

Agenda

Corporate Services Committee

16th Meeting of the Corporate Services Committee

October 19, 2020, 12:00 PM

Virtual Meeting - during the COVID-19 Emergency

City Hall is open to the public, with reduced capacity and physical distancing requirements.

Meetings can be viewed via live-streaming on YouTube and the City website.

Members

Councillors A. Kayabaga (Chair), M. van Holst, J. Helmer, J. Morgan, A. Hopkins, Mayor E. Holder

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To make a request specific to this meeting, please contact CSC@london.ca

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6.1. Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations	
<p>A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.</p>	
6.2. Land Acquisition	

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose.

7. Adjournment

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON OCTOBER 19, 2020
FROM:	MAT DALEY DIRECTOR, INFORMATION TECHNOLOGY SERVICES
SUBJECT:	RFP 20-37 COGNOS MODERNIZATION IRREGULAR RESULT

RECOMMENDATION

That, on the recommendation of the Director, Information Technology Services, City Manager’s Office, and with the concurrence of the Director, Financial Services, Finance & Corporate Services, the following actions **BE TAKEN** with respect to the Cognos Modernization:

- a. The proposal submitted by Newcomp Analytics, 175 Commerce Valley Drive West, Suite 230, Thornhill, ON L3T 7P6, for the Cognos Modernization for a total cost of \$553,116.97 (excluding taxes) **BE ACCEPTED** in accordance with section 8.10 of the Procurement of Goods and Services Policy;
- b. The financing for this project **BE APPROVED** as set out in the Sources of Financing Report attached, hereto, as Appendix A;
- c. Civic Administration **BE AUTHORIZED** to undertake all administrative acts that are necessary in connection with this purchase, and;
- d. The approval hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract, agreement or having a purchase order relating to the subject matter of this approval.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

None.

2019-2023 STRATEGIC PLAN

This project supports the Corporation in its Strategic Area of Focus of **Leading in Public Service**.

Modernizing our Cognos financial reporting platform also supports multiple strategies outlined in the Strategic Plan 2019-2023, including:

- Improve public accountability and transparency in decision making: Increase access to information to support community decision making,
- Increase the use of technology to improve service delivery: Continue to maintain, build and enhance a high-performing and secure computing environment,
- Enhance the ability to respond to new and emerging technologies and best practices: Deliver and maintain innovative digital solutions to increase efficiency and effectiveness across the Corporation, and,
- Maintain London’s finances in a transparent and well-planned manner to balance equity and affordability over the long term:

BACKGROUND

Purpose

The purpose of this report is to seek approval from Committee and Council to award the modernization of the City’s Cognos financial reporting platform to Newcomp Analytics.

Cognos is the main financial reporting solution for the City of London and it has a large cross Service Area user distribution, with more than 900 active reports and approximately 500 internal users. The Cognos financial reporting platform is essential to the delivery of Corporation wide financial management, multiyear budgeting and resource management.

The project will include the migration from the current version of Cognos including finance briefing books, catalogs, reports, and transformer models to Cognos Analytics 11x. The current Cognos version will reach end of support in April 2021.

This project includes one-time implementation costs for:

- System design and configuration;
- Migration planning;
- Finance reporting suite migration;
- Licensing;
- Training;
- Technical support;
- Project management and documentation; and
- Post-go live support.

Background

The current version of Cognos is reaching end of life and enhancement difficulties are being encountered when seeking to meet the needs of end users. Remaining on an unsupported application increases the risk that the Corporation could lose access to its reporting system and the corporate information it contains. In addition, the Corporation faces an increasing risk of security threats and difficulty in responding to service disruptions should the application not be supported. Therefore, it is highly desirable to upgrade the Cognos financial reporting platform prior to it becoming unsupported.

Our current version of Cognos includes Impromptu administrator, Transformer designer, PowerPlay client and Portfolio Briefing Books. The City of London content is organized in Reporting Suites; some external users have PDFs emailed to them via Cognos Macro.

Finance and Corporate Services (Finance) is the key user group within the overall City of London financial reporting and analytics end user community. The focus of the initial migration scope is the content used by Finance. Finance will be directly involved in the delivery and project management of the new solution.

The implementation of the modernized Cognos Analytics 11x reflects the strategy to enhance decision making through data, reporting and analytics. This project is part of the City's journey to implement modern Business Intelligence platforms and will be a key element for the migration of reports from other Service Areas. Other municipalities that are currently using Cognos Analytics 11x include the Region of York and the Municipality of Durham.

To date, based on best practices and to set the project up for success, several pre-project initiatives were undertaken by Information Technology Services (ITS) and Finance to prepare for the migration to Cognos Analytics 11x.

- A pre-migration project was commenced that addressed:
 - Removal of Cognos technical debt (Inventory and clean-up of reporting, data sources, and user accounts)
 - Improvement of Cognos Reporting Suites
 - Identification of Service Area owners of Cognos Reporting Suites
 - Education of Cognos Reporting Suites owners on end-of-life and expectations
 - Improvement of administrative duties
 - Simplification of user access and release management
- The Business Intelligence (BI) Steering Committee was formed, and the committee is focusing on:
 - Cross Service Area expertise and guidance for BI initiatives
 - Building a framework for appropriate access to use corporate data, focusing on:
 - Value;
 - Quality;
 - Security; and
 - Data management.
 - Increasing data reporting collaboration
 - Establishing BI best practices, strategies and direction
 - Developing BI initiatives
 - Supporting users and champions in the use of data in decision making
 - Providing advice on BI related projects

This project will be completed in partnership with the selected vendor, ITS, Finance, and other key Service Area staff.

DISCUSSION

In response to the RFP, Newcomp Analytics met the requirements of the evaluation committee and presented a proposal that will support the Corporation in moving forward with the migration to Cognos Analytics 11x. With offices located in Toronto, Calgary, Markham and Montreal, Newcomp Analytics has completed 45 migration projects within the last 5 years and 11 with public sector entities. In 1996, Newcomp became a Cognos partner and started delivering Cognos consulting services. In 2008, when IBM acquired Cognos, Newcomp became an IBM partner and continued to deliver Cognos services.

Since 2008, Newcomp has become established as a leading Canadian IBM partner earning awards including 2017 IBM Leadership Award, first Canadian IBM Platinum Business Partner, 2013 IBM Partner Achievement Award and 2011 IBM Business Partner Excellence Award

Key elements of their proposal include the following:

- Proven experience in working with municipalities;
- Proven experience in delivering Cognos migrations;
- Robust infrastructure and application support post-implementation; and
- A strong project management methodology.

Newcomp Analytics has extensive experience with migrating on premise clients to the latest version of Cognos, throughout these successful projects they have leveraged a systematic risk mitigation approach to successfully overcome challenges encountered when delivering a Cognos Analytics migration.

In the proposal, Newcomp demonstrated a thorough understanding of the challenges associated with a migration to Cognos 11X, bringing proven IBM methodologies (IBM Business Analytics Solutions Implementation Method [BASIM]) and strategies to streamline the migration process and mitigate potential risks. The proposal also includes change management strategies, project management guidelines and user adoption approaches to support a successful project delivery.

Procurement Process

On July 14, 2020, on behalf of ITS and Finance, the Purchasing Office issued a formal Request for Proposal (RFP20-37) for the Cognos Modernization on the Corporation's Bids and Tenders website to source a qualified and experienced proponent to complete this work. System design and configuration, migration planning, finance reporting suite migration, licensing, training, technical support, project management, and post-go live were all attributes of this endeavor.

After the RFP was posted, there was one (1) Addenda issued to respond to questions, inquiries, and requests for clarification. When the RFP closed, one (1) compliant submission was received resulting in section 19.4 of the Procurement of Goods and Services Policy being followed. The opening of one bid submission was approved by the City Manager jointly with the Manager of Purchasing and Supply.

A two (2) envelope RFP process was used – one envelope contained the technical project proposal and the second contained the pricing proposal.

Four (4) evaluation committee representatives from Finance, Human Resources and ITS evaluated one (1) submission based on the technical criteria outlined in the document. At the end of this process, the proponent Newcomp Analytics demonstrated their ability to fully meet the Corporation's requirements. Since the proponent met the Corporations requirements, noting that the specifications of a competitive bid could not be met by two (2) or more suppliers, Civic Administration is recommending that this proposal be awarded as an Irregular Result, consistent with section 8.10 of the Procurement of Goods and Services Policy.

FINANCIAL IMPACT

The Cognos Modernization project was identified and approved for in the 2020-2023 Multi-Year Budget. The total project cost includes the proposal from Newcomp Analytics for \$553,116.97 (excluding H.S.T).

Ongoing software licensing costs will be funded through the ITS operating budget.

The Source of Financing for this project is attached as Appendix "A".

ACKNOWLEDGEMENTS

This report was prepared with the assistance of Purchasing Services, Financial Services, and Information Technology Services.

PREPARED BY:	CONCURRED BY:
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RECOMMENDED BY:	
MAT DALEY DIRECTOR, INFORMATION TECHNOLOGY SERVICES – CITY MANAGER’S OFFICE	

c: Mary Ma, Procurement Officer
Geoff Smith, Manager 1, Purchasing and Supply Operations

APPENDIX "A"

Chair and Members
Corporate Services Committee

#20147
October 19, 2020
(Contract Award)

RE: RFP20-37 - Cognos Modernization
(Subledger CP200009)
Capital Project IT3010 - Application, Data, Information & Process
Newcomp Analytics - \$553,116.97 (excluding H.S.T.)

FINANCE & CORPORATE SERVICES REPORT ON THE SOURCES OF FINANCING:

Finance & Corporate Services confirms that the cost of this project can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Director, Information and Technology Services, City Manager's Office, and with the concurrence of the Director, Financial Services, Finance & Corporate Services, the detailed source of financing for this project is:


<u>ESTIMATED EXPENDITURES:</u>	<u>Approved Budget</u>	<u>Committed to Date</u>	<u>This Submission</u>	<u>Revised Budget</u>
Engineering	\$1,214,085	\$1,025,123		\$188,962
Computer Equipment	1,576,549	1,013,697	562,852	0
Communication Costs	1,451,551	172,334		1,279,217
City Related Expenses	926			926
NET ESTIMATED EXPENDITURES	<u>\$4,243,111</u>	<u>\$2,211,154</u>	<u>\$562,852</u> 1)	<u>\$1,469,105</u>

<u>SOURCES OF FINANCING:</u>				
Capital Levy	\$2,206,071	\$2,206,071		\$0
Drawdown from Technology Reserve Fund	2,037,040	5,083	562,852	1,469,105
TOTAL FINANCING	<u>\$4,243,111</u>	<u>\$2,211,154</u>	<u>\$562,852</u>	<u>\$1,469,105</u>

1) Financial Note:

	<u>IT301020C</u>
Contract Price	\$553,117
Add: HST @13%	71,905
Less: HST Rebate	(62,170)
Total Purchase Cost	<u>\$562,852</u>

kw


Jason Davies
Manager of Financial Planning & Policy

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON OCTOBER 19, 2020
FROM:	ANNA LISA BARBON MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER
SUBJECT:	CITY OF LONDON'S CREDIT RATING

RECOMMENDATION

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the City of London's Credit Rating Report, providing a summary of Moody's Investors Service Credit Opinion of the City of London, **BE RECEIVED** for information.

