLOR CONSTRUCTION LTD	\$3,976,738.29	\$ -	\$ 2,856,280.43	\$ 1,120,457.86
MELBOURNE HOUSING CORPORATION	\$113,394.00	\$ -	\$ 121,855.00	\$ (8,461.00)
MELROSE PAVING CO. LTD.	\$370,352.44	\$ -		\$ 370,352.44
MERRYMOUNT CHILDREN'S CENTRE	\$2,872,762.43	\$ -	\$ 3,753,168.95	\$ (880,406.52)
METRIX SOUTHWEST INC.	\$118,932.50	\$ -		\$ 118,932.50

Appendix "A"
2020 Payments Sorted by Supplier as per Section 8.11 (c)

Payee Name	Total 2020 Payment	Attributed to Water Boards	2019 Amount	Amount Increase (Decrease)
METROPOLITAN MAINTENANCE	\$406,424.84	\$ -	\$ 525,979.55	\$ (119,554.71)
MICHELIN NORTH AMERICA (CANADA) INC.	\$122,938.37	\$ -	\$ 107,298.27	\$ 15,640.10
MICROSOFT CANADA INC.	\$237,400.78	\$ -	\$ 347,572.09	\$ (110,171.31)
MILLER WASTE SYSTEMS INC.	\$12,124,927.67	\$ -	\$ 10,245,970.42	\$ 1,878,957.25
MINISTER OF FINANCE	\$2,018,385.57	\$ -	\$ 7,945,708.66	\$ (5,927,323.09)
MISSION SERVICES OF LONDON	\$2,939,869.98	\$ -	\$ 3,300,969.41	\$ (361,099.43)
MKH CHERRYHILL RESIDENTIAL	\$107,453.47	\$ -	\$ 112,541.31	\$ (5,087.84)
MNP LLP	\$284,908.39	\$ -	\$ 245,246.93	\$ 39,661.46
MOBIL SERVICES INC.	\$1,024,459.13	\$ -	\$ 1,089,571.44	\$ (65,112.31)
MONTESSORI ACADEMY OF LONDON	\$101,502.68	\$ -	\$ 145,325.64	\$ (43,822.96)
MORNEAU SHEPELL LTD.	\$146,436.45	\$ -	\$ 149,185.10	\$ (2,748.65)
MOTEL 6	\$211,738.38	\$ -		\$ 211,738.38
MT. BRYDGES FORD SALES LTD.	\$1,215,280.06	\$ -	\$ 1,342,894.94	\$ (127,614.88)
MTE CONSULTANTS INC.	\$269,473.05	\$ -	\$ 343,106.55	\$ (73,633.50)
MULBERRY BUSH CHILD CARE CENTRE	\$348,160.68	\$ -	\$ 373,941.87	\$ (25,781.19)
MULTIVIEW LOCATES INC.	\$269,076.75	\$ -	\$ 1,063,621.73	\$ (794,544.98)
MUNICIPAL PROPERTY ASSESSMENT CORP.	\$5,058,666.32	\$ -	\$ 4,990,962.72	\$ 67,703.60
MUNICIPALITY OF CENTRAL ELGIN	\$900,085.64	\$ 775,626.23	\$ 877,059.12	\$ 23,026.52
MUNICIPALITY OF SOUTH HURON	\$323,867.85	\$ 323,867.85	\$ 295,365.59	\$ 28,502.26
N. PICCOLI CONSTRUCTION LTD.	\$1,833,920.67	\$ -	\$ 1,854,731.95	\$ (20,811.28)
N'AMERIND (LONDON) FRIENDSHIP CENTRE	\$159,750.96	\$ -		\$ 159,750.96
NEPTUNE SECURITY SERVICES INC.	\$156,680.16	\$ -		\$ 156,680.16
NETCHECK CORPORATION	\$317,410.88	\$ -	\$ 315,983.58	\$ 1,427.30
NEW RISE DEMOLITIONS INC	\$125,357.84	\$ -		\$ 125,357.84
NOBLE CORPORATION	\$174,626.38	\$ -	\$ 189,973.42	\$ (15,347.04)
NORTH AMERICAN CONSTRUCTION (1993) LTD.	\$683,239.75	\$ -	\$ 5,197,654.88	\$ (4,514,415.13)
NORTH END BODY SHOP LIMITED	\$161,000.00	\$ -		\$ 161,000.00
OAK PARK COOPERATIVE CHILDREN'S	\$267,257.98	\$ -	\$ 315,232.85	\$ (47,974.87)
ODELL-JALNA RESIDENCES 796 SHELBORNE ST	\$1,486,199.00	\$ -	\$ 1,645,518.95	\$ (159,319.95)
OMEGA CONTRACTORS INC.	\$997,627.38	\$ -	\$ 7,633,401.02	\$ (6,635,773.64)
ONTARIO CLEAN WATER AGENCY	\$14,626,252.59	\$ 14,301,610.36	\$ 14,381,202.23	\$ 245,050.36
ONTARIO INFRASTRUCTURE & LANDS CORP	\$185,200.00			\$ 185,200.00
ONX ENTERPRISE SOLUTIONS LTD.	\$698,523.78	\$ -	\$ 262,449.55	\$ 436,074.23
ORACLE CANADA ULC	\$426,543.16	\$ -	\$ 416,356.93	\$ 10,186.23
OTIS CANADA INC.	\$218,558.32	\$ -		\$ 218,558.32
P.A.M. GARDENS NON-PROFIT HOUSING INC.	\$964,450.00	\$ -	\$ 933,988.00	\$ 30,462.00
PANASONIC CANADA INC.	\$153,560.41	\$ -		\$ 153,560.41
PARKWOOD CHILDREN'S DAY CARE	\$256,912.34	\$ -	\$ 331,918.43	\$ (75,006.09)
PARSONS INC.	\$2,946,183.64	\$ -	\$ 1,856,782.02	\$ 1,089,401.62
PATHWAYS SKILL DEVELOPMENT	\$1,792,873.11	\$ -	\$ 2,035,583.03	\$ (242,709.92)
PEMIC LAND CORPORATION	\$240,020.11	\$ -		\$ 240,020.11
PERFECTMIND INC.	\$197,806.50	\$ -	\$ 229,599.05	\$ (31,792.55)
PERLEY-ROBERTSON, HILL & MCDUGALL LLP	\$106,621.56	\$ -		\$ 106,621.56
PHOENIX PETROLEUM LTD.	\$907,910.16	\$ -	\$ 278,969.19	\$ 628,940.97
PINETREE MONTESSORI SCHOOL	\$118,347.51	\$ -	\$ 138,092.65	\$ (19,745.14)
PITNEYWORKS	\$393,408.07	\$ -	\$ 587,289.29	\$ (193,881.22)
PODOLINSKY EQUIPMENT LTD.	\$462,378.47	\$ -	\$ 190,895.89	\$ 271,482.58
POI BUSINESS INTERIORS INC. - LONDON	\$801,024.10	\$ 467.82	\$ 1,356,650.98	\$ (555,626.88)
POLLARD DISTRIBUTION INC	\$182,370.60	\$ -		\$ 182,370.60
POSTMEDIA NETWORK INC.	\$121,887.49	\$ -	\$ 142,848.91	\$ (20,961.42)
PRICEWATERHOUSECOOPERS LLP	\$112,115.78	\$ -	\$ 145,984.25	\$ (33,868.47)
PRO AQUA, INC.	\$175,846.23	\$ -	\$ 163,860.63	\$ 11,985.60
PRO TIRE GROUP INC.	\$197,924.46	\$ -	\$ 301,160.73	\$ (103,236.27)
PROFIRE EMERGENCY EQUIPMENT	\$118,516.39	\$ -	\$ 128,885.70	\$ (10,369.31)
PURE TECHNOLOGIES	\$1,143,320.95	\$ 763,242.68	\$ 1,431,777.14	\$ (288,456.19)
QN INC.	\$199,123.14	\$ -		\$ 199,123.14
QUALITY INN SUITES	\$808,456.17	\$ -		\$ 808,456.17
R.V. ANDERSON ASSOCIATES LIMITED	\$205,290.83	\$ 90,436.54	\$ 429,704.51	\$ (224,413.68)
RAMPART INTERNATIONAL	\$619,096.01	\$ -	\$ 137,459.32	\$ 481,636.69
REDWOOD PROPERTIES & CONTRACTING INC.	\$528,596.31	\$ -	\$ 133,216.80	\$ 395,379.51
REFOREST LONDON	\$281,838.00	\$ -	\$ 290,696.00	\$ (8,858.00)
RICHMOND BLOCK LONDON CORPORATION	\$461,134.48	\$ -	\$ 461,951.19	\$ (816.71)
RICOH CANADA INC.	\$724,030.18	\$ -		\$ 724,030.18
ROAD SERVICES INTERNATIONAL LTD.	\$364,338.66	\$ -	\$ 121,432.23	\$ 242,906.43
ROBERT A. HUGHES (LONDON) LIMITED	\$126,708.08	\$ -	\$ 286,508.05	\$ (159,799.97)
RO-BUCK CONTRACTING (1986) LIMITED	\$3,035,653.21	\$ -	\$ 4,620,611.74	\$ (1,584,958.53)
ROGERS	\$1,157,073.47	\$ 7,416.82	\$ 970,398.03	\$ 186,675.44
RON MURPHY CONTRACTING CO. LTD.	\$3,672,484.60	\$ -	\$ 1,413,876.83	\$ 2,258,607.77
ROSS TOWING AND TRANSPORTATION SERVICES	\$132,284.62	\$ -	\$ 147,805.28	\$ (15,520.66)
ROYAL BANK OF CANADA	\$854,422.11	\$ -		\$ 854,422.11
ROYAL FENCE LIMITED	\$165,126.56	\$ -	\$ 187,048.29	\$ (21,921.73)
RUBIN THOMLINSON LLP	\$225,431.34	\$ -	\$ 242,524.37	\$ (17,093.03)
RWAM INSURANCE ADMINISTRATORS INC.	\$130,635.70	\$ -	\$ 128,354.13	\$ 2,281.57
S & B CONSTRUCTION LTD.	\$695,213.51	\$ -	\$ 780,008.37	\$ (84,794.86)
S & B SERVICES LTD.	\$329,409.27	\$ -		\$ 329,409.27
SANI-GEAR FIRE INC.	\$109,005.94	\$ -		\$ 109,005.94
SANITARY SEWER CLEANING CO LTD	\$270,145.41	\$ -	\$ 260,348.43	\$ 9,796.98
SCALAR DECISIONS INC. - A CDW COMPANY	\$178,731.05	\$ -	\$ 1,972,673.75	\$ (1,793,942.70)
SCOTT'S SERVICES INC.	\$223,307.68	\$ -	\$ 388,713.26	\$ (165,405.58)
SECURITAS CANADA LIMITED	\$1,354,411.72	\$ -	\$ 710,138.31	\$ 644,273.41
SELECTRA INC.	\$249,080.00	\$ 245,690.00	\$ 235,008.20	\$ 14,071.80

Appendix "A"
2020 Payments Sorted by Supplier as per Section 8.11 (c)

