

Agenda Including Addeds

Advisory Committee on the Environment

10th Meeting of the Advisory Committee on the Environment

November 6, 2019, 12:15 PM

Committee Room #4

The City of London is committed to making every effort to provide alternate formats and communication supports for Council, Standing or Advisory Committee meetings and information, upon request. To make a request for any City service, please contact accessibility@london.ca or 519-661-2489 ext. 2425.

Pages

1. Call to Order

- 1.1 Disclosures of Pecuniary Interest

2. Scheduled Items

- 2.1 12:15 PM A. Dunbar, Manager, Financial Planning and Policy - Gas Tax Distribution

3. Consent

- 3.1 9th Report of the Advisory Committee on the Environment 3
- 3.2 10th Report of the Trees and Forests Advisory Committee 5
- 3.3 10th Report of the Transportation Advisory Committee 6
- 3.4 11th Report of the Environmental and Ecological Planning Advisory Committee 8
- 3.5 Municipal Council resolution from its meeting held on October 4, 2019 with respect to the 8th Report of the Advisory Committee on the Environment 10
- 3.6 Public Meeting Notice - Zoning By-law Amendment - City-Wide - Allowing "Farm Gate" Sales on Lands Not Zoned Agriculture 11
- 3.7 *(ADDED) Municipal Council resolution from its meeting held on October 29, 2019 with respect to the 9th Report of the Advisory Committee on the Environment* 14

4. Sub-Committees and Working Groups

- 4.1 Energy Sub-Committee Update - M. Bloxam

5. Items for Discussion

- 5.1 Green Municipal Fund - K. May 15
- 5.2 Green in the City Series Update - M. Bloxam 17
- 5.3 ACE Terms of Reference 18
- 5.4 ACE 2019 Budget

6. Adjournment

Next Meeting: December 4, 2019

Advisory Committee on the Environment

Report

9th Meeting of the Advisory Committee on the Environment
October 2, 2019
Committee Room #4

Attendance PRESENT: M. Bloxam (Chair), K. May, R. Sirois, D. Szoller and
A. Tipping and J. Bunn (Committee Secretary)

ABSENT: J. Howell, M. Ross, M.D. Ross, A. Thompson

ALSO PRESENT: S. Armstrong, G. Barrett, J. Grinstead, J.
Stanford, and D. Turner

The meeting was called to order at 12:16 PM.

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Scheduled Items

2.1 Updates - 60% Waste Diversion Action Plan, Hefty EnergyBag Pilot Project and Community Energy Action Plan

That it BE NOTED that the attached presentation from J. Stanford, Director, Environment, Fleet and Solid Waste, with respect to an update on the 60% Waste Diversion Action Plan, the Hefty EnergyBag Pilot Project and the Community Energy Action Plan, was received.

3. Consent

3.1 8th Report of the Advisory Committee on the Environment

That it BE NOTED that the 8th Report of the Advisory Committee on the Environment, from its meeting held on September 4, 2019, was received.

3.2 Municipal Council Resolution - 7th Report of the Advisory Committee on the Environment

That it BE NOTED that the Municipal Council resolution, from its meeting held on September 17, 2019, with respect to the 7th Report of the Advisory Committee on the Environment, was received.

3.3 Notice of Planning Application - Zoning By-law Amendment - 21 Norlan Avenue

That it BE NOTED that the Notice of Planning Application, dated September 18, 2019, from C. Parker, Senior Planner, with respect to a Zoning By-law Amendment related to the property located at 21 Norlan Avenue, was received.

4. Sub-Committees and Working Groups

4.1 Sub-Committee Status Update

That it BE NOTED that a verbal update with respect to the Waste Sub-Committee, from R. Sirois, was received.

5. Items for Discussion

5.1 Conference Subsidy Request

That the expenditure of \$250.00 from the 2019 Advisory Committee on the Environment (ACE) budget BE APPROVED for R. Sirois to attend the 2019 Zero Waste Conference being held October 30-31, 2019; it being noted that the ACE has sufficient funds in its 2019 budget to cover this expense.

5.2 Conference Subsidy Request

That the expenditure of \$300.00 from the 2019 Advisory Committee on the Environment (ACE) budget BE APPROVED for D. Szoller to attend the 2019 Sustainability: Trans-disciplinary Theory, Practice and Action Conference being held October 16-18, 2019; it being noted that the ACE has sufficient funds in its 2019 budget to cover this expense.

