

Community and Protective Services Committee

Report

The 11th Meeting of the Community and Protective Services Committee
October 6, 2020

PRESENT: Councillors S. Lewis (Chair), M. van Holst, M. Salih, P. Squire, S. Hillier, Mayor E. Holder

ALSO PRESENT: J.Bunn, M. Schulthess and J. Taylor

Remote attendance: Councillors J. Helmer, A. Hopkins and E. Peloza; R. Armistead, A.L. Barbon, D. Calderwood-Smith, C. Cooper, K. Dawtrey, K. Dickins, J. Freeman, O. Katolyk, G. Kotsifas, H. Lysynski, J.P. McGonigle, S. Miller, L. Morris, A. Pascual, J. Raycroft, A. Salton, C. Saunders, C. Smith, B. Somers

The meeting was called to order at 4:01 PM; it being noted that the following Members were in remote attendance: Mayor E. Holder, Councillors S. Hillier, M. Salih and M. van Holst

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

Moved by: E. Holder
Seconded by: S. Hillier

That Items 2.2, 2.3 and 2.5 to 2.8 BE APPROVED.

Yeas: (6): S. Lewis, M. van Holst, M. Salih, P. Squire, S. Hillier, and E. Holder

Motion Passed (6 to 0)

2.2 Housing Quarterly Report

Moved by: E. Holder
Seconded by: S. Hillier

That, on the recommendation of the Acting Managing Director, Housing, Social Services and Dearness Home, the following actions be taken with respect to the Housing Quarterly Report:

- a) the staff report dated October 6, 2020 BE RECEIVED; and,
- b) the above-noted report BE CIRCULATED to stakeholders, agencies, and community groups including, but not limited to: Middlesex County, London Housing Advisory Committee, and the London Homeless Coalition. (2020-S11)

Motion Passed

2.3 Proposed Watt Coin Collection Donation to the Museum of the Bank of Canada

Moved by: E. Holder
Seconded by: S. Hillier

That, on the recommendation of the Managing Director, Parks and Recreation, the following actions be taken with respect to the proposed Watt Coin Collection donation to the Museum of the Bank of Canada:

- a) the staff report dated October 6, 2020 BE RECEIVED; and,
- b) the Civic Administration BE AUTHORIZED to take the necessary action to transfer the ownership of the Watt Coin Collection from the City of London to the Museum of the Bank of Canada. (2020-M12)

Motion Passed

2.5 Deferred Matters (Item 13): Parade Permits

Moved by: E. Holder
Seconded by: S. Hillier

That, on the recommendation of the Managing Director of Parks and Recreation, the proposed by-law, as appended to the staff report dated October 6, 2020, BE INTRODUCED at the Municipal Council meeting to be held on October 13, 2020 to amend the Council Policy entitled “Special Event Policies and Procedures Manual” in part 4.13 to address the restriction of parade permits between November 1 and November 11 annually. (2020-P11)

Motion Passed

2.6 The Museum London Operating Endowment Fund Trust

Moved by: E. Holder
Seconded by: S. Hillier

That, on the recommendation of the City Clerk, the proposed by-law, as appended to the staff report dated October 6, 2020, BE INTRODUCED at the Municipal Council meeting to be held on October 13, 2020, to:

- a) authorize and approve the Acknowledgement, as appended to the above-noted by-law, between The Corporation of the City of London (the “City”), Museum London (the “Museum”) and Museum London Foundation (the “Foundation”) to terminate the Declaration and Agreement of Trust dated the 9th day of April, 2019; and,
- b) authorize the Mayor and the City Clerk to execute the above-noted Acknowledgement. (2020-M12)

Motion Passed

2.7 Homeless Prevention COVID-19 Response - Single Source Procurements

Moved by: E. Holder
Seconded by: S. Hillier

That, on the recommendation of the Acting Managing Director of Housing, Social Services and Dearness Home, with the concurrence of the Director, Financial Services, the following action be taken with respect to Single Source Procurements related to the Homeless Prevention COVID-19 Response:

- a) single source procurements BE APPROVED with existing agreements with various hotels and motels within the City of London at a total estimated cost of \$1,181,396 (excluding HST) for a period between

November 1, 2020 to March 31, 2021, in accordance with section 14.4d) of the Procurement of Goods and Services Policy;

b) a single source procurement with Impact London BE APPROVED for isolation space staffing support with a total estimated cost of \$275,000 for a period between November 1, 2020 to March 31, 2021, in accordance with section 14.4e) of the Procurement of Goods and Services Policy; and,

c) the Civic Administration BE DIRECTED to take all necessary steps to allocate funding to extend the Homeless Prevention COVID-19 Response by continuing to fund the operation of the Isolation Space, and social distancing space, and continuing staffing support by Impact London at the Isolation Space until March 31, 2021. (2020-S11)

Motion Passed

2.8 Municipal Implementation of Authorized Cannabis Retail Stores

Moved by: E. Holder

Seconded by: S. Hillier

That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the staff report dated October 6, 2020, with respect to the Municipal Implementation of Authorized Cannabis Retail Stores, BE RECEIVED. (2020-P11)

Motion Passed

2.1 RFP 20-54 Municipal Parking Enforcement Services

That it BE NOTED that the Community and Protective Services Committee was unable to reach a majority decision with respect to RFP 20-54 for Municipal Parking Enforcement Services and pursuant to Section 19.3 of the Council Procedure By-law, the matter is hereby submitted to the Municipal Council for its disposition.

Additional Votes:

Moved by: E. Holder

Seconded by: P. Squire

That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the Municipal Parking Enforcement Services contract, RFP 20-54:

a) the Submission from Imperial Parking Canada Corporation – Part of the REEF Parking Network, and their submitted total annual cost of \$1,067,778.58 (excluding H.S.T) for services over the next three (3) years BE APPROVED, in accordance with the Procurement of Goods and Services Policy section 12.2 b); it being noted that, at its absolute sole discretion, the City has the option to renew the contract for an additional two (2) year period at one (1) year each; and,

b) the Civic Administration BE AUTHORIZED to undertake all administrative acts which are necessary in connection with this contract. (2020-T02)

Yeas: (3): M. van Holst, P. Squire, and E. Holder

Nays: (3): S. Lewis, M. Salih, and S. Hillier

Motion Failed (3 to 3)

- 2.4 Response to Visual Artist K. O'Neill Concerning Arts and Culture Policies and Funding

Moved by: M. van Holst

Seconded by: S. Hillier

That, on the recommendation of the Managing Director, Parks and Recreation, the staff report dated October 6, 2020, written in response to the delegation letter of request from Visual Artist K. O'Neill, BE RECEIVED. (2020-R08)

Yeas: (6): S. Lewis, M. van Holst, M. Salih, P. Squire, S. Hillier, and E. Holder

Motion Passed (6 to 0)

3. Scheduled Items

- 3.1 Administrative Monetary Penalties - Application to Municipal By-laws

Moved by: P. Squire

Seconded by: M. van Holst

That, on the recommendation of the Managing Director, Development and Compliance and Chief Building Official, the revised, attached proposed by-law amendments, BE INTRODUCED at the Municipal Council meeting to be held on October 13, 2020 for the purpose of applying the Administrative Monetary Penalties System By-law to municipal by-laws;

it being noted that no individuals spoke at the public participation meeting associated with this matter. (2020-P01)

Yeas: (6): S. Lewis, M. van Holst, M. Salih, P. Squire, S. Hillier, and E. Holder

Motion Passed (6 to 0)

Additional Votes:

Moved by: S. Hillier

Seconded by: E. Holder

Motion to open the public participation meeting.

Yeas: (6): S. Lewis, M. van Holst, M. Salih, P. Squire, S. Hillier, and E. Holder

Motion Passed (6 to 0)

Moved by: S. Hillier

Seconded by: M. van Holst

Motion to close the public participation meeting.

Yeas: (6): S. Lewis, M. van Holst, M. Salih, P. Squire, S. Hillier, and E. Holder

Motion Passed (6 to 0)

4. Items for Direction

4.1 Stop Illicit Cannabis Grow Operations - D. France

Moved by: S. Hillier
Seconded by: M. van Holst

That the communication dated September 18, 2020, from D. France, with respect to stopping illicit cannabis grow operations, BE RECEIVED. (2020-P11)

Yeas: (6): S. Lewis, M. van Holst, M. Salih, P. Squire, S. Hillier, and E. Holder

Motion Passed (6 to 0)

5. Deferred Matters/Additional Business

5.1 Deferred Matters List

Moved by: S. Hillier
Seconded by: M. van Holst

That the Deferred Matters List for the Community and Protective Services Committee, as at September 21, 2020, BE RECEIVED.

Yeas: (6): S. Lewis, M. van Holst, M. Salih, P. Squire, S. Hillier, and E. Holder

Motion Passed (6 to 0)

6. Confidential

Moved by: E. Holder
Seconded by: S. Hillier

That the Community and Protective Services Committee convene, In Closed Session, for the purpose of considering the following:

6.1 Solicitor/Client Privilege

A matter pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose, with respect to RFP 20-54 Municipal Parking Enforcement Services.

Yeas: (6): S. Lewis, M. van Holst, M. Salih, P. Squire, S. Hillier, and E. Holder

Motion Passed (6 to 0)

The Community and Protective Services Committee convened, In Closed Session, from 5:01 PM to 5:39 PM.

7. Adjournment

The meeting adjourned at 6:16 PM

TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON OCTOBER 6, 2020
FROM:	G. KOTSIFAS, P. ENG. MANAGING DIRECTOR, DEVELOPMENT & COMPLIANCE SERVICES & CHIEF BUILDING OFFICIAL
SUBJECT:	RFP 20-54 MUNICIPAL PARKING ENFORCEMENT SERVICES

RECOMMENDATION

That, on the Recommendation of the Managing Director, Development & Compliance Services & Chief Building Official, the following actions **BE TAKEN**, with respect to the Municipal Parking Enforcement Services contract, RFP 20-54:

- a) The Submission from Imperial Parking Canada Corporation – Part of the REEF Parking Network, and their submitted total annual cost of **\$1,067,778.58** (Excluding H.S.T) for services over the next three (3) years **BE APPROVED** in accordance with the Procurement of Goods and Services Policy section 12.2 (b), it being noted that, at its absolute sole discretion, The City has the option to renew the contract for additional two (2) year period at one (1) year each; and
- b) That, Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in connection with this contract.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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Single Source Procurement 15-38 Municipal Parking - 2015-11-17 Community & Protective Services Committee (CPSC) Staff Report

BACKGROUND

In 2015, City Council approved a five (5) year single source agreement for municipal parking enforcement services with the Canadian Corps. Of Commissionaires Great Lakes Region. That contract is due to expire on December 31, 2020. In 2015, Civic Administration advised that future contracts would be recommended following a Request for Proposal (RFP) purchasing protocol.

On July 16, 2020, RFP 20-54 Municipal Parking Enforcement Services was issued. A two envelope RFP process was used – one envelope contained the technical project proposal and the second contained the pricing proposal.

With the assistance of the Procurement Officer, two (2) evaluation committee representatives from Municipal Law Enforcement Services evaluated the four (4) submissions based on the technical criteria outlined in the document. When the final technical scores were determined, the pricing envelopes were then opened for three (3) short listed proponents.

At the end of this process, the proponent with the highest score, demonstrating their ability to fully meet the City's requirements was Imperial Parking Canada Corporation –

Part of REEF Parking Network (IMPARK/REEF). The pricing for their proposal is a total annual amount of **\$1,067,778.58** (exclusive H.S.T).

IMPARK/REEF scored very well in both the technical and price evaluation stages. Their specialized “Parking Ambassador” training program ensures that an emphasis will be placed on Customer Service which is a very important attribute in the field of parking enforcement. IMPARK/REEF have a proven track record in the parking industry with over 100 municipal and institutional contracts across North America. They are also able to provide the most number of staff, while remaining within the total annual operating budget as set out in the Multi-Year Budget.

CONCLUSION

IMPARK/REEF have the resources and knowledge base to provide efficient and cost effective parking enforcement services. They are able to provide the most staff while remaining within budget for the next three (3) years. Civic Administration feel confident in recommending that they be awarded the contract for the next three (3) years.

PREPARED BY:	CONCURRED BY:
S. MILLER, MLEO (C) MANAGER, MUNICIPAL LAW ENFORCEMENT SERVICES	O. KATOLYK, MLEO (C) CHIEF MUNICIPAL LAW ENFORCEMENT OFFICER
CONCURRED BY:	RECOMMENDED BY:
I. COLLINS, CPA, CMA DIRECTOR, FINANCIAL SERVICES FINANCE & CORPORATE SERVICES	G. KOTSIFAS, P. ENG. MANAGING DIRECTOR, DEVELOPMENT & COMPLIANCE SERVICES & CHIEF BUILDING OFFICIAL

cc: M. Ma, Procurement, Finance & Corporate Services
D. Mounter, City Solicitor’s Office

TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON, OCTOBER 6, 2020
FROM:	KEVIN DICKINS ACTING MANAGING DIRECTOR HOUSING, SOCIAL SERVICES AND DEARNESS HOME
SUBJECT:	HOUSING QUARTERLY REPORT

RECOMMENDATION

That, on the recommendation of the Acting Managing Director, Housing, Social Services and Dearness Home, that the following actions be taken with respect to this report:

- a) That this report **BE RECEIVED** for information; and,
- b) That this report **BE CIRCULATED** to stakeholders, agencies, and community groups including, but not limited to: Middlesex County, London Housing Advisory Committee, and the London Homeless Coalition.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- Housing Quarterly Report (CPSC: July 15th, 2020)
- Municipal Council Approval Of The Housing Stability Plan 2019 to 2024, as Required Under The Housing Services Act, 2011 (CPSC: December 3, 2019)
- City of London Housing Services Review: Proposed Action Plan (SPPC: September 16th, 2019)
- Homeless Prevention and Housing Plan 5 Year Review and Update – Process (CPSC: June 17, 2019)

LINK TO STRATEGIC PLAN 2019-2023

City Council's 2019 – 2023 Strategic Plan for the City of London identifies 'Strengthening Our Community' and 'Building a Sustainable City' as strategic areas of focus.

The City of London's Housing Stability Action Plan and the City of London's Housing Services Review is aligned with the strategic plan by focusing on increasing affordable and quality housing options for individuals and families, reducing the number of individuals and families experiencing homelessness, and supporting improved access to mental health and addiction services.

OVERVIEW

This report is the fourth Housing Quarterly Report to City Council which intends to provide an update on housing and homeless prevention related activities, including those priorities that were identified through the Housing Stability Action Plan, the Housing Services Review and the 2020-2023 Multi-Year Budget. This report serves to complement other detailed reporting to City Council on related programs and initiatives. This report will also provide an update on the impact of COVID-19 on the housing system and current efforts underway to maintain current service levels.

HOUSING ACTIVITIES TO DATE

COVID-19 Impact to the Housing Stability System

The housing stability system plays a critical role to in responding to the impacts of COVID-19 community across London-Middlesex. The homeless prevention and housing networks are working to mitigate the COVID-19 pandemic by working quickly, diligently and compassionately to ensure that the most vulnerable individuals in the community are safe, secure and stable in their housing.

While still closely monitoring the COVID-19 situation, the housing stability system continues provide homeless prevention, housing and housing development services as safely as possible. This report provides an opportunity to showcase the important work of homeless prevention and housing that has progressed during the COVID-19 pandemic.

Since the last Housing Quarterly Update in July 2020, the City's Municipal Housing Steering Table (MHST) has met on several occasions to discuss the longer-term impact of COVID-19 on housing stability. The consensus across the MHST is that there no evidence to suggest that there has been reduced market pressure for individuals and families experiencing housing instability. Reduced employment opportunities and work hours has impacted households' ability to afford rent, limited unit turnover has decreased the amount of vacant units available for those searching for housing and those living unsheltered are struggling to find safe accommodations.

Homeless Prevention has led the implementation of a community COVID-19 response in the homeless serving sector. During this period, Homeless Prevention has continued to focus on a housing stability response for individuals and families. Hotel rooms secured as part of the COVID response have been reduced as individuals and families have secured housing. There have been 26 households who have moved from hotel to housing since the COVID hotel response was put into place. This number is expected to increase and will be supported through the implementation of new housing programs aimed at supporting individuals and families to secure and maintain housing.

From a housing development perspective, according to data released by the Canada Mortgage and Housing Corporation (CMHC), although single-detached home development grew nearly 23% over 2019 and townhouse development also grew, private apartment market rental housing development declined in August 2020 compared to August 2019. Although housing growth is positive, individuals and families in London are still in great need of apartment style housing as it provides an affordable private market rental solution.

MHST will continue to monitor the market, including through regular updates with CMHC, to identify emerging challenges and, where needed, adjust priorities in efforts to respond. These market factors and any related changes to priorities or local measures will be highlighted in future update reports as this information becomes available.

HOUSING STABILITY ACTION PLAN – IMPLEMENTATION UPDATE

Housing Stability Action Plan – Implementation Update

The [Housing Stability Action Plan \(HSAP\)](#)¹ serves as a strategic framework intended to guide all activities across the municipal housing system in an effort to support housing stability within London and Middlesex from 2019-2024. (Attached as Appendix A)

Civic Administration recognizes that there are many homeless prevention and housing-related activities developing at the same time. The purpose of the section below is to

¹ <https://www.london.ca/residents/Housing/Housing-Management/Documents/2020-01-24%20181029038-COL-Homeless-Prevention-And-Housing-Plan-Report-EMAIL-WEB.PDF>

connect the various initiatives across the housing stability system to the HSAP. By categorizing each initiative within the four strategic pillars of the HSAP, the intention is to provide clarity as to how each initiative is contributing to providing housing stability for all.

The following section also links ongoing initiative to the Housing Services Review and the Multi-Year Budget (attached as Schedule 1).

Respond to the Homeless Crisis

Coordinated Informed Response- HSAP Alignment: 1.2.b.; 1.2.c; 1.4.c.

- London's Coordinated Informed Response (CIR) works with multiple service areas and organizations to support individuals who are street involved, sleeping rough and urban camping in finding safe alternative solutions focused on housing.
 - Response partners include London Police Service, London Cares and City Services such as Homeless Prevention, Municipal Bylaw Enforcement, Parks, Roads and Transportation, Social Services, Corporate Security and Service London.
 - The program started as a 16-week pilot program in September 2018, however, with investment provided through the multi-year budgetary process, this program will continue until 2023.
- With the approval of Business Case #6 for \$6.7 million over four years through the 2020-2023 Multi-Year Budget process, the services offered through the pilot will become longer term programming managed by Homeless Prevention.
- CIR continues to provide a caring and compassionate response to the unpredictable and disruptive behaviours of individuals experiencing unsheltered homeless in London aimed at connecting individuals with the right supports and the right housing.
- CIR is establishing a greater working relationship with our community businesses and partners to work toward strong community solutions; this includes actively supporting the Core Area Action Plan.
- With additional staff, CIR has expanded to be able to serve a greater area of London, based on need and demand.
- Additional staff include Outreach workers, Bylaw Officers, Roads Crew members and a Housing Navigator.
- There has been a significant reduction in encampment complaints from the previous year. In the period between May 14 and September 14, there were 2006 complaints in 2019 and 706 complaints in 2020.

Urgent Transitional and Modular Supportive Housing Development - HSAP Alignment: 2.3.A.

- The City of London, in partnership with the City's Housing Development Corporation, London "HDC", has begun exploring a strategy to access up to 26 temporary transitional supportive housing units and advance viable and sustainable development plans for up to 150 supported new affordable housing units.
- The strategy overview was presented to the Community and Protective Services Committee meeting on July 15th.
- A pre-consultation has taken place with Planning and Development Services. The next stage is the submission of a planning application.
- Meetings have taken place with individual modular housing providers to explore

modular housing options. A modular housing provider will be determined through the procurement process.

- On September 21st, 2020, the Minister of Families, Children and Social Services announced a new, \$1 billion Rapid Housing Initiative. The federal government expects the program will create 3,000 new units nationally aimed at providing permanent housing solutions for Canadians experiencing homelessness or who are currently in temporary emergency accommodations
 - Civic Administration is currently working with federal colleague to understand gain more information about this funding announcement.

Launch of New Housing Programs for Individuals Transitioning Out of Homelessness – HSAP Alignment: 3.1.b, 3.3.b, 3.4.c.

- In March 2020, Council approved three new housing programs aimed at supporting housing stability for individuals and families.
 - Organizations operating the new programs are Anova, At^lohsa Family Healing Services, Youth Opportunities Unlimited and St. Leonard’s Society of London.
- The introduction of the Housing Identification Program, Rent Stability Program and Rapid Rehousing Programs have increased the capacity of the system by 300 households.
- Programs are operational and Homeless Prevention is working to fill caseloads through the Coordinated Access List.
- There have been 70 individuals matched to the new programs as of September 15, 2020. Intakes are continuous and programs are expected to reach capacity by the end of next quarter.

Create More Housing Stock

Community Improvement Plan (CIP) for Affordable Housing- HSAP Alignment: 2.1.c

- The Affordable Housing CIP allows the City to take certain actions that are otherwise not permitted by Provincial legislation, including offering City incentive programs to private businesses.
- To encourage the development of affordable housing units and additional residential units (formerly known as “secondary dwelling units”) the CIP includes two (2) loan programs.
- Affordable Housing CIP - Business Case # 2 – was approved in the 2020-2023 Multi-Year Budget with a gross investment of \$4.8 million. Of the \$4.8 million, \$4 million will fund the program in the form of a revolving loan fund.
- The CIP programs are also considered the City’s contribution for the purposes of Federal “co-investment” funding programs offered by the CMHC.
 - Therefore the CIP programs may allow applicants access to additional Federal affordable housing funding.
- As a result of COVID-19, loans have yet to be issued, however this funding is expected imminently as part of COVID recovery and the ongoing need for affordable housing in the community.

Creating More New Affordable Housing - HSAP Alignment: 2.1.a

- On September 9, 2020, Hon. Steve Clarke, MPP, Minister of Housing and Municipal Affairs and Adam Vaughan, MP, hosted an event at 1090 Hamilton Road announcing the Investing in Affordable Housing (IAH) program provincial funding that was allocated to 1090 Hamilton Road and 440 Clarke Road. Detail include:

What is 'Core Housing Need?'

A household is considered in "Core Housing Need" if its housing does not meet one or more of the adequacy, suitability or affordability standards.

The household will be in core housing need if it spends 30% or more of its before tax income to access acceptable local housing.

Acceptable housing is adequate in condition, suitable in size, and affordable. Suitable housing has enough bedrooms for the size (number of people) according to National Occupancy Standard requirements.

14% of Londoners are in Core Housing Need. London ranks 4th nationally for individuals and families living within Core Housing need.

- 1090 Hamilton Road (Italian Seniors Project) will provide 60 one-bedroom units of mixed affordability for those with low to moderate incomes. Population also includes veterans who are experiencing homelessness. Construction is completed and occupancy began August 2020.

- 440 Clarke Road (Zerin Development Corporation) is a mixed affordability building and will provide 65 one-and-two-bedroom units for those with low to moderate incomes. Construction has begun and occupancy tentatively expected in November 2021.

- 1045 Dundas Street is completed has started occupancy on September 1, 2020

- 226-230 Dundas Street, former Honest Lawyer, is planned to start occupancy in late 2020.

- Changes and regulations under Bill 108 assisted in extending the use of bonusing for affordable housing until 2022.

- This will provide for increased and continued use of this important tool for affordable units in market rental developments.

LMCH Housing Infrastructure Gap- HSAP Alignment: 2.2.c.

- With the 2020-2023 Multi-Year Budget, Municipal Council approved Business Case # 12 - LMCH Infrastructure Gap with a gross investment of \$15.5 million over four years.

- With this funding, the LMCH 2020 Capital Budget identified 32 new high priority capital projects.

- LMCH continues to make excellent progress repairing and renewing high priority / high risk infrastructure such as elevators, boilers and fire & life safety systems.

- Continuing in the same efforts, the LMCH 2021 Preliminary Capital Budget and work plan has now been completed and submitted to the City for review.

LMCH application for CMCH Co-Investment Funding - HSAP Alignment: 2.4.b.

- With the 2020-2023 Multi-Year Budget, Municipal Council approved Business Case # 18 – LMCH Co-Investment with CMHC. The total investment through this project is \$37.0 million with the City providing \$20.2 million.

- The City's investment is crucial to LMCH's ability to secure funding from CMHC.

- Investment will focus on improvements to energy efficiency, accessibility, and building condition and will focus on seven (7) high rise and five (5) town house sites.

- LMCH awarded a contract for preliminary engineering review and energy modelling of proposed projects with work commencing in June.
- Preliminary engineering review and energy modelling assignment has been completed. The model indicates that the advanced projects will meet the energy efficiency and greenhouse gas (GHG) emission targets.
- LMCH has significantly refined its accessibility strategy and through partnership with Fanshawe's Co-op program has developed detailed architectural concept drawings for revised unit layouts.
- As the project advanced forward, CMHC has assigned an underwriting specialist to the project who has begun their financial analysis.

Regeneration of LMCH - HSAP Alignment: 2.2.a

- Regeneration of Public Housing was approved in the 2020-2023 Multi-Year Budget (Business Case #21) with a gross investment of \$5.3 million over four years.
- These additional funds are intended to accumulate sufficient capital to cash flow the first stage of development.
- A communication strategy for Regeneration is in development and is expected to be completed before December 2020.
 - The Communications Strategy will include communications messages throughout the project's duration (and subsequent phases), curated strategies for communicating with tenants, councillors, the media and the public, and will thoroughly outline anticipated dates for relaying new messaging.
- LMCH identified three sites as candidates for near-term regeneration based upon social, financial, asset management, and planning metrics.
 - The priority site for regeneration will be made public following the completion of the Communication Strategy.
- Policies required for or related to regeneration (I.e. Tenant Relocation Policy, Affordable Rental Rate) were presented to the LMCH Board for approval and, with minor edits, these policies have been approved.

Provide Housing Supports

Simcoe Gardens Project - HSAP Alignment: 3.2.a.; 3.2.b.; 3.4.c.; 3.4.d.

- LMCH collaborated with Homeless Prevention and Canadian Mental Health Association (CMHA) and Housing Services to establish rent-geared-to-income housing with supports project at Simcoe Gardens, 241 Simcoe Street, London.
- The project will provide Simcoe Gardens with mental health supports, housing stability services, and community development initiatives designed to promote health, employment, and social connections outcomes for participants.
- LMCH finalized a Memorandum of Understanding with CMHA to confirm service delivery and complete capital and technology updates for the project, which have now been completed.
- LMCH had 10 individuals housed under this project as of September 3, 2020.
- LMCH continues regular meetings with CMHA to ensure housing stability of the program participants as well as other support services for community members.

- LMCH is working on exploring collaborations with other community agencies to bring additional projects and supports to Simcoe Gardens.

LMCH Increasing Operating Staff and Security - HSAP Alignment: 3.4.c.

- LMCH Operating Staffing and Security was approved in the 2020-2023 Multi-Year Budget (Business Case #19) with a gross investment of \$6.9 million over four years.
- This initiative will add 25 staff to strengthen LMCH across various departments.
- Over the next four years, LMCH will strengthen staff in Security (4), Tenant Services (6), Property Services (11), Finance and IT (3), and Community Development (1).
- The immediate focus of the organization is to enhance security to relieve strain on Police and site staff at high acuity buildings by providing increased tenant services through reductions in the caseload for the Community Relations Workers (CRWs), increased maintenance staffing to address work orders and a continuation of managing vacancy levels efficiently.
- LMCH has hired a dedicated Security Manager who is advancing a security strategy that incorporates upgrades to physical assets and providing operational support. Additionally, LMCH hired a Community Relations Worker, Information Systems Coordinator, and Project and Facilities Coordinator.
- LMCH has open competitions for a Procurement Officer and a Human Resources Assistant.

Canada-Ontario Housing Benefit - HSAP Alignment: 3.4.c.

- The Canada-Ontario Housing Benefit (COHB) is a portable financial benefit program where grant funding is paid directly to low-income households that are on, or eligible to be on, the centralized social housing waiting list, and to households in financial need living in private market housing.
- COHB is an alternative for households looking to enter into social housing, as the recipient is able to use COHB funding to help make their private rental market unit more affordable.
- COHB is jointly funded by the federal and provincial governments as announced through the National Housing Strategy.
- In alignment with the City of London's Strategic Plan 2019-2023, the Housing Stability Action Plan, and the Core Area Action Plan, COHB funding was allocated towards the following program priority groups in Year 1 and 2 of the program:
 - Survivors of domestic violence and human trafficking; and,
 - Persons experiencing or at-risk of homelessness.
- As of September 1st 2020, approximately 150 COHB benefits have been targeted and/or allocated to households within the local priority groups.
 - Civic Administration anticipates that current funding will enable London and Middlesex County to issue approximately 200 COHB benefits.
- The COHB monthly entitlement is averaging at approximately \$500 per household.

Community Housing Bridging Program - HSAP Alignment: 3.4.c.

- The Community Housing Bridge Program (CHBP) is a portable housing allowance that is available to individuals and families that are currently on the social housing waitlist.

- CHBP is a portable allowance paid directly to participant (or pay directly to landlord based on applicant's choice), rather than being tied to a particular unit, or landlord.
- The portability of the benefit allows participants of the program greater choice in where they live, while they remain active on the waitlist for social housing.
- This allowance will provide financial support for up to three years until social housing is obtained or the applicant no longer active on the centralized social housing waitlist.
- CHBP is fully funded by the Government of Ontario, Social Infrastructure Fund Investment in Affordable Housing for Ontario.
- To date, the Community Housing Bridge Program has been able to support 28 households currently waiting for Rent-Geared-to-Income, with an average monthly benefit of \$297 per household.

Developing new tools to support the implementation of Ontario Priorities Housing Initiative (OPHI) and Canada-Ontario Community Housing Initiative (COCHI) funding

- OPHI and COCHI represents funding commitments from senior levels of government to stabilize and grow Ontario's community housing sector.
- On June 17th, 2019 City Council approved a three-year investment plan which was required by the Ministry of Municipal Affairs and Housing.
- Civic Administration is working with social housing providers to allocate these funds in a way in which is compliant with the provincial guidelines.
- To date, civic administration allocated all of year one funding (\$5,219,352) and, as of September 1st, 2020, 40% of year two funding (\$1,410,133), which is still in progress, to community housing providers and eligible RGI clients.
 - Year Two funding will be fully allocated before the end of the fiscal year (March 31st, 2021).

Transform System Service

Full Operational Review of LMCH's vacancy and unit restoration progress - HSAP Alignment: 3.4.c.

- LMCH continues to improve its vacancy process and tenant placement activities.
- As of August 31, 2020, the total vacancy rate with LMCH was 3.7%, which includes 2.1% in active restoration, 1.3% of units in active rental stock, and 0.3% on future lease, where the actual lease has been signed for the upcoming move-in date.
- A slight increase in total vacancy rate is due to LMCH having over 40 units confirmed vacant in the month of August, which are now undergoing active restoration.
 - This has been the highest number of units confirmed vacant per month since January 2020.
- LMCH has improved its vacancy rate for units in active rental stock by leasing 101 units from June – August of 2020.

2020-2023 MULTI-YEAR BUDGET – ADDITIONAL INVESTMENTS

- The 2020-2023 Multi-Year Budget, in alignment with Council's Strategic Plan, Council

approved eight additional investment business cases for a total gross amount of \$73.3 million.

- These cases support multiple new initiatives aimed at supporting London and Middlesex’s most vulnerable with their housing stability challenges.
- As described above, progress has been made on all initiatives.
- A financial update on the status of these cases will be provided with future reporting on the Corporate Strategic Plan and additional investments included in the Multi-Year Budget.

NEXT STEPS

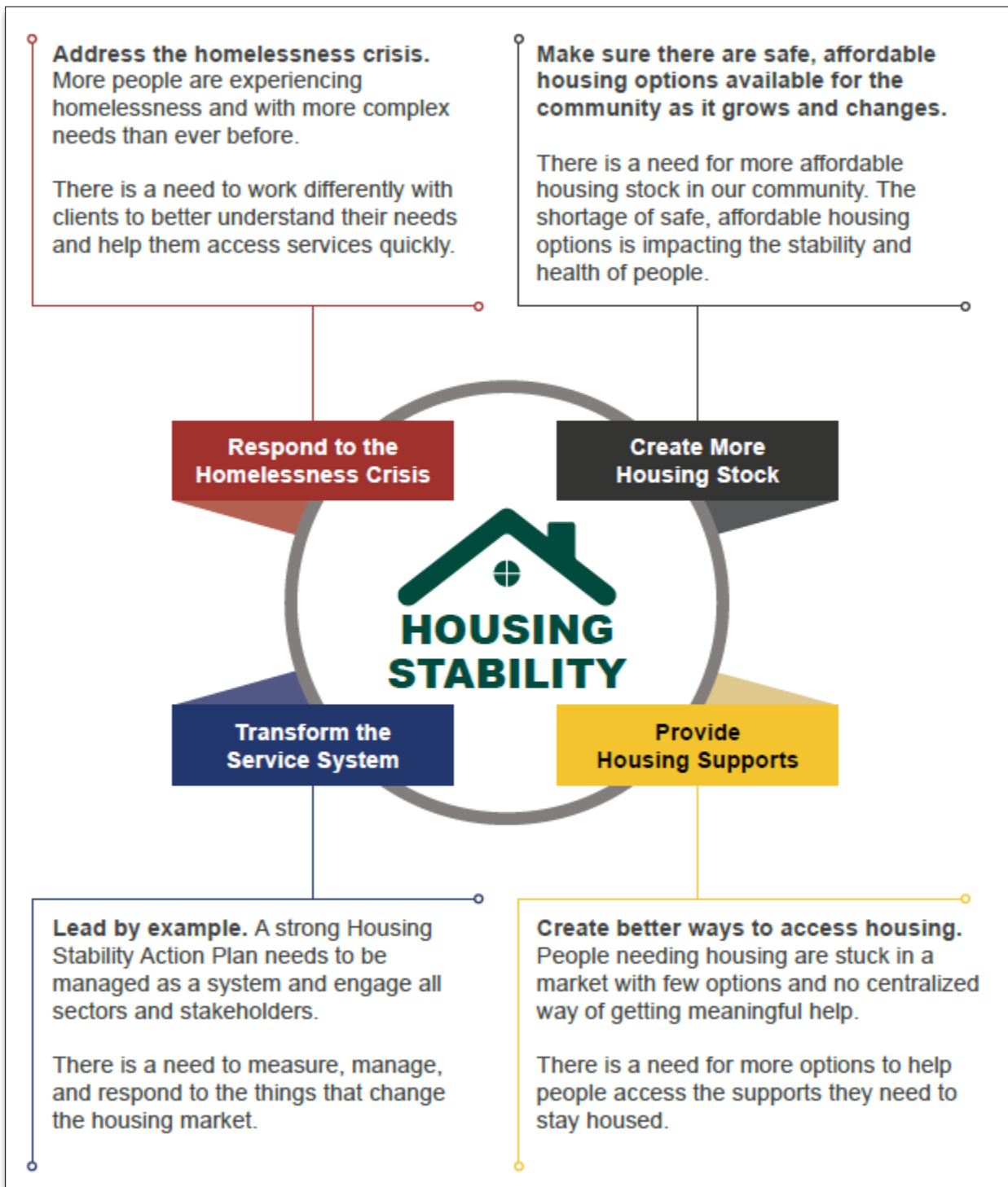
All related housing services areas will continue to deliver core operational responsibilities, as well as continue to shift operations to mitigate COVID-19 disruption and align with the recommendations within the Housing Service Review and the Housing Stability Action Plan.

SUBMITTED BY:	RECOMMENDED BY:
DOUG CALDERWOOD-SMITH MANAGER, STRATEGIC PROGRAMS AND PARTNERSHIPS	KEVIN DICKINS ACTING MANAGING DIRECTOR, HOUSING, SOCIAL SERVICES AND DEARNESS HOME

CC:

- Dave Purdy, Manager, Housing Services
- Craig Cooper, Manager, Homeless Prevention
- Alan Dunbar, Manager, Financial Planning & Policy
- Kyle Murray, Director, Financial Planning and Business Support
- Gregg Barrett, Director, City Planning and City Planner
- Stephen Giustizia, CEO, Housing Development Corporation, London
- Andrea Mackenzie, CEO, London Middlesex Community Housing

SCHEDULE 1



Housing Stability for All – Strategic Pillars

- The Housing Stability Action Plan sets a strategic vision of Housing Stability for All.
- Within the vision, there are four strategic areas of focus noted above.
 - Each strategic area of focus has a goal, result, strategies, actions, and measures that will guide the work of the community now and in the future.
- It is important to note that these pillars are interconnected and must be advanced in unison to advance the objectives of the Plan.

Housing Stability For All

The Housing Stability Action Plan for the City of London
2019-2024



Acknowledgements

The Housing Stability Action Plan is a plan developed for our community. Thank you to everyone, especially individuals and families with lived and/or living experience, who shared their expertise and stories of strength and resiliency.



We are pleased to present the 2019-2024

Housing Stability Action Plan



The City of London is a growing and dynamic community; however, like many other great cities across our province, London has too many individuals and families experiencing housing instability.

Recognizing that access to adequate, safe and stable housing is not only a basic human right, but essential to fostering a sense of dignity, safety and inclusion in strong and vibrant communities, the **City of London's 2019-2024 Housing Stability Action Plan** sets a new direction for the collective work of our community.

Our team has worked with families and individuals with lived and living experience to develop a comprehensive strategy that is committed to action, and though this plan will rely

on the leadership of the City, housing stability is a community issue. This five-year plan will call on all services, sectors, governments, and residents to work collaboratively to prioritize and distribute actions that will have the greatest impact on addressing the rapidly changing and complex housing stability needs of individuals and families.

The City of London wants to remain a city where residents and their families can live, work and thrive. The 2019-2024 Housing Stability Action Plan will help us to continue the work already being done to ensure every Londoner has a place to call home.

A handwritten signature in blue ink, appearing to read 'Ed Holder'.

Mayor Ed Holder



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Definitions

Definitions are provided for the key terms used in this document. Please refer to Appendix A on page 44 for all definitions.



The Housing Stability Action Plan

Introduction

London is in a homelessness and housing crisis. This impacts all Londoners.

Housing stability means that everyone has safe, appropriate, affordable housing and housing supports. Housing stability is the foundation for a city where people can thrive.

The Housing Stability Action Plan (Plan) defines the current environment and future needs of London and area. The Plan sets the new direction for the collective work of the community to address housing stability.

The approach will become coordinated over the next five years. The result: one housing stability system working together to meet the needs of individuals and families.

The City of London (City) has a leadership role in developing a sustainable and integrated housing stability system, but it cannot do this work alone. This Plan calls on all services, sectors, governments, and residents to address the rapidly changing and complex housing stability needs of individuals and families.

This Plan will guide our work from 2019-2024, noting that many of the activities that are initiated will extend beyond this time frame.

Together, we will work towards *Housing Stability For All*.



What Is Known About Housing Stability

Neighbourhoods and communities in and around London are experiencing housing instability in different ways, but often related to the same driving factors.