Payee Name	Total 2020 Payment	Attributed to Water Boards	2019 Amount	Amount Increase (Decrease)
SEMCO PAINT LIMITED	\$160,527.26	\$ -	\$ 180,760.79	\$ (20,233.53)
SERVICE MASTER OF LONDON	\$624,732.00	\$ -	\$ 499,484.02	\$ 125,247.98
SHELL ENERGY NORTH AMERICA (CANADA) INC	\$295,374.60	\$ 292,616.16	\$ 291,816.66	\$ 3,557.94
SHERWOOD FOREST (TRINITY) HOUSING CORP.	\$328,554.59	\$ -	\$ 295,131.00	\$ 33,423.59
SHERWOOD FOREST SQUARE LTD.	\$161,333.15	\$ -		\$ 161,333.15
SHU-PAK EQUIPMENT INC	\$304,994.61	\$ -	\$ 103,359.03	\$ 201,635.58
SIFTON PROPERTIES LIMITED	\$514,777.56	\$ -	\$ 421,409.95	\$ 93,367.61
SIMPLY KIDS INC.	\$815,103.00	\$ -	\$ 966,647.94	\$ (151,544.94)
SIMPSON'S FENCE (LONDON) LTD	\$121,220.09	\$ 36,631.23	\$ 158,008.98	\$ (36,788.89)
SISKINDS LLP	\$524,758.66	\$ 29,372.73	\$ 539,721.25	\$ (14,962.59)
SOLENIS CANADA ULC	\$751,425.13	\$ -	\$ 612,395.86	\$ 139,029.27
SOUTH LONDON NEIGHBOURHOOD	\$550,239.46	\$ -	\$ 380,753.00	\$ 169,486.46
SOUTHWEST ONTARIO ABORIGINAL HEALTH	\$523,850.00	\$ -	\$ 4,654,576.50	\$ (4,130,726.50)
SPRIET ASSOCIATES LONDON LIMITED	\$556,275.13	\$ -	\$ 707,042.15	\$ (150,767.02)
ST. LEONARD'S SOCIETY OF LONDON	\$1,644,321.13	\$ -	\$ 572,204.49	\$ 1,072,116.64
ST. MARTIN'S CO-OPERATIVE HOMES	\$402,733.00	\$ -	\$ 454,117.00	\$ (51,384.00)
STANTEC CONSULTING LTD.	\$2,782,579.90	\$ 24,206.42	\$ 2,660,636.42	\$ 121,943.48
STEEPER SERVICES LTD.	\$265,920.89	\$ -	\$ 379,494.74	\$ (113,573.85)
STINSON EQUIPMENT LIMITED	\$209,485.90	\$ -	\$ 130,147.39	\$ 79,338.51
STINSON SECURITY SERVICES LIMITED	\$967,456.13	\$ -	\$ 1,326,203.99	\$ (358,747.86)
STRELA TRUCKING LTD.	\$262,792.80	\$ -		\$ 262,792.80
SUNCOR ENERGY PRODUCTS PARTNERSHIP	\$2,620,217.60	\$ -	\$ 2,115,389.69	\$ 504,827.91
SUPER SAVE TOILET RENTALS INC.	\$143,613.59	\$ -		\$ 143,613.59
SUPERIOR COURT OF JUSTICE - ACCOUNTANT	\$127,368.30	\$ -	\$ 142,773.69	\$ (15,405.39)
SWIFT SW INTEGRATED FIBRE TECH	\$230,000.00	\$ -	\$ 231,600.00	\$ (1,600.00)
SYSCO SOUTHWESTERN ONTARIO	\$982,633.04	\$ -	\$ 1,239,729.73	\$ (257,096.69)
TACEL LTD.	\$716,204.17	\$ -	\$ 586,663.29	\$ 129,540.88
TALBOT MARKETING INC.	\$108,417.68	\$ -	\$ 166,500.70	\$ (58,083.02)
TANGLEWOOD ORCHARD CO-OPERATIVE HOMES	\$392,135.00	\$ -	\$ 465,676.00	\$ (73,541.00)
TANK SOURCE INC.	\$622,977.54	\$ -		\$ 622,977.54
TEAM TRUCK CENTRES	\$4,361,740.95	\$ -	\$ 172,325.85	\$ 4,189,415.10
TELE CONSTRUCTION (1997) INC.	\$171,447.60	\$ -	\$ 223,513.46	\$ (52,065.86)
TELUS COMMUNICATIONS INC.	\$161,153.63	\$ -	\$ 625,783.66	\$ (464,630.03)
TERRADYNE ARMORED VEHICLES INC.	\$561,045.00	\$ -		\$ 561,045.00
THAMES VALLEY DISTRICT SCHOOL BOARD	\$294,899.74	\$ -	\$ 647,116.12	\$ (352,216.38)
THE BANK OF NOVA SCOTIA	\$163,908.54	\$ -		\$ 163,908.54
THE GRAND THEATRE	\$2,500,000.00	\$ -	\$ 625,000.00	\$ 1,875,000.00
THE OAKLANDS HOUSING CO-OPERATIVE INC	\$494,615.00	\$ -	\$ 493,360.00	\$ 1,255.00
THE SALVATION ARMY CENTRE OF HOPE	\$4,284,364.18	\$ -	\$ 3,824,448.00	\$ 459,916.18
THE SPIRIT OF 1919 HOUSING CO-OP INC.	\$729,010.00	\$ -	\$ 836,263.00	\$ (107,253.00)
THOMSON REUTERS CANADA	\$134,972.63	\$ -	\$ 103,794.79	\$ 31,177.84
TOLL-MORRIS ELECTRIC MOTORS	\$143,661.88	\$ -	\$ 171,395.30	\$ (27,733.42)
TOLPUDDLE HOUSING CO-OPERATIVE INC	\$896,310.50	\$ -	\$ 881,806.00	\$ 14,504.50
TRACY SATCHELL PROFESSIONAL CORPORATION	\$114,647.33	\$ -	\$ 125,511.96	\$ (10,864.63)
TRADITION CONSTRUCTION INC.	\$1,389,532.39	\$ -	\$ 1,500,350.53	\$ (110,818.14)
TRAFFIPAX LLC	\$292,021.56	\$ -	\$ 316,638.32	\$ (24,616.76)
TRY RECYCLING INC	\$1,945,953.47	\$ -	\$ 2,767,476.16	\$ (821,522.69)
TTKA INC. O/A CLINTAR	\$299,883.62	\$ -	\$ 128,324.22	\$ 171,559.40
TURBODEN S.P.A.	\$208,336.60		\$ 918,408.40	\$ (710,071.80)
TURF CARE PRODUCTS CANADA LIMITED	\$238,615.45	\$ -	\$ 182,894.42	\$ 55,721.03
UAP INC. (TRACTION)	\$122,674.61	\$ -	\$ 148,033.99	\$ (25,359.38)
ULINE CANADA CORPORATION	\$101,355.03	\$ -		\$ 101,355.03
UNITY PROJECT FOR THE RELIEF OF	\$769,415.42	\$ -	\$ 1,085,000.00	\$ (315,584.58)
UNIVERSITY OF TORONTO	\$100,000.00	\$ 100,000.00	\$ 125,000.00	\$ (25,000.00)
UNIVERSITY OF WESTERN ONTARIO	\$140,298.28	\$ -	\$ 517,416.65	\$ (377,118.37)
URBAN TACTICAL BRANTFORD LTD.	\$120,268.43	\$ -	\$ 155,348.22	\$ (35,079.79)
VAN BREE DRAINAGE & BULLDOZING LTD.	\$1,442,156.66	\$ -		\$ 1,442,156.66
VAN ROESTEL CONTRACTING LTD.	\$191,573.74	\$ -		\$ 191,573.74
VERSATERM	\$332,557.87	\$ -	\$ 332,785.00	\$ (227.13)
VERTO 360 INC.	\$134,444.01	\$ -	\$ 200,949.61	\$ (66,505.60)
VISION TRUCK GROUP	\$626,402.01	\$ -		\$ 626,402.01
W.F. BAIRD & ASSOCIATES COASTAL	\$118,587.63	\$ 118,587.63		\$ 118,587.63
WARD & BURKE MICROTUNNELLING LTD.	\$4,562,425.43	\$ -		\$ 4,562,425.43
WARNER PLACE SENIORS' RESIDENCE ASSOC.	\$192,465.00	\$ -	\$ 244,343.00	\$ (51,878.00)
WASTE CONNECTIONS OF CANADA INC.	\$107,665.21	\$ -	\$ 136,212.05	\$ (28,546.84)
WASTELL BUILDERS (LONDON) INC.	\$198,849.00	\$ -		\$ 198,849.00
WAYNE & HAROLD SMITH CONSTRUCTION LTD.	\$141,968.10	\$ -		\$ 141,968.10
WEATHERTECH RESTORATION SERVICES INC.	\$909,180.77	\$ -	\$ 1,904,586.69	\$ (995,405.92)
WEST CORONATION DEVELOPMENTS INC.	\$178,326.00	\$ -		\$ 178,326.00
WEST KAINS LAND CORP.	\$1,431,543.37	\$ -		\$ 1,431,543.37
WEST NISSOURI NON-PROFIT SENIORS COMPLEX	\$110,672.65	\$ -		\$ 110,672.65
WESTBURNE ONTARIO	\$151,980.75	\$ 89,117.72	\$ 250,941.11	\$ (98,960.36)
WESTERN DAY CARE CENTRE	\$1,136,148.70	\$ -	\$ 1,296,853.54	\$ (160,704.84)
WESTERN FAIR SPORTS CENTRE	\$2,461,324.00	\$ -	\$ 1,511,487.15	\$ 949,836.85
WESTMINSTER MECHANICAL	\$115,750.37	\$ -	\$ 273,800.50	\$ (158,050.13)
WHITEHILLS CHILDCARE ASSOC.	\$1,463,406.24	\$ -	\$ 1,376,080.73	\$ 87,325.51
WHITEOAK HERITAGE HOUSING CO-OP INC.	\$240,348.00	\$ -	\$ 244,429.00	\$ (4,081.00)
WIL COUNSELLING & TRAINING	\$699,446.77	\$ -	\$ 661,724.19	\$ 37,722.58
WILLIAM MERCER WILSON NON-PROFIT CENTRE	\$620,256.00	\$ -	\$ 562,664.00	\$ 57,592.00
WILSON & ASSOCIATES CONTRACTING LTD	\$452,976.95	\$ -	\$ 572,211.15	\$ (119,234.20)
WINDY WOODS CO-OPERATIVE HOMES OF	\$884,675.00	\$ -	\$ 879,880.00	\$ 4,795.00

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2020 Payments Sorted by Supplier as per Section 8.11 (c)

Payee Name	Total 2020 Payment	Attributed to Water Boards	2019 Amount	Amount Increase (Decrease)
WOLSELEY CANADA INC.	\$381,516.13	\$ -	\$ 327,942.19	\$ 53,573.94
WONDERLAND NON-PROFIT 199 COMMISSIONERS	\$129,648.00	\$ -	\$ 118,942.00	\$ 10,706.00
WOOD ENVIRONMENT & INFRASTRUCTURE	\$202,705.13	\$ -	\$ 201,902.22	\$ 802.91
WORK EQUIPMENT LTD.	\$187,866.84	\$ -	\$ 132,172.22	\$ 55,694.62
WSP CANADA GROUP LIMITED	\$1,856,831.76	\$ -	\$ 1,242,675.69	\$ 614,156.07
YMCA OF SOUTHWESTERN ONTARIO	\$6,822,054.38	\$ -	\$ 8,333,536.08	\$ (1,511,481.70)
YOUTH OPPORTUNITIES UNLIMITED	\$2,173,051.51	\$ -	\$ 1,697,808.24	\$ 475,243.27

Specific Payments Removed:

1) Payroll Liabilities

- Credit Union
- CUPE
- Fire Fighters Association
- Director Family Support Plan
- Fire Fighters Credit Union
- Your Neighborhood Credit Union
- Great West Life
- London Life Assurance Company
- London Police Union Dues
- Manulife/ Greenshield
- OMERS
- Pace Savings and Credit Union
- Receiver General
- Sun Life Assurance
- Treasurer of Ontario
- Unifor Local 302
- United Way Elgin Middlesex
- WSIB

2) School Boards Tax Levy

3) Payments to Individuals (non-contractor)

4) Boards and Commission Payments

- Argyle Business Improvement Association
- County of Middlesex, Treasurer
- Eldon House
- Hamilton Road Business Improvement Association
- Kettle Creek Conservation Authority
- London Convention Centre
- London Downtown Business Association
- London Economic Development Corporation
- London & Middlesex Community Housing Inc.
- London Public Library
- London Transit Commission
- Lower Thames Valley Conservation Authority
- Upper Thames Valley Conservation Authority
- Middlesex London Health Unit
- Museum London
- Hyde Park Business Improvement Association
- Old East Village Business Improvement Area

5) Property Tax Payments

6) Payments processed by AP on behalf of Tourism London and the Housing Development Corporation

7) Security Releases

Payments Include

All Canadian, US Dollar and Foreign Currency Payments (amounts are all in the equivalent Canadian dollar) and reflects the total payment made to the supplier along with applicable sales tax.

