

# Agenda

## Community and Protective Services Committee

The 7th Meeting of the Community and Protective Services Committee

June 9, 2020, 12:00 PM

Virtual Meeting - during the COVID-19 Emergency

City Hall is currently closed to the public, please view the meeting via live-streaming (YouTube or the City Website)

Members

Councillors S. Lewis (Chair), M. van Holst, M. Salih, P. Squire, S. Hillier, Mayor E. Holder

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To make a request specific to this meeting, please contact [CPSC@london.ca](mailto:CPSC@london.ca).

|  | Pages |
|--|-------|
| <b>1. Disclosures of Pecuniary Interest</b>    |       |
| <b>2. Consent</b>                              |       |
| 2.1 Kiwanis Park Natural Playground RFP 20-25  | 2     |
| <b>3. Scheduled Items</b>                      |       |
| <b>4. Items for Direction</b>                  |       |
| <b>5. Deferred Matters/Additional Business</b> |       |
| 5.1 Deferred Matters List                      | 7     |
| <b>6. Adjournment</b>                          |       |

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| <b>TO:</b>      | <b>CHAIR AND MEMBERS<br/>COMMUNITY AND PROTECTIVE SERVICES COMMITTEE<br/>MEETING ON JUNE 9, 2020</b> |
| <b>FROM:</b>    | <b>SCOTT STAFFORD<br/>MANAGING DIRECTOR, PARKS AND RECREATION</b>                                    |
| <b>SUBJECT:</b> | <b>KIWANIS PARK NATURAL PLAYGROUND<br/>RFP 20-25</b>   |

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| <b>RECOMMENDATION</b> |
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That, on the recommendation of the Managing Director, Parks and Recreation, the following actions **BE TAKEN** with respect to Request for Proposal 20-25:

- (a) The bid submitted by Earthscape, 7215 Wellington Rd 86, Wallenstein, Ontario, N0B 2S0, to construct the Kiwanis Park Natural Playground in accordance with RFP20-25, at its bid price of \$298,960.98 excluding HST **BE ACCEPTED**; in accordance with Section 12.1 of the City of London’s Procurement of Goods and Services Policy; it being noted that the bid submitted by Earthscape was the only bid received and meets the City’s specifications and requirements in all areas;
- (b) The financing for this project **BE APPROVED** as set out in the Sources of Financing Report attached as Appendix “A”;
- (c) The Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this project;
- (d) The approvals given herein **BE CONDITIONAL** upon the Corporation entering into a formal contract with the contractor for the work; and
- (e) The Mayor and City Clerk **BE AUTHORIZED** to execute any contract or other documents, if required, to give effect to these recommendations.

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| <b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b> |
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- None

|                                 |
|---------------------------------|
| <b>2019-2023 STRATEGIC PLAN</b> |
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This project builds on many of Council’s Strategic Areas of Focus:

1. Strengthening Our Community – as one piece of the parks and recreation system, the Kiwanis Park Natural Playground will contribute to strengthening neighbourhoods by creating new opportunities for a diverse population of children and their caregivers to lead healthy, and socially active lives.
2. Building a Sustainable City – this project will create a “*beautiful place and space*” within the community and will also include a Monarch Butterfly educational theme, which is one of the species at risk identified in nearby Pottersburg Environmentally Significant Area (ESA).
3. Growing Our Economy - investment in the parks and recreation system attract growth and investment, and revitalize existing park infrastructure.

## BACKGROUND

### Purpose

This report is submitted to seek Council approval to enter into a formal contract with Earthscape for the construction of the Kiwanis Park Natural Playground at 1545 Trafalgar Street, in accordance with RFP20-25.

### Context

The suggestion to create a natural playground in Kiwanis Park was a winning idea of the 2017 Neighbourhood Decision Making program. Staff have worked with the resident who submitted the idea to clarify the original vision and refine the project scope. Staff also suggested the location off the Trafalgar Street entrance, and identified additional existing funding allocated to a new playground in Kiwanis Park. Earthscape was retained at that stage to create a preliminary concept plan and costing of the project. The concept for the natural playground included an area for the 2 to 5 age group, a more challenging area for the 5 to 12 age group, and an accessible rubber pathway leading to an inclusive swing. A Monarch Butterfly theme was suggested for the playground, which was one of the species at risk identified previously in the Environmental Impact Study for the new Kiwanis Pedestrian Bridge project nearby.

