

# Corporate Services Committee

## Report

4th Meeting of the Corporate Services Committee  
February 3, 2020

PRESENT: M. van Holst, J. Helmer , J. Morgan, A. Hopkins

ABSENT: Councillors A. Kayabaga (Chair), Mayor E. Holder

ALSO PRESENT: A.L. Barbon, I. Collins, L. Livingstone, D. Munteer, M. Ribera,  
M. Schulthess, B. Warner and B. Westlake-Power  
The meeting is called to order at 12:01 PM.

### 1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Consent

#### 2.1 3rd Report of the City Manager Search Committee

Moved by: J. Morgan

Seconded by: J. Helmer

That the 3rd Report of the City Manager Search Committee, from its meeting held on January 22, 2020 BE RECEIVED for information.

Yeas: (4): M. van Holst, J. Helmer, J. Morgan, and A. Hopkins

Absent: (2): A. Kayabaga, and E. Holder

**Motion Passed (4 to 0)**

### 3. Scheduled Items

None.

### 4. Items for Direction

#### 4.1 Consideration of Appointment to the Advisory Committee on the Environment (Requires 4 Voting Members)

Moved by: J. Helmer

Seconded by: J. Morgan

That the following individuals BE APPOINTED to the Advisory Committee on the Environment for the term ending June 30, 2021:

Robert Pate  
Joseph Santarelli  
Natalie Beauregard  
Brennan Vogel

Yeas: (4): M. van Holst, J. Helmer, J. Morgan, and A. Hopkins

Absent: (2): A. Kayabaga, and E. Holder

**Motion Passed (4 to 0)**

Voting Record:

**Election**

Appointments to vacancies on the Advisory Committee on the Environment

**Pate, Robert(12.50 %):**M. van Holst, A. Hopkins

**Santarelli, Joseph(25.00 %):**M. van Holst, J. Helmer, J. Morgan, A. Hopkins

**Silva, Andres(6.25 %):**J. Helmer

**Tamblyn, Louise(6.25 %):**J. Morgan

**Beauregard, Natalie(25.00 %):**M. van Holst, J. Helmer, J. Morgan, A. Hopkins

**Vogel, Brennan(25.00 %):**M. van Holst, J. Helmer, J. Morgan, A. Hopkins

**Majority Winner: Beauregard, Natalie; Santarelli, Joseph; Vogel, Brennan; Pate, Robert**

## **5. Deferred Matters/Additional Business**

### 5.1 Corporate Services Committee Deferred Matters List

Moved by: J. Helmer

Seconded by: J. Morgan

That the Corporate Services Committee Deferred Matters List, as of January 24, 2020, BE RECEIVED, with the removal of item 1.1, related to "Sister Cities".

Yeas: (4): M. van Holst, J. Helmer, J. Morgan, and A. Hopkins

Absent: (2): A. Kayabaga, and E. Holder

**Motion Passed (4 to 0)**

## **6. Confidential (Enclosed for Members only.)**

Moved by: A. Hopkins

Seconded by: J. Morgan

That the Corporate Services Committee convene, In Closed Session, for the purpose of considering the following:

### 6.1 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

### 6.2 Land Disposition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

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6.4 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

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6.5 Land Acquisition / Solicitor-Client Privileged Advice / Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending lease of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.6 Confidential Trade Secret, Scientific, Technical, Commercial, Financial or Labour Relations Information Supplied to the Corporation in Confidence / Personal Matters/Identifiable Individuals/Solicitor-Client Privileged Advice

Two matters pertaining to trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization as provided by Odgers Berndtson; a matter for the purpose of educating or training the members, and no additional discussion of any matter that materially advances the business or decision-making of the council or committee; and a matter pertaining to advice subject to solicitor-client privilege with respect to confidentiality agreements for Council Members.

Yeas: (4): M. van Holst, J. Helmer, J. Morgan, and A. Hopkins

Absent: (2): A. Kayabaga, and E. Holder

**Motion Passed (4 to 0)**

The Corporate Services Committee convened, In Closed Session, from 12:09 PM to 12:15 PM.

**7. Adjournment**

The meeting adjourned at 12:16 PM.