The following provides an overview of what is impacting housing stability in London.

London's population is changing, putting pressure on the housing system.

The London housing market is increasingly attracting people from high cost communities outside of London.

- Between 2011 and 2016, London's population increased by 4.8% from 366,151 individuals to 383,822 individuals.¹ Much of the increase was a result of people moving from other communities within Ontario, resulting in lower vacancies and higher housing costs.
- The fastest growing segment of the population between 2011 and 2016 was individuals aged 65 and older, which increased by 19%.² As this population continues to grow, so will the demand for housing and support needs for an aging population.

There is not enough housing where it's needed most.

There is no available vacant rental housing stock that is affordable for low to moderate income households.

- The average rental market vacancy rate in London is 2.1%.³ It is even lower, 1%, for units at or below the average market rent.⁴
- Individuals and families are increasingly in need of deep rental affordability. The vacancy rate of available social housing stock is between 0% and 1%.⁵
- Individuals and families have little incentive to move. Vacant units are often significantly more expensive than those currently occupied because of a lack of supply and high demand.
- The result is there is less movement in the housing market and people can't find housing that meets their needs.



Many Londoners are paying too much for housing.

In total, 14% of households in London are in Core Housing Need.⁶

- In London, there are 116,840 households who own their home.⁷ Of those, 15,035 spend over 30% of their pre-tax income on shelter costs.⁸
- There are a total of 64,140 households that rent in London.⁹ Of those, 29,595 spend over 30% of their pre-tax income on shelter costs.¹⁰

Rental housing is not attainable to Londoners.

The average 1-bedroom unit is advertised at \$1,100 a month. A single, full-time worker in retail earns \$29,000 a year. “Affordable” would be \$750/month.

- The median individual income increased by 11% between 2011 and 2016 from \$29,478 to \$32,599.¹¹ In comparison, the average market rent has increased by approximately 15%.¹² However, from 2018-2019, the average asking rent for an unoccupied vacant unit has increased by 20%.¹³
- The average market rent leaves many Londoners without options. The private housing market is becoming increasingly unaffordable due to rising rents, falling rental vacancy rates, and average income not keeping pace.

Home ownership is no longer attainable to many.

A household would require an annual income of approximately \$100,000 to acquire a mortgage for the average home sale price in London.

- The current average home sale price in London and area is \$413,000.¹⁴
- Approximately 13% of London households have an annual income of \$100,000 or more.¹⁵

Londoners need support to find and keep housing.

Although other mid-size Canadian cities and communities are experiencing similar issues, London is recognized as having unique housing market and income related challenges.

- During London’s 2018 enumeration event, individuals and families experiencing homelessness shared the top five supports or resources they need to find and keep housing.
- These included increased income, availability of affordable housing, someone to help with finding and keeping housing, employment, and rental or financial assistance.¹⁶



What We Need to Do Together

Address the homelessness crisis.

More people are experiencing homelessness and with more complex needs than ever before.

There is a need to work differently with people to better understand their needs and help them access services quickly.

Make sure there are safe, affordable housing options available for the community as it grows and changes.

There is a need for more affordable housing stock in our community. The shortage of safe, affordable housing options is impacting the stability and health of people.

Respond to the Homelessness Crisis

Create More Housing Stock



Transform the Service System

Provide Housing Supports

Lead by example. A strong Housing Stability Action Plan needs to be managed as a system and engage all sectors and stakeholders.

There is a need to measure, manage, and respond to the things that change the housing market.

Create better ways to access housing.

People needing housing are stuck in a market with few options and no centralized way of getting meaningful help.

There is a need for more options to help people access the supports they need to stay housed.

A Shared Leadership Model

Housing stability is a community issue. It requires a collective, community-wide system response. This Plan recognizes that there will be many actions distributed across many groups that need to work together. Some of this work is already being done, and some still needs to happen.

In the next phase of implementation, we will work together to collectively prioritize and distribute actions and measures to have the greatest amount of impact.

The success of this Plan requires:



Alignment with Other Strategic Initiatives and Plans

This Plan supports and aligns with the following strategic initiatives and plans.¹⁷ This is a sample list of plans. There are many other current and future plans that will align with this Plan.



See Appendix C for a description of all plans.

Strong Partnership: County of Middlesex - The City of London is the designated Service Manager as it relates to housing for the City of London and Middlesex County.

The responsibilities related to homelessness are delivered in the county through contracted service agreements with Middlesex County.

Appendix D reflects Middlesex County's Homeless Prevention and Housing Plan. Alignment of strategies and actions with the City of London and Middlesex County, as they relate to the Service Manager, are also reflected throughout this Plan with the use of an asterisk (*).

Why This Work Is Being Done

The following sets the foundation for the development of this Plan:

1

Housing Is a Basic Human Right - Access to adequate, safe, and stable housing is a basic human right and essential to one's sense of dignity, safety, inclusion, and ability to contribute to neighbourhoods and communities.¹⁸

2

Homelessness Is a Solvable Problem - Homelessness can be prevented and eliminated with stable housing, a solid system of services and supports, collective and unified efforts, and caring and compassionate people.

3

Housing with Support Works - This approach assists individuals and families by seeking and supporting the right housing, at the right time, in the right place, with the right level of support to develop long-term housing stability.

4

Housing Stability Builds Strong, Vibrant Communities - When individuals and families live in safe and appropriate housing that is affordable, they experience greater health and quality of life.



How the Plan Was Developed

The process to develop the Plan included the following phases:



The details of this process are attached in Appendix E.

Framework for Implementation

1. Action

This Plan is a commitment to action. It will guide the work of the community for the next five years. Through ongoing public engagement, the actions in the Plan will remain relevant and effective. Improved data, available in real-time, will guide our understanding of emerging housing stability needs and inform our actions and decisions to maximize impact.

2. Accountability

This Plan is also a commitment to accountability. Setting targets, measuring progress, and reporting results help achieve positive outcomes for individuals and families. The implementation of the Plan will be both transparent and inclusive.

3. Addressing the Priority Needs of Individuals and Families

Diverse groups will be engaged throughout the implementation of this Plan to ensure the multiple and often complex needs of each individual and family are recognized and addressed in an inclusive way.

Unique populations include, but are not limited to: chronic and episodically homeless individuals, Indigenous peoples, individuals with disabilities or special accessibility or health needs, LGBTQ2+, low-income earners, newcomers and immigrants, seniors, street involved sex workers, women and their children who experience domestic violence, and youth.

A Plan of Action

Vision

One housing stability system working to meet the needs of individuals and families. Together, our collective efforts will result in ***Housing Stability For All***.

Guiding Principles

The guiding principles define how we all will need to work together to implement the Plan.

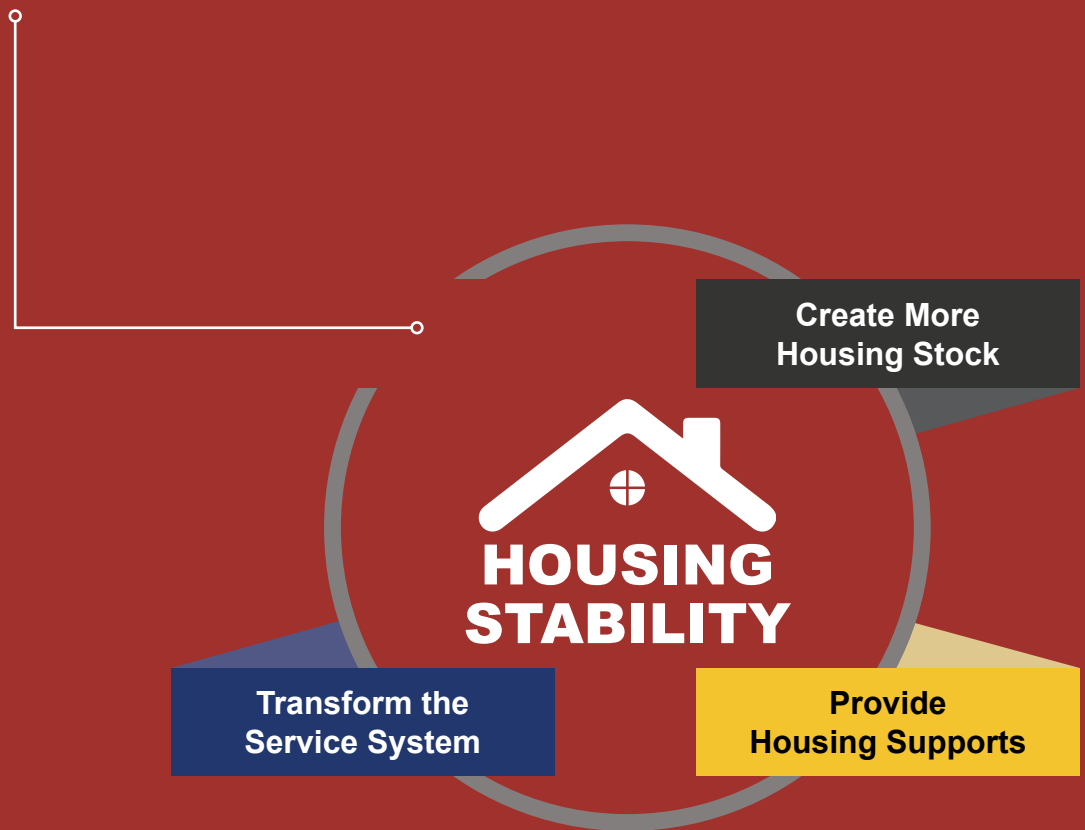
- 1. Leadership** – We will demonstrate bold community leadership, commitment, and collaboration to drive solutions forward.
- 2. People Centred** – We will meet individuals and families where they are, acknowledge their diverse needs, and serve them with the compassion and respect they deserve.
- 3. System Focused** – We will design a coordinated and integrated system that is easy for individuals and families to access the services and supports they need.
- 4. Data Driven** – We will use data to identify emerging trends and make evidence-informed decisions about the current and future housing stability needs of our community.
- 5. Outcomes Oriented** – We will measure the results of our work, focus on achieving positive outcomes, and report on results with transparency and integrity.

The Housing Stability Action Plan Framework

To move towards the vision of *Housing Stability For All*, four strategic areas of focus have been identified. Each strategic area of focus has a goal, result, strategic initiatives, actions, and measures that will guide the work of the community now, and in the future.

Strategic Area of Focus 1:

Respond to the Homelessness Crisis



What We Heard...

There is a homelessness crisis in London.

Through community consultation, the public told us there needs to be a focus on:

Decreased Emergency Shelter Use

“The focus needs to be on minimizing shelter use and the length of time in shelter.”

“Integrating a Housing First focus into shelters is a good step forward.”

“Focus on shelter diversion.”

Prevention

“We need to prevent the crisis from happening.”

“Prevention is cost effective.”

“Opportunities exist to focus on prevention.”

Coordination and Collaboration

“Minimize the amount of times people have to tell their story.”

“No matter what door or number you call, you should be getting the same information.”

“Moving towards centralization and collaboration is critical.”

Outreach

“We’ve seen a dramatic increase in those sleeping rough and urban camping. The need has increased significantly.”

“Lots of people sleeping rough. The plan needs to ensure nobody falls through the cracks.”

“Increase outreach services.”

What We Know...

We need to address the homelessness crisis. In London, more people are experiencing homelessness with more complex needs than ever before.



of emergency shelter and violence against women beds are full each night.



10 daytime and 10 overnight resting spaces are operating at full capacity.



individuals and families are accessing emergency shelter each year.



people are on London's By-Name List.



individuals are experiencing unsheltered homelessness.



Unknown

number of individuals and families in London at risk of experiencing homelessness.



What We Will Do...

To respond to the homelessness crisis.

Goal:

Meet the immediate needs of individuals and families at risk of and experiencing homelessness.

Result:

Reduce the number of individuals and families at risk of and experiencing homelessness.

Strategic Initiative 1.1: Work collaboratively across systems to address the immediate needs of individuals and families at risk of or experiencing homelessness.

Actions	Key Measures
1.1.a. Triage and prioritize people system-wide to support effective and efficient use of system resources.	<ul style="list-style-type: none">• # of individuals and families who have completed assessments
1.1.b. Develop a coordinated access system that addresses the immediate needs of individuals and families.	<ul style="list-style-type: none">• # of public consultations and engagements with diverse local communities, including those with lived and/or living experience• # of programs participating in coordinated access practice• Average time between coordinated entry, assessment, referral, and placement

Strategic Initiative 1.2: Create an outreach system and rapid response to support individuals and families experiencing unsheltered homelessness.

Actions	Key Measures
1.2.a. Increase integration with outreach agencies and City service areas.	<ul style="list-style-type: none">• # of agencies and City service areas engaged
1.2.b. Engage partners in the Coordinated Informed Response, including those with lived and/or living experience.	<ul style="list-style-type: none">• # of partners engaged• # of individuals and families connected to addictions and mental health services
1.2.c. Move the Coordinated Informed Response from a pilot to a permanent program to rapidly house individuals and families experiencing unsheltered homelessness.	<ul style="list-style-type: none">• # of individuals and families housed



Strategic Initiative 1.3: Provide the right level of support at the right time to decrease the use of emergency services.

Actions	Key Measures
<p>1.3.a. Increase system capacity and availability of services across sectors to meet the housing stability needs of individuals and families in crisis.</p>	<ul style="list-style-type: none"> • # of support workers in the housing stability system • # of agencies who provide supports
<p>1.3.b. Work with London Police Service and Emergency Medical Services to establish an engagement protocol to support individuals experiencing unsheltered homelessness.</p>	<ul style="list-style-type: none"> • # of protocols established • # of people supported into housing • # of people supported into services
<p>1.3.c. Increase supports located within other sectors to prevent discharge to shelter or homelessness.</p>	<ul style="list-style-type: none"> • # of housing finder positions supporting health, education, and justice discharge processes • # of schools participating in homelessness education programs • # of individuals diverted from being discharged into homelessness

Strategic Initiative 1.4: Prevent individuals and families from entering homelessness.

Actions	Key Measures
<p>1.4.a. Improve diversion practices to better assist individuals and families to secure housing.</p>	<ul style="list-style-type: none"> • # of individuals and families diverted from homelessness • # of individuals and families rapidly rehoused
<p>1.4.b. Implement eviction and prevention programs to support individuals and families from entering homelessness.</p>	<ul style="list-style-type: none"> • # of evictions prevented • # of individuals and families who remain housed • # of individuals and families rapidly rehoused
<p>1.4.c. Establish a mobile diversion and prevention team that supports individuals and families throughout the city.</p>	<ul style="list-style-type: none"> • # of individuals diverted from homelessness • # of individuals and families who remain housed • # of individuals and families rapidly rehoused



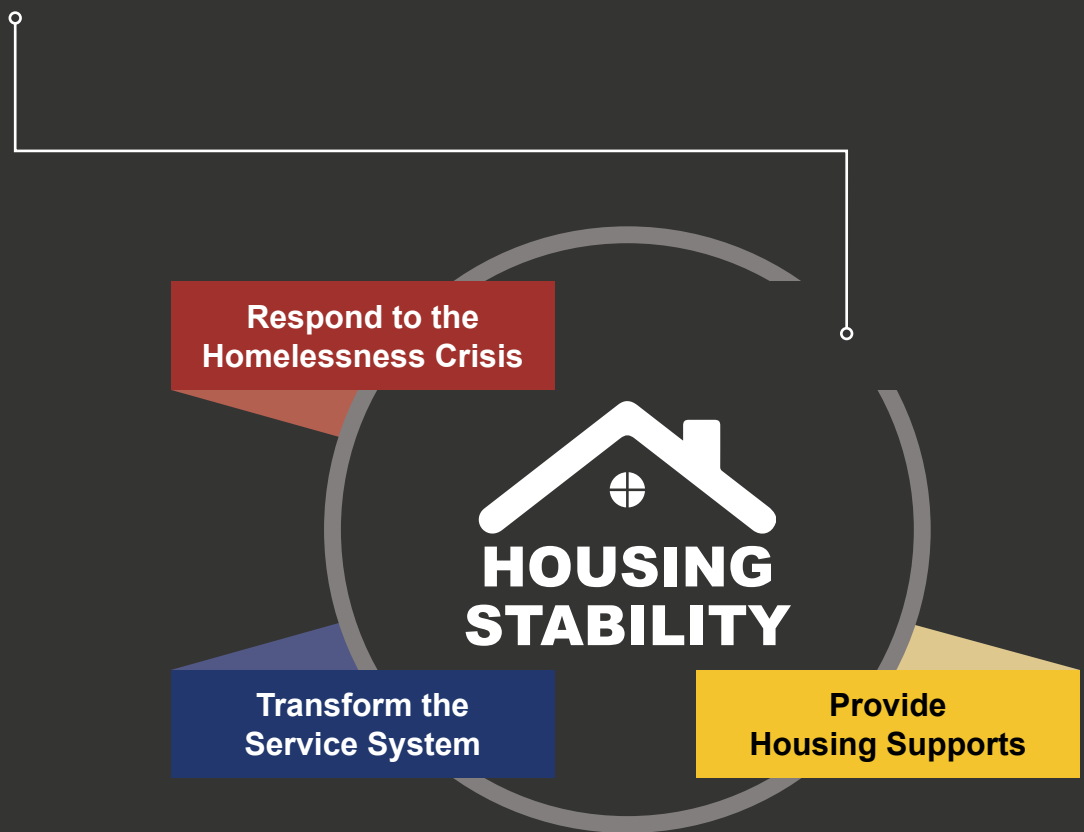
Strategic Initiative 1.5: House and rehouse individuals and families experiencing homelessness rapidly.

Actions	Key Measures
<p>1.5.a. Implement unique opportunities to support rapid rehousing options.</p>	<ul style="list-style-type: none"> • # of opportunities available (e.g. head-leases, long-term motel stays, etc.) • # of individuals and families housed
<p>1.5.b. Strengthen the current housing finder role.</p>	<ul style="list-style-type: none"> • # of housing finder positions • # of individuals and families housed
<p>1.5.c. Engage landlords to increase rental opportunities for rapid rehousing.</p>	<ul style="list-style-type: none"> • # of landlords engaged • # of rental opportunities available
<p>1.5.d. Provide financial supports to assist individuals to secure housing.</p>	<ul style="list-style-type: none"> • # of housing allowances provided • # of individuals and families assisted through the Housing Stability Bank



Strategic Area of Focus 2:

Create More Housing Stock



What We Heard...

London needs to build more housing stock and maintain the housing stock it has.

Through community consultation, the public told us there needs to be more:

Supportive and Specialized Housing

“Housing provided with an understanding of where people are at.”

“Offer different and more housing with supports.”

“The priority is to add units with supports.”

Housing Affordability

“We need new affordable housing in London.”

“We need many more affordable homes and apartments built. It must be a priority.”

“If we do not have safe, clean, affordable housing options, the issues are not going to get better.”

Community Housing

“Ensure community housing recognizes the diverse populations who need it.”

“We need to be thinking about changing the structure of community housing.”

“Need improved maintenance for community housing.”

Innovation

“Mixed housing is more effective, but hard to do. This is where innovation comes in.”

“We need to look at innovative solutions. Not the same old, same old.”

“Look at successful models in other cities.”



What We Know...

We need far more affordable housing stock in our community. The shortage of safe, affordable housing options is impacting the stability and health of people across our community.



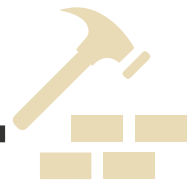
3,000

minimum new affordable housing units are needed in London to meet current and potential future needs.

2.1%

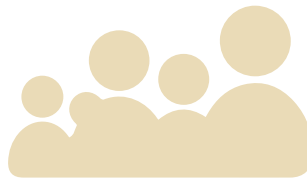
rental market vacancy rate. This equates to no available rental housing stock.

300+



additional units need to be created each year to close this gap.

14%



of Londoners are in Core Housing Need. London ranks 4th nationally for individuals and families living within Core Housing Need.



What We Will Do...

To create more housing stock.

Goal:

Sufficient supply and range of housing stock exists to help build strong communities.

Result:

Increase affordable, quality, and mixed housing options.

Strategic Initiative 2.1: Retain existing and create new affordable housing stock.

Actions	Key Measures
<p>2.1.a. Work with the private market to retain existing affordability in rental market units. 🌟</p>	<ul style="list-style-type: none"> • # of policies amended or strategies established (e.g. condoization, demolition, and short-term rental policies) • # of private market rental units retained and lost that were at or below average market rent
<p>2.1.b. Develop publicly owned and available lands for affordable housing.</p>	<ul style="list-style-type: none"> • # of surplus municipal lands considered and acquired • # of surplus school sites reviewed and acquired • # of affordable housing and modest market units • # of other publicly owned lands reviewed and acquired
<p>2.1.c. Implement tools, policies, and programs (the municipal housing toolbox) to create new affordable housing through a Community Improvement Plan (CIP), zoning bylaw update, inclusionary zoning (IZ), bonusing, secondary units, etc.</p>	<ul style="list-style-type: none"> • # of agreements established for affordable housing using municipal policies and permissions • # of private market units advanced for affordable housing through new municipal tools • # of units created through the affordable housing CIP • # of affordable secondary units created • # of new affordable housing units advanced through City incentive programs and regulations



Actions	Key Measures
<p>2.1.d. Invest in affordable housing through development charges (growth paying for growth) through the creation of a community benefits charge and municipal assessment growth policy.</p>	<ul style="list-style-type: none"> • \$ amount invested through growth charges into affordable housing • # of new affordable units created
<p>2.1.e. Explore opportunities to stimulate new affordable housing through government legislation.*</p>	<ul style="list-style-type: none"> • # of new affordable units created

Strategic Initiative 2.2: Revitalize and modernize community housing.

Actions	Key Measures
<p>2.2.a. Regenerate London Middlesex Community Housing and other social or community housing sites, maintaining affordability, ensuring long-term stability, and including more housing options.*</p>	<ul style="list-style-type: none"> • # of plans approved for regeneration • # of site plans advanced for regeneration • # of social housing providers engaged in and advancing regeneration plans • # of new community housing units developed • # of affordable housing units created through regeneration • # of official plan and zoning amendments to allow for appropriate intensification of housing regeneration sites
<p>2.2.b. Leverage funding available from all levels of government to maximize the number and affordability of new community housing units.*</p>	<ul style="list-style-type: none"> • \$ from other sources of funding (e.g. community and/or charity) • # of new units • % of depth of affordability
<p>2.2.c. Support long-term capital planning for social housing providers to address renovation and repair needs.*</p>	<ul style="list-style-type: none"> • # of education and training sessions • \$ amount allocated to fund capital planning • # of units supported • % decrease in the Facility Condition Index
<p>2.2.d. Help housing providers find ways of reducing operating costs through improved energy efficiency.*</p>	<ul style="list-style-type: none"> • # of housing providers engaged • \$ amount saved from lowering energy consumption



Actions	Key Measures
<p>2.2.e. Build governance capacity and enhance support to housing provider Boards of Directors.*</p>	<ul style="list-style-type: none"> • # of training sessions • % of participants satisfied • # of annual meetings held with agency Boards of Directors yearly to support their continued governance • # of social housing providers maintaining their participation in the social housing system
<p>2.2.f. Create the tools to retain affordable rental rates and stability of social housing beyond current operating agreements.*</p>	<ul style="list-style-type: none"> • # of units retained post end of mortgage / end of operating agreements • # of providers retained in the social housing system post end of mortgage / end of operating agreements

Strategic Initiative 2.3: Increase supportive and specialized housing options.

Actions	Key Measures
<p>2.3.a. Develop a supportive and specialized housing model based on unique needs and local priorities.</p>	<ul style="list-style-type: none"> • # of strategic partnerships established • # of projects advanced • # of new supportive and specialized housing units created • # of experts and leaders engaged, including those with lived and/or living experience
<p>2.3.b. Work across sectors and systems to create supportive housing solutions for individuals and families at risk of or experiencing homelessness.</p>	<ul style="list-style-type: none"> • # of sectors engaged • # of housing solutions implemented



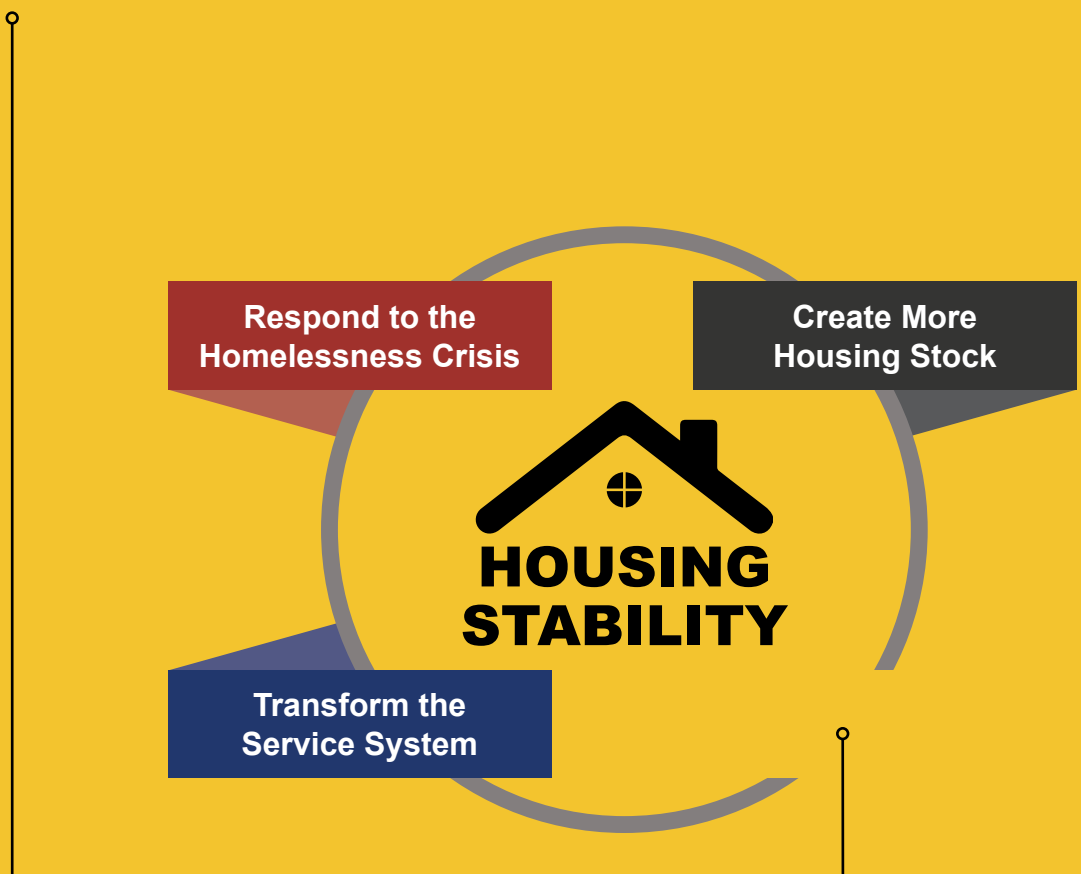
Strategic Initiative 2.4: Attract new and engage current partners towards affordable housing solutions.

Actions	Key Measures
<p>2.4.a. Establish a network of sector leaders to develop new models of affordable housing.*</p>	<ul style="list-style-type: none"> • # of sector leaders engaged • # of organizations supported by the Housing Development Corporation advancing affordable housing development • # of new units created
<p>2.4.b. Combine government programs and funding to create new affordable housing supply.*</p>	<ul style="list-style-type: none"> • # of government programs leveraged • # of new units created • # of developments advanced through stacking funding
<p>2.4.c. Use foundations, land trusts, and other means to attract investment and resources into affordable housing.</p>	<ul style="list-style-type: none"> • \$ amount attracted into affordable housing • # of land transactions
<p>2.4.d. Support the non-profit sector in the creation of new affordable housing.*</p>	<ul style="list-style-type: none"> • # of non-profit housing corporations and co-operatives engaged • # of new units created for priority populations • \$ amount invested for capital upgrades • # of new supplement programs



Strategic Area of Focus 3:

Provide Housing Supports



What We Heard...

Londoners need supports to find housing and stay housed.

Through community consultation, the public told us there needs to be a focus on:

Housing First

“Housing First is a good model, but it isn’t for everyone.”

“Need to expand Housing First to beyond chronically homeless individuals.”

“Housing First strategy has to be flexible enough to account for different kinds of groups.”

Coordination and Centralization

“Having centralized intake to be able to divert ensures that clients end up in the best spot possible.”

“Design centralized access to formally serve a diverse range of clients (triage, case management).”

“Work with other agencies to ensure the best possible support.”

Connection to Supports

“Integration into other processes in hospitals and jails is important, these discharges are complex.”

“Need to get all community agencies together so everyone is on the same page about how things are going to work.”

“Once people are housed, we cannot leave them alone without supports.”

Community Belonging

“Establish a sense of community from the beginning. It shouldn’t be an afterthought.”

“Encourage neighbourhood belonging through scattered site housing.”

“Intentional community building.”



What We Know...

We need better ways and more options to help people access the supports they need to stay housed.

1,050 

households were supported to maintain their housing between January and June 2019 through Housing Stability Bank loans for rental arrears.

400 

individuals and families have been housed with support through Housing First programs in London in the last five years.

 **3,300**

individuals have been housed within social housing in the last five years.

88% 

of those entering social housing are in need of additional supports to stay housed.

**5-7
Years** 

is the average wait time for social housing. The demand for social housing has grown 70% over the last two years.

Over **50%** of individuals housed in social housing are housed by London Middlesex Community Housing.

What We Will Do...

To provide housing supports.

Goal:

Meaningful opportunities to secure and maintain stable housing.

Result:

Increase the number of individuals and families who secure housing and stay housed.

Strategic Initiative 3.1: Help individuals and families access housing stability services and solutions that best meet their needs.

Actions	Key Measures
<p>3.1.a. Implement a centralized access system to assist individuals and families to meet their housing stability needs.*</p>	<ul style="list-style-type: none">• # of consultations held with diverse local communities, including those with lived and/or living experience• # of tools and resources available to support individuals and families• # of individuals and families supported• # of sectors and agencies engaged
<p>3.1.b. Implement a rapid housing program to support local priority populations.</p>	<ul style="list-style-type: none">• # of housing supplements provided• # of coordinated conversations with the Violence Against Women sector• # of organizations engaged who support priority populations
<p>3.1.c. Implement a person-centred housing stability needs assessment to quickly and effectively serve individuals and families.*</p>	<ul style="list-style-type: none">• # and % of individuals and families who have completed assessments
<p>3.1.d. Revise the current locally-driven eligibility rules and priority systems for social and affordable housing to better reflect need.*</p>	<ul style="list-style-type: none">• Average amount of time for newly eligible individuals to get housed• # of individuals housed with supports



Strategic Initiative 3.2: Implement coordinated access to mental health and addictions services and supports.

Actions	Key Measures
<p>3.2.a. Re-engage relevant sectors to assist individuals who present with physical health, mental health, addictions, and trauma.</p>	<ul style="list-style-type: none"> • # of agreements established with mental health, physical health, and addictions service providers • # of people diverted from discharge to homelessness
<p>3.2.b. Strengthen partnerships with the health sector to provide opportunities for continuity of care in the community.</p>	<ul style="list-style-type: none"> • # of partnerships with the health sector • # of providers engaged in the housing with supports model of care

Strategic Initiative 3.3: Support movement and choice within a range of housing options and services based on the needs and interests of individuals and families.

Actions	Key Measures
<p>3.3.a. Work with individuals and families to determine their support needs and expand programs that assist them in moving towards their housing goals.*</p>	<ul style="list-style-type: none"> • # of assessments completed • # of supplements provided • # of support services provided • # of facilitated housing transitions • # of subsidized units
<p>3.3.b. Support housing providers to help tenants reach their community of choice.*</p>	<ul style="list-style-type: none"> • # of policies and practices implemented • # of supports available to housing providers • # of housing providers supported • # of housing providers offering subsidized units



Strategic Initiative 3.4: Strengthen and enhance the delivery of housing stability services.

Actions	Key Measures
<p>3.4.a. Provide education and supports for landlords and tenants to improve housing stability.*</p>	<ul style="list-style-type: none"> • # of tenancy skills courses delivered to the community • # of development opportunities offered to the housing provider community
<p>3.4.b. Develop and implement an eviction prevention strategy to support housing stability.*</p>	<ul style="list-style-type: none"> • # of evictions prevented • # of Landlord and Tenant Board hearings held for social housing tenants in London • Decrease in evictions across the system
<p>3.4.c. Implement additional housing stability programs that meet the needs of individuals and families.*</p>	<ul style="list-style-type: none"> • # of programs across the housing stability system • # of new units made available for rapid rehousing purposes
<p>3.4.d. Work with community housing providers to support housing stability.</p>	<ul style="list-style-type: none"> • # of new community housing units developed • # of women and children supported through the Housing First portfolio in the Violence Against Women sector
<p>3.4.e. Invest in and expand Housing First programs into other sectors.</p>	<ul style="list-style-type: none"> • # of individuals supported through Housing First in the developmental services sector • # of youth supported through Housing First in collaboration with the Children’s Aid Society • # of individuals and families being discharged from hospital or jail supported through Housing First in collaboration with the health and justice sectors



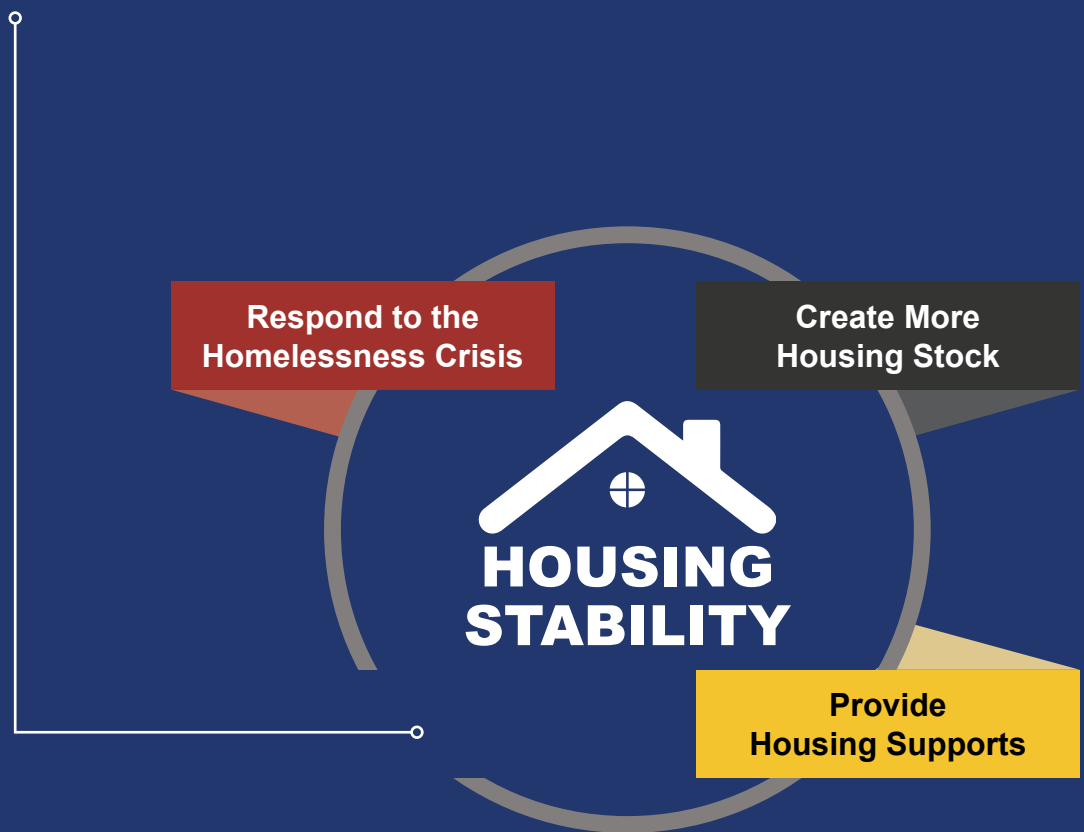
Strategic Initiative 3.5: Assist individuals and families to move towards community integration and belonging.

Actions	Key Measures
<p>3.5.a. Work with landlords to connect residents to supports, services, and resources in their community.</p>	<ul style="list-style-type: none"> • # of education activities to connect individuals and families with their community
<p>3.5.b. Work with individuals and families to determine the supports they need to move towards community belonging.</p>	<ul style="list-style-type: none"> • # of consultations with individuals and families • # of individuals and families consulted • # of practices, services, and programs implemented to meets needs identified
<p>3.5.c. Work to increase income and provide employment opportunities for individuals and families.</p>	<ul style="list-style-type: none"> • # of employment related support services made available to individuals and families • # of income related support services made available to individuals and families • # of individuals and families who had increased income • # of individuals and families who had improved employment opportunities



Strategic Area of Focus 4:

Transform the Service System



What We Heard...

The system needs to be easier to navigate.

Through community consultation, the public told us there needs to be a focus on:

Data Sharing

“Sharing data and information.”

“We need better data sharing.”

“There is a data piece to this. Looking forward to something in the Plan.”

Systems Integration

“Coordinated strategies are important from a systems perspective.”

“Standardize forms, tools, and language to ensure collaboration and working together.”

“Work together as one system towards one shared goal.”

London as a Leader

“Make London a leader in this!”

“Solutions don’t require a great capital investment. But, they do require willpower and bold leadership.”

“We need a unified approach to housing and homelessness.”

System Redesign

“Make it easy to navigate the system.”

“Improve the prioritization process. Have more conversations about what it means to be ‘vulnerable’.”

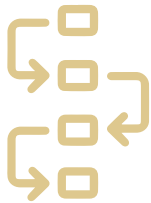
“We need a unified approach to housing and homelessness.”

What We Know...

We need to lead by example. A strong Housing Stability Action Plan needs to be managed as a system and all sectors and stakeholders need to be engaged.



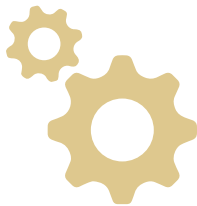
Housing instability impacts all sectors, such as labour market, health, corrections, education, etc. All orders of government have made housing stability and affordability a priority.



There is a need for a user-friendly system for individuals and families who require support to attain and retain housing.



The work related to housing stability requires engagement and partnership with multiple sectors to address the needs of individuals and families. All sectors need to work together towards a common goal of housing stability for all.



The housing stability system must be capable of promoting innovation and supporting initiatives that provide the greatest value to housing stability in London and area, provincially, and nationally.



What We Will Do...

To transform the service system.

Goal:

Strong, sustainable, and integrated housing stability solutions developed collaboratively to respond to local needs.

Result:

Increase in the ability of the housing stability system to address community needs.

Strategic Initiative 4.1: Redesign and implement a new housing system to better help individuals and families avoid homelessness and achieve housing stability.

