

Agenda

Cycling Advisory Committee

The 2nd Meeting of the Cycling Advisory Committee

January 15, 2020, 4:00 PM

Committee Room #4

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Pages

1. Call to Order

1.1 Disclosures of Pecuniary Interest

2. Scheduled Items

2.1 4:00 PM A. Dunbar, Manager III, Financial Planning and Policy - Active Transportation Budget

2.2 4:30 PM J. Kostyniuk, Traffic and Transportation Engineer - Connected and Automated Vehicle Strategic Plan - Update and Get Involved Input

3. Consent

3.1 1st Report of the Cycling Advisory Committee

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3.2 Public Meeting Notice - Official Plan and Zoning By-law Amendments - 332 Central Avenue / 601 Waterloo Street

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4. Sub-Committees and Working Groups

4.1 2020 Work Plan

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5. Items for Discussion

5.1 2020 Cycling Advisory Committee Budget

5.2 2020-2023 Multi-Year Budget

5.3 Old East Village Bikeway - Summary Discussion

6. Adjournment

Next Meeting Date: February 19, 2020

Cycling Advisory Committee

Report

The 1st Meeting of the Cycling Advisory Committee
December 18, 2019
Committee Room #4

Attendance PRESENT: J. Roberts (Chair), B. Cowie, C. DeGroot, R. Henderson, B. Hill, J. Jordan, C. Pollett, E. Raftis, O. Toth and D. Turner (Committee Clerk)

NOT PRESENT: K. Brawn

ALSO PRESENT: A. Giesen, Sgt. S. Harding, P. Kavcic, T. MacDaniel, L. Maitland, and A. Miller

The meeting was called to order at 4:00 PM.

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

1.2 Election of Chair and Vice-Chair for the term ending November 30, 2020

That it BE NOTED that the Cycling Advisory Committee elected J. Roberts and R. Henderson as Chair and Vice Chair, respectively, for the term ending November 30, 2020.

2. Scheduled Items

2.1 Dundas Street – Old East Village East-West Bikeway Design

That it BE NOTED that the presentation from M. Pletch, Dillon Consulting, as appended to the agenda, with respect to design of the Dundas Street - Old East Village East-West Bikeway, was received.

2.2 Dundas Street – Cycle Track Detailed Design

That it BE NOTED that the presentation from J. Zunic and S. Tam, WSP, as appended to the agenda, with respect to design of the Dundas Street Cycle Track, was received.

3. Consent

3.1 11th Report of the Cycling Advisory Committee

That it BE NOTED that the 11th Report of the Cycling Advisory Committee, from its meeting held on November 20, 2019, was received.

3.2 Notice of Resignation - C. Linton

That it BE NOTED that the notice of resignation from C. Linton, dated December 6, 2019, was received.

4. Sub-Committees and Working Groups

4.1 Sport and Leisure Cycling Sub-Committee

That it BE NOTED that the committee heard a verbal update from C. Pollett with respect to the Sport and Leisure Cycling Sub-Committee; it being further noted that the sub-committee meeting minutes, as appended to the agenda, were received.

4.2 Cycling Master Plan Working Group

That it BE NOTED that the committee heard a verbal update from C. DeGroot with respect to the Cycling Master Plan Working Group.

4.3 2020 Work Plan Sub-Committee

That it BE NOTED that the committee held a general discussion with respect to the 2020 Work Plan Sub-Committee and its upcoming initiatives.

5. Items for Discussion

5.1 Municipal Council Resolution - 10th Report of the Transportation Advisory Committee

That the following actions be taken with respect to the Municipal Council resolution from its meeting held on November 26, 2019, regarding the 10th Report of the Transportation Advisory Committee (TAC):

a) the committee clerk for the TAC BE ADVISED that C. DeGroot and B. Cowie will attend a future meeting of the TAC to present on the Transportation Master Plan implications of the Cycling Master Plan Review document, dated October 16, 2019; and,

b) given the technical nature of the report, C. DeGroot BE APPROVED as the subject matter expert and main contact for any future staff and/or media inquiries regarding the Cycling Master Plan Working Group report.

6. Adjournment

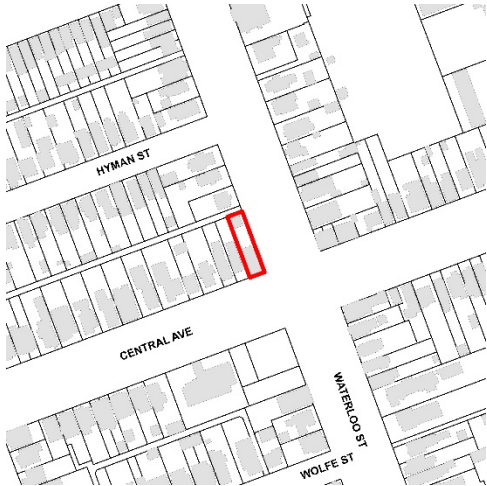
The meeting adjourned at 5:43 PM.