**CITY MANAGER SEARCH COMMITTEE  
REPORT**

3rd Meeting of the City Manager Search Committee  
January 22, 2020

**PRESENT:** Mayor E. Holder (Chair), Councillors J. Helmer, J. Morgan, P. Van Meerbergen, A. Kayabaga and S. Hillier

**ALSO PRESENT:** Councillors M. Cassidy, A. Hopkins and M. van Holst; M. Campbell (Odgers), B. Card, J. Robarts (Odgers), C. Saunders and B. Westlake-Power

The meeting is called to order at 11:01 AM.

**1. ORGANIZATIONAL MATTERS**

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests are disclosed.

**2. CONSENT**

None.

**3. SCHEDULED ITEMS**

None.

**4. ITEMS FOR DIRECTION**

None.

**5. DEFERRED MATTERS/ADDITIONAL BUSINESS**

None.

**6. CONFIDENTIAL (Enclosed for Members only.)**

That the City Manager Search Committee convene, In Closed Session, for consideration of the following:

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A matter pertaining to trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization as provided by Odgers Berndtson.

6.2 Personal Matters/Identifiable Individuals

A matter for the purpose of educating or training the members, and no additional discussion of any matter that materially advances the business or decision-making of the council or committee.

6.3 Confidential Trade Secret, Scientific, Technical, Commercial, Financial or Labour Relations Information Supplied to the Corporation in Confidence

A matter pertaining to trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization as it relates to the search process by Odgers Berndtson.

6.4 (ADDED) Solicitor-Client Privileged Advice

A matter pertaining to advice subject to solicitor-client privilege with respect to confidentiality agreements for Council Members.

The City Manager Search Committee convenes, In Closed Session, from 11:03 AM to 1:51 PM.

**7. ADJOURNMENT**

The meeting adjourned at 1:52 PM.



# Application for Appointment to City of London Advisory Committees

We are committed to providing a fully accessible recruitment process. Please let us know if you require any accommodation: [accessibility@london.ca](mailto:accessibility@london.ca).

Please complete all fields. You may save and email your completed application to [advisorycommittee@london.ca](mailto:advisorycommittee@london.ca), or you may print it and mail it to the City Clerk's Office, London City Hall, PO Box 5035, London ON N6A 4L9.

The personal information on this form is collected under the authority of the *Municipal Act, 2001* and will be used to assist the Municipal Council in selecting appointees for various Advisory Committees, and will be included on a public agenda that is published on the City's website. Questions about this collection may be referred to the City Clerk, 300 Dufferin Avenue, London ON; Tel: 519-661-2489 ext. 4937.

## Application

I am interested in serving on the following committee(s):

- |  |  |
|--|--|
| <input type="checkbox"/> Accessibility Advisory Committee                          | <input type="checkbox"/> Cycling Advisory Committee                                  |
| Do you have a disability? <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Diversity, Inclusion and Anti-Oppression Advisory Committee |
| <input type="checkbox"/> Advisory Committee on the Environment                     | <input type="checkbox"/> Environmental and Ecological Planning Advisory Committee    |
| <input type="checkbox"/> Agricultural Advisory Committee                           | <input type="checkbox"/> London Advisory Committee on Heritage                       |
| <input type="checkbox"/> Animal Welfare Advisory Committee                         | <input type="checkbox"/> London Housing Advisory Committee                           |
| <input type="checkbox"/> Childcare Advisory Committee                              | <input type="checkbox"/> Transportation Advisory Committee                           |
| <input type="checkbox"/> Community Safety and Crime Prevention Advisory Committee  | <input type="checkbox"/> Trees and Forests Advisory Committee                        |

## Contact Information

Name		Phone Number	
Address		City	Province    Postal Code
E-mail			

## Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)



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How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

## Confirmations

I declare the following:

- I am a resident of London.
- I am at least 18 years old.
- I am not a City employee or Council member.
- I understand that the commitment may be up to 4 hours per month to attend meetings and prepare.  
I understand that my application will be included on a public agenda that is published on the City website.

By submitting this application for consideration, you are declaring that the information in your application is true.

The City of London has a strong commitment to workplace diversity and inclusion, and this commitment extends to our Advisory Committee appointments. An inclusive workplace creates a more supportive environment and ultimately helps us to provide better service to our diverse community.