Actions	Key Measures
4.1.a. Articulate a clear vision for the delivery of housing stability for all. 🌟	<ul style="list-style-type: none">• # of service areas and community partners committed to the vision• # of communication materials developed that articulate the housing stability system
4.1.b. Create a community-based housing stability leadership working group to help guide the implementation of system change.	<ul style="list-style-type: none">• # of working group meetings held• # of shared services integrated through a single access point• # of individuals accessing services through referrals
4.1.c. Develop shared standards of practice within municipal housing services and homeless prevention and across the housing stability system. 🌟	<ul style="list-style-type: none">• # of shared standards of practice developed• # of shared standards of practice implemented• # of service areas and partners engaged
4.1.d. Align existing priority lists and services within the housing stability system. 🌟	<ul style="list-style-type: none">• # of priority lists aligned• # of services aligned• # of shared clients identified• # of shared clients provided housing
4.1.e. Maximize provincial and federal funding to meet agreement requirements and to enhance housing stability.	<ul style="list-style-type: none">• \$ amount of provincial and federal funding secured• # of contracts implemented with funded agencies by April 1st each year



Strategic Initiative 4.2: Use data to drive decision-making to respond in real-time to the housing stability needs of individuals and families.

Actions	Key Measures
<p>4.2.a. Develop a data culture to ensure decisions are informed by local intelligence.</p>	<ul style="list-style-type: none"> • # of service providers part of the Homeless Management Information System • # of data points without empty values or errors • # of data points available for decision-making • # of data points reported to the community (including the results of local homelessness enumeration)
<p>4.2.b. Investigate evidence-based models and practices and determine their suitability to London.</p>	<ul style="list-style-type: none"> • # of evidence-based models and practices explored • # of evidence-based models and practices implemented
<p>4.2.c. Evaluate progress and report annually on housing stability efforts and metrics.*</p>	<ul style="list-style-type: none"> • # of annual reports published • # of Housing Stability Action Plan actions completed • # of Housing Stability Action Plan metrics reported to the community
<p>4.2.d. Establish cross-functional teams that monitor changes to the housing market and determine the needs of priority populations.*</p>	<ul style="list-style-type: none"> • # of emerging trends identified • # of solutions implemented • # of individuals housed within identified priority populations



Strategic Initiative 4.3: Be a local and national leader in housing stability.

Actions	Key Measures
<p>4.3.a. Ensure municipal council has strong information from committees and community networks and other mechanisms to support housing stability.</p>	<ul style="list-style-type: none"> • # of councillors participating on housing stability related committees • # of committees and community networks providing housing stability related information to Council
<p>4.3.b. Participate in provincial and national initiatives to solve homelessness.</p>	<ul style="list-style-type: none"> • # of provincial initiatives participated in • # of national initiatives participated in
<p>4.3.c. Share results through reports, community engagement, education, and training opportunities.*</p>	<ul style="list-style-type: none"> • # of reports developed • # of community consultations held • # of presentations delivered • # of training opportunities delivered
<p>4.3.d. Engage individuals with lived and/or living experience and foster opportunities for peer support in the community.*</p>	<ul style="list-style-type: none"> • # of individuals with lived and/or living experience engaged • # of opportunities for individuals with lived and/or living experience to participate in the system
<p>4.3.e. Raise awareness of housing stability initiatives and efforts in the community.*</p>	<ul style="list-style-type: none"> • # of outreach and awareness events held • # of news articles • # of social media posts



Moving Towards Implementation

An Action Plan

The Housing Stability Action Plan is a community action plan intended to maximize the impact of all resources and efforts to support housing stability in our community.

Currently, there are existing strategies and actions within this Plan that have already been initiated as part of the ongoing business activities. Other actions remain subject to emerging government regulations, policies, and funding.

This Plan focuses on a broad range of actions that are linked together and are all deemed as important steps to initiating and/or achieving the related goals within this five-year plan, and continuing them into the next planning period.

The oversight and ongoing implementation of this Plan, including ongoing reporting, will be supported by the City of London, but will rely on the direct engagement and alignment of many organizations and sectors.

As an immediate first step in the implementation process, this Plan will be submitted to:

- The City of London Municipal Council, as the designated provincial Service Manager, for concurrence and adoption;
- The Ontario Ministry of Municipal Affairs and Housing, for comment and acceptance as the local Homeless Prevention and Housing Plan under the Housing Services Act, 2011; and,
- Service Canada (and CMHC), as the local service plan for Reaching Home, the revised federal homeless prevention program under the National Housing Strategy.

The implementation approach provides a means for the City of London and municipal services to oversee communications, track actions, and support the ongoing work that will be required within the proposed housing systems approach.

The following is an overview of the proposed implementation framework.

How This Plan Will Be Implemented

To deliver on the strategies and actions identified, the City of London must immediately begin developing a full implementation plan. The City recognizes its leadership role as it relates to implementing the Plan, however, success is dependent on contributions from the entire housing stakeholder community. The implementation framework will build on the key measures identified as well as outline the priorities, sequencing, and contributors for specific action items.

The implementation plan will include:

- An overall governance structure;
- An overall strategy workplan with established organization leads;
- Prospective timelines to deliver specific action items;
- Progress updates; and,
- Communication and reporting, including measures and achievements to date.

The City of London and municipal services will be responsible for updating and supporting the work of the Plan. This will include public housing reports, local Council reports, and project specific updates. The City will also update the community on any changes within the housing environment as well as the overall progress on the Plan's objectives and outcomes.

The implementation framework and related tools will begin over the first quarter of 2020, subject to final approval from the Minister of Municipal Affairs and Housing.

How This Plan Will Be Monitored and Evaluated

The City of London and related municipal services remain committed to providing the community with regular and transparent reporting on the progress of the Housing Stability Action Plan.

The Housing Stability Action Plan will be reviewed and updated on an ongoing basis to ensure that data, information, and directions are relevant and objectives are being met. In addition, an evaluation tool with performance measures will be developed as a way to inform the decisions as they relate to the Housing Stability Action Plan.



Appendix A: Definitions

The following terms are used in the Housing Stability Action Plan. Definitions are subject to change as new programs are developed and as the housing environment continues to evolve.

- **Action:** A specific initiative or project required to deliver on a strategy.
- **Affordable Housing (Programs):** Programs and investments from all orders of government that make the cost of housing more affordable in comparison to average market rent within the private rental market. These units are not social housing and are not managed through the centralized waitlist.
- **By-Name List:** A real-time list of all people experiencing homelessness in London. It includes a set of data points that support coordinated access and prioritization at a household level and an understanding of homeless inflow and outflow at a system level. This real-time, actionable data supports triage to services, system performance, evaluation, and advocacy.
- **Centralized Waitlist:** A housing waitlist of all applicants eligible for social housing with a rent-gear-to-income assistance in compliance with the Housing Services Act, 2011.
- **Coordinated Informed Response:** A caring and compassionate response to support individuals who are street involved and sleeping unsheltered to find safe, alternative solutions focused on housing.
- **Coordinated Access System:** A community-wide system that streamlines the process for individuals and families experiencing homelessness to access housing and supports.
- **Core Housing Need:** An internationally accepted measure of housing affordability. A household is deemed to be in core housing need if its housing meets at least one of the following:
 - **Inadequate** housing is reported by residents as requiring major repairs.
 - **Unaffordable** housing costs more than 30% of total before-tax household income.
 - **Unsuitable** housing does not have enough bedrooms for the size of the household.
- **Chronic Homelessness:** A period of homelessness lasting six months or more in the past year.
- **Community (Social) Housing:** An umbrella term that typically refers to either housing that is owned and operated by non-profit housing societies and housing co-operatives, or housing owned by provincial, territorial, or municipal governments. The National Housing Strategy generally refers to Community Housing as a term associated with any government funded permanent housing, including all social housing and affordable housing programs and projects.



- **Diversification:** When individuals and families are supported to find immediate housing arrangements before entering emergency shelter.
- **End of Operating Agreements / End of Mortgage:** Legacy agreements to provide social housing between government and housing providers. These agreements were time-limited, typically between 35 to 40-year periods. Many of these agreements are now coming to an end. Some housing providers are no longer required to provide affordable or subsidized housing once their agreement expires or mortgage matures.
- **Goal:** Defines the intended change to be accomplished through the Plan.
- **Housing Affordability:** Safe, secure, and suitable housing that meets individuals' needs and ability to pay. Housing is considered to be affordable when a household spends 30% or less of its pre-tax income on adequate shelter.
- **Housing Development Corporation, London (HDC):** A corporation created by the City of London in 2015 and delegated with municipal (and provincial) Service Manager authority to promote and oversee the creation of new rental affordable housing developments. These activities include land development, partnership management, and other activities to assist in the creation of more affordable housing through private and non-profit developers.
- **Housing First:** Access to permanent housing with supports.
- **Local Homelessness Enumeration Event:** Community events that engage Londoners to solve homelessness together. During enumeration events, volunteers survey individuals and families experiencing homelessness. Enumeration events assist the City of London, the Province of Ontario, the Government of Canada, and the Canadian Alliance to End Homelessness to have a stronger understanding of homelessness and are an essential part of our response to homelessness.
- **Local Priority Housing System:** A process in which individuals who are eligible for community housing are prioritized on the centralized waitlist.
- **London Middlesex Community Housing (LMCH):** The Local Housing Corporation (LHC) under the Housing Services Act, 2011 (HSA) with the City of London as regulated Sole Shareholder. LMCH is the largest provider of social housing.
- **Market Rent:** Housing that is privately owned by an individual or company who generally does not receive direct subsidies to purchase or maintain it. Rent prices are set by the private owner.
- **Measures:** A metric to track performance, process, or behaviours.
- **Municipal Services:** Services provided through the City of London (e.g. Finance, Planning, Development Services, Legal, and other service areas) and its established Boards and Commissions, including London Middlesex Community Housing and the Housing Development Corporation, London.



- **People:** The use of the word “people” throughout the Plan is in reference to both individuals and families.
- **Rapid Rehousing:** When individuals and families that have not been able to resolve their homelessness alone are helped to secure housing as quickly as possible.
- **Rent-Geared-to-Income (RGI):** A methodology to determine a tenant’s rent based on their income. In most cases, RGI is set at 30% of the household’s gross total monthly income. In this Plan, RGI is in reference to the administration of social housing as outlined in the Housing Services Act, 2011.
- **RentSmart:** A training program for current and prospective tenants that teaches people how to be good tenants, how to budget, and how to communicate with landlords, neighbours, and roommates. The RentSmart model is designed to build a common understanding between tenants and landlords.
- **Results:** Identifies the desired outcome related to actions towards achieving a goal.
- **Service Manager (SM) or Consolidated Municipal Service Manager (CMSM):** A level of government responsible for carrying out the funding and administrative responsibilities of provincial legislation, regulation, and policies.

The City of London is the Service Manager responsible for Homeless Prevention and Housing (and other programs) for the geographical area of London and Middlesex. Responsibilities for the housing Service Manager are laid out in the Housing Services Act, 2011, as well as in the associated agreement between the City of London and the Province of Ontario.

- **Social Housing (now often referred to as Community Housing):** Housing that is subsidized by a level of government. Social housing provides rent-geared-to-income assistance which is accessed through the centralized waitlist administered by the Service Manager.
- **Specialized Housing:** Housing that adapts building requirements and services to the unique needs of individuals and families, such as addiction, health, mental health, and trauma related concerns.
- **Strategic Area of Focus:** The priorities that guide the work to be completed through the Plan.
- **Strategic Initiatives:** The methods or plans to be used to achieve the goal.
- **Unsheltered Homelessness:** When an individual is sleeping in a makeshift, temporary physical structure set up in an urban environment or park or when an individual is sleeping in the open without a physical structure, such as a park bench or stairwell.



Appendix B: Recent Efforts to Support Housing Stability in London

This Plan is built on the important foundational work that has taken place in the last few years.

- Homeless prevention service providers adopted new data sharing technology to better coordinate services to those they serve.
- The Coordinated Informed Response was launched to support individuals who are street involved and experiencing unsheltered homelessness.
- Through the implementation of Resting Spaces, 10 additional daytime and overnight resting spaces have been made available to individuals experiencing homelessness who are demonstrating in-the-moment unpredictable and disruptive behaviours related to their substance use, mental health, and trauma that limits their eligibility to receive services.
- There has been a 21% decrease in individuals accessing emergency shelter since 2011.
- There are six Housing First programs in London. Housing First programs in London focus on supporting individuals experiencing chronic homelessness, youth, street involved sex workers, families, and individuals involved in the justice system. Over 400 individuals and families have solved their experience of homelessness in the last five years through the support of Housing First programs.
- There have been four enumeration events held in the City of London. During the most recent enumeration event, which occurred in 2018, 73 community volunteers and 20 team leaders from homeless serving agencies surveyed 406 individuals and families experiencing homelessness in 15 locations in London.
- The City has initiated a Core Area Action Plan that outlines initiatives to respond to homelessness and health issues, safety and security, creating a positive environment, and attracting more people to the Core. This is a collaborative plan that involves a wide range of initiatives that will be delivered by a broad range of Core Area stakeholders.
- During London's first Housing Stability Week initiative, individuals and families experiencing homelessness were rapidly assessed and assisted to navigate housing and support services. Over 362 unique individuals completed assessments during Housing Stability Week and 83 people secured housing, including 62 adults and 21 children.
- The City has supported the development of a community driven, Indigenous-led housing and homelessness plan - the Giwetashkad Indigenous Homeless Plan. This plan represents culturally sensitive perspectives of community members with lived and/or living experience and sets out a vision of home as a place of safety and belonging for all peoples. The City has received the draft version of this plan and is continuing to support this process.



- The City of London has initiated a community strategy to respond to persons residing in vulnerable conditions. As of 2018, the City has responded to 66 incidences and supported those individuals. The goal of the initiative is to ensure safer conditions of persons living independently in the community through an integrated community-based response focusing on standards and rules, protocols, communications, and supportive actions.
- Over the last five years, through the ongoing work of the Housing Access Centre, the City has supported 32,000 individuals with their housing stability needs.
- Through partnership with London Health Sciences, the City is working closely with the Prevention and Early Intervention Program for Psychosis to connect housing with supports.
- Through partnership with LMCH, the City is piloting the delivery of RentSmart directly to tenants, which promotes housing stability and tenant success, and supported the Community Housing Resident Survey, which received 491 responses.
- The City has also implemented a Social Housing Sustainability Pilot to provide capital funding to support the energy efficiency upgrades of social housing providers.
- The City continues to focus on supporting housing providers in maintaining buildings in proper condition for the health and safety of residents. The City is finalizing the Building Condition Assessment and Reserve Fund Analysis studies for all of the community's social housing providers.
- Over 350 units have been added to the local affordable housing stock.
- Over 50 affordable rental housing units have been established through negotiations with developers for height and density.



Appendix C: Overview of Plans

The City of London Strategic Plan 2019 – 2023

The strategies and actions found in this Plan support the five strategic areas of focus in the City of London's Strategic Plan 2019-2023, including strengthening our community, building a sustainable city, growing our economy, creating a safe London for women and girls, and leading in public service.

The London Plan

The London Plan outlined a number of areas where municipal policies and permissions can improve housing stability. These policy areas are now being moved forward, including a Community Improvement Plan for affordable housing. Future policies will also provide opportunity to advance housing stability.

The Core Area Action Plan

The actions in the Core Area Action Plan directly connect to the work to be completed through this Plan. Completing and implementing this Plan is listed as one of the 69 actions within the Core Area Action Plan.

Provincial and Federal Plans

The review of the Plan is aligned to meet the Province of Ontario's expectations for Housing and Homelessness Plans laid out in the Housing Services Act, 2011. This Plan also incorporates the Government of Canada's National Housing Strategy, Ontario's Housing Supply Action Plan, Ontario's Community Housing Renewal Strategy, and Reaching Home: Canada's Homelessness Strategy. It also aligns with Ontario's land use planning framework, including the Provincial Policy Statement and the Growth Plan for the Greater Golden Horseshoe.

Giwetashkad Indigenous Homelessness Plan

This Plan will integrate with the Giwetashkad Indigenous Homelessness Plan to support access to culturally appropriate housing and homelessness services for Indigenous peoples. This includes engaging Indigenous organizations and communities and coordinating with Indigenous housing providers and service providers. The City of London will support the goals, objectives, and outcomes of the Giwetashkad Indigenous Homelessness Plan.

London Middlesex Community Housing Regeneration Plan

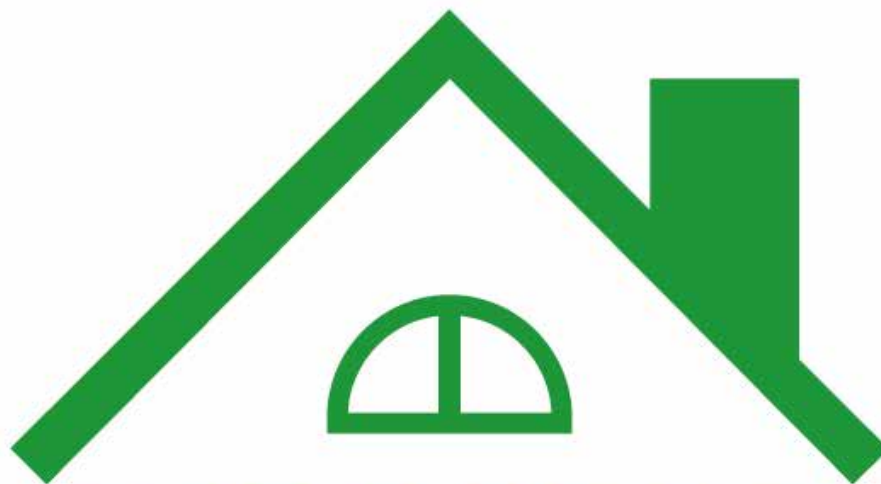
LMCH's regeneration strategy envisions the future of social housing within London-Middlesex's public housing stock. Through a consistent community informed process, regeneration activities will be the avenue to address current and future housing needs in the community.



Appendix D: Middlesex County Homeless Prevention and Housing Plan



Homeless Prevention and Housing Plan: 2019 - 2024 Middlesex County



**CHANGE
BEGINS WITH
CHOICE**



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Acknowledgements

We would like to thank all the stakeholders, community members, community partners, and local municipalities for their valuable input into the plan.

SECTION 1.0

INTRODUCTION

1.1 ABOUT THE HOMELESS PREVENTION AND HOUSING PLAN

Homelessness and housing are issues that affect everyone living in Middlesex County. The Middlesex County Homeless Prevention and Housing Plan (Plan) commits to addressing housing and homelessness in Middlesex County.

This Plan incorporates the strategies and actions that will guide our work over the next five years. Housing and homelessness are community issues. This Plan calls on all sectors to work together to build solutions and move them to action.

The strength of this Plan is built from the experiences, insights, and ideas of our community stakeholders – individuals and families with lived and/or living experience, service providers, funders, advocates, residents, experts, and policymakers. This Plan also builds on the foundational work communities have been doing in Middlesex County to meet the needs of individuals and families.

The cost of implementing the plan will require the County to work with the City of London as the Service Manager and to pursue external funding sources and partnership opportunities where available.

This Plan reflects that Change Begins with Choice.

1.2 THE PLANNING APPROACH

A five-phase approach was used to prepare this Plan, including:

1. Research (January – March 2019): A review of evidence-based practices was conducted to explore options, opportunities, and solutions to address homelessness and housing in communities of a similar size to Middlesex.
2. Consultation (April – May 2019): Community members and stakeholders were invited to share their ideas through an online survey. A total of 236 individuals responded.
3. Consultation with Local Municipalities and Planners (May 2019)
4. Strategy Development (June – October 2019): Strategies and actions were developed using the results of the research and community consultation. The strategies and actions will guide our work over the next five years.
5. Plan Review and Approval (November – December 2019): The Plan was reviewed and approved by County Council.

1.3 CONNECTION WITH THE CITY OF LONDON

The City of London is the provincially designated Service Manager as it relates to housing for the City of London and Middlesex County. The Service Manager is responsible for Homeless Prevention and Housing for London and Middlesex. Responsibilities for the housing Service Manager are laid out in the Housing Services Act, 2011 as well as in the associated agreement between the City of London and the Province of Ontario.

The responsibilities related to homelessness are delivered in the County through contracted service agreements with Middlesex County. Actions related to Middlesex County, as they relate to the Service Manager responsibilities, can be found throughout the City of London's Housing Stability Action Plan: 2019-2024.

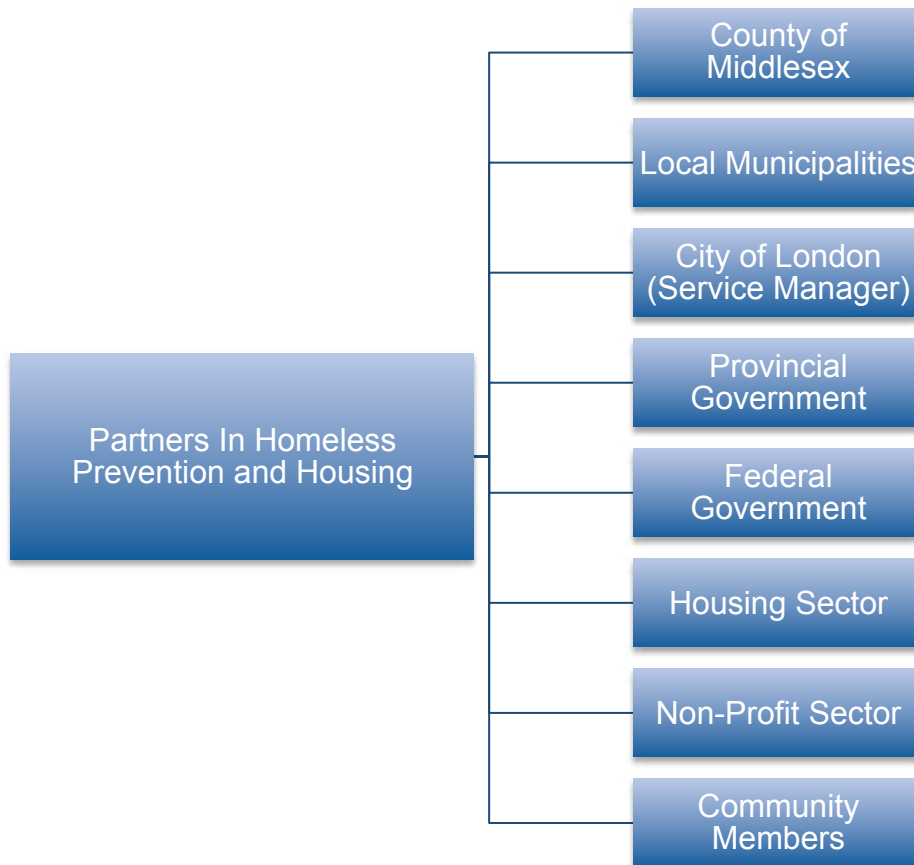
At the same time, there are also many functions and roles related to housing stability that reside within the County of Middlesex and local municipalities, such as planning, land management, and community engagement, that support and inform related services and programs. This Plan addresses the growing challenges of housing affordability and stability that present across the County in different ways.

This Plan provides strategies and actions that are tailored to Middlesex County, but must be read in conjunction with the City of London's Housing Stability Action Plan: 2019-2024.

The City of London's Housing Stability Action Plan: 2019-2024 has been prepared to meet updated provincial requirements for housing and homelessness plans established by the Policy Statement: Service Manager Housing and Homelessness Plans and the Housing Services Act, 2011 (HSA). The updated Plan will also ensure that the communities (City of London and County of Middlesex) are able to respond to the opportunities identified in the National Housing Strategy, Ontario's Community Housing Renewal Strategy, and any other future provincial and federal housing and homelessness initiatives.

1.4 A COLLABORATIVE APPROACH

Housing and homelessness are complex issues. A collaborative approach, with all sectors and stakeholders working together, will be required to successfully implement the work outlined in this Plan. Our partners in this Plan include:



SECTION 2.0

WHAT'S HAPPENING IN MIDDLESEX COUNTY

Middlesex County residents are experiencing homelessness.

- In total, 1,648 individuals and families experiencing or at risk of experiencing homelessness were provided with services and supports between 2018 and 2019.
- Other than a Domestic Violence Against Women (DVAW) emergency shelter, there are no emergency shelters in Middlesex and limited temporary/transitional housing solutions for vulnerable individuals (e.g. youth and males).
- The County of Middlesex receives funding through the Provincial Community Homelessness Prevention Initiative (CHPI). For the 2019-2020 provincial funding allocation, the County received \$113,000 to address key concerns for our most vulnerable population.
- The County of Middlesex does not receive any funding from the Government of Canada Homeless Partnering Strategy (HPS).

The population is growing, resulting in increasing demand for housing.

- Between 2011 and 2016, the population of Middlesex County grew from 70,903 to 78,558. The population is expected to increase 13.2% by 2026.¹ With an increasing population comes an increase in demand for housing.

Many households in Middlesex County are spending too much on housing.

- In total, 45% of renters in Middlesex County are spending more than 30% of their income on housing costs.²

Some households in Middlesex County are not able to cover basic costs such as rent and food.

- Approximately 10% of Middlesex residents live in low-income households and struggle to pay bills and put food on the table.³

Finding affordable housing in Middlesex County is difficult.

- The current vacancy rate is 1.5%.⁴ This equates to no available housing.

¹ Middlesex County. (2015). Population, Projections And Age. Retrieved from: <https://www.investinmiddlesex.ca/data-centre/population-projections-and-age>

² United Way Elgin Middlesex. (2019). Facts: Homelessness And Poverty In Strathroy And Middlesex County. Retrieved from: <http://unitedwayem.ca/wp-content/uploads/2019/01/FactsSheet-Middlesex-FINAL.pdf>

³ United Way Elgin Middlesex. (2019). Facts: Homelessness And Poverty In Strathroy And Middlesex County. Retrieved from: <http://unitedwayem.ca/wp-content/uploads/2019/01/FactsSheet-Middlesex-FINAL.pdf>

⁴ Canada Mortgage and Housing Corporation (CMHC). (2020). Housing Market Information Portal. Retrieved from: <https://www03.cmhc-schl.gc.ca/hmip-pimh/en#Profile/095011/5/Remainder%20of%20CMA>

The average rent is not affordable to many residents.

- The average cost of rent for a two-bedroom apartment is \$901 per month.⁵ For an individual who earns minimum wage working in retail or the service industry, “affordable” is \$765 per month.

Home ownership is not affordable to many residents.

- The average sale price of a home in Middlesex County is \$482,569.⁶ A household would need a minimum of \$100,000 a year to secure a mortgage. In comparison, the median household income in Middlesex County is \$90,265.⁷

⁵ Canada Mortgage and Housing Corporation. (2020). Housing Market Information Portal. Retrieved from: <https://www03.cmhc-schl.gc.ca/hmip-pimh/en#Profile/095011/5/Remainder%20of%20CMA>

⁶ Canadian Real Estate Association. (2019). Residential Market Activity. Retrieved from: <https://www.lstar.ca/sites/default/files/statistics/2019-October-LSTAR-Residential-Market-Activity.pdf>

⁷ Middlesex County. 2019 Middlesex Investor's Guide. Retrieved from: <http://online.flipbuilder.com/xndj/fcts/mobile/index.html>

SECTION 3.0

WHAT WE HEARD FROM THE COMMUNITY

To ensure the Homeless Prevention and Housing Plan reflects the needs of Middlesex County, community members were invited to participate in a survey. Below is a snapshot of what we heard:

Top 5 Most Pressing Housing Issues in Middlesex County

1. Lack of affordable housing	86%
2. Lack of rental housing	50%
3. Long waitlists for mental health and/or addiction support services	38%
4. Lack of emergency housing	30%
5. Lack of income	25%

Top 10 Things Needed to Help People Find and Maintain Safe, Adequate, Affordable Housing

1. More affordable housing	86%
2. More rent subsidies	53%
3. Increase in rental housing supply	49%
4. Emergency shelter and transitional housing	43%
5. More housing supports to maintain housing	41%
6. Coordinated access to services	36%
7. More education and awareness of current programs and supports	32%
8. Support services	29%
9. More housing linked to support services	28%
10. Greater system integration and collaboration	20%

Respondents said they expect the following housing challenges in the next five years:

Shortages of Affordable Housing

- “Not enough affordable housing.”
- “Affordable housing is a significant concern.”
- “Severe shortage of affordable options.”

Increased Poverty and Homelessness

- “More people experiencing homelessness.”
- “More people will not be able to afford housing.”
- “More homelessness if no strategies in place.”

Substance Use and Mental Health

- “Chronic substance use and mental health.”
- “Increased level of mental health needs.”
- “The need for mental health and substance use services is on the rise.”

When asked to identify the one priority action for the Plan, **60%** of respondents chose ‘Expand Affordable Housing’.

Strategies respondents recommended were:

1. Increase the supply of affordable housing
2. Provide immediate solutions to address homelessness
3. Offer emergency financial supports
4. Provide education and awareness about housing and homelessness
5. Implement coordination and collaboration across the service system

SECTION 4.0

THE PLAN

4.1 HOUSING

Vision

Every Middlesex County resident has the opportunity to access the type of housing they need in their community.

Strategic Priorities

The vision will be achieved by focusing on four strategic priorities in the area of housing. These are:

1. Affordability
2. Range of Housing Options
3. Housing Supports
4. Service Coordination

The actions to be taken in each of these strategic priorities are noted below, along with timelines for implementation.

Strategic Priority 1: Affordability

Goal: Increase in affordable, quality, and mixed housing options.

Strategic Initiatives	Key Measures	Year 1	Year 2	Year 3	Year 4	Year 5
Explore the use of publicly owned, available lands for additional affordable housing units.	# of publicly owned lands considered for use related to affordable housing					
Promote opportunities for redevelopment.	# of events or engagements to promote opportunities for redevelopment # of redevelopment projects approved # of redevelopment projects advanced					
Highlight the opportunities that exist in the County to fast track development approvals.	# of events, engagements, or activities to highlight opportunities that exist to fast track development approvals					

Strategic Initiatives	Key Measures	Year 1	Year 2	Year 3	Year 4	Year 5
Make stakeholders aware of external funding opportunities (i.e. federal, provincial).	# of funding sources promoted or shared # of stakeholders informed of funding opportunities # of stakeholders who access funding opportunities					
Encourage local municipalities to promote affordable housing.	# of events, engagements, or meetings with local municipalities to encourage promotion of affordable housing					
Identify and share best practices in affordability.	# of best practices identified # of best practices shared with partners					

Strategic Priority 2: Range of Housing Options

Goal: Increase in the range of housing options available.

Strategic Initiatives	Key Measures	Year 1	Year 2	Year 3	Year 4	Year 5
Review inventory of housing stock (inventory) in Middlesex County.	100% completion of the housing stock (inventory) review					
Encourage local municipalities to promote a range of housing options.	# of events, engagements, or activities to encourage local municipalities to promote a range of housing options					
Provide local municipalities with educational material about housing options and affordability.	# of educational resources prepared # of educational resources distributed					

Strategic Priority 3: Housing Supports

Goal: Increase in supportive and specialized housing available.

Strategic Initiatives	Key Measures	Year 1	Year 2	Year 3	Year 4	Year 5
Explore supportive and specialized housing opportunities.	# of strategic partnerships established related to supportive and specialized housing opportunities # of projects advanced # of new specialized units created					
Leverage current units as transitional housing units, i.e. YOU, LMCH.	# of current units designated as transitional housing units					
Advocate for additional support services across the County.	# of advocacy activities # of additional support services secured					
Explore the use of innovative programs to encourage inclusive access to housing, i.e. RentSmart.	# of programs implemented					

Strategic Priority 4: Service Coordination

Goal: Increase in service coordination and collaboration across the system.

Strategic Initiatives	Key Measures	Year 1	Year 2	Year 3	Year 4	Year 5
Advocate for County access to funding to meet service goals.	\$ of additional funding received					
Identify and leverage partnership opportunities with all stakeholders, i.e. local municipalities, service clubs, churches, property owners, settlement services, etc.	# of strategic partnerships developed					

Strategic Initiatives	Key Measures	Year 1	Year 2	Year 3	Year 4	Year 5
Schedule presentations to County Council from London Middlesex Community Housing and City Housing services.	# of program updates and presentations arranged					
Coordinate activities between stakeholders.	# of activities coordinated					

4.2 HOMELESS PREVENTION

Vision

Every Middlesex County resident has the opportunity to access the type of housing they need in their community.

Strategic Priorities

The vision will be achieved by focusing on four strategic priorities in the area of homelessness. These are:

1. Temporary Housing Options
2. Housing Retention
3. Supports
4. Service Coordination

The actions to be taken in each of these strategic priorities are noted below, along with timelines for implementation.

Strategic Priority 1: Temporary Housing Options

Goal: Decrease in the number of individuals experiencing homelessness.

Strategic Initiatives	Key Measures	Year 1	Year 2	Year 3	Year 4	Year 5
Work with community partners to identify, explore, and develop innovative ideas.	# of temporary housing options explored and/or implemented # of individuals at risk of homelessness or experiencing homelessness housed					
Identify and share best practices in temporary housing.	# of best practices identified # of best practices implemented					

Strategic Priority 2: Housing Retention

Goal: Increase in the number of individuals who secure and retain housing.

Strategic Initiatives	Key Measures	Year 1	Year 2	Year 3	Year 4	Year 5
Build a plan and strategy around the Housing First model.	100% completion of the Housing First plan and strategy					
Explore the use of innovative programs to encourage inclusive access to rental properties, i.e. RentSmart.	# of partnerships developed with landlords # of programs implemented # of individuals experiencing homelessness who secure housing # of individuals at risk of homelessness who remain housed					
Work with community partners to identify and explore innovative ideas, i.e. Housing Access Centre, London Middlesex Community Housing, City of London.	# of innovative initiatives implemented # of individuals experiencing homelessness who are rapidly rehoused # of individuals at risk of homelessness who remain housed					

Strategic Priority 3: Supports

Goal: Increase in the availability of and access to services and supports for individuals at risk of or experiencing homelessness.

Strategic Initiatives	Key Measures	Year 1	Year 2	Year 3	Year 4	Year 5
Create an inventory of services to share with the community for better system navigation.	100% completion of an inventory of services # of community partners represented in the inventory of services # of individuals who access the service inventory					
Advocate for additional support services across the County.	# of advocacy activities # of additional support services secured					

Strategic Priority 4: Service Coordination

Goal: Increase in the availability of and access to services and supports for individuals at risk of or experiencing homelessness.

Strategic Initiatives	Key Measures	Year 1	Year 2	Year 3	Year 4	Year 5
Continue to allocate CHPI funding to meet identified community needs.	# of individuals experiencing homelessness who obtain and retain housing (<i>CHPI Outcome</i>) # of individuals at risk of experiencing homelessness who remain housed (<i>CHPI Outcome</i>)					
Conduct a homeless prevention enumeration event every two years.	# of enumeration events implemented # of individuals surveyed through the event # of community partners that participate					
Create an awareness campaign about homelessness.	# of individuals reached through the campaign					
Look for funding opportunities that support community needs.	# of funding opportunities identified and secured \$ in new funding secured					
Continue to support and be involved with community tables.	# of community tables supported/involved with # of hours contributed to community tables					
Ensure that the diverse needs in our communities are being considered.	# of events, forums, or opportunities for community members to identify needs # of programs or projects implemented to address the needs of the community # of individuals served through the programs					
Identify and leverage opportunities to work with community partners.	# of partnerships or collaborations established # of partners engaged					

Appendix E: The Housing Stability Action Plan Development Process

The following outlines the process undertaken to develop the Housing Stability Action Plan.

Phase 1: Needs Assessment

An environmental scan was conducted, which included a review of national, provincial, and local data, reports, policies, and strategic plans as they relate to housing stability. A review of the literature was also completed to investigate emerging trends, best practices, and expert opinion.

Phase 2: Public Consultation

The public consultation process engaged Londoners in identifying strategies and actions related to housing stability to be addressed over the next five years. The public participated in the following ways:

- **Online Survey** – The public was invited to share their ideas about specific themes related to housing stability in London through an online survey. In total, 91 individuals responded to the online survey.
- **Community Conversations** – The public was invited to hold their own community conversations. The Community Conversation Toolkit provided everything an individual or organization required to facilitate a community conversation. In total, 192 individuals participated in community conversations.
- **Public Consultations** – Five public consultations were held to provide an opportunity to review and provide feedback on draft strategies to be included in the Plan. In total, 230 individuals participated in the public consultations.

Phase 3: Strategy Development

Responses gathered through the public consultation were analyzed, themed, and summarized. The results from the public consultation, along with several other sources, including City Council/Committee conversations, municipal plans, ministry guidelines, and provincial and federal requirements, were used to develop strategic priorities, strategic initiatives, actions, and measures for the Plan.



Phase 4: Strategy Validation

An open house was held to provide an opportunity for members of the public to re-engage and review the strategies and actions to be included in the Plan using a drop-in format. When reviewing the strategies and actions, members of the public were asked to comment on what resonated with them, what was missing, and how they could help. In total, 98 individuals attended and provided feedback.

Phase 5: Plan Approval

The insights gathered through the open house were used to finalize the strategies and actions to be included in the Plan. The Plan was then written, combining the data, evidence, and information gathered through the needs assessment, public consultation, and strategy validation process to ensure the voice of the community is well-represented throughout the Plan.



Appendix F: End Notes

The data provided in this report represents a point-in-time and is subject to change. All efforts were made to use data and information from trusted sources. Data and information in this report remains subject to ongoing updates and changes. Any identified substantive changes in source data that may impact related strategies, actions, or measures will be identified through regular reporting on the Plan.

