

# Audit Committee Report

4th Meeting of the Audit Committee  
November 4, 2020

PRESENT: Deputy Mayor J. Helmer (Chair), M. van Holst, J. Morgan, S. Turner, L. Higgs

ALSO PRESENT: M. Schulthess and J. Taylor.

Remote Staff Attendance: L. Livingstone, A. Barbon, B. Card, K. Dickens, O. Katolyk, S. Miller, S. Oldham, J. Pryce (Deloitte), C. Saunders, P. Yeoman.

The meeting is called to order at 12:00 PM; it being noted that the following were in remote attendance: Councillors M. van Holst, J. Morgan, and S. Turner; L. Higgs.

**1. Disclosures of Pecuniary Interest**

That it BE NOTED that no pecuniary interests were disclosed.

**2. Consent**

None.

**3. Scheduled Items**

None.

**4. Items for Direction**

4.1 Internal Audit Summary Update

That the communication dated October 20, 2020, from Deloitte, with respect to the internal audit summary update, BE RECEIVED.

**Motion Passed**

4.2 Internal Audit Dashboard as at October 20, 2020

That the communication from Deloitte, regarding the internal audit dashboard as of October 20, 2020, BE RECEIVED.

**Motion Passed**

4.3 Observation Summary as at October 20, 2020

That the following actions be taken with regards to the Observation Summary submission from Deloitte dated October 20, 2020:

a) the Audit Committee Observation Summary BE AMENDED with regards to the Observation Status for Management Action Plans to move the four indicated "Total High & Medium Observations" related to the Dearness Home Process Assessment to the category of "In Progress Observations"; and

b) the communication dated October 20, 2020 from Deloitte with respect to the Observation Summary, BE RECEIVED.

**Motion Passed**

**5. Deferred Matters/Additional Business**

None.

**6. Adjournment**

That the meeting BE ADJOURNED.

**Motion Passed**

The meeting adjourned at 12:17 PM.