Municipal Council approves all appointments. The appointment process is governed by [Council's policy on Advisory Committees](#). For more information, please contact the City Clerk's Office at 519-661-2489, ext. 4599.

(Optional) How did you hear about this opportunity?

City website

Social media (e.g. Facebook, Twitter)

Contact from the City Clerk's Office

Friend or co-worker

Printed newspaper advertisement

Other - specify



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| <input type="checkbox"/> Community Safety and Crime Prevention Advisory Committee  | <input type="checkbox"/> Trees and Forests Advisory Committee                        |

## Contact Information

Name <b>Joseph Santarelli</b>		Phone Number	
Address		City <b>London</b>	Province <b>ON</b>
E-mail			

## Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

N/A

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I have been extremely fortunate to grow up in London and I want to be part of ensuring that this city remains strong and vibrant for the foreseeable future. How we answer the questions regarding the environment will be one of the defining characteristics of my generation, and I would like to contribute my strong problem solving skills to making London a leader in environmental action. I hope to learn new ways of tackling these problems by having the opportunity to hear a variety of perspectives serving with this committee.





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How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I have a BEng in mechanical engineering and a MEng in civil and environmental engineering, both from Western, and currently work within the structural engineering field. I have a wide variety of technical skills and research expertise that would benefit the committee in a variety of areas including planning, infrastructure, and the implementation of green technologies. One of my current focuses is Cross Laminated Timber buildings which are carbon sequestering, create mid-density housing (up to 6 stories per OBC), and support the local economy as a manufacturing facility has been planned in St. Thomas. I also hold a certificate in teaching in STEM which makes me an ideal candidate for science communication.

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

I am involved in government at both the provincial and federal level through the London West Liberal Association boards and in the past served on the London North Center Youth Council as the Environmental and Subcommittee chair. I have also reached out municipally by engaging in my ward meetings. I have lived in London my whole life and as a result have ties in the community through volunteering in local elections, a decade teaching lifesaving and water safety courses at the YMCA of Southwestern Ontario, and teaching within the faculty of engineering at Western.

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## Experience and Qualifications

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(Optional) How did you hear about this opportunity?

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Printed newspaper advertisement

Other - specify



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## Contact Information

Name <b>Louise Tamblyn</b>		Phone Number <b>519-335-9378</b>	
Address <b>1000 Wellington St W</b>		City <b>London</b>	Province <b>ON</b>
E-mail <b>ltamblyn@london.ca</b>		Postal Code <b>N6A 4L9</b>	

## Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

N/A

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I would look forward to learning more about the workings of the City and about ways the City can contribute to the protection of the environment.

I have a vested interest in the health of the environment as a citizen of the world and as a grandmother and I would like to contribute to decisions regarding the health and well being of the city.



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I would support the work of the Advisory Committee by informing myself about issues, actively participating in the work of the committee and by regular attendance at meetings. I understand that a "Green Bin" is soon to be introduced as part of City services. This is a good thing and it would be exciting to play a role in its implementation if that is a continuing part of the Advisory Committee's work

I am retired now so have time and energy to give.

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

- \* 20 years working at the Huron Perth Centre for Children and Youth; served on various committees as a member of a team of therapists; gave presentations to professionals and community members on aspects of mental health and healing.
- \* 40 years of providing training to various professional groups on Intercultural Communication
- \* past member of the Blackfriars Community Association executive committee
- \* served as a volunteer at My Sister's Place
- \* current volunteer at CCLC

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(Optional) How did you hear about this opportunity?