## DISCUSSION

### Purchasing Process

Given the complexity and high specialization of this type of construction, a pre-qualification process was initiated through our Purchasing department whereby experienced natural playground design-build contractors were invited to submit their company profile, qualifications and experience constructing similar types of projects in municipal parks for RFQUAL20-03. Two (2) firms met the minimum criteria and were prequalified to be able to submit proposals for the project.

Proposals for the Kiwanis Park Natural Playground were received on March 27, 2020. The proposal submitted by Earthscape was the only proposal received which constituted an Irregular Result, as per section 8.10b of the Procurement of Goods and Services Policy:

#### “8.10 Irregular Result

The client Service Area, in conjunction with Purchasing and Supply, shall submit a report to Committee and City Council and receive their approval for the award of a competitive bid greater than \$100,000 if any of the following conditions apply (if the award is less than \$100,000, the Managing Director with the concurrence of the Manager of Purchasing and Supply (or delegate) may approve the award):

b. The specifications of a competitive bid cannot be met by two (2) or more suppliers”.

The bid does however meet the City’s specification and requirements in all areas. A summary of bid received is attached as Appendix “B”. This contractor has provided a bid within the allocated budget and has shown a proven track record of similar work done for other municipalities over many years.

At this time, the bid submitted by Earthscape still offers a good value to the City and has the best chance to get this project completed as per our schedule and public expectations, so it is recommended that they be awarded the contract for the work. Due to the COVID-19 pandemic, the start date and overall schedule of this project will be subject to Provincial Order (O.Reg. 82/20 - Emergency Order – “Closure of Places of Non-Essential Businesses”) and any possible future orders which may cause delays.

### Financial Implications

Sources of financing for this project are identified in Appendix A and can be accommodated within existing Parks Capital Programs.

**Future Operational Costs**

Civic Administration will follow the usual process to prepare a 2021 Assessment Growth business case to provide the necessary funding for the increased costs to maintain the natural playground, estimated at \$9,000 per year.

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| <b>CONCLUSION</b> |
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Civic Administration has reviewed the one bid submitted for RFP20-25 and recommends Earthscape be awarded the construction contract for the Kiwanis Natural Playground project.

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| <b>SUBMITTED BY:</b>   | <b>RECOMMENDED BY:</b>  |
|  |   |
| <b>JEFF BRUIN<br/>MANAGER, PARKS PLANNING &amp; DESIGN,<br/>PARKS AND RECREATION</b> | <b>ANDREW MACPHERSON<br/>MANAGER, PARKS PLANNING &amp;<br/>OPERATIONS,<br/>PARKS AND RECREATION</b> |
| <b>RECOMMENDED BY:</b>   | <b>REVIEWED AND CONCURRED BY:</b>   |
|  |   |
| <b>SCOTT STAFFORD<br/>MANAGING DIRECTOR,<br/>PARKS AND RECREATION</b>                | <b>IAN COLLINS<br/>DIRECTOR,<br/>FINANCIAL SERVICES</b>   |

Attachment: APPENDIX "A" – Sources of Financing  
APPENDIX "B" – Summary of Bids

cc: Alan Dunbar, Manager, Financial Planning & Policy  
Paul D'Hollander, Manager, Neighbourhood Operations  
John Freeman, Manager, Purchasing & Supply  
Karen Oldham, Manager, Neighbourhood Development and Support  
John Stevely, Procurement Officer, Purchasing & Supply

**APPENDIX 'A'**

Chair and Members  
Community and Protective Services Committee

#20060  
June 9, 2020  
(Award Contract)

**RE: RFP20-25 Kiwanis Park Natural Playground  
(Subledger P0122002)  
Capital Project PK213520 - Maintain Thames Valley Parkway  
Capital Project PD102319 - Maintain District Parks  
Capital Project PD302019 - Maintain Urban Parks  
Earthscope - \$298,960.98 (excluding H.S.T.)**

