

Corporate Services Committee

Report

11th Meeting of the Corporate Services Committee
June 22, 2020

PRESENT: Councillors A. Kayabaga (Chair), M. van Holst, J. Helmer, J. Morgan, A. Hopkins, Mayor E. Holder

ALSO PRESENT: S. Spring, B. Westlake-Power
Remote Attendance: Councillor E. Pelosa; L. Livingstone, A. Barbon, G. Belch, B. Card, I. Collins, D. O'Brien, C. Saunders, K. Scherr, M. Schulthess, E. Skalski, B. Warner, T. Wellhauser
The meeting is called to order at 12:02 PM; it being noted that the following Members were in remote attendance: Mayor E. Holder, M. van Holst, J. Helmer, J. Morgan, A. Hopkins

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

Moved by: M. van Holst

Seconded by: E. Holder

That items 2.2 and 2.3 BE APPROVED.

Yeas: (6): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, A. Hopkins, and E. Holder

Motion Passed (6 to 0)

2.2 Microwave Backhaul Replacement RFP 20-19 Microwave Radio Backhaul Replacement and SS 20-16 Single Source Procurement for Router Replacement and Configuration for Microwave Radio Backhaul Project

Moved by: M. van Holst

Seconded by: E. Holder

That, on the recommendation of the City Manager, the following actions be taken, with respect to the Microwave Backhaul Replacement Project;

a) the proposal submitted by Broadnet Telecom (Broadnet), 9464 Henri Bourassa West, VilleSaint-Laurent, Montreal, Quebec H4S 1N8, BE ACCEPTED for the design, implementation, installation and one year service of a microwave radio backhaul system including decommissioning of legacy equipment, for the pricing of one time implementation fee of \$809,223.00 (HST excluded), and subsequent five year(s) of an annual Service Level Agreement (SLA_ fee of \$6,250.00 (HST excluded);

b) the financing for the microwave radio backhaul and decommissioning of legacy equipment noted above, BE APPROVED as set out in the Sources of Financing Report as appended to the staff report dated June 22, 2020 hereto as Appendix "A";

c) the approval given herein in a) above, BE CONDITIONAL upon The Corporation of the City of London negotiating satisfactory terms and conditions with Broadnet to the satisfaction of the City Manager;

d) in accordance with sections 14.d. and e. of the Procurement of Goods and Services Policy, the proposal from L3Harris Canada Systems to supply, install and configure MLPS routers BE ACCEPTED as the sole

source provider at the quoted purchase value of \$257,857.71 (HST excluded);

e) the financing for the supply, install, and configure of routers noted above, BE APPROVED as set out in the Sources of Financing Report as appended to the staff report dated June 22, 2020 hereto as Appendix "B";

f) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with parts a) and d) above; and,

g) the approval hereby given BE CONDITIONAL upon The Corporation of the City of London entering into a formal contract, agreement or having a purchase order relating to the subject matter of the approval set out d) above.

Motion Passed

2.3 Delegation of Authority for Building Permit Applications

Moved by: M. van Holst

Seconded by: E. Holder

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law appended to the staff report dated June 22, 2020 as Appendix "A", being "A by-law to delegate authority to the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer or designate, to apply through the City's Building Division for any necessary permits with respect to Council approved Capital Works Project BE INTRODUCED at the Municipal Council meeting to be held on June 29, 2020.

Motion Passed

2.1 Council Policy - General Policy for Advisory Committees

Moved by: M. van Holst

Seconded by: A. Hopkins

That, on the recommendation of the City Clerk, the proposed by-law attached as Appendix "A" to the staff report dated June 22, 2020, to amend the "General Policy for Advisory Committees" to provide for electronic meeting participation, BE INTRODUCED at the Municipal Council meeting to be held on June 29, 2020.

Yeas: (6): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, A. Hopkins, and E. Holder

Motion Passed (6 to 0)

3. Scheduled Items

None.

4. Items for Direction

4.1 Application - Issuance of Proclamation - Ontario FASD Action Network - London Branch

Moved by: M. van Holst

Seconded by: J. Helmer

That based on the application dated May 29, 2020, from the Ontario FASD Action Network - London Branch, the day of September 9, 2020 BE PROCLAIMED as FASD Awareness Day in London.

Yeas: (6): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, A. Hopkins, and E. Holder

Motion Passed (6 to 0)

4.2 Application - Issuance of Proclamation - The Institute for the Research of Genocide Canada

Moved by: A. Hopkins
Seconded by: J. Helmer

That based on the application dated June 13, 2020, from the Institute for Research of Genocide Canada, the day July 11, 2020 BE PROCLAIMED 25. Commemoration of the Srebrenica Genocide in London.

Yeas: (4): A. Kayabaga, J. Helmer, J. Morgan, and A. Hopkins

Nays: (2): M. van Holst, and E. Holder

Motion Passed (4 to 2)

5. Deferred Matters/Additional Business

5.1 (ADDED) Standing Committee Meetings and Annual Meeting Calendar

Moved by: E. Holder
Seconded by: J. Helmer

That, on the recommendation of the City Clerk, the annual meeting calendar for the period December 1, 2020 to December 31, 2021, as appended to the staff report dated June 22, 2020 as Appendix "A", BE APPROVED; it being understood that adjustments to the calendar may be required from time to time in order to accommodate special/additional meetings or changes to governing legislation.

Yeas: (6): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, A. Hopkins, and E. Holder

Motion Passed (6 to 0)

5.2 (ADDED) 2nd Report of the County/City Liaison Committee

Moved by: J. Morgan
Seconded by: E. Holder

That the 2nd Report of the County/City Liaison Committee, from its meeting held on June 17, 2020, BE RECEIVED.

Yeas: (6): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, A. Hopkins, and E. Holder

Motion Passed (6 to 0)

6. Confidential (Enclosed for Members only.)

Moved by: A. Hopkins
Seconded by: M. van Holst

That the Corporate Services Committee convene, In Closed Session, for the purpose of considering the following:

6.1 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.2 Litigation/Potential Litigation / Matters Before Administrative Tribunals / Solicitor-Client Privileged Advice

A matter pertaining to litigation with respect to the full expropriation of property located at 69 Wharnccliffe Road South, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose, in connection with the expropriation of property located at 69 Wharnccliffe Road South; and directions and instructions to officers and employees or agents of the municipality regarding settlement negotiations and conduct of litigation in connection with the expropriation of a property located at 69 Wharnccliffe Road South.

