

# **Governance Working Group**

## **Report**

1st Meeting of the Governance Working Group  
January 11, 2021

**PRESENT:** Councillors J. Morgan (Chair), S. Hillier, A. Kayabaga, S. Lewis, P. Squire, M. van Holst

**ALSO PRESENT:** C. Saunders and M. Schulthess.  
Remote Attendance: Councillors A. Hopkins and E. Pelosa; L. Livingstone, M. Balogun, J. Bunn, H. Lysinski and B. Westlake-Power.

The meeting is called to order at 12:02 PM, with Councillor J. Morgan in the Chair with all Members participating; it being noted that the following Members attended the meeting remotely: M. van Holst, A. Kayabaga and S. Hillier.

### **1. Call to Order**

#### 1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### **2. Consent Items**

None.

### **3. Items for Discussion**

#### 3.1 Advisory Committee Review – Interim Report IV

Moved by: S. Lewis

Seconded by: P. Squire

That, the following actions be taken with respect to the Advisory Committee Review:

a) the report dated January 11, 2021 entitled "Advisory Committee Review - Interim Report IV", BE RECEIVED;

b) the Civic Administration BE DIRECTED to proceed with drafting revised Terms of References for Advisory Committees based on the proposed changes set out in staff report dated November 10, 2020 entitled "Advisory Committee Review - Interim Report III", incorporating additional direction from the Municipal Council and the Governance Working Group; and,

c) the Civic Administration BE DIRECTED to circulate the draft revised Terms of References noted in b) above, to the Advisory Committees for input and to report back to the Governance Working Group with the draft revised Terms of Reference and comments received from the Advisory Committees.

**Motion Passed**

3.2 Submission - Code of Conduct for Advisory Committees - Councillor P. Squire

Moved by: P. Squire  
Seconded by: S. Lewis

That Civic Administration BE DIRECTED to prepare a draft revised Code of Conduct for Advisory Committees that would be similar in nature to the Code of Conduct for Council Members, including processes for both adjudication and enforcement of the revised Code of Conduct and report back to the Governance Working Group with the draft revised Code of Conduct..

**Motion Passed**

**4. Deferred Matters/Additional Business**

None.

**5. Adjournment**

Moved by: M. van Holst  
Seconded by: P. Squire

That the meeting BE ADJOURNED.

**Motion Passed**

The meeting adjourned at 2:25 PM.