5.3 2019 ACE Work Plan

That the ~~attached~~ 2019 Work Plan for the Advisory Committee on the Environment BE FORWARDED to the Municipal Council for approval.

6. Adjournment

The meeting adjourned at 2:07 PM.

Trees and Forests Advisory Committee

Report

The 10th Meeting of the Trees and Forests Advisory Committee
October 23, 2019
Committee Room #4

Attendance PRESENT: M. Demand, A. Hames, J. Kogelheide, A. Valastro;
and D. Turner (Clerk)

REGRETS: A. Cantell, R. Mannella, A. Morrison and A.
Thompson

ALSO PRESENT: S. Rowland and R. Walker

The meeting stood adjourned at 12:45 PM, due to lack of
quorum.

Transportation Advisory Committee

Report

The 10th Meeting of the Transportation Advisory Committee
October 22, 2019
Committee Room #5

Attendance PRESENT: D. Foster (Chair), A. Abiola, G. Bikas, D. Doroshenko, B. Gibson, Z. Gorski, T. Kerr, T. Khan, M.D. Ross and S. Wraight and J. Bunn (Committee Secretary)

ABSENT: P. Moore and M. Rice

ALSO PRESENT: M. Elmadhoon, Sgt. S. Harding, J. Kostyniuk, T. Macbeth, T. MacDaniel, D. MacRae and A. Miller

The meeting was called to order at 12:15 PM.

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Scheduled Items

2.1 Adelaide Street North Environmental Assessment

That it BE NOTED that the attached presentation from A. Hussain and A. Evraire, Parsons Inc., with respect to the Adelaide Street North Environmental Assessment, was received.

2.2 Vision Zero Update

That it BE NOTED that the attached presentation from M. Elmadhoon, Traffic and Transportation Engineer and T. MacDaniel, Chair, Middlesex-London Road Safety Committee, with respect to an update on Vision Zero, was received.

3. Consent

3.1 9th Report of the Transportation Advisory Committee

That it BE NOTED that the 9th Report of the Transportation Advisory Committee, from its meeting held on September 24, 2019, was received.

3.2 Municipal Council Resolution - Automated Speed Enforcement Program

That it BE NOTED that the Municipal Council resolution, from its meeting held on October 1, 2019, with respect to the Automated Speed Enforcement Program, was received.

3.3 Municipal Council Resolution - Area Speed Limit Program

That it BE NOTED that the Municipal Council resolution, from its meeting held on October 1, 2019, with respect to the Area Speed Limit Program, was received.

3.4 Notice of Public Information Centre #2 - Dingman Drive East of Wellington Road to Highway 401 and Area Intersections - Municipal Class Environmental Assessment

That it BE NOTED that the Notice of Public Information Centre #2, dated October 24, 2019, from M. Elmadhoon, City of London and J. Haasen, AECOM Canada Ltd., with respect to the Municipal Class Environmental Assessment for Dingman Drive east of Wellington Road to Highway 401 and Arva Intersection, was received.

3.5 Automated Speed Enforcement

That it BE NOTED that the communication, dated October 15, 2019, from D. Foster, with respect to the recommendations of the Transportation Advisory Committee related to Automated Speed Enforcement, was received.

3.6 TAC 2019 Work Plan

That the following actions be taken with respect to the 2019 Transportation Advisory Committee (TAC) Work Plan:

- a) a Working Group BE ESTABLISHED, led by Z. Gorski, to review the rehabilitation work on Highbury Avenue South (the road phase and the bridge phase); it being noted that this project is an item on the 2019 TAC Work Plan; and,
- b) the 2019 TAC Work Plan, as at October 2019, BE RECEIVED.

3.7 TAC 2019 Work in Progress Document

That it BE NOTED that the 2019 Transportation Advisory Committee Work in Progress document, as at October 14, 2019, was received.

3.8 (ADDED) Cycling Advisory Committee Cycling Master Plan Review

That a member of the Cycling Advisory Committee (CAC) BE INVITED to attend a future meeting of the Transportation Advisory Committee to present the Transportation Master Plan implications of the Cycling Master Plan Review document, dated October 16, 2019, from the CAC Master Plan Review Working Group.

4. Sub-Committees and Working Groups

4.1 Parking Statistics Request

That it BE NOTED that the Transportation Advisory Committee held a general discussion with respect to the communication from B. Gibson, as appended to the agenda, related to requesting parking statistics from the Civic Administration.

5. Items for Discussion

None.

6. Adjournment

The meeting adjourned at 1:48 PM.