PUBLIC MEETING NOTICE

Official Plan and Zoning By-law Amendments

332 Central Ave/601 Waterloo St



File: O-9120 & Z-9121

Applicant: City of London & Tao Tran

What is Proposed?

Official Plan and Zoning amendments to allow:

- Hair studio and spa use together with at least one dwelling unit
- A reduction in parking to five (5) on-site parking spaces
- Recognize existing site conditions



YOU ARE INVITED!

Further to the Notice of Application you received on October 2, 2019, you are invited to a public meeting of the Planning and Environment Committee to be held:

Meeting Date and Time: Monday, January 20, 2020, no earlier than 4:00 p.m.

Meeting Location: City Hall, 300 Dufferin Avenue, 3rd Floor

For more information contact:

Melanie Vivian
mvivian@london.ca
519-661-CITY (2489) ext. 7547
Development Services, City of London
300 Dufferin Avenue, 6th Floor,
London ON PO Box 5035 N6A 4L9
File: O-9120 & Z-9121

london.ca/planapps

To speak to your Ward Councillor:

Arielle Kayabaga
akayabaga@london.ca
519-661-CITY (2489) ext. 4013

**If you are a landlord, please post a copy of this notice where your tenants can see it.
We want to make sure they have a chance to take part.**

Application Details

Commonly Used Planning Terms are available at london.ca/planapps.

Requested Amendment to the Current Official Plan

The City has initiated an Official Plan Amendment to add a Specific Policy Area to permit the Personal Service Establishment use within the Low Density Residential designation. The intent is to align the 1989 Official Plan as it applies to these lands, with the policies of The London Plan, the new Official Plan for the City of London.

Requested Zoning By-law Amendment

To change the zoning from a Residential R3 Special Provision/Office Conversion (R3-2(6)/OC2) Zone to a Residential R3 Special Provision/Office Conversion Special Provision (R3-2(6)/OC2(_)) Zone to add a Personal Service Establishment together with at least one dwelling unit as a permitted use as well as a site specific regulation for a reduction in parking to permit five (5) on-site parking spaces and recognize existing site conditions. Changes to the currently permitted land uses and development regulations are summarized below. The complete Zoning By-law is available at london.ca/planapps.

Current Zoning

Zone: Residential R3 Special Provision/Office Conversion (R3-2(6)/OC2) Zone

Permitted Uses: The Residential R3 Special Provision (R3-2(6)) Zone permits single detached dwellings; semi-detached dwellings; duplex dwellings; triplex dwellings; converted dwellings; fourplex dwellings. The Office Conversion (OC2) Zone permits offices, professional in existing buildings together with at least one dwelling unit and offices, service in existing buildings together with at least one dwelling unit.

Special Provision(s): The Residential R3 Special Provision (R3-2(6)) Zone regulates the floor area ratio/maximum floor area gross residential based on lot sizes; a rear yard depth of thirty percent (30%) of the actual lot depth or as indicated on Table 7.3, whichever is greater; yards where parking where parking in rear yards is restricted to the required rear depth where access is obtained from a lane and where there is no garage or carport located in the rear or side yard; and a parking standard of one space per 100 sq. m. (1,076 sq. ft) of Floor Area, Gross Residential or as indicated in Section 4.19.10 of this by-law, whichever is greater.

Residential Density: The Residential R3 Special Provision (R3-2(6)) Zone, in no case shall a converted dwelling have a lot area of less than 180.0 sq. m. per unit in the R3-1 and R3-2 Zone. The Office Conversion (OC2) Zone requires at least one dwelling unit with the Permitted Uses mentioned above.

Requested Zoning

Zone: Residential R3 Special Provision/Office Conversion Special Provision (R3-2(6)/OC(_)) Zone

Permitted Uses: The Residential R3 Special Provision (R3-2(6)) Zone permitted uses are outlined above under Permitted Uses. The Office Conversion Special Provision (OC(_)) Zone permits offices, professional in existing buildings together with at least one dwelling unit; offices, service in existing buildings together with at least one dwelling unit.