Yeas: (6): A. Kayabaga, M. van Holst, J. Helmer, J. Morgan, A. Hopkins, and E. Holder

Motion Passed (6 to 0)

The Corporate Services Committee convened, In Closed Session, from 12:33 PM to 12:54 PM.

7. Adjournment

The meeting adjourns at 12:56 PM.

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING JUNE 22, 2020
FROM:	CATHY SAUNDERS CITY CLERK
SUBJECT:	COUNCIL POLICY GENERAL POLICY FOR ADVISORY COMMITTEES

RECOMMENDATION

That, on the recommendation of the City Clerk, the proposed by-law attached as Appendix “A” to the staff report dated June 22, 2020, to amend the “General Policy for Advisory Committees” to provide for electronic meeting participation, BE INTRODUCED at the Municipal Council meeting to be held on June 29, 2020.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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Strategic Priorities and Policy Committee – August 21, 2017
 Strategic Priorities and Policy Committee – July 23, 2018 (through Governance Working Group)
 Strategic Priorities and Policy Committee – September 17, 2018 (through Governance Working Group)

BACKGROUND

The current policy includes the following section:

4.14 Schedule and Location of Meetings

Advisory Committees shall meet at a frequency determined by the Municipal Council as part of the Advisory Committee’s mandate. However, if there is a time-sensitive matter that must be attended to in the opinion of the Chair and the Committee Secretary, a special meeting of the Advisory Committee may be called to deal with the time-sensitive matter. Advisory Committee meetings shall be held at City Hall and shall be open to the public, except during closed sessions which may be held in accordance with the Council Procedure By-law. Advisory Committee meetings may, with the approval of the Municipal Council, be held away from City Hall for a specific purpose.

As a part of the City of London’s response to the COVID-19 Emergency, the meetings of all London Advisory Committees were suspended. This was effective March 17, 2020. To-date, there has not been any legislative requirement for any of the committees to convene.

In order to facilitate the meetings of London Standing Committees and Council, during the COVID-19 Emergency, the Council Procedure By-law was amended to provide for the ability for Council and Standing Committee meetings to be conducted virtually during the declared emergency. This is in accordance with the *Municipal Act, 2001*, and the emergency order.

DISCUSSION

In anticipation of a legislative requirement for an Advisory Committee to meet, an amendment is proposed to section 4.14 of the General Policy for Advisory Committees, by adding the following to the section:

“Advisory Committees Members may, with the approval of the City Clerk or written designate, participate electronically in a meeting, if the convening of the Advisory Committee is legislatively required and it is impractical or impossible to attend the meeting in person. Any method of electronic participation must be approved by the City Clerk and is subject to available resources. Electronic participation is considered attendance for the purposes of section 4.16.”

PREPARED AND RECOMMENDED BY:

CATHY SAUNDERS CITY CLERK

APPENDIX “A”

Bill No.
2020

By-law No. CPOL.-

A by-law to amend By-law No. CPOL.-381-506, as it relates to a “General Policy for Advisory Committees” to provide for electronic meeting participation.

WHEREAS section 5(3) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, provides a municipality with the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

AND WHEREAS the Municipal Council of The Corporation of the City of London wishes to amend By-law No. CPOL.-381-506, as it relates to a “General Policy for Advisory Committees”, to provide clarification with respect to the implementation of the Policy.

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. By-law No. CPOL.-381-506, as it relates to a “General Policy for Advisory Committees” is hereby amended by adding the following to part 4.14 “Schedule and Location of Meetings”:

“Advisory Committees Members may, with the approval of the City Clerk or written designate, participate electronically in a meeting if the convening of the Advisory Committee is legislatively required and it is impractical or impossible to attend the meeting in person. Any method of electronic participation must be approved by the City Clerk and is subject to available resources. Electronic participation is considered attendance for the purposes of section 4.16.”

2. This by-law shall come into force and effect on the date it is passed.

PASSED in Open Council on _____, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First Reading – _____, 2020
Second Reading – _____, 2020
Third Reading – _____, 2020

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON JUNE 22, 2020
FROM:	LYNNE LIVINGSTONE CITY MANAGER
SUBJECT:	MICROWAVE BACKHAUL REPLACEMENT RFP 20-19 MICROWAVE RADIO BACKHAUL REPLACEMENT AND SS 20-16 SINGLE SOURCE PROCUREMENT FOR ROUTER REPLACEMENT AND CONFIGURATION FOR MICROWAVE RADIO BACKHAUL PROJECT

RECOMMENDATIONS

That, on the recommendation of the City Manager, the following actions be taken, with respect to the Microwave Backhaul Replacement Project;

- a) the proposal submitted by Broadnet Telecom (Broadnet), 9464 Henri Bourassa West, VilleSaint-Laurent, Montreal, Quebec H4S 1N8, BE ACCEPTED for the design, implementation, installation and one year service of a microwave radio backhaul system including decommissioning of legacy equipment, for the pricing of one time implementation fee of \$809,223.00 (HST excluded), and subsequent five year(s) of an annual Service Level Agreement (SLA_ fee of \$6,250.00 (HST excluded);
- b) the financing for the microwave radio backhaul and decommissioning of legacy equipment noted above, BE APPROVED as set out in the Sources of Financing Report attached hereto as Appendix "A";
- c) the approval given herein in a) above, BE CONDITIONAL upon The Corporation of the City of London negotiating satisfactory terms and conditions with Broadnet to the satisfaction of the City Manager;
- c) in accordance with sections 14.d. and e. of the Procurement of Goods and Services Policy, the proposal from L3Harris Canada Systems to supply, install and configure MLPS routers BE ACCEPTED as the sole source provider at the quoted purchase value of \$257,857.71 (HST excluded);
- d) the financing for the supply, install, and configure of routers noted above, BE APPROVED as set out in the Sources of Financing Report attached hereto as Appendix "B";
- e) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with parts a) and d) above; and,
- f) the approval hereby given BE CONDITIONAL upon The Corporation of the City of London entering into a formal contract, agreement or having a purchase order relating to the subject matter of the approval set out d) above.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- Community and Protective Services Committee, November 13, 2018: Emergency Communications Program Update (One Voice)

BACKGROUND

The City of London operates a community wide radio system that is used by emergency and city services to communicate during emergencies and regular operations. The system, commonly known as the “One Voice” system, is a critical communication system for London Police Service, London Fire Department, Environmental and Engineering Services and Corporate Security and Emergency Management. Part of the system includes a microwave backhaul that moves voice and data communication between the dispatch centres and the tower locations throughout the city. The current system was declared end of life on June 30, 2011, with the current service contract expiring on December 1, 2020. The microwave backhaul must be replaced this year.