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| <input type="checkbox"/> Accessibility Advisory Committee                          | <input type="checkbox"/> Cycling Advisory Committee                                  |
| Do you have a disability? <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Diversity, Inclusion and Anti-Oppression Advisory Committee |
| <input checked="" type="checkbox"/> Advisory Committee on the Environment          | <input type="checkbox"/> Environmental and Ecological Planning Advisory Committee    |
| <input type="checkbox"/> Agricultural Advisory Committee                           | <input type="checkbox"/> London Advisory Committee on Heritage                       |
| <input type="checkbox"/> Animal Welfare Advisory Committee                         | <input type="checkbox"/> London Housing Advisory Committee                           |
| <input type="checkbox"/> Childcare Advisory Committee                              | <input type="checkbox"/> Transportation Advisory Committee                           |
| <input type="checkbox"/> Community Safety and Crime Prevention Advisory Committee  | <input type="checkbox"/> Trees and Forests Advisory Committee                        |

## Contact Information

Name Brennan Vogel		Phone Number <del>519-661-2345</del>	
Address 123 Main Street		City London	Province ON
E-mail b.vogel@london.ca		Postal Code N6A 4L9	

## Experience and Qualifications

If you have experience on a London Advisory Committee, please provide dates and details. (maximum 750 characters, attach an extra sheet if you need more space)

I briefly served on EEPAC in 2012-13, but had to step aside for scholastic reasons related to the completion of my PhD.

What do you hope to contribute or learn as part of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

My PhD and post-doctoral research relates to municipal climate change action planning and opportunities for advancing local scale climate change solutions in municipal governments. I hope to learn about opportunities for the application of this knowledge in the City of London and I hope to contribute to community efforts to address the climate change emergency.





# Application for Appointment to City of London Advisory Committees

How will you support the work of an Advisory Committee? (maximum 750 characters, attach an extra sheet if you need more space)

I will commit to attending meetings, comment on City of London planning related to climate change and support work efforts as possible and necessary.

Please describe additional experience, training, or community involvement that will help you in your role as an Advisory Committee Member. (maximum 750 characters, attach an extra sheet if you need more space)

I teach a graduate course in Planning and Management at the UWO Centre for Environmental Sustainability. I am an Associate Consultant with Canada's leading municipal climate change consultancy, Sustainability Solutions Group. I have over 20 years of environmental career experience working with all levels of Canadian government on issues of sustainability planning and climate change action.

## Confirmations

I declare the following:

- I am a resident of London.
- I am at least 18 years old.
- I am not a City employee or Council member.
- I understand that the commitment may be up to 4 hours per month to attend meetings and prepare.
- I understand that my application will be included on a public agenda that is published on the City website.

By submitting this application for consideration, you are declaring that the information in your application is true.

The City of London has a strong commitment to workplace diversity and inclusion, and this commitment extends to our Advisory Committee appointments. An inclusive workplace creates a more supportive environment and ultimately helps us to provide better service to our diverse community.

Municipal Council approves all appointments. The appointment process is governed by [Council's policy on Advisory Committees](#). For more information, please contact the City Clerk's Office at 519-661-2489, ext. 4599.

(Optional) How did you hear about this opportunity?

- City website
- Social media (e.g. Facebook, Twitter)
- Contact from the City Clerk's Office
- Friend or co-worker
- Printed newspaper advertisement
- Other - specify

**DEFERRED MATTERS**

**CORPORATE SERVICES COMMITTEE  
(as of January 24, 2020)**

<b>FILE No.</b>	<b>SUBJECT</b>	<b>REQUEST DATE/ CLAUSE NO.</b>	<b>REQUESTED/ EXPECTED REPLY DATE</b>	<b>PERSON RESPONSIBLE</b>	<b>STATUS</b>
1.1	<p>City of London involvement in partnerships with other cities:</p> <p>a) the Civic Admin BE REQUESTED to report back at a future meeting of the Corporate Services Committee with examples of cities that have entered into partnerships with other cities, including how they have structured those partnerships, in order to assist the Municipal Council in determining if and how it wishes to engage in Sister City or other City partnerships;</p>	2018/03/06 7/5/CSC	1st Quarter 2020	M. Hayward	
2.2	<p>That on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer and Managing Director, Housing, Social Services and Dearness Home, the following actions be taken with respect to the City of London Housing Service Review:</p> <p>f) the Civic Administration BE DIRECTED to report back to Corporate Services Committee on the feasibility of using the same approach taken for affordable housing to reduce the effective tax rate for London Middlesex Community Housing (LMCH) buildings to be equivalent to the residential tax rate, including any amendments that may be necessary to the Municipal Housing Facilities By-law to do so;</p>	2019/09/17 4.1/18/SPPC		A. L. Barbon / S. Datars Bere	