APPENDIX "B"

APPOINTMENT OF PROFESSIONAL CONSULTING SERVICES, SECTION 15.1 (g)

Consultant Name	Total 2020
AECOM CANADA LTD.	\$ 956,718.20
DILLON CONSULTING LIMITED	\$ 696,132.87
STANTEC CONSULTING LTD.	\$ 640,806.91
AVENT TECHNICAL GROUP LTD.	\$ 205,713.06
COMCOR ENVIRONMENTAL LIMITED	\$ 185,988.45
A+LINK ARCHITECTURE INC.	\$ 180,108.87
IBI GROUP	\$ 172,577.84
EXP. SERVICES INC.	\$ 130,230.77
ECOSYSTEM RECOVERY INCORPORATE	\$ 106,030.33
Grand Total	\$ 3,274,307.30

Appendix "C"

2020 List of Administratively Awarded Tenders < \$3M Section 13.2

Document #	Project Description	Person Responsible	Cost of Award
RFT20-10	Richmond St. Parking Layby Installation	Kelly Scherr	\$97,835.10
RFQ20-12	Grosvenor Lodge Porch	George Kotsifas	\$177,300.00
RFT13-101	Contract Extension School Crossing Guards	Kelly Scherr	\$1,263,784.08
RFT20-04	Exeter Road and Wellington Road Intersection Improvements	Kelly Scherr	\$2,900,010.75
RFT20-07	Contract 2 Euclid Avenue and Birch Street	Kelly Scherr	\$2,312,967.70
RFT20-08	Spruce and Haig Street	Kelly Scherr	\$2,722,420.92
RFT20-09	Annual New Sidewalk Program	Kelly Scherr	\$315,806.80
RFT20-12	Traffic Signal Cabinets (Type 2 TS2)	Kelly Scherr	\$184,470.00
RFT20-13	Lorne Avenue Park	Scott Stafford	\$468,136.31
RFT20-17	Landfill Gas Collection System Expansion	Kelly Scherr	\$513,125.00
RFT20-18	City Hall Parking Garage Life Cycle Renewal	Anna Lisa Barbon	\$418,252.00
RFT20-20	Supply and Delivery of IP-Based Traffic Monitoring Cameras and Accessories	Kelly Scherr	\$203,195.00
RFT20-24	Vibratory Compactors	Kelly Scherr	\$182,745.00
RFT20-26	Traffic Signal at intersection of Adelaide Street North at Blackwater Road	Kelly Scherr	\$255,762.79
RFT20-27	South London Community Pool Roof Replacement	Anna Lisa Barbon	\$447,036.00
RFT20-28	Contract 1 - Britannia Avenue and Tozer Avenue	Kelly Scherr	\$2,689,450.98
RFT20-29	Wenige Expressway Bridge - Bird Netting and Tree Removals	Kelly Scherr	\$80,400.00
RFT20-30	POA Replacement of Building Generator	Anna Lisa Barbon	\$294,000.00
RFT20-34	South London Community Pool Dehumidification Equipment	Anna Lisa Barbon	\$337,600.00
RFT20-37	Self Propelled Rotary Mowers	Kelly Scherr	\$240,000.00
RFT20-38	One Four Wheel Drive Backhoe Loader and Attachments	Kelly Scherr	\$157,820.00
RFT20-40	Supply and Delivery of Diesel Powered 4WD Rough Mowers	Kelly Scherr	\$225,459.71
RFT20-41	Traffic Signal Rebuild - Fuller Street at Highbury Avenue	Kelly Scherr	\$490,027.58
RFT20-42	Traffic Signal Rebuild - Central Avenue at Waterloo Street	Kelly Scherr	\$259,344.95

Appendix "C"

2020 List of Administratively Awarded Tenders < \$3M Section 13.2

Document #	Project Description	Person Responsible	Cost of Award
RFT20-43	New Traffic Signal - Riverside Drive at Beaverbrook Ave	Kelly Scherr	\$163,390.00
RFT20-44	New Intersection Pedestrian Signals	Kelly Scherr	\$220,233.55
RFT20-46	2020 Construction Survey and Design Services for Annual Roadwork Contracts	Kelly Scherr	\$117,500.00
RFT20-47	Highbury Avenue Fanshawe Park Road Median Planter	Kelly Scherr	\$446,528.00
RFT20-49	Old Victoria Hospital	Anna Lisa Barbon	\$601,192.00
RFT20-52	Roadway Lighting and Traffic Control - Oxford Street W and Riverbend	Kelly Scherr	\$177,808.37
RFT20-53	Kinsmen Arena Skate Tile Replacement	Anna Lisa Barbon	\$261,845.00
RFT20-54	Triplex Green and Tee Mowers	Kelly Scherr	\$91,180.00
RFT20-56	Arterial Road Rehabilitation Project Contract 1	Kelly Scherr	\$2,896,627.50
RFT20-57	Replacement of Sidewalk Curb Gutter and Hot Mix Asphalt Contract 1	Kelly Scherr	\$2,389,415.00
RFT20-61	City Hall - Generator Tank Replacement	Anna Lisa Barbon	\$109,285.00
RFT20-63	2020 ARRP Fox Mill Cres Fox Mill Grove Fox Mill Court and Fox Mill Place Improvements	Kelly Scherr	\$2,388,146.70
RFT20-64	ARRP - Jena Crescent Improvements	Kelly Scherr	\$1,622,462.77
RFT20-66	2020 Municipal Parking Lot Upgrades - Lots 8 15	Kelly Scherr	\$2,300,000.00
RFT20-67	General Equipment with Operators	Kelly Scherr	\$2,300,000.00
RFT20-72	Yale Street and Homestead	Kelly Scherr	\$889,770.01
RFT20-73	Power Washing	Kelly Scherr	\$20,150.00
RFT20-75	Stormwater Management Sediment Removal Project	Kelly Scherr	\$1,325,670.26
RFT20-76	2020 Pedestrian Crossover PXO Installation	Kelly Scherr	\$223,792.00
RFT20-81	Rental of Equipment Operators and Materials for Bridge Structure	Kelly Scherr	\$23,158.00
RFT20-84	Cairn Street Reconstruction	Kelly Scherr	\$2,134,197.18
RFT20-85	Contract 2 Replacement of Sidewalk; Curb and Gutter and Hot Mix Asphalt	Kelly Scherr	\$1,622,767.95
RFT20-86	Stanley Street Demolition	Kelly Scherr	\$329,000.00
RFT20-88	Equipment Rental with Operators at W12A Landfill Site	Kelly Scherr	\$94,850.00

Appendix "C"

2020 List of Administratively Awarded Tenders < \$3M Section 13.2

Document #	Project Description	Person Responsible	Cost of Award
RFT20-89	Alterations to Bostwick Community Centre Rink A Viewing Areas	Scott Stafford	\$94,850.00
RFT20-92	Fire Station Exterior Facade Remediation Phase 2	Anna Lisa Barbon	\$192,517.00
RFT20-93	Front End Loader Tractors	Kelly Scherr	\$238,050.88
RFT20-94	Stormwater Management Facility Maintenance and Cleanout	George Kotsifas	\$796,214.49
RFT20-95	Thames Pool and Bath House Life Cycle Renewal Project	Anna Lisa Barbon	\$1,261,000.00
RFT20-98	Lambeth Field House	Anna Lisa Barbon	\$221,778.00
RFT20-100	Arterial Road Rehabilitation Project Contract 2	Kelly Scherr	\$2,568,000.00
RFT20-103	Riverside Drive	Kelly Scherr	\$910,166.03
RFT20-105	Street Light Rehabilitation	Kelly Scherr	\$245,740.00
RFT20-106	Interpretation Services and Written Translation Services	Kevin Dickins	\$131,720.00
RFT20-110	Municipal Parking Meter Mechanisms	George Kotsifas	\$174,207.50
RFT20-111	Construction of Play Areas, Pathways, and Site Amenities in Multiple City Parks	Scott Stafford	\$278,790.00
RFT20-112	Grosvenor Lodge Main House LCR - Window Restoration	George Kotsifas	\$246,912.82
RFT20-114	Forks of the Thames Retaining Wall	Scott Stafford	\$142,526.40
RFT20-116	Supply And Delivery of Ready Mix Concrete	Kelly Scherr	\$525,307.50
RFT20-121	Emergency Building and Property Restoration	George Kotsifas	\$89,062.50
RFT20-123	Supply & Delivery of Pre-Wetting and Anti-Icing Liquids for Road Surfaces	Kelly Scherr	\$226,250.00

Appendix “D”

Schedule A – Levels of Contract Approval Authority

Sales taxes, excise taxes, goods and service taxes and duties shall be excluded in determining the price of a contract for the supply of goods or services for the purpose of the relationship of the price to the preauthorized expenditure limit. In the case of multi-year supply and/or service contracts, the preauthorized expenditure limit shall refer to the estimated annual expenditure under the contract. Emergencies as defined in Section 14.2 are exempt from this Approval Authority.

Dollar Value (excluding taxes, duty or shipping)	Tool / Procurement Process	Approval Authority	Policy Section
Under \$15,000	Purchasing Card or Purchase Order	Managing Director or any employee exercising delegated authority approval	9
Greater than \$15,000 to \$50,000	IRFQ (Informal Request for Quotation) – three written quotes. Note: A copy of the quotes must be provided to Purchasing and Supply for their records.	Managing Director or any employee exercising delegated authority approval	10
Greater than \$50,000 to \$100,000	RFQ	Managing Director or any employee exercising delegated authority approval and Manager of Purchasing and Supply (jointly)	11
Up to \$100,000	RFP – note that Irregular Results greater than \$15,000 require Committee and City Council Approval.	Managing Director or any employee exercising delegated authority approval and Manager of Purchasing and Supply (jointly)	12
Greater than \$100,000 to \$3,000,000	RFT without an Irregular Result	Managing Director or any employee exercising delegated authority approval and Manager of Purchasing and Supply (jointly)	13
Greater than \$3,000,000	RFT	Committee and City Council	13
Greater than \$100,000	All RFQ and RFT with an Irregular Result	Committee and City Council	11,12,13 & 8.10
Up to \$50,000	Single Source or Sole Source	Managing Director and Manager of Purchasing and Supply (jointly) – requires documented rationale	14.3 & 14.4
Greater than \$50,000	Single Source or Sole Source	Committee and City Council	14.3 & 14.4

Dollar Value (excluding taxes, duty or shipping)	Tool / Procurement Process	Approval Authority	Policy Section
Less than \$3,000,000	Contract Extensions – previously approved by City Council	Managing Director and Manager of Purchasing and Supply (jointly) – requires documented rationale	20.2
Greater than \$3,000,000	Contract Extensions – previously approved by City Council	Committee and City Council	20.2
Up to \$50,000 or 3% of the Contract Value	Contract Amendments – subject to availability of sufficient funds in appropriate accounts and budget	Managing Director or any employee exercising delegated authority approval OR Committee and City Council	20.3

Note: The City Manager may also exercise the approval authority of a Managing Director.

Note: For all IRFQ, RFQ, RFP, RFT as outlined under policy sections 8.10, 10, 11, 12, and 13, the criteria and analysis to determine best value must be clearly documented if not the lowest bid.

For the Appointment of Professional Consulting Services:

Dollar Value (excluding taxes, duty or shipping)	Tool / Procurement Process	Approval Authority	Policy Section
Less than \$100,000	Appointment from Pre-approved List	Managing Director	15
\$100,000 to the CETA threshold for goods and services limit as amended.	Proposals invited from 3 Firms on Pre-approved List	City Council	15
Greater than the CETA threshold for goods and services limit as amended.	Two stages: REOI/RFQUAL and RFP	City Council	15

Note: The City Manager may also exercise the approval authority of a Managing Director.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee

From: Anna Lisa Barbon, CPA, CGA, Managing Director, Corporate Services and City Treasurer, Chief Financial Officer

Subject: Procurement in Emergencies Update 3 – COVID -19

Date: March 29, 2021

Recommendation

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, as per section 14.2 of the Procurement of Goods and Services Policy, a report of Emergency non-competitive individual purchases which exceed \$50,000 (pre-taxes), that the City has made from the date of September 9, 2020 to January 31, 2021 due to COVID-19, **BE RECEIVED** for information, attached as Appendix "A".

Executive Summary

This report is the third since the Pandemic started in 2020. It is an update of Emergency Procurements as per section 14.2 of the Procurement of Goods and Services Policy from September 9, 2020 to January 31, 2021.

Linkage to the Corporate Strategic Plan

Council's 2019 – 2023 Strategic Plan for the City of London identifies "Leading in Public Service". This report is for transparency of procurements during the Pandemic.

Analysis

1.0 Background Information

1.1 Overview

The Procurement of Goods and Services Policy (the Policy) outlines the processes Civic Administration is to follow in order to obtain the best value when purchasing goods or contracting services for the Corporation of the City of London. In the event of an "Emergency", section 14.2 Procurement in Emergencies indicates that Civic Administration is permitted to purchase goods/services under "Emergency" conditions in a non-competitive manner. In this section, "Emergency" means:

"an event or occurrence that the City Manager or Managing Director deems an immediate threat to:

- *Public Health;*
- *The maintenance of essential City services; or*
- *The welfare and protection of persons, property, or the environment; and the event or occurrence necessitates the immediate need for goods or services to mitigate the emergency and time does not permit for a competitive procurement process."*

However, when section 14.2 is used, Civic Administration is required to follow defined protocols and then submit an informational report to Council. This protocol from the Policy is outlined below for reference.

“Where the procurement cost to mitigate the Emergency is anticipated to exceed \$50,000, there must be a notification sent (e-mail contact is acceptable) to the Manager of Purchasing and Supply (or delegate). The steps taken to mitigate the Emergency must always be clearly documented regardless of amount and where the aggregate costs for a single supplier are in excess of \$50,000, the emergency procurement shall be reported by the responsible Managing Director to Committee and City Council (including the source of financing) at the next scheduled meeting following the event. The Managing Director responsible for the area leading the emergency procurement must forward the appropriate purchase requisition(s) to the Manager of Purchasing and Supply within five (5) business days after the mitigation activities associated with the emergency event have been terminated.”