Environmental and Ecological Planning Advisory Committee

Report

The 11th Meeting of the Environmental and Ecological Planning Advisory Committee
October 17, 2019
Committee Rooms #1 and #2

Attendance PRESENT: S. Levin (Chair), E. Arellano, I. Arturo, L. Banks, A. Bilson Darko, A. Boyer, R. Doyle, S. Esan, P. Ferguson, L. Grieves, S. Hall, S. Heuchan, B. Krichker, I. Mohamed, K. Moser, B. Samuels, S. Sivakumar, R. Trudeau, M. Wallace and I. Whiteside and H. Lysynski (Secretary)

ABSENT: A. Cleaver, C. Dyck and J. Khan

ALSO PRESENT: G. Barrett, C. Creighton, M. Fabro, H. McNeely, S. Hudson, T. Macbeth, J. MacKay, L. Maitland and B. Page

The meeting was called to order at 5:00 PM.

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Scheduled Items

2.1 Bruce Page, Senior Planner - Byron Gravel Pit Secondary Plan

That a Working Group BE ESTABLISHED consisting of R. Trudeau (lead), I. Arturo, A. Bilson Darko and S. Hall with respect to the Bryon Gravel Pit Secondary Plan; it being noted that the Environmental and Ecological Planning Advisory Committee heard the attached presentation from B. Page, Senior Planner, with respect to this matter.

2.2 Tricia Lystar, Chair, Animal Welfare Advisory Committee - Proposed Changes to the "You, Your Dog and ESAs" Brochure

That, the following actions be taken with respect to the proposed "You, Your Dog and ESAs" brochure:

a) the attached "You, Your Dog and ESAs" brochure BE APPROVED for printing and circulation; it being noted that two of the photographs will be replaced prior to printing; and,

b) it BE NOTED that the Environmental and Ecological Planning Advisory Committee heard a verbal presentation from T. Lystar, Chair, Animal Welfare Advisory Committee, with respect to the proposed changes to the above-noted brochure.

2.3 6:00 PM Leif Maitland, Planner I, James MacKay, Ecologist and Heather McNeely, Manager, Development Services - Bird Friendly Guidelines

That it BE NOTED that the Environmental and Ecological Planning Advisory Committee heard the attached presentation from L. Maitland, Planner I, J. MacKay, Ecologist Planner and H. McNeely, Manager, Development Services, with respect to Bird Friendly Guidelines.

3. Consent

3.1 10th Report of the Environmental and Ecological Planning Advisory Committee

That it BE NOTED that the 10th Report of the Environmental and Ecological Planning Advisory Committee, from its meeting held on September 19, 2019, was received.

4. Sub-Committees and Working Groups

4.1 White Oak-Dingman Subject Land Status Report

That the following actions be taken with respect to the White-Oak Dingman Secondary Plan Draft Lands Status Report and the White Oak-Dingman Environmental Assessment:

a) the White-Oak Dingman Secondary Plan Draft Lands Status Report Working Group comments BE FORWARDED to the Civic Administration for consideration; and,

b) it BE NOTED that a Notice of Public Information Centre #2 relating to the Dingman Drive East of Wellington Road to Highway 401 and Area Intersections Municipal Class Environmental Assessment, was received;

it being noted that the Environmental and Ecological Planning Advisory Committee received the attached maps from S. Levin.

5. Items for Discussion

5.1 Notice of Planning Application - Zoning By-law Amendment - 21 Norlan Avenue

That it BE NOTED that a Notice of Planning Application dated September 18, 2019, from C. Parker, Senior Planner, with respect to the application by The Corporation of the City of London, relating to the property located at 21 Norlan Avenue, was received.

5.2 Environmental Management Guidelines Response

That it BE NOTED that the Environmental and Ecological Planning Advisory Committee held a general discussion with respect to the Environmental Management Guidelines Working Group report.

5.3 Notice of Public Information Centre - Veterans Memorial Parkway Extension - Huron Street to Clarke Road - Detailed Design and Construction

That it BE NOTED that a Notice of Public Information Centre for the Veteran's Memorial Parkway extension from Huron Street to Clarke Road, Detailed Design Construction, was received.

5.4 Notice of Public Meeting - Killy South, East Basin, Municipal Class Environmental Assessment

That it BE NOTED that a Notice of Public Meeting for the Killy South, East Basin, Municipal Class Environmental Assessment, was received.

6. Adjournment

The meeting adjourned at 6:57 PM.