To ensure the new microwave backhaul integrates with the rest of the radio system, additional proprietary Harris radio equipment and services are required. The installation of Harris routers are required to integrate the new microwave backhaul to the rest of the radio system. The installation of the routers are also required for future scheduled lifecycle maintenance.

In order to accomplish the necessary actions a Request for Proposal was issued for the replacement of the existing microwave backhaul system and a single source request was made to L3Harris Canada for the proprietary equipment.

DISCUSSION

Purpose

The purpose of this report is to seek approval for the following in relation to the Microwave Radio Backhaul replacement:

- a) that the Broadnet be approved as the successful proponent who will perform the design, supply, assembly, configuration, delivery, installation, commissioning and testing of a split-mount microwave backhaul radio network, its transmission line and associated antenna and equipment; and,
- b) to permit a one-time single source purchase from L3Harris Canada Systems to provide supply, installation and configuration of routers.

Purchasing Process - Microwave Radio Backhaul Replacement

The replacement of the City's current microwave system was anticipated as a scheduled lifecycle maintenance activity. The current system was declared end of life on June 30, 2011, with the current service contract expiring on December 1, 2020. In order to mitigate a potential service disruption, on March 2, 2020, the City issued a Request for Proposal (RFP) 20-19 Microwave Radio Backhaul Replacement for the design, supply, assembly, configuration, delivery, installation, commissioning and testing of a microwave radio backhaul replacement. Additionally, the successful proponent was required to provide a one (1) year warranty and maintenance contract. After the expiry of the initial one year contract, a Service Level Agreement (SLA) shall start for a five (5) year term. At the sole discretion of the City, there is an option to renew the contract for an additional two (2) terms of five (5) years.

After the RFP was posted, there were eleven (11) addenda issued to respond to questions, inquiries and requests for clarification. When the RFP closed, seven (7) submissions were received, and all seven (7) were compliant.

A two envelope RFP process was used – one envelope contained the technical project proposal and the second contained the pricing proposal.

With the assistance of the Procurement Officer, five (5) Evaluation Committee representatives from the City's Corporate Security and Emergency Management and Environmental and Engineering Services divisions, London Police Service and London Fire Department, evaluated the seven (7) submissions based on the technical criteria outlined in the RFP document. Of these, five (5) proponents passed the mandatory technical requirements and were evaluated further. When the final technical scores were determined, the pricing envelopes were then opened for four (4) short listed proponents, as one (1) of the submissions scored below an acceptable result by the Evaluation Committee.

At the end of the RFP process, the proponent with the highest score, demonstrating the ability to fully meet the City's requirements, was Broadnet Telecom Inc. The pricing for the one time implementation of the project is \$809,223.00 encompassing seven (7) deliverables and subsequent five years of annual Service Level Agreement fee of \$6,250.00 from year two (2) to year six (6).

Purchasing Process - Router Replacement and Configuration for Microwave Radio Backhaul Project

Given the proprietary and integrated nature of the current radio system and the new microwave backhaul, the Civic Administration is seeking approval to single source the supply, implementation and configuration of routers in accordance with the Procurement of Goods and Services Policy Sections 14.4 (d) and 14.4 (e) which state as follows:

“Single Source means that there is more than one source of supply in the open market, but only one source is recommended due to predetermined and approved specification.

The procurement may be conducted using a Single Source process if the goods and/or services are available from more than one source, but there are valid and sufficient reasons for selecting one supplier, in particular as follows:

- d. There is a need for compatibility with goods and/or services previously acquired or the required goods and/or services will be additional to similar goods and/or services being supplied under an existing contract (i.e. contract extension or renewal);
- e. The required goods and/or services are to be supplied by a particular supplier(s) having special knowledge, skills, expertise or experience;”

In order to successfully integrate the new microwave system with the existing radio system, L3Harris Canada has the required goods and services as well as the special knowledge to support the replacement of the microwave backhaul network by supplying and integrating new MPLS routers as well as updating existing router configurations as required. They are the only vendor who can provide this service. The one time implementation cost of \$257,857.71 will cover the supply, configuration and implementation of the MPLS routers, as well as engineering and implementation services from Harris.

APPENDIX "A"

Chair and Members
Corporate Services Committee

#20087
June 22, 2020
(Award Contract)

**RE: Microwave Backhaul Replacement - RFP 20-19 - Microwave Radio
(Subledger GG200002)
Capital Project GG1055 - One Voice Communications Infrastructure
Broadnet Telecom (Broadnet) \$809,223.00 (excluding HST)**

FINANCE & CORPORATE SERVICES REPORT ON THE SOURCES OF FINANCING:

Finance & Corporate Services confirms that the cost of this purchase can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the City Manager, the detailed source of financing for this purchase is:

<u>ESTIMATED EXPENDITURES</u>	<u>Approved Budget</u>	<u>Committed To Date</u>	<u>This Submission</u>	<u>Balance for Future Work</u>
Consulting	\$127,727	\$127,727		\$0
Construction	311,446	311,446		0
Communication Costs	9,853,673	6,972,005	823,465	2,058,203
NET ESTIMATED EXPENDITURES	<u>\$10,292,846</u>	<u>\$7,411,178</u>	<u>\$823,465</u> 1)	<u>\$2,058,203</u>
 <u>SOURCE OF FINANCING</u>				
Capital Levy	\$3,350,000	\$3,350,000		\$0
Debenture By-law No. W.-2032-80	5,610,040	2,728,372	823,465	2,058,203
Drawdown from Efficiency, Effectiveness and Economy Reserve	1,332,806	1,332,806		0
TOTAL FINANCING	<u>\$10,292,846</u>	<u>\$7,411,178</u>	<u>\$823,465</u>	<u>\$2,058,203</u>