**FINANCE & CORPORATE SERVICES REPORT ON THE SOURCES OF FINANCING:**

Finance & Corporate Services confirms that the cost of this project can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Managing Director, Parks and Recreation, the detailed source of financing for this project is:

|   | <u>Approved<br/>Budget</u> | <u>Committed<br/>to Date</u> | <u>This<br/>Submission</u> | <u>Balance for<br/>Future Work</u> |
|---|----------------------------|------------------------------|----------------------------|------------------------------------|
| <b><u>SUMMARY OF ESTIMATED EXPENDITURES</u></b>         |                            |                              |                            |                                    |
| <b><u>PK213520 - Maintain Thames Valley Parkway</u></b> |                            |                              |                            |                                    |
| Consulting  | \$100,000                  |                              |                            | \$100,000                          |
| Construction  | 324,000                    |                              | 150,000                    | 174,000                            |
| City Related Expenses                                   | 1,000                      |                              |                            | 1,000                              |
|   | <u>425,000</u>             | <u>0</u>                     | <u>150,000</u>             | <u>275,000</u>                     |
| <b><u>PD102319 - Maintain District Parks</u></b>        |                            |                              |                            |                                    |
| Construction  | 500,000                    | 400,000                      | 100,000                    | 0                                  |
| <b><u>PD302019 - Maintain Urban Parks</u></b>           |                            |                              |                            |                                    |
| Construction  | 1,055,470                  | 993,027                      | 54,223                     | 8,220                              |
| <b>NET ESTIMATED EXPENDITURES</b>                       | <b><u>\$1,980,470</u></b>  | <b><u>\$1,393,027</u></b>    | <b><u>\$304,223</u></b>    | <b><u>\$283,220</u></b>            |
| <b><u>SUMMARY OF FINANCING:</u></b>                     |                            |                              |                            |                                    |
| <b><u>PK213520 - Maintain Thames Valley Parkway</u></b> |                            |                              |                            |                                    |
| Federal Gas Tax   | \$425,000                  | \$0                          | \$150,000                  | \$275,000                          |
| <b><u>PD102319 - Maintain District Parks</u></b>        |                            |                              |                            |                                    |
| Capital Levy  | 500,000                    | 400,000                      | 100,000                    | 0                                  |
| <b><u>PD302019 - Maintain Urban Parks</u></b>           |                            |                              |                            |                                    |
| Capital Levy  | 1,055,470                  | 993,027                      | 54,223                     | 8,220                              |
| <b>TOTAL FINANCING</b>                                  | <b><u>\$1,980,470</u></b>  | <b><u>\$1,393,027</u></b>    | <b><u>\$304,223</u></b>    | <b><u>\$283,220</u></b>            |
| <b>1) FINANCIAL NOTE:</b>                               | <b><u>PK213520</u></b>     | <b><u>PD102319</u></b>       | <b><u>PD302019</u></b>     | <b><u>Total</u></b>                |
| Contract Price  | \$147,406                  | \$98,270                     | \$53,285                   | \$298,961                          |
| Add: HST @13%   | 19,163                     | 12,775                       | 6,927                      | 38,865                             |
| Total Contract Price Including Taxes                    | 166,568                    | 111,046                      | 60,212                     | 337,826                            |
| Less: HST Rebate  | 16,568                     | 11,046                       | 5,989                      | 33,603                             |
| Net Contract Price                                      | <u>\$150,000</u>           | <u>\$100,000</u>             | <u>\$54,223</u>            | <u>\$304,223</u>                   |

2) It is estimated that the annual operating costs for the Kiwanis Park Natural Playground will be approximately \$9,000 per year.