LINK TO 2019-2023 STRATEGIC PLAN

Council's 2019-2023 Strategic Plan for the City of London (the "City") identifies "Leading in Public Service" as a strategic area of focus. Continuing to ensure the strength and sustainability of London's finances is a strategy to maintain London's finances in a well-planned manner to balance equity and affordability over the long term. The City's adherence to financial policies and practices has helped the City maintain positive operating results, stable debt levels, and strong liquidity, reflected in the credit rating assigned by Moody's.

BACKGROUND

Moody's Investors Service (Moody's) is a leading provider of credit ratings, research, and risk analysis. The firm's ratings and analysis track debt covering more than 130 countries, 11,000 corporate issuers, 21,000 public finance issuers and 76,000 structured finance obligations. Typically, Moody's reviews the credit worthiness of the City of London annually and then assigns the City a credit rating.

The rating process involved a review of the City's 2019 Financial Statements, 2019 Financial Information Return, approved 2020-2023 Multi-Year Budget and recent relevant reports to Council (e.g. Budget Monitoring Reports). Moody's also utilizes independent research from a variety of sources such as Statistics Canada, comparisons with other municipalities, and news from local media. Along with reviewing and analyzing documents, Moody's arranges a site visit to the City and interviews with senior management and the Mayor.

The credit opinion of the City published September 30, 2020 from Moody's is attached to this report. Consistent with prior years, the City has maintained its Aaa credit rating with a stable outlook. The City has held the Aaa rating since 1977, making 2020 the 44th consecutive year of the Aaa rating and reaffirming that the City's debt has the highest rating possible. The Aaa rating was integral in securing buyers for the City's debentures on June 5, 2020 at favourable interest rates (\$36 million at an average all-in-rate of 1.673% over a ten-year term). The stable outlook reflects Moody's expectation *"that liquidity will remain strong and debt will remain at the current low levels. While the coronavirus pandemic will weaken operating results in 2020, this is not expected to result in a material multi-year change in the City's ability to post strong positive operating balances."*

The Moody's Credit Opinion Report summarizes the City's credit strengths and challenges. The City's credit strengths include;

1. High levels of cash and investments providing strong liquidity;
2. Low debt levels supported by conservative debt management practices;
3. Mature, supportive, institutional framework governing municipalities in Ontario; and
4. Track record of generating positive fiscal outcomes highlights robustness of fiscal planning

Moody's comments regarding the City's track record of generating positive fiscal outcomes are as follows:

“...the City of London displays strong governance and management practices, such as the application of multi-year budgets, which helps promote stable operations. London’s history of posting positive operating results, application of strict controls on debt issuance, and conservative debt and investment policies which limit their exposure to market related risks and help ensure relatively smooth debt servicing costs all act as evidence of the city’s strong management and governance.”

The comments provided by Moody’s in their review of the City of London’s credit rating further supports the strategy taken by Council to ensure the strength and sustainability of London’s finances. The application of multi-year budgeting signifies that the City is looking beyond a short term focus when planning its finances. The City’s multi-year budget provides alignment of longer-term goals with longer-term funding plans, improved accountability and transparency over spending changes. Taking a long-term view with respect to financial matters has led to fiscally responsible decisions, as reflected in the City’s credit rating.

While the City continues to maintain its strong fiscal performance, one credit challenge that Moody’s mentions is the potential for near term fiscal pressures including the coronavirus pandemic and provincial funding changes. Moody’s states that *“although London will receive additional funds from both the provincial and federal government to offset additional budget pressure, the City will continue to face budget pressure throughout the pandemic.”*

Moody’s also states that a sustained loss of fiscal discipline leading to a material increase in debt or a substantial reduction in accessible financial reserves could place downward pressure on the City’s credit rating. A credit rating downgrade or change in outlook to negative by Moody’s would cause investors to lose confidence in the quality of the City’s debt and financial management practices, affecting the City’s ability to raise future financing. This would also increase interest rates at which the City issues debt, which would increase debt servicing costs for the City.

CONCLUSION

The City’s achievement of the Aaa credit rating for 44 consecutive years is a testament to the success of the City’s prudent, conservative approach to fiscal planning.

PREPARED BY:	REVIEWED BY:
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CONCURRED BY:	RECOMMENDED BY:
KYLE MURRAY, CPA, CA DIRECTOR, FINANCIAL PLANNING & BUSINESS SUPPORT	ANNA LISA BARBON, CPA, CGA MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER

Attachment - City of London’s Credit Opinion Report by Moody’s Investors Service

Cc: Ian Collins, Director, Financial Services
Sharon Swance, Manager, Accounting

CREDIT OPINION

30 September 2020

Update

✓ Rate this Research

RATINGS

London, City of

Domicile	London, Ontario, Canada
Long Term Rating	Aaa
Type	Senior Unsecured - Dom Curr
Outlook	Stable

Please see the [ratings section](#) at the end of this report for more information. The ratings and outlook shown reflect information as of the publication date.

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CLIENT SERVICES

Americas 1-212-553-1653

Asia Pacific 852-3551-3077

Japan 81-3-5408-4100

EMEA 44-20-7772-5454

City of London (Canada)

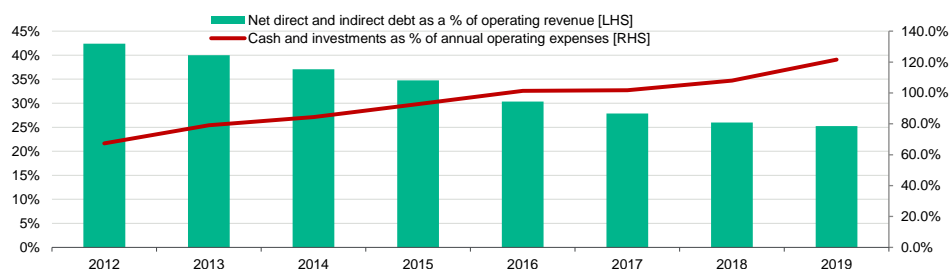
Update to credit analysis

Summary

The credit profile of the [City of London](#) (Aaa stable) reflects the strong protection to bondholders stemming from a relatively low debt burden, low interest expense and sizeable levels of reserves relative to outstanding debt. Through an increased use of reserves and decreased reliance on debt issuance to fund capital projects, London's net direct and indirect debt relative to operating revenue has steadily fallen from 42.4% in 2012 to 25.2% in 2019. Concurrently, the city's holdings of cash and investments, including those to be used for financing capital projects in lieu of debt, has increased to 3.8x net debt and 1.2x operating expenses as of December 31, 2019. The rating also reflects the city's strong track record of achieving positive operating results and the generation of internal financing for capital expenditures.

Exhibit 1

Recent improvements in the city's debt burden and reserves will provide support to London's credit profile should fiscal challenges arise



Source: Moody's Investors Service, City of London financial statements

Credit strengths

- » High levels of cash and investments provide strong liquidity
- » Low debt levels supported by conservative debt management practices
- » Mature, supportive, institutional framework governing municipalities in Ontario
- » Track record of generating positive fiscal outcomes highlights robustness of fiscal planning

Credit challenges

- » Near-term fiscal pressures including the coronavirus pandemic, ambitious council agenda and provincial funding changes will impact operating balances

Rating outlook

The outlook for London's Aaa debt rating is stable, reflecting our expectation that liquidity will remain strong, debt will continue to remain at the current low levels. While the coronavirus pandemic will weaken operating results in 2020, this is not expected to result in a material multi-year change in the city's ability to post strong positive operating balances.

Factors that could lead to a downgrade

Downward pressure could arise if the city were to experience a sustained loss of fiscal discipline leading to a material increase in debt or substantial reduction in accessible financial reserves.

Key indicators

Exhibit 2

London, City of

(Year Ending 12/31)	2015	2016	2017	2018	2019
Net Direct and Indirect Debt/Operating Revenue (%)	34.8	30.4	27.8	26.0	25.2
Gross Operating Balance/Operating Revenue (%)	18.1	22.4	21.2	21.2	21.2
Cash Financing Surplus (Requirement)/Total Revenue (%)	7.4	8.6	6.2	8.2	13.2
Interest Payments/Operating Revenue (%)	1.0	0.9	0.8	0.8	0.7
Debt Service/Total Revenue (%)	5.2	5.3	5.0	4.6	4.7
Capital Spending/Total Expenditures (%)	19.8	24.8	25.5	21.7	19.1
Self-Financing Ratio	1.4	1.4	1.3	1.5	1.8

Source: Moody's Investors Service, City of London financial statements

Detailed credit considerations

The City of London's Aaa rating combines (1) a baseline credit assessment (BCA) of aaa, and (2) a high likelihood of extraordinary support coming from the [Province of Ontario](#) (Aa3 stable) in the event London faced acute liquidity stress.

Baseline credit assessment

High levels of cash and investments provide strong liquidity

London's credit profile is supported by a strong liquidity position which provides a significant measure of safety for bondholders. In 2019 the city's cash and investments were equal to 3.8x net debt and 1.2x annual operating expenses. These levels represent a transformational shift in the manner in which the city views its debt and reserves which has taken place consistently over a number of different municipal councils. These metrics have risen to their current levels from 0.47x net direct and indirect debt and only 0.3x operating expenses in 2005, highlighting the continued adherence to prudent fiscal management and liquidity strength that London possesses.

The city's cash and reserve holdings will remain healthy even as the city moves forward with the construction of three of five budgeted rapid transit components and related transit supportive capital works totaling CAD375 million, of which the city is expected to fund CAD148 million from property tax supported sources and development charges. The remaining funding contributions have been approved by both the Canadian and Ontario governments.

London's investment policies ensure that the city minimizes credit risk and maintains liquidity of its investment portfolio. The city's policies outline various limits placed on investment decisions, such as limiting the concentration of investments in specific sectors or issuers, limiting investments to only highly rated securities and ensuring a variety of maturities. The presence and adherence to these policies offers reassurance that the city's investment management policies provide security to liquidity, which along with the level of liquidity, is a strong credit positive.