- 1 City of London. (2016). London Census: Fact Sheet 1. Retrieved from: [https://www.london.ca/About-London/community-statistics/population-characteristics/Documents/1-%20populationanddwelling2016final%20\(003\).pdf](https://www.london.ca/About-London/community-statistics/population-characteristics/Documents/1-%20populationanddwelling2016final%20(003).pdf)
- 2 Policy and Planning Support, City of London. (2016). City of London – Community Profile. Retrieved from: <https://www.london.ca/About-London/community-statistics/neighbourhood-profiles/Documents/City%20of%20London%20Community%20Profile.pdf>
- 3 Canada Mortgage and Housing Corporation. (2018). Rental Market Report: London CMA. Retrieved from: http://publications.gc.ca/collections/collection_2018/schl-cmhc/NH12-73-2018-eng.pdf
- 4 Canada Mortgage and Housing Corporation. (2018). Housing Market Information Portal. Retrieved from: <https://www03.cmhc-schl.gc.ca/hmip-pimh/en#Profile/0950/3/London>
- 5 City of London. (2019). AIR: Annual Information Return Records.
- 6 Statistics Canada. (2016). Core Housing Need, 2016 Census. Retrieved from: <https://www12.statcan.gc.ca/census-recensement/2016/dp-pd/chn-biml/index-eng.cfm>
- 7 City of London. (2019) Affordable Housing Toolkit And Community Improvement Plan (CIP). Retrieved from: <http://www.london.ca/business/Planning-Development/secondary-plans/Documents/CIP-Toolkit-Public-Meetings-Sept-26-Oct-2.pdf>
- 8 City of London. (2019) Affordable Housing Toolkit And Community Improvement Plan (CIP). Retrieved from: <http://www.london.ca/business/Planning-Development/secondary-plans/Documents/CIP-Toolkit-Public-Meetings-Sept-26-Oct-2.pdf>
- 9 City of London. (2019) Affordable Housing Toolkit And Community Improvement Plan (CIP). Retrieved from: <http://www.london.ca/business/Planning-Development/secondary-plans/Documents/CIP-Toolkit-Public-Meetings-Sept-26-Oct-2.pdf>
- 10 City of London. (2019) Affordable Housing Toolkit And Community Improvement Plan (CIP). Retrieved from: <http://www.london.ca/business/Planning-Development/secondary-plans/Documents/CIP-Toolkit-Public-Meetings-Sept-26-Oct-2.pdf>



- 11 Policy and Planning Support, City of London. (2016). City of London – Community Profile. Retrieved from: <https://www.london.ca/About-London/community-statistics/neighbourhood-profiles/Documents/City%20of%20London%20Community%20Profile.pdf>
- 12 Canada Mortgage and Housing Corporation. (2019). London Housing Update Q4 2019.
- 13 City of London. (2018). Rental Market Survey November 2019.
- 14 London St. Thomas Association of Realtors. (2019). September – Another Strong Month For Real Estate. Retrieved from: <https://www.lstar.ca/news/september-another-strong-month-real-estate>
- 15 Statistics Canada. (2017). London [Census metropolitan area], Ontario And Ontario [Province] (Table). Census Profile. 2016 Census. Statistics Canada Catalogue no. 98-316-X2016001. Ottawa. Released November 29, 2017. Retrieved from: <https://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/index.cfm?Lang=E>
- 16 City of London. (2018). Counting Our Way Home: London’s 2018 Community Enumeration Event Results. Retrieved from: <https://www.london.ca/residents/homeless-prevention/Documents/171030028-COL-Enumeration-Event-2018-Summary-Report-EMAIL-WEB.pdf>
- 17 All references to the Homeless Prevention and Housing Plan within the City of London’s Strategic Plan 2019 – 2023, The London Plan, and other local plans refer to this document.
- 18 Based on the Ontario Human Rights Commission. Housing As A Human Right. Retrieved from: <http://www.ohrc.on.ca/en/right-home-report-consultation-human-rights-and-rental-housing-ontario/housing-human-right>



Notes







The City of London

**300 Dufferin Ave.
PO BOX 5035
N6A 4L9**

**519-661-CITY(2489)
3-1-1**

London.ca



London
CANADA

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TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON OCTOBER 6, 2020
FROM:	SCOTT STAFFORD MANAGING DIRECTOR, PARKS AND RECREATION
SUBJECT:	PROPOSED WATT COIN COLLECTION DONATION TO THE MUSEUM OF THE BANK OF CANADA

RECOMMENDATION

That, on the recommendation of the Managing Director, Parks and Recreation, the following actions **BE TAKEN**:

- a) This report **BE RECEIVED** for information; and,
- b) The Civic Administration **BE AUTHORIZED** to take the necessary action to transfer the ownership of the Watt Coin Collection from the City of London to the Museum of the Bank of Canada.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- Donation of the Watt Shell Collection to the Royal Ontario Museum, September 6, 1995

BACKGROUND

The purpose of this report is to recommend to City Council that the ownership of the Watt Coin Collection be transferred from the City of London to the Museum of the Bank of Canada, who has expressed an interest in owning and having permanent custody of this Collection.

The Watt Coin Collection title, as well as two other collections of shells and medals, was bequeathed by Mr. John Watt, who passed on December 17, 1954, to the City of London. John Watt was a local architect who designed additions to Victoria Hospital. There is a total of 195 coins in the Watt Coin Collection, including English, Irish, Scottish, some European and Hong Kong coins. There are few Canadian coins in this collection. There may be limited historical value and/or connection to London, Ontario.

According to a February 25, 1985 Museum Bank of Canada letter to London Regional Art and Historical Museum that was attached to the original Loan Agreement between the City and the Museum Bank of Canada (attached as Appendix "A"), the Watt Coin Collection is the property of the Municipality. The Watt Coin Collection has been in the custody of Museum London since 1961 on behalf of the City of London. Physically, this Collection has been on loan to the Museum of the Bank of Canada in Ottawa since May 1, 1985.

Museum London's Executive Director has provided a Letter of Endorsement for the formal transfer of the Watt Coin Collection to the Bank of Canada Museum (attached as Appendix "B").



Watt Seashell Collection

Similar to the Watt Coin Collection, John Watt also bequeathed a Seashell Collection of approximately 235 tropical seashells, that he collected from around the world, to the City of London.

This outstanding Collection was under the care and custody of Museum London since 1961. In 1962, it was transferred to the National Museum in Ottawa, on a permanent loan basis, on the understanding that the Collection, or parts of it, would be returned to the City at its request and on the understanding that the National Museum would cover all insurance costs.

In 1983, the Seashell Collection was transferred to the care of the Invertebrate Zoology Department of the Royal Ontario Museum (ROM) in Toronto. It was officially gifted to the ROM in 1995 from the City of London based on the following considerations:

1. Museum London had limited exhibition space to display the whole seashell collection. Additional investments would have been necessary to create space to exhibit the pieces;
2. Seashells are delicate artifacts that require considerable funding for conservation. Museum London would have had to recruit someone with expertise in natural history to curate this collection, if it was to be housed in their facility. Museum London might have had to incur an annual expenditure of approximately \$50,000 to acquire this expertise; and,
3. The Seashell Collection had limited significance to London's local heritage. It did not fall into Museum London's mandate.

Recommended Donation of the Watt Coin Collection to the Museum of the Bank of Canada

Similar to the donation of the Watt Seashell Collection to the Royal Ontario Museum, the Culture Office of Parks and Recreation recommends that Civic Administration be authorized to transfer the ownership of the Watt Coin Collection from the City of London to the Museum of the Bank of Canada. This recommendation is based on the following considerations:

1. Exhibition Space
Should the Watt Coin Collection be retained in London, Museum London would need to invest in considerable funding in order to house the 195 coin collection.
2. Conservation Expertise
A special curator would need to be available to care for the Coin Collection and to properly explain it to the viewers. This expertise is already available at the Museum of Bank of Canada.
3. Fit with the Mandate of Museum London
Museum London operates under a mandate to "collect, preserve, exhibit and interpret the visual arts and local history". The Watt Coin Collection is regarded as an international collection that better fits being housed in a facility such as the Museum of the Bank of Canada. The Museum of the Bank of Canada offers more suitable curatorial context and wider audience exposure.
4. City of London Corporate Records
Corporate Records cannot guarantee the appropriate storage and conservation of the collection.

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Financial Implications

The valuation conducted by the Museum of the Bank of Canada in 1985 is outdated. It placed a value of \$28,907 on the Watt Coin Collection, while the corresponding wholesale value of the collection was estimated at approximately \$17,000.

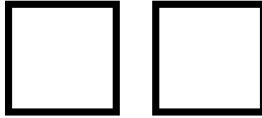
CONCLUSION

It is recommended that the Civic Administration be authorized to take the necessary action to transfer the ownership of the Watt Coin Collection from the City of London to the Museum of the Bank of Canada. This Collection is of interest to the Museum of the Bank of Canada in that they have held custody since 1985. The Collection is made up of international coins that are better suited to be cared for and displayed at this Museum.

PREPARED BY:	REVIEWED AND SUBMITTED BY:
ROBIN ARMISTEAD MANAGER, CULTURE PARKS AND RECREATION	JON-PAUL MCGONIGLE DIVISION MANAGER, CULTURE, SPECIAL EVENTS AND SPORT SERVICES PARKS AND RECREATION
CONCURRED BY:	RECOMMENDED BY:
BRIDGETTE SOMERS MANAGER, CORPORATE RECORDS, LEGAL AND CORPORATE SERVICES	SCOTT STAFFORD MANAGING DIRECTOR, PARKS AND RECREATION

- c: Eugénie Marcil, Museum Collections Registrar, Museum of the Bank of Canada
- Brian Meehan, Executive Director, Museum London
- Kevin Zacher, Registrar, Regional History, Museum London

Attachments



Appendix "A"
July 1985 Museum Bank of Canada Letter and Original Loan Agreement

Bank of Canada · Banque du Canada

Ottawa K1A 0G9

February 25, 1985

Mr. Christopher C. Severance
Historical Museums Curator
1017 Western Road
London, Ontario
N6G 1G5

Dear Mr. Severance,

I was very pleased to meet you once again during my last visit to London. I appreciate your efforts in making the Watt Collection available for my examination. I should also like you to convey my thanks to Ms. J. Reynolds for her consideration and help while I was examining the various pieces.

The collection is as I remembered it. I was pleased to see that the coins have been transferred from the old envelopes to 2 x 2 holders. This should prevent further oxidization of the silver pieces. As I mentioned to you, our interest lies not so much in the individual pieces which make up the collection but in the fact that they represent a collection formed by a knowledgeable collector, of more than modest means, in the period between the wars. Identifiable collections from this period are few and far between since most were broken up and dispersed in the late 50's and early 60's. A collection such as this gives us some insight as to what was considered important and collectable. It is evident that Watt's taste in coins ran to the British series rather than the Canadian or Ancients. It is regrettable that John Watt's numismatic holdings were divided between the University and the City.

In the event that this collection, even though bequeathed to the City of London, does not fall within your mandate or that you do not anticipate using it for exhibition purposes, we should be pleased to provide a home for it in the National Currency Collection. We realize that no action can be taken without a great deal of thought and planning so you might consider this letter as a preliminary enquiry. If you think that an evaluation of the material would be appropriate, we would willingly provide this service. It would simply involve shipping the collection to:

J. Graham Esler
Bank of Canada
234 Wellington St.
Ottawa, Ontario
K1A 0G9

.../2

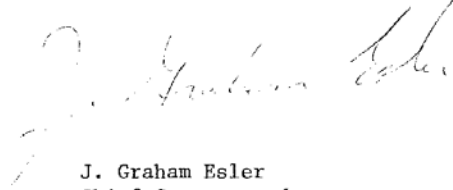
Agenda Item # Page #

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- 2 -

If we can be of service to you in any way, please do not hesitate to contact us. Once again I should like to express my appreciation for your courtesy and kindness when I was in London.

Sincerely,



J. Graham Esler
Chief Curator and
Head of Museum
Bank of Canada

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LOAN FORM (FORWARDING) LONDON HISTORICAL MUSEUMS
 AN AGENCY OF THE
LONDON PUBLIC LIBRARY BOARD
 1017 Western Road
 London, Ontario. N6G 1G5
 433-6171

DATE: April 25, 1985

FORWARDED TO: Museum, Bank of Canada Graham Esler - Curator
 ADDRESS: Ottawa, Ontario K1A 0G9
 TELEPHONE: _____

The following objects are forwarded on loan, subject to the conditions printed on the back of this receipt, for a period commencing: May 1, 1985 and ending: or reviewed on: May 1, 1987.

DESCRIPTION OF OBJECT	LENDER'S VALUATION	MUSEUM NUMBER
195 coins known as - The Watt Coin Collection - list attached.	To be determined and attached at a later date.	1974.19.1-203

Please read conditions on reverse side, sign and return as directed.

[] []

CONDITIONS COVERING THE LENDING OF OBJECTS FROM THE LONDON HISTORICAL MUSEUMS

The property described overleaf is forwarded by the London Historical Museums subject to the following conditions.

1. The collection may be exhibited in whole or in part in the same manner as similar objects belonging to the Bank of Canada. The items shall be maintained as a collection and the contents recognized as the Watt Coin Collection.
2. The collection may be exhibited outside the Bank of Canada premises provided consent is obtained from the London Historical Museums prior to the exhibition.
3. Each object shall at all times be given special care and shall be insured against all loss, damage and/or deterioration. Such insurance shall be at least equal to the amount set forth in the column headed "Value" opposite the description of said object on the reverse side of this form, which amount it is agreed shall be considered the actual value whether market, intrinsic, or otherwise of said objects for all purposes. Suitable protection shall be provided at all times. Should loss or breakage occur or undue deterioration be noted, the Historical Museums shall be informed immediately and in detail.
4. In the event that any object, after leaving the Historical Museums is damaged or injured in any manner (whether or not, as a result of negligence of the borrower), the borrower shall pay to the London Public Library Board the amount required to restore the object to its original condition and any loss of value which may occur as a result of such damage or injury.
5. Title to all objects shall remain at all times in the ^{Corporation of the} ~~London Public~~ ^{City of London} ~~Library Board~~, whether or not the said objects have been damaged and restored or damaged and paid for as provided in these conditions.
6. In the event that any of the objects are lost, destroyed or stolen, the borrower shall either replace such objects with similar objects, or, at the option of the Historical Museums, shall pay the value of the objects as set forth on the front of this form.
7. No cleaning or other treatments will be performed without authorization of the London Historical Museums.

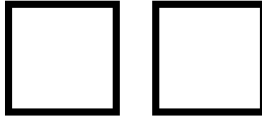
THE ABOVE CONDITIONS ARE AGREED TO:

Christy Spivey
for Secretary,
London Public Library Board

(Signature) Borrower

Please sign and return blue copy to: The Curator
London Historical Museums
1017 Western Road
London, Ontario N6G 1G5

THE WHITE COPY IS YOUR RECEIPT



Bank of Canada · Banque du Canada

Ottawa K1A 0G9

July 4, 1985

Ms. Joanne Reynolds
Registrar
London Historical Museums
1017 Western Road
London, Ontario
N6G 1G5

Dear Joanne,

We are enclosing the completed loan form for the Watt Collection. We have placed a value of \$28,907.00 on the Collection. It should be noted that this represents the replacement cost of the material on the open market at full retail. The corresponding wholesale value of the Collection would be approximately \$17,000.00.

In examining the material more closely we would point out that:

- 1) The following pieces are cast copies rather than struck originals

#96 Henry VIII D.G. F.R. Ang. NAVAR. REY.
#98 William III Bronze Medal
#131 Fredericus III Prussia
#156 Maria II Bronze Medal
#168 Syracuse Decadrachm

- 2) the following are not originals but electrotypes

#182 Charles I Half Pound
#203 Henry VIII Renaissance Medal

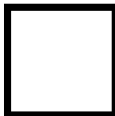
These pieces have only nominal value.

Furthermore

#100 Henry III is actually an Irish penny rather than English.

.../2

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- 2 -

The value of the Irish piece is approximately the same as the corresponding English penny.

I would like to express our appreciation to the London Historical Museums for making these pieces available to us and also convey our thanks to you and Chris for all your efforts on our behalf.

Sincerely,

J. Graham Esler
Chief Curator and
Head of Museum
Bank of Canada



ACCN #	DATE	DESCRIPTION
4972	1974.19.1	1679 CHARLES II - HALF CROWN
4973	1974.19.2	1866 FRAILE STADT FRANKFURT - ZWEI VEREINSTAHLER XV EIN PFUND. FEIN
5299	1974.19.3	1878 UNITED STATES TRADE DOLLAR
5300	1974.19.4	1723 GEORGE I - CROWN - SOUTH SEA CO.
5301	1974.19.5	CHARLES I - CROWN - M M SUN (KING ON HORSEBACK)
5302	1974.19.6	1689 JAMES II - IRELAND - GUN MONEY - 30 SHILLINGS (LARGE HALF CROWN)
5303	1974.19.7	1690 JAMES II - IRELAND - GUN MONEY - 30 SHILLINGS (SMALL HALF CROWN)
5304	1974.19.8	1690 JAMES II - IRELAND - GUN MONEY - LARGE SHILLING
5305	1974.19.9	1690 JAMES II - IRELAND - GUN MONEY - SMALL SHILLING
5306	1974.19.10	1689 JAMES II - IRELAND - GUN MONEY - SIX PENCE
5307	1974.19.11	1813 JOANNE OF PORTUGAL - 400 REIS
5308	1974.19.12	1577 FLANDERS - KING PHILIP OF SPAIN - COUNT OF FLANDERS - 16 SOLS.
5309	1974.19.13	1690 JAMES II - IRELAND - CROWN - GUN MONEY (KING ON HORSEBACK)
5310	1974.19.14	1562 ELIZABETH - 6 PENCE (A BEAUTY)
5311	1974.19.15	1560 FRANCIS & MARY - SCOTLAND - TESTOON
5312	1974.19.16	EDWARD VI - SHILLING - ROSE XII - M M TON
5313	1974.19.17	1662 CHARLES II - LARGE CROWN - M M ROSE
5314	1974.19.18	1741 GEORGE II - CROWN - ROSES
5315	1974.19.19	1696 WILLIAM III - CROWN - PLAIN
5316	1974.19.20	1699 WILLIAM III - 40 SHILLINGS - SCOTLAND
5317	1974.19.21	1689 WILLIAM & MARY - HALF CROWN
5318	1974.19.22	1720 GEORGE I - CROWN - ROSES AND PLUMES
5319	1974.19.23	1697 WILLIAM III - HALF CROWN - PLAIN
5320	1974.19.24	1697 WILLIAM III - HALF CROWN - Y
5321	1974.19.25	1697 WILLIAM III - HALF CROWN - E
5322	1974.19.26	1707 ANNE - CROWN - PLAIN
5323	1974.19.27	1707 ANNE - CROWN - EDINBURGH
5324	1974.19.28	1703 ANNE - CROWN - VIGO
5325	1974.19.29	1707 ANNE - CROWN - ROSES AND PLUMES
5326	1974.19.30	1703 ANNE - HALF CROWN - VIGO
5327	1974.19.31	1708 ANNE - HALF CROWN - PLAIN
5328	1974.19.32	1708 ANNE - HALF CROWN - EDINBURGH
5329	1974.19.33	1712 ANNE - HALF CROWN - ROSES AND PLUMES
5330	1974.19.34	1717 GEORGE I - HALF CROWN - ROSES AND PLUMES
5331	1974.19.35	1819 GEORGE III - CROWN
5332	1974.19.36	1804 GEORGE III - SIX SHILLINGS - BANK OF IRELAND



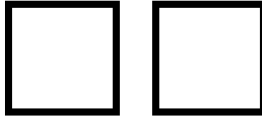
5333	1974.19.37	1804	GEORGE III - FIVE SHILLINGS (ONE DOLLAR)
5334	1974.19.38	1746	GEORGE II - HALF CROWN - LIMA
5335	1974.19.39	1818	GEORGE III - CROWN
5336	1974.19.40	1818	GEORGE III - HALF CROWN
5337	1974.19.41	1817	GEORGE III - HALF CROWN - LARGE LETTERING
5338	1974.19.42	1817	GEORGE III - HALF CROWN - SMALL LETTERING
5339	1974.19.43	1816	GEORGE III - HALF CROWN - SMALL LETTERING
5340	1974.19.44	1812	GEORGE III - THREE SHILLINGS
5341	1974.19.45	1808	GEORGE III - 30 PENCE - IRISH BANK TOKEN
5342	1974.19.46	1812	GEORGE III - 1S. 6D. - SMALL HEAD
5343	1974.19.47	1812	GEORGE III - 1S. 6D. - LARGE HEAD
5344	1974.19.48	1815	GEORGE III - 1S. 6D. - LARGE HEAD
5345	1974.19.49	1813	IRELAND - GEORGE III - BANK TOKEN - 10 PENCE
5346	1974.19.50	1805	GEORGE III - 5 PENCE - IRISH - BANK TOKEN
5347	1974.19.51	1797	GEORGE III - 1 PENNY - COPPER
5348	1974.19.52	1797	GEORGE III - 2 PENNY - COPPER
5349	1974.19.53	1821	GEORGE IV - CROWN
5350	1974.19.54	1826	GEORGE IV - HALF CROWN
5351	1974.19.55	1821	GEORGE IV - HALF CROWN
5352	1974.19.56	1823	GEORGE IV - HALF CROWN
5353	1974.19.57	1823	GEORGE IV - HALF CROWN
5354	1974.19.58	1834	WILLIAM IV - HALF CROWN
5355	1974.19.59	1847	VICTORIA - GOTHIC CROWN
5356	1974.19.60	1889	ST. GEORGE AND THE DRAGON - INLAY ENAMELLED - VICTORIA CROWN
5357	1974.19.61	1845	VICTORIA - CROWN - YOUNG HEAD
5358	1974.19.62	1890	VICTORIA - 4 SHILLINGS (DOUBLE FLORIN)
5359	1974.19.63	1893	VICTORIA - HALF CROWN - OLD HEAD
5360	1974.19.64	1888	VICTORIA - HALF CROWN - JUBILEE
5361	1974.19.65	1878	VICTORIA - HALF CROWN - YOUNG HEAD
5362	1974.19.66	1899	VICTORIA - FLORIN - OLD HEAD
5363	1974.19.67	1900	VICTORIA - CROWN - OLD HEAD
5364	1974.19.68	1889	VICTORIA - CROWN - JUBILEE
5365	1974.19.69	1806	GEORGE III - TEN PENCE - IRISH BANK TOKEN
5366	1974.19.70	1906	EDWARD VII - ONE RUPEE
5367	1974.19.71	1902	EDWARD VII - HALF CROWN
5368	1974.19.72	1902	EDWARD VII - CROWN
5369	1974.19.73	1888	VICTORIA - FLORIN - JUBILEE
5370	1974.19.74	1868	VICTORIA - FLORIN - GOTHIC
5371	1974.19.75	1901	VICTORIA - STRAIGHTS SETTLEMENT - 50 CENTS
5372	1974.19.76	1918	GEORGE V - HALF CROWN
5373	1974.19.77	1915	GEORGE V - HALF CROWN
5374	1974.19.78	1929	GEORGE V - HALF CROWN
5375	1974.19.79	1928	GEORGE V - CROWN



5376	1974.19.80	1894	VICTORIA - HONG KONG - 50 CENTS
5377	1974.19.81	1840	VICTORIA - ONE RUPEE
5378	1974.19.82	1935	GEORGE V - CROWN
5379	1974.19.83	1880	VICTORIA - ONE RUPEE
5380	1974.19.85	1932	2 1/2 G
5381	1974.19.86	1940	1 G.
5382	1974.19.87	1940	1 G.
5383	1974.19.88	1922	1/2 G.
5384	1974.19.89	1941	25 CENTS
5385	1974.19.90	1944	25 CENTS
5386	1974.19.91	1936	TEN CENTS
5387	1974.19.92	1939	TEN CENTS
5388	1974.19.93	1794	S.R. I. A.T.H. & ELECT P.L.M. (6) 1794 GEORGE III - D.G.M. - BRIT. FR. & HIB. REX F.D. - N.D.R.F. F.SILB (ANGLO-HANOVARIAN)
5389	1974.19.94	1928	IRELAND - FLORIN - 2S.- FISH AND HARP
5390	1974.19.95	1928	IRELAND - HALF CROWN - 2S. 6D. - HORSE AND HARP
5391	1974.19.96		CAST COPY. HENRY IIIII D.G. F.R. ANG.NAVAR. REY.
5392	1974.19.97	1843	WILHELM KONIG - V. WURTTEMBERG - 3 1/2 GULDEN - 2 THALER - 30TH JULY 1838 CONVENTION VOM.
5393	1974.19.98		CAST COPY. WILLIAM III BRONZE MEDAL
5394	1974.19.99A	1159	RICHARD I - PENNY (ANGLO-GALLIC)
5395	1974.19.99B	1199	RICHARD I - PENNY (ANGLO-GALLIC)
5396	1974.19.100	1272	HENRY III - IRELAND - PENNY
5397	1974.19.101		HENRY III - SILVER PENNY
5398	1974.19.102A	1307	EDWARD I - PENNY
5399	1974.19.102B	1307	EDWARD I - PENNY
5400	1974.19.103	1377	EDWARD III - GROAT
5401	1974.19.104	1377	EDWARD III - PENNY
5402	1974.19.105		HENRY IV - GROAT - FIRST ISSUE
5403	1974.19.106	1483	EDWARD IV - GROAT
5404	1974.19.107	1547	HENRY VIII - GROAT - ARROW
5405	1974.19.108	1509	HENRY VII - HALF GROAT - LAST PROFILE
5406	1974.19.109		EDWARD VI - SHILLING
5407	1974.19.110		ELIZABETH - SHILLING
5408	1974.19.111		ELIZABETH - SHILLING (HOLED)
5409	1974.19.112	1561	ELIZABETH - PENNY
5410	1974.19.113		ELIZABETH - 3 FARTHINGS
5411	1974.19.114	1567	ELIZABETH - 6 PENCE
5412	1974.19.115	1562	ELIZABETH - 6 PENCE
5413	1974.19.116	1565	MARY & HENRY - RYAL OR CROCKSTON DOLLAR - SCOTLAND
5414	1974.19.117	0975	KING EDGAR - ANGLO-SAXON
5415	1974.19.118	1649	CHARLES I - SHILLING
5416	1974.19.119		CHARLES I - 3 PENCE - HOLE
5417	1974.19.120A		CHARLES I - PENNY
5418	1974.19.120B		CHARLES I - PENNY



5419	1974.19.121	1642	CHARLES I - SHREWSBURY CROWN
5420	1974.19.122	1649	CHARLES I - HALF CROWN - F
5421	1974.19.123	1676	CHARLES II - SMALL CROWN
5422	1974.19.124	1686	JAMES II - CROWN
5423	1974.19.125	1687	JAMES II - CROWN
5424	1974.19.126	1625	SECOND COINAGE - JAMES I - SHILLING
5425	1974.19.127	1848	FRANCE - 5 FRANCS
5426	1974.19.128	1839	LOUIS PHILIPPEI - FRANCE - 5 FRANCS
5427	1974.19.129A		COMPOSITION - SPAIN - MARKE 5
5428	1974.19.129B		COMPOSITION - SPAIN - MARKE 10
5429	1974.19.129C		COMPOSITION - SPAIN - MARKE 20
5430	1974.19.130	1838	FREDERICUS VI - DENMARK
5431	1974.19.131		CAST COPY. FREDERICUS III - PRUSSIA
5432	1974.19.132	1852	FREIDRICH AUGUST - EIN THALER XIV ELINE F. M.
5433	1974.19.133	1789	GERMAN THALER - GOLDEN FLEECE
5434	1974.19.134	1898	PORTUGAL - CHARLES I & AMELIA - 1000 REIS - 1498-1898
5435	1974.19.135	1888	CHRISTIAN IX - DENMARK - 2 KRONER
5436	1974.19.136	1836	MEXICO
5437	1974.19.137	1842	MEXICO
5438	1974.19.138	1885	MEXICO
5439	1974.19.139	1855	MEXICO
5440	1974.19.140	1587	ELIZABETH - PENNY
5441	1974.19.141	1850	BELGIUM - LEOPOLD I - 5 FRANCS
5442	1974.19.142	1858	AUSTRIA - THALER - DOUBLE EAGLE CROWNED
5443	1974.19.143	1821	FERDINAND VII - MEXICO
5444	1974.19.144	1683	CHARLES II - SPAIN - 4 REALS
5445	1974.19.145	1904	PANAMA BALBOA - DOLLAR - ONLY ISSUE
5446	1974.19.146	1904	PANAMA BALBOA - DOLLAR - ONLY ISSUE
5447	1974.19.147	1892	UNITED STATES - COLUMBIAN - HALF DOLLAR
5448	1974.19.148	1812	LINCOLN SILVER TOKEN - MILLSON & PRESTON DOLLAR (A ONE POUND NOTE WILL BE GIVEN FOR 20 OF THEM)
5449	1974.19.149	1938	GEROGE VI - FLORIN - 2 SHILLINGS
5450	1974.19.150	1937	GEORGE VI - HALF CROWN
5451	1974.19.151	1937	GEORGE VI - FLORIN
5452	1974.19.152	1939	GEORGE VI - HALF CROWN
5453	1974.19.153	1918	GEORGE V - FLORIN
5454	1974.19.154	1936	EDWARD VIII - CROWN (2473 ONLY ISSUED DURING HIS REIGN, GEORGE V STRUCK DURING EDWARD'S REIGN)
5455	1974.19.155	1936	EDWARD VIII - HALF CROWN (GEORGE V STRUCK DURING EDWARD'S REIGN)
5456	1974.19.156		CAST COPY. MARIA II BRONZE MEDAL.
5457	1974.19.157		SCOTLAND - ALEXANDER III - PENNY
5458	1974.19.158	1390	SCOTLAND - ROBERT III - GROAT



5459	1974.19.159A		SCOTLAND - JAMES - GROAT
5460	1974.19.159B		SCOTLAND - JAMES - GROAT
5461	1974.19.160A	1159	HENRY III - PENNY
5462	1974.19.160B	1159	HENRY III - PENNY
5463	1974.19.161	1035	CNUT - PENNY - POINTED HELMET
5464	1974.19.162	0806	EANRED - KING OF NORTHUMBRIA - SCOAT - AI EANRED REX BEBE
5465	1974.19.163	1621	THIRD COINAGE - JAMES I - 6 PENCE
5466	1974.19.164	1653	COMMONWEALTH SHILLING
5467	1974.19.165		COMMONWEALTH HALF GROAT OR 2 PENNY
5468	1974.19.166	1656	COMMONWEALTH - 6 PENCE
5469	1974.19.167	1937	GEORGE VI - CROWN
5470	1974.19.168		CAST COPY. SYRACUSE DECADRACHM
5471	1974.19.169	0305	MAXIMIANUS HERCULES M.B.A.D. 286-305 - GENIO PAPYLI ROMANI
5472	1974.19.170	1764	GIBRALTER - CHARLES IV (COUNTER STAMPED WITH SMALL BUST OF GEORGE III OF ENGLAND)
5478	1974.19.176	1678	CHARLES II - MEDALLIS CROWN
5479	1974.19.177	1601	ELIZABETH - CROWN
5480	1974.19.178	1831	WILLIAM IV - CROWN (PROOF)
5481	1974.19.179	1601	ELIZABETH - HALF CROWN
5482	1974.19.180	1658	OLIVER CROMWELL - CROWN
5483	1974.19.181		CHARLES I - CROWN
5484	1974.19.182		ELECTROTYPE OF CHARLES I HALF POUND
5485	1974.19.183	1847	VICTORIA - GOTHIC CROWN
5486	1974.19.184	1746	GEORGE II - CROWN (LIMA PERU)
5487	1974.19.185	1553	EDWARD VI - CROWN
5488	1974.19.186	1656	COMMONWEALTH CROWN
5489	1974.19.187		JAMES I - 60 SHILLINGS
5490	1974.19.188	1691	WILLIAM & MARY - CROWN
5491	1974.19.189	1917	GEORGE V - 50 CENTS
5492	1974.19.190	1904	EDWARD VII - 50 CENTS
5493	1974.19.200		ELIZABETH II - CORONATION CROWN
5494	1974.19.201		ELIZABETH II - CORONATION CROWN
5495	1974.19.202	1949	GEORGE VI - SILVER DOLLAR
5496	1974.19.203		ELECTROTYPE OF HENRY VIII RENAISSANCE MEDAL



**Appendix “B”
Museum London Letter of Endorsement for the Formal Transfer of the
Watt Coin Collection to the Bank of Canada Museum.**



15 April 2020

Robin Armistead
Culture Office, City of London
300 Dufferin Avenue
London, Ontario N6A 4L9

Dear Ms. Armistead,

I’m writing today to let you know that Museum London is pleased to endorse the formal transfer of the Watt Coin Collection to the Bank of Canada Museum.

As you know, Museum London first loaned this coin collection to the Bank of Canada Museum in 1985. In 2013, they approached us for a loan extension. Since then, Museum London has extended the loan twice more, with the most recent agreement set to expire at the end of this year. The most recent extension was done in order for Museum London and the City of London to consider the formal donation/transfer of the Watt coin collection.

Making this donation/transfer is sensible for two reasons. First, the Bank of Canada Museum has been responsible for the care and maintenance of the coin collection, and has performed these tasks admirably, over the last 35 years. Second, the collection better fits the Bank of Canada Museum’s mandate than it does that of Museum London. Proof of this fact is that, from my understanding, the collection is on display to the public in Ottawa. This is far less likely to happen at Museum London.

While it’s true that a Londoner assembled this collection, the bulk of it speaks to the history of coins as objects rather than to the history of the City of London or Middlesex County, which is Museum London’s mandate. With our programming, we provide a broad-themed, historical story, exploring the cultural experiences as well as the history of businesses, places, and people for the entirety of the City of London and Middlesex County, from earliest times until today. The Watt Coin Collection does not lend itself to this type of exploration. It is much better served at the Bank of Canada Museum where it will continue to educate and enrich Canadians.

So once again, please accept Museum London’s endorsement and cooperation to help facilitate the transfer of the Watt Coin Collection to the bank of Canada Museum.

Yours Truly,

Brian Meehan
Executive Director

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TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON OCTOBER 6, 2020
FROM:	SCOTT STAFFORD MANAGING DIRECTOR, PARKS AND RECREATION
SUBJECT:	RESPONSE TO VISUAL ARTIST K. O'NEILL CONCERNING ARTS AND CULTURE POLICIES AND FUNDING

RECOMMENDATION

That, on the recommendation of the Managing Director, Parks and Recreation, the following report, written in response to the delegation letter of request from Visual Artist K. O'Neill, attached as Appendix "A", **BE RECEIVED** for information.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- Public Art and Monument Policy, November, 2017
- Culture Plan Update, February, 2019
- Grand Theatre Grant Agreement 2019 – 2023, March, 2019
- London Arts Council Multi-Year Agreement 2019 – 2023, March, 2019

BACKGROUND

City Council at its meeting held on January 28, 2020 resolved:

*“That the information provided in the delegation from K. O’Neill, with respect to policies and funding related to arts and culture in the City of London, **BE REFERRED** to the Civic Administration for review and a report back at a future meeting of the Community and Protective Services Committee; it being noted that the above-noted delegation was received.”*

The purpose of this report is to report back about the concerns provided in the delegation from K. O'Neill, with respect to policies and funding related to arts and culture in the City of London. The information provided in the delegation is attached as Appendix "A". Culture, Special Events and Sport Services of Parks and Recreation, other City of London service areas, and the London Arts Council have consulted with Ms. O'Neill and will continue this dialogue to discuss her concerns moving forward.

London has a unique decentralized community partner approach to the delivery of cultural services connected by the City of London's Culture Office. The Culture Office works with community partners and City service areas to implement London's Cultural Prosperity Plan. On February 20, 2019 the Culture Office provided London's Cultural Prosperity Plan Update Report entitled "Our City, Our Culture" to the Community and Protective Services Committee (CPSC). It was intended to be an opportunity to provide Council with an update on the progress of the implementation of London's Cultural Prosperity Plan since it was adopted in March 2013, and to celebrate its successes.

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London’s Cultural Prosperity Plan will continue to be in place until 2024 and will be enhanced by looking at key areas of focus to assist the culture sector to be successful in London.

The Culture Office has worked to include culture strategies and performance measures in other municipal plans and service area collaborations such as: through City Council’s 2019-2023 Strategic Plan; the London Plan; and, the Municipal Benchmarking Network of Canada (MBNC).

Culture is funded through the City’s multi-year budget and accountable through the City’s annual financial update process. The format of the City’s budget is standardized for all service areas.

The 2020 Arts, Culture and Heritage Budget includes the following budget transfers:

Transfer	Description
\$750,000	Community Arts Investment Program administered by London Arts Council (LAC) www.londonarts.ca
\$500,000	The Grand Theatre 2019- 2023 Annual Operational Grant
\$ 76,300	Community Heritage Investment Program administered by London Heritage Council (LHC) www.londonheritage.ca
\$132,000	City of London Public Art Program

It also includes operating funds for public art maintenance and purchased cultural services provided by the London Arts Council and the London Heritage Council as outlined in their Multi-Year 2019 – 2023 Agreements, approved by Council in the spring of 2019. These Agreements specify that these not-for-profit organizations are responsible for sector education and engagement, and the creation of activities and programs that meet the needs of their sectors. The benefits of these Purchase of Service Agreements to the City of London are that these community organizations are able to leverage additional funding and sponsorship for cultural programming from other funders that the City would not otherwise be able to do itself.

Community Arts Investment Program

The London Arts Council (LAC) administers the Community Arts Investment Program (CAIP) on behalf of the City of London. The CAIP application streams are adjudicated through knowledgeable community arts discipline juries and investments are made in a number of areas of the arts, including visual arts. Having this arms-length adjudication from the City is beneficial to ensure consistent fair decisions are made by members of the arts sector. More information is available on the LAC website (<https://www.londonarts.ca/investments>) about the program and the investments that have been made in the arts. For the 2020 CAIP investment year, two information sessions for artists and artist collectives were held in January. These sessions provided information about the program and other LAC artist opportunities as well as, the opportunity to network with other artists. Non-profit organizations such as the London Association of Visual Artists (LAVA) that are not incorporated would be eligible to apply to the Artist Collective Stream of CAIP and these on-line applications are shorter than the Organization Stream applications for incorporated registered not-for-profit organizations.

City of London Public Art and Monuments Policy and Program

The Culture Office administers the City of London Public Art and Monuments Program, which is an ongoing operational program in existence since 2007 under the authority of the Council Approved Public Art and Monuments Policy. London Arts Council administers the artist selection process for the commissioning of public art and

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monuments under this program. The primary purpose of the Public Art and Monuments Policy that guides the Public Art and Monuments Program, is to provide a mechanism through which the City of London maintains, and acquires public art and monuments for municipally owned public space through its purchase, commission or donation.

The City of London Neighbourhood Decision-Making

Neighbourhood Decision-Making (NDM) is a program that Council has committed \$250,000 to annually. The purpose of this program is to engage, empower, and connect residents by bringing neighbours together around community-driven projects that enhance and strengthen their neighbourhoods. Specified spending amounts for visual arts would not be possible as part of this program as Londoners cast votes to decide what neighbourhood enhancement projects will be funded.

Marketing and Promotion of Arts Events and Organizations

Currently arts events are promoted through the Tourism London Website www.tourismlondon.ca as Tourism London has the marketing mandate and is able to provide a centralized website to accommodate the capacity for cultural information. Tourism London also provides an area for free event submissions, which are then promoted on their event calendar. The London Arts Council has an Artist Organization Directory on their website which features arts organizations, collectives and individual artists.

Space for Non-Profit Groups to Meet and Exhibit

In regards to the inquiry from K. O'Neill about obtaining City of London meeting space at no charge for their visual arts collective to be able to grow, we would encourage this non-profit group to complete the City's "Request to Waive Fees to Recreation Centres Policy" and application for use of community centre and recreation facility space on the City's website at: <http://www.london.ca/residents/Recreation/Community-Centres/Pages/Request-to-Waive-Fees-to-Recreation-Centres.aspx> .

There are also low/no cost options for the London Association for Visual Arts to consider using to meet/exhibit at City owned facilities such as Elsie Perrin Williams Estate and London Public Library Branches.

The incorporation of visual artists exhibiting at no charge as part of a festival or neighbourhood event is the decision of the hosting event organization who is renting public or private space, considering the revenues generated by vendor fees and their fairness policies of charging one group and not another. The opportunity for London Association of Visual Artists and other visual arts organizations to exhibit their artworks on Dundas Place could be further explored with Dundas Place partners.

CONCLUSION

The Culture Office, its key partners such as the London Arts Council, and cultural community continue to build upon achievements and initiatives currently underway to strengthen the capacity of the culture sector for London.