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Jason Davies  
Manager of Financial Planning & Policy

# RFP20-25

## Kiwanis Park Natural Playground

Closing Date: Thursday, March 26, 2020

### Submission Summary

| Vendor     | City/Province        | Submission Name | Unofficial Value or Notes |
|------------|----------------------|-----------------|---------------------------|
| Earthscape | Wallenstein, Ontario | Submission 1    | \$298,960.98              |

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Witness (Print Name)

Signature

Date

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Witness (Print Name)

Signature

Date

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Witness (Print Name)

Signature

Date

**DEFERRED MATTERS**

**COMMUNITY AND PROTECTIVE SERVICES COMMITTEE**

as of June 1, 2020

| File No. | Subject   | Request Date      | Requested/Expected Reply Date | Person Responsible   | Status |
|----------|---|-------------------|-------------------------------|--|--------|
| 1.       | <p><b><u>2nd Report of the Diversity, Inclusion and Anti-Oppression Advisory Committee</u></b><br/>                     That the following actions be taken with respect to the 2nd Report of the Diversity, Inclusion and Anti-Oppression Advisory Committee (DIAAC), from its meeting held on January 18, 2018:</p> <p>a) the City Clerk BE REQUESTED to review and consider new, additional resources for the Advisory Committee, Board and Commission membership recruitment in order to augment the diversity of applications for vacant positions, specifically focusing on diverse, young women and report back to the Community and Protective Services Committee with respect to this matter; it being noted that the DIAAC received the attached presentation from K. Koltun, Government and External Relations Office, with respect to the Diverse Voices for Change Initiative and the related committee census information; and,</p> | February 21, 2018 | TBD                           | C. Saunders  |        |
| 2.       | <p><b><u>Salvation Army Commissioning</u></b><br/>                     That the communication dated February 26, 2018, from B. Miller, with respect to a request to install a bronze plaque in Victoria Park to acknowledge and thank the Salvation Army for over 130 years of service in the City of London, BE REFERRED to the Civic Administration for consideration and a report back to the Community and Protective Services Committee as to what options are currently in place to facilitate the recognition or a new type of recognition.</p>  | March 20, 2018    | TBD                           | S. Stafford  |        |
| 3.       | <p><b><u>Mayor's Meeting With the Accessibility Advisory Committee – Update</u></b><br/>                     That the following actions be taken with respect to the correspondence from Mayor M. Brown regarding his</p>   | August 14, 2018   | TBD                           | S. Datars Bere<br>C. Saunders<br>G. Kotsifas<br>J. Fleming |        |

| File No. | Subject   | Request Date      | Requested/Expected Reply Date | Person Responsible   | Status |
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|          | meeting on June 28, 2018 with members of the Accessibility Advisory Committee:<br>b) the remainder of the above-noted correspondence BE REFERRED to the Civic Administration in order to report back to the Community and Protective Services Committee as soon as possible related to the request(s), including, but not limited to, potential timelines and resource implications.  |                   |                               | S. Stafford<br>M. Hayward<br>B. Card<br>M. Daley<br>K. Scherr<br>B. Coxhead<br>A.L. Barbon |        |
| 4.       | <b><u>Municipal Implementation of Legalized Cannabis - Cannabis Licence Act, 2018</u></b><br>That, on the recommendation of the Director of Community and Economic Innovation, with the concurrence of the City Manager, the following actions be taken with respect to the municipal implementation of legalized cannabis:<br>d) the Civic Administration BE DIRECTED to continue monitor impacts associated with recreational cannabis and report back to the Community and Protective Services Committee no later than April 2020  | December 10, 2018 | TBD                           | R. Wilcox<br>M. Hayward  |        |
| 5.       | <b><u>Administrative Monetary Penalty By-law</u></b><br>That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to an Administrative Monetary By-law:<br>d) the Civic Administration BE DIRECTED to report back to the Community and Protective Services Committee with information following the initial 12 month implementation period;<br>e) the Civic Administration BE REQUESTED to report back after the 12 month period with respect to proposals for implementing the Administrative Monetary Penalty System for other by-laws and what the financial implications would be;<br>f) the Civic Administration BE REQUESTED to investigate and report back to the Community and Protective Services Committee, as soon as possible, with available technology options to limit barriers to people living with disabilities; | December 10, 2018 | TBD                           | G. Kotsifas<br>A. Drost  |        |