1) Financial Note:

	<u>TOTAL</u>
Contract Price	\$786,907
One Year Enhanced Service Fee	22,316
Subtotal	<u>809,223</u>
Add: HST @13%	105,199
Less: HST Rebate	<u>(90,957)</u>
Total Purchase Cost	<u><u>\$823,465</u></u>

2) Operating costs will be \$6,250 per year for the annual service level agreement for years two to six, with options to renew for up to an additional ten years.

ad



 Jason Davies
 Manager of Financial Planning & Policy

APPENDIX "B"

Chair and Members
Corporate Services Committee

#20088
June 22, 2020
(Award Contract)

**RE: Microwave Backhaul Replacement - SS 20-16 - Single Source Procurement for Router Replacement
(Subledger GG200002)
Capital Project GG1055 - One Voice Communications Infrastructure
L3Harris Canada Systems \$257,857.71 (excluding HST)**

FINANCE & CORPORATE SERVICES REPORT ON THE SOURCES OF FINANCING:

Finance & Corporate Services confirms that the cost of this purchase can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the City Manager, the detailed source of financing for this purchase is:

<u>ESTIMATED EXPENDITURES</u>	<u>Approved Budget</u>	<u>Committed To Date</u>	<u>This Submission</u>	<u>Balance for Future Work</u>
Consulting	\$127,727	\$127,727		\$0
Construction	311,446	311,446		0
Communication Costs	9,853,673	7,795,470	262,397	1,795,806
NET ESTIMATED EXPENDITURES	<u>\$10,292,846</u>	<u>\$8,234,643</u>	<u>\$262,397</u> 1)	<u>\$1,795,806</u>
 <u>SOURCE OF FINANCING</u>				
Capital Levy	\$3,350,000	\$3,350,000		\$0
Debenture By-law No. W.-2032-80	5,610,040	3,551,837	262,397	1,795,806
Drawdown from Efficiency, Effectiveness and Economy Reserve	1,332,806	1,332,806		0
TOTAL FINANCING	<u>\$10,292,846</u>	<u>\$8,234,643</u>	<u>\$262,397</u>	<u>\$1,795,806</u>

1) Financial Note:
Contract Price
Add: HST @13%
Less: HST Rebate
Total Purchase Cost

<u>TOTAL</u>
\$257,858
33,522
<u>(28,983)</u>
<u>\$262,397</u>

ad



 Jason Davies
 Manager of Financial Planning & Policy

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON JUNE 22, 2020
FROM:	ANNA LISA BARBON MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER
SUBJECT:	DELEGATION OF AUTHORITY FOR BUILDING PERMIT APPLICATIONS

RECOMMENDATION

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the attached proposed by-law (Appendix “A”) being “A by-law to delegate authority to the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer or designate, to apply through the City’s Building Division for any necessary permits with respect to Council approved Capital Works Project **BE INTRODUCED** at the Municipal Council meeting to be held on June 29, 2020.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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May 10, 2006 – Board of Control – Building Division Permit Application

BACKGROUND

Background

Under the *Building Code Act*, the Province prescribes various administrative forms including, but not limited to, the “Application for a Permit to Construct or Demolish”. This form requires the representative who is completing the application on behalf of a corporation to declare that they have the “authority to bind the Corporation”.

Finance and Corporate Services, through the Facilities Division, routinely applies for permits to complete Council approved capital projects and other permits for maintenance activities e.g. plumbing permits.

In 2006, Municipal Council approved the delegation of authority to apply for building permits through the City’s Building Division to the Director of Fleet, Facilities and Departmental Resources and the Division Manager of Facilities Design and Construction. Unfortunately, these positions no longer exist in the Civic Administration organizational chart.

Purpose

The purpose of this report is to seek delegation authority to procure the necessary building permits issued by the Chief Building Official under the *Ontario Building Code Act* for Council approved projects.

The proposed attached by-law (Appendix “A”) would provide for the delegation of authority to apply for building permits for City of London Council approved capital projects to the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, and allow for specific Facilities Division personnel to be designated to sign for the building permits.

The Facilities Division on average applies for 50 permits each year which could potentially add 50 additional committee reports each year in order to seek Council approval to apply for building permits. The delegation of authority will continue to reduce administrative costs and maintain efficiencies.

Conclusion

Building permit applications required by the City’s Facilities Division for Council approved capital projects can be efficiently handled by providing the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer with the authority and the ability to designate specific Facilities Division personnel to sign for the building permits.

PREPARED BY:	CONCURRED BY:
JOHN DEVITO, P.ENG. MANAGER FACILITIES DESIGN & CONSTRUCTION	TIM WELLHAUSER, C.I.M. DIVISION MANAGER FACILITIES
RECOMMENDED BY:	
ANNA LISA BARBON, CPA, CGA MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER	

cc. George Kotsifas, P. Eng., Managing Director, Development and Compliance Services and Chief Building Official

Appendix “A”

Bill No.
2020

By-law No.

A by-law to delegate authority to the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, or designate, to apply through the City’s Building Division for any necessary permits with respect to Council approved Capital Works Projects.

WHEREAS section 5(3) of the *Municipal Act, 2001* S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 23.1 of the *Municipal Act, 2001* provides that a municipality may delegate its powers and duties to a person or body subject to the restrictions set out in that section of the *Municipal Act, 2001*;

AND WHEREAS The Corporation of the City of London (the “City”) has by by-law adopted a Delegation of Powers and Duties Policy;

AND WHEREAS it is deemed expedient for the City to delegate authority to the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, or designate, to apply through the City’s Building Division for any necessary permits with respect to Council approved Capital Works Projects;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The authority to apply through the City’s Building Division for any necessary permits with respect to Council approved Capital Works Projects is hereby delegated to the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, or designate;
2. Scope of Power:
 - i) The municipality may revoke any delegation under this by-law at any time without notice;
 - ii) Nothing in this delegation shall limit the municipality’s right to revoke the delegation beyond the term of the council that made the delegation;
 - iii) Both the City and the delegate can exercise the powers delegated under this by-law.
3. This by-law shall come into force and effect on the day it is passed.