Special Provision(s): The Residential R3 Special Provision (R3-2(6)) Zone's special provisions will remain, as outlined above in Special Provision(s). The Office Conversion Special Provision (OC2(_)) Zone will permit a Personal Service Establishment together with at least one dwelling unit, five (5) on-site parking spaces, and to recognize existing site conditions with respect to setbacks, lot coverage and landscape open space.

Residential Density: No change requested.

The City may also consider additional special provisions to recognize existing site conditions.

Planning Policies

Any change to the Zoning By-law must conform to the policies of the Official Plan, London's long-range planning document. These lands are currently designated as Low Density Residential in the 1989 Official Plan, which permits single detached; semi-detached; and duplex dwellings as the main uses.

The subject lands are in the Neighbourhoods Place Type in *The London Plan*, permitting a range of housing types including mixed-use buildings at the intersection of two Neighbourhood Connectors.

How Can You Participate in the Planning Process?

You have received this Notice because someone has applied to change the Official Plan designation and the zoning of land located within 120 metres of a property you own, or your

landlord has posted the public meeting notice in your building. The City reviews and makes decisions on such planning applications in accordance with the requirements of the *Planning Act*. If you previously provided written or verbal comments about this application, we have considered your comments as part of our review of the application and in the preparation of the planning report and recommendation to the Planning and Environment Committee. The additional ways you can participate in the City's planning review and decision making process are summarized below. For more detailed information about the public process, go to the [Participating in the Planning Process](#) page at [london.ca](#).

See More Information

You can review additional information and material about this application by:

- visiting Development Services at 300 Dufferin Ave, 6th floor, Monday to Friday between 8:30am and 4:30pm;
- contacting the City's Planner listed on the first page of this Notice; or
- viewing the application-specific page at [london.ca/planapps](#).

Attend This Public Participation Meeting

The Planning and Environment Committee will consider the requested Official Plan and zoning changes at this meeting, which is required by the *Planning Act*. You will be invited to provide your comments at this public participation meeting. A neighbourhood or community association may exist in your area. If it reflects your views on this application, you may wish to select a representative of the association to speak on your behalf at the public participation meeting. The Planning and Environment Committee will make a recommendation to Council, which will make its decision at a future Council meeting.

What Are Your Legal Rights?

Notification of Council Decision

If you wish to be notified of the decision of the City of London on the proposed official plan amendment and zoning by-law amendment, you must make a written request to the City Clerk, 300 Dufferin Ave., P.O. Box 5035, London, ON, N6A 4L9, or at docservices@london.ca. You will also be notified if you speak to the Planning and Environment Committee at the public meeting about this application and leave your name and address with the Secretary of the Committee.

Right to Appeal to the Local Planning Appeal Tribunal

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of London to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the proposed official plan amendment is adopted, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the proposed official plan amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of London to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information go to <http://elto.gov.on.ca/tribunals/lpat/about-lpat/>.

Notice of Collection of Personal Information

Personal information collected and recorded at the Public Participation Meeting, or through written submissions on this subject, is collected under the authority of the *Municipal Act*, 2001, as amended, and the *Planning Act*, 1990 R.S.O. 1990, c.P.13 and will be used by Members of Council and City of London staff in their consideration of this matter. The written submissions, including names and contact information and the associated reports arising from the public participation process, will be made available to the public, including publishing on the City's

website. Video recordings of the Public Participation Meeting may also be posted to the City of London's website. Questions about this collection should be referred to Cathy Saunders, City Clerk, 519-661-CITY(2489) ext. 4937.

Accessibility – Alternative accessible formats or communication supports are available upon request. Please contact accessibility@london.ca or 519-661-CITY(2489) extension 2425 for more information.