P.O. Box 5035
300 Dufferin Avenue
London, ON
N6A 4L9

October 2, 2019

Chair and Members
Advisory Committee on the Environment

I hereby certify that the Municipal Council, at its meeting held on October 4, 2019 resolved:

That, the following actions be taken with respect to the 8th Report of the Advisory Committee on the Environment, from its meeting held on September 4, 2019:

- a) an expenditure of \$500.00 from the 2019 Advisory Committee on the Environment (ACE) budget BE APPROVED to facilitate a Waste Diversion session at the 2019 Green in the City Event to be held at the London Public Library in the fall of 2019; it being noted that the ACE has sufficient funds in its 2019 budget to cover this expense; and,
- b) clauses 1.1, 3.1, 5.1, 6.1 BE RECEIVED for information.(2.1/16/PEC)

C. Saunders
City Clerk
/lm

cc. J. Bunn, Committee Secretary
External cc List in the City Clerk's Office



PUBLIC MEETING NOTICE

Zoning By-Law Amendment

City-wide - Allowing “Farm Gate” Sales on Lands Not Zoned Agriculture

File: Z-9060

Applicant: City of London

What is Proposed?

Zoning amendment to allow:

“Farm Gate” Sales on Lands Not Zoned Agricultural

The purpose and effect of this zoning change is to add a new definition for “Farm Gate” Sales and add that use as a new permitted use to various zones to allow retail sale of urban agriculture products on non-agricultural lands. This is one of the initiatives identified in the Urban Agriculture Strategy adopted by Council in November 2017.



YOU ARE INVITED!

Further to the Notice of Application on May 14, 2019, you are invited to a public meeting of the Planning and Environment Committee to be held:

Meeting Date and Time: Monday, November 18, 2019, no earlier than 4:00 p.m.

Meeting Location: City Hall, 300 Dufferin Avenue, 3rd Floor

For more information contact:

Chuck Parker
cparker@london.ca
519-661-CITY (2489) ext. 4648
City Planning, City of London,
206 Dundas St., London ON N6A 1G7
File: Z-9060
www.london.ca

October 30, 2019

You may also discuss any concerns you have with your Ward Councillor:

If you are a landlord, please post a copy of this notice where your tenants can see it. We want to make sure they have a chance to take part.

Application Details

Commonly Used Planning Terms are available at london.ca/planapps.

Allow Farmgate Retail Sales on Lands Not Zoned Agricultural.

The purpose and effect of this zoning change is to possibly add a new definition and/or add new permitted uses to various zones to allow the retail sale of urban agriculture products on non-agricultural lands. This is one of the initiatives identified in the Urban Agriculture Strategy adopted by Council in November 2017.

How Can You Participate in the Planning Process?

You have received this Notice because someone has applied to change the zoning of land located within 120 metres of a property you own, or your landlord has posted the notice of application in your building. The City reviews and makes decisions on such planning applications in accordance with the requirements of the *Planning Act*. If you previously provided written or verbal comments about this application, we have considered your comments as part of our review of the application and in the preparation of the planning report and recommendation to the Planning and Environment Committee. The additional ways you can participate in the City's planning review and decision making process are summarized below. For more detailed information about the public process, go to the [Participating in the Planning Process](#) page at london.ca.

Reply to this Notice of Public Meeting

The Planning and Environment Committee will hear representations from the public on this matter and inquiries about the amendment may be made by contacting the City's Planner listed on the first page of this Notice.

See More Information

You can review additional information and material about this application by:

- visiting City Planning at 206 Dundas Street, Monday to Friday between 8:30am and 4:30pm;
- contacting the City's Planner listed on the first page of this Notice.

Attend This Public Participation Meeting

The Planning and Environment Committee will consider the requested zoning changes at this meeting, which is required by the *Planning Act*. You will be invited to provide your comments at this public participation meeting. A neighbourhood or community association may exist in your area. If it reflects your views on this application, you may wish to select a representative of the association to speak on your behalf at the public participation meeting. The Planning and Environment Committee will make a recommendation to Council, which will make its decision at a future Council meeting.

What Are Your Legal Rights?

Notification of Council Decision

If you wish to be notified of the decision of the City of London on the proposed zoning by-law amendment, you must make a written request to the City Clerk, 300 Dufferin Ave., P.O. Box 5035, London, ON, N6A 4L9, or at docservices@london.ca. You will also be notified if you speak to the Planning and Environment Committee at the public meeting about this application and leave your name and address with the Secretary of the Committee.