PASSED in Open Council on _____, 2020.

Ed Holder
Mayor

Catharine Saunders
City Clerk

First reading -
Second reading –
Third reading –

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING JUNE 22, 2020
FROM:	CATHY SAUNDERS CITY CLERK
SUBJECT:	APPLICATION – ISSUANCE OF PROCLAMATION ONTARIO FASD ACTION NETWORK – LONDON BRANCH

RECOMMENDATION

That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Corporate Services Committee – December 3, 2019
Corporate Services Committee – January 6, 2020

BACKGROUND

The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

CONCLUSION

The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received on May 29, 2020 from the Ontario FASD Action Network – London Branch requesting September 9, 2020 be proclaimed “FASD Awareness Day”.

The following sets out the review process for Applications for proclamations:

- The cause or event must contribute to the economic, social and cultural fabric of the City of London
- Proclamations will not be issued for the following:
 - i. Matters of political controversy, ideological or religious beliefs or individual conviction
 - ii. Events or organizations with no direct connection to the city
 - iii. Campaigns or events contrary to City of London policies or by-laws
 - iv. National, Independence or Republic Days
 - v. Campaigns or events intended for profit-making purposes
 - vi. Recognition of individuals
 - vii. Recognition of events or organizations that espouse discrimination, hatred, violence or racism
 - viii. Matters attempting to influence government policy
 - ix. Matters designed to incite hatred or disorder

The Civic Administration is seeking direction from Municipal Council with respect to this matter.

SUBMITTED BY:
CATHY SAUNDERS CITY CLERK

Appendix "A"

Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at

ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization
Ontario FASD Action Network - London Branch
Date Proclamation Required
Sept. 9, 2020
Proclamation Name
FASD Awareness Day
Proclamation Type (day), (week), (month)
Yearly each September 9th.
Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)
Awareness Campaign
Requester Name
Darlene Durand
Requester Telephone Number
519-438-7221
Requester Email Address
info@ofan.ca
Requester Address
4-770 Fanshawe Park Road London, Ontario N5X 1L5
Required Supporting Documents
<ul style="list-style-type: none">• Detail information on the Organization• Detail information on the Event• Confirmation of authorization from the Organization to submit the request
The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws.

May 29, 2020
Signature
Date
NOTICE OF COLLECTION OF PERSONAL INFORMATION
Personal information collected on this form is collected under the authority of the <i>Municipal Act, 2001, S.O. 2001, c. 25</i> and may also be used for purposes related to the Issuance of Proclamations Policy and Proclamation Request Form. Questions about this collection should be addressed to the City Clerk, 3rd floor, City Hall, 300 Dufferin Ave., London, ON N6A 4L9. Tel: 519-661-2489, ext. 4937, email: csaunder@london.ca

From: info@ofan.ca [mailto:info@ofan.ca]
Sent: Monday, June 01, 2020 8:23 AM
To: Clerk's Approval Requests <ClerksApprovalRequests@london.ca>
Subject: [EXTERNAL] Proclamation Request

To Whom it May Concern,

My name is Darlene Durand and I am a caregiver to a sweet young lady who is affected by Fetal Alcohol Spectrum Disorder and we live in North London! We LOVE our city so much and are thankful for the beautiful community we can raise our family in.

On behalf of the people of the City of London, Ontario, I am writing to request that you officially proclaim FASD (Fetal Alcohol Spectrum Disorder) Awareness Day on September 9, 2020. We will be joined by numerous communities across the U.S. and Canada, and around the world for this yearly event.

Studies conducted by CANFASD state the following facts:

- o FASD impacts approximately 4% of Canadians.
- o FASD impacts **more** people in Canada than Autism Spectrum Disorder, Cerebral Palsy, and Down syndrome *combined*.
- o Individuals with FASD are known for having a number of different strengths, including being friendly, likeable, affectionate, determined, hard-working, forgiving, non-judgemental and caring.
- o 90% of individuals with FASD also experience mental health issues.
- o The social and economic cost of FASD in Canada is estimated to be \$1.8 billion annually.
- o Individuals with FASD achieve positive outcomes if their needs and challenges are addressed early on in life and they have access to supports that carry into adulthood.

All children born with FASD do have brain damage that becomes obvious during the school years. Adolescents with FASD have serious behavior problems. Adults with FASD are at high risk of getting in trouble with the law, having substance abuse problems, and have difficulty achieving success in employment and independent living. Many end up on the streets or in prison, unless they receive early diagnosis and appropriate intervention services. Most require support services in their adult years. But yet our communities know very little about FASD and still ask "What is that?".

The Ontario FASD Action Network is working hard in our province to create one voice for the families, children, youth and adults impacted by FASD. Sadly, our local communities and government have not recognized FASD and programming does not exist for this population. We are hoping to create change and have ALL children with Developmental Needs be able to participate with proper supports in their communities.

Why September 9th? On the ninth minute of the ninth hour of the ninth day of the ninth month, international activists are asking the world to remember that during the nine months of pregnancy, a woman and her baby should remain alcohol free.

I have attached some links below for further information and ideas that have happened in other Municipalities.

I look forward to hearing from you and being part of Sept. 9th Day here in London!

Kind Regards ,

Darlene Durand
Ontario FASD Action Network – London Branch

1. CANFASD is the lead research organization that supports FASD and making sure that proper information is given out to communities.

<https://canfasd.ca/topics/basic-information/>

2. This link gives a great overview of FASD Day 2019.

<https://oursacredbreath.com/2019/09/29/fasd-awareness-day-2019/>

3. Here is a sample of a Proclamation made in Barrie, Ontario.

<https://www.barrie.ca/City%20Hall/MayorCouncil/Council%20Committees/Proclamations/Pages/Details.aspx?proclamation=545>



Issuance of Proclamations Policy

Policy Name: Issuance of Proclamations Policy

Legislative History: Adopted September 19, 2017 (By-law No. CPOL.-115-367);
Amended July 24, 2018 (By-law No. CPOL.-115(a)-418)

Last Review Date: January 6, 2020

Service Area Lead: City Clerk

1. Policy Statement

1.1 This policy sets out the requirements for the issuance of proclamations.

2. Definitions

2.1 Not applicable.

3. Applicability

3.1 This policy shall apply to any request for the issuance of proclamations on behalf of the City of London.

4. The Policy

4.1. Proclamations are ceremonial documents issued and signed by the Mayor on behalf of City of London Council that officially recognizes public awareness campaigns; charitable fundraising campaigns; and arts and cultural celebrations of organizations that reside/operate within the City of London. The requester must clearly identify the significance and connection of the proclamation to the mandate and goals as set out in the City of London's Strategic Plan. A proclamation does not constitute a personal or civic endorsement.