Cycling Advisory Committee Work Plan – 2019

Updated 2019-05-07

	Activity	Background	Responsibility	Proposed Timeline	Proposed Budget	Cycling Master Plan Alignment	Link to Strategic Plan	Status
CAC 18.1	Assist the City in enhancing cycling connections throughout the City to the Provincial cycling network.	<ul style="list-style-type: none"> To be provided through Cycling Master Plan, EA input Explore potential of rail corridor to St Thomas Help define preferred route to attach to Trans Canada Trail in St Thomas 	Parks and Rec Planning Andrew Macpherson	CMP does not ID a Timeline		Action #3 Identifying Touring Loop Routes	<p>CITY BUILDING POLICIES Elevate London's Profile as a Regional Cultural Centre 534 Advance the eco-tourism, agri-tourism, and cultural tourism opportunities available in the city and support linkage links to surrounding regional cultural facilities.</p> <p>OUR STRATEGY 60 Direction #6 10. As opportunities arise, utilize rail corridors as mobility links for transit, cycling, and walking.</p>	Discussion with St.Thomas and Elgin county are currently on hold pending completion of a rail segment. Update:The cycling master plan identifies this route as a desired line. The Cycling Master Plan doesn't identify a timeline. This would be through Parks Planning, as the cycling facility is a multi-use path.
CAC 18.3	Provide recommendations for better integration of the recreational and commuter cycling networks	<ul style="list-style-type: none"> Participate in analysis Dundas/Queens couplet 	CAC Transportation Peter Kavcic -CAC lead for this item required Garfield Dales Andrew Giesen	Ongoing Q3-2019				Ongoing. Update:Currently the Dundas section from Adelaide to Ontario is in design. Can present Q3 2019. The remaining links to the east-west bikeway are planned for design in 2020.
CAC 18.10	Education	Promotion of user friendly version of Cycling Master Plan	CAC Environmental Programs: Jay Stanford and Allison Miller	Ongoing 2019				No update since first mentioned
CAC 18.11	Education	Cycling map	Environmental Programs: Jay Stanford CAC Fanshawe Wil Pol	Q2-2019				Expected by June 2019

CAC 18.17	Safe cycling education and enforcement	Multiple requests to council recommending 14 and over cycling on sidewalks indicating a need for a campaign	CAC CAN-Bike Environmental Programs: Jay Stanford and Allison Miller	Q2-2019		• Action #5 Identifying & Implementing CAN-Bike Program • Action #11 Enhancing Enforcement		Related: Enviro Programs and CAN-Bike developed promotion material geared to seniors Planned sessions geared to adults in May and during London Celebrates Cycling
CAC 19.1	Cordon Counts of Dundas and Queens couplet before and after count data	Re: CAC cordon counts for the couplet, here's the type of research questions that I think about: • How is progress in our community's bike network measured? • What are the biggest challenges facing collection and communication of bike data? • What role does count data play in realizing and supporting this project?	CAC Environmental Programs: Jay Stanford Rebecca Henderson Peter Kavcic	Q3-2019				Recommended a fall cordon count to compare for 2020 couplet work. If we can answer these questions at CAC, we'll know whether to recommend cordon counts in our work plan CAC requests city to formalize schedule for a Fall '19 cordon count
CAC 19.2	East-West Cycle Track	Provide an official recommendation to City Staff	CAC WG Peter Kavcic	Q3-2019				Council endorsed plan already. Next steps for committee are to provide feedback when staff come forward with design and presentation. Next step: expecting to review Adeliade to Ontario St

CAC 19.3	Analysis of Colborne Cycle track, data collection and parking in the lane	<ul style="list-style-type: none"> • Acknowledge benefits • Provide recommendations • Comment on the consultation process with CAC (What were the recommendations from CAC, and how did it influence the outcome?) • City Staff commit to reviewing the data collection and design objectives and sharing Program Participation Data on an ongoing basis with CAC • See also CAC 19.1 	CAC - Dave Mitchell	Q2-2019			<p>Parks & Recreation Master Plan - Physical Activity, Active Living, and Active Aging</p> <p>6. Continue to review program participation data to make informed decisions about program development by age group and location through the establishment of participation targets.</p> <p>7. Work together with other service providers and stakeholders to understand and address overall participation rates and gaps in parks, recreation, and sport pursuits in London.</p>	
CAC 19.4	Assist in the annual London Celebrates Cycling event	Work with city staff and stakeholders to provide a signature event that promotes all components of cycling culture	London Celebrates Cycling Subcommittee Allison Miller Dan Doroschenko Dave Mitchell William Pol Rebecca Henderson Jason Jordan Dan Foster	Mar-Jun 2019		<ul style="list-style-type: none"> • Action #5 Identifying & Implementing CAN-Bike Program • Action #12 Establishing High-Profile Events • Action #9 Establishing Performance Measures 	<p>CITY BUILDING POLICIES</p> <p>Support cultural and innovative programming to create a city that exudes innovation, vibrancy, creativity and entrepreneurialism 535 - 539</p>	Update: Schedule to be finalized by May 10th. Will circulate when complete. Posters & Posters to be printed by May 17th. URL link to City website: www.london.ca/CelebratesCycling will be ready May 17th.
CAC 19.5	Improved Facilities & Infrastructure	Main Branch TVP Extension Environmental Assessment	Parks & Rec Andrew Macpherson	Q2-2019				Contract for council approval May 2019