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moody's.com for the most updated credit rating action information and rating history.

Low debt levels supported by conservative debt management practices

London's net direct and indirect debt expressed as a percentage of operating revenues measured 25.2% in 2019. While Canadian municipalities can only issue debt for capital reasons, this is nonetheless a low level relative to domestic peers as Canadian municipalities' revenue structure and high level of operating expense tend to not favour funding capital needs from operations. The low debt burden is propelled by the conservative debt policies that the city employs such as a self-imposed "debt cap" which limits the amount of debt that can be issued for capital projects as well as the move to a greater reliance on pay-as-you-go financing. Debt issuance is also reduced through the use of multiple policies overseeing the use of excess funds at year end: the city applies all year-end debt service savings, 50% of unallocated assessment growth as well as 50% of any operating surplus that it generates towards financing needs that would have otherwise be funded from authorized debt issuance. The city also has a target to eliminate debt for life cycle maintenance by 2022, a target which is expected to be achieved and remains unchanged even in the face of the coronavirus pandemic.

The low debt burden also translates into a relatively low interest expense. In 2019, interest expense consumed only 0.7% of operating revenues. Given the efforts to minimize debt issuance, the city's debt service costs as a percentage of revenue are expected to remain low in the intermediate term.

Mature, supportive institutional framework governing municipalities in Ontario

The institutional framework governing municipalities in Ontario is mature and highly developed. The division of roles and responsibilities between the province and municipalities is clearly articulated. Historically, changes to the institutional framework have occurred at a measured, evolutionary pace, following discussions between both parties. Nevertheless, in certain cases, changes have occurred more rapidly.

London's creditworthiness benefits from the stability inherent in the provincial institutional framework. Provincial legislation dictates a high degree of oversight, including limits on debt servicing costs, while policy flexibility, on both the revenue and expenditure sides of the ledger, helps London to manage pressures as they arise.

Track record of generating positive fiscal outcomes highlights robustness of fiscal planning

Similar to other highly rated Ontario municipalities, the City of London displays strong governance and management practices, such as the application of multi-year budgets, which helps to promote stable operations. London's history of posting positive operating results, application of strict controls on debt issuance, and conservative debt and investment policies which limit their exposure to market related risks and help ensure relatively smooth debt servicing costs all act as evidence of the city's strong management and governance.

The city manages its plans using a four-year budget that is prepared during the first year of a new council and extends into the first year of the following council period. Through this process, annual departmental expenditures for the four years are determined in the initial budget year, and in theory only expenditures that are supported through additional assessment growth can be passed outside of the initial budget. City Council can still raise property taxes above the four-year planned approved rates as part of the annual budget review process. This approach successfully allowed the city to maintain strong operating outcomes, posting gross operating balances averaging 21.5% of operating revenues over the 2016-2019 four-year budget plan.

Near-term fiscal pressures including the coronavirus pandemic, ambitious council agenda and changes to provincial funding levels will impact operating balances

While we anticipate that the city will continue to post positive operating outcomes, a number of challenges will result in these outcomes being lower than that recently recorded.

As with all Canadian municipalities, London faces fiscal pressure from the onset of the coronavirus pandemic which has led to lower operating revenue, primarily from user fees and fines, and higher costs to accommodate the increased need for health and safety protection of workers and service delivery. The largest single source of financial pressure is from the city's public transit network, which faces lower ridership levels, and therefore lower fare revenue, but concurrently needs to continue to offer a relatively high level of service to promote both social distancing and to ensure reliable service to those customers dependent on public transit for their mobility needs. Although London will receive additional funds from both the provincial and federal government to offset additional budget pressure, the city will continue to face budget pressure throughout the duration of the pandemic.

Adding to the fiscal challenge facing the city, London's 2020-2023 budget includes a number of new initiatives which will increase permanently the level of service provided by the city. To help fund these initiatives, along with the need to offset funding changes introduced by the province, the property tax levy is expected to increase annually by an average 3.9% over the 2020-2023 budget plan, with the planned increase in 2021 reaching 4.5%. This is relatively high currently for Canadian municipalities which have typically focused on keeping property tax levy increases at or below the level of inflation (2%). With the onset of the coronavirus pandemic and related negative impacts on the economy, the ability to move forward with these tax increases may be pressured. However, once the new initiatives are implemented, they will result in a permanent addition to spending of the city and will need to be supported by ongoing revenue generation, which will further limit the ability of the city to lower tax rate increases in the future.

The Province of Ontario announced in its 2019/20 Budget that it would reduce transfers to municipalities for a variety of programs as the province faces material deficits and seeks to reduce its spending. Although some changes have been delayed and the onset of the coronavirus pandemic is leading to further uncertainty on timing of further proposed measures, London is well positioned to accommodate these reductions, they do nonetheless impose a fiscal burden on the city.

Ontario's changes primarily relate to cost-sharing arrangements between the province and municipalities. These changes either directly reduce funds for municipalities or require municipalities to increase their share of funding commitments for programs which have mandated service levels. In some cases, such as the regionalization of ambulance services, London may find that its ability to control costs are reduced as it will share service delivery with a larger number of partners and therefore face increased considerations on services that are offered. Reductions to capital funds and the cancelation of a previously planned doubling of the provincial gas tax directed to municipalities are also among items that have been impacted.

Furthermore, the province passed legislation that will delay the amount of funds municipalities can raise via development charges (fees that housing developers are mandated to pay to help fund growth related and community services). This will likely impact the timing and level of debt requirements for London in the short and medium-term, although the long-term impact should be broadly neutral.

Extraordinary support considerations

Moody's assigns a high likelihood of extraordinary support from the Province of Ontario (Aa3 stable), reflecting Moody's assessment of the incentive provided to the provincial government of minimizing the risk of potential disruptions to capital markets if London, or any other Ontario municipality, were to default.

ESG considerations

How environmental, social and governance risks inform our credit analysis of the City of London

Moody's takes into account the impact of environmental (E), social (S) and governance (G) factors when assessing sub-sovereign issuers' economic and financial strength. In the case of the City of London, we assess the materiality of ESG to the credit profile as follows:

Environmental considerations are not material to the credit profile and the risk is therefore low. Neither the city's infrastructure nor economic base are subject to material risks stemming from environmental concerns. As such, both spending and revenue are not expected to be impacted by environmental changes at this time.

Social considerations are not material to the credit profile and the risk is therefore low. The city provides key public services such as public safety (police, fire and paramedic) and environmental (water and waste collection), but these services do not face material social risks given the stable population levels and predictable demographic trends which allows for long-term forecasting of such service requirements. We view the coronavirus as a social risk given the substantial implications for public health and safety, but primary health care is not the responsibility of municipalities in Canada. While the city will face fiscal challenges over lost revenue and higher spending associated with the coronavirus pandemic, the city's overall financial strength and governance will minimize any risk.

Governance is considered quite important and London provides for strong governance characteristics resulting in low risk. The city utilizes prudent financing planning, including the establishment of a 4-year budget plan, and makes use of forward looking assumptions which provides the city with the ability to identify potential pressures and allows for sufficient time to adjust plans accordingly to mitigate any credit implications. The city provides transparent, timely financial reports and adheres to strict policies on debt and investment management.

Further details are provided in the "Detailed credit considerations" section above. Our approach to ESG is explained in our cross-sector methodology [General Principles for Assessing Environmental, Social and Governance Risks](#).

Rating methodology and scorecard factors

In the case of London, the BCA of aaa assigned by the rating committee is close to the scorecard-indicated outcome of aa1. The scorecard-indicated outcome reflects (1) an idiosyncratic risk score of 2 (presented below) on a 1 to 9 scale, where 1 represents the strongest relative credit quality and 9 the weakest; and (2) a systemic risk score of Aaa, as reflected in the sovereign bond rating (Aaa stable).

For details of our rating approach, please refer to the methodology [Regional and Local Governments](#), 16 January 2018

Exhibit 3

London, City of

Baseline Credit Assessment	Score	Value	Sub-factor Weighting	Sub-factor Total	Factor Weighting	Total
Scorecard						
Factor 1: Economic Fundamentals						
Economic strength	5	98.56	70%	3.8	20%	0.76
Economic volatility	1		30%			
Factor 2: Institutional Framework						
Legislative background	1		50%	1	20%	0.20
Financial flexibility	1		50%			
Factor 3: Financial Performance and Debt Profile						
Gross operating balance / operating revenues (%)	1	21.20	12.5%	1.5	30%	0.45
Interest payments / operating revenues (%)	1	0.75	12.5%			
Liquidity	1		25%			
Net direct and indirect debt / operating revenues (%)	1	25.40	25%			
Short-term direct debt / total direct debt (%)	3	17.90	25%			
Factor 4: Governance and Management - MAX						
Risk controls and financial management	1			1	30%	0.30
Investment and debt management	1					
Transparency and disclosure	1					
Idiosyncratic Risk Assessment						1.71(2)
Systemic Risk Assessment						Aaa
Suggested BCA						aa1

Source: Moody's Investors Service, City of London

Ratings

Exhibit 4

Category	Moody's Rating
LONDON, CITY OF	
Outlook	Stable
Senior Unsecured -Dom Curr	Aaa

Source: Moody's Investors Service

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Asia Pacific	852-3551-3077
Japan	81-3-5408-4100
EMEA	44-20-7772-5454

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON OCTOBER 19, 2020
FROM:	KELLY SCHERR, P.Eng., MBA, FEC MANAGING DIRECTOR, ENVIRONMENTAL AND ENGINEERING SERVICES AND CITY ENGINEER
SUBJECT:	EXPROPRIATION OF LAND FANSHAWE PARK ROAD AND RICHMOND STREET INTERSECTION IMPROVEMENTS PROJECT

RECOMMENDATION

That, on the recommendation of the Managing Director, Environmental and Engineering Services and City Engineer, with the concurrence of the Director, Roads and Transportation, on the advice of the Manager of Realty Services, approval **BE GIVEN** to the expropriation of land as may be required for the Fanshawe Park Road and Richmond Street Intersection Improvements Project and that the following actions **BE TAKEN** in connection therewith:

- a) application be made by The Corporation of the City of London as Expropriating Authority to the Council of The Corporation of the City of London as approving authority for the approval to expropriate the land required for Fanshawe Park Road / Richmond Street Intersection Improvements Project;
- b) The Corporation of the City of London serve and publish notice of the above application in accordance with the terms of the *Expropriations Act*;
- c) The Corporation of the City of London forward to the Chief Inquiry Officer any requests for a hearing that may be received and report such to the Council of The Corporation of the City of London for its information; and
- d) the attached Bylaw (Schedule "B") **BE INTRODUCED** at the Council meeting on October 19, 2020 to authorize the foregoing and direct the Civic Administration to carry out all necessary administrative actions.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

Civic Works Committee – June 19, 2012 – London 2030 Transportation Master Plan

Strategic Priorities and Policy Committee – June 23, 2014 – Approval of 2014 Development Charges By-Law and DC Background Study

Civic Works Committee – March 23, 2015 – Environmental Assessment Study Appointment of Consulting Engineer

Civic Works Committee – September 25, 2018 – Environmental Study Report

Civic Works Committee – April 16, 2019 – Detailed Design and Tendering Appointment of Consulting Engineer

BACKGROUND

The subject properties are required to support the Fanshawe Park Road / Richmond Street Intersection Improvements Project.