Application Process

- a) Proclamations requests are to be submitted on the City of London Application form to the City Clerk's Office at least six (6) weeks in advance of the requested issuance date.
- b) The Application must provide sufficient background information about the organization, cause or event being proclaimed and the proposed text for inclusion in the proclamation. The proposed text is subject to approval by the City of London to ensure compliance with City of London's policies and by-laws.
- c) Upon receipt of the Application, the City Clerk's Office will review the Application in accordance with this Policy and if the Application appears to be in compliance with the Policy, the Application will be placed on the next available Corporate Services Committee meeting for consideration.
- d) The Corporate Services Committee will review the Application and provide a recommendation to the Municipal Council for consideration with respect to the disposition of the Applications.

Administration of Policy:

- e) The cause or event must contribute to the economic, social and cultural fabric of the City of London.
- f) Repeat requests must be submitted on an annual basis.
- g) An organization may request one proclamation per calendar year.
- h) Organization do not have exclusive rights to the day, week, or month being proclaimed.
- i) Proclamations of a similar topic will be issued on a first come first served basis.
- j) The City of London will not incur any expenses relating to the advertising or promotion of a proclamation. Recipients are responsible for the promotion of the proclamation, organization of related activities and for all associated costs.
- k) Proclamations will not be issued for:
 - Matters of political controversy, ideological or religious beliefs or individual conviction.
 - Events or organizations with no direct connection to the City of London.
 - Campaigns or events contrary to City of London policies or by-laws.
 - National, Independence or Republic Days.
 - Campaign or events intended for profit-making purposes.
 - Recognition of individuals.
 - Recognition of events or organizations that espouse discrimination, hatred, violence or racism.
 - Matters attempting to influence government policy.
 - Matters designed to incite hatred or disorder.
- l) The City of London reserves the right to refuse to issue a proclamation.

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING JUNE 22, 2020
FROM:	CATHY SAUNDERS CITY CLERK
SUBJECT:	APPLICATION – ISSUANCE OF PROCLAMATION THE INSTITUTE FOR THE RESEARCH OF GENOCIDE CANADA

RECOMMENDATION

That, the Civic Administration BE ADVISED as to how Municipal Council wishes to proceed with the attached (Appendix “A”) Proclamation request.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Corporate Services Committee – December 3, 2019
Corporate Services Committee – January 6, 2020

BACKGROUND

The Issuance of Proclamations Policy is attached as Schedule “A” for information purposes.

CONCLUSION

The Civic Administration is seeking direction from the Municipal Council as to how they wish to proceed with the attached (Appendix “A”) proclamation request received on June 15, 2020 from the Institute for the Research of Genocide Canada requesting July 11, 2020 be proclaimed “25 Commemoration of the Srebrenica Genocide”.

The following sets out the review process for Applications for proclamations:

- The cause or event must contribute to the economic, social and cultural fabric of the City of London
- Proclamations will not be issued for the following:
 - i. Matters of political controversy, ideological or religious beliefs or individual conviction
 - ii. Events or organizations with no direct connection to the city
 - iii. Campaigns or events contrary to City of London policies or by-laws
 - iv. National, Independence or Republic Days
 - v. Campaigns or events intended for profit-making purposes
 - vi. Recognition of individuals
 - vii. Recognition of events or organizations that espouse discrimination, hatred, violence or racism
 - viii. Matters attempting to influence government policy
 - ix. Matters designed to incite hatred or disorder

The Civic Administration is seeking direction from Municipal Council with respect to this matter.

SUBMITTED BY:
CATHY SAUNDERS CITY CLERK

Appendix "A"

Proclamation Request Form

Requests for the issuance of proclamations are governed by Council Policy (excerpted below). Requests must be received at least six (6) weeks in advance of the requested issuance date and may be emailed to the City Clerk at ClerksApprovalRequests@london.ca or mailed to City Hall, P.O. Box 5035 LONDON, ON, N6A 4L9.

Request details

Name of Organization

THE INSTITUTE FOR RESEARCH OF GENOCIDE CANADA

Date Proclamation Required

JULY 11, 2020.

Proclamation Name

25. COMMEMORATION OF THE SREBRENICA GENOCIDE

Proclamation Type (day), (week), (month)

ONE DAY

Category (public awareness campaigns), (charitable fundraising campaigns), (arts and cultural celebrations)

CULTURAL CELEBRATION

Requester Name

EMIR RAMIC

Requester Telephone Number

05--

Requester Email Address

Requester Address

HAMILTON, ON L8W 0B9

Required Supporting Documents

- Detail information on the Organization
- Detail information on the Event
- Confirmation of authorization from the Organization to submit the request

The undersigned confirms that I am the Official Representative of the Organization requesting the Proclamation and that by signing this Application, I acknowledge and agree that my organization complies with all City of London's Policies and By-laws.



Signature

JUNE 13, 2020.

Date

NOTICE OF COLLECTION OF PERSONAL INFORMATION

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INSTITUTE FOR THE RESEARCH OF GENOCIDE
CANADA

About Institute For Research of Genocide Canada (IGC)

Institute For Research of Genocide Canada (IGC) is a public scientific institution engaged in analysis of crimes against peace, crime of genocide, and other grave breaches of international law.

www.instituteforgenocide.org

About event

The 11th of July marks a special day for the Bosnian people who live in Canada. It is the 25th anniversary of the genocide in Srebrenica, Bosnia and Herzegovina. The Bosnian Canadian Community and, especially, the survivors of the Srebrenica genocide who reside in Canada would be so thankful if you could issue a statement commemorating the 25th anniversary of the genocide in Srebrenica. Once again, thank you for everything you do for the Bosnian community in Canada. We are all so incredibly grateful to have your support and recognition.