It is recognized that the London Association for Visual Artists, as an artist collective, is making a vital contribution through its activities and participation in local programs and events and we will continue to meet with them and find ways to work together.

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PREPARED BY:	REVIEWED AND SUBMITTED BY:
ROBIN ARMISTEAD MANAGER, CULTURE PARKS AND RECREATION	JON-PAUL MCGONIGLE DIVISION MANAGER, CULTURE, SPECIAL EVENTS AND SPORT SERVICES PARKS AND RECREATION
RECOMMENDED BY:	
SCOTT STAFFORD MANAGING DIRECTOR, PARKS AND RECREATION	

Attachment

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Appendix “A”

The Information Provided In the Delegation from K. O’Neill

DATE: Nov. 20, 2019

TO: Community and Protective Services Committee, City of London

RE: Improvements for Arts & Culture

Request for Delegation Status

I request a hearing with the *Community and Protective Services Committee* regarding policies and funding which impact Arts & Culture.

As a very budget-conscious citizen, all items presented for discussion are aimed at no-cost changes. I will also note that the Arts are no minor economic concern – *please see the excerpts at the end of this document* – but understand that throwing more money at ineffective programs will not produce desired effects. Recent research data is needed to evaluate changes that could yield important improvements with funds we currently spend.

As a professionally trained Visual Artist and certified teacher, most of the information I present will be aimed at the Visual Arts scene but could favourably impact the literary and theatre communities as well, who also deserve attention.

In Dec of 2018 I started an arts group called *London Association of Visual Artists* (LAVA) because the 3 existing painting groups all had 4-year waiting lists; I found out they have “no space for larger groups to meet.” Meanwhile taxpayer funded rooms sit idle, heated for no one’s benefit while we are left out in the cold. We have over 40 members and have to meet in coffee shops. Our group refuses to pay a fee just to meet, we are non-profit.

Having noted the sudden disappearance of the Nuit Blanche Festival in 2018 (with no prior warning despite it being advertised all the way to Toronto) and the lackluster Culture Days which has also now been cancelled, I fail to see adequate progress regarding the *London Cultural Prosperity Plan*. The Sunfest and Home County festivals may pay performers – but force Visual Artists to pay hundreds or thousands of dollars to exhibit. Treated as vendors, artists often LOSE money as we do not have cheap goods to mark up for high profits.

While the Arts Council mandate stated they provide “Assistance for artists, artist collectives, and arts organizations with professional development and training, networking and mentorship opportunities, and community connection and accessibility”, this seems incorrect. (This and other sections of the mandate have recently disappeared. The mandate has shrunk considerably- has the funding?). They appear out of touch with the people they purport to represent, and do not survey them nor even provide a basic newsletter. Standard *Calls to Artists* are not adequately advertised, and the roster of artists is chosen partly on a project basis. This can unfairly exclude trained professionals, and appears to favour “friends”.

I note many smaller organizations have no access to funding other than an extremely long grants form that ties groups to the stated political aims of the Arts Council, which does not allow groups to decide what they find important.

Enforced agendas about mental health and radical social justice do not foster freedom of artistic expression. Writers and theatre people told me they are unwilling to “jump through hoops” to appease the agendas of the Arts Council. We are Artists, not Social Workers; let us do our professions as we were trained to.

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The Neighborhood Decision Making model is an option but there is no guaranteed arts funding there either, so well connected power organizations can sometimes override arts altogether, especially as the city's employees are more aware of the program than the general public.

I would like to outline some suggestions to the Committee for improvements regarding:

1. improved budget formats and oversight of arts spending to make it more transparent & accountable.
2. shorted forms for minor grants: \$500 grants should not need the same form as a \$10,000 one
3. specified spending amounts for Arts & Culture from Neighbourhood Decision making (or other body)
4. better inclusion of the arts community through surveys & funding for long-lived groups
5. better communication with the arts community though an improved newsletter
6. spaces for arts groups to meet without charge to allow them to grow
7. groups and individual artists in London to be featured on one website along with upcoming arts events
8. better networking so arts groups know about each other – we like to support and cross-promote arts
9. inclusion of Visual Artists in more festivals, and Dundas Place events, on a commission basis
10. better advertisement of all arts groups and productions (Tourism London site only - not appropriate for us)

I have spent a great deal of time in the last 2 years going over budgets, policies, and considering improvements. While some meetings with the Manager of Culture have been beneficial and resulted in changes (such as removing the small fee for artists to exhibit art in the libraries) the meeting with the Arts Council resulted in zero progress, not even an agreement to restore the newsletter or reach out to London's long-lived arts organizations for any opinions. It is time to stop exploiting artists, writers, and performers for profit, where buildings and bureaucracies get paid but we do not; the current formula leads to a reduction in the number and quality of artists of all genres, while the respectful treatment of us yields more vibrant communities that people want to move to.

To ignore the vital energy that well-connected, growing arts groups can bring to the various communities in London is to neglect not only this creative energy, but the improved activity and spending that help to make a healthy economy – one that gets people out of their homes more, to participate in local programs and events.

I will offer as proof the activities LAVA has organized in ONE year:

- a well-attended opening show (120 people)
- an ARTWALK display of paintings on Richmond Row with 20+ businesses participating
- a community picnic and art show + composter demonstration (funded by Neighbourhood London)
- an elegant night out with local musicians
- an art display at the Woodfield Fair
- supporting FRINGE shows as a group
- a library exhibit & kick-off brunch

This city should not ignore its own plans. There has not been a five-year review as suggested by the *London Cultural Prosperity Plan*. There is not enough input from the community on the

Agenda Item # Page #

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effectiveness of the current spending for arts, and it is time to do so. A group of well-connected individuals whose jobs are at stake are not the proper group to ask how well this is being done.

Sincerely,

Kathryn O'Neill, B. Ed, Major in Fine Arts
359 Flanders Row, London

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TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON OCTOBER 6, 2020
FROM:	SCOTT STAFFORD MANAGING DIRECTOR, PARKS AND RECREATION
SUBJECT:	DEFERRED MATTERS (ITEM 13): PARADE PERMITS

RECOMMENDATION

That, on the recommendation of the Managing Director of Parks and Recreation, the proposed by-law attached as Appendix "A" **BE INTRODUCED** at the Municipal Council meeting on October 13, 2020, to amend the Council Policy entitled "Special Event Policies and Procedures Manual" to address the restriction of parade permits between November 1 and November 11 annually.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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N/A

BACKGROUND

City Council at its meeting held on January 28, 2020 resolved the following:

"That the Civic Administration BE DIRECTED to bring forward a policy to restrict the issuance of parade permits on public streets, from November 1 to November 11, to those activities which are directly related to the honouring of Canada's veterans and organized in partnership with veterans organizations; it being noted that the communication from Councillor S. Lewis, with respect to this matter, was received."

All events requested to take place on city owned lands are governed and regulated through the Special Event Council Policy Manual. The purpose of this manual is to incorporate into one document the Council Approved Policies for operating Special Events on City of London property, streets and roadways. It is civic administrations recommendation that this is where a new policy restricting parades from November 1 – November 11, annually, should reside.

It is important to note that Development and Compliance Services along with the London Police Services concur that the above noted manual is the most suitable document to reflect such a policy. This is an important factor as all of these areas are involved in the process of permitting events, and more specifically, parades.

Civic administration is recommending that the following language be inserted into the "General Policies" section of this manual:

"From November 1 to November 11 annually, the issuance of special events permits related to parades on public streets, or city owned property will be restricted to those activities which are directly related to the honouring of Canada's veterans and organized in partnership with veteran's organizations."

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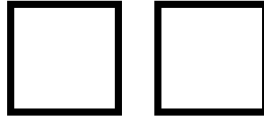
Should this policy amendment proceed, civic administration will update all documents accordingly and communicate these changes to stakeholders and previous parade permit holders.

CONCLUSION

Special Events that take place on City of London property, including parades, are governed and regulated through the Council Policy entitled “Special Events Policies and Procedures Manual”. Inserting specific language into the “General Policies” Section will ensure that only parades directly related to the honouring of Canada’s veterans and organized in partnership with veteran’s organizations will be permitted between November 1 and November 11 in any given year.

PREPARED AND SUBMITTED BY:	RECOMMENDED BY:
JON-PAUL MCGONIGLE DIVISION MANAGER, CULTURE, SPECIAL EVENTS AND SPORT SERVICES PARKS AND RECREATION	SCOTT STAFFORD MANAGING DIRECTOR, PARKS AND RECREATION
CONCURRED BY:	
GEORGE KOTSIFAS MANAGING DIRECTOR, DEVELOPMENT AND COMPLIANCE SERVICES AND CHIEF BUILDING OFFICIAL	

Attachment



APPENDIX “A”

Bill No.
2020

By-law No. CPOL.-

A by-law to amend By-law No. CPOL.-142-394, as amended, as it relates to the Council Policy entitled “Special Events Policies and Procedures Manual” to restrict the issuance of parade permits between November 1 and November 11 annually.

WHEREAS section 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS the Municipal Council of The Corporation of the City of London wishes to amend By-law No. CPOL.-142-394, as amended, the Council Policy entitled “Special Events Policies and Procedures Manual” to restrict the issuance of parade permits between November 1 and November 11 annually.

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. By-law No. CPOL.-142-394, as amended, as it relates to the Council Policy entitled “Special Events Policies and Procedures Manual”, is hereby amended by deleting 4.13, and replacing it with the following new part 4.13 to part 4 “General Policies:

4.13:

- a) Groups who intend to gather at the Cenotaph for a purpose and decorum consistent with the symbolism of the Cenotaph, and Council Policy, must notify the City of London, City Clerk’s Office, by letter, no later than two weeks in advance of the Special Event.
- b) From November 1 to November 11, the issuance of special events permits related to parades on public streets, or city owned property will be restricted to those activities which are directly related to the honouring of Canada’s veterans and organized in partnership with veteran’s organizations.

2. This by-law shall come into force and effect on the date it is passed.

PASSED in Open Council on _____, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – _____, 2020
Second Reading – _____, 2020
Third Reading – _____, 2020

TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON OCTOBER 6, 2020
FROM:	CATHY SAUNDERS CITY CLERK
SUBJECT:	THE MUSEUM LONDON OPERATING ENDOWMENT FUND TRUST

RECOMMENDATION

That, on the recommendation of the City Clerk, the following actions be taken with respect to the request from Museum London to

- a) the report dated October 6, 2020 entitled “The Museum London Operating Endowment Fund Trust” **BE RECEIVED**; and,
- b) the by-law attached as Appendix “B” being “A by-law to authorize the Mayor and Clerk to execute the Acknowledgment between The Corporation of the City of London (the “City”), Museum London (the “Museum”) and Museum London Foundation (the “Foundation”) to terminate the Declaration and Agreement of Trust dated the 9th day of April, 2019 (the “Agreement”)”, **BE INTRODUCED** at the Municipal Council meeting to be held on October 13, 2020,

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- [May 24, 2017, Community & Protective Services Committee; Museum London Endowment Funds Transfer Request](#)
- [December 5, 2017, Community & Protective Services Committee; Museum London Operating Fund Transfer Request](#)
- [April 1, 2019, Community & Protective Services Committee; Museum London Operating Endowment Fund Trust Agreement](#)

BACKGROUND

Museum London Foundation (the “Foundation”) was incorporated in 2004 and registered as a Not-for-Profit in 2014. A request was received from Museum London to transfer the Museum London Operating Endowment Fund (“fund”) to the Foundation in 2016. In order to maintain control and ownership of the Operating Endowment Fund with Museum London, it was decided the fund should be held in trust.

The Declaration and Agreement of Trust between The Corporation of the City of London, Museum London and the Foundation (the “Agreement”) was approved by Council in 2019 by By-law No. A.-7833-108. The proposed by-law attached as Appendix “A” to this report outlines the terms of the trust. Museum London (the settlor) expressed its intention to establish a revocable trust for the benefit of Museum London and the City (the beneficiaries). Museum London indicates the trust was never settled, meaning no property was transferred from Museum London to the Museum London Foundation.

As part of the process of dissolving the Museum London Foundation, the City of London is being asked to sign the Acknowledgment attached at Appendix "B". By signing the Acknowledgment, the Corporation agrees that a valid trust was never constituted pursuant to the Agreement. The Acknowledgment asks the parties to the trust to acknowledge and agree to the following:

- A valid trust was never constituted pursuant to the terms of the Agreement;
- Museum London, the settlor, has no intention to settle a trust pursuant to the terms of the Agreement; and
- The Agreement will be terminated once the acknowledgment is executed.

DISCUSSION

The attached Acknowledgement form from Museum London is recommended for approval in order to acknowledge and agree a valid trust was never constituted pursuant to the terms of the Declaration and Agreement of Trust between the Museum London Foundation, Museum London and the Corporation of the City of London. The Acknowledgment will also terminate the Agreement between the parties.

PREPARED BY:	RECOMMENDED BY:
BRIDGETTE SOMERS, MANAGER, CORPORATE RECORDS	CATHY SAUNDERS, CITY CLERK

Appendix "A"

Bill No. 142
2019

By-law No. A.-7833-108

A by-law to approve the Declaration and Agreement of Trust between the Museum London Foundation, Museum London and The Corporation of the City of London.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 8 of the *Municipal Act, 2001* provides that powers of a municipality shall be interpreted broadly so as to confer broad authority on a municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to issues;

AND WHEREAS section 9 of the *Municipal Act, 2001* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001* provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001* provides that a municipality may pass by-laws respecting, among other things: (i) governance structure of the municipality and its local boards; ii) financial management of the municipality and its local boards; and iii) economic, social and environmental well-being of the municipality;

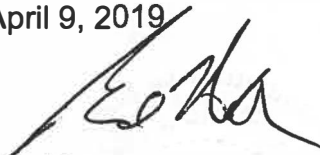
AND WHEREAS it is deemed expedient for The Corporation of the City of London to enter into the Declaration and Agreement of Trust with Museum London Foundation and Museum London (the "Agreement");

AND WHEREAS it is appropriate to authorize the Mayor and City Clerk to execute the Agreement on behalf of the City;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The Declaration and Agreement of Trust, between The Corporation of the City of London, Museum London Foundation and Museum London, substantially in the form attached as Schedule "A" to this By-law, is hereby authorized and approved.
2. The Mayor and City Clerk are authorized to execute the Agreement authorized and approved under section 1 of this by-law.
3. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on April 9, 2019



Ed Holder
Mayor



Catharine Saunders
City Clerk

First Reading – April 9, 2019
Second Reading – April 9, 2019
Third Reading – April 9, 2019

Schedule A

**DECLARATION AND AGREEMENT OF TRUST
made this ____ day of April, 2019**

THE MUSEUM LONDON OPERATING ENDOWMENT FUND TRUST

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THIS DECLARATION AND AGREEMENT OF TRUST is made as of the ____ day of April, 2019

AMONG:

THE CORPORATION OF THE CITY OF LONDON,
(the “**City**”)

– and –

MUSEUM LONDON FOUNDATION,
(the “**Trustee**” or the “**Foundation**”)

- and -

MUSEUM LONDON,
(the “**Settlor**” or “**Museum London**”)

PREAMBLE

- A.** Section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25 (the “*Municipal Act*”) confers natural person powers on municipalities, including the power to enter into agreements and to hire and delegate responsibilities where a municipality exercises its authority under the *Municipal Act*.
- B.** Section 8 of the *Municipal Act* provides that the powers of municipalities shall be interpreted broadly so as to confer broad authority to enable municipalities to govern their own affairs as they consider appropriate and to enhance their ability to respond to municipal issues.
- C.** Subsection 10(1) of the *Municipal Act* provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public.
- D.** Subsection 10(2) of the *Municipal Act* provides that a municipality may pass by-laws respecting, among other things: (i) governance structure of the municipality and its local boards; (ii) financial management of the municipality and its local boards; and (iii) economic, social and environmental well-being of the municipality.
- E.** The City established Museum London as a local board of the City pursuant to the Museum London By-Law.
- F.** The Museum London By-Law permits Museum London to collect and raise money by way of grants, gifts, donations, bequests, legacies and other payments and to hold, expend or deal with such funds.
- G.** Museum London maintains the Operating Endowment Fund as a reserve fund set aside on Museum London’s audited financial statements for specific purposes, which financial

statements are consolidated as part of the City's audited financial statements in accordance with the generally accepted accounting principles for the public sector established by the Public Sector Accounting Board of Canada.

- H. Pursuant to section 13.1 of the Museum London By-Law, the City may permit Museum London to use property that the City has an interest in, including trust funds, upon such terms and conditions as the City agrees to.
- I. Pursuant to section 17.1 of the Museum London By-Law, on dissolution of Museum London and after the payment of all debts and liabilities, the assets of Museum London, including the Operating Endowment Fund, shall be distributed to the City or to such other organizations having objects similar to those of Museum London as may be designated by Council.
- J. The Foundation exists to provide Museum London with financial support as more particularly described in the Foundation's constating documents.
- K. Museum London and Council consider it necessary and desirable for the Operating Endowment Fund to be managed, administered and invested wisely for the benefit of the City and Museum London.
- L. Museum London and Council are of the opinion that it would be in the best interest of both the City and Museum London for a trust to be established to improve the administration, operation and governance of the Operating Endowment Fund pursuant to the terms of this Agreement.
- M. The purpose of this Agreement is to set clear rules for the administration and operation of the Trust by the Foundation in its capacity as Trustee of the Trust Property.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. DEFINED TERMS

Definitions. In addition to the terms otherwise defined in this Agreement, the following terms shall have the meanings set out below:

1.1 "Agreement" means this declaration and agreement of trust, together with the preamble and all schedules attached hereto, as may be amended, supplemented or otherwise modified from time to time.

1.2 "Beneficiaries" means the collective reference to the City and Museum London and the term "Beneficiary" means any one of the foregoing as the context may require.

1.3 "Capital" means the Operating Endowment Fund and all monies and receivables now or hereafter on deposit in the Trust Account, which for greater certainty includes any and all investment instruments in which the monies in the Trust Account may from time to time be invested hereunder as well as any additions to capital or accruals thereto but excluding all

amounts which have been paid or disbursed therefrom in the normal course of the administration of or pursuant to the provisions of this Agreement.

1.4 “**City**” means The Corporation of the City of London, a municipal corporation established pursuant to the *Municipal Act*.

1.5 “**Council**” means the municipal council of the City.

1.6 “**Financial Advisor**” means a person not engaged in the sale of investment products and services to the Trust or the Trustee and which will provide independent advice to the Trustee on the development of the Investment Policy and selection of Investment Managers and evaluation of portfolio performance and which has an arm’s length relationship with the Trustee and the Investment Manager(s) and whose staff have been awarded the chartered financial analyst designation by the Chartered Financial Analyst Institute, or its successor.

1.7 “**Financial Advisor Service Agreement**” means an agreement between the Trustee and the Financial Advisor detailing the duties and responsibilities of the Financial Advisor in relation to this Agreement.

1.8 “**Financial Institution**” means: (a) any bank, authorized foreign bank or federal credit union as defined in section 2 of the *Bank Act*, S.C. 1991, c. 46; (b) a credit union as defined in section 1 of the *Credit Unions and Caisses Populaires Act, 1994*, S.O. c.11.; or (c) a trust corporation registered under the *Loan and Trust Corporations Act*, R.S.O. 1990, c. L.25.

1.9 “**Foundation**” means Museum London Foundation, a not-for-profit corporation established without share capital pursuant to the *Corporations Act*, R.S.O. 1990, c. C.38 and continued pursuant to the *Canada Not-for-profit Corporations Act*, S.C. 2009, c. 23 and also a charitable public foundation registered with Canada Revenue Agency under charitable registration number 866377104 RR0001.

1.10 “**Investment Manager**” means a person which has obtained registration with the Ontario Securities Commission as an advisor in the category of portfolio manager in accordance with National Instrument 31-103 7.2(1)(a) as amended from time to time, and whose revenue is derived from the discretionary management of investment portfolios, and which has an arm’s length relationship with the Trustee and the Financial Advisor.

1.11 “**Investment Management Agreement**” means an agreement between the Trustee and an Investment Manager by which the investment management responsibility for funds invested in the public markets is to be undertaken solely by the Investment Manager pursuant to the terms of this Agreement and the Investment Management Agreement.

1.12 “**Investment Policy**” means the policy approved by the Trustee from time to time following the receipt of advice from the Investment Manager and Financial Advisor, which sets out the policy, objectives, and framework for investment of funds in the Trust in authorized investments by the Investment Manager.

1.13 “**Income Tax Act**” means the *Income Tax Act*, R.S.C., 1985, c. 1 (5th Supp.) and the regulations thereunder.

1.14 “**Letter of Understanding**” means the letter of understanding, dated November 30, 2016, entered into between the Foundation and Museum London, as may be amended, revised or otherwise modified from time to time.

1.15 “**Museum London**” means the not-for-profit corporation continued as a local board of the City pursuant to the Museum London By-Law.

1.16 “**Museum London By-Law**” means City by-law number A.-6869-273 passed on September 18, 2012, as may be amended, replaced, restated or otherwise modified from time to time.

1.17 “**Operating Endowment Fund**” means the collective reference to the general operating funds of Museum London, including unrestricted donation revenue not subject to externally imposed donor restrictions, government grants, capital revenue and other ancillary revenue sources, held and maintained by Museum London in long term and short term investments for the purpose of earning additional returns over time, to fund innovative projects that benefit Museum London’s constituency, while ensuring that Museum London’s operational cash needs are met.

1.18 “**person**” or any cognate term, shall, subject to any express indication to the contrary, include an individual natural person, corporation, firm, partnership, trust, trustee, joint venture, limited liability company, association, or unincorporated organization.

1.19 “**Settled Amount**” has the meaning given to it at Section 4.1 of this Agreement.

1.20 “**Settlor**” means Museum London, and any other person who assigns transfers or delivers by deed, will or testamentary or *inter vivos* trust or in any other manner, any real, personal or mixed property to the Trustee to become part of the Trust Property.

1.21 “**Trust**” means the trust established by this Agreement.

1.22 “**Trust Account**” means an interest bearing account opened in a Financial Institution by the Trustee pursuant to Section 10.1 of this Agreement.

1.23 “**Trust Property**” means the collective reference to Capital, all monies, securities, properties and assets under the control of the Trustee from time to time pursuant to this Agreement and any further or additional property, whether personal or real, which the Settlor may donate to or cause to be vested in the Trustee and together with the full benefit of all assets and property at any time held by the Trustee upon the trusts declared in this Agreement, whether by way of further settlement, accumulation of income, capital accretion, or otherwise, and all property from time to time representing the foregoing respectively.

1.24 “**Trustee**” means the collective reference to the Foundation and any additional or successor trustee appointed in accordance with the terms of this Agreement holding office from time to time as a trustee under this Agreement, and the term “Trustee” in the singular form means any one of the foregoing as the context may require, and any reference in this Agreement to “Trustees” in the plural form shall include the singular form where the context so requires.

1.25 Index and Headings. The division of this Agreement into articles, sections, paragraphs and subparagraphs and the insertion of headings are for convenience of reference only and are not intended to assist in the construction or interpretation of any of the provisions of this Agreement.

1.26 Statutory References. Any reference in this Agreement to a statute, regulation or rule shall be construed to be a reference thereto as the same may from time to time be amended, re-enacted or replaced, and any reference to a statute shall include any regulations or rules made thereunder.

2. STATEMENT OF INTENTION

2.1 Settlor's Intention. The Settlor hereby expresses its intention to establish a revocable trust for the benefit of the Beneficiaries upon the terms and conditions as hereinafter set forth.

2.2 Trustee's Agreement. The Trustee agrees to stand seized and possessed of the Trust Property upon the terms and conditions hereinafter set forth.

3. PURPOSES OF THE TRUST

3.1 Trust Purposes. The general purposes of the Trust are to promote the financial welfare of Museum London and to foster a continuing improvement in the services offered by Museum London and the development and implementation of programs to assist with the needs of Museum London for the benefit of the public generally. In this regard, the Trustee shall work cooperatively with representatives of each Beneficiary to develop and implement strategic plans and policies for the management and use of the Trust Property, consistent with the purposes set out in this Agreement and in the Letter of Understanding. In developing and implementing the strategic plans, the Trustee may seek expert advice on investments, taxation, strategic planning, finance and such other advice as the Trustee deems appropriate in the circumstances.

4. ESTABLISHMENT OF TRUST

4.1 Statement of Intention. The Settlor hereby expresses the intention to establish an revocable trust for the benefit of the Beneficiaries upon the terms and conditions set forth in this Agreement, by hereby transferring to the Trustee the current balance of the Operating Endowment Fund (the "**Settled Amount**"), which together with any other additional or further sums or property which may be received by the Trustee from time to time and any accretions or additions thereto, shall constitute the Trust Property.

4.2 Name of Trust. The trust hereby established by this Agreement shall be known as "*The Museum London Operating Endowment Fund Trust*".

4.3 Acknowledgement of Receipt. The Trustee acknowledges receipt of the Settled Amount from the Settlor.

4.4 Additional Contributions. Subject to the Trustee's acknowledgment of receipt and the provisions hereinafter provided, any person may from time to time during the currency of

this instrument convey, transfer or assign by deed, will or testamentary or in any other manner, any real, personal or mixed property to the Trustee to become part of the Trust Property and such additional property so conveyed, transferred or assigned shall become and be subject to the terms and conditions herein set forth to the same extent and effect as if originally included in the Trust Property. With respect to the acceptance of any additional contributions of property, the Trustee is hereby advised to obtain independent legal and tax advice concerning any legal, tax or property implications to any of the Beneficiaries or the Trust Property arising from the acceptance of any such additional contributions.

4.5 Trust Accretions. The Trust Property shall include all property of any kind whatsoever acquired by the Trustee, whether such property originated as a settlement, gift or accretion to the Trust Property or property substituted therefor.

5. REVOCABLE TRUST; POWERS RESERVED BY SETTLOR

5.1 Right to Change Trust. The Settler hereby reserves the right to change, amend or alter any of the terms or provisions of this Agreement at any time. All changes, amendments or alterations by the Settlor must be in writing and will not become effective until signed by the Trustee and the Beneficiaries.

5.2 Right to Terminate. The Settler hereby reserves the right to terminate this Agreement, in whole or in part, at any time. Any complete or partial termination shall become effective upon delivery of written notice of termination to the Trustee.

5.3 Right to Withdraw Trust Property. The Settler hereby reserves the right to withdraw all or any part of the Trust Property. The exercise of this right of withdrawal, in whole or in part, shall become effective upon delivery of written notice to the Trustee.

6. TRUSTEE

6.1 Appointment of Trustee. The Settler hereby appoints the Foundation as the original Trustee of the Trust effective as of the date hereof, to have all of the rights, powers and duties set forth herein. The Trustee accepts its appointment by executing this Agreement. The Trustee will be subject to direction by its duly appointed board of directors and will have the degree of discretion to manage and control Trust Property as specified in this Agreement. Neither the Settlor nor any Beneficiary will be liable for any act or omission of the Trustee, as to duties delegated to the Trustee.

6.2 Additional or Successor Trustees. Additional and successor Trustees may be appointed from time to time by an appointment in writing executed by Museum London and the City. Any person meeting the qualifications set forth in Section 6.3 may be appointed as an additional or successor Trustee. A person who is appointed a Trustee hereunder shall not become a Trustee until such person has, either before or after such appointment, executed and delivered to Museum London, the City and the other Trustees, if any, a written consent to serve as a Trustee hereunder, at which time such person shall become a Trustee hereunder and shall be deemed to be a party to this Agreement.

6.3 Qualifications of Trustee. No person shall at any time be eligible to be appointed as a Trustee pursuant to Section 6, or to act as a Trustee at any time, other than:

- (a) an individual at least 18 years of age who is resident in Canada for purposes of the *Income Tax Act*; who is not the Settlor or anyone who has contributed property to the Trust Property; who has not been declared incompetent; and who does not have the status of bankrupt; or
- (b) a corporation incorporated under the laws of Canada or of a province that is a resident of Canada for purposes of the *Income Tax Act* and does not have the status of bankrupt.

For greater certainty, a Trustee shall immediately cease to be a Trustee at any time that such person fails to meet the qualifications set out in Section 6.3(a) or (b), as applicable.

6.4 Ceasing to Hold Office. A Trustee ceases to hold office when the Trustee:

- (a) dies (in the case of a Trustee who is a natural person);
- (b) resigns;
- (c) is removed in accordance with Section 13.4; or
- (d) fails to meet the qualifications set out in Section 6.3(a) or (b), as applicable.

The resignation of a Trustee becomes effective at the time specified in a written resignation delivered to Museum London and the City, provided that if, upon the resignation becoming effective, no successor Trustee has been appointed, the resignation is not effective until the resigning Trustee's successor is duly appointed as a Trustee. Upon a Trustee ceasing to hold office, such Trustee shall cease to be a party, as a Trustee, to this Agreement; provided, however, that such Trustee shall continue to be entitled to be paid any amounts owing by the Trust to the Trustee and to the benefits of the indemnity provided in Section 6.9.

6.5 Removal of Trustee. The Ontario Superior Court of Justice may remove any Trustee from office by resolution unanimously approved by the votes cast at a meeting of Museum London and the City called for that purpose.

6.6 Vesting in New Trustee. The right, title and interest of the Trustee in and to the Trust Property and all the trusts, powers and authorities herein contained shall vest automatically in all persons who may become Trustees upon their due election or appointment and qualification without any further act and they shall thereupon have all the rights, privileges, powers, obligations and immunities of a Trustee hereunder.

6.7 Validity of Acts. All acts of a Trustee are valid notwithstanding any irregularity in the appointment of the Trustee or any defect in the qualifications of the Trustee.

6.8 Decisions of Trustee. At such time that the Foundation is the sole Trustee, all decisions of the Trustee or the exercise of any discretion or power hereby or by law conferred on the Trustee, shall be approved by and signed by a quorum of the Foundation's board of directors present at a duly convened meeting of the Foundation's board of directors. At any time that there are two or more Trustees, all decisions of the Trustees shall be made by unanimous vote. The Trustee may, from time to time, consult with Museum London and the City for the purpose of seeking guidance or recommendations with respect to projects or programs to be funded by the Trust or management of the Trust, but the Trustee is not otherwise obliged or required to promote or develop projects or programs to fulfil the purposes of the Trust.

6.9 Liability of Trustee. The Trustee shall not be liable for any loss or damage which may happen to the Trust Property or any part thereof (including without limitation any company or other entity whose shares or ownership interests are comprised in the Trust Property) or the income thereof at any time from any cause whatsoever unless such loss or damage shall be caused by the Trustee's own actual fraud or gross negligence. The Trustee shall not be liable, answerable or accountable for any loss or damage resulting from the exercise of any discretion or a refusal to exercise any discretion. The Trustee shall be liable, answerable and accountable for its own dishonesty or gross negligence. The Trustee is not liable, answerable or accountable for the acts, receipts, neglects or defaults of any other Trustee or any other person having custody of any part of the Trust Property and is not liable, answerable or accountable for any loss of money or security for money unless the same happens through the Trustee's own dishonesty or gross negligence. Honesty and good faith shall be presumed in favour of each Trustee unless such presumption is rebutted. The Trustee shall be entitled in the purported exercise of its duties and discretions hereunder (including without limitation the management or administration of any company or other entity whose shares or ownership interests are comprised in the Trust Property) to be indemnified out of the Trust Property and the income thereof against all expenses and liabilities notwithstanding that such exercise constituted a breach of such Trustee's duties unless brought about by its own actual fraud or gross negligence. The indemnity thereby granted shall be in addition to any and all rights to indemnity by law implied.

6.10 Corporate Trustees. Any Trustee hereof from time to time that is a corporation may exercise or concur in exercising any discretion or power hereby or by law conferred on the Trustees by a resolution of such corporation or its board of directors or governing body or it may delegate the right and power to exercise or concur in exercising any such discretion or power to any one or more of its directors, officers or employees or to such other person or persons as such Trustee shall think proper.

6.11 Trustee's Bond. No Trustee shall be required to give any bond or security for the due and faithful administration of the Trust Property or for the discharge of the trusts hereof.

6.12 Conflict of Interest. Notwithstanding trusteeship or anything herein contained, the Trustee is expressly authorized to participate or to continue to participate personally with the Trust Property in any business or investment activities, whether such activities exist at the date of execution of this Agreement or arise subsequent thereto, and such Trustee shall not be required to account in any way for any profits made by the Trustee as a result thereof. Without limiting the generality of the foregoing, the Trustee is expressly authorized and empowered to participate or to continue to participate personally in any corporation, partnership or joint venture in which

the Trust Property and such Trustees may have an interest either at the date of execution of this Agreement or subsequent thereto. The participation referred to in this Section shall not in any way restrict or prohibit any Trustee from participating on behalf of the Trust Property in any decisions relating to any such business or investment activities in which the Trustee may have a personal interest. Nothing contained herein, however, shall absolve the Trustee from any obligations to the Trust Property which such Trustee may have in such Trustee's personal capacity or as partner, co-venturer, shareholder or director.

7. DISTRIBUTIONS OUT OF THE TRUST PROPERTY

7.1 Distributions of Income. The Trustee may pay and apply the whole or any part of the annual net income derived from the Trust Property to or for the benefit of the Beneficiaries, in such manner and under such terms, trusts and conditions as the Trustee in the exercise of an absolute discretion may determine. Any annual net income which is not paid or applied in any calendar year shall be accumulated and added to the Capital of the Trust Property at the end of each such calendar year and dealt with as part thereof. If, after the termination of the Trust, the Trustee continues to hold the Trust Property, the Trustee shall pay and apply all of the annual net income to or for the benefit of the Beneficiaries.

7.2 Distributions of Capital. The Trustee may, in the exercise of an absolute discretion, pay or transfer all or any part of the Capital of the Trust Property to the Beneficiaries in such manner and upon such terms and conditions as the Trustee in the exercise of an absolute discretion may decide.

7.3 Procedures for Withdrawal and Use of Trust Property. Each fiscal year, the Trustee shall allocate annual net income derived from the Trust Property to be spent by the Trustee in accordance with the procedures set out in this Section, as follows:

- (a) The Trustee shall prepare a budget identifying amounts required for authorized expenses of Museum London and any Museum London projects and programs that have been previously approved.
- (b) The Beneficiaries may make a proposal for the use of Trust Property. The proponent may present the proposal in writing, orally at a meeting of the Trustee, or both. However, if the Trustee develops any policies and procedures for filing, receiving and considering applications from the Beneficiaries for funding expenses, projects and programs, the Beneficiaries shall adhere to that process for submitting proposals. The Trustee may request additional information in such form and content as the Trustee reasonably considers necessary for a full understanding of the proposal. All costs of the application process are those of the project proponent.
- (c) Allocation of Trust Property for expenses, projects and programs to fulfil the purposes of the Trust set out in Section 3.1 will be done by the Trustee on a case by case basis. When considering which projects and programs to approve for the purposes of the Trust set out in Section 3.1, the Trustee will seek to increase the benefit provided by the use of Trust Property, wherever possible, by seeking to

fund projects and programs for which there will be funding or support from other sources, or for which the Trust's contributions will create or enhance the basis for funding or support from other sources. Applications from the Beneficiaries for funding from the Trust will be expected to demonstrate that the Beneficiaries have diligently explored and pursued other sources of funding and support, and where appropriate, to secure such other funding and support for the proposed project. Despite the generality of any part of this Agreement, the Trustee shall have absolute discretion to decide which projects and programs will be funded and the amount of funding to provide to those projects and programs to fulfill the purposes of the Trust, based on merit, need or any other reasonable criteria set by the Trustee. In providing funding, the Trustee shall consider the advancement and protection of Museum London.

- (d) All withdrawals of Trust Property from the Trust Account shall be by a decision duly documented in the minutes of a Trustee's meeting and evidenced by an executed Trustee resolution.
- (e) The Trustee may approve multi-year projects or programs and once such approval has been given, the commitment shall be binding on successor Trustees unless the Trustee and the proponent agree in writing to a modification or cancellation of the previously approved project or program.
- (f) The Trustee shall not pay or transfer any funds from the Trust Property for a project or program or authorized expense until:
 - (i) the proponent has, in respect of any amount previously advanced by the Trustee, fulfilled its obligations under this Trust, any agreement entered into with the Trustee and any other conditions imposed by the Trustee in respect of those amounts;
 - (ii) the Trustee and the proponent have entered into such written agreements or acknowledgements as may be reasonably required to ensure that the Trust Property is used only for the approved purpose and is advanced in a commercially responsible manner; and
 - (iii) the Trustee is reasonably satisfied that the primary purpose of the funding is in accordance with the purposes of this Trust.

8. AUTHORIZED INVESTMENTS AND INVESTMENT MANAGERS

8.1 Investment Powers. Subject to the provisions of Section 11.1(d), the Trust Property shall be invested in any investment or investments which the Trustee, in the exercise of an absolute discretion, deems advantageous to the Trust Property and in like manner from time to time to alter or vary such investments.

8.2 Appointment of Financial Advisor. In addition to and not by way of restricting the general investment powers of the Trustee, within 90 days of the date of this Agreement, the Trustee shall retain and engage a Financial Advisor and enter into a Financial Advisor Service

Agreement on terms that are consistent with the terms of this Agreement. The Financial Advisor shall review the terms of this Agreement and shall agree in writing to be bound by the terms of this Agreement as amended from time to time. With the assistance of the Financial Advisor, the Trustee shall develop and amend from time to time an Investment Policy setting out the policy, objectives and framework for the investment of Trust Property. The Trustee shall direct the Financial Advisor to deliver, at least once every calendar year, or more often if the Trustee deems it necessary, a written report to the Trustee rating and reporting on the quality of the Investment Manager's performance.

8.3 Appointment of Investment Manager. In addition to and not by way of restricting the general investment powers of the Trustee, within 90 days of the date of this Agreement, the Trustee shall, in consultation with the Financial Advisor, retain and engage one or more Investment Managers and enter into Investment Management Agreements that are consistent with the terms of this Agreement and the Investment Policy. The Investment Manager shall review the terms of this Agreement and shall agree in writing to be bound by the terms of this Agreement as amended from time to time. The Investment Manager(s) shall provide a quarterly report to the Trustee documenting the investments held and the rate of return. The Trustee, in consultation with the Financial Advisor, shall satisfy itself that the investment of Trust Property by the Investment Manager(s) complies with the terms of this Agreement and the Investment Policy. The Trustee may rely and act upon the advice of such investment counsel or investment advisor(s) and further they may delegate directly to such investment counsel or investment advisor(s) the direct management of the whole or any part of the Trust Property as the Trustee deems advisable and on such other terms as the Trustee considers advisable including for greater certainty delegated power to choose, acquire or dispose of investments from time to time and including the power to sub-delegate the power to choose, acquire and dispose of investments and the Trustee shall not be liable for any losses incurred as a consequence of the exercise or failure to exercise any such delegated powers by any such investment counsel or investment advisor(s). The Trustee may pay the proper fees and disbursements of such investment counsel or investment advisor(s) out of the Trust Property, which fees and disbursements shall be charged to either income or capital or part to income and part to capital as the Trustee in the exercise of an absolute discretion shall determine.