| File No. | Subject  | Request Date       | Requested/Expected Reply Date | Person Responsible  | Status |
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| 6.       | <p><b><u>3rd Report of the Diversity, Inclusion and Anti-Oppression Advisory Committee</u></b><br/> That the following actions be taken with respect to the 3rd Report of the Diversity, Inclusion and Anti-Oppression Advisory Committee, from its meeting held on March 21, 2019:</p> <p>a) the following actions be taken with respect to menstrual products distribution free of charge:</p> <p>i) the Civic Administration BE DIRECTED to provide free menstrual products (pads and tampons) in all public-facing City of London facilities and report back at a future meeting of the Community and Protective Services Committee (CPSC) with respect to the cost associated with this;</p> <p>ii) the Civic Administration BE REQUESTED to explore the option of providing free menstrual products in all remaining City of London facilities, as a pilot project, and report back at a future meeting of the CPSC with respect to the cost associated with this;</p> | April 1, 2019      | TBD                           | L. Livingstone – part i)<br>S. Stafford – part i)<br><br>A.L. Barbon – part ii)<br>T. Wellhauser – part ii) |        |
| 7.       | <p><b><u>Proposed Accessible Vehicle for Hire Incentive Program – Update</u></b><br/> That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official the following actions be taken with respect to the staff report dated September 10, 2019 related to an update on a proposed accessible vehicle for hire incentive program:</p> <p>b) the Civic Administration BE DIRECTED to hold a public participation meeting at a future meeting of the Community and Protective Services Committee with respect to amending the Vehicle for Hire By-law to make the necessary changes to implement an incentive program for accessible vehicles for hire.</p>   | September 10, 2019 | TBD                           | G. Kotsifas<br>O. Katolyk   |        |
| 8.       | <p><b><u>Special Events Policies and Procedure Manual</u></b><br/> That the following actions be taken with respect to the “Special Events Policies and Procedure Manual”:</p>   | September 10, 2019 | TBD                           | S. Stafford   |        |

| File No. | Subject  | Request Date      | Requested/Expected Reply Date | Person Responsible                     | Status |
|----------|--|-------------------|-------------------------------|--|--------|
|          | <p>a) the communication dated September 6, 2019 from Councillor A. Kayabaga, with respect to the “Special Events Policies and Procedures Manual” BE RECEIVED; and,</p> <p>b) the Civic Administration BE DIRECTED to review the City’s “Special Events Policies and Procedures Manual” and report back on possible amendment to the Manual to address the following matters:</p> <p>i) the disruption caused by special events being held in the evenings prior to a work and/or school day;</p> <p>ii) the application of the same rules/restrictions that are in place for Victoria Park to Harris Park; and,</p> <p>iii) increased fines and penalties for special events that contravene the Manual.</p> |                   |                               |  |        |
| 9.       | <p><b><u>Proposed Core Area Action Plan</u></b><br/> That, on the recommendation of the Managing Director, Planning and City Planner, and the City Manager, the following actions be taken with respect to the proposed Core Area Action Plan:</p> <p>e) the Civic Administration BE DIRECTED to report back to the Community and Protective Services Committee with respect to clarification as to proposed wording that would be included on any "Kindness Meters";</p>  | November 12, 2019 | TBD                           | M. Hayward<br>J.M. Fleming             |        |
| 10.      | <p><b><u>Tow Truck Operator Licence – Business Licence By-Law L.131-16</u></b><br/> That the proposed by-law, as appended to the staff report dated December 3, 2019, with respect to the addition of a new category, definition, and fees to the Business Licence By-law BE REFERRED back to the Civic Administration for further consultation with stakeholders and the London Police Services Board and a report back to the Community and Protective Services Committee no later than Q2 of 2020; it being noted that the <u>attached</u> presentation from N. Musicco, Specialist I, Municipal Policy, was received with respect to this matter;</p>  | December 3, 2019  | Q2, 2020                      | G. Kotifas<br>O. Katolyk<br>N. Musicco |        |