The Fanshawe Park Road / Richmond Street Intersection Improvements Project was identified in the 2019 Transportation Development Charges Background Study with a recommendation for construction in 2022. Due to the area's strategic location, the Smart Moves 2030 Transportation Master Plan (TMP) identifies the need for traffic capacity optimization and transit priority on this corridor. The project will improve pedestrian amenities, extend cycling connectivity through the intersection and will implement landscaping and urban design features.

Construction of this project is predominantly planned to take place in 2022/2023 with commencement of utility relocations required in 2021 to facilitate the improvements. The project has received approval for the Fanshawe Park Road / Richmond Street Intersection Improvements Project Class EA and remains subject to property acquisitions.

There are 23 property requirements, one of which is a full buyout, with the balance requiring partial acquisitions. Five of the requirements have been obtained via dedications and 1 has been acquired amicably. Negotiations commenced in the spring of 2019 with the current outstanding requirements standing at 17. Of the 17 outstanding properties, 2 signed agreements for 8 of the property requirements have been achieved and await completion in 2021. Negotiations are ongoing with all remaining owners representing the remaining 9 property requirements.

The composition of the ownership interests in this area and more specifically along the corridor is of an adept and sophisticated nature. The owners represent mainly large commercial shopping centre and multi-tenant commercial interests. There are several businesses that will be impacted and some substantial landscaping and hardscaping improvements will have to be re-established.

The expropriation process has been initiated at the request of the Roads and Transportation Division which is endeavouring to ensure property clearance is achieved in order to support the project. As a result, it is necessary to start the appropriate expropriation procedures for the outstanding properties in order for the project to proceed and meet the prescribed timelines. Realty Services will continue to review negotiations with the property owners in an effort to achieve acceptable outcomes to all parties involved.

Anticipated Construction Timeline

Property requirements are to be secured in 2021 to facilitate utility relocation with road construction to follow thereafter.

Location maps of the property requirements are attached as Schedule "A" for the Committee's information.

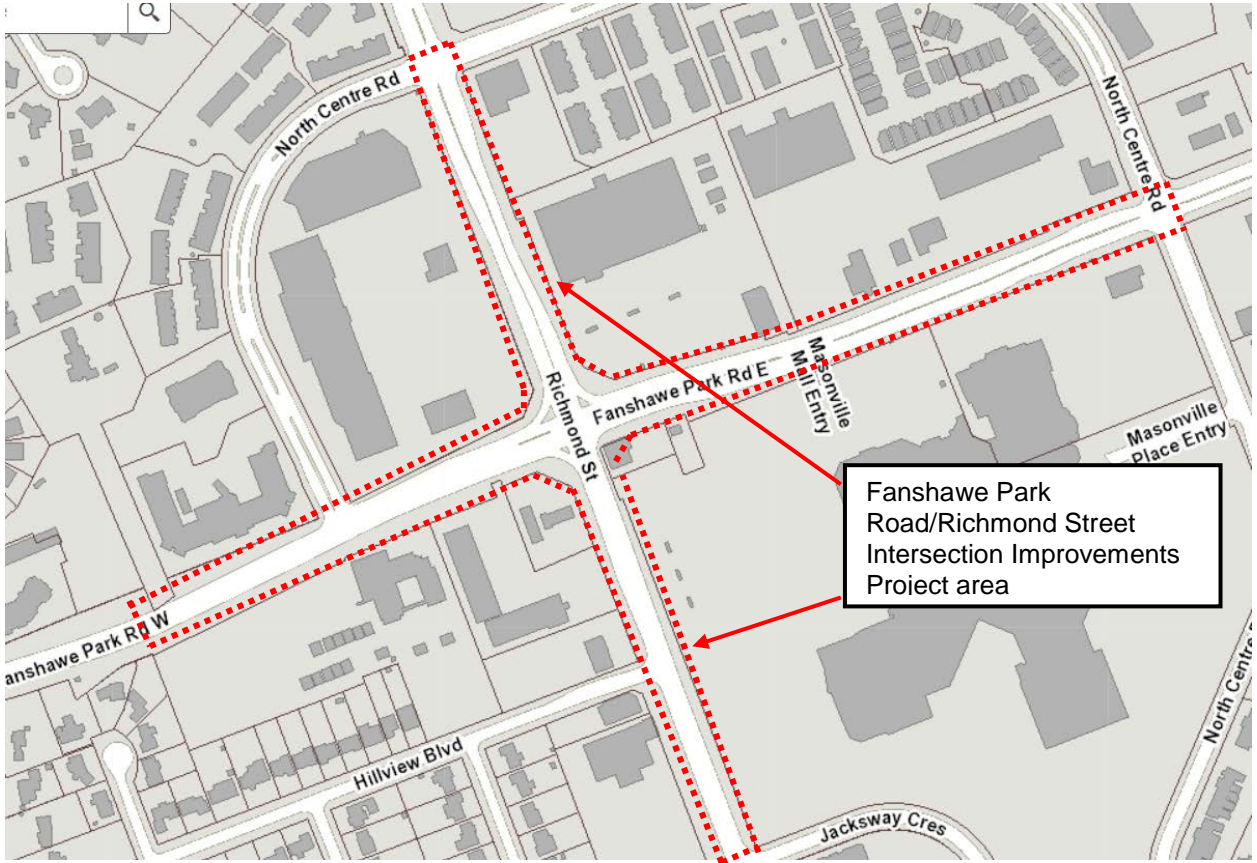
PREPARED BY:	REVIEWED AND CONCURRED BY:
BILL WARNER MANAGER OF REALTY SERVICES	DOUG MACRAE, P. ENG. DIRECTOR ROADS AND TRANSPORTATION
RECOMMENDED BY:	
KELLY SCHERR, P.ENG., MBA, FEC MANAGING DIRECTOR, ENVIRONMENTAL AND ENGINEERING SERVICES AND CITY ENGINEER	

October 7, 2020
Attach.

File No. P-2515

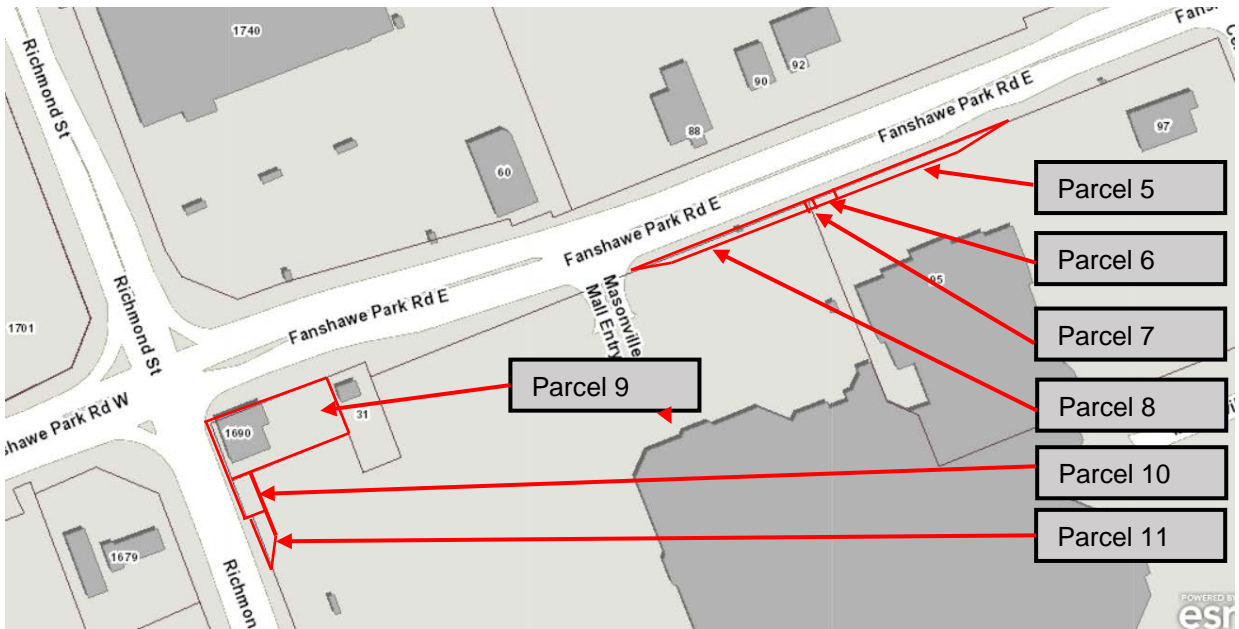
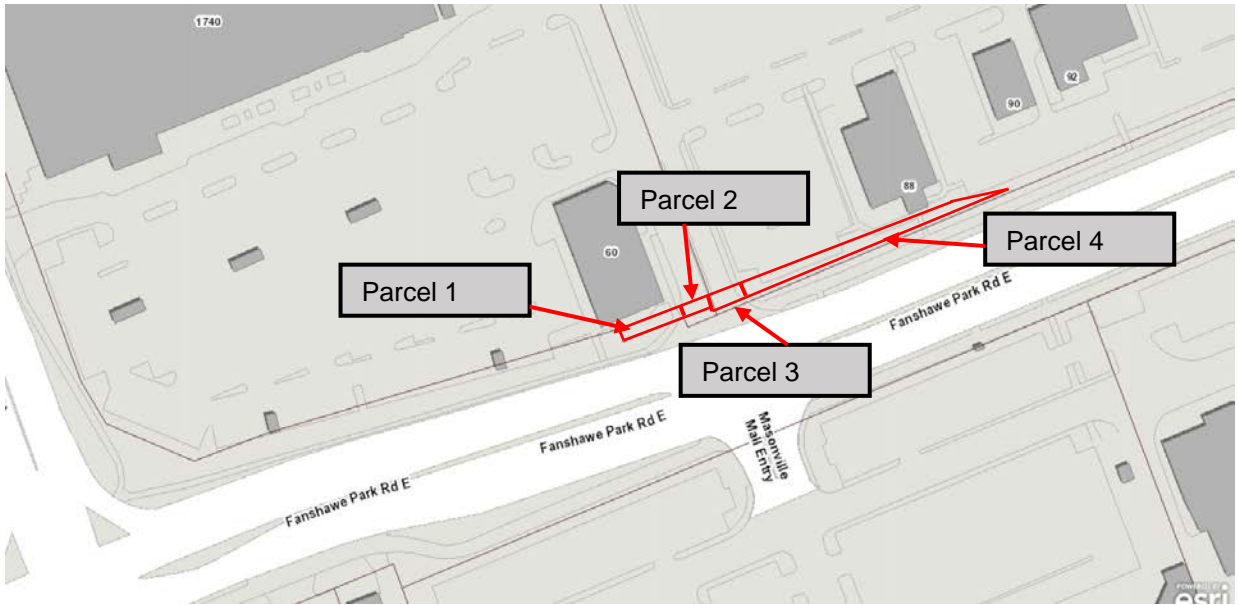
cc: Gary Irwin, Division Manager and Chief Surveyor, Geomatics
Sachit Tatavarti, Solicitor