9. JOINT VENTURES AND PARTNERSHIPS

9.1 Joint Ventures and Partnerships. The Trustee may join in any syndicate, partnership or joint venture, contributing all or part of the assets of the Trust Property as the contribution of the Trust Property thereto and they may enter into agreements with co-investors which limit their rights to buy or sell assets of the Trust Property.

10. GENERAL ADMINISTRATIVE POWERS

10.1 Operate Accounts. The Trustee shall for the purposes of the Trust Property open and operate and maintain the Trust Account and other such accounts that the Trustee in its discretion may deem necessary from time to time, in a Financial Institution, for the management and investment of the Trust Property and to make such arrangements governing banking procedures as are consistent with this Agreement, including the delegation of authority to sign

cheques and withdraw monies from the Trust Account to no fewer than two (2) duly-authorized signatories.

10.2 Signing Authority. The Trustee shall appoint and delegate no fewer than two (2) duly-authorized persons to sign any or all banking documents, stock transfers, receipts, promissory notes, other negotiable instruments and any other documents of any kind required to be signed on behalf of the Trust at any time.

10.3 Power to Sue and Settle. The Trustee may from time to time institute, prosecute and defend any suit, action, arbitration or other proceeding affecting a Trustee or the Trust Property and may pay the fees, costs and expenses thereof out of the Trust Property. The Trustee may compromise or compound any debt owing to the Trust Property. The Trustee may compromise or settle any claim of or against the Trustee or the Trust Property upon such evidence or opinion as the Trustee shall deem sufficient.

10.4 Power to Pay Expenses. For the purposes of clarification, and not in any way to limit the powers of the Trustee hereunder, the Trustee is authorised to settle and to pay and satisfy out of the assets or property of the Trust Property (charging the same against income or Capital or part against income and part against Capital as the Trustee in the exercise of an absolute discretion shall determine) any of the following obligations:

- (a) the amount of any income, gift or other tax or any duty payable to any government to which the Trust Property is obligated arising from or in connection with the establishment, execution, operation, management, distribution or termination of the Trust Property or otherwise related to the Trust Property;
- (b) the amount of any expenses payable to the Trustee hereunder in respect of attendance at the Trustee's meetings;
- (c) the amount of any legal or other expenses necessarily or reasonably incurred in connection with the establishment, execution, management, operation, distribution or termination of the Trust Property;
- (d) the amount of any reasonable expenses for making and changing investments, or for purchasing, exchanging or leasing any property, including brokers' commissions and charges, auditors' fees and legal fees.

10.5 Separate Funds or Common Funds. The Trustee may in the exercise of an absolute discretion maintain the Trust Property in one common fund or may set aside one or more separate funds for any Beneficiary and the Trustee shall have the power to invest such separate funds for such Beneficiary only and shall have the power to re-allocate assets from one trust to another or discontinue one or more or all trusts so established and to re-establish such separate trusts or common funds as they from time to time deem it advisable so to do.

10.6 Carry on Business. The Trustee may carry on any business whatsoever and either independently or in partnership with any individual, trust or corporation which can in the

opinion of the Trustee be carried on advantageously by the Trust Property and the Trustee shall have power to do all things necessary or advisable for the carrying on of any such business.

10.7 Registration of Securities. It shall not be necessary for any securities or assets of the Trust Property to be registered in the name of the Trustee and the same may, in the discretion of the Trustee, be registered in the name of any agent or nominee of the Trustee.

10.8 Safekeeping and Insurance of Securities and other Assets. The Trustee may arrange for such safekeeping and storage of securities, other assets of the Trust Property and of records belonging to or relating to the Trust Property as the Trustee in the exercise of an absolute discretion considers appropriate and the Trustee may place such insurance upon securities and other assets at the expense of the Trust Property or refrain from placing insurance on some or all of the securities and other assets as the Trustee considers it appropriate so to do.

10.9 Professional Advisors to the Trustees. In addition to a Financial Advisor and Investment Manager, the Trustee may employ and act upon the advice of such professional or other experts and consultants including without limitation lawyers, valuers, accountants, surveyors, auctioneers, actuaries, corporate agents and nominees, as the Trustees consider advisable in the discharge of their duties and may delegate in writing to such agents all or any of their powers conferred on them herein. The Trustee may pay the proper fees and disbursements for such professional or other experts and consultants out of the Trust Property, charged either to income or capital or part to income and part to capital as the Trustee considers appropriate. The Trustee may act upon the opinion or advice of or upon information obtained from any such professional or other experts and consultants and the Trustee shall not be responsible, answerable or accountable for any loss, depreciation or damage occasioned to the Trust Property by their acting or not acting in accordance therewith.

10.10 Depreciation or Depletion Reserves. The Trustee may provide for depreciation or depletion reserves to be charged against the net income arising from depreciable or depleting assets held in the Trust Property. The rate of depreciation or depletion to be taken annually shall be such rate as the Trustee may determine. Any sums reserved for depreciation or depletion shall be set aside in each year and shall be deemed to form part of the Capital of the Trust Property. Notwithstanding any other provisions of this Agreement, the income arising from the Trust Property shall be the net income after providing for the aforesaid reserves for depreciation or depletion.

10.11 Elections, etc. The Trustee shall have full, absolute and unfettered discretion from time to time and at any time or times, either alone or in conjunction with the Beneficiaries, to make or refrain from making any election or elections, designations, determinations, distributions or allocations or both for the purposes of the *Income Tax Act* or any similar legislation of any province or other jurisdiction in force from time to time as in their absolute discretion deem to be in the best interests of the Trust Property or the Beneficiaries or both, either alone or in conjunction with the Beneficiaries. Where any specific funds or shares are created under this Trust Property, the Trustees shall have the absolute power to determine which specific assets shall form such fund or share, as the case may be, unless otherwise expressly provided in the Trust Property. The Trustee is specifically exonerated from any responsibility with respect to making or not making any such election or elections, designations,

determinations, distributions or allocations or both, if they act *bona fide* in the exercise of such powers. The exercise of a discretion by the Trustee shall be conclusive and binding on the Beneficiaries and notwithstanding any of the foregoing provisions, the making and filing of an election or elections, designations, determinations, distributions or allocations or both, for income tax purposes shall not in and of itself create a vested interest in the Beneficiaries to any portion of the Trust Property.

11. DUTIES TO BENEFICIARIES

11.1 Trustee's Duties to Beneficiaries. Without in any way limiting or derogating from the Trustee's powers, authorities, duties, discretions and immunities available to the Trustee, whether under applicable law or otherwise, the Trustee shall:

- (a) participate in meetings with representatives of Museum London, or the City, or both, to review and explain the Trustee's annual report and the audited financial statements and for any other purpose that Museum London, or the City, or both, may reasonably request;
- (b) upon request from any Beneficiary, deliver copies of all ledgers, registers and documents or recordings of transactions affecting the Trust Property;
- (c) at the expense of the Trust, obtain bonding or security for the due and faithful administration of the Trust, including errors and omission insurance; and
- (d) comply with all applicable investment requirements pursuant to the the *Municipal Act*.

12. AMENDMENT OF DEED OF SETTLEMENT

12.1 Amendment. Save and except for the right to amend reserved to the Settlor under Section 5.1, this Agreement shall not otherwise be amended, supplemented or otherwise modified except by an instrument in writing signed by the Beneficiaries, the Trustee and the Settlor.

13. SITUS AND GOVERNING LAW

13.1 Situs of the Trust Property. The Trust Property shall have its *situs* in and be subject to the laws of the Province of Ontario.

13.2 Governing Laws. This Agreement and any question of law relating to the construction of this Agreement and the administration of the Trust Property shall be construed in accordance with the laws of the Province of Ontario.

14. DURATION AND TERMINATION OF THE TRUST

14.1 The Settlor does not intend that there be any violation of the "rule against perpetuities" or any similar law which limits how long a trust may last. Accordingly, if any right or option to acquire any interest in the Trust Property exists under this Agreement, such right or

option must be exercised, if at all, so as to vest such interest within time periods permitted by applicable laws. If, however, such violation should inadvertently occur, or upon any earlier termination of the Trust, the Trustee shall prepare a plan detailing how the Trust Property will be resettled or transferred for the use and benefit of the Beneficiaries in such a way as to approximate most closely the intent of the Settlor and the purposes of the Trust.

15. POWERS – GENERAL

15.1 Powers. The powers granted herein are in addition to all other powers vested in trustees by law or otherwise and without restricting the general powers, discretions and authorities in this Agreement given to the Trustee, the Trustee shall have the power, discretion and authority to deal with the assets of the Trust Property without the interference of any person entitled hereunder.

16. ACCEPTANCE OF TRUST

16.1 Acceptance. By executing this Agreement, the Trustee hereby accepts the trusts herein contained upon the terms and conditions herein provided.

17. SIGNING BY COUNTERPARTS

17.1 Counterparts. This Agreement may be executed in any number of counterparts, including by way of facsimile or e-mail transmission of Adobe Acrobat or other digital image files, each of which shall constitute an original and all of which, taken together, shall constitute one and the same instrument. Any party executing this Agreement by facsimile or e-mail transmission shall, immediately following the request by any other party, provide an originally executed counterpart of this Agreement provided, however, that any failure to so provide shall not constitute a breach of this Agreement except to the extent that such electronic execution is not otherwise permitted under the *Electronic Commerce Act, 2000* (Ontario).

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.
NEXT PAGE IS THE SIGNATURE PAGE.**

IN WITNESS WHEREOF the parties hereto have executed this Agreement as at the date first above written.

THE CORPORATION OF THE CITY OF LONDON

By: _____
Name:
Title:

By: _____
Name:
Title:
We have authority to bind the municipality.

MUSEUM LONDON FOUNDATION

By: _____
Name:
Title:

By: _____
Name:
Title:
We have authority to bind the corporation.

MUSEUM LONDON

By: _____
Name:
Title:

By: _____
Name:
Title:
We have authority to bind the corporation.

Appendix “B”

Bill No.

By-law No.

A by-law to authorize the Mayor and Clerk to execute the Acknowledgment between The Corporation of the City of London (the “City”), Museum London (the “Museum”) and Museum London Foundation (the “Foundation”) to terminate the Declaration and Agreement of Trust dated the 9th day of April, 2019 (the “Agreement”)

WHEREAS subsection 5(3) of the *Municipal Act*, 2001, S.O. 2001 c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 8 of the *Municipal Act*, 2001 provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on a municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to issues;

AND WHEREAS section 9 of the *Municipal Act*, 2001 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

AND WHEREAS subsection 10(1) of the *Municipal Act*, 2001, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable to the public;

AND WHEREAS subsection 10(2) of the *Municipal Act*, 2001 provides that a municipality may pass by-laws respecting, among other things: (i) governance structure of the municipality and its local boards; ii) financial management of the municipality and its local boards; and iii) economic, social and environmental well-being of the municipality;

AND WHEREAS The Corporation of the City of London entered into a Declaration and Agreement of Trust, between The Corporation of the City of London, Museum London Foundation, and Museum London (“Agreement”);

AND WHEREAS The Corporation of the City of London has been requested to execute the Acknowledgment, acknowledging and agreeing:

- i. A valid trust was never constituted pursuant to the terms of the Agreement;
- ii. The Museum does not intend to settle a valid trust pursuant to the terms of the Agreement;
- iii. The Agreement shall be terminated on the date the Acknowledgement is executed by the parties;

AND WHEREAS it is appropriate to authorize the Mayor and City Clerk to execute the Acknowledgment on behalf of the City;

NOW THEREFORE the Municipal Council of the Corporation enacts as follows:

1. The Acknowledgment attached as Schedule '1' to this by-law is hereby authorized and approved.

2. The Mayor and City Clerk are authorized to execute the Acknowledgement authorized and approved under section 1 of this by-law.

3. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council , 2020

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading-
Second Reading-
Third Reading-

Schedule 1

ACKNOWLEDGMENT

BETWEEN: The Corporation of the City of London (the “**City**”)

AND: Museum London (the “**Museum**”)

AND: Museum London Foundation (the “**Foundation**”)

RE: Declaration and Agreement of Trust dated the 9th day of April, 2019 (the “**Agreement**”)

WHEREAS the City, Museum and Foundation (collectively, the “**Parties**”) agreed that it would be in the best interests of the City and the Museum to settle a trust to improve the administration, operation and governance of the general operating funds of the Museum (the “**Funds**”), whereby the Museum, as settlor, would transfer the Funds to the Foundation to hold as trustee, for the benefit of the City and Museum, as beneficiaries;

AND WHEREAS the Agreement to establish this trust relationship was drawn up by legal counsel and reviewed by the Parties;

AND WHEREAS the City passed *A By-law to approve the Declaration and Agreement of Trust between the Museum London Foundation, Museum London and The Corporation of the City of London, By-law No. A.-7833-108*, at the Municipal Council meeting on the 9th day of April, 2019, which approved the Agreement between the Parties and authorized the Mayor and City Clerk to sign the Agreement, attached as Schedule “A” to the said By-law;

AND WHEREAS the Parties executed the Agreement on the 9th day of April, 2019;

AND WHEREAS neither the Funds, nor any other property, were transferred from the Museum, as settlor, to the Foundation, as trustee, for the benefit of the City and the Museum, as beneficiaries, in accordance with the Agreement;

AND WHEREAS the Museum no longer intends for a valid trust to be settled in accordance with the Agreement;

AND WHEREAS a valid trust is only constituted after property is transferred from the settlor to the trustee with the intention of settling a trust for the benefit of the beneficiary or beneficiaries;

NOW THEREFORE, in consideration of the covenants set forth in this Acknowledgment and for other good and valuable consideration, the receipt and adequacy of which is acknowledged by the Parties, the Parties acknowledge and agree to the following:

1. A valid trust was never constituted pursuant to the terms of the Agreement;
2. The Museum does not intend to settle a valid trust pursuant to the terms of the Agreement;
3. The Agreement shall be terminated as of the date hereof; and
4. This Acknowledgement may be executed by counterparts and by facsimile or electronic (e-mail) transmission, and if so executed, each document shall be deemed to be an original, shall have the same effect as if all parties had executed the same copy of this Acknowledgement in hard copy and all of which copies when taken together shall constitute one and the same document.

DATED at London, Ontario, this _____ day of _____, 2020.

THE CORPORATION OF THE CITY OF LONDON

By: _____
Name: Ed Holder
Title: Mayor

By: _____
Name: Catharine Saunders
Title: City Clerk
We have authority to bind the municipality.

MUSEUM LONDON

By: _____
Name:
Title:

By: _____
Name:
Title:
We have authority to bind the corporation.

MUSEUM LONDON FOUNDATION

By: _____
Name:
Title:

By: _____
Name:
Title:
We have authority to bind the corporation.

TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON OCTOBER 6, 2020
FROM:	KEVIN DICKINS ACTING MANAGING DIRECTOR HOUSING, SOCIAL SERVICES AND DEARNESS HOME
SUBJECT:	HOMELESS PREVENTION COVID-19 RESPONSE SINGLE SOURCE PROCUREMENTS

RECOMMENDATION

That, on the recommendation of the Acting Managing Director of Housing, Social Services and Dearness Home, with the concurrence of the Director, Financial Services, that the following action be taken:

- a) That single source procurements **BE APPROVED** with existing agreements with various hotels and motels within the City of London at a total estimated cost of \$1,181,396 (excluding HST) for a period between November 1, 2020 to March 31, 2021, in accordance with section 14.4d) of the Procurement of Goods and Services Policy;
- b) a single source procurement with Impact London **BE APPROVED** for isolation space staffing support with a total estimated cost of \$275,000 (for a period between November 1, 2020 to March 31, 2021, in accordance with section 14.4e) of the Procurement of Goods and Services Policy; and
- c) Civic Administration **BE DIRECTED** to take all necessary steps to allocate funding to extend the Homeless Prevention COVID-19 Response by continuing to fund the operation of the Isolation Space, and social distancing space, and continuing staffing support by Impact London at the Isolation Space until March 31, 2021.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- Procurement in Emergencies Update – COVID-19 (Strategic Priorities and Policy Committee, September 22, 2020)
- Procurement in Emergencies – COVID-19 (Corporate Services Committee, May 25, 2020)
- Homeless Prevention COVID-19 Response and Funding Overview (CPSC: April 28, 2020)
- Canada’s COVID-19 Economic Response Plan Funding Agreement (CPSC: April 28, 2020)
- Municipal Council Approval of the Housing Stability Plan 2019 to 2024 as Required Under The Housing Services Act, 2011 (CPSC: December 3, 2019)

PURPOSE

Approval for the use of local motels and hotels for temporary housing and staffing support has been provided since March, 2020 through The City of London Procurement Policy 14.2, Procurement in Emergencies, until October 31, 2020. Homeless Prevention is recommending extending all hotel/motels, staffing support and support services from November 1, 2020 to March 31, 2021, as necessary.

BACKGROUND

City of London, Homeless Prevention Response

The City of London Homeless Prevention team is working with community partners to prevent the spread of COVID-19, in accordance with guidance provided by the Canadian Alliance to End Homelessness and through the Reaching Home Directives provided by Employment and Social Development Canada.

City of London Homeless Prevention has taken the following actions to increase social distancing and reduce the risk of outbreak within emergency shelters by providing safe spaces for individuals and families to self-isolate. Since March 2020, the following spaces have been set-up at various locations throughout London through the use of local motels and hotels.

1. **Isolation Space** for COVID-19 probable and COVID-19 positive individuals. Maximum occupancy is 26 individuals.
2. **Physical Distancing Space** in local motels and hotels for vulnerable participants including those that are high-risk and over fifty-five years of age, those that have a cardiac or respiratory disease, those who are immunocompromised, families. Physical distancing space is also being provided for women fleeing violence, as well as Indigenous culturally appropriate space. The maximum occupancy is 140 rooms.

The City of London Homeless Prevention team has worked closely with community partners to coordinate staffing at each site, as well as provide food, cleaning and laundry, and safe transportation.

The aim of the Homeless Prevention team is to reduce the use of hotel and motel rooms between November 1, 2020 and March 31, 2021, as individuals are housed through the Homeless Prevention Coordinated Access System. However, the cost projected below is based on the current number of rooms being utilized, assuming a “worst case scenario”, in the event that Homeless Prevention is unable to reduce the total number of rooms due to other factors (ex: surge in new COVID-19 cases, cold weather alerts requiring opening of additional beds, outbreak in shelter).

The estimated total cost of the Homeless Prevention COVID-19 Response from November 1, 2020 to March 31, 2021 is estimated at \$1,834,737 excluding HST, as outlined below:

Expense	Cost Estimate (excluding HST)
Hotel/Motel Rooms	\$1,181,396
Services (cleaning, laundry, transportation, food, comfort stations, security, hotel damages, etc.)	\$378,341
Isolation Space staffing support through Impact London	\$275,000
<i>Total</i>	<i>\$1,834,737</i>

Coordinated Informed Response

The Coordinated Informed Response team has also shifted operations to provide additional support where needed, including:

- Providing increased security in key areas.

- Placement of six comfort stations throughout the core area to supply washrooms and hand sanitizing stations for people who no longer have access to public facilities.
- Providing garbage containers for encampments in certain areas.
- Increased outreach with added provisions including, providing wellness checks and engagements with unsheltered individuals.
- Delivering bagged and boxed meals to unsheltered individuals.
- Providing both verbal and written communication to educate individuals on COVID-19, safe distancing, self-isolating and shelter options.
- Connecting vulnerable unsheltered individuals with local resources, including physical distancing space.
- Continuing to refer individuals to resting spaces.
- Bylaw is continuing to work with outreach teams to locate and support unsheltered individuals.

COVID-19 – Increased Risk for Homeless Individuals and Families

Due to a high risk of a COVID-19 outbreak in emergency shelters, the City of London Homeless Prevention team has been working closely with emergency shelters and homeless serving organization to take immediate action to limit the spread of the virus amongst some of London's most vulnerable populations since March, 2020.

Employment and Social Development Canada identifies a number of factors for individuals and families experiencing homelessness that increase the risk of contracting COVID-19, including:

- People living unsheltered have limited ability to prevent infection. If they become ill, transience makes sustained contact for medical monitoring difficult.
- Many people experiencing homelessness have pre-existing health issues that create compromised immunity, and they may not seek or have access to health care.

The Government of Canada identify the following as COVID-19 Vulnerable Populations:

- Older adults (for London, in consultation with Middlesex London Health unit, this has been determined to be 55+);
- at risk due to underlying medical conditions (e.g. heart disease, hypertension, diabetes, chronic respiratory diseases, cancer); and
- at risk due to a compromised immune system from a medical condition or treatment (e.g. chemotherapy).

The ESDC Canada Reaching Home Directives note the following:

“The public health guidance to mitigate risks of infection, such as self-isolation and social distancing, assumes access to a private home. Inability to follow these guidelines represents a significant risk of community transmission. In addition, overcrowded drop-ins and shelter sites, congregate housing environments, and inadequate resources to maintain proper hygiene and infection control practices exacerbate vulnerability for people who work, volunteer, and reside in these settings. These risk factors underscore the need for communities to take active measures to limit the risk of contracting COVID-19 among people experiencing homelessness, and the staff and volunteers who work with this population.”

Procurement Process

During the initial onset of COVID-19, hotel and motel rooms, along with the staffing support for isolation spaces were procured under section 14.2, Procurement in

Emergencies, of the Procurement of Goods and Services Policy. Based on that experience and the anticipation that these services will be required at least until the end of March 2021, Civic Administration is recommending that these procurements be made under section 14.4 Single Source of the Procurement of Goods and Services Policy.

For the procurement of hotel and motel rooms, section 14.4d) would be applicable:

“There is a need for compatibility with goods and/or services previously acquired or the required goods and/or services will be additional to similar goods and/or services being supplied under an existing contract (i.e. contract extension or renewal).”

For the procurement of isolation space staffing, section 14.4 e) would be applicable:

“The required goods and/or services are to be supplied by a particular supplier(s) having special knowledge, skills, expertise, or experience.”

FINANCIAL IMPACT

This Homeless Prevention COVID-19 Response has been 100% funded by the Government of Canada COVID-19 Economic Response Plan Funding Agreement and Government of Ontario Social Services Relief Fund since March, 2020.

Continuation of the Homeless Prevention COVID-19 Response from November 1, 2020 to March 31, 2021 will be 100% funded by the Government of Canada COVID-19 Economic Response Plan Funding Agreement, and the Government of Ontario Community Homeless Prevention Initiative, and Social Services Relief Fund (SSRF), subject to approval of the Social Services Relief Fund Phase Two Business Case submitted to The Ministry of Municipal Affairs and Housing on September 11, 2020. The Ministry of Municipal Affairs and Housing notes that the SSRF Phase Two Business Case will be reviewed in October, 2020.

PREPARED BY:	SUBMITTED BY:
KATE GREEN MANAGER, HOMELESS PREVENTION HOUSING, SOCIAL SERVICES AND DEARNESS HOME	CRAIG COOPER MANAGER, HOMELESS PREVENTION HOUSING, SOCIAL SERVICES AND DEARNESS HOME
CONCURRED BY:	RECOMMENDED BY:
IAN COLLINS DIRECTOR, FINANCIAL SERVICES	KEVIN DICKINS MANAGING DIRECTOR HOUSING, SOCIAL SERVICES AND DEARNESS HOME

TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON OCTOBER 6, 2020
FROM:	GEORGE KOTSIFAS, P.ENG. MANAGING DIRECTOR, DEVELOPMENT & COMPLIANCE SERVICES & CHIEF BUILDING OFFICIAL
SUBJECT:	MUNICIPAL IMPLEMENTATION OF AUTHORIZED CANNABIS RETAIL STORES

RECOMMENDATION

That, on the recommendation of the Managing Director, Development & Compliance Services & Chief Building Official, the following report on municipal implementation of legalized cannabis retail stores **BE RECEIVED** for information.

PREVIOUS REPORTS PERTAINING TO THIS MATTER

- Planning and Environment Committee – December 4, 2017 – Planning for Non-therapeutic Cannabis Retail Stores
- Community And Protective Services – December 10, 2018 – Municipal Implementation Of Legalized Cannabis – Cannabis Licence Act, 2018
- Planning and Environment Committee – January 7, 2019 – Cannabis Retail Stores

BACKGROUND

At the January 15, 2019 Municipal Council meeting, the following was resolved:

That, on the recommendation of the Managing Director, City Planning and City Planner, with the concurrence of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the review of potential locations for Cannabis Retail Stores in the City of London:

- a) the attached proposed by-law (Appendix “A”) BE INTRODUCED at the Municipal Council meeting to be held on January 15, 2019 to repeal and replace By-law No. CPOL-232-15, as amended, being a By-law entitled “Siting of Cannabis Retail Stores in London” and replace it with a new Council policy entitled “Siting of Cannabis Retail Stores in London”; and,
- b) the attached proposed delegation by-law (Appendix “B”) BE INTRODUCED at the Municipal Council meeting to be held on January 15, 2019 to delegate to the Chief Building Official, or delegate, the authority to respond to circulation of cannabis retail site applications to the Alcohol and Gaming Commission of Ontario (AGCO).

The purpose of this report is to provide an update on the City of London’s responses to the Alcohol and Gaming Commission of Ontario (AGCO) when notified of a new Cannabis Retail Store application within London.

The current process is as follows:

- The Manager of Zoning and Public Property Compliance receives an email from the AGCO notifying that a new cannabis retail store authorization application has been received (Appendix “C”).
- A review of the property and surrounding area is conducted utilizing CityMap and Google Streetview to verify compliance with AGCO regulations and Council policy “Siting of Cannabis Retail Stores in London”.
- A standard response template is populated based on the aforementioned review and submitted to the AGCO through their web portal.
- The Mayor, Ward Councillor, City Manager, Managing Director, Development & Compliance Services & Chief Building Official and City Clerk are notified via an email from the Manager of Zoning and Public Property Compliance of the City’s AGCO submission.

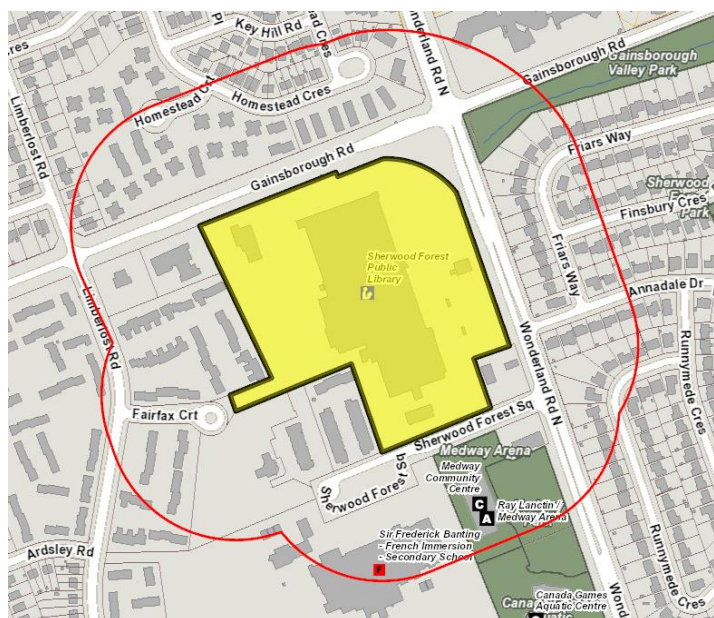
The following is a list from the AGCO’s website of Cannabis Retail Stores that are “Authorized to Open” or have an application “In Process”.

Store Name	Address	Store Application Status	Open to Public
Friendly Stranger London	1135 Richmond St	Authorized To Open	Yes
J. London	691 Richmond St, Suite 5	Authorized To Open	Yes
Lux Smoke Vape/Cafe	467 Wharncliffe Rd S	Authorized To Open	Yes
One Plant Masonville	94 Fanshawe Park Rd E, Unit 6	Authorized To Open	Yes
Spiritleaf	109 Fanshawe Park Rd E, Unit 9	Authorized To Open	Yes
Tokyo Smoke	666 Wonderland Rd N, Unit 6b	Authorized To Open	Yes
Tweed	1025 Wellington Rod, Unit A-2	Authorized To Open	Yes
423 Hamilton Road	423 Hamilton Rd	In Progress	N/A
Canna Cabana London	760 Hyde Park Rd, Unit 7b	In Progress	N/A
Cannabis Link	1175 Hyde Park Rd, Unit 2b	In Progress	N/A
Cannabis Link	1225 Wonderland Rd N, Unit 40a	In Progress	N/A
Cannabis Link	1295 Highbury Ave N, Unit A6B	In Progress	N/A
Cannabis Supply Co.	9 Southdale Rd E	In Progress	N/A

Chill Cannabis	649 Richmond St	In Progress	N/A
Cloud 29 Richmond	660 Richmond St, Unit 6	In Progress	N/A
Corner Cannabis - Fanshawe	1299 Oxford St E, Unit 79b	In Progress	N/A
Fire & Flower Cannabis Co.	685 Richmond St, Suite 109	In Progress	N/A
Forest City Marijuana	1470 Dundas St	In Progress	N/A
Lit Cannabis	25 Oxford St W, Unit 109	In Progress	N/A
Miss Jones	765 Exeter Rd, Unit C64	In Progress	N/A
Neat Cannabis Company	590 Oxford St E, Unit B	In Progress	N/A
Ronin Cannibus	434 Richmond St	In Progress	N/A
Spiritleaf 979 Wellington Road	979 Wellington Rd, Suite 106a	In Progress	N/A
The Cannabist Shop - Richmond	533 Richmond St	In Progress	N/A
Tree Tops Cannabis Co.	1070 Wellington Rd, Unit 17	In Progress	N/A

To date, Civic Administration has made 17 submissions to the AGCO. Of those submissions, one did not comply with Council's "Siting of Cannabis Retail Stores in London" policy. The location was for 1225 Wonderland Rd N, Unit 40a and the property line of the cannabis retail store site was not a minimum of 150m away from the property line of any municipal library, pool, arena and/or community centre. As per the above table, this location status is listed as "In Progress" and as of the date of this report Civic Administration has not received any additional correspondence from the AGCO regarding that particular submission.

1225 Wonderland Road North



CONCLUSION

The current review and submission process as outlined above is working well. It is anticipated that in addition to the existing seven open Cannabis Retail Stores in London, the number of stores will continue to grow, with additional stores being opened to the public by the end of 2020.

PREPARED BY:	CONCURRED BY:
ADAM SALTON MANAGER, ZONING AND PUBLIC PROPERTY COMPLIANCE	PETER KOKKOROS, P.ENG. DEPUTY CHIEF BUILDING OFFICIAL
RECOMMENDED BY:	
GEORGE KOTSIFAS, P. ENG. MANAGING DIRECTOR, DEVELOPMENT & COMPLIANCE SERVICES & CHIEF BUILDING OFFICIAL	

Appendix "A"

Bill No. 35

2019

By-law No. CPOL.

A by-law to repeal and replace By-law No. CPOL-232-15, as amended, being a By-law entitled "Siting of Cannabis Retail Stores in London" and replace it with a new Council policy entitled "Siting of Cannabis Retail Stores in London".

WHEREAS section 5(3) of the Municipal Act, 2001, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the Municipal Act, 2001, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS the Council of The Corporation of the City of London wishes to repeal and replace By-law No. CPOL-232-15, as amended, being a By-law entitled "Siting of Cannabis Retail Stores in London" and replace it with a new Council policy entitled "Siting of Cannabis Retail Stores in London";

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The policy entitled "Siting of Cannabis Retail Stores in London", attached hereto as Schedule "A" is hereby adopted.
2. By-law No. CPOL-232-15, as amended being a By-law entitled "Siting of Cannabis Retail Stores in London" is hereby repealed.
3. This by-law shall come into force and effect on the date it is passed.

PASSED in Open Council on January 15, 2019.

Policy Name: Siting of Cannabis Retail Stores in London

Legislative History: Enacted by Council Resolution on December 12, 2017 (By-law No. CPOL-232-15), amended by By-law CPOL-339-330 on June 26, 2018

Last Review Date: June 11, 2018

Service Area Lead: Managing Director, City Planning and City Planner

1. Policy Statement

This policy is to establish a Council policy for the location and design for proposed locations of cannabis retail stores.

2. Definitions

Not applicable

3. Applicability

This policy applies to the matters to be considered by the Province or its Agents in the siting of cannabis retail stores in London.

4. The Policy

It is a policy of the City of London that the following location and design measures be considered when siting a new cannabis retail store in London:

- 4.1 The property line of any cannabis retail store site be a minimum of 150m away from the property line of any municipal library, pool, arena and/or community centre; and,
- 4.2 A cannabis retail store site be designed to incorporate CPTED (Crime Prevention Through Environmental Design) principles into the site design of the facility and the entire site on which it is located.

Appendix "B"

Bill No. 35

2019

By-law No. A.7801-25

A by-law to delegate the authority to respond to circulation of cannabis retail site applications to the Alcohol and Gaming Commission (AGCO).

WHEREAS section 5(3) of the Municipal Act, 2001 S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the Municipal Act, 2001 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 23.1 of the Municipal Act, 2001 provides that a municipality may delegate its powers and duties to a person or body subject to the restrictions set out in that section of the Municipal Act, 2001;

AND WHEREAS The Corporation of the City of London (the "City") has by by-law adopted a Delegation of Powers and Duties Policy;

AND WHEREAS it is deemed expedient for the City to delegate the authority to provide responses to the circulation of cannabis retail store applications to the Alcohol and Gaming Commission (AGCO) within the prescribed commenting period;

AND WHEREAS Section 10 of Ontario Regulation 468/18, made under the Cannabis License Act, 2018 identifies matters of public interest which include:

1. Protecting public health and safety.
2. Protecting youth and restricting their access to cannabis.
3. Preventing illicit activities in relation to cannabis;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. That the authority to respond to circulation of cannabis retail site applications to the Alcohol and Gaming Commission (AGCO) is hereby delegated to the Chief Building Official, or delegate.
2. Scope of Power:

The delegated authority to the Chief Building Official, or designate to develop a process and identify the staff and technical resources required to submit the City of London's formal response to a cannabis retail site application to the AGCO shall include:

 - a) submissions whether the proposed cannabis retail store location is within 150 metres of a school or private school as defined by the Education Act;

- b) submissions whether the proposed cannabis retail store location is zoned to permit a retail store; and,
- c) comments with regards to the proposed site's conformity with the Council Policy entitled "Siting of Cannabis Retail Stores in London", as may be amended from time to time.

3. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council January 15, 2019.

Appendix "C"



iAGCO - Applications Undergoing Public Notice

Subscription details:

Email Address: asalton@london.ca

Types of Applications: Cannabis Retail Store Authorization

Location: London

The public notice offers the municipality and residents of the municipality in which the premises is located an opportunity to respond to the application within the time period identified on the posting and on the placard.

The following application(s) are now undergoing public notice:

Cannabis Applications

City	Premises	Deadline for Objections / Submissions	File Number	Application Type	Areas	
LONDON	XXXXX 300 Dufferin Ave London, ON	YYYY-MM-DD	XXXXXX	New Application Cannabis Retail Store Authorization	Indoor Area	File Objection / Submission

To unsubscribe, click [here](#).

Alcohol and Gaming Commission of Ontario
90 Sheppard Avenue East, Suite 200
Toronto ON M2N 0A4
Tel.: 416-326-8700
Toll free in Ontario: 1-800-522-2876
Inquiries: www.agco.ca/iagco

TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE ON OCTOBER 6, 2020
FROM:	G. KOTSIFAS, P. ENG. MANAGING DIRECTOR, DEVELOPMENT & COMPLIANCE SERVICES & CHIEF BUILDING OFFICIAL
SUBJECT:	ADMINISTRATIVE MONETARY PENALTIES – APPLICATION TO MUNICIPAL BY-LAWS PUBLIC PARTICIPATION MEETING

RECOMMENDATION

That, on the recommendation of the Managing Director, Development & Compliance & Chief Building Official, the proposed by-law amendments, **attached** as (“Appendix A”), **BE INTRODUCED** at the Municipal Council meeting to be held on October 13, 2020 for the purposes of applying the Administrative Monetary Penalties System By-law to municipal by-laws.

PREVIOUS REPORTS

Administrative Monetary Penalties – June 17, 2019 – Community and Protective Services Committee

Administrative Monetary Penalties – January 23, 2018 – Community and Protective Services Committee

Administrative Monetary Penalties – December 11, 2018 – Community and Protective Services Committee

BACKGROUND

On June 29, 2019, Municipal Council passed the Administrative Monetary Penalties System By-law (AMPs) with an effective date of November 1, 2019. The AMPs process is an alternative method of issuing *Provincial Offences Act* (POA) tickets for parking violations and other by-law matters. The AMPs process transfers by-law disputes from the courtroom to the municipality through the use of screening officers and independent hearing officers who are able to reduce, cancel, or affirm penalties. For parking violations, AMPs can be served on a vehicle, by mail, email or fax. For all other by-law violations, service can be done in person and also by mail, email or fax.

Parking Enforcement Officers have been issuing parking related AMPs since November 1, 2019. Since that time, over 41,000 AMPs have been issued for parking violations totaling over \$2.2 M in penalty amounts. Numerous screenings and several hearings have been processed. In response to Council direction, Parking Services has changed procedures to make services more accessible for persons with disabilities, alleviating the need for in person attendance.

As noted in the June 2019 CPSC report, once the AMPs process has been effectively implemented to address parking violations, Civic Administration would transfer the process to other municipal by-laws.

The intent of the attached amendments is to support the use of AMPs to address municipal by-law violations. The by-laws recommended for AMPs are: Business Licensing, Residential Rental Units Licensing, Property Standards and Yard and Lot Maintenance. The amendment for the property standards by-law will be made in an upcoming report (Q4 2020) on the full review of the property standards bylaw. The penalty amounts have been included in Schedule A-1 of the amendment. Officers have the discretion to apply escalated penalties (double the original penalty) for repeat similar offences. The penalties for parking offences has been increased in response to Council direction of March 3, 2020. The screening and hearings process for municipal by-law penalty disputes will remain the same as for parking AMPs.

PREPARED BY:	RECOMMENDED BY:
OREST KATOLYK, MLEO (C) CHIEF MUNICIPAL LAW ENFORCEMENT OFFICER	GEORGE KOTSIFAS, P. ENG. MANAGING DIRECTOR, DEVELOPMENT & COMPLIANCE SERVICES & CHIEF BUILDING OFFICIAL

Appendix A”

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. A-54-19001, being
“A by-law to implement an Administrative Monetary
Penalty System.