1.2 Previous Reports Related to this Matter

COVID-19 Financial Impacts and Additional Measures for Community Relief, Strategic Priorities and Policy Committee, April 28, 2020, Consent Item # 2.1

Homeless Prevention COVID-19 Response and Funding Overview, Community and Protective Services Committee, April 28, 2020, Consent Item # 2.3

Procurement in Emergencies – COVID-19, Corporate Services Committee, May 25, 2020, Consent Item # 2.3

Procurement in Emergencies – COVID-19, Strategic Priorities and Policy Committee, September 22, 2020, Consent Item # 2.5

2.0 Discussion and Considerations

2.1 COVID-19

The current pandemic, COVID-19, poses a unique state that continues for an unknown period of time. Although not required by the policy, in order to be fully transparent as the emergency continues, Civic Administration will bring forward regular reports of emergency procurements rather than wait till the end of the event.

Civic Administration has combined a list of the non-competitive purchases greater than \$50,000 (pre-taxes) made across Service Areas as a result of this pandemic. Appendix “A” provides list of procurements made under section 14.2 of the Policy to be received for informational purposes. The procurements made under section 14.2 have been consolidated into one report rather than bringing to Committee and Council multiple reports by Service Area.

2.2 Scope of Responsibility

This review is limited to the City of London only and does not include London Health Sciences Centre, Agencies, Boards and Commissions procurements.

3.0 Financial Impact/Considerations

3.1 Funding

The costs associated with these emergency procurements have been accommodated within the multi year budget. Many of these costs are likely to be eligible to claim through the Federal-Provincial Safe Restart Agreement funding and other funding received, while others have been offset by cost savings measures intended to offset the financial impacts of COVID-19.

Conclusion

This is an update and the third report on Procurements made using Section 14.2 Procurements in Emergencies of the Procurement of Goods and Services Policy. It is expected that another report will be brought forward in mid 2021 with further updates.

Acknowledgements

This report was prepared with the assistance of Purchasing and Supply Services, Facilities Division, and the Homelessness Prevention Services.

Submitted by: John Freeman, CSCMP, LSSGB
Manager, Purchasing and Supply

Concurred by: Ian Collins, CPA, CMA
Director, Financial Services

Recommended by: Anna Lisa Barbon, CPA, CGA
Managing Director, Corporate Services and
City Treasurer, Chief Financial Officer

Appendix “A”

List of Emergency Non-Competitive Purchases Greater than \$50,000 made between September 9, 2020 and January 31, 2021 as a Result of COVID-19 as per Section 14.2 of the Procurement of Goods and Services Policy.

Service Area	Supplier	Total Cost	Description
City Manager's	Guillevin International	\$88,270	Acquisitions of personal protective equipment masks. (Masks, Ear Loop Blue 50/box - Level 2)
Finance & Corporate Services	CIMCO Refrigeration	\$191,796	Energy Recovery Ventilator (ERV) units were required to provide safe indoor support spaces for winter operations staff and to comply with Covid-19 protocols. Several storage garages at various operation centres were converted for this need. Further a fix was required to the HVAC system at the Oakridge Arena as it is being used as an COVID-19 Assessment Centre.
Neighbourhood, Children and Fire Services	M&L Supply Fire & Safety	\$65,184	Personal protective equipment; SCBA adapters and filters.
Housing, Social Services & Dearness Home	Ark Aid Street Mission Inc	\$708,888	Staffing support for the Winter Response to provide case management support to individuals and families experiencing homelessness who are accessing Winter Response sites for temporary shelter.
Housing, Social Services & Dearness Home	Unity Project for the Relief of Homelessness in London	\$80,262	Fortify Security Costs. Security at Unity Project Emergency Shelter during closure, and additional security at temporary shelter site.
Housing, Social Services & Dearness Home	JOBI Construction Ltd.	\$419,451	Supply & Delivery & Retrofitting Trailers required for the Winter Response. Trailers used for temporary shelter space during winter months.
Housing, Social Services & Dearness Home	Impact London	\$373,010	Impact London provided staffing and oversight for City of London Isolation Space, front-line staffing support as part of Winter Response, and oversight at COVID-19 monitoring spaces.
Housing, Social Services & Dearness Home	20365595 Ontario Inc. (Affordable Buildings.ca)	\$154,500	Used 36'X60' Portable Building. Required for the Winter Response. Trailers used for temporary shelter space during winter months.
Total		\$2,081,361	Non-Competitive Purchases Greater than \$50,000 as per section 14.2.

Dear Members of the Corporate Services Committee,

I am here today to ask for an amendment to the Public Notice Policy.

The amendment requires the civic administration to consult with area residents when considering a new municipal parking lot. **The wording of the proposed policy reflects the wording used by Chief By-law Enforcement Officer Orest Katolyk at the January 7, 2020 Civic Works Committee: (video que 1.05 min.)**

Civic administration will inform and consult with area residents through a public participation meeting and site plan approval process on proposed new municipal parking lots.

I want to explain what happened in my neighbourhood in 2019 when the city entered into a partnership with a private property owner who owned several properties along John St., St. George St. and Mill St. in North Talbot. It was the worst thing that has happened to this neighbourhood possibly ever and it doesn't appear the damage done will be reversed.

And we don't want that to happen to any other neighbourhood.

In 2019 the above-mentioned property owner entered into an agreement to co-manage a municipal parking lot with the City of London in the interior block bound by John St., St. George St. and Mill St. The boundaries of the parking lot encompassed other private property not part of the agreement and butted up against the private windows of tenants renting these properties from the private property owner.

Over one weekend the property owner bulldozed the backyards of these properties, stripped off all top soil and bulldozed trees. In the process, property of other landowners was damaged. This was done without any notice to adjacent property owners and possibly tenants who may have rented the property prior to the commencement of the school year with a backyard only to return to a property with no backyard. The bulldozing occurred in September 2019. Residents did not have time to ask whether tree permits were required or time to make inquiries. In a blink, backyards were gone and the block instantly became bare leaving all adjacent properties surrounded by a parking lot.

Frantic calls were made to by-law enforcement but the response was unconcerned and I now understand why. They were aware of the partnership with the city for a municipal parking lot and we weren't. In fact, I personally needed to file a Municipal Freedom of Information request to receive communications from staff to fully understand what took place as I could not receive a proper rationale for what had happened.

It was shocking and if this happened behind your house or neighbourhood, you would be outraged too.

Here is a quote from Dave Hallam who lives at 166 John St. and whose property was damaged.

"I am still very upset about the self-identified destruction of our fence at

66 St. George and the resulting erosion of our property onto the lowered grade surrounding it. I asked for remediation of a person identified as Mr. Sims property manager, but neither Mr. Sims nor the city, apparently partners in this affair, have seen fit to repair the damage caused.

I cannot understand why we have been treated so casually and poorly."

Mr. Hallam was quoted with consent.

George Kotsifas has stated that the civic administration has agreed to consult with area residents before they endorse a new municipal parking lot. While this may be true, a verbal commitment is not binding and does not inform other residents of this obligation. If the current staff were to leave so would this commitment, and the reason we are asking for the amendment. A verbal commitment is not accountable. I hope you can appreciate the fact that no one talked to us when we raised alarm. My feeling was that the civic administration believed it was none of our business because it was a private partnership.

To date the city has failed to reimburse property owners that experienced damage to fences, or even acknowledged that they made a mistake in approving a plan that was poorly researched and oblivious to tenants and people that live there.

Council failed to do their job when they glossed over the proposed parking lot and since there was no public notice, no one had an opportunity to raise the flaws in the mapping and intrusion into the privacy of tenants and other property owners or the loss of green space.

Eventually council reversed its approval of this parking lot but not until I filed the MFIPPA request and presented to committee on January 7, 2020. That was weeks after the damage occurred and is still occurring. The only difference today is that the property owner erected fences to keep eyes out of the interior block and uses the former backyards for excessive tenant parking.

Also, on January 7, 2020 of the Civic Works Committee, Mayor Ed Holder asked what could be done in the short term to alleviate some of the damage because it looked like a 'ghetto' (video que 1.16). By-law enforcement suggested a property standards blitz but other than fences being erected, there is no evidence that a property blitz took place, and I will walk through the attached photographs as to why that is.

When we asked that the city pay for the damage done to nearby properties from the bulldozing, the response from the civic administration was that it wasn't their responsibility but rather a civil matter between the property owners. But the property would not have been bulldozed without an agreement with the city so it is unbecoming of the city to dodge their contribution to the damages to property.

Currently, area residents are notified of private land seeking a land use change for a parking lot. We are asking that the same protocol be extended to municipal parking lots.

We are asking that this protocol be formally adopted through an amendment to the Public Notice Policy.

In closing I just want to say that I really dread coming down here and making these presentations. This event has caused so much frustration among the residents that were most impacted and it made ugly an entire city block where people live. All this could have been avoided if someone just talked to us. And to answer Dave's question about "why we were treated so casually and poorly", my answer (and opinion) is that the city doesn't see the people that live in North Talbot because there is a bias towards heavily tenanted neighbourhoods and invisible to the broader interest of commerce.

Asking:

- Amendment to the Public Notice Act
- Property owners be compensated by the City of London for damages incurred during construction of the parking lot;
- That grading and top soil be restored, and;
- Zoning green space requirements, separate from parking, be enforced and restored.

Photographs:

- 1-4 bulldozed area several weeks after occurrence
- 5 damaged fence at 66 St George St.
- 6 soil erosion at 66 St. George St
- 7 & 8 back of houses along St. George St
- 9 front of houses along St. George St
- 10 back of houses along John St
- 11 front of houses along John St.

These properties violate the zoning requirement in this neighbour of 24% softscaping not used for parking,

Thank You
AnnaMaria Valastro











10. Metered Municipal and Public Parking Lots

The private parking lot at 175-193 Mill Street, 52-64 St. George Street and 174-192 John Street has been added to the list of parking lots managed by the City for the property owner.

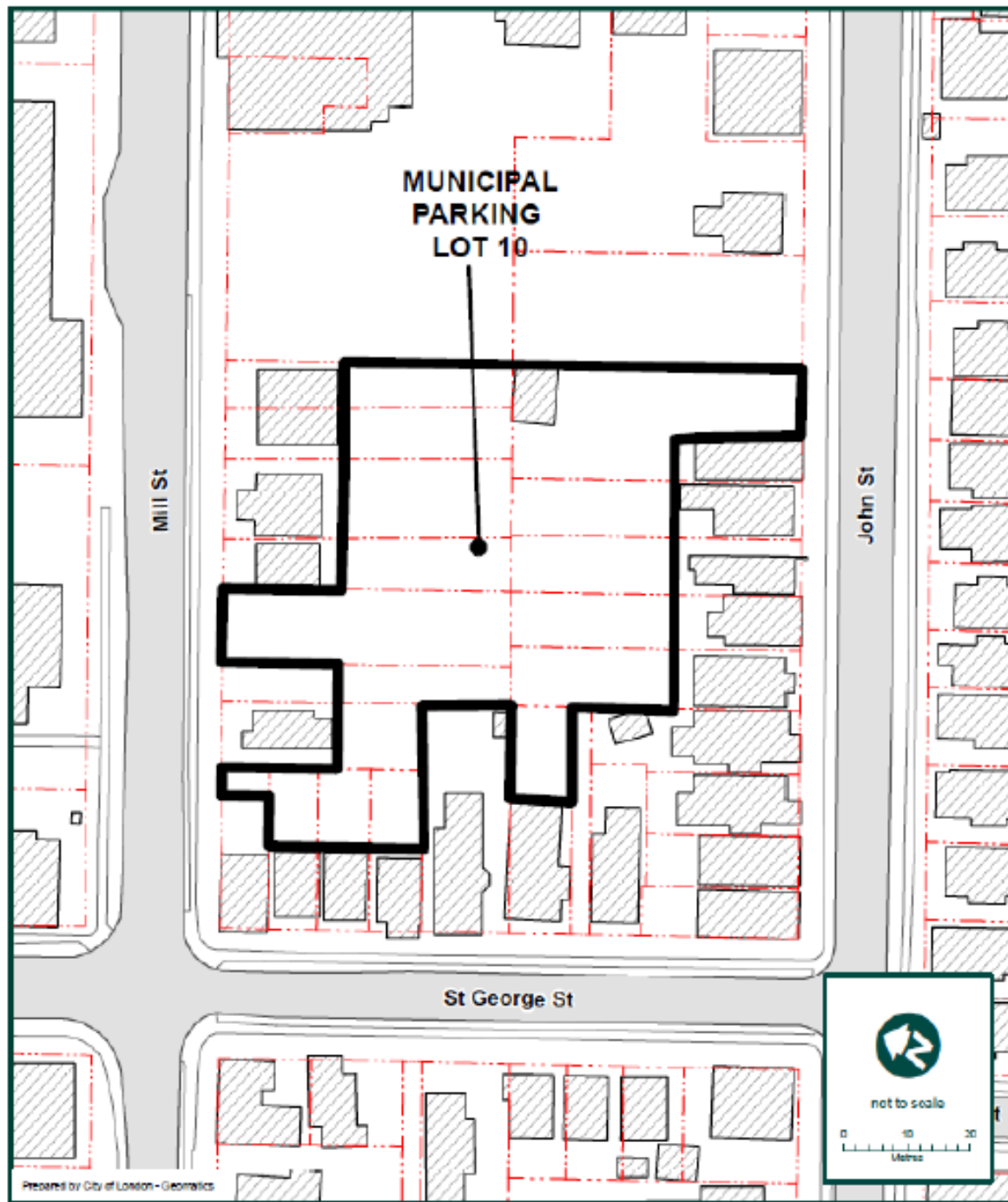


Figure 18: Municipal Lot 10

Amendments are required to Schedule 22 (Metered Off-street Municipal Parking Lots) and Schedule 30 (Metered Municipal and Public Parking Lots) to address the above change.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Cathy Saunders, City Clerk
Subject: Application – Issuance of Proclamation – Guillain-Barré Syndrome (GBS) and Chronic Inflammatory Demyelinating Polyneuropathy (CIDP) Awareness Month
Date: March 29, 2021

Recommendation

That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

Previous Reports Pertinent to this Matter

Corporate Services Committee – December 3, 2019
Corporate Services Committee – January 6, 2020
Corporate Services Committee – March 9, 2020

Background

The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

Conclusion

The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received March 1, 2021 from the GBS-CIDP Foundation of Canada requesting the month of May 2021 be proclaimed Guillain-Barré Syndrome (GBS) and Chronic Inflammatory Demyelinating Polyneuropathy (CIDP) Awareness Month.