Location Maps



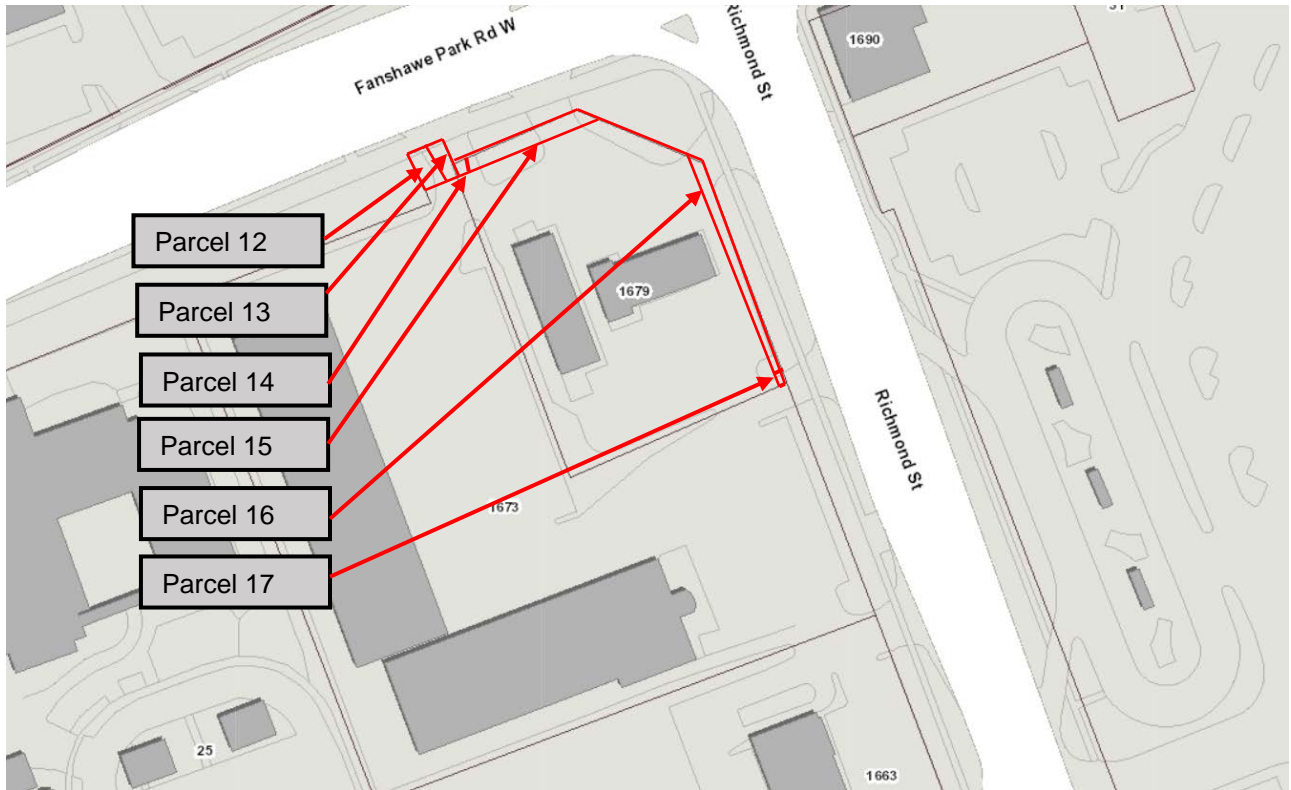
Location Maps

(Continued)



Location Maps

(Continued)



Schedule "A"

Parcel 1: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20485, being Part of PIN 08084-2248(LT)

Parcel 2: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20485, being Part of PIN 08084-2248(LT)

Parcel 3: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20485, being Part of PIN 08084-1056(LT)

Parcel 4: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20485, being Part of PIN 08084-1056(LT)

Parcel 5: Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20496, being Part of PIN 08083-2235(LT)

Parcel 6: Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20496, being Part of PIN 08083-2235(LT)

Parcel 7: Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20496, being Part of PIN 08083-2235(LT)

Parcel 8: Part of Block 1, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20496, being Part of PIN 08083-2233(LT)

Parcel 9: Part of Lot 16, Concession 4, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 6 on Plan 33R-20496, being all of PIN 08083-0001(LT)

Parcel 10: Part of Lot 16, Concession 4, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 7 on Plan 33R-20496, being Part of PIN 08083-0003(LT)

Parcel 11: Part of Block 1, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 8 on Plan 33R-20496, being Part of PIN 08083-2233(LT)

Parcel 12: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20472, being part of PIN 08066-0033(LT)

Parcel 13: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20472, being part of PIN 08066-0033(LT)

Parcel 14: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20472, being part of PIN 08066-0183(LT)

Parcel 15: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20472 being part of PIN 08066-0183(LT)

Parcel 16: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 5 on Plan 33R-20472 being part of PIN 08066-0183(LT)

Parcel 17: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 6 on Plan 33R-20472 being part of PIN 08066-0183(LT)

SCHEDULE "B"

Bill No.
20

By-law No. L.S.P.-

A By-law to authorize and approve an application to expropriate land in the City of London, in the County of Middlesex, for the Fanshawe Park Road / Richmond Street Intersection Improvements Project.

WHEREAS The Corporation of the City of London has made application to the Council of The Corporation of the City of London for approval to expropriate lands for the Fanshawe Park Road / Richmond Street Intersection Improvements Project

THEREFORE The Corporation of the City of London, as the expropriating authority, enacts as follows:

1. An application be made by The Corporation of the City of London as Expropriating Authority, to the Council of The Corporation of the City of London as approving authority, for approval to expropriate lands for the Fanshawe Park Road / Richmond Street Intersection Improvements Project which land is more particularly described in attached Appendix "A" of this by-law.
2. The Corporation of the City of London as Expropriating Authority serve and publish notice of the application referred to in section 1 of this by-law in the form attached hereto as Appendix "B", being the "Notice of Application for Approval to Expropriate Lands," in accordance with the requirements of the *Expropriations Act*.
3. The Corporation of the City of London as Expropriating Authority forward to the Chief Enquiry Officer, any requests for a hearing that may be received in connection with the notice of this expropriation and report such to the Council of The Corporation of the City of London for its information.
4. The Civic Administration be hereby authorized to carry out all necessary administrative actions in respect of the said expropriation.
5. This by-law comes into force on the day it is passed.

PASSED in Open Council on

Ed Holder, Mayor

Catharine Saunders, City Clerk

First Reading
Second Reading
Third Reading

APPENDIX "A"

To By-law L.S.P.-_____

DESCRIPTION OF LANDS TO BE EXPROPRIATED FOR THE FANSHAWE PARK ROAD / RICHMOND STREET INTERSECTION IMPROVEMENTS PROJECT

The following lands are required in fee simple:

Parcel 1: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20485, being Part of PIN 08084-2248(LT)

Parcel 2: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20485, being Part of PIN 08084-2248(LT)

Parcel 3: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20485, being Part of PIN 08084-1056(LT)

Parcel 4: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20485, being Part of PIN 08084-1056(LT)

Parcel 5: Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20496, being Part of PIN 08083-2235(LT)

Parcel 6: Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20496, being Part of PIN 08083-2235(LT)

Parcel 7: Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20496, being Part of PIN 08083-2235(LT)

Parcel 8: Part of Block 1, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20496, being Part of PIN 08083-2233(LT)

Parcel 9: Part of Lot 16, Concession 4, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 6 on Plan 33R-20496, being all of PIN 08083-0001(LT)

Parcel 10: Part of Lot 16, Concession 4, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 7 on Plan 33R-20496, being all of PIN 08083-0003(LT)

Parcel 11: Part of Block 1, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 8 on Plan 33R-20496, being Part of PIN 08083-2233(LT)

Parcel 12: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20472, being part of PIN 08066-0033(LT)

Parcel 13: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20472, being part of PIN 08066-0033(LT)

Parcel 14: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20472, being part of PIN 08066-0183(LT)

Parcel 15: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20472 being part of PIN 08066-0183(LT)

Parcel 16: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 5 on Plan 33R-20472 being part of PIN 08066-0183(LT)

Parcel 17: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 6 on Plan 33R-20472 being part of PIN 08066-0183(LT)

APPENDIX "B"

To By-law L.S.P.-_____

EXPROPRIATIONS ACT, R.S.O. 1990, CHAPTER E.26

NOTICE OF APPLICATION FOR APPROVAL TO EXPROPRIATE LAND

Expropriations Act

IN THE MATTER OF an application by The Corporation of the City of London for approval to expropriate lands being, Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20485, being Part of PIN 08084-2248(LT), Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20485, being Part of PIN 08084-2248(LT), Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20485, being Part of PIN 08084-1056(LT), Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20485, being Part of PIN 08084-1056(LT), Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20496, being Part of PIN 08083-2235(LT), Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20496, being Part of PIN 08083-2235(LT), Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20496, being Part of PIN 08083-2235(LT), Part of Block 1, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20496, being Part of PIN 08083-2233(LT), Part of Lot 16, Concession 4, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 6 on Plan 33R-20496, being all of PIN 08083-0001(LT), Part of Lot 16, Concession 4, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 7 on Plan 33R-20496, being all of PIN 08083-0003(LT) Part of Block 1, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 8 on Plan 33R-20496, being Part of PIN 08083-2233(LT), Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20472, being part of PIN 08066-0033(LT), Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20472, being part of PIN 08066-0033(LT), Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20472, being part of PIN 08066-0183(LT), Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20472 being part of PIN 08066-0183(LT), Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 5 on Plan 33R-20472 being part of PIN 08066-0183(LT), Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 6 on Plan 33R-20472 being part of PIN 08066-0183(LT)

for the purpose of the Fanshawe Park Road / Richmond Street Intersection Improvements Project.