WHEREAS section 434.1 of the Municipal Act authorises the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System;

AND WHEREAS the Municipal Council on June 25, 2019 passed By-law No. A-54-19001, being “A by-law to implement an Administrative Monetary Penalty System;

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. A-54-19001 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That section 8.1 of the By-law be amended by adding the word “penalties” after the word “policies”.
2. That Schedule “A” of the By-law be amended to read “A-1”.
3. That Schedule “A-1” of the By-law be amended by adding the associated penalty provisions.
4. That Schedule “A-2” be added as follows: The following by-laws are listed as Designated By-laws as defined in the AMPs By-law:
 - Traffic and Parking By-law
 - Unauthorized Area Parking By-law
 - Idling Control By-law
 - Business Licensing By-law
 - Residential Rental Units Licensing By-law
 - Yard and Lot Maintenance By-law
 - Property Standards By-law
5. That the definition of “Administrative Penalty” be deleted and replaced with: means an administrative penalty established by this By-law or set out in the attached Schedule “A-1” for a contravention of a Designated by-law listed in Schedule “A-2”.
6. That the definition of “Designated By-law” be amended by replacing Schedule “A” with Schedule “A-2”.
7. That Section 2.1 of the By-law be amended by replacing Schedule “A” in the first instance with Schedule “A-2” and Schedule “A” in the second instance with Schedule “A-1”.
8. That Section 2.3 of the By-law be deleted and replaced with: The *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended, will continue to apply to contraventions of a Designated By-law, except that no person that is required to pay an administrative penalty under this By-law in respect of a contravention of a Designated By-law shall be charged with an offence in respect of the same contravention under the Provincial Offences Act.
9. That Section 3.1 of the By-law be amended by replacing Schedule “A” with Schedule “A-1” and by adding the following clauses: An Officer has the discretion to apply an escalated penalty as prescribed in Schedule “A-1” if the

same violation is repeated by the same person. If the violation is related to a property, the Officer must ensure the property ownership has not changed before applying the escalated penalty. Escalating penalties for the same violation apply to a property in perpetuity as long as the owner of the property has not changed.

10. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on **date**, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. L 131-16 referred to
as Residential Rental Units Licensing By-law.

WHEREAS section 434.1 of the Municipal Act authorises the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System.

AND WHEREAS the Municipal Council on passed By-law No. A-54-19001, being “A by-law to implement an Administrative Monetary Penalty System;

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. L.131-16 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That Part 10 of the By-law be amended by adding the following new section:
“Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with the Administrative Monetary Penalty System By-law A-54-19001, be liable to pay the City an Administrative Monetary Penalty.”
2. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on date, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – date, 2020
Second Reading –date, 2020
Third Reading – date, 2020

Schedule "A -1"
Administrative Monetary Penalty System By-Law
Penalty Schedule Residential Rental Units Licensing By-law

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
1	Operate Rental Unit without current valid licence	2.1	450.00
2	Hold out to be licensed if not licensed	2.2	450.00
3	Contravene (<u>term</u> / <u>condition</u>) of licence	2.3	300.00
4	Fail to comply with (<u>term</u> / <u>condition</u>) of licence	2.3	300.00
5	Operate Rental Unit while licence under suspension	2.4	450.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. PW-9 referred to as the Yard and Lot Maintenance By-law. A by-law to provide for the Licensing and Regulation of Various Businesses.

WHEREAS section 434.1 of the Municipal Act authorises the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System.

AND WHEREAS the Municipal Council on passed By-law No. A-54-19001, being “A by-law to implement an Administrative Monetary Penalty System;

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. L.131-16 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That Part 5 of the By-law be amended by adding the following new section:
“Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with the Administrative Monetary Penalty System By-law A-54-19001, be liable to pay the City an Administrative Monetary Penalty.”
2. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on date, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – date, 2020
Second Reading –date, 2020
Third Reading – date, 2020

Schedule "A-1"
Administrative Monetary Penalty System By-Law
Penalty Schedule for Yard and Lot Maintenance By-law

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amounts
1	Fail to clear land of refuse	3.1	\$175.00
2	Fail to enclose excavation with temporary barrier (122cm / 48 inches) high	3.2	\$175.00
3	Fail to drain accumulation of water over (<u>30cm</u> / <u>12 inches</u>) deep	3.3	\$175.00
4	Deposit refuse on private property	3.4	\$175.00
5	Deposit refuse on municipal property	3.5	\$175.00
6	Fail to keep water in swimming pool in accordance with by-law	3.6	\$175.00
7	Fail to maintain water in swimming pool in accordance with by-law	3.6	\$175.00
8	Fail to clear buffer strip	3.7	\$175.00
9	Hinder Enforcement Officer	3.8	\$175.00
10	Obstruct Enforcement Officer	3.8	\$175.00
11	Attempt to hinder Enforcement Officer	3.8	\$175.00
12	Attempt to obstruct Enforcement Officer	3.8	\$175.00
13	Contravene (<u>Work Order</u> / <u>Order to Discontinue Activity</u>)	3.9	\$175.00
14	Fail to contain refuse in accordance with by-law	3.10	\$175.00
15	Fail to locate refuse containers in accordance with by-law	3.10	\$175.00
16	Fail to use (<u>bins</u> / <u>bulk storage units</u>) to contain refuse in accordance with by-law	3.11	\$175.00
17	Fail to remove graffiti from (<u>buildings</u> / <u>structures</u> / <u>erectations</u> / <u>objects</u> in accordance with by-law	3.12	\$175.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. L.131-16, being “A by-law to provide for the Licensing and Regulation of Various Businesses.

WHEREAS section 434.1 of the Municipal Act authorises the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System.

AND WHEREAS the Municipal Council on passed By-law No. A-54-19001, being “A by-law to implement an Administrative Monetary Penalty System;

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. L.131-16 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That Part 12 of the By-law be amended by adding the following new section:
“Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with the Administrative Monetary Penalty System By-law A-54-19001, be liable to pay the City an Administrative Monetary Penalty.”
2. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on date, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – date, 2020
Second Reading –date, 2020
Third Reading – date, 2020

Schedule "A-1"
Administrative Monetary Penalty System By-Law
Penalty Schedule for Business Licensing By-law

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
1	Hold out to be licensed if not licensed	3.1	\$350.00
2	Operate business while licence under suspension	3.2	\$350.00
3	Operate business at location other than for which licence issued	3.3	\$350.00
4	Operate business under name other than name endorsed on licence	3.4	\$350.00
5	Licence holder – fail to display licence in conspicuous place on premise	3.5(a)	\$150.00
6	Licence holder – fail to display licence in conspicuous place on vehicle	3.5(b)	\$150.00
7	Licence holder – fail to maintain licence on their person	3.5(c)	\$250.00
8	Fail to keep required records	3.6	\$250.00
9	Hinder any person exercising power or duty under by-law	3.7	\$250.00
10	Attempt to hinder any person exercising power or duty under by-law	3.7	\$250.00
11	Obstruct any person exercising power or duty under by-law	3.7	\$250.00
12	Attempt to obstruct any person exercising power or duty under by-law	3.7	\$250.00
13	Own Body-Rub Parlour without current valid licence	Schedule 2, 7.1	\$750.00
14	Operate Body-Rub Parlour without current valid licence	Schedule 2, 7.1	\$750.00
15	Owner – permit person other than licensed Operator to operate Body-Rub Parlour	Schedule 2, 7.2	\$750.00
16	Operate Body-Rub Parlour without Owner holding Body-Rub Parlour licence	Schedule 2, 7.3	\$750.00
17	Owner – permit person under 18 to enter Body-Rub Parlour	Schedule 2, 7.4	\$750.00
18	Owner – permit person under 18 to remain in Body-Rub Parlour	Schedule 2, 7.4	\$750.00
19	Operator – permit person under 18 to enter Body-Rub Parlour	Schedule 2, 7.4	\$750.00
20	Operator – permit person under 18 to remain in Body-Rub Parlour	Schedule 2, 7.4	\$750.00
21	Owner – permit person under 18 to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
22	Owner – permit person under 18 to offer to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
23	Operator – permit person under 18 to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
24	Operator – permit person under 18 to offer to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
25	Owner – Body Rub Parlour – fail to ensure Operator attends at request of Enforcement Officer	Schedule 2, 8.1 (a)	\$750.00
26	Owner – fail to post sign at Body-Rub Parlour entrance – no entry to under 18	Schedule 2, 8.1 (b)	\$750.00
27	Owner – Body-Rub Parlour – fail to comply with prescribed operational standards	Schedule 2, 8.1 (c)	\$750.00
28	Owner – Body-Rub Parlour – fail to comply with prescribed hours of operation	Schedule 2, 8.1 (d)	\$750.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
29	Owner – Body-Rub Parlour – fail to comply with prescribed signage and advertising standards	Schedule 2, 8.1 (e)	\$750.00
30	Owner – Body-Rub Parlour – fail to maintain prescribed record of Attendants	Schedule 2, 8.1 (f)	\$750.00
31	Owner – Body-Rub Parlour – fail to ensure no services visible from outside	Schedule 2, 8.2 (a)	\$750.00
32	Operator – Body-Rub Parlour – fail to ensure no services visible from outside	2, 8.2 (a)	\$750.00
33	Owner – fail to ensure Body-Rub Parlour not more than 225m2 in size	Schedule 2, 8.2 (b)	\$750.00
34	Operator – fail to ensure Body-Rub Parlour not more than 225m2 in size	Schedule 2, 8.2 (b)	\$750.00
35	Owner – Body-Rub Parlour – fail to ensure no changes to premises as shown in floor plan	Schedule 2, 8.2 (c)	\$750.00
36	Operator – Body-Rub Parlour – fail to ensure no changes to premises as shown in floor plan	Schedule 2, 8.2 (c)	\$750.00
37	Own Adult Live Entertainment Parlour without current valid licence	Schedule 3, 7.1	\$750.00
38	Operate Adult Live Entertainment Parlour without current valid licence	Schedule 3, 7.1	\$750.00
39	Owner – permit person other than licensed Operator to operate Adult Live Entertainment Parlour	Schedule 3, 7.2	\$750.00
40	Operate Adult Live Entertainment Parlour without Owner holding Adult Live Entertainment Parlour Owner licence	Schedule 3, 7.3	\$750.00
41	Owner – permit person under 18 to enter Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
42	Owner – permit person under 18 to remain in Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
43	Operator – permit person under 18 to enter Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
44	Operator – permit person under 18 to remain in Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
45	Owner – permit person under 18 to provide services in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
46	Owner – permit person under 18 to act as Attendant in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
47	Operator – permit person under 18 to provide services in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
48	Operator – permit person under 18 to act as Attendant in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
49	Owner – Adult Live Entertainment Parlour – permit Attendant to have physical contact with person	Schedule 3, 7.6	\$750.00
50	Operator – Adult Live Entertainment Parlour – permit Attendant to have physical contact with person	Schedule 3, 7.7	\$750.00
51	Attendant – Adult Live Entertainment Parlour – have physical contact with person	Schedule 3, 7.7	\$750.00
52	Owner – Adult Live Entertainment Parlour – fail to ensure Operator attends on premises at request of Enforcement Officer	Schedule 3, 8.1 (a)	\$750.00
53	Owner – fail to post sign at Adult Live Entertainment Parlour entrance – no entry to under 18	Schedule 3, 8.1 (b)	\$750.00
54	Owner – Adult Live Entertainment Parlour – fail to comply with prescribed signage and advertising standards	Schedule 3, 8.1 (c)	\$750.00
55	Owner – Adult Live Entertainment Parlour – fail to maintain prescribed record of Attendants	Schedule 3, 8.1 (d)	\$750.00
56	Owner – Adult Live Entertainment Parlour – fail to ensure no services visible from outside	Schedule 3, 8.2 (a)	\$750.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
57	Operator – Adult Live Entertainment Parlour – fail to ensure no service visible from outside	Schedule 3, 8.2 (b)	\$750.00
58	Owner – fail to ensure Attendant services are within view of Entertainment Area	Schedule 3, 8.2 (b)	\$750.00
59	Operator – fail to ensure Attendant services are within view of Entertainment Area	Schedule 3, 8.2 (b)	\$750.00
60	Owner – fail to ensure Adult Live Entertainment Parlour operated in accordance with floor plan	Schedule 3, 8.2 (c)	\$750.00
61	Operator – fail to ensure Adult Live Entertainment Parlour operated in accordance with floor plan	Schedule 3, 8.2 (c)	\$750.00
62	Owner - Adult Live Entertainment Parlour – fail to ensure no changes to floor plan	Schedule 3, 8.2 (d)	\$750.00
63	Operator – Adult Live Entertainment Parlour – fail to ensure no changes to floor plan	Schedule 3, 8.2 (d)	\$750.00
64	Operate Automotive Service Business without current valid licence	Schedule 4, 2.1	\$275.00
65	Operate Commercial Parking Facility without current valid licence	Schedule 5, 3.1	\$275.00
66	Commercial Parking Facility licence holder – fail to post prescribed signage	Schedule 5, 4.1	\$275.00
67	Commercial Parking Facility licence holder – fail to maintain Facility in accordance with prescribed standards	Schedule 5, 4.2	\$275.00
68	Operate Contractor Business without current valid licence	Schedule 6, 4.1	\$225.00
69	Operate Donation Bin Business without current valid licence	Schedule 7, 4.1	\$225.00
70	Donation Bin Business licence holder – place Bin in low density residential or industrial zone	Schedule 7, 5.1 (a)	\$225.00
71	Donation Bin Business licence holder – place Bin without authorization from property owner	Schedule 7, 5.1 (b)	\$225.00
72	Donation Bin Business licence holder – place Bin other than as shown in plan	Schedule 7, 5.1 (c)	\$225.00
73	Donation Bin Business licence holder – fail to comply with prescribed operational standards	Schedule 7, 5.2 (a)	\$225.00
74	Donation Bin Business licence holder – fail to comply with prescribed advertising and signage requirements	Schedule 7, 5.2 (b)	\$225.00
75	Carry on business through Door to Door Sales without current valid licence	Schedule 8, 5.1	\$225.00
76	Door to Door Sales Licence holder – fail to maintain prescribed registry of persons conducting sales	Schedule 8, 6.1 (a)	\$225.00
77	Door to Door Sales Licence holder – fail to produce registry upon request	Schedule 8, 6.1 (b)	\$225.00
78	Door to Door Sales Licence holder – fail to produce Police Record Check for person conducting sales	Schedule 8, 6.1 (d)	\$225.00
79	Operate Electronic Cigarette Retail Business without current valid licence	Schedule 9, 3.1	\$300.00
80	Operate Tobacco Retail Business without current valid licence	Schedule 9, 3.2	\$300.00
81	Operate Food Premise without current valid licence	Schedule 10, 2.1	\$300.00
82	Operate Lodging House without current valid licence	Schedule 11, 3.1	\$550.00
83	Lodging House licence holder – fail to prominently display contact information sign	Schedule 11, 4.1	\$225.00
84	Lodging House licence holder – fail to display contact information sign as prescribed	Schedule 11, 4.1	\$225.00
85	Operate Payday Loan Business without current valid	Schedule 12,	\$500.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
	licence	3.1	
86	Payday Loan Business licence holder – fail to prominently display interest rates sign	Schedule 12, 4.1 (a)	\$500.00
87	Payday Loan Business licence holder – fail to display interest rates sign as prescribed	Schedule 12, 4.1 (a)	\$500.00
88	Payday Loan Business licence holder – fail to display interest rates sign in required locations	Schedule 12, 4.1 (a)	\$500.00
89	Payday Loan Business licence holder – fail to ensure person given prescribed money management support information	Schedule 12, 4.1 (b)	\$500.00
90	Operate Personal Services Business without current valid licence	Schedule 13, 3.1	\$225.00
91	Operate Pet Shop without current valid licence	Schedule 14, 3.1	\$225.00
92	Pet Shop licence holder – dog or cat obtained from unauthorized source	Schedule 14, 4.1	\$225.00
93	Pet Shop licence holder – fail to post prescribed list of animals in conspicuous place	Schedule 14, 4.2	\$225.00
94	Pet Shop licence holder – keep animal not prescribed by Licence Manager	Schedule 14, 4.3	\$225.00
95	Pet Shop licence holder – fail to maintain record of animals	Schedule 14, 4.4	\$225.00
96	Pet Shop licence holder – fail to maintain prescribed record of animals	Schedule 14, 4.4	\$225.00
97	Pet Shop licence holder – give animal to person under 18	Schedule 14, 4.5	\$225.00
98	Pet Shop licence holder – fail to provide prescribed information about animal to purchaser	Schedule 14, 4.6	\$225.00
99	Operate Public Hall without current valid licence	Schedule 15, 3.1	\$225.00
100	Operate Refreshment Vehicle without current valid licence	Schedule 16, 6.1	\$225.00
101	Operate Class 2 Refreshment Vehicle at location not prescribed	Schedule 16, 6.2 (a)	\$225.00
102	Operate Class 3 Refreshment Vehicle at location not prescribed	Schedule 16, 6.2 (b)	\$575.00
103	Operate Class 3 Refreshment Vehicle within 100m of Special Event	Schedule 16, 6.2 (c)	\$575.00
104	Operate Class 3 Refreshment Vehicle between 7am and 5pm within 100m of school	Schedule 16, 6.2(d)	\$575.00
105	Operate Class 3 Refreshment Vehicle between 3am and 7am	Schedule 16, 6.2 (e)	\$575.00
106	Class 2 Refreshment Vehicle licence holder – operate at location not allocated by Licence Manager	Schedule 16, 6.3	\$225.00
107	Refreshment Vehicle licence holder – fail to comply with all prescribed operational standards	Schedule 16, 7.1	\$225.00
108	Refreshment Vehicle licence holder – fail to operate Refreshment Vehicle in compliance with Traffic and Parking By-law	Schedule 16, 7.2	\$225.00
109	Refreshment Vehicle licence holder – fail to ensure Refreshment Vehicle Plate affixed as required	Schedule 16, 7.3 (a)	\$225.00
110	Refreshment Vehicle licence holder – fail to ensure Refreshment Vehicle Plate plainly visible	Schedule 16, 7.3 (b)	\$225.00
111	Operate Seasonal Sales Business without current valid licence	Schedule 17, 5.1	\$575.00
112	Operate Salvage Yard without current valid licence	Schedule 18, 6.1	\$350.00
113	Operate Second-hand Goods Business without current valid licence	Schedule 18, 6.2	\$350.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
114	Salvage Yard licence holder – Acquire goods – serial number altered	Schedule 18, 6.3 (a)	\$350.00
115	Second-hand Goods Business licence holder – Acquire goods – serial number altered	Schedule 18, 6.3 (a)	\$350.00
116	Salvage Yard licence holder – Acquire goods – from person who appears to be under 18	Schedule 18, 6.3 (b)	\$350.00
117	Second-hand Goods Business licence holder – Acquire goods – from person who appears to be under 18	Schedule 18, 6.3 (b)	\$350.00
118	Salvage Yard licence holder – Acquire goods – from person who appears to be under influence of drugs or alcohol	Schedule 18, 6.3 (c)	\$350.00
119	Second-hand Goods Business licence holder – Acquire goods – from person who appears to be under influence of drugs or alcohol	Schedule 18, 6.3 (c)	\$350.00
120	Salvage Yard licence holder – Acquire goods – from person without first verifying identity	Schedule 18, 6.3 (d)	\$350.00
121	Second-hand Goods Business licence holder – Acquire goods – from person without first verifying identity	Schedule 18, 6.3 (d)	\$350.00
122	Salvage Yard licence holder – fail to keep goods within Holding Area for at least 5 days	Schedule 18, 6.4	\$350.00
123	Second-hand Goods Business licence holder – fail to keep goods within Holding Area for at least 5 days	Schedule 18, 6.4	\$350.00
124	Salvage Yard licence holder – place goods in place other than licensed premises	Schedule 18, 6.5	\$350.00
125	Second-hand Goods Business licence holder – place goods in place other than licensed premises	Schedule 18, 6.5	\$350.00
126	Salvage Yard licence holder – fail to maintain register as prescribed	Schedule 18, 7.1 (a)	\$350.00
127	Second-hand Goods Business – fail to maintain register as prescribed	Schedule 18, 7.1 (a)	\$350.00
128	Salvage Yard licence holder – fail to open register to inspection	Schedule 18, 7.1 (b)	\$350.00
129	Second-hand Goods Business – fail to open register to inspection	Schedule 18, 7.1 (b)	\$350.00
130	Salvage Yard licence holder – fail to make prescribed report to Police of prescribed good	Schedule 18, 7.1 (c)	\$350.00
131	Second-hand Goods Business licence holder – fail to make prescribed report to Police of prescribed good	Schedule 18, 7.1 (c)	\$350.00
132	Salvage Yard licence holder – fail to erect fence on all boundaries of premises	Schedule 18, 7.3	\$350.00
133	Salvage Yard licence holder – fail to maintain fence on all boundaries of premises	Schedule 18, 7.3	\$350.00
134	Operate Towing Business without current valid licence	Schedule 19, 5.1	\$350.00
135	Operate Motor Vehicle Storage Business without current valid licence	Schedule 19, 5.2	\$350.00
136	Towing Business licence holder – fail to provide Police with prescribed information prior to towing	Schedule 19, 6.1	\$350.00
137	Towing Business licence holder – fail to maintain log book as prescribed	Schedule 19, 6.2	\$350.00
138	Towing Business licence holder – tow vehicle from Parking lot not posted with prescribed signs	Schedule 19, 6.3 (a)	\$350.00
139	Towing Business licence holder – charge amount for towing vehicle from Parking Lot other than as set out in by-law	Schedule 19, 6.3 (b)	\$350.00
140	Towing Business licence holder – charge amount for service not in by-law – towing vehicle from Parking	Schedule 19, 6.3 (d)	\$350.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
	Lot		
141	Motor Vehicle Storage Business licence holder – charge amount for storage of vehicle other than as set out in by-law	Schedule 19, 6.4 (a)	\$350.00
142	Motor Vehicle Storage Business licence holder – charge amount for waiting – storage of vehicle	Schedule 19, 6.4 (b)	\$350.00
143	Motor Vehicle Storage Business licence holder – charge amount for service not in by-law – care or storage of vehicle	Schedule 19, 6.4 (c)	\$350.00
144	Motor Vehicle Storage Business licence holder – close premises during time required to remain open	Schedule 19, 6.4 (d)	\$350.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Schedule "A-1"
Administrative Monetary Penalty System By-Law
Penalty Schedule for Property Standards By-law

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
1	Failure to comply with Property Standards Order		\$400.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Schedule "A-1"
Administrative Monetary Penalty System By-Law
Penalty Schedule for Traffic and Parking By-law, Idling Control By-law and Unauthorized Area Parking By-law

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
1	Park facing wrong way	5(1)	45
2	Stop in traffic lane	8(1)	60
3	Stop in prohibited area - signed	8(2)	65
4	Park on sidewalk	9(1)(a)	65
5	Park between sidewalk and roadway	9(1)(b)	40
6	Park on boulevard	9(1)(c)	60
7	Park in front of driveway access	9(1)(d)	60
8	Park in front of lane	9(1)(d)	60
9	Park within an intersection	9(1)(e)	60
10	Park within 2 metres of fire hydrant	9(1)(f)	105
11	Park on crosswalk	9(1)(g)	60
12	Park more than .3 metres from curb	5(1)	45
13	Park within 6 metres of crosswalk at intersection	9(1)(h)	45
14	Park - obstruct traffic	9(1)(i)	65
15	Park - prevent removal of previously parked vehicle	9(1)(j)	40
16	Park prohibited - 3:00 am to 5:00 am	9(1)(k)	45
17	Park - obstruct ramp	9(1)(l)	40
18	Park within 15 metres of signal controlled intersection	9(1)(m)	60
19	Park - on roadway longer than 12 hours	9(1)(n)	45
20	Park - on shoulder longer than 12 hours	9(1)(n)	45
21	Park - in front of entrance to office building	10(1)(a)	40
22	Park - in front of entrance to hospital	10(1)(b)	40
23	Angle park not within pavement markings	6(1)(a)	40
24	Park - within 20m of intersection	10(1)(c)	45
25	Park - within 8m of fire hall	10(1)(d)	40
26	Park - adjacent to school property	10(1)(e)	40
27	Park - adjacent to service station	10(1)(f)	40
28	Park - within 30m of intersection controlled by traffic signal	10(1)(g)	40
29	Park - within 30 metres of railway crossing	10(1)(h)	60
30	Park - within limits of roundabout	10(1)(i)	60
31	Park - 20 metres on approach street to roundabout	10(1)(i)	60
32	Park - adjacent to inner curb within cul-de-sac	10(1)(j)	40
33	Park - signed prohibited area	11	45
34	Angle park exceed 60 degrees	6(1)(b)	40
35	Park - in bus stop	12(1)	60
36	Stop - in bus stop	12(1)	60
37	Park - in paratransit stop	12.1	105
38	Stop - in paratransit stop	12.1	105
39	Park - in taxi stand	13(1)	45
40	Park - in a loading zone	14	45
41	Park - where restricted	15(1)	45
42	Park over time limit	16	35
43	Park vehicle without valid Residential Parking Pass displayed	16.1(1)	40
44	Angle park where not permitted	17	40
45	Angle park with load extending	6(2)(a)	40

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
46	Stop in rush hour route	18(a)	60
47	Park motorcycle more than 45 degree angle	19(1)	40
48	Park heavy truck on prohibited street	27(2)	105
49	Park school bus not in designated School Bus Zone	29(2)	40
50	Park school vehicle not in designated School Bus Zone	29(2)	40
51	Park outside meter zone	39(1)	40
52	Park more than one vehicle in parking space	40(1)	40
53	Park in parking meter zone without depositing appropriate parking meter payment	42(1)	30
54	Park in parking meter zone exceeding maximum period allowable	42(1.1)	35
55	Park exceeding maximum period allowable	45	45
56	Angle park vehicle attached to trailer	6(2)(b)	40
57	Park in space adjacent to meter indicating no unexpired time	47(a)	30
58	Park without display of paper from pay and display parking meter	47(b)(i)	30
59	Park beyond time and date on paper from pay and display meter	47(b)(ii)	30
60	Park outside designated space - metered lot	54	45
61	Park vehicle in reserved parking space	56(4)	45
62	Park vehicle exceeding 6.1 metres in length	57	40
63	Park outside designated space - unmetered lot	60	45
64	Park motor vehicle over time limit - unmetered lot	61	40
65	Park during prohibited hours - unmetered lot	62(2)	40
66	Park vehicle exceeding 6.1 metres in length - unmetered lot	63	40
67	Angle park obstructing traffic	6(2)(c)	60
68	Park in fire route	71(1)	105
69	Park in space designated for disabled person on street	72	380
70	Park in space designated for disabled person off-street	77(1)	380
71	Park unlicensed vehicle on highway	78(1)	60
72	Park unlicensed vehicle on parking space	78(1)	60
73	Park vehicle in privately-owned parking lot exceeding maximum period allowable	79	45
74	Park vehicle in privately-owned parking facility exceeding maximum period allowable	79	45
75	Park vehicle in privately-owned parking lot without authorization	79.1	45
76	Park vehicle in privately-owned parking facility without authorization	79.1	45
77	Park vehicle on privately-owned land not used as parking lot or parking facility without authorization	79.2	45
78	Park facing wrong way on one way street	7(1)	45
79	Park vehicle on Corporation-owned or occupied land without authorization	81.1	45
80	Idle Motor Vehicle for more than 2 consecutive minutes	By-law PH-13, 3.1	60
81	Idle Transit Vehicle for more than 5 consecutive minutes	By-law PH - 13, 3.3	60
82	Park Motor Vehicle on Parking Space that does not comply with Parking Space requirements	2.1	60
83	Stand Motor Vehicle on Parking Space that does not comply with Parking Space requirements	2.1	60

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
84	Stop Motor Vehicle on Parking Space that does not comply with Parking Space requirements	2.1	60
85	Park in Unauthorized Area	By-law S-3, 2.1	60
86	Permit the parking in Unauthorized Area	By-law S-3, 2.2	60
87	Park motor vehicle in park in place other than authorized parking area	3.1(7)	60
88	Park motor vehicle in recreation area in place other than authorized parking area	3.1(7)	60
89	Park more than .3 metres from edge of roadway	7(2)	40
90	Park motor vehicle in park between 10 pm and 6 am	3.1(8)	60
91	Park motor vehicle in recreation area between 10 pm and 6 am	3.1(8)	60
92	Park trailer for overnight accommodation	4.1(3)	60
93	Park motor vehicle in parking area between 10 pm and 6 am	5.2(2)	60
94	Park trailer in natural park area	5.4(5)	70
95	Park trailer in ESA area	5.4(5)	70
96	Park - within reserved lane for bicycles	10(1)(k)	65
97	Park in parking space beyond time paid for	47(1)	35
98	Parking in access aisle to disabled parking-"no stopping" signs displayed	77(2)	380
99	Park vehicle in electric vehicle parking space - not an electric vehicle	10.1(a)	45
100	Park a vehicle on a municipal parking lot without displaying the parking permit issued for that lot	56(3)	40

Appendix A

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. A-54, being "A by-law to implement an Administrative Monetary Penalty System in London".

WHEREAS section 434.1 of the Municipal Act authorizes the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System;

AND WHEREAS the Municipal Council on June 25, 2019 passed By-law No. A-54, being "A by-law to implement an Administrative Monetary Penalty System in London;"

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. A-54 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That Schedule "A" of the By-law be replaced with the attached Schedule "A-2";
2. That the attached Schedule "A-1"; Schedule "A-3"; Schedule "A-4"; Schedule "A-5"; and Schedule "A-6" be added to the By-law;
3. That section 8.1 of the By-law be amended by adding the word "penalties" after every instance that the word "policies" appears;
4. That the definition of "Administrative Penalty" in section 1.1 of the By-law be deleted and replaced with:

means an administrative penalty established by this By-law or set out in the attached Schedules "A-2"; "A-3"; "A-4"; "A-5"; "A-6" for a contravention of a Designated by-law listed in Schedule "A-1".

5. That the definition of "Designated By-law" be amended by replacing Schedule "A" with Schedule "A-1".
6. That Section 2.1 of the By-law be deleted and replaced with the following:

The City by-laws, or portions of City by-laws, listed in the attached Schedule "A-1" of this By-law shall be Designated By-laws for the purposes of sections 102.1 and 151 of the *Municipal Act* and paragraph 3(1)(b) of the Regulation. The attached Schedules "A-2"; "A-3"; "A-4"; "A-5"; "A-6" set out the Administrative Penalties, and may include short form language to be used on Penalty Notices, for the contraventions of Designated Bylaws.
7. That Section 2.3 of the By-law be deleted and replaced with the following:

The *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended, will continue to apply to contraventions of a Designated By-law, except that no person that is required to pay an administrative penalty under this By-law in respect of a contravention of a Designated By-law shall be charged with an offence in respect of the same contravention under the Provincial Offences Act.

8. That Section 3.1 of the By-law be amended by replacing Schedule “A” with Schedules “A-2”; “A-3”; “A-4”; “A-5”; “A-6”.
9. That Section 3.1 of the By-law be amended by adding the following clause:
 - 3.1 a) An Officer has the discretion to apply an escalated penalty as prescribed in Schedules A-2”; “A-3”; “A-4”; “A-5”; “A-6” if the same violation is repeated by the same person. If the violation is related to a property, the Officer must ensure the property ownership has not changed before applying the escalated penalty. Escalating penalties for the same violation apply to a property in perpetuity as long as the owner of the property has not changed.
10. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on October 13, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – October 13, 2020
Second Reading – October 13, 2020
Third Reading – October 13, 2020

Schedule "A-2"
Administrative Monetary Penalty System By-Law
Penalty Schedule for Traffic and Parking By-law, Idling Control By-law and
Unauthorized Area Parking By-law

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
1	Park facing wrong way	5(1)	45
2	Stop in traffic lane	8(1)	60
3	Stop in prohibited area - signed	8(2)	65
4	Park on sidewalk	9(1)(a)	65
5	Park between sidewalk and roadway	9(1)(b)	40
6	Park on boulevard	9(1)(c)	60
7	Park in front of driveway access	9(1)(d)	60
8	Park in front of lane	9(1)(d)	60
9	Park within an intersection	9(1)(e)	60
10	Park within 2 metres of fire hydrant	9(1)(f)	105
11	Park on crosswalk	9(1)(g)	60
12	Park more than .3 metres from curb	5(1)	45
13	Park within 6 metres of crosswalk at intersection	9(1)(h)	45
14	Park - obstruct traffic	9(1)(i)	65
15	Park - prevent removal of previously parked vehicle	9(1)(j)	40
16	Park prohibited - 3:00 am to 5:00 am	9(1)(k)	45
17	Park - obstruct ramp	9(1)(l)	40
18	Park within 15 metres of signal controlled intersection	9(1)(m)	60
19	Park - on roadway longer than 12 hours	9(1)(n)	45
20	Park - on shoulder longer than 12 hours	9(1)(n)	45
21	Park - in front of entrance to office building	10(1)(a)	40
22	Park - in front of entrance to hospital	10(1)(b)	40
23	Angle park not within pavement markings	6(1)(a)	40
24	Park - within 20m of intersection	10(1)(c)	45
25	Park - within 8m of fire hall	10(1)(d)	40
26	Park - adjacent to school property	10(1)(e)	40
27	Park - adjacent to service station	10(1)(f)	40
28	Park - within 30m of intersection controlled by traffic signal	10(1)(g)	40
29	Park - within 30 metres of railway crossing	10(1)(h)	60
30	Park - within limits of roundabout	10(1)(i)	60
31	Park - 20 metres on approach street to roundabout	10(1)(i)	60
32	Park - adjacent to inner curb within cul-de-sac	10(1)(j)	40
33	Park - signed prohibited area	11	45
34	Angle park exceed 60 degrees	6(1)(b)	40
35	Park - in bus stop	12(1)	60
36	Stop - in bus stop	12(1)	60
37	Park - in paratransit stop	12.1	105
38	Stop - in paratransit stop	12.1	105
39	Park - in taxi stand	13(1)	45
40	Park - in a loading zone	14	45

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
41	Park - where restricted	15(1)	45
42	Park over time limit	16	35
43	Park vehicle without valid Residential Parking Pass displayed	16.1(1)	40
44	Angle park where not permitted	17	40
45	Angle park with load extending	6(2)(a)	40
46	Stop in rush hour route	18(a)	60
47	Park motorcycle more than 45 degree angle	19(1)	40
48	Park heavy truck on prohibited street	27(2)	105
49	Park school bus not in designated School Bus Zone	29(2)	40
50	Park school vehicle not in designated School Bus Zone	29(2)	40
51	Park outside meter zone	39(1)	40
52	Park more than one vehicle in parking space	40(1)	40
53	Park in parking meter zone without depositing appropriate parking meter payment	42(1)	30
54	Park in parking meter zone exceeding maximum period allowable	42(1.1)	35
55	Park exceeding maximum period allowable	45	45
56	Angle park vehicle attached to trailer	6(2)(b)	40
57	Park in space adjacent to meter indicating no unexpired time	47(a)	30
58	Park without display of paper from pay and display parking meter	47(b)(i)	30
59	Park beyond time and date on paper from pay and display meter	47(b)(ii)	30
60	Park outside designated space - metered lot	54	45
61	Park vehicle in reserved parking space	56(4)	45
62	Park vehicle exceeding 6.1 metres in length	57	40
63	Park outside designated space - unmetered lot	60	45
64	Park motor vehicle over time limit - unmetered lot	61	40
65	Park during prohibited hours - unmetered lot	62(2)	40
66	Park vehicle exceeding 6.1 metres in length - unmetered lot	63	40
67	Angle park obstructing traffic	6(2)(c)	60
68	Park in fire route	71(1)	105
69	Park in space designated for disabled person on street	72	380
70	Park in space designated for disabled person off-street	77(1)	380
71	Park unlicensed vehicle on highway	78(1)	60
72	Park unlicensed vehicle on parking space	78(1)	60
73	Park vehicle in privately-owned parking lot exceeding maximum period allowable	79	45
74	Park vehicle in privately-owned parking facility exceeding maximum period allowable	79	45
75	Park vehicle in privately-owned parking lot without authorization	79.1	45
76	Park vehicle in privately-owned parking facility without authorization	79.1	45
77	Park vehicle on privately-owned land not used as parking lot or parking facility without authorization	79.2	45
78	Park facing wrong way on one way street	7(1)	45
79	Park vehicle on Corporation-owned or occupied land without authorization	81.1	45
80	Idle Motor Vehicle for more than 2 consecutive minutes	By-law PH-15, 3.1	60

Column 1 Item #	Column 2 Short Form Wording	Column 3 Designated Provision	Column 4 Administrative Penalty Amount
81	Idle Transit Vehicle for more than 5 consecutive minutes	By-law PH-15, 3.3	60
82	Park Motor Vehicle on Parking Space that does not comply with Parking Space requirements	2.1	60
83	Stand Motor Vehicle on Parking Space that does not comply with Parking Space requirements	2.1	60
84	Stop Motor Vehicle on Parking Space that does not comply with Parking Space requirements	2.1	60
85	Park in Unauthorized Area	By-law S-3, 2.1	60
86	Permit the parking in Unauthorized Area	By-law S-3, 2.2	60
87	Park motor vehicle in park in place other than authorized parking area	3.1(7)	60
88	Park motor vehicle in recreation area in place other than authorized parking area	3.1(7)	60
89	Park more than .3 metres from edge of roadway	7(2)	40
90	Park motor vehicle in park between 10 pm and 6 am	3.1(8)	60
91	Park motor vehicle in recreation area between 10 pm and 6 am	3.1(8)	60
92	Park trailer for overnight accommodation	4.1(3)	60
93	Park motor vehicle in parking area between 10 pm and 6 am	5.2(2)	60
94	Park trailer in natural park area	5.4(5)	70
95	Park trailer in ESA area	5.4(5)	70
96	Park - within reserved lane for bicycles	10(1)(k)	65
97	Park in parking space beyond time paid for	47(1)	35
98	Parking in access aisle to disabled parking-"no stopping" signs displayed	77(2)	380
99	Park vehicle in electric vehicle parking space - not an electric vehicle	10.1(a)	45
100	Park a vehicle on a municipal parking lot without displaying the parking permit issued for that lot	56(3)	40

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Schedule "A-1"
Designated By-laws under the Administrative Monetary Penalty System By-Law

The following by-laws are listed as Designated By-laws as defined in the AMPs By-law:

Traffic and Parking By-law	By-law PS-113
Unauthorized Area Parking	By-law S-3
Idling Control By-law	By-law PH-15
Business Licensing By-law	By-law L.-131-16
Residential Rental Units Licensing By-law	By-law CP-19
Yard and Lot Maintenance By-law	By-law PW-9
Property Standards By-law	By-law CP-16

Schedule "A-3"
Administrative Monetary Penalty System By-Law
Penalty Schedule Residential Rental Units Licensing By-law

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
1	Operate Rental Unit without current valid licence	2.1	450.00
2	Hold out to be licensed if not licensed	2.2	450.00
3	Contravene (<u>term</u> / <u>condition</u>) of licence	2.3	300.00
4	Fail to comply with (<u>term</u> / <u>condition</u>) of licence	2.3	300.00
5	Operate Rental Unit while licence under suspension	2.4	450.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Schedule “A-4”
Administrative Monetary Penalty System By-Law
Penalty Schedule for Yard and Lot Maintenance By-law