Submitted by: Cathy Saunders, City Clerk

Proclamation Request Form

Appendix "A"

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization GBS-CIDP Foundation of Canada
Date Proclamation Required May 2021
Proclamation Name Guillain-Barré Syndrome (GBS) and Chronic Inflammatory Demyelinating Polyneuropathy (CIDP) Awareness Month
Proclamation Type (day, week or month) Month
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations) Public awareness campaign
Requester Name Darryl Bedford
Requester Telephone Number 519-636-2537
Requester Email Address dbedford@gbscidp.ca
Requester Address 86 Chesley Avenue, London, ON N5Z 2C1
Provide details of your Organization's Connection to London See letter: Importance of University Hospital Department of Neurology and Western University in the diagnosis, treatment, and research into GBS, CIDP, and variants.
Required Supporting Documents <ul style="list-style-type: none"> • Detail information on the Organization • Detail information on the Event • Confirmation of authorization from the Organization to submit the request
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws Signature  Date March 1, 2021
NOTICE OF COLLECTION OF PERSONAL INFORMATION Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: csaunder@london.ca



GBS/CIDP Foundation of Canada

Guillain-Barré Syndrome/Chronic Inflammatory Demyelinating Polyneuropathy
Support, Education, Research, and Advocacy

Honorary Board

Larry Brennehan (*deceased*)
 Tom Feasby, MD
 Susan Keast
 Serge Payer
 Kenneth Shonk, MD

Executive Director

Donna Hartlen

Officers

Darryl Bedford
President
 Marilyn Rose
Vice-President
 Howard Huss
Treasurer

Board of Directors

Darryl Bedford
 Holly Gerlach
 Alexandre Grant
 Howard Huss
 Dean Lower
 Marilyn Rose
 Pamela Stoikopoulos
 Demetrios Strongolos
 Ron Van Holst

Medical Advisory Board

Steven Baker, MD
 Brenda Banwell, MD
 Timothy Benstead, MD
 Pierre Bourque, MD
 Vera Bril, MD
 Colin Chalk, MD
 Kristine Chapman, MD
 Angela Genge, MD
 Gillian Gibson, MD
 Angelika Hahn, MD
 Hans Katzberg, MD
 Kurt Kimpinski, MD
 Sandrine LaRue, MD
 Rami Massie, MD
 Elizabeth Pringle, MD
 Zaeem Siddiqi, MD
 Jiri Vajsar, MD
 Chris White, MD
 Douglas Zochodne, MD

March 1, 2021

City Clerk
 City of London
 PO Box 5035
 London, ON
 N6A 4L9

Sent by e-mail: ClerksApprovalRequests@london.ca

This letter is in support of our application to proclaim May 2021 as GBS and CIDP Awareness Month in the City of London.

We hope to build on the awareness generated by last year's proclamation of May 5, 2020 as GBS-CIDP Foundation of Canada Day in London.

1) Detailed Information on the Organization

The GBS/CIDP Foundation of Canada is a national, not-for-profit patient organization that supports patients and families afflicted with Guillain-Barre Syndrome, Chronic Inflammatory Demyelinating Polyneuropathy, and variants such as Multifocal Motor Neuropathy. These are rare autoimmune disorders where the body's immune system attacks the myelin sheath that protects the periphery nerves.

GBS has a sudden onset of symptoms, which can cause complete paralysis within a day. With an early diagnosis and prompt treatment, patients are able to recover, but are generally left with varying residual effects. Recovery and rehabilitation can take months or longer. CIDP is the chronic form of the condition with a slower progression that requires long term treatment for patients to reduce the chances of permanent nerve damage.

In Canada GBS affects 2 in every 100,000 people, and during Zika outbreaks this can increase to 9 to 24 in every 100,000. CIDP affects 1 to 2 in every 100,000 people, and in some regions can be upwards of 1 to 9 of every 100,000.

The Foundation serves patients through support, education, research and advocacy. For further details, visit www.gbscidp.ca

Canadian charity registration number: 887327906RR0001

Connections to London

Last year, I noted the important role London's own LHSC University Hospital and Western University have in the diagnosis, treatment, and research into this family of conditions. Notably, I will highlight the contributions of Dr. Angelika Hahn MD and Dr. Kurt Kimpinski MD to the Foundation's national Medical Advisory Board.

Also, at Council last year, Councillor Peloza publicly shared her family's GBS story and encouraged Londoners to donate plasma. Blood plasma is needed to manufacture immunoglobulin, a primary treatment for these conditions.

We operate a support group for patients in the London area. Not only am I the President of the Board of Directors for the Foundation, I am also a CIDP patient myself.

2) Detailed information on the Event

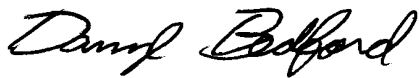
We are working to raise awareness of these rare conditions so that future patients get help sooner and will know that our organization is here to provide hope. We provide support and information through trained volunteers, our website, materials provided to hospitals, and organize local and online peer-to-peer support meetings. We provide patient educational events and build awareness within the medical community. We advocate for access to diagnosis and appropriate treatment, and also support Canadian research that aims to improve the quality of life of GBS, CIDP, and MMN patients.

3) Confirmation of Authorization to Submit the Request

As President of the Board of Directors, I am authorized to submit this application on behalf of the Foundation.

Finally, we wish to thank City Council for their recognition of our Foundation and work with last year's proclamation. We look forward to the City's continued support of our activities.

Sincerely,



Darryl Bedford
President, Board of Directors (London, Ontario)
GBS-CIDP Foundation of Canada

Mission :

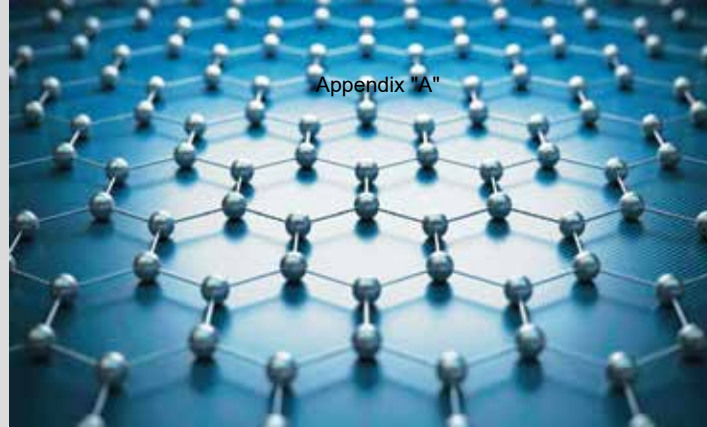
To engage in advocacy, including treatment access, (at the federal, provincial and grassroots levels) to improve the quality of life for individuals and families affected by GBS, CIDP, or variants such as MMN.

Vision :

Every person affected by GBS, CIDP, or variants such as MMN, will have access to early and accurate diagnosis, expert interdisciplinary treatment and support, and through continued research, a cure will be developed.

GBS/CIDP Foundation of Canada is a registered Canadian charity. Our foundation is made up of trained caring volunteers who have had GBS, CIDP, and variants, who are dedicated to the support of our patient community in hopes that no patient goes through these disorders alone.

If you or someone you know would like more information, please contact the foundation. Medical professionals are welcome to contact us for literature and to get more information on how to connect your patients with the foundation.



For more information, please contact:

*Support • Education • Research
• Advocacy*



GBS/CIDP Foundation of Canada
3100 Garden Street
PO Box 80060 RPO Rossland Garden
Whitby, ON L1R 0H1

1(647) 560-6842
info@gbscidp.ca
www.gbscidp.ca

The foundation is extremely fortunate to have the commitment and expertise of dedicated neurologists that are on our Medical Advisory Board. For a list, visit www.gbscidp.ca.

Find us on :



Charity Registration: 887327906RR0001

Guillain-Barré Syndrome

**Chronic Inflammatory
Demyelinating
Polyneuropathy**

Multifocal Motor Neuropathy

**Miller Fisher Syndrome &
variants**



Guillain-Barré Syndrome (GBS)

is an inflammatory disorder of the peripheral nerves, those outside the brain and spinal cord. Rapid onset of weakness and often paralysis of the legs and arms within a few weeks of onset accompany this disorder. Back pain or pain in the extremities as well as numbness and tingling can also be part of the initial presentation. Patients during early days of onset may require intensive care to monitor breathing and other body functions. Rehabilitation helps during the recovery phase, which can take months or even years. GBS can affect any person, at any age, of either gender, or any ethnic background. **Miller Fisher Syndrome (MFS)** is a variant of GBS which also presents rapidly and affects the peripheral nerves. However, MFS more commonly causes unsteadiness and imbalance and affects the eye muscles causing double vision, visual blurring or droopy eyelids.

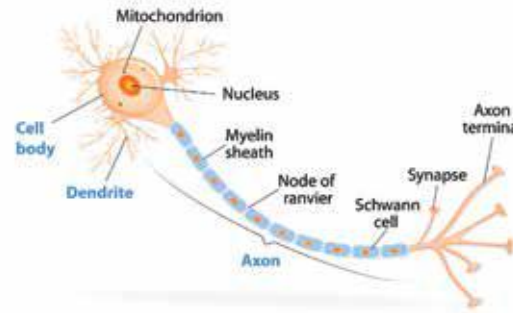


Treatments :

- High dose of intravenous immunoglobulin (IVIG)
- Plasma Exchange

Chronic Inflammatory Demyelinating Polyneuropathy (CIDP)

is an inflammatory disorder of the peripheral nerves. There is increasing weakness as well as numbness and tingling of the legs and arms that can develop over a period of a few months and symptoms continue if untreated. It is caused by damage to the covering of then nerves, called myelin. If treated early and aggressively, therapies can limit the damage to the nerves and contribute to a better quality of life. Like GBS, CIDP can start at any age, and with either gender.



Acquired Motor Sensory Neuropathy (AMSAN),

also known as Lewis Sumner Syndrome is often considered a variant of CIDP. It shares many features with CIDP but typically has a more asymmetric (more side to side differences), and multifocal (specific areas affected) presentation compared to patients with CIDP.

Treatments :

- Immunotherapies, (IVIG, SCIG)
- Plasma Exchange
- Prednisone
- Immunosuppressives

Multifocal Motor Neuropathy (MMN)

is an inflammatory nerve disease affecting the myelin sheath, or the insulation of nerves, similar to CIDP and GBS. It typically has a slow course over many years and affects the arms with weakness in the muscles that bend the fingers, however any nerve and muscle group can be affected. On nerve testing (EMG), "blocking" of the responses to the nerves that go to the muscles is seen. Sometimes, antibodies to a molecule called GM1-ganglioside are present and can be detected with additional testing. This can help with the diagnosis.

Treatments :

- Immunotherapies, such as IVIG
- Plasma Exchange
- In contrast to CIDP, MMN is not usually responsive to medications such as prednisone or other immunosuppressives

Services Available :

- Hospital visitation by knowledgeable volunteers
- Telephone support
- Local support group meetings
- Educational material
- Names of physicians specializing in the disorders
- Educational presentations
- Newsletters
- National & Regional Conferences
- Research funding
- Patient advocacy
- Awareness events
- Patient stories



Issuance of Proclamations Policy

Policy Name: Issuance of Proclamations Policy

Legislative History: Adopted September 19, 2017 (By-law No. CPOL.-115-367); Amended July 24, 2018 (By-law No. CPOL.-115(a)-418)

Last Review Date: January 6, 2020

Service Area Lead: City Clerk

1. Policy Statement

1.1 This policy sets out the requirements for the issuance of proclamations.

2. Definitions

2.1 Not applicable.

3. Applicability

3.1 This policy shall apply to any request for the issuance of proclamations on behalf of the City of London.

4. The Policy

4.1. Proclamations are ceremonial documents issued and signed by the Mayor on behalf of City of London Council that officially recognizes public awareness campaigns; charitable fundraising campaigns; and arts and cultural celebrations of organizations that reside/operate within the City of London. The requester must clearly identify the significance and connection of the proclamation to the mandate and goals as set out in the City of London's Strategic Plan. A proclamation does not constitute a personal or civic endorsement.