| File No. | Subject   | Request Date      | Requested/Expected Reply Date | Person Responsible         | Status |
|----------|---|-------------------|-------------------------------|----------------------------|--------|
| 11.      | <p><b><u>2020-2023 Middlesex-London Paramedics Services Budget</u></b><br/> That the following actions be taken with respect to the 2020-2023 Middlesex-London Paramedics Services Budget, submitted by Middlesex County:<br/> c) the Civic Administration BE DIRECTED to investigate and report back through the Community and Protective Services Committee, on options that might be available to the City of London to increase the City's involvement in the management oversight and service delivery functions of the Middlesex-London Paramedic Services; and</p> | January 14, 2020  | TBD                           | A.L. Barbon                |        |
| 12.      | <p><b><u>Policies and Funding – Arts and Culture</u></b><br/> That the information provided in the delegation from K. O’Neill, with respect to policies and funding related to arts and culture in the City of London, BE REFERRED to the Civic Administration for review and a report back at a future meeting of the Community and Protective Services Committee; it being noted that the above-noted delegation was received.</p>  | January 21, 2020  | TBD                           | S. Stafford                |        |
| 13.      | <p><b><u>Parade Permits</u></b><br/> That the Civic Administration BE DIRECTED to bring forward a policy to restrict the issuance of parade permits on public streets, from November 1 to November 11, to those activities which are directly related to the honouring of Canada’s veterans and organized in partnership with veterans organizations; it being noted that the communication from Councillor S. Lewis, with respect to this matter, was received.</p>  | January 21, 2020  | TBD                           | G. Kotsifas<br>S. Stafford |        |
| 14.      | <p><b><u>Swimming Pool Fence By-law - Proposed Amendments</u></b><br/> That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to proposed amendments to the Swimming Pool Fence By-law:<br/> a) the Civic Administration BE DIRECTED to prepare amendments to the Swimming Pool Fence By-law to modernize the regulations and enhance public safety and</p>   | February 19, 2020 | TBD                           | G. Kotsifas<br>O. Katolyk  |        |

| File No. | Subject   | Request Date      | Requested/Expected Reply Date | Person Responsible        | Status |
|----------|---|-------------------|-------------------------------|---------------------------|--------|
|          | hold a public participation meeting at a future meeting of the Community and Protective Services Committee; and,<br>b) the above-noted staff report BE RECEIVED.  |                   |                               |                           |        |
| 15.      | <b><u>Vacant Buildings By-law</u></b><br>That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to the Vacant Buildings By-law:<br>a) the Civic Administration BE DIRECTED to prepare amendments to the Vacant Buildings By-law to implement a registry of vacant buildings with associated fees and a proactive enforcement protocol and hold a public participation meeting at a future meeting of the Community and Protective Services Committee; and,<br>b) the above-noted staff report BE RECEIVED.                | February 19, 2020 | TBD                           | G. Kotsifas<br>O. Katolyk |        |
| 16.      | <b><u>Property Standards By-law - Proposed Amendments</u></b><br>That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to proposed amendments to the Property Standards By-law:<br>a) the Civic Administration BE DIRECTED to prepare amendments to the Property Standards By-law to modernize the regulations and enhance heritage related matters and hold a public participation meeting at a future meeting of the Community and Protective Services Committee; and,<br>b) the above-noted staff report BE RECEIVED. | February 19, 2020 | TBD                           | G. Kotsifas<br>O. Katolyk |        |
| 17.      | <b><u>Suppressing Crime Through Business Licensing Regulations - Theft of Gasoline and Scrap Metal</u></b><br>That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to suppressing crime through business licensing regulations for the theft of gasoline and scrap metal:<br>a) the Civic Administration BE DIRECTED to continue to consult with the affected Licensees and prepare   | February 19, 2020 | TBD                           | G. Kotsifas<br>O. Katolyk |        |