This year's commemoration begins on Friday, July 10th. So, I kindly ask and would be thankful if it could be done by that date.

Explanation:

1. In 1995, more than 8,000 Bosnian Muslims were murdered in Srebrenica by the army, paramilitaries, and police forces of the Republic of Srpska. The International Criminal Tribunal for the former Yugoslavia. and the International Court of Justice have ruled that this massacre was an act of genocide and is highlighted at the Canadian Museum of Human Rights.
2. In 2015, the House of Commons passed unanimously a historic motion to recognize the month of April as Genocide Remembrance, Condemnation and Prevention Month and named the ones recognized by Canada's House of Commons, including the Srebrenica Genocide.
3. In 2010, the House of Commons unanimously passed Brian Masse's motion M-416, which recognized the genocide and established Srebrenica Genocide Remembrance Day in Canada.
4. A monument recognizing the genocide has been dedicated in Jackson Park in Windsor, Ontario.
5. In 2019, Members of the Canadian Parliament tabled Petition e-1837, calling upon the Canadian government to enact legislation that would prohibit Srebrenica Genocide denial in Canada.
6. In some Canadian schools and colleges, students are studying the genocide



INSTITUTE FOR THE RESEARCH OF GENOCIDE
CANADA

in Srebrenica.

Draft of the Proclamation

Proclamation

25th Anniversary of the Genocide in Srebrenica, Bosnia, and Herzegovina

WHEREAS, in 1995, more than 8,000 Bosnian Muslims were murdered in Srebrenica by the army, paramilitaries and police forces of the Republic of Srpska. The International Criminal Tribunal for the former Yugoslavia and the International Court of Justice have ruled that this massacre was an act of genocide and is highlighted at the Canadian Museum of Human Rights,

WHEREAS, in 2010, the Canadian House of Commons unanimously passed Brian Masse's motion M-416, which recognized the genocide and established Srebrenica Genocide Remembrance Day in Canada,

WHEREAS, in 2015, the House of Commons unanimously passed a historic motion to recognize the month of April as Genocide Remembrance, Condemnation and Prevention Month and named the ones recognized by Canada's House of Commons, including the Srebrenica Genocide,

WHEREAS, In 2019, Members of the Canadian Parliament tabled Petition e-1837, calling upon the Canadian government to enact legislation that would prohibit Srebrenica Genocide denial in Canada,

THEREFORE, BE IT RESOLVED, that I, Mayor of London recognizes July 11th, 2020 as the 25th anniversary of the genocide in Srebrenica, Bosnia and Herzegovina, and call on all residents to join survivors of the Srebrenica genocide in Canada in remembering and reflecting on this terrible tragedy and to condemn this act of violence in the strongest possible terms.

Sincerely Yours,

Dr. Emir Ramic
President of the Institute for Research of Genocide Canada
<http://instituteforgenocide.org/>



Issuance of Proclamations Policy

Policy Name: Issuance of Proclamations Policy

Legislative History: Adopted September 19, 2017 (By-law No. CPOL.-115-367);
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 - Recognition of events or organizations that espouse discrimination, hatred, violence or racism.
 - Matters attempting to influence government policy.
 - Matters designed to incite hatred or disorder.
- l) The City of London reserves the right to refuse to issue a proclamation.

Friday, December 11, 2020

Strategic Priorities and Policy Committee (if needed) 9:30 AM

These dates are proposed to be in conjunction with the tabling of the Draft Budget update at the SPPC meeting on November 17, 2020; and enactment of the budget at the January 12, 2021 Council meeting. It is important to note that this proposed schedule is tentative, pending Council's direction on the Multi-Year Budget Update process.

Additional Information

It is understood that from time to time exceptional circumstances may arise where special meetings will have to be added to the meeting schedule, or certain adjustments may have to be made to the meeting schedule.

When considering a proposed meeting schedule consideration was given to recent trends, with the exclusion of 2020.

With the above-noted additions, the number of meetings per year will be approximately as follows:

Committee	2021	2019	2018
Planning and Environment Committee	18	20	18
Corporate Services Committee	16	23*	21**
Council	16	20	22***
Strategic Priorities and Policy Committee	14	20****	14
Community and Protective Services Committee	15	12	15
Civic Works Committee	15	14	15

* includes 3 special meetings

** includes 1 special meeting

***includes Inaugural Council meeting

****additional meetings for Strategic Plan

The recommendation to reduce the number/frequency of the Corporate Services Committee is a reflection of the time in session for the meetings that occurred in previous years. Consideration, excluding 2020, was given to the time in session of the Committee. In 2018, of the 21 meetings, only two exceeding two hours in length; of the remaining meetings, the majority were under one hour with with three of those less than half an hour. In 2019, of the 23 meetings, sixteen were less than two hours in length with the majority being less than one hour; five meetings were less than half an hour in length.

In terms of the reduced number of Planning and Environment Committee, it should be noted that there has been some proactive discussion with Planning staff around opportunities for additional engagement and consultation for planning matters that would occur outside of the standing committee process.

RECOMMENDED BY:
CATHY SAUNDERS CITY CLERK

December 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	2	3	4	5
6	7	8 COUNCIL 4:00 PM	9	10 STRATEGIC PRIORITIES AND POLICY COMMITTEE BUDGET - 9:30 AM	11 STRATEGIC PRIORITIES AND POLICY COMMITTEE BUDGET - 9:30 AM (if needed)	12
13	14 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	15 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	16 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	17	18	19
20	21	22	23	24 CITY HALL CLOSED at 12:00 PM CHRISTMAS EVE	25 CITY HALL CLOSED CHRISTMAS DAY	26
27	28 CITY HALL CLOSED	29 CITY HALL CLOSED	30 CITY HALL CLOSED	31 CITY HALL CLOSED NEW YEAR'S EVE		

January 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 CITY HALL CLOSED NEW YEAR'S DAY	2
3	4	5	6	7	8	9
10	11	12 COUNCIL 4:00 PM	13	14	15	16
17	18 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	19 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	20	21	22	23
24	25	26 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	27	28	29	30
31						