Application Process

- a) Proclamations requests are to be submitted on the City of London Application form to the City Clerk's Office at least six (6) weeks in advance of the requested issuance date.
- b) The Application must provide sufficient background information about the organization, cause or event being proclaimed and the proposed text for inclusion in the proclamation. The proposed text is subject to approval by the City of London to ensure compliance with City of London's policies and by-laws.
- c) Upon receipt of the Application, the City Clerk's Office will review the Application in accordance with this Policy and if the Application appears to be in compliance with the Policy, the Application will be placed on the next available Corporate Services Committee meeting for consideration.
- d) The Corporate Services Committee will review the Application and provide a recommendation to the Municipal Council for consideration with respect to the disposition of the Applications.

SCHEDULE "A"

Administration of Policy:

- e) The cause or event must contribute to the economic, social and cultural fabric of the City of London.
- f) Repeat requests must be submitted on an annual basis.
- g) An organization may request one proclamation per calendar year.
- h) Organization do not have exclusive rights to the day, week, or month being proclaimed.
- i) Proclamations of a similar topic will be issued on a first come first served basis.
- j) The City of London will not incur any expenses relating to the advertising or promotion of a proclamation. Recipients are responsible for the promotion of the proclamation, organization of related activities and for all associated costs.
- k) Proclamations will not be issued for:
 - Matters of political controversy, ideological or religious beliefs or individual conviction.
 - Events or organizations with no direct connection to the City of London.
 - Campaigns or events contrary to City of London policies or by-laws.
 - National, Independence or Republic Days.
 - Campaign or events intended for profit-making purposes.
 - Recognition of individuals.
 - Recognition of events or organizations that espouse discrimination, hatred, violence or racism.
 - Matters attempting to influence government policy.
 - Matters designed to incite hatred or disorder.
- l) The City of London reserves the right to refuse to issue a proclamation.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Cathy Saunders, City Clerk
Subject: Application – Issuance of Proclamation – Southwestern Ontario Film Week
Date: March 29, 2021

Recommendation

That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

Previous Reports Pertinent to this Matter

Corporate Services Committee – December 3, 2019
Corporate Services Committee – January 6, 2020

Background

The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

Conclusion

The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received March 4, 2021 from the Forest City Film Festival requesting the week of October 17 – 24, 2021 be proclaimed Southwestern Ontario Film Week.


Submitted by: Cathy Saunders, City Clerk

Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at

ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization Forest City Film Festival	
Date Proclamation Required October 17 -24	
Proclamation Name Southwestern Ontario Film Week	
Proclamation Type (day), (week), (month) Week	
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations) Arts and Cultural Celebration	
Requester Name Dorothy Downs, Executive Director, FCFF	
Requester Telephone Number	
Requester Email Address	
Requester Address London, Ontario	
Required Supporting Documents <ul style="list-style-type: none">• Detail information on the Organization• Detail information on the Event• Confirmation of authorization from the Organization to submit the request	
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws.  _____ Signature	February 3, 2021 _____ Date
NOTICE OF COLLECTION OF PERSONAL INFORMATION Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: csaunder@london.ca	

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FOREST CITY
FILM FESTIVAL

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R E P O R T

Message from the Executive Director

In years to come as we look back at the history of FFFF, 2020 will be seen as the year we made our mark as an annual festival that will be here, come hell or high water, or COVID-19.

While others scaled back their events or shut down for a year we decided to do the opposite and reach out even more, work to be even bigger than in past years, do things even better than some established festivals and really make our community take note. In screening more than 70 films and events, all online, and getting nearly 2,000 sales which may translate into an audience of more than 4,000, the Forest City Film Festival has proven there is a passion for local film among local film lovers, and we will feed that audience as we support local filmmakers and their craft.

I feel proud of our incredible team of nearly 100 people that made it happen.

I am very happy that we made the decision to move forward despite all of the challenges and hard work that it entailed. Most of all I feel really excited for what the future holds for this festival.

Thank you to our sponsors who supported us when times were tough. Your community-mindedness made it possible. Thank you to filmmakers who sent their films in for digital streaming and attended the industry events. Thank you to our loyal audience who bought tickets even though it's not the way they would prefer to enjoy the festival.

We hope 2020 was a year that everyone "Festivaled their own way!"

*Dorothy Downs
Executive Director
Forest City Film Festival*



OUR STORY

2020:

2020 has been a year like no other, but the Forest City Film Festival adapted and held its fifth annual event. FCFF opened with an inaugural Music Video Night showcasing 15 regional artists and continued with back-to-back screenings featuring 75 films over a course of 8 days on our online platform. The festival started with streaming our music video selections and the event included a special performance by Marty Kolls. Throughout the festival week we also had two fantastic Indigenous programs with great Q&A hosted by Judith Schuyler. At the end of the week we had the fun and unique animation *Cloudy with A Chance of Meatballs* for our Flashback Friday screening and the comedy *Bendita Rebelia* for our International Screening.

Over the course of the weekend, we had 69 films in competition with 15 narrative and documentary shorts, nine narrative and documentary features, six animations, and 15 music videos. We screened eleven films out of competition. Most of the films we curated this year had someone from the creative team join an interactive Q&A after the screening. Audiences were engaged by asking questions at the Q&A sessions and voting for the Old Oak Audience Choice Award, which was announced on November 1. Additionally, the filmmakers had an opportunity to learn and network over the course of five days in 12 Industry Session workshops and panels. This year there was an addition of the Up Close Conversation series where we had excellent discussions with Andy Robertshaw, Kris Pearn and Victor Garber. It was a full, exciting and engaging week of local film!

Mission: London Ontario's Forest City Film Festival celebrates the art of cinema through a regional lens with a focus on national and global films and filmmakers connected to Southwestern Ontario. We honour successes, showcase new, compelling artists and inspire future ones.

Vision: To build a successful, ongoing film festival that will strengthen filmmakers and the growing industry here by connecting them with audiences. Our festival will enable local audiences and artists to access regional and Canadian film.



The Forest City Film Festival (FCFF) is a charitable organization dedicated to celebrating and advancing the art of film in Southwestern Ontario. FCFF has been granted charitable status by Revenue Canada (#786771891RR001).





Message from the Board Chair

As the world shut down due to COVID-19 and a decision had to be made about the Forest City Film Festival season, it would be easy to slip into a cliché about how a decision was made that the show must go on, to quote that old showbiz saying that is testament to the indomitable spirit and creativity of those who dare to dream.

Well, the show did go on and the Forest City Film Festival 2020 is proof that such dreams really can come true.

Executive Director Dorothy Downs made it clear from the start there would be a full festival this year showcasing movies even as others scaled back or shut down, that it will be online and will include a robust round of Industry Sessions including a ground-breaking series of Indigenous films and a panel discussion by First Nation filmmakers.

Not to stop there, the Youth Film Festival was expanded, as if a little thing like closing down schools could stop us.

Looking back at it now, it was a remarkable achievement. More than 70 films and events, up to 4,000 viewers, and visits from Hollywood icon Victor Garber, director Kris Pearn and a military consultant to Steven Spielberg all made this an event not to be missed.

To all the filmmakers and sponsors, the audience, a small army of volunteers, and Festival staff, thank you. You should all be proud for helping make it happen, for making sure the show did go on and for dreaming very big indeed.

*Norman De Bono - Board Chair
Forest City Film Festival*



Our Team:

Our eight board members, 5 staff and 109 volunteers worked behind the scenes to support FCFF this year!

Founder and Executive Director:

Dorothy Downs

John Brennan

Kelly Peckham

Board Members:

Norman DeBono - *Board Chair*

Nancy Branscombe

Romy Goulem

Megan Fowler

Rene Zwinkels

Mark Vogelsang

Monica Ulici

Staff:

Nandita Dutta - *Marketing and Intern Manager*

Festival Committee - 11 members

Derrick Beckford - *Production Manager*

Production team - 10 members

Julia Conrad - *Admin Assistant*

Narrative Selection Committee - 17 members

Lydia McClory - *Youth Coordinator*

Documentary Selection Committee - 17 members

Will Sharpe - *Marketing & Development Assistant*

Youth Film Selection Committee - 13 members

Industry Sessions - 10 members

Assisted by:

Marketing Committee - 11 members

Music Video Committee - 6 members

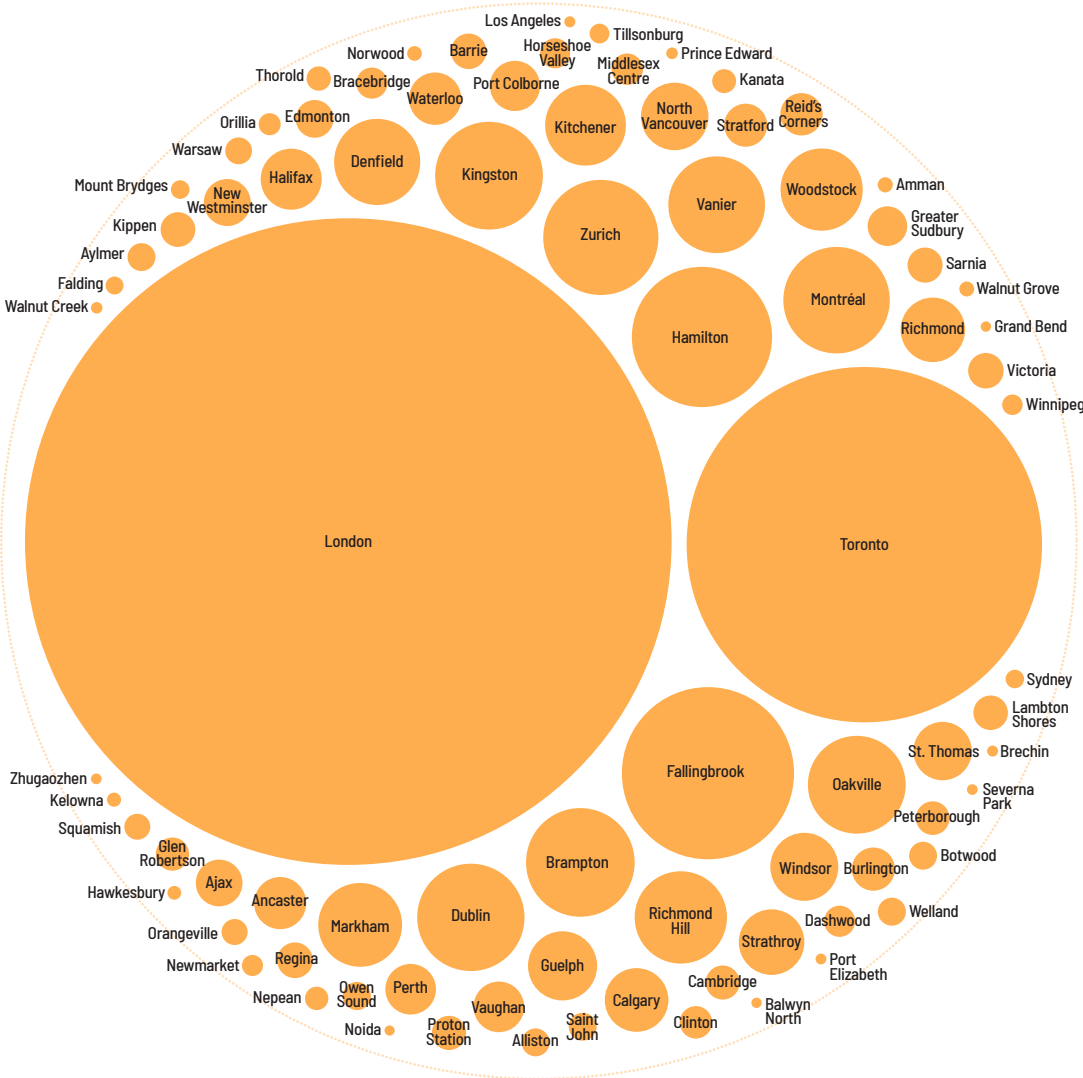
Marketing Interns - 8 members Youth Film

International Screening Committee - 6 members



Our Year Five Audience:

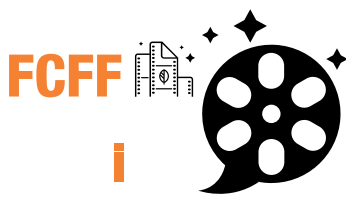
Our biggest festival yet; eight days with 75 films! Despite having to adapt to an online platform this year, we were thrilled to be able to connect movie lovers to a variety of regional films. From our first ever Music Video night on Saturday to the awards celebration and an additional week of films being On Demand, we had over 9,831 streams. Over the festival week, we had over 1,900 tickets sold and 120 festival passes sold allowing our audience to festival their own way!