NOTICE IS HEREBY GIVEN that application has been made for approval to expropriate the following lands described as follows:

Fee Simple:

Parcel 1: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20485, being Part of PIN 08084-2248(LT)

Parcel 2: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20485, being Part of PIN 08084-2248(LT)

Parcel 3: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20485, being Part of PIN 08084-1056(LT)

Parcel 4: Part of Lot 16, Concession 5, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20485, being Part of PIN 08084-1056(LT)

Parcel 5: Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20496, being Part of PIN 08083-2235(LT)

Parcel 6: Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20496, being Part of PIN 08083-2235(LT)

Parcel 7: Part of Block 2, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20496, being Part of PIN 08083-2235(LT)

Parcel 8: Part of Block 1, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20496, being Part of PIN 08083-2233(LT)

Parcel 9: Part of Lot 16, Concession 4, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 6 on Plan 33R-20496, being all of PIN 08083-0001(LT)

Parcel 10: Part of Lot 16, Concession 4, Geographic Township of London, in the City of London, County of Middlesex, designated as Part 7 on Plan 33R-20496, being all of PIN 08083-0003(LT)

Parcel 11: Part of Block 1, Registered Plan 33M-103, in the City of London, County of Middlesex, designated as Part 8 on Plan 33R-20496, being Part of PIN 08083-2233(LT)

Parcel 12: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 1 on Plan 33R-20472, being part of PIN 08066-0033(LT)

Parcel 13: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 2 on Plan 33R-20472, being part of PIN 08066-0033(LT)

Parcel 14: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 3 on Plan 33R-20472, being part of PIN 08066-0183(LT)

Parcel 15: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 4 on Plan 33R-20472 being part of PIN 08066-0183(LT)

Parcel 16: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 5 on Plan 33R-20472 being part of PIN 08066-0183(LT)

Parcel 17: Part of Lot 33, Registrar's Compiled Plan No. 1029, in the City of London, County of Middlesex, designated as Part 6 on Plan 33R-20472 being part of PIN 08066-0183(LT)

Any owner of land in respect of which notice is given who desires an inquiry into whether the taking of such land is fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority shall so notify the approving authority in writing,

- a) in the case of a registered owner, served personally or by registered mail within thirty days after the registered owner is served with the notice, or, when the registered owner is served by publication, within thirty days after the first publication of the notice;
- b) in the case of an owner who is not a registered owner, within thirty days after the first publication of the notice.

The approving authority is:

The Council of The Corporation of the City of London
City Hall
300 Dufferin Avenue
P.O. Box 5035
London ON N6A 4L9

The expropriating authority is:

THE CORPORATION OF THE CITY OF LONDON

CATHARINE SAUNDERS
CITY CLERK

Notes:

1. The *Expropriations Act, R.S.O. 1990, c. E.26*, provides that:
 - (a) where an inquiry is requested, it shall be conducted by an Inquiry Officer appointed by the Attorney General;
 - (b) the Inquiry Officer,
 - i) shall give every party to the inquiry an opportunity to present evidence and argument and to examine and cross-examine witnesses, either personally or by his counsel or agent, and
 - ii) may recommend to the approving authority that a party to the inquiry be paid a fixed amount for his costs of the inquiry not to exceed \$200 and the approving authority may in its discretion order the expropriating authority to pay such costs forthwith.
2. "Owner" and "Registered Owner" are defined in the *Act* as follows:

"Owner" includes a mortgagee, tenant, execution creditor, a person entitled to a limited estate or interest in land, a guardian of property, and a guardian, executor, administrator or trustee in whom land is vested;

"Registered Owner" means an owner of land whose interest in the land is defined and whose name is specified in an instrument in the proper land registry or sheriff's office, and includes a person shown as a tenant of land on the last revised assessment roll;
3. The Expropriating Authority, each owner who notifies the approving authority that he desires a hearing in respect of the lands intended to be expropriated and any owner added as a party by the inquiry officer are parties to the inquiry.

This notice first published on the _____ day of _____, 2020.

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING OCTOBER 19, 2020
FROM:	CATHY SAUNDERS CITY CLERK
SUBJECT:	APPLICATION – ISSUANCE OF PROCLAMATION FUNG LOY KOK INSTITUTE OF TAOISM 50th ANNIVERSARY

RECOMMENDATION

That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Corporate Services Committee – December 3, 2019
Corporate Services Committee – January 6, 2020

BACKGROUND

The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

CONCLUSION

The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received September 25, 2020 from Fung Loy Kok Institute of Taoism requesting November 7, 2020 be proclaimed Fung Loy Kok Institute of Taoism 50th Anniversary.

The following sets out the review process for Applications for proclamations:

- The cause or event must contribute to the economic, social and cultural fabric of the City of London
- Proclamations will not be issued for the following:
 - i. Matters of political controversy, ideological or religious beliefs or individual conviction
 - ii. Events or organizations with no direct connection to the city
 - iii. Campaigns or events contrary to City of London policies or by-laws
 - iv. National, Independence or Republic Days
 - v. Campaigns or events intended for profit-making purposes
 - vi. Recognition of individuals
 - vii. Recognition of events or organizations that espouse discrimination, hatred, violence or racism
 - viii. Matters attempting to influence government policy
 - ix. Matters designed to incite hatred or disorder

The Civic Administration is seeking direction from Municipal Council with respect to this matter.

SUBMITTED BY:
CATHY SAUNDERS CITY CLERK

Proclamation Request Form

APPENDIX "A"

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization: Fung Loy Kok Institute of Taoism
Date Proclamation Required: November 7, 2020
Proclamation Name: Fung Loy Kok Institute of Taoism 50 th Anniversary Proclamation
Proclamation Type (day, week or month): Day
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations): Arts and cultural celebrations
Requester Name: Doreen Bartlett, Branch Leader, London Branch of the Fung Loy Kok Institute of Taoism
Requester Telephone Number:
Requester Email Address:
Requester Address: home: London, Ontario N6A 2M6 Office: not accessing our office at St. James Westminster, 115 Askin Street, London, Ontario due to the pandemic.
Provide details of your Organization's Connection to London: Consistent with one of our primary aims and objectives (i.e. to make the Taoist Tai Chi [®] arts available to

all), we offer participants the opportunity to enrich mental, spiritual, and physical well-being by practicing these arts. Prior to the pandemic, we practiced in 3 locations in London: St. James Westminster (Wortley Village), St. Judes (Fanshawe and Adelaide) and Riverside United (Riverside and Dunedin). In accordance with founder Master Moy Lin Shin, all instructors are volunteers who use the guiding principles of compassion, virtue, and wisdom, in all we do. In celebration of our 40th anniversary of practicing in London, participants described multiple benefits of engaging in practice. A Cross-Canada Survey highlighted benefits to the health-care system by reducing doctors and hospital visits among those who regularly practice. We also contribute to London's economy by renting spaces in church halls. Every year (except during this pandemic) we have participated in many community events, such as The Terry Fox Run, the event for people with Parkinson's Disease, and Gathering on the Green.

total 11x218 pages onto 4 8 1/2x11 pages

Required Supporting Documents: note: details are provided below:

- Detail information on the Organization: a brief description is contained in the draft proclamation letter – our organization does not permit us to paraphrase information about us, preferring instead for all of us to refer parties to our website, which contains a lot of detail. Please see <https://www.taoist.org/>
Attached is a scan of our legal size paper brochure, scanned
- Detail information on the Event – Because of the pandemic, we are not holding an event. We will, however, post the proclamation on our website in celebration of the 50th anniversary. This link provides access to the Anniversary page of our website as it currently exists:
<https://www.taoist.org/50years/>
- Confirmation of authorization from the Organization to submit the request. Please accept the draft anniversary proclamation form as evidence of support of the Organization. As leader of the London Branch, I was asked to submit this request from our liaison at Head Office (please see contact information in the footer of the draft form, which was provided from the organization – my role was to include Mayor Ed Holder's name, along with the City of London – all else was produced by Head Office).

The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws

Signature

Doreen Bartlett

Date

Sept 24/20

NOTICE OF COLLECTION OF PERSONAL INFORMATION

Personal information collected on this form is collected under the authority of the *Municipal Act, 2001, S.O. 2001, c. 25* and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City



Fung Loy Kok Institute of Taoism
Cultivating Balance



September 24, 2020

City Clerk's Office
City of London Ontario

To whom it may concern,

Please find attached an application for issuance of a proclamation in celebration of the 50th anniversary of the *Taoist Tai Chi*® arts in Canada.

In 2018, those of us in the London Branch of the Fung Loy Kok Institute of Taoism celebrated 40 years of practicing the *Taoist Tai Chi*® arts in our city. We have helped many people improve their health and well-being, thus reducing the financial burden on health services in London. We have been offering classes in three different rental locations throughout London and look forward to continuing to offer these arts here.

Thank you for your consideration of this request.

Sincerely,

Doreen Bartlett
Branch Leader
Fung Loy Kok Institute of Taoism
London Branch

Registered Charity #11893 4371 RR0001

London Branch, 115 Askin Street, London, ON, Canada, N6C 1E7
Tel: (855) 582-6478 Email: london.on@taoist.org
www.taoist.org

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Fung Loy Kok Institute of Taoism 50th Anniversary Proclamation

Whereas, 2020 is the 50th anniversary of the *Taoist Tai Chi*[®] arts in Canada that promote the ancient practices of Taoism, which enrich mental, spiritual, and physical well-being. Many people who practice these arts share their experience of this practice which enhanced their social and spiritual connections, helped relieve pain, reduced stress, improved posture, circulation, and balance; and

Whereas, 50 years ago, in 1970, Master Moy Lin Shin, a Taoist monk, began teaching the *Taoist Tai Chi*[®] path in Toronto, Canada; and

Whereas, today, Fung Loy Kok Institute of Taoism, together with its affiliates around the world, have trained volunteer instructors offering *Taoist Tai Chi*[®] practice continuously for 50 years, and currently, to more than 40,000 participants in numerous locations throughout 26 countries including 11,016 participants in over 330 locations in Canada with 1200 instructors; and

Whereas, Fung Loy Kok Institute of Taoism and its affiliates practice the *Taoist Tai Chi*[®] arts as a path to ultimate transformation, using the guiding principles of compassion, virtue, and wisdom, in all we do. This practice works to alleviate pain and suffering to the individual, thereby reducing the financial burden on health services in the communities where *Taoist Tai Chi*[®] practice is offered; and

Whereas, it is altogether fitting and proper that Canada, with its diverse population and appreciation for all cultures moving together in harmony, and its commitment to improving the wellness of its workforce and all residents, should set aside a day to recognize the Fung Loy Kok Institute of Taoism in its endeavour to bring these arts which promote good health, the richness of Chinese culture, and a greater understanding and respect among all peoples.