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amounts
1	Fail to clear land of refuse	3.1	\$175.00
2	Fail to enclose excavation with temporary barrier (<u>122cm / 48 inches</u>) high	3.2	\$175.00
3	Fail to drain accumulation of water over (<u>30cm / 12 inches</u>) deep	3.3	\$175.00
4	Deposit refuse on private property	3.4	\$175.00
5	Deposit refuse on municipal property	3.5	\$175.00
6	Fail to keep water in swimming pool in accordance with by-law	3.6	\$175.00
7	Fail to maintain water in swimming pool in accordance with by-law	3.6	\$175.00
8	Fail to clear buffer strip	3.7	\$175.00
9	Hinder Enforcement Officer	3.8	\$175.00
10	Obstruct Enforcement Officer	3.8	\$175.00
11	Attempt to hinder Enforcement Officer	3.8	\$175.00
12	Attempt to obstruct Enforcement Officer	3.8	\$175.00
13	Contravene (<u>Work Order / Order to Discontinue Activity</u>)	3.9	\$175.00
14	Fail to contain refuse in accordance with by-law	3.10	\$175.00
15	Fail to locate refuse containers in accordance with by-law	3.10	\$175.00
16	Fail to use (<u>bins / bulk storage units</u>) to contain refuse in accordance with by-law	3.11	\$175.00
17	Fail to remove graffiti from (<u>buildings / structures / erections / objects</u> in accordance with by-law	3.12	\$175.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Schedule "A-5"
Administrative Monetary Penalty System By-Law
Penalty Schedule for Business Licensing By-law

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
1	Hold out to be licensed if not licensed	3.1	\$350.00
2	Operate business while licence under suspension	3.2	\$350.00
3	Operate business at location other than for which licence issued	3.3	\$350.00
4	Operate business under name other than name endorsed on licence	3.4	\$350.00
5	Licence holder – fail to display licence in conspicuous place on premise	3.5(a)	\$150.00
6	Licence holder – fail to display licence in conspicuous place on vehicle	3.5(b)	\$150.00
7	Licence holder – fail to maintain licence on their person	3.5(c)	\$250.00
8	Fail to keep required records	3.6	\$250.00
9	Hinder any person exercising power or duty under by-law	3.7	\$250.00
10	Attempt to hinder any person exercising power or duty under by-law	3.7	\$250.00
11	Obstruct any person exercising power or duty under by-law	3.7	\$250.00
12	Attempt to obstruct any person exercising power or duty under by-law	3.7	\$250.00
13	Own Body-Rub Parlour without current valid licence	Schedule 2, 7.1	\$750.00
14	Operate Body-Rub Parlour without current valid licence	Schedule 2, 7.1	\$750.00
15	Owner – permit person other than licensed Operator to operate Body-Rub Parlour	Schedule 2, 7.2	\$750.00
16	Operate Body-Rub Parlour without Owner holding Body-Rub Parlour licence	Schedule 2, 7.3	\$750.00
17	Owner – permit person under 18 to enter Body-Rub Parlour	Schedule 2, 7.4	\$750.00
18	Owner – permit person under 18 to remain in Body-Rub Parlour	Schedule 2, 7.4	\$750.00
19	Operator – permit person under 18 to enter Body-Rub Parlour	Schedule 2, 7.4	\$750.00
20	Operator – permit person under 18 to remain in Body-Rub Parlour	Schedule 2, 7.4	\$750.00
21	Owner – permit person under 18 to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
22	Owner – permit person under 18 to offer to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
23	Operator – permit person under 18 to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
24	Operator – permit person under 18 to offer to Provide Body-Rub in Body-Rub Parlour	Schedule 2, 7.5	\$750.00
25	Owner – Body Rub Parlour – fail to ensure Operator attends at request of Enforcement Officer	Schedule 2, 8.1 (a)	\$750.00
26	Owner – fail to post sign at Body-Rub Parlour entrance – no entry to under 18	Schedule 2, 8.1 (b)	\$750.00
27	Owner – Body-Rub Parlour – fail to comply with prescribed operational standards	Schedule 2, 8.1 (c)	\$750.00
28	Owner – Body-Rub Parlour – fail to comply with prescribed hours of operation	Schedule 2, 8.1 (d)	\$750.00
29	Owner – Body-Rub Parlour – fail to comply with prescribed signage and advertising standards	Schedule 2, 8.1 (e)	\$750.00
30	Owner – Body-Rub Parlour – fail to maintain prescribed record of Attendants	Schedule 2, 8.1 (f)	\$750.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
31	Owner – Body-Rub Parlour – fail to ensure no services visible from outside	Schedule 2, 8.2 (a)	\$750.00
32	Operator – Body-Rub Parlour – fail to ensure no services visible from outside	2, 8.2 (a)	\$750.00
33	Owner – fail to ensure Body-Rub Parlour not more than 225m2 in size	Schedule 2, 8.2 (b)	\$750.00
34	Operator – fail to ensure Body-Rub Parlour not more than 225m2 in size	Schedule 2, 8.2 (b)	\$750.00
35	Owner – Body-Rub Parlour – fail to ensure no changes to premises as shown in floor plan	Schedule 2, 8.2 (c)	\$750.00
36	Operator – Body-Rub Parlour – fail to ensure no changes to premises as shown in floor plan	Schedule 2, 8.2 (c)	\$750.00
37	Own Adult Live Entertainment Parlour without current valid licence	Schedule 3, 7.1	\$750.00
38	Operate Adult Live Entertainment Parlour without current valid licence	Schedule 3, 7.1	\$750.00
39	Owner – permit person other than licensed Operator to operate Adult Live Entertainment Parlour	Schedule 3, 7.2	\$750.00
40	Operate Adult Live Entertainment Parlour without Owner holding Adult Live Entertainment Parlour Owner licence	Schedule 3, 7.3	\$750.00
41	Owner – permit person under 18 to enter Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
42	Owner – permit person under 18 to remain in Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
43	Operator – permit person under 18 to enter Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
44	Operator – permit person under 18 to remain in Adult Live Entertainment Parlour	Schedule 3, 7.4	\$750.00
45	Owner – permit person under 18 to provide services in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
46	Owner – permit person under 18 to act as Attendant in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
47	Operator – permit person under 18 to provide services in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
48	Operator – permit person under 18 to act as Attendant in Adult Live Entertainment Parlour	Schedule 3, 7.5	\$750.00
49	Owner – Adult Live Entertainment Parlour – permit Attendant to have physical contact with person	Schedule 3, 7.6	\$750.00
50	Operator – Adult Live Entertainment Parlour – permit Attendant to have physical contact with person	Schedule 3, 7.7	\$750.00
51	Attendant – Adult Live Entertainment Parlour – have physical contact with person	Schedule 3, 7.7	\$750.00
52	Owner – Adult Live Entertainment Parlour – fail to ensure Operator attends on premises at request of Enforcement Officer	Schedule 3, 8.1 (a)	\$750.00
53	Owner – fail to post sign at Adult Live Entertainment Parlour entrance – no entry to under 18	Schedule 3, 8.1 (b)	\$750.00
54	Owner – Adult Live Entertainment Parlour – fail to comply with prescribed signage and advertising standards	Schedule 3, 8.1 (c)	\$750.00
55	Owner – Adult Live Entertainment Parlour – fail to maintain prescribed record of Attendants	Schedule 3, 8.1 (d)	\$750.00
56	Owner – Adult Live Entertainment Parlour – fail to ensure no services visible from outside	Schedule 3, 8.2 (a)	\$750.00
57	Operator – Adult Live Entertainment Parlour – fail to ensure no service visible from outside	Schedule 3, 8.2 (b)	\$750.00
58	Owner – fail to ensure Attendant services are within view of Entertainment Area	Schedule 3, 8.2 (b)	\$750.00
59	Operator – fail to ensure Attendant services are within view of Entertainment Area	Schedule 3, 8.2 (b)	\$750.00
60	Owner – fail to ensure Adult Live Entertainment Parlour operated in accordance with floor plan	Schedule 3, 8.2 (c)	\$750.00
61	Operator – fail to ensure Adult Live Entertainment Parlour operated in accordance with floor plan	Schedule 3, 8.2 (c)	\$750.00
62	Owner - Adult Live Entertainment Parlour – fail to ensure no changes to floor plan	Schedule 3, 8.2 (d)	\$750.00
63	Operator – Adult Live Entertainment Parlour – fail to ensure no changes to floor plan	Schedule 3, 8.2 (d)	\$750.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
64	Operate Automotive Service Business without current valid licence	Schedule 4, 2.1	\$275.00
65	Operate Commercial Parking Facility without current valid licence	Schedule 5, 3.1	\$275.00
66	Commercial Parking Facility licence holder – fail to post prescribed signage	Schedule 5, 4.1	\$275.00
67	Commercial Parking Facility licence holder – fail to maintain Facility in accordance with prescribed standards	Schedule 5, 4.2	\$275.00
68	Operate Contractor Business without current valid licence	Schedule 6, 4.1	\$225.00
69	Operate Donation Bin Business without current valid licence	Schedule 7, 4.1	\$225.00
70	Donation Bin Business licence holder – place Bin in low density residential or industrial zone	Schedule 7, 5.1 (a)	\$225.00
71	Donation Bin Business licence holder – place Bin without authorization from property owner	Schedule 7, 5.1 (b)	\$225.00
72	Donation Bin Business licence holder – place Bin other than as shown in plan	Schedule 7, 5.1 (c)	\$225.00
73	Donation Bin Business licence holder – fail to comply with prescribed operational standards	Schedule 7, 5.2 (a)	\$225.00
74	Donation Bin Business licence holder – fail to comply with prescribed advertising and signage requirements	Schedule 7, 5.2 (b)	\$225.00
75	Carry on business through Door to Door Sales without current valid licence	Schedule 8, 5.1	\$225.00
76	Door to Door Sales Licence holder – fail to maintain prescribed registry of persons conducting sales	Schedule 8, 6.1 (a)	\$225.00
77	Door to Door Sales Licence holder – fail to produce registry upon request	Schedule 8, 6.1 (b)	\$225.00
78	Door to Door Sales Licence holder – fail to produce Police Record Check for person conducting sales	Schedule 8, 6.1 (d)	\$225.00
79	Operate Electronic Cigarette Retail Business without current valid licence	Schedule 9, 3.1	\$300.00
80	Operate Tobacco Retail Business without current valid licence	Schedule 9, 3.2	\$300.00
81	Operate Food Premise without current valid licence	Schedule 10, 2.1	\$300.00
82	Operate Lodging House without current valid licence	Schedule 11, 3.1	\$550.00
83	Lodging House licence holder – fail to prominently display contact information sign	Schedule 11, 4.1	\$225.00
84	Lodging House licence holder – fail to display contact information sign as prescribed	Schedule 11, 4.1	\$225.00
85	Operate Payday Loan Business without current valid licence	Schedule 12, 3.1	\$500.00
86	Payday Loan Business licence holder – fail to prominently display interest rates sign	Schedule 12, 4.1 (a)	\$500.00
87	Payday Loan Business licence holder – fail to display interest rates sign as prescribed	Schedule 12, 4.1 (a)	\$500.00
88	Payday Loan Business licence holder – fail to display interest rates sign in required locations	Schedule 12, 4.1 (a)	\$500.00
89	Payday Loan Business licence holder – fail to ensure person given prescribed money management support information	Schedule 12, 4.1 (b)	\$500.00
90	Operate Personal Services Business without current valid licence	Schedule 13, 3.1	\$225.00
91	Operate Pet Shop without current valid licence	Schedule 14, 3.1	\$225.00
92	Pet Shop licence holder – dog or cat obtained from unauthorized source	Schedule 14, 4.1	\$225.00
93	Pet Shop licence holder – fail to post prescribed list of animals in conspicuous place	Schedule 14, 4.2	\$225.00
94	Pet Shop licence holder – keep animal not prescribed by Licence Manager	Schedule 14, 4.3	\$225.00
95	Pet Shop licence holder – fail to maintain record of animals	Schedule 14, 4.4	\$225.00
96	Pet Shop licence holder – fail to maintain prescribed record of animals	Schedule 14, 4.4	\$225.00
97	Pet Shop licence holder – give animal to person under 18	Schedule 14, 4.5	\$225.00
98	Pet Shop licence holder – fail to provide prescribed information about animal to purchaser	Schedule 14, 4.6	\$225.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
99	Operate Public Hall without current valid licence	Schedule 15, 3.1	\$225.00
100	Operate Refreshment Vehicle without current valid licence	Schedule 16, 6.1	\$225.00
101	Operate Class 2 Refreshment Vehicle at location not prescribed	Schedule 16, 6.2 (a)	\$225.00
102	Operate Class 3 Refreshment Vehicle at location not prescribed	Schedule 16, 6.2 (b)	\$575.00
103	Operate Class 3 Refreshment Vehicle within 100m of Special Event	Schedule 16, 6.2 (c)	\$575.00
104	Operate Class 3 Refreshment Vehicle between 7am and 5pm within 100m of school	Schedule 16, 6.2(d)	\$575.00
105	Operate Class 3 Refreshment Vehicle between 3am and 7am	Schedule 16, 6.2 (e)	\$575.00
106	Class 2 Refreshment Vehicle licence holder – operate at location not allocated by Licence Manager	Schedule 16, 6.3	\$225.00
107	Refreshment Vehicle licence holder – fail to comply with all prescribed operational standards	Schedule 16, 7.1	\$225.00
108	Refreshment Vehicle licence holder – fail to operate Refreshment Vehicle in compliance with Traffic and Parking By-law	Schedule 16, 7.2	\$225.00
109	Refreshment Vehicle licence holder – fail to ensure Refreshment Vehicle Plate affixed as required	Schedule 16, 7.3 (a)	\$225.00
110	Refreshment Vehicle licence holder – fail to ensure Refreshment Vehicle Plate plainly visible	Schedule 16, 7.3 (b)	\$225.00
111	Operate Seasonal Sales Business without current valid licence	Schedule 17, 5.1	\$575.00
112	Operate Salvage Yard without current valid licence	Schedule 18, 6.1	\$350.00
113	Operate Second-hand Goods Business without current valid licence	Schedule 18, 6.2	\$350.00
114	Salvage Yard licence holder – Acquire goods – serial number altered	Schedule 18, 6.3 (a)	\$350.00
115	Second-hand Goods Business licence holder – Acquire goods – serial number altered	Schedule 18, 6.3 (a)	\$350.00
116	Salvage Yard licence holder – Acquire goods – from person who appears to be under 18	Schedule 18, 6.3 (b)	\$350.00
117	Second-hand Goods Business licence holder – Acquire goods – from person who appears to be under 18	Schedule 18, 6.3 (b)	\$350.00
118	Salvage Yard licence holder – Acquire goods – from person who appears to be under influence of drugs or alcohol	Schedule 18, 6.3 (c)	\$350.00
119	Second-hand Goods Business licence holder – Acquire goods – from person who appears to be under influence of drugs or alcohol	Schedule 18, 6.3 (c)	\$350.00
120	Salvage Yard licence holder – Acquire goods – from person without first verifying identity	Schedule 18, 6.3 (d)	\$350.00
121	Second-hand Goods Business licence holder – Acquire goods – from person without first verifying identity	Schedule 18, 6.3 (d)	\$350.00
122	Salvage Yard licence holder – fail to keep goods within Holding Area for at least 5 days	Schedule 18, 6.4	\$350.00
123	Second-hand Goods Business licence holder – fail to keep goods within Holding Area for at least 5 days	Schedule 18, 6.4	\$350.00
124	Salvage Yard licence holder – place goods in place other than licensed premises	Schedule 18, 6.5	\$350.00
125	Second-hand Goods Business licence holder – place goods in place other than licensed premises	Schedule 18, 6.5	\$350.00
126	Salvage Yard licence holder – fail to maintain register as prescribed	Schedule 18, 7.1 (a)	\$350.00
127	Second-hand Goods Business – fail to maintain register as prescribed	Schedule 18, 7.1 (a)	\$350.00
128	Salvage Yard licence holder – fail to open register to inspection	Schedule 18, 7.1 (b)	\$350.00
129	Second-hand Goods Business – fail to open register to inspection	Schedule 18, 7.1 (b)	\$350.00
130	Salvage Yard licence holder – fail to make prescribed report to Police of prescribed good	Schedule 18, 7.1 (c)	\$350.00
131	Second-hand Goods Business licence holder – fail to make prescribed report to Police of prescribed good	Schedule 18, 7.1 (c)	\$350.00

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
132	Salvage Yard licence holder – fail to erect fence on all boundaries of premises	Schedule 18, 7.3	\$350.00
133	Salvage Yard licence holder – fail to maintain fence on all boundaries of premises	Schedule 18, 7.3	\$350.00
134	Operate Towing Business without current valid licence	Schedule 19, 5.1	\$350.00
135	Operate Motor Vehicle Storage Business without current valid licence	Schedule 19, 5.2	\$350.00
136	Towing Business licence holder – fail to provide Police with prescribed information prior to towing	Schedule 19, 6.1	\$350.00
137	Towing Business licence holder – fail to maintain log book as prescribed	Schedule 19, 6.2	\$350.00
138	Towing Business licence holder – tow vehicle from Parking lot not posted with prescribed signs	Schedule 19, 6.3 (a)	\$350.00
139	Towing Business licence holder – charge amount for towing vehicle from Parking Lot other than as set out in by-law	Schedule 19, 6.3 (b)	\$350.00
140	Towing Business licence holder – charge amount for service not in by-law – towing vehicle from Parking Lot	Schedule 19, 6.3 (d)	\$350.00
141	Motor Vehicle Storage Business licence holder – charge amount for storage of vehicle other than as set out in by-law	Schedule 19, 6.4 (a)	\$350.00
142	Motor Vehicle Storage Business licence holder – charge amount for waiting – storage of vehicle	Schedule 19, 6.4 (b)	\$350.00
143	Motor Vehicle Storage Business licence holder – charge amount for service not in by-law – care or storage of vehicle	Schedule 19, 6.4 (c)	\$350.00
144	Motor Vehicle Storage Business licence holder – close premises during time required to remain open	Schedule 19, 6.4 (d)	\$350.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Schedule "A-6"
Administrative Monetary Penalty System By-Law
Penalty Schedule for Property Standards By-law

1. For the purposes of Section 2 of this By-law, Column 3 in the following table lists the provisions in the Designated By-law identified in the Schedule, as amended.
2. Column 2 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
3. Column 4 in the following table set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

Column 1 Item #	Column 2 Short Form Wording	Column 3 Provision Creating or Defining Offence	Column 4 Administrative Penalty Amount
1	Failure to comply with Property Standards Order		\$400.00

At the discretion of the Officer, fines may be doubled for any and all subsequent repeat offences.

Appendix A

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. CP-19 referred to as Residential Rental Units Licensing By-law.

WHEREAS section 434.1 of the Municipal Act authorizes the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System.

AND WHEREAS the Municipal Council on passed By-law No. A-54, being “A by-law to implement an Administrative Monetary Penalty System in London”;

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. CP-19 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That Part 10 of the By-law be amended by adding the following new clause:

10.6 “Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with the Administrative Monetary Penalty System By-law A-54, be liable to pay the City an Administrative Monetary Penalty.”

2. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on October 13, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – October 13, 2020
Second Reading – October 13, 2020
Third Reading – October 13, 2020

Appendix A

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. PW-9 referred to as the Yard and Lot Maintenance By-law titled "A By-law to provide for the filling up, draining, cleaning and clearing of land, and clearing of refuse from land."

WHEREAS section 434.1 of the Municipal Act authorizes the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System.

AND WHEREAS the Municipal Council on passed By-law No. A-54, being "A by-law to implement an Administrative Monetary Penalty System in London";

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. PW-9 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That Part 5 of the By-law be amended by adding the following new section:

5.14 "Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with the Administrative Monetary Penalty System By-law A-54, be liable to pay the City an Administrative Monetary Penalty."

2. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on October 13, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – October 13, 2020
Second Reading – October 13, 2020
Third Reading – October 13, 2020

Appendix A

Bill No.
2020

By-law No. - _____

A by-law to amend By-law No. L.131-16, being
“A by-law to provide for the Licensing and
Regulation of Various Businesses.

WHEREAS section 434.1 of the Municipal Act authorizes the City to require a person, subject to conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

AND WHEREAS the Municipal Council considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the Administrative Monetary Penalty System.

AND WHEREAS the Municipal Council on passed By-law No. A-54, being “A by-law to implement an Administrative Monetary Penalty System in London”;

AND WHEREAS the Municipal Council deems it appropriate to amend By-law No. L.131-16 with respect to contraventions of designated by-laws;

NOW THEREFORE the Council of The Corporation of the City of London enacts as follows:

1. That Part 12 of the By-law be amended by adding the following new section:

12.7 “Each person who contravenes any provision of this By-law shall, upon issuance of a penalty notice in accordance with the Administrative Monetary Penalty System By-law A-54, be liable to pay the City an Administrative Monetary Penalty.”

2. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on October 13, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – October 13, 2020
Second Reading – October 13, 2020
Third Reading – October 13, 2020

From: Debbie France

Sent: Friday, September 18, 2020 4:00 PM

To: Saunders, Cathy <csaunders@london.ca>; City of London, Mayor <mayor@london.ca>; mvanhoist@london.ca; Lewis, Shawn <slewis@london.ca>; Salih, Mo Mohamed <msalih@london.ca>; Helmer, Jesse <jhelmer@london.ca>; Cassidy, Maureen <mcassidy@london.ca>; Squire, Phil <psquire@london.ca>; Morgan, Josh <joshmorgan@london.ca>; Lehman, Steve <slehman@london.ca>; Hopkins, Anna <ahopkins@london.ca>; Van Meerbergen, Paul <pvanmeerbergen@london.ca>; Turner, Stephen <sturner@london.ca>; Peloza, Elizabeth <epeloza@london.ca>; Kayabaga, Arielle <akayabaga@london.ca>; Hillier, Steven <shillier@london.ca>

Subject: [EXTERNAL] Stop Illicit Cannabis Grow Operations

Hello Clerk Saunders, Mayor Holder and Councillors at the city of London,

Kindly share the information beneath and add it to your agenda for discussion at your next council meeting. We all face cannabis issues.

Thanks kindly,

Debbie France

Stop Illicit Cannabis Grow Operations

This email is being sent to all municipalities in Ontario who are being unjustly impacted by the outbreak in cannabis grow operations that choose not to follow municipal bylaws and regulations.

These grow operations are surging throughout Ontario exposing residents to personal safety and health risks.

What has caused the problem?

Loopholes in cannabis legislation

Loophole after loophole in cannabis legislation continues to be exploited. The legalization of cannabis was meant to keep cannabis from our youth and to get it off the black market. According to law enforcement, legislation has had the opposite effect. It has allowed organized crime to gain an even stronger foothold.

Why work together with other municipalities?

Residents are suffering from the unintended consequences of some of the components of cannabis legislation.

- Many cannabis operations are operating without the required municipal permits, required set-backs and in areas not municipally zoned for cannabis operations.

- According to police, there is a threat to community safety. Guns have been seized at raids. Profits have been known to fund other crimes such as methamphetamine labs and cannabis can be used as currency to trade for cocaine and guns coming from United States. Organized crime has found a way to be comfortably sheltered within existing cannabis laws.
- Obnoxious skunk-like odours are adversely impacting the health and well being of residents.
- Risks to drinking water supply from excessive water usage and chemical contamination.
- Light and noise pollution.
- Greenhouses and other facilities that could be used for more legitimate job creating purposes are often being used for illicit cannabis production.
- Residents are afraid to voice their concerns in public as they fear the criminal element.
- A standardized and enforceable solution will significantly reduce many of the costs municipalities are currently facing.

Over the last few weeks, I have fielded phone calls and emails from residents of Norfolk County and across the province who live in municipalities attempting to control the outbreak. The municipalities all appear to be going to great lengths to help their impacted residents but the common response from everyone is that there isn't an immediate enforceable solution.

In developing a solution, it is important to consider the contributing factors to this problem

- It appears as though many cannabis producers are boldly going forward with their operation without regard for municipal regulations believing they can potentially hide behind the Ministry of Agriculture, Right to Farm legislation that was established to protect farmers who feed our country.
- Far too often, cannabis operations disregard compliance to local bylaws and zoning regulations. Court cases often take years.
- Many cannabis operations are difficult to monitor and are improperly regulated.
- There doesn't seem to be a cannabis tracking system in place for the vast majority of these operations. Where is the cannabis going?
- The secluded locations of these growers make it challenging for enforcement.
- Police raids have revealed that many of these operations are growing beyond their allowable plant limits.

- When the national cannabis prescription average is 2 grams per day as of March 2020 one has to question why the College of Physicians and Surgeons are not questioning or investigating prescriptions as high as 100-150 grams per day.

The purpose of the Cannabis Act was to displace the illicit market but it has actually given it a banner to flourish under a legal license.

Unfortunately, our Federal Government put us in this position. It's long overdue for our Provincial Minister of Municipal Affairs and Housing, and our Federal and Provincial Ministers of Health, Agriculture and Justice to place the personal safety and health of residents first.

What should a solution involve?

- Change in Federal and Provincial legislation and/or regulation is required to eliminate the loopholes that the criminal element has taken advantage of.
- Delegation of inspection authority to local municipalities would allow for fire, health and building inspections. Law enforcement would continue to have authority of plant count and the validity of operational authenticity.
- There is a need to verify prescriptions and the doctors who issue them.

THE ASK...

1. This issue **MUST** be raised at the Federation of Canadian Municipalities (FCM), Rural Ontario Municipalities Association (ROMA) and the Association of Municipalities of Ontario (AMO).

2. We are requesting municipalities to join together and place this at the top of our Provincial and Federal Governments "must urgently fix" list. All levels of government need to be involved in developing a standardized and enforceable solution. Reach out to your MP's and MPP's.

There is strength and leverage in numbers. Join together with other municipalities and demand an enforceable solution from our Ministers.

Thanks kindly,

Debbie France

751 Townsend Concession Rd 14

Simcoe, Ontario, N3Y 4K3

Resident of Norfolk County

DEFERRED MATTERS

COMMUNITY AND PROTECTIVE SERVICES COMMITTEE

as of September 21, 2020

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
1.	<p><u>Salvation Army Commissioning</u> That the communication dated February 26, 2018, from B. Miller, with respect to a request to install a bronze plaque in Victoria Park to acknowledge and thank the Salvation Army for over 130 years of service in the City of London, BE REFERRED to the Civic Administration for consideration and a report back to the Community and Protective Services Committee as to what options are currently in place to facilitate the recognition or a new type of recognition.</p>	March 20, 2018	November 2020	S. Stafford	
2.	<p><u>Mayor's Meeting With the Accessibility Advisory Committee - Update</u> That the following actions be taken with respect to the correspondence from Mayor M. Brown regarding his meeting on June 28, 2018 with members of the Accessibility Advisory Committee: b) the remainder of the above-noted correspondence BE REFERRED to the Civic Administration in order to report back to the Community and Protective Services Committee as soon as possible related to the request(s), including, but not limited to, potential timelines and resource implications.</p>	August 14, 2018	TBD	S. Datars Bere C. Saunders G. Kotsifas J. Fleming S. Stafford M. Hayward B. Card M. Daley K. Scherr B. Coxhead A.L. Barbon	
3.	<p><u>Municipal Implementation of Legalized Cannabis - Cannabis Licence Act, 2018</u> That, on the recommendation of the Director of Community and Economic Innovation, with the concurrence of the City Manager, the following actions be taken with respect to the municipal implementation of legalized cannabis: d) the Civic Administration BE DIRECTED to continue monitor impacts associated with recreational</p>	December 10, 2018	Q1/Q2 2021	G. Kotsifas	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
	cannabis and report back to the Community and Protective Services Committee no later than April 2020				
4.	<p><u>Administrative Monetary Penalty By-law</u> That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to an Administrative Monetary By-law:</p> <p>d) the Civic Administration BE DIRECTED to report back to the Community and Protective Services Committee with information following the initial 12 month implementation period;</p> <p>e) the Civic Administration BE REQUESTED to report back after the 12 month period with respect to proposals for implementing the Administrative Monetary Penalty System for other by-laws and what the financial implications would be;</p> <p>f) the Civic Administration BE REQUESTED to investigate and report back to the Community and Protective Services Committee, as soon as possible, with available technology options to limit barriers to people living with disabilities;</p>	December 10, 2018	Q4 2020	G. Kotsifas A. Drost	
5.	<p><u>3rd Report of the Diversity, Inclusion and Anti-Oppression Advisory Committee</u> That the following actions be taken with respect to the 3rd Report of the Diversity, Inclusion and Anti-Oppression Advisory Committee, from its meeting held on March 21, 2019:</p> <p>a) the following actions be taken with respect to menstrual products distribution free of charge:</p> <p>i) the Civic Administration BE DIRECTED to provide free menstrual products (pads and tampons) in all public-facing City of London facilities and report back at a future meeting of the Community and Protective Services Committee (CPSC) with respect to the cost associated with this;</p> <p>ii) the Civic Administration BE REQUESTED to explore the option of providing free menstrual products in all remaining City of London facilities, as a pilot project, and</p>	April 1, 2019	November 2020	C. Smith – part i) A.L. Barbon – part ii) T. Wellhauser – part ii)	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
	report back at a future meeting of the CPSC with respect to the cost associated with this;				
6.	<p><u>Proposed Accessible Vehicle for Hire Incentive Program – Update</u></p> <p>That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official the following actions be taken with respect to the staff report dated September 10, 2019 related to an update on a proposed accessible vehicle for hire incentive program:</p> <p>b) the Civic Administration BE DIRECTED to hold a public participation meeting at a future meeting of the Community and Protective Services Committee with respect to amending the Vehicle for Hire By-law to make the necessary changes to implement an incentive program for accessible vehicles for hire.</p>	September 10, 2019	TBD	G. Kotsifas O. Katolyk	
7.	<p><u>Special Events Policies and Procedure Manual</u></p> <p>That the following actions be taken with respect to the “Special Events Policies and Procedure Manual”:</p> <p>a) the communication dated September 6, 2019 from Councillor A. Kayabaga, with respect to the “Special Events Policies and Procedures Manual” BE RECEIVED; and,</p> <p>b) the Civic Administration BE DIRECTED to review the City’s “Special Events Policies and Procedures Manual” and report back on possible amendment to the Manual to address the following matters:</p> <p>i) the disruption caused by special events being held in the evenings prior to a work and/or school day;</p> <p>ii) the application of the same rules/restrictions that are in place for Victoria Park to Harris Park; and,</p> <p>iii) increased fines and penalties for special events that contravene the Manual.</p>	September 10, 2019	February 2021	S. Stafford	
8.	<p><u>Proposed Core Area Action Plan</u></p> <p>That, on the recommendation of the Managing Director, Planning and City Planner, and the City Manager, the</p>	November 12, 2019	TBD	M. Hayward J.M. Fleming	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
	<p>following actions be taken with respect to the proposed Core Area Action Plan:</p> <p>e) the Civic Administration BE DIRECTED to report back to the Community and Protective Services Committee with respect to clarification as to proposed wording that would be included on any "Kindness Meters";</p>				
9.	<p><u>Tow Truck Operator Licence – Business Licence By-Law L.131-16</u></p> <p>That the proposed by-law, as appended to the staff report dated December 3, 2019, with respect to the addition of a new category, definition, and fees to the Business Licence By-law BE REFERRED back to the Civic Administration for further consultation with stakeholders and the London Police Services Board and a report back to the Community and Protective Services Committee no later than Q2 of 2020; it being noted that the <u>attached</u> presentation from N. Musicco, Specialist I, Municipal Policy, was received with respect to this matter;</p>	December 3, 2019	Q4, 2020/Q1 2021	G. Kotisfas O. Katolyk N. Musicco	
10.	<p><u>Policies and Funding – Arts and Culture</u></p> <p>That the information provided in the delegation from K. O'Neill, with respect to policies and funding related to arts and culture in the City of London, BE REFERRED to the Civic Administration for review and a report back at a future meeting of the Community and Protective Services Committee; it being noted that the above-noted delegation was received.</p>	January 21, 2020	October 2020	S. Stafford	
11.	<p><u>Parade Permits</u></p> <p>That the Civic Administration BE DIRECTED to bring forward a policy to restrict the issuance of parade permits on public streets, from November 1 to November 11, to those activities which are directly related to the honouring of Canada's veterans and organized in partnership with veterans organizations; it being noted that the communication from Councillor S. Lewis, with respect to this matter, was received.</p>	January 21, 2020	October 2020	G. Kotsifas S. Stafford	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
12.	<p><u>Swimming Pool Fence By-law - Proposed Amendments</u> That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to proposed amendments to the Swimming Pool Fence By-law:</p> <p>a) the Civic Administration BE DIRECTED to prepare amendments to the Swimming Pool Fence By-law to modernize the regulations and enhance public safety and hold a public participation meeting at a future meeting of the Community and Protective Services Committee; and,</p> <p>b) the above-noted staff report BE RECEIVED.</p>	February 19, 2020	Q1 2021	G. Kotsifas O. Katolyk	
13.	<p><u>Vacant Buildings By-law</u> That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to the Vacant Buildings By-law:</p> <p>a) the Civic Administration BE DIRECTED to prepare amendments to the Vacant Buildings By-law to implement a registry of vacant buildings with associated fees and a proactive enforcement protocol and hold a public participation meeting at a future meeting of the Community and Protective Services Committee; and,</p> <p>b) the above-noted staff report BE RECEIVED.</p>	February 19, 2020	Q1, Q2 2021	G. Kotsifas O. Katolyk	
14.	<p><u>Property Standards By-law - Proposed Amendments</u> That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to proposed amendments to the Property Standards By-law:</p> <p>a) the Civic Administration BE DIRECTED to prepare amendments to the Property Standards By-law to modernize the regulations and enhance heritage related matters and hold a public participation meeting at a future meeting of the Community and Protective Services Committee; and,</p> <p>b) the above-noted staff report BE RECEIVED.</p>	February 19, 2020	Q4 2020	G. Kotsifas O. Katolyk	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
15.	<p><u>Suppressing Crime Through Business Licensing Regulations - Theft of Gasoline and Scrap Metal</u></p> <p>That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to suppressing crime through business licensing regulations for the theft of gasoline and scrap metal:</p> <p>a) the Civic Administration BE DIRECTED to continue to consult with the affected Licensees and prepare amendments to the Business Licensing By-law to address the issues of gasoline theft and hold a public participation meeting at a future meeting of the Community and Protective Services Committee;</p> <p>b) the Civic Administration BE DIRECTED to continue to consult with the affected Licensees and prepare amendments to the Business Licensing By-law to address the issues of scrap metal theft and hold a public participation meeting at a future meeting of the Community and Protective Services Committee;</p> <p>c) the above-noted staff report BE RECEIVED;</p> <p>d) the Mayor BE REQUESTED to encourage the provincial government to review the request from the Ontario Association of Chiefs of Police, within the above-noted staff report, to implement a province-wide regulation related to pre-payment technology to counter gas theft in Ontario; and,</p> <p>e) the request for delegation, as appended to the agenda, from C. Gelin, Specialized Recycling Inc., BE REFERRED to the future public participation meeting with respect to this matter;</p> <p>it being noted that communications from J. Stewart, Canadian Independent Petroleum Marketers Association and C. Gelin, Specialized Recycling Inc., as appended to the Added Agenda, with respect to this matter, were received.</p>	February 19, 2020	Q1 2021	G. Kotsifas O. Katolyk	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
16.	<p><u>Short-Term Accommodations - Proposed Regulations</u> That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to short-term accommodations:</p> <p>a) the Civic Administration BE DIRECTED to amend all necessary by-laws to address short-term accommodations and hold a public participation meeting at a future meeting of the Community and Protective Services Committee;</p> <p>b) the Civic Administration BE DIRECTED to continue consulting with short-term accommodation platforms on the further collection of Municipal Accommodation Tax; and,</p> <p>c) the above-noted staff report BE RECEIVED;</p> <p>it being noted that a communication from G. Webster, as appended to the Added Agenda, as well as the attached presentation from N. Musicco, Specialist I, Municipal Policy, with respect to this matter, were received.</p>	February 19, 2020	Q1 2021	G. Kotsifas O. Katolyk	
17.	<p><u>New Licensing and Licensing Renewal Requirements</u> That the following actions be taken with respect to the payment of new licensing and licensing renewal requirements:</p> <p>a) the Civic Administration BE DIRECTED to defer payment of the required licence fee for new applications for Food Premises business licences under the Business Licensing By-law L.-131-15, as amended, for three months from the date of the issuance of the licence;</p> <p>b) the Civic Administration BE DIRECTED to defer payment of the required licensing renewal fee for Cab Drivers, Cab Owners, Accessible Cab Owners, Accessible Cab Drivers and Limousine Owners under the Vehicle for Hire By-law L.-130-71, as amended, for three months from the date of the expiry of the current licence;</p> <p>c) the Civic Administration BE DIRECTED to report back on other actions that could be taken to reduce the burden on other businesses that have been impacted by COVID-19;</p> <p>it being noted that these actions are being taken to ease the financial impacts on those businesses and services that</p>	March 31, 2020	Q4 2020/Q1 2021	G. Kotsifas O. Katolyk	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
	<p>have been deemed to be essential and non-essential services by the Federal and Provincial Governments; and, d) subject to the approval of a) and b) above, the City Clerk BE DIRECTED to bring forward the required amendments to the Business Licensing By-law L.-131-15, as amended and the Vehicle for Hire By-law L.-130-71, as amended, to implement the above-noted changes.</p>				
18.	<p><u>Holy Roller Tank Memorial - Councillor S. Lewis</u> That the following actions be taken with respect to the communication dated May 8, 2020 from Lt. Col. A. Finney, 1st Hussars and the communication from Councillor S. Lewis, appended to the agenda, with respect to the restoration of the Holy Roller tank memorial in Victoria Park: a) the concurrence of Municipal Council BE COMMUNICATED to the Commanding Officer of the 1st Hussars to permit a major preservation of the Holy Roller memorial; b) the Civic Administration BE AUTHORIZED to investigate all necessary steps to work with the 1st Hussars Calvary Fund to allow private donations to be received for the cost of this project; c) the Civic Administration BE REQUESTED to report back at a future meeting of the Community and Protective Services Committee with a recommendation for other partnership measures that could be undertaken by the City of London, itself, toward this restoration effort in recognition of the historical significance of this municipally owned asset; and, d) the above-noted communications, with respect to this matter, BE RECEIVED (2020-R01)</p>	May 26, 2020	TBD	S. Stafford	
19.	<p><u>Joan's Place New Addition Campaign - Request for Council Endorsement</u> That the Mayor BE REQUESTED to advocate the capital campaign of the Youth Opportunities Unlimited Joan's Place New Addition to the Provincial and Federal governments; it being noted that the communication from S. Cordes, Youth Opportunities Unlimited, dated June 23, 2020, with respect to this matter, was received.</p>	July 15, 2020	TBD	Mayor A. Thompson	

File No.	Subject	Request Date	Requested/Expected Reply Date	Person Responsible	Status
20.	<p><u>Residential Video Surveillance By-law</u> That the communication, dated July 2020, from D. Johnstone, with respect to a by-law to protect individuals being video recorded in their own private residential backyards BE REFERRED to the Civic Administration for review and a report back at a future meeting of the Community and Protective Services Committee with a delegation from D. Johnstone at that time.</p>	July 15, 2020	Q1 2021	G. Kotsifas O. Katolyk	