Streamed world wide in:

- Canada
- India
- Australia
- South Africa
- China
- Jordan
- USA





The FCFF Industry Sessions nurture the film industry in Southwestern Ontario by offering support to both emerging and established filmmakers, helping talent from this region grow and find success. These workshops offer direct, hands-on help with everything from how to better technical production of a film, such as sound, to raising money for that project and even how to pitch a movie idea.

Our Goals are to:

1. Make London a preferred destination for emerging filmmakers by creating an environment that is friendlier, more supportive and more economical than other options.
2. Build strong, collaborative relationships with these filmmakers so they return to the area for their future productions and are eager to participate in festival specific events here.
3. Focus on professional developers for these emerging filmmakers as another way to both push the quality of films being produced here and also to establish ourselves as a community "hub" valued by filmmakers interested in elevating their work and finding success as working professionals.

In 2020 we:

- Three Up Close Conversations, four panels, two seminars and a networking opportunity
- Engaged with 24 industry experts representing organizations such as Ontario Creates, William F. White International, Canadian Media Fund, LEDC and IO Industries. In total 15% of our experts were local, 85% came from Toronto, Vancouver and New York and 42% of experts were female
- Finally, 307 people participated in our Industry Sessions, and \$11,000 pitchfest

Economic Impact: Ontario Climate:

A total of 343 film and television projects were produced in Ontario in 2019. Between them, these 343 Ontario-produced projects contributed \$2.1 billion to the economy, resulting in approximately \$6.3 million production dollars left in Ontario per production. Forest City Film Festival is helping to get London on the map within the film world so that we can start to participate in this vibrant industry that is responsible for 37,000 full-time direct and spin-off jobs across Ontario.

Impact on London:

Over the 20 years of the Community Arts Investment Program the London Arts Council and City of London invested in seven film festival events and programs, but in recent years there has been significant growth in film submissions and support. In 2015 LAC funded three applications in film, and the Forest City Film Festival debuted in 2016. In 2019, three short years later, LAC funded 13 film projects. The cumulative investment in film from LAC over the last four years is \$216,360. The FCFF, through its funding panel, has informed the London film community of investment availability through LAC.



FOREST CITY YOUTH FILM FESTIVAL

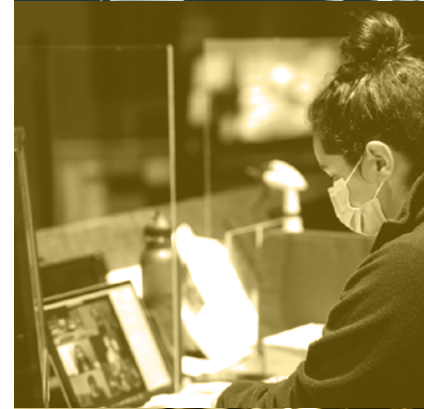
The Youth Film Festival celebrates, inspires and showcases the exceptional talent of students across Southwestern Ontario as they gain industry knowledge and it empowers them to share their vision through film and contemporary media. We give opportunities to high school students to celebrate their creativity and for their work to be seen on the big screen.



Of note, 59.4% of the average high school student body is involved in courses that support skills and interests necessary for the film and digital media industry. Out of 31,352 students in secondary schools in London this means that 18,623 possible students would be directly impacted by this opportunity. Though this competition is open to all 19 boards in Southwestern Ontario, in 2020 its reach was focused on London and region. In 2020 we plan to expand our reach to numerous SWO school boards with the goal of sharing this opportunity with more students across the region.

In 2020 we:

- Offered 8 educational seminars, 2 live in London and St. Thomas and 6 online after COVID hit
- Submissions from 9 schools at 3 school boards
- 24 finalists screened to an audience of 588 people and judged by five industry experts
- 1698 people viewed the seminars on YouTube and Facebook
- 6 school boards signed up for 2020/2021 memberships
- \$4,000 in prize money awarded





The Media/Press:

June 11th | LFP |

Estate donation brings new downtown park, mural project in St. Thomas

June 17th | LFP |

Fest club offers online look at film about Johnny Cash's longtime London Manager

July 2nd | LFP |

Forest City Film Festival shifts to online screenings for October event

Sept 1st | firstshowing.net |

New US Trailer for 'When the Storm Fades' Philippines Docu-Dramedy

Sept 2nd | London Inc |

The Show Goes On

Sept 17th | LFP |

Oxford drive-in offers evening of entertainment from London Lesbian FF

Sept 18th | LFP |

Showtime! Forest City Film Festival eyes biggest-ever audience with virtual screenings

Sept 21st | Fresh FM |

Liz Reviews: Forest City Film Festival's 'From the Vine'

Sept 23rd | Playback Mag |

Stakeholders launch the Southwestern Ontario Film Alliance

Sept 29th | LFP |

Undaunted by COVID-19, Forest City Film Fest ready to roll with bigger, better virtual event

Sept 29th | Fresh FM |

Liz Reviews: Forest City Film Festival's 'The Cuban'

Oct 1st | The Beacon Herald |

New film and television industry group pushing for incentivized production in Southwestern Ontario

Oct 6th | Fresh FM |

Liz Reviews: Forest City Film Fest's 'The Walrus and the Whistleblower'

Oct 9th | LFP |

Forest City Film Festival ready for launch with 76 films, lots of virtual talk sessions

Oct 12th | LFP |

Forest City Film Festival forging ahead with virtual screenings

Oct 13th Fresh FM |

Everything You Need To Know About Forest City Film Fest

Oct 15th | Global News |

75 films slated to stream as 2020 Forest City Film Festival goes online-only

Oct 17th | LFP |

FILM FESTIVAL: Historian separates fact from fiction of war movies

Oct 17th | CBC |

Press play as Forest City Film Festival gets underway

Oct 18th | LFP |

Any job will do to feed first-time filmmaker's movie passion

Oct 18th | LFP |

FILM FESTIVAL: Any job will do to feed first-time filmmaker's movie passion

Oct 20th | CTV News |

National premiere of film that shines 'light' on Montreal happening in London, Ont.

Oct 20th | Sarnia Observer |

Sarnia film festival offering retrospective of hometown director

Oct 20th | Western News |

'Little Red' a granddaughter's film tribute

Oct 21st | LFP |

London native anxious to return to Broadway after Forest City Film Festival

Oct 21st | Western Gazette |

Student film premiers at Forest City Film Festival

Oct 23rd | LFP |

Victor Garber comes back home for virtual Forest City Film Festival visit

Oct 26th | LFP |

The Cuban takes feature film prize at Forest City Film Festival

Nov 2nd | Global News |

International award won by Fanshawe College fashion film

Nov 6th | Whig Standard Herald |

My Heart Pounded on the Street at Montreal's Cite Memoire Tableaux

Radio:

Aug 25 | CBC Radio |

Bringing the film industry to London

Oct 12th | FM96 |

Forest City Film Festival 2020 listing

Oct 13th | Fresh FM |

All Things 'Forest City Film Festival'

Oct 13th | Fresh FM |

Watch FCFF Movies At Home!

Oct 14th | Radio 980 |

Mike Stubbs show - David O'Keefe talking about Andy Robertshaw

Oct 15th | CBC Radio |

The Forest City Film Festival highlights Indigenous movies

Television:

Oct 14th | Rogers TV |

Dorothy on What's Up London

Online:



3,003 fans

326,755 reach

22.1K minutes of video watched



699 followers

157,510 impressions



1,305 followers

43,707 reach



93.5K views

242,119 impressions

54K unique viewers



Google Ads

3,370 impressions

387 clicks

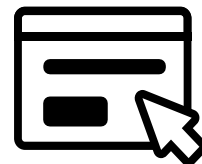
11.48% click through rate



MAILING LIST

1,859 subscribers

39% average open rate



WEBSITE

2596 click throughs to fcff.ca



Film Facts:

75 outstanding films

6 animations

33 short films

15 music videos

23 feature length films

2 French films

22 documentaries

4 films with Indigenous content

Plus another 20 films and 4 pitches in the Youth Film Festival Screening.



2020 Winners:

Best Short Film:

Breaking Up For the Modern Girl- *Sydney Nicole Herauf*

Best Narrative Feature:

The Cuban - *Sergio Navarretta*

Best Documentary Short:

Hollie's Dress - *Annie Sakkab*

Best Documentary Feature:

The Walrus and the Whistleblower - *Nathalie Bibeau*

Best Short Animation:

Scribblings - *Tori Richards*

Winning Screenplay:

Sluts - *Mary Cross*

Old Oak Audience

Choice Award:

Into the Light by *Janice Zolf*

Pitchfest Winner:

My Regularly Scheduled Chemo Appointment - *Tyson Breuer*

Audience Comments:

"I enjoyed all of it. I liked how the shorts were put with the features. The packages were well put together."

- Audience member

"That's where I discovered who I was and what I wanted to do with my life. The only thing available to me when I was young was The Grand, but the arts have just blossomed in London in every way. It's really remarkable. I'm so impressed London has the Forest City Film Festival."

- Victor Garber
(up close conversation 2020)

"Great films we would not see otherwise. We especially liked the presence of someone from each film."

From the Filmmakers:

"FCFF truly cares about the future of their filmmakers and connecting them with seasoned professionals and various networking opportunities. I'm grateful I had the opportunity to participate with my short."

"I am awed by the incredible array of films in this festival and how the film community was brought together. Kudos to Dorothy, the team and the volunteers for pulling this off, it is a huge feat and must have been a staggering amount of work."

"Forest City Film Festival handled the switch to virtual quite well. The organizers truly care about the future of their filmmakers and connecting them with seasoned professionals and various networking opportunities. I'm grateful I had the opportunity to participate with my short, 'Pressure Play'."

"One of the most professional film festivals I've been a part of. FCFF's adaptation to the new COVID festival landscape was excellent."

"As a filmmaker, I felt involved and loved. By showcasing my new film FROM THE VINE, as well as participating on a panel discussion, the FCFF team showed how much they care for filmmakers."

"Most people would say a virtual festival is not possible but against all odds FCFF did it; incredible! A Youth Festival, Industry sessions, multiple film genres... FCFF is doing far more than most festivals do in Canada"

From the Youth Festival:

"The Festival has provided my son with incredible opportunities for development as a filmmaker. I don't know that he would have even considered a career in film if the Festival did not exist. Being part of a community with a vibrant film festival showed him that possibilities for careers in the arts exist - even right here in London, Ontario."

For my son, the realization that all of his areas of artistic interest - visual art, creative writing, music - could be combined in filmmaking was life-changing. His success this year in the FC Youth Film Festival has validated his choice to pursue a degree in filmmaking and a career in the film industry."

- Filmmaker Parent

"I was given a chance to get my ideas out there which I have never had the opportunity to do. I also got to meet a lot of people through it."

- Student Filmmaker

"I can't thank all of you enough, nor express how much this experience has changed my life, but I want you to know that the Youth Film Festival is truly a gift to all aspiring young filmmakers, and I am so grateful that you have taken the time to make it what it is today."

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KEY PARTNERS



INDUSTRY PARTNERS



PRODUCER PARTNERS



FRIENDS OF THE FESTIVAL



MEDIA PARTNERS



COMMUNITY PARTNERS





Issuance of Proclamations Policy

Policy Name: Issuance of Proclamations Policy

Legislative History: Adopted September 19, 2017 (By-law No. CPOL.-115-367); Amended July 24, 2018 (By-law No. CPOL.-115(a)-418)

Last Review Date: January 6, 2020

Service Area Lead: City Clerk

1. Policy Statement

1.1 This policy sets out the requirements for the issuance of proclamations.

2. Definitions

2.1 Not applicable.

3. Applicability

3.1 This policy shall apply to any request for the issuance of proclamations on behalf of the City of London.

4. The Policy

4.1. Proclamations are ceremonial documents issued and signed by the Mayor on behalf of City of London Council that officially recognizes public awareness campaigns; charitable fundraising campaigns; and arts and cultural celebrations of organizations that reside/operate within the City of London. The requester must clearly identify the significance and connection of the proclamation to the mandate and goals as set out in the City of London's Strategic Plan. A proclamation does not constitute a personal or civic endorsement.

Application Process

- a) Proclamations requests are to be submitted on the City of London Application form to the City Clerk's Office at least six (6) weeks in advance of the requested issuance date.
- b) The Application must provide sufficient background information about the organization, cause or event being proclaimed and the proposed text for inclusion in the proclamation. The proposed text is subject to approval by the City of London to ensure compliance with City of London's policies and by-laws.
- c) Upon receipt of the Application, the City Clerk's Office will review the Application in accordance with this Policy and if the Application appears to be in compliance with the Policy, the Application will be placed on the next available Corporate Services Committee meeting for consideration.
- d) The Corporate Services Committee will review the Application and provide a recommendation to the Municipal Council for consideration with respect to the disposition of the Applications.