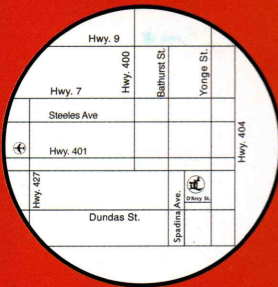
Now, Therefore, I, Mayor Ed Holder, do hereby proclaim November 7, 2020, as *Taoist Tai Chi*[®] arts 50th Anniversary Day in London, Ontario in recognition of Fung Loy Kok's remarkable journey of 50 years.



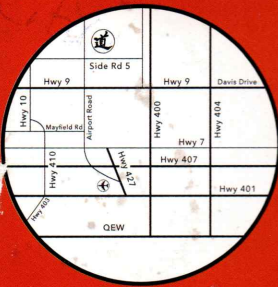
Registered Charity #11893 4371 RR0001
Head Office 134 D'Arcy Street, Toronto, Ontario, Canada M5T 1K3
Tel: (416) 656 2110 Email: headoffice@taoist.org
www.taoist.org

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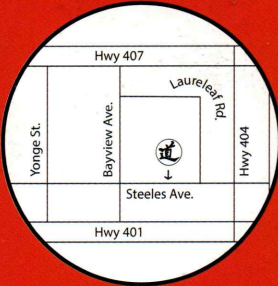
V..8 August 9, , 2019



INTERNATIONAL HEAD OFFICE
 134 D'Arcy St.
 Toronto, Ontario M5T 1K3
headoffice@taoist.org
 Phone +1.416.656.2110
 Fax +1.416.654.3937
 Toll free +1.855.5TAOIST



INTERNATIONAL CENTRE
 248305 5 Sideroad
 Mono, Ontario L9W 6L2
internationalcentre@taoist.org
 Phone +1.519.941.5981
 Fax +1.519.941.4542



WONG DAI SIN TEMPLE
 378 Steeles Avenue
 Thornhill, Ontario L3T 0E7
headoffice@taoist.org
 Phone +1.905.597.3210



taoist.org

FUNG LOY KOK INSTITUTE OF TAOISM

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 Registered Charity #11893 4371 RR0001



August 2019

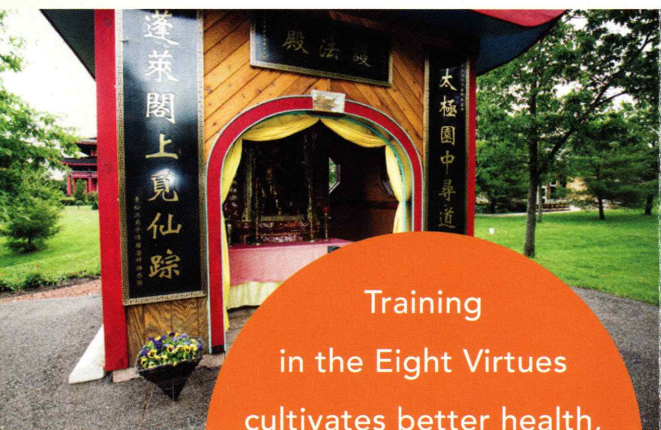
In the Taoist tradition true health comes from cultivating body, mind and spirit to achieve harmony within the self and with the Universe. Taoist Tai Chi® arts taught by the Fung Loy Kok Institute of Taoism offer access to this path.

On the physical level, the Taoist Tai Chi® arts exercise the entire physiology, including the tendons, joints, connective tissue and internal organs. The movements contribute to better balance and posture, increased strength and flexibility and improved circulation.

Rather than depending on tension and the development of hard muscle tissue, the Taoist Tai Chi® arts develop a body that is relaxed and resilient at the deepest levels.



"Taoist Tai Chi® practice has put a smile on my face and happiness in my heart."



Training in the Eight Virtues cultivates better health, tames the heart and helps us become better people.

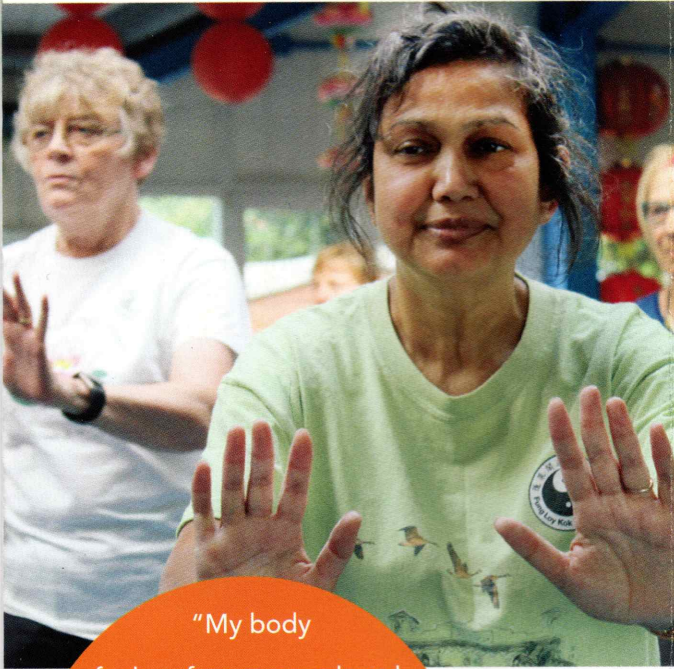
The practice of Taoist Tai Chi® arts is meditation. Each step in the training returns the mind to stillness, clarity and wisdom, helping us to let go of worries and bringing a sense of well-being and happiness.

This also benefits our physical health as we become better able to manage stress and its effects on our physiology

MOVING MEDITATION HARMONY COMPASSION

Taoism teaches that we are all born with a spark of goodness, referred to as our Original Nature.

Taoist cultivation helps us develop an attitude of calm and compassion both during practice and in daily life, giving us a way to build lives that are richer and more meaningful.



"My body feels softer, more relaxed. My mind and attitude to life have also changed and I feel more relaxed about a lot of things. I feel privileged to have found this way of life."

FOR PAIN RELIEF

The **Taoist Tai Chi® arts for Pain Relief** are integrated into all of our Taoist practices and retreats. For many people *Taoist Tai Chi®* practice helps them find a way to reduce pain, increase vitality and improve mobility and function.

Pain can come in many forms, whether physical, mental or spiritual. *Taoist Tai Chi®* arts can help people with chronic and serious challenges to their health, including arthritis, multiple sclerosis, stroke and brain injury, asthma, fibromyalgia, osteoporosis, Parkinson's disease, poor balance, anxiety, depression, as well as the stresses of life.

Our hope is that through *Taoist Tai Chi®* practice, each person finds a renewed conviction that they can make a difference in their own health and life.

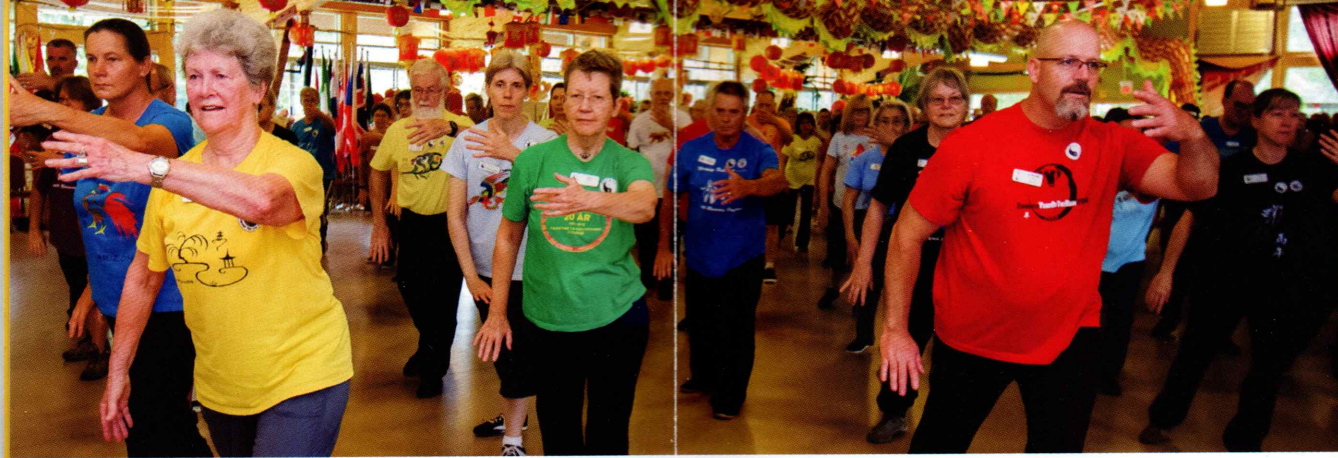
Our Taoist practices and retreats are open to everyone. For those with decreased mobility, movements can be adapted as needed.

To hear first-person accounts of the benefits of the *Taoist Tai Chi®* arts visit:



taoist.org/painrelief

ON WISDOM BALANCE STILLNESS STRENGTH



WHO WE ARE

We are a charitable, volunteer organization with locations in 26 countries (Canada and 25 affiliates), whose purpose is to promote the practice of the Taoist arts as taught to us by our founder, Master Moy Lin Shin. We bring together people of different languages and cultures to form a worldwide community focused on furthering the Aims and Objectives established by Master Moy.

At every location, people of all ages and backgrounds train and practice together. They become involved in the Taoist arts for a wide range of reasons, from a simple enjoyment of *Taoist Tai Chi*® practice, interest in its health benefits, to the rewards of participation in a friendly and supportive community, to the pursuit of a spiritual path whose roots reach back to ancient times. All are welcome and encouraged to participate as they choose.

The values that lie at the heart of our organization reflect the Taoist tradition. Volunteering and helping others are part of this path. Participants are encouraged to volunteer when they can. This may mean making tea, sweeping the floor, instructing, participating in a ceremony, chanting, cooking, fundraising, or contributing in any number of other ways.