Right to Appeal to the Local Planning Appeal Tribunal

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the City of London to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of London before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information go to <http://elto.gov.on.ca/tribunals/lpat/about-lpat/>.

Notice of Collection of Personal Information

Personal information collected and recorded at the Public Participation Meeting, or through written submissions on this subject, is collected under the authority of the *Municipal Act, 2001*, as amended, and the *Planning Act, 1990 R.S.O. 1990, c.P.13* and will be used by Members of Council and City of London staff in their consideration of this matter. The written submissions, including names and contact information and the associated reports arising from the public participation process, will be made available to the public, including publishing on the City's website. Video recordings of the Public Participation Meeting may also be posted to the City of London's website. Questions about this collection should be referred to Cathy Saunders, City Clerk, 519-661-CITY(2489) ext. 4937.

Accessibility – Alternative accessible formats or communication supports are available upon request. Please contact accessibility@london.ca or 519-661-CITY(2489) extension 2425 for more information.



P.O. Box 5035
300 Dufferin Avenue
London, ON
N6A 4L9

London
CANADA

October 30, 2019

Chair and Members
Advisory Committee on the Environment

I hereby certify that the Municipal Council, at its meeting held on October 29, 2019 resolved:

That the following actions be taken with respect to the 9th Report of the Advisory Committee on the Environment, from its meeting held on October 2, 2019:

- a) the expenditure of \$250.00 from the 2019 Advisory Committee on the Environment (ACE) budget BE APPROVED for R. Sirois to attend the 2019 Zero Waste Conference being held October 30-31, 2019; it being noted that the ACE has sufficient funds in its 2019 budget to cover this expense;
- b) the expenditure of \$300.00 from the 2019 Advisory Committee on the Environment (ACE) budget BE APPROVED for D. Szoller to attend the 2019 Sustainability: Trans-disciplinary Theory, Practice and Action Conference being held October 16-18, 2019; it being noted that the ACE has sufficient funds in its 2019 budget to cover this expense;
- c) the ~~attached~~ 2019 Work Plan for the Advisory Committee on the Environment BE FORWARDED to the Municipal Council for approval; and,
- d) clauses 1.1, 2.1, 3.1 to 3.3, inclusive, and 4.1 BE RECEIVED for information. (4.1/18/PEC)

C. Saunders
City Clerk
/hal

Green Municipal Fund

GMF is a leader in driving local green innovation across the country. Through a unique mix of training, resources and funding, GMF can help design and implement sustainability initiatives—from water conservation to green transportation to energy efficiency

Federal budget 2019 significantly expands the work of GMF. That means new opportunities to make residents' lives more secure and affordable. In the coming months, three major new initiatives that can help:

- make affordable and social housing units more energy efficient;
- support home energy projects to make homes more affordable and energy efficient;
- support activities that reduce greenhouse gas emissions from large community buildings.

The Green Municipal Fund is funded by the Government of Canada and delivered by the Federation of Canadian Municipalities.

Approved initiatives (plans, studies and pilot projects) under the Green Municipal Fund:

Lead municipality/ applicant and province	Project title	Approved funding amount \$
Municipality of Emerson-Franklin, Manitoba	Choosing energy efficiency and renewable energy for building clusters in Emerson-Franklin (feasibility study)	\$33,000
Municipality of Central Elgin, Ontario	Considering net zero for Central Elgin's new Port Stanley fire station	\$23,100
Association francophone des Municipalités du Nouveau-Brunswick, New Brunswick	SAUVÉR - SSé project: electric car-share program and electric service stations	280,900
County of King, Nova Scotia	Meadowview solar energy project	100,100

Belleville, Ontario	Net zero co-digestion and energy generation feasibility study	80,400
Toronto, Ontario	Waterfront Neighbourhood Centre – lake-based geoexchange system	350,000
Ottawa, Ontario	Low cost electricity for thermal	50,500

Hello Jerri & Mike,

I wanted to touch base on a couple of items related to ACE's support of the Green in the City series.

The October 29th Waste session costs that we would like ACE to cover as part of their support are as follows:

- > Speaker Honorarium - Heenal Rajini \$250
- > Metal Straws for first 50 attendees - Reimagine Co. approx. \$100
- > Promotional Costs - Online Promotion, Poster Distribution, Graphic Design Support - London Environmental Network \$150

I am currently getting together the official paperwork to facilitate payment and will be submitting those shortly.