SCHEDULE "A"

Administration of Policy:

- e) The cause or event must contribute to the economic, social and cultural fabric of the City of London.
- f) Repeat requests must be submitted on an annual basis.
- g) An organization may request one proclamation per calendar year.
- h) Organization do not have exclusive rights to the day, week, or month being proclaimed.
- i) Proclamations of a similar topic will be issued on a first come first served basis.
- j) The City of London will not incur any expenses relating to the advertising or promotion of a proclamation. Recipients are responsible for the promotion of the proclamation, organization of related activities and for all associated costs.
- k) Proclamations will not be issued for:
 - Matters of political controversy, ideological or religious beliefs or individual conviction.
 - Events or organizations with no direct connection to the City of London.
 - Campaigns or events contrary to City of London policies or by-laws.
 - National, Independence or Republic Days.
 - Campaign or events intended for profit-making purposes.
 - Recognition of individuals.
 - Recognition of events or organizations that espouse discrimination, hatred, violence or racism.
 - Matters attempting to influence government policy.
 - Matters designed to incite hatred or disorder.
- l) The City of London reserves the right to refuse to issue a proclamation.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Cathy Saunders, City Clerk
Subject: Application – Issuance of Proclamation – Intersex
Awareness Day
Date: March 29, 2021

Recommendation

That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

Previous Reports Pertinent to this Matter

Corporate Services Committee – December 3, 2019
Corporate Services Committee – January 6, 2020

Background

The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

Conclusion

The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received March 12, 2021 from Intersex London Canada requesting October 26, 2021 be proclaimed Intersex Awareness Day.

Submitted by: Cathy Saunders, City Clerk

Appendix "A"

Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization Intersex London Canada
Date Proclamation Required October 26
Proclamation Name Intersex Awareness Day
Proclamation Type (day, week or month) Day
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations) public awareness campaign
Requester Name Piper Kearney
Requester Telephone Number
Requester Email Address
Requester Address Fiddlehead Place London Onartio N6G 0S1
Provide details of your Organization's Connection to London we are a local organization that offers support and education to the intersex community here in london and Canada
Required Supporting Documents <ul style="list-style-type: none"> • Detail information on the Organization • Detail information on the Event • Confirmation of authorization from the Organization to submit the request
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws Signature <i>Piper Kearney</i> Date March 12, 2021 NOTICE OF COLLECTION OF PERSONAL INFORMATION Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: csaunder@london.ca

Appendix "A"



March 12, 2021

Dear City of London, City Clerk Office,

Intersex London is a local grassroots organization that helps the intersex community in London and Canada.

Intersex London Canada is writing this letter to authorize Piper Kearney to fill out the Proclamation Request Form and contact City Hall on my behalf on Intersex London Canada.

We believe we need to explain why a non-profit organization didn't fill out this form. We have reached out to non-profit organizations that works with the 2SLGBTI+ community, and they say that they can't help us for different reasons.

Sincerely,

Faith Connor

Co-founder

Piper Kearney

founder

Appendix "A"



March 12, 2021

Information About Intersex London Canada,

Before we can talk about our organization, you need a bit of an understating of intersex.

1 in 50 people has an intersex trait/traits. Biological sex is a spectrum.

Intersex people are born with sex characteristics (including genitals, gonads, and chromosome patterns) that do not fit typical binary notions of male or female bodies. In some cases, intersex traits are visible at birth, while others are not apparent until puberty. Some chromosomal intersex variations may not be physically apparent at all.

Intersex London Canada is the first visible intersex lead organization in Canada. The intersex community is very invisible in Canada. We are based out of London, Ontario, and volunteer-led.

Intersex London Canada offers a monthly online peer support meeting for intersex people in London and Canada. We provide advocacy, education, and resources to the broader community to make the world more inclusive.

We will be doing intersex training to Peel Police in May and have engaged with many people across Canada and talked about the intersex community and the community's barriers.

Information on the Event.

the origins of Intersex Awareness Day

Betsy Driver is an intersex female and the mayor of Flemington, New Jersey. She created international Intersex Awareness Day on October 26, 2004, to celebrate a peaceful rally where two intersex individuals shared their intersex experience for the first time publicly and handed out intersex leaflets to people and medical professions.

Intersex Awareness Day is a day to learn about the human rights issues faced by intersex people and promote genuine inclusion for people with intersex variations.

The barriers that the intersex community faces are access to healthcare, homelessness, discrimination, just to name a few.



Issuance of Proclamations Policy

Policy Name: Issuance of Proclamations Policy

Legislative History: Adopted September 19, 2017 (By-law No. CPOL.-115-367); Amended July 24, 2018 (By-law No. CPOL.-115(a)-418)

Last Review Date: January 6, 2020

Service Area Lead: City Clerk

1. Policy Statement

1.1 This policy sets out the requirements for the issuance of proclamations.

2. Definitions

2.1 Not applicable.

3. Applicability

3.1 This policy shall apply to any request for the issuance of proclamations on behalf of the City of London.

4. The Policy

4.1. Proclamations are ceremonial documents issued and signed by the Mayor on behalf of City of London Council that officially recognizes public awareness campaigns; charitable fundraising campaigns; and arts and cultural celebrations of organizations that reside/operate within the City of London. The requester must clearly identify the significance and connection of the proclamation to the mandate and goals as set out in the City of London's Strategic Plan. A proclamation does not constitute a personal or civic endorsement.

Application Process

- a) Proclamations requests are to be submitted on the City of London Application form to the City Clerk's Office at least six (6) weeks in advance of the requested issuance date.
- b) The Application must provide sufficient background information about the organization, cause or event being proclaimed and the proposed text for inclusion in the proclamation. The proposed text is subject to approval by the City of London to ensure compliance with City of London's policies and by-laws.
- c) Upon receipt of the Application, the City Clerk's Office will review the Application in accordance with this Policy and if the Application appears to be in compliance with the Policy, the Application will be placed on the next available Corporate Services Committee meeting for consideration.
- d) The Corporate Services Committee will review the Application and provide a recommendation to the Municipal Council for consideration with respect to the disposition of the Applications.

SCHEDULE "A"

Administration of Policy:

- e) The cause or event must contribute to the economic, social and cultural fabric of the City of London.
- f) Repeat requests must be submitted on an annual basis.
- g) An organization may request one proclamation per calendar year.
- h) Organization do not have exclusive rights to the day, week, or month being proclaimed.
- i) Proclamations of a similar topic will be issued on a first come first served basis.
- j) The City of London will not incur any expenses relating to the advertising or promotion of a proclamation. Recipients are responsible for the promotion of the proclamation, organization of related activities and for all associated costs.
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 - Recognition of events or organizations that espouse discrimination, hatred, violence or racism.
 - Matters attempting to influence government policy.
 - Matters designed to incite hatred or disorder.
- l) The City of London reserves the right to refuse to issue a proclamation.

Report to Corporate Services Committee

To: Chair and Members
Corporate Services Committee
From: Cathy Saunders, City Clerk
Subject: Application – Issuance of Proclamation – World Press
Freedom Day 2021
Date: March 29, 2021

Recommendation

That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

Previous Reports Pertinent to this Matter

Corporate Services Committee – December 3, 2019
Corporate Services Committee – January 6, 2020

Background

The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

Conclusion

The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received March 17, 2021 from ink-stainedwretches.org requesting May 3, 2021 be proclaimed World Press Freedom Day 2021.

Submitted by: Cathy Saunders, City Clerk

Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization:	ink-stainedwretches.org
Date Proclamation Required:	May 3, 2021
Proclamation Name:	World Press Freedom Day 2021
Proclamation Type (day, week or month):	day
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations):	public awareness campaign
Requester Name :	Romayne Smith Fullerton
Requester Telephone Number:	
Requester Email Address:	
Requester Address:	Katharine Crescent, Port Franks N0M 2L0
Provide details of your Organization's Connection to London:	Requester is a faculty member at Western, and member of ink-stainedwretches.org
Required Supporting Documents	<ul style="list-style-type: none"> • Detail information on the Organization • Detail information on the Event • Confirmation of authorization from the Organization to submit the request
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws	
Signature	Romayne Smith Fullerton
Date	March 17, 2021
NOTICE OF COLLECTION OF PERSONAL INFORMATION	
Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: csaunder@london.ca	

Appendix “A”

Background of organization

ink-stainedwretches.org is a group formed in March 2020 by former newsroom workers at the Waterloo Region Record newspaper. Long concerned with the decline in robust local journalism in their municipality and across Canada, the group launched a campaign to encourage elected leaders to build an ecosystem in which public-service journalism can survive and thrive. Toward that goal, the group has been asking municipal councils to voice support for local journalism and to encourage MPs to quickly implement legislation to build the ecosystem. At the time of submitting this proclamation request, 16 municipalities in two provinces — representing roughly 4.5 million residents — have passed versions of the resolution proposed by ink-stainedwretches.org. Municipalities include Waterloo Region, Windsor, Hamilton, Kinston, Tofino (BC) and Toronto.

UN World Press Freedom Day

The description below is from the [UN World Press Freedom Day 2021](https://www.un.org/en/press/docs/2021/2103202101.htm) website:

This year’s World Press Freedom Day theme “**Information as a Public Good**” serves as a call to affirm the importance of cherishing information as a public good, and exploring what can be done in the production, distribution and reception of content to strengthen journalism, and to advance transparency and empowerment while leaving no one behind. The theme is of urgent relevance to all countries across the world. It recognizes the changing communications system that is impacting on our health, our human rights, democracies and sustainable development. To underline the importance of information within this new ecosystem, WPF 2021 will highlight three key topics:

- Steps to ensure the economic viability of news media;
- Mechanisms for ensuring transparency of Internet companies;
- Enhanced Media and Information Literacy (MIL) capacities that enable people to recognize and value, as well as defend and demand, journalism as a vital part of information as a public good.

Proposed text for proclamation

“Good governance” is the first value expressed among several values listed in London’s [Strategic Plan 2019-2023](#). (p.5)

Adequate public scrutiny of local government and its agencies is essential for good governance and democracy — and local news media provide scrutiny on behalf of the public.

Proclaiming May 3, 2021, in London to be United Nations World Press Freedom Day expresses London council’s support for the concept and practise of public scrutiny in the service of all London residents.

--end--



Issuance of Proclamations Policy

Policy Name: Issuance of Proclamations Policy

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SCHEDULE "A"

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 - Recognition of individuals.
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 - Matters attempting to influence government policy.
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- l) The City of London reserves the right to refuse to issue a proclamation.

March 18, 2021

To: Members of Corporate Services Committee

Dear Colleagues,

World Press Freedom Day will be recognized around the world on May 3. Therefore, it would be timely for London City Council to also recognize that a healthy, professional news media is essential for the proper functioning of civil society and democracy at the local, regional, federal and international levels.

“First, the press is a distinct political institution with a unique and critical role in a democratic society. It performs an oversight function, holding powerful government and corporate actors to account, and keeps the general public engaged and informed of relevant information. This watchdog function allows the press to help rein in those most likely to infringe human rights.”
(<https://ricochet.media/en/3154/a-free-press-is-no-luxury-time-for-canada-to-recognize-press-freedom-as-more-than-a-form-of-free-expression>)

Despite the critical role that a free press plays in our society, between 2008 and 2018, the residents of 190 Canadian communities lost 250 established news outlets due to closings or mergers. As the pandemic was bringing the world to a standstill, there has been growing recognition that accurate and timely reporting of important information is an absolute necessity. Nevertheless, the pandemic has accelerated the decline: More than 3,000 editorial and non-editorial workers have been permanently or temporarily laid off since March 2020. (<https://j-source.ca/article/a-year-of-mapping-media-impacts-of-the-pandemic-in-canada-covid-19-media-impact-map-for-canada-update-march-11-2021/>)

As we continue to navigate the choppy waters of a global pandemic, now more than ever, a thriving news media is a truly essential service. Locally, the news media in London have been instrumental during the COVID-19 pandemic, ensuring local citizens have accurate local information and making it as easy as possible to access that information with the suspension of paywalls for Covid-19 related stories in some cases.

I, therefore, respectfully request the Corporate Services Committee to consider the following motion:

London City Council recognizes that a healthy, professional news media is essential to the proper functioning of democracy in the region; urges other municipal councils within the region and across Canada to recognize that a robust news media is essential to the proper functioning of democracy in their jurisdictions; endorses legislation and regulations to support and rejuvenate news outlets across Canada; and urges the federal government to move quickly to pass legislation to ensure an ecosystem for a healthy news media to serve all Canadians. And that the resolution be forwarded to the area municipalities, local M.P.s and M.P.P.s and the Federation of Canadian Municipalities and Association of Municipalities of Ontario.

Respectfully Submitted

Maureen Cassidy
Councillor, Ward 5