February 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 COUNCIL 4:00 PM	3	4	5	6
7	8 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	9 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	10 AUDIT COMMITTEE 12:00 PM	11	12	13
14	15 CITY HALL CLOSED FAMILY DAY	16 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	17	18	19	20
21	22	23 COUNCIL 4:00 PM	24	25	26	27
28						

March 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	2 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM (if needed)	3	4	5	6
7	8	9 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	10	11	12	13
14	15	16	17	18	19	20
MARCH BREAK WEEK						
21	22 DEARNESS COMMITTEE OF MANAGEMENT 12:00 PM	23 COUNCIL 4:00 PM	24	25	26	27
28	29 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	30 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	31			

April 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 CITY HALL CLOSED GOOD FRIDAY	3
4	5 CITY HALL CLOSED EASTER MONDAY	6 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	7	8	9	10
11	12	13 COUNCIL 4:00 PM	14	15	16	17
18	19 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	20 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	21	22	23	24
25	26 CORPORATE SERVICES COMMITTEE 12:00 PM (if needed) PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM (if needed)	27 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	28	29	30	

May 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 COUNCIL 4:00 PM	5	6	7	8
9	10 CORPORATE SERVICES COMMITTEE 12:00 PM (if needed) PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	11 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	12	13	14	15
16	17	18 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	19	20	21	22
23	24 CITY HALL CLOSED VICTORIA DAY	25 COUNCIL 4:00 PM	26	27	28	29
30	31 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM					

June 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM (if needed)	2	3 <i>FCM ANNUAL CONFERENCE</i>	4 <i>FCM ANNUAL CONFERENCE</i>	5 <i>FCM ANNUAL CONFERENCE</i>
6 <i>FCM ANNUAL CONFERENCE</i>	7	8 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	9	10	11	12
13	14 DEARNESS COMMITTEE OF MANAGEMENT 12:00 PM	15 COUNCIL 4:00 PM	16 AUDIT COMMITTEE 12 PM	17	18	19
20	21 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	22 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	23 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	24	25	26
27	28	29	30			

July 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 CITY HALL CLOSED CANADA DAY	2	3
4	5	6 COUNCIL 4:00 PM	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	27 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	28 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	29	30	31

August 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 CITY HALL CLOSED CIVIC HOLIDAY	3	4	5	6	7
8	9	10 COUNCIL 4:00 PM	11	12	13	14
15 AMO ANNUAL CONFERENCE	16 AMO ANNUAL CONFERENCE	17 AMO ANNUAL CONFERENCE	18 AMO ANNUAL CONFERENCE	19	20	21
22	23	24	25	26	27	28
29	30 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	31 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM				

September 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 CITY HALL CLOSED LABOUR DAY	7 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	8	9	10	11
12	13 DEARNESS COMMITTEE OF MANAGEMENT 12:00 PM	14 COUNCIL 4:00 PM	15	16	17	18
19	20 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	21 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	22 AUDIT COMMITTEE 12:00 PM	23	24	25
26	27 PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM (if needed)	28 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	29	30		

October 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 COUNCIL 4:00 PM	6	7	8	9
10	11 CITY HALL CLOSED THANKSGIVING DAY	12 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	13 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	14	15	16
17	18 PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM (if needed)	19 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	20	21	22	23
24	25	26 COUNCIL 4:00 PM	27	28	29	30
31						

November 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	2 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	3 AUDIT COMMITTEE 12:00 PM	4	5	6
7	8	9 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM	10	11	12	13
14	15	16 COUNCIL 4:00 PM	17	18	19	20
21	22 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	23 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	24	25	26	27
28	29	30 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4:00 PM				

December 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 DEARNESS COMMITTEE OF MANAGEMENT 12:00 PM	7 COUNCIL 4:00 PM	8	9	10	11
12	13 CORPORATE SERVICES COMMITTEE 12:00 PM PLANNING AND ENVIRONMENT COMMITTEE 4:00 PM	14 CIVIC WORKS COMMITTEE 12:00 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4:00 PM	15	16	17	18
19	20	21 COUNCIL 4:00 PM	22	23	24 CITY HALL CLOSED at 12:00 PM CHRISTMAS EVE	25
26	27 CITY HALL CLOSED	28 CITY HALL CLOSED	29 CITY HALL CLOSED	30 CITY HALL CLOSED	31 CITY HALL CLOSED NEW YEAR'S EVE	

County/City Liaison Committee

Report

2nd Meeting of the County/City Liaison Committee
June 17, 2020

PRESENT: Mayor E. Holder (Vice-Chair), Warden C. Burghardt-Jesson (Chair), Councillors J. Helmer, J. Morgan, S. Turner, J. Vanderheyden and A. Warwick.

ALSO PRESENT: Remote attendance: A. L. Barbon, C. Howard, L. Livingstone, B. Rayburn, N. Roberts, C. Saunders, C. Traini and B. Westlake-Power

The meeting is called to order at 12:05 PM; it being noted that the following Members were in remote attendance: Warden C. Burghardt-Jesson, Mayor E. Holder, Councillors J. Helmer, J. Morgan, S. Turner, J. Vanderheyden and A. Warwick.

1. Call to Order

1.1 That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

None.

3. Scheduled Items

None.

4. Items for Direction

4.1 Land Ambulance Services

That the following actions be taken with respect to Land Ambulance Service:

a) the following communications submitted by the County of Middlesex BE RECEIVED:

- i) Communication dated June 9, 2020 from Cathy Burghardt-Jesson, Warden, Middlesex County;
- ii) Creation of the Middlesex-London Emergency Medical Services Authority – The Corporation of the Council of Middlesex By-law #6351;
- iii) Land Ambulance Services Cost Apportionment Agreement;
- iv) Middlesex-London Paramedic Service 2015-2019;
- v) Land Ambulance Draft Budget Update Presentation – December 17, 2019;
- vi) 2019 Performance Report;
- vii) 2018 Performance Report;
- viii) 2017 Performance Report;
- ix) 2016 Performance Report;
- x) 2015 Performance Report;
- xi) 2014 Performance Report; and,

b) the proposal to appoint representatives of The Corporation of the City of London Municipal Council as voting members of the Municipal Service Board for the Provision of Land Ambulance Services BE SUPPORTED.

5. Deferred Matters/Additional Business

None.

6. Adjournment

The Meeting adjourned at 1:35 PM.