CAC 19.7	Enhanced Neighbourhood Bike Parking tied to Transit	City developing designs and locations for bike parking tied to transit routes outside of downtown	Environmental Programs: Jay Stanford and Allison Miller	2019-2020		<ul style="list-style-type: none"> • Action #7: Identifying & Enhancing Local Cycling Hubs • Action #8: Enhancing Bicycle Parking • Action #13: Encouraging Integration with other Modes 		CAC to be engaged in Q1 2020.
CAC 19.8	Downtown Enhanced Bike Parking for Residents and Employees	City reviewing options to provide higher order, secure bike parking downtown. Options include bike lockers to a bike station	Environmental Programs: Jay Stanford and Allison Miller	2019-2020		<ul style="list-style-type: none"> • Action #7: Identifying & Enhancing Local Cycling Hubs • Action #8: Enhancing Bicycle Parking 		CAC will be asked to provide feedback as project moves forward (Q1 2020)
CAC 19.9	Bike Share Business Case	CAC to provide input as requested on bike share business case	Environmental Programs: Jay Stanford and Allison Miller	April-July 2019		• Action #4: Exploring a Bike Share System		Introductory presentation made to CAC January 2019
CAC 19.10	Engagement of business community with Ontario by Bike	Work through City, Tourism London, and local BIAs to engage London businesses to target cyclists as customers	Environmental Programs: Jay Stanford and Allison Miller Tourism London Downtown London & other BIAs	Ongoing		<ul style="list-style-type: none"> • Action #3 Identifying Touring Route Loops • Action #7 Identifying & Enhancing Local Cycling Hubs 		Ontario By Bike London webinar held April 2019. CAC will be engaged as needed (tbd)
CAC 19.11	Guide for Cyclists Booklet translated into priority languages (Arabic, Spanish, English, French) Educational support for the Bikes for Newcomers Program	Educational support for the Bikes for Newcomers program, which is provided by London Cycle Link and Squeaky Wheel in collaboration with Cross Cultural Learners' Centre Program	London Cycle Link Squeaky Wheel	April 2019	\$400		Parks & Recreation Master Plan - Inclusion and Access 4. Expand our reach to newcomer populations by: Translating promotional materials into predominant languages.	Motion passed and expense request submitted to City Staff.
CAC 19.12	Cyclist-motorist post-crash education for motorists and cyclists	Educational initiative for motorists and cyclists in the event of a crash	London Police Services Sgt Sean Harding	Q4-2019				LPS representative will be requested to follow up

CAC 19.13	Send a member of the CAC to the annual Share the Road conference in May		Rebecca Henderson	Q2-2019	\$300 (2019) \$200 (2018)			Motion passed and expense request approved by City Staff
CAC 19.14	Increase resident awareness and marketing of parks, recreation, and sport opportunities.	Leveraging new and emerging technologies that enhance the customer service experience Enhance and update current 2015 PDF version of the London Pathway Map by leveraging open source approaches such as Open Street Map. https://www.openstreetmap.org/	Allison Miller CAC	Q3-2019			Connecting People and Neighbourhoods Support efforts to expand active transportation networks, including trails and pathways within and connecting to parks and open spaces.	Waiting to see if this is an initiative to be undertaken by city staff
CAC 19.15	Form a CAC Work Group on Bicycle Theft	Reference 18.12	CAC WG London Police Services Jay and Alison	Q4-2019				
CAC 19.16	Post implementation analysis of King St. (Ref. 18.4)		CAC WG Peter Kavcic	Q4-2019				Look for at full quarter of use before completeling review
CAC 19.17	Promote new website, there is a website overhaul		CAC					Awaiting more detail on conmpletion
CAC 19.18	Annual audit of Street and MUP cleaning... (risk mitigation strategy)		Doug MacRae John Parsons Jay Stanford Andrew MacPhearson	Q4-2019				
CAC 19.19	Recognition Program for a year-round cyclist (see CAC 18.15)	Recommend this ties into London Celebrates Cycling	Cycling Award Sub-Committee Jason Jordan (strikeout) Allison Miller Jay Stanford	Q4-2019				Address in the London Celebrates Cycling 2019 review
20.1	Analysis of cycling map for next printing/revision		Allison Miller CAC	Q1-2020				
CAC 19.20	Integration of Parks and Rec plans for MUPs and city planning process for site plans	Z-9020 at site plan stage would have a recommnedation of a connection to existings MUP	Parks and Rec Planning Andrew Macpherson Stephanie Wilson	Q3-2019 (for confirmation)		TBD	TBD	