Also, could ACE confirm if they would like a booth (half table approx 3' wide) at the November 19th Green in the City event to promote ACE. I would ask that the table have at minimum an 8 1/2 x 11 sign to indicate it is the Advisory Committee for the Environment's booth and that a minimum of 2 ACE members be on hand to staff the booth and chat with attendees. Having ACE and ACE Pollination brochures on hand would also work well.

Thanks very much,
Susan

Terms of Reference Advisory Committee on the Environment

Role

While it is the legislative mandate of the Municipal Council to make the final decision on all matters that affect the Municipality, the role of an advisory committee is to provide recommendations, advice and information to the Municipal Council on those specialized matters which relate to the purpose of the advisory committee, to facilitate public input to City Council on programs and ideas and to assist in enhancing the quality of life of the community, in keeping with the Municipal Council's Strategic Plan principles. Advisory committees shall conduct themselves in keeping with the policies set by the Municipal Council pertaining to advisory committees, and also in keeping with the Council Procedure By-law.

Mandate

The Advisory Committee on the Environment reports to the Municipal Council, through the Planning and Environment Committee. The Advisory Committee on the Environment provides input, advice and makes recommendations on environmental matters affecting the City of London.

The Advisory Committee on the Environment is responsible for the following:

to serve as an advisory, resource and information support group to the Planning and Environment Committee, the Municipal Council, and its Committees as required, and to the citizenry to encourage and promote sustainable programs and functions such as the following:

- remedial planning toward the clean-up of contaminated areas;
- waste reduction, reuse and recycling programs;
- water and energy conservation measures;
- climate change mitigation;
- to investigate such other aspects of environmental concerns as may be suggested by the Municipal Council, its other Committees, or the Civic Administration; and
- to initiate and/or receive submissions and/or delegations regarding any environmental concerns and to report with recommendations to the Planning and Environment Committee.

Composition

Voting Members

Maximum of thirteen members consisting of:

- Nine members-at-large;
- One representative of the Environmental and Ecological Planning Advisory Committee
- One representative of the Thames Region Ecological Association
- One representative of an environmental and/or private sector interest group
- One representative of the Industrial/Commercial/Institutional sector

Non-Voting Resource Group

One representative from each of the following:

- Ministry of the Environment
- Middlesex-London Health Unit
- Thames Valley District School Board
- London District Catholic School Board
- City's Community Services Department

- City Ecologist
- City's Planning Division
- Planning, Environmental & Engineering Services Department
- London Hydro
- Youth Representative under age 18 for a period of 1 to 3 years; it being noted that once this representative turns 18 they will be eligible to become a voting member through the usual appointment process
- Institute for Catastrophic Loss Reduction, University of Western Ontario
- UWO Biotron
- Two Post-Secondary Students - One from each of the University Students' Council, Western University and Fanshawe Students' Union

Sub-committees and Working Groups

The Advisory Committee may form sub-committees and working groups as may be necessary to address specific issues; it being noted that the City Clerk's office does not provide secretariat support to these sub-committees or groups. These sub-committees and working groups shall draw upon members from the Advisory Committee as well as outside resource members as deemed necessary. The Chair of a sub-committee and/or working group shall be a voting member of the Advisory Committee.

Term of Office

Appointments to advisory committees shall, in all but one case, be for a four-year term, commencing March 1 of the first year of a Council term and ending on February 28 or, in the case of a leap year, February 29 of the first year of the following Council term. In the case of the Non-Voting Post-Secondary Student Member, the term shall be for one year, commencing March 1 of each year and ending on February 28 or, in the case of a leap year, February 29 of the following year.

Appointment Policies

Appointments shall be in keeping with Council Policy. Non-voting Post-Secondary Student Members shall be cooperatively nominated by the Fanshawe Student Union and the University Students' Council, Western University.

Qualifications

The representatives of the organizations must be members or employees of the organizations they represent. Other members shall be chosen for their special expertise, experience, dedication and commitment to the mandate of the Committee. Non-voting representatives from local resource groups shall be members or employees of the organization they represent. Non-voting Post-Secondary Students shall be current students at either Fanshawe College, Western University, Brescia University College, Huron University College or King's University College.

Conduct

The conduct of Advisory Committee members shall be in keeping with Council Policy.

Meetings

Meetings shall be once monthly at a date and time set by the City Clerk in consultation with the advisory committee. Length of meetings shall vary depending on the agenda. Meetings of working groups that have been formed by the Advisory Committee may meet at any time and at any location and are in addition to the regular meetings of the Advisory Committee.

Remuneration

Advisory committee members shall serve without remuneration.