Issuance of Proclamations Policy

Policy Name: Issuance of Proclamations Policy

Legislative History: Adopted September 19, 2017 (By-law No. CPOL.-115-367); Amended July 24, 2018 (By-law No. CPOL.-115(a)-418)

Last Review Date: January 6, 2020

Service Area Lead: City Clerk

1. Policy Statement

1.1 This policy sets out the requirements for the issuance of proclamations.

2. Definitions

2.1 Not applicable.

3. Applicability

3.1 This policy shall apply to any request for the issuance of proclamations on behalf of the City of London.

4. The Policy

4.1. Proclamations are ceremonial documents issued and signed by the Mayor on behalf of City of London Council that officially recognizes public awareness campaigns; charitable fundraising campaigns; and arts and cultural celebrations of organizations that reside/operate within the City of London. The requester must clearly identify the significance and connection of the proclamation to the mandate and goals as set out in the City of London’s Strategic Plan. A proclamation does not constitute a personal or civic endorsement.

Application Process

- a) Proclamations requests are to be submitted on the City of London Application form to the City Clerk’s Office at least six (6) weeks in advance of the requested issuance date.
- b) The Application must provide sufficient background information about the organization, cause or event being proclaimed and the proposed text for inclusion in the proclamation. The proposed text is subject to approval by the City of London to ensure compliance with City of London’s polices and by-laws.
- c) Upon receipt of the Application, the City Clerk’s Office will review the Application in accordance with this Policy and if the Application appears to be in compliance with the Policy, the Application will be placed on the next available Corporate Services Committee meeting for consideration.
- d) The Corporate Services Committee will review the Application and provide a recommendation to the Municipal Council for consideration with respect to the disposition of the Applications.

SCHEDULE "A"

Administration of Policy:

- e) The cause or event must contribute to the economic, social and cultural fabric of the City of London.
- f) Repeat requests must be submitted on an annual basis.
- g) An organization may request one proclamation per calendar year.
- h) Organization do not have exclusive rights to the day, week, or month being proclaimed.
- i) Proclamations of a similar topic will be issued on a first come first served basis.
- j) The City of London will not incur any expenses relating to the advertising or promotion of a proclamation. Recipients are responsible for the promotion of the proclamation, organization of related activities and for all associated costs.
- k) Proclamations will not be issued for:
 - Matters of political controversy, ideological or religious beliefs or individual conviction.
 - Events or organizations with no direct connection to the City of London.
 - Campaigns or events contrary to City of London policies or by-laws.
 - National, Independence or Republic Days.
 - Campaign or events intended for profit-making purposes.
 - Recognition of individuals.
 - Recognition of events or organizations that espouse discrimination, hatred, violence or racism.
 - Matters attempting to influence government policy.
 - Matters designed to incite hatred or disorder.
- l) The City of London reserves the right to refuse to issue a proclamation.

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING OCTOBER 19, 2020
FROM:	CATHY SAUNDERS CITY CLERK
SUBJECT:	APPLICATION – ISSUANCE OF PROCLAMATION DAY OF AWARENESS FOR SURVIVORS OF FINANCIAL ABUSE AND ECONOMIC INJUSTICE

RECOMMENDATION

That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Corporate Services Committee – December 3, 2019
Corporate Services Committee – January 6, 2020

BACKGROUND

The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

CONCLUSION

The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received September 30, 2020 from the Canadian Centre for Women’s Empowerment requesting November 26, 2020 be proclaimed Day of Awareness for Survivors of Financial Abuse and Economic Injustice.

The following sets out the review process for Applications for proclamations:

- The cause or event must contribute to the economic, social and cultural fabric of the City of London
- Proclamations will not be issued for the following:
 - i. Matters of political controversy, ideological or religious beliefs or individual conviction
 - ii. Events or organizations with no direct connection to the city
 - iii. Campaigns or events contrary to City of London policies or by-laws
 - iv. National, Independence or Republic Days
 - v. Campaigns or events intended for profit-making purposes
 - vi. Recognition of individuals
 - vii. Recognition of events or organizations that espouse discrimination, hatred, violence or racism
 - viii. Matters attempting to influence government policy
 - ix. Matters designed to incite hatred or disorder

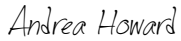
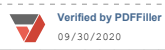
The Civic Administration is seeking direction from Municipal Council with respect to this matter.

SUBMITTED BY:
CATHY SAUNDERS CITY CLERK

Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization Canadian Center for Women's Empowerment
Date Proclamation Required November 26, 2020
Proclamation Name Day of Awareness for Survivors of Financial Abuse and Economic Injustice
Proclamation Type (day, week or month) Day
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations) Public Awareness
Requester Name Andrea Howard
Requester Telephone Number 647-627-1047
Requester Email Address andrea.howard@ccfwe.org
Requester Address 44 Dunfield Ave Apt 1012 Toronto, ON; M4S2H2
Provide details of your Organization's Connection to London We have several members in the London area and feel that this is a cause relevant to all persons across Ontario and Canada
Required Supporting Documents <ul style="list-style-type: none"> Detail information on the Organization Detail information on the Event Confirmation of authorization from the Organization to submit the request
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws.
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr style="width: 150px; margin: 0 auto;"/> Signature </div> <div style="text-align: center;">  <hr style="width: 200px; margin: 0 auto;"/> Date </div> </div>
NOTICE OF COLLECTION OF PERSONAL INFORMATION Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: csaunder@london.ca

Proclamation Information

Request: New proclamation

Date: November 26th 2020

Organization: Canadian Centre For Women's Empowerment

Proclamation Name: Day of Awareness for Survivors of Financial Abuse and Economic Injustice

Proclamation Type: Awareness Campaign

Address: C/O Meseret Haileyesus, Canadian Center for Women's Empowerment
#204 430 Wiggins private
K1N1A8
Ottawa, ON

Contact: Andrea Howard, Executive Assistant at Canadian Center for Women's Empowerment (CCFWE) andrea.howard@ccfwe.org or 647-627-1047

Cause/Issue/Reason for Proclamation:

November is national domestic violence awareness month and national financial literacy month and CCFWE campaigning for support survivors of economic abuse, one part of domestic violence that is not part of the conversation in Canada.

About Organization:

The Canadian Centre for Women's Empowerment is a national organization, based in Ottawa, Canada dedicated to empowering domestic violence survivors through advocacy, mentorship, and economic empowerment.

Specific Activities Carried Out:

National Awareness Campaign for Economic Injustice Survivors.

State the End Result Activities:

To raise awareness about the impact of gender based violence and economic abuse and to create economic justice for survivors

Delivery or Pick Up:

Pick-Up (for Ottawa, Toronto)

Delivery (for cities we don't have a representative)

Please indicate how you would like to receive the proclamation:

Presented by the Mayor or a member of council.

Proclamation Title and Exact Wording:

City X Proclamation for Day of Awareness for Survivors of Financial Abuse and Economic Injustice

- Whereas economic abuse is a deliberate pattern of control in which individuals interfere with their partner’s ability to acquire, use, and maintain economic resources; and
- Whereas a lack of access to economic resources undermines a woman’s independence and agency, such as limiting her access to social support services, undermining mental well-being and exacerbating other risk factors contributing to poverty and other forms of marginalization affecting women; and
- Whereas each day in Canada, approximately 51% of women staying in shelters for women and children report experiencing financial abuse, economic abuse is a seldom-talked about yet prevalent issue faced by survivors of domestic violence in Canada; and
- Whereas economic abuse has happened to many generations of Canadian women and continues to happen regardless of socio-economic status, race, age or other identity factors; and
- Whereas it is of utmost importance that government, at all levels, take action to protect victims and support survivors of economic abuse;

Therefore, I, *(mayor (title) and name)*, for the City of *(name of municipality)*, hereby proclaim *(date)* of each year as “The Day of Recognition for Survivors of Financial Abuse and Economic Injustice” in the City of *(name of municipality)*. Dated at *(name of municipality)* this day/month/year.

[word count: approx. 199 words]



Issuance of Proclamations Policy

Policy Name: Issuance of Proclamations Policy

Legislative History: Adopted September 19, 2017 (By-law No. CPOL.-115-367); Amended July 24, 2018 (By-law No. CPOL.-115(a)-418)

Last Review Date: January 6, 2020

Service Area Lead: City Clerk

1. Policy Statement

1.1 This policy sets out the requirements for the issuance of proclamations.

2. Definitions

2.1 Not applicable.

3. Applicability

3.1 This policy shall apply to any request for the issuance of proclamations on behalf of the City of London.

4. The Policy

4.1. Proclamations are ceremonial documents issued and signed by the Mayor on behalf of City of London Council that officially recognizes public awareness campaigns; charitable fundraising campaigns; and arts and cultural celebrations of organizations that reside/operate within the City of London. The requester must clearly identify the significance and connection of the proclamation to the mandate and goals as set out in the City of London’s Strategic Plan. A proclamation does not constitute a personal or civic endorsement.

Application Process

- a) Proclamations requests are to be submitted on the City of London Application form to the City Clerk’s Office at least six (6) weeks in advance of the requested issuance date.
- b) The Application must provide sufficient background information about the organization, cause or event being proclaimed and the proposed text for inclusion in the proclamation. The proposed text is subject to approval by the City of London to ensure compliance with City of London’s polices and by-laws.
- c) Upon receipt of the Application, the City Clerk’s Office will review the Application in accordance with this Policy and if the Application appears to be in compliance with the Policy, the Application will be placed on the next available Corporate Services Committee meeting for consideration.
- d) The Corporate Services Committee will review the Application and provide a recommendation to the Municipal Council for consideration with respect to the disposition of the Applications.

SCHEDULE "A"

Administration of Policy:

- e) The cause or event must contribute to the economic, social and cultural fabric of the City of London.
- f) Repeat requests must be submitted on an annual basis.
- g) An organization may request one proclamation per calendar year.
- h) Organization do not have exclusive rights to the day, week, or month being proclaimed.
- i) Proclamations of a similar topic will be issued on a first come first served basis.
- j) The City of London will not incur any expenses relating to the advertising or promotion of a proclamation. Recipients are responsible for the promotion of the proclamation, organization of related activities and for all associated costs.
- k) Proclamations will not be issued for:
 - Matters of political controversy, ideological or religious beliefs or individual conviction.
 - Events or organizations with no direct connection to the City of London.
 - Campaigns or events contrary to City of London policies or by-laws.
 - National, Independence or Republic Days.
 - Campaign or events intended for profit-making purposes.
 - Recognition of individuals.
 - Recognition of events or organizations that espouse discrimination, hatred, violence or racism.
 - Matters attempting to influence government policy.
 - Matters designed to incite hatred or disorder.
- l) The City of London reserves the right to refuse to issue a proclamation.