| File No. | Subject   | Request Date      | Requested/Expected Reply Date | Person Responsible        | Status |
|----------|---|-------------------|-------------------------------|---------------------------|--------|
|          | <p>amendments to the Business Licensing By-law to address the issues of gasoline theft and hold a public participation meeting at a future meeting of the Community and Protective Services Committee;</p> <p>b) the Civic Administration BE DIRECTED to continue to consult with the affected Licensees and prepare amendments to the Business Licensing By-law to address the issues of scrap metal theft and hold a public participation meeting at a future meeting of the Community and Protective Services Committee;</p> <p>c) the above-noted staff report BE RECEIVED;</p> <p>d) the Mayor BE REQUESTED to encourage the provincial government to review the request from the Ontario Association of Chiefs of Police, within the above-noted staff report, to implement a province-wide regulation related to pre-payment technology to counter gas theft in Ontario; and,</p> <p>e) the request for delegation, as appended to the agenda, from C. Gelin, Specialized Recycling Inc., BE REFERRED to the future public participation meeting with respect to this matter;</p> <p>it being noted that communications from J. Stewart, Canadian Independent Petroleum Marketers Association and C. Gelin, Specialized Recycling Inc., as appended to the Added Agenda, with respect to this matter, were received.</p> |                   |                               |                           |        |
| 18.      | <p><b><u>Short-Term Accommodations - Proposed Regulations</u></b></p> <p>That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the staff report dated February 19, 2020 related to short-term accommodations:</p> <p>a) the Civic Administration BE DIRECTED to amend all necessary by-laws to address short-term accommodations and hold a public participation meeting at a future meeting of the Community and Protective Services Committee;</p> <p>b) the Civic Administration BE DIRECTED to continue consulting with short-term accommodation platforms on the further collection of Municipal Accommodation Tax; and,</p>   | February 19, 2020 | TBD                           | G. Kotsifas<br>O. Katolyk |        |

| File No. | Subject  | Request Date   | Requested/Expected Reply Date | Person Responsible        | Status |
|----------|--|----------------|-------------------------------|---------------------------|--------|
|          | c) the above-noted staff report BE RECEIVED; it being noted that a communication from G. Webster, as appended to the Added Agenda, as well as the attached presentation from N. Musicco, Specialist I, Municipal Policy, with respect to this matter, were received.   |                |                               |                           |        |
| 19.      | <p><b><u>New Licensing and Licensing Renewal Requirements</u></b><br/> That the following actions be taken with respect to the payment of new licensing and licensing renewal requirements:</p> <p>a) the Civic Administration BE DIRECTED to defer payment of the required licence fee for new applications for Food Premises business licences under the Business Licensing By-law L.-131-15, as amended, for three months from the date of the issuance of the licence;</p> <p>b) the Civic Administration BE DIRECTED to defer payment of the required licensing renewal fee for Cab Drivers, Cab Owners, Accessible Cab Owners, Accessible Cab Drivers and Limousine Owners under the Vehicle for Hire By-law L.-130-71, as amended, for three months from the date of the expiry of the current licence;</p> <p>c) the Civic Administration BE DIRECTED to report back on other actions that could be taken to reduce the burden on other businesses that have been impacted by COVID-19;</p> <p>it being noted that these actions are being taken to ease the financial impacts on those businesses and services that have been deemed to be essential and non-essential services by the Federal and Provincial Governments; and,</p> <p>d) subject to the approval of a) and b) above, the City Clerk BE DIRECTED to bring forward the required amendments to the Business Licensing By-law L.-131-15, as amended and the Vehicle for Hire By-law L.-130-71, as amended, to implement the above-noted changes.</p> | March 31, 2020 | TBD                           | G. Kotsifas<br>O. Katolyk |        |
| 20.      | <p><b><u>Holy Roller Tank Memorial - Councillor S. Lewis</u></b><br/> That the following actions be taken with respect to the communication dated May 8, 2020 from Lt. Col. A. Finney, 1st Hussars and the communication from Councillor S. Lewis, appended to the agenda, with respect to the</p>   | May 26, 2020   | TBD                           | S. Stafford               |        |

| File No. | Subject   | Request Date | Requested/Expected Reply Date | Person Responsible | Status |
|----------|---|--------------|-------------------------------|--------------------|--------|
|          | <p>restoration of the Holy Roller tank memorial in Victoria Park:</p> <p>a) the concurrence of Municipal Council BE COMMUNICATED to the Commanding Officer of the 1st Hussars to permit a major preservation of the Holy Roller memorial;</p> <p>b) the Civic Administration BE AUTHORIZED to investigate all necessary steps to work with the 1st Hussars Calvary Fund to allow private donations to be received for the cost of this project;</p> <p>c) the Civic Administration BE REQUESTED to report back at a future meeting of the Community and Protective Services Committee with a recommendation for other partnership measures that could be undertaken by the City of London, itself, toward this restoration effort in recognition of the historical significance of this municipally owned asset; and,</p> <p>d) the above-noted communications, with respect to this matter, BE RECEIVED (2020-R01)</p> |              